City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

INTERIM CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

FRASER CITY COUNCIL – REGULAR MEETING
THURSDAY – JUNE 8TH, 2017 – 7:00 PM

OPENING PRAYER:

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. CITIZEN PARTICIPATION ON AGENDA ITEMS

5. PRESENTATIONS:

    a. Proclamation Presentation to the Zuccarro Family.
    b. Plante Moran Water Rate Study Presentation.

6. PUBLIC HEARINGS:

    a. Public Hearing on the Estimates of Costs and Expenses of the Police/Fire Department and to Establish a Special Assessment District pursuant to PA 33 of 1951.
    b. Public Hearing on the Distribution of the Special Assessment Levy pursuant to PA 33 of 1951.

7. CONSENT AGENDA

    a. Approval of Minutes of the Special Council Meeting of May 9th, 2017.
    b. Approval of Minutes of the Regular Meeting of May 11th, 2017.
    c. Approval of Minutes of the Special Council Meeting of May 13th, 2017.
    d. Approval of Bills for the month of May 2017 in the amount of **$1,565,962.31.**
    e. Receive and file the minutes of the 03-13-2017 Library Board Meeting.
    f. Receive and file the minutes of the 04-19-2017 Library Board Meeting.
    g. Receive and file the 'Draft' minutes of the 5-31-2017 Local Officers Compensation Commission meeting.
    h. Receive and file the Fraser Public Library Proposed Resolution for Proposed Budget for Fiscal Year 2017-18.
    i. Receive and file Resignation Letter of Finance Director Mary Jaganjac.

8. REQUESTS FOR COUNCIL ACTION –

   a. Request Council approve the appointment of Curtis Rice as member to the Historical Commission term to expire 06-30-2021.
   b. Request Council approve the Modification and Relining of Department of Public Works Gas Tanks.
   c. Request Council approve the 2017-2018 Fee Schedule as presented.
   d. Request Council Approve Adjustment Request.
      1. BA #21 Transfer $11,113.00 from General Fund Balance to Recreation Salaries & Wages. (appropriation)
      2. BA #22 Transfer $13,940.00 from General Fund Balance to Finance Professional Services Line Item. (appropriation)
      3. BA #23 Transfer $112,790.03 from General Fund Balance to Various Pension Accounts. (appropriation)
      4. BA #24 Transfer $52,047.37 from Senior Housing Fund Balance to Various Senior Housing Line Items.
      5. BA #25 Transfer $48,000 from General Fund Balance to Overtime for Public Safety. (appropriation)
      6. BA #26 Transfer $17,000 from General Fund Balance to Professional Services. (appropriation)
   e. Approve Resolution No. ____ To Establish a Police Special Assessment District and to Levy an Assessment to Defray the Costs Necessary to Continue Police and Fire Protection, PA 33 of 1951.

9. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS / CITIZEN PARTICIPATION

11. ADJOURNMENT

(Posted Friday, June 2nd, 2017 at 4:30pm)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154 ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

Certificate of Recognition
Zuccaro Family

Whereas: Mr. Rick Zuccaro upon reading the front page article of the Macomb Daily dated August 18, 2008 featuring the Fraser Parks and Recreation Commission looking for fundraising opportunities to build "the county's first boundless park." Mr. Zuccaro called the City of Fraser's Parks and Recreation and offered to help raise the $350,000 needed to build the park.

Whereas: The Fraser Parks and Recreation Committee decided to start by having a Valentine Dance which over the years has become an annual event, and because of the Zuccaro's continued support has raised thousands of dollars to benefit the McKinley Barrier-Free Park

Whereas: Phase one of McKinley Barrier-Free Park is now completed and serving our community. The Zuccaro family's generosity helped Fraser Parks and Recreation, and the Fraser First Booster Club raise the necessary funds to match grant requirements, and educate the public on what a barrier-free park is and its benefits to our community. Even when the Fraser Parks and Rec. Department turned the Annual Valentine Dance over to the Fraser First Booster Club for fundraising, Mr. Dino Zuccaro remained generous so that Fraser First Booster Club could continue to raise funds for McKinley Barrier-Free Park.

Now therefore be it resolved… I Mayor Joe Nichols, with great honor and privilege thank Rick and The Zuccaro Family have enriched the lives of countless children and adults that will come and celebrate McKinley Barrier Free Park today and for generations to come.

In witness where of; I Joe Nichols, Mayor of the City of Fraser, Michigan do hereby set my hand and have caused the Official Seal of the City of Fraser, Michigan to be affixed this 8th day of June, in the Year of our Lord 2017.

_____

JOSEPH NICHOLS, MAYOR
CITY OF FRASER, MICHIGAN

City of Fraser
Macomb County, Michigan

Water and Sewer Fund Financial Forecast

(Cash-needs Basis)

For the Years Ending June 30, 2018 to 2022

Summary of Significant Assumptions Included in Model (Continued)

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Wayne O'Neal
City Manager
City of Fraser
Macomb County, Michigan

As outlined in our engagement letter dated February 14, 2017 we have created a utility rate model using Microsoft Excel. That model has been delivered to the City's Finance Department. For the creation of the model, we obtained source documents including the City's audited financial statements, the City's budget, and various supporting documents to accumulate historical information about volume of water and sewer purchased and sold, administrative costs, future debt service, and future capital needs of the system. We met with various City employees in order to formulate the assumptions used in the model to forecast future performance of the system.

The purpose of the model is not just to calculate what the water and sewer rates charged to customers should be to cover costs in a one year period. Rather, the model calculates, based on management's assumptions, what the rate should be in order to achieve and then maintain a targeted level of modified working capital over an extended period of time.

On the following pages, we explain some of the more important or sensitive assumptions and estimates used in the model. Finally, based on the assumptions, we include a summary of the suggested rate changes as calculated by the model.

Management is responsible for making all management decisions regarding the setting of water and sewer rates, including determination of which costs should be borne by ratepayers, and determination of the allocation of costs among fixed and variable charges, when applicable. Moreover, Fraser management is also responsible for performing all management functions relating to use of the model, including the underlying assumptions and related notes, and for accepting full responsibility for such decisions, even if Plante Moran provides advice as to the assumptions applied or assists in drafting the forecasted financial statements and related notes. Plante Moran disclaims any liability to Fraser or any third parties for all such management decisions and/or functions, including any management decisions or functions relating to the setting of water and sewer rates.

The following information is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be used by anyone other than these specified parties.

Plante & Moran, PLLC

May XX, 2017

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Summary of Significant Assumptions Included in Model (Continued)

The assumptions disclosed herein are those that management believes are significant to the forecast.

All forecasted revenue and expenditures are reported using the cash flow basis. Revenue is recognized when it is received in cash. Expenditures are recorded when there is a cash outflow.

Significant assumptions include the following:

- The model projects operations on a cash basis so as to provide an analysis of required modified working capital over a five year period.
- The target modified working capital (current assets minus receivables minus current liabilities) can be broken down into 3 components:
    1. 60 days of operational expenses
    2. The next year of debt service payments
    3. 2 percent of the net book value of the system's capital assets in the event of an emergency capital replacement.
- The model calculates that the City's target working capital at June 30, 2022 will be approximately $3.7 million. As of June 30, 2016, the City has approximately $1.7 million. Model calculates suggested rates that will create a surplus cashflow of that $2 million dollars difference over the 5 years of the model.
- Beginning modified working capital is allocated between Water and Sewer activity based on the cost of water versus sewer in 2016. This calculates to a 32/68 split between water and sewer, respectively.
- The City records the water-related expenses and the sewer-related expenses in the same Fund. The City already segregates the costs of the two systems by the use of water and sewer related departments and accounts. While the model does use various assumptions in forecasting future activity, there are no assumptions related to allocating water versus sewer costs in addition to those already performed by the City.
- All capital outlay, including system improvements, repairs to the respective plants, and any vehicles will be paid out of current cashflow. Significant capital outlay assumed in the model include:
    1. Repairs to the water system reservoir
    2. Annual sewer rehabilitation or televising
    3. Annual projects related to the City's water mains or line replacement
    4. Replacement of water meters in 2022

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Capital outlay by year:

	Water	Sewer
2018	$ 6,874,000	$ 375,000
2019	$ 1,256,640	$ 250,000
2020	$ 1,238,895	$ 350,000
2021	$ 1,082,340	$ 250,000
2022	$ 2,150,125	$ 750,000

The heavy water capital outlay in 2018 is related to Drinking Water Revolving Fund ("DWRF") Project No. 5629-01 and is financed over 20 years.

- Purchase of other miscellaneous equipment will be funded by water and sewer rates annually.

- Debt service payments, principal and interest, reflect the existing debt of the water and sewer system as disclosed in the audited financial statements for the year ended June 30, 2016. New debt related to the year ended June 30, 2017 known of at the time of the calculation of the model was also considered, which included Sewer Revolving Fund ("SRF") Project No. 5629-01 and DWRF Project No. 5629-01 noted above.

  In addition, the model includes estimated debt service payments on the City's share of Macomb County's debt for the remediation of the much-publicized sinkhole along 15 Mile Road. Per communication from Macomb County, Fraser's share of the estimated $70 million project is approximately 4.2 percent or just under $3 million. When the official debt service schedule becomes available, the model should be updated.

- A "readiness to serve charge" or RTS is typically designed to collect revenues to cover operating and maintenance expenses such as customer billing, collections, accounting, management, meter reading, and other costs of running the department. It is a fixed fee independent of the amount of water used. Typically it is charged based on meter size, with larger meters paying a greater RTS charge. The type of customer (e.g.,residential, commercial, etc..) does not affect the charge.

  In previous years, the RTS charge in the City of Fraser has differed greatly from the above. Fraser has been charging a variable rate tied to water usage. In FY 2016, it generated almost $4.7 million dollars, but the types of expenses we would typically expect to be covered by such a charge totaled less than $2.0 million. The surplus was used to pay for capital, debt service, and a portion of the cost of water and sewer treatment. This charge was not based on meter size, but rather by the type of customer, residential or industrial.

  This charge has been significantly modified in the model. The proposed RTS has been calculated to only cover the administrative costs described above, $1.2 million for water and $800,000 for sewer. The charge to the customers is stratified based on the size of the primary meter. There is no additional charge to a customer that has a second meter for outside irrigation.

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Obviously, this significant of a decrease has a direct effect on the variable commodity rate. That rate increases significantly to compensate for the reduced RTS revenue. More detail on the variable rate can be found below.

- In addition to the RTS, the City has been charging a separate fixed "meter charge" to all customers of $1.99 per meter per month. A customer with a second meter for outside irrigation has been charged double. In 2016, the meter charge generated approximately $294,000. Typically a charge like this is collected and saved for the eventual replacement of the municipality's water meters. Fraser has not been accumulating this charge for this purpose. The revenue generated has been used to help pay for regular operations.

  As noted above, the model includes the eventual replacement of meters in 2022. To help finance this, the meter charge remains and the City will begin accumulating this revenue. In addition, the meter charge is being reduced to $1 per meter per month. This charge should generate approximately $80,000 per year.

- From 2012 to 2016, the volume of water purchased from the Detroit Water and Sewerage Department ("DWSD") and now the Great Lakes Water Authority ("GLWA") has been in decline. Similarly, the units sold (a unit is 100 cubic feet) to City customers has likewise been in decline:

	Water Units	
	Purchased	Sold
FY 2012	737,613	671,863
FY 2013	708,690	653,002
FY 2014	703,675	580,760
FY 2015	624,358	576,194
FY 2016	617,798	533,087

Absent the loss of a significant taxpayer, it would appear that the decline in units purchased and sold has significantly slowed down, perhaps even "bottomed out". To be conservative, the model assumes the units purchased going forward will be 621,071 units per year, consistent with the average of the past two years.

The difference between the units purchased and sold is referred to as "water loss". Average water loss over the past five years has been approximately 11 percent. The model assumes water loss will continue at 11 percent per year. As such, the assumed units sold are 89% of units purchased, or 552,759 units per year.

The City's margin on sold water and sewer treatment is what pays for the cost of capital and debt service. If actual results are significantly less than this assumption, the City will not generate enough revenue to achieve the target working capital by 2022. This is the most important assumption in the model and should be reviewed in detail every year.

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- The Great Lakes Water Authority ("GLWA", formerly known as the Detroit Water and Sewerage Department (DWSD)) increased the "per unit" cost of water purchased from GLWA from $7.83 to $8.36 per Mcf for 2017-2018, an increase of 6.8 percent. The fixed fee component, a monthly charge to the City, increased 4.6 percent, from $63,600 to $66,500 per month for 2017-2018. In total, the cost of water effectively went up 5.4 percent for 2017-18. Over the course of the last 2 years, the average increase to the cost of water was 7 percent. Over the past 5 years, the average increase was 8 percent. For the purpose of the model, the City has assumed the overall GLWA cost increases will be 8 percent going forward. Like with the volume of water purchased and sold, this is a highly sensitive assumption. We highly recommend reviewing this assumption in great detail every year when updating the model.

  The following table presents the water purchase rates noted above.

	Water Commodity Rate (per MCF)	Monthly Water Fixed Fee	Effective Rate Increase
FY 2014	$ 8.10	$ 38,844	6.5%
FY 2015	$ 8.53	$ 40,887	5.3%
FY 2016	$ 7.14	$ 59,800	13.8%
FY 2017	$ 7.83	$ 63,600	7.6%
FY 2018	$ 8.36	$ 66,500	5.4%

- The cost of sewer treatment has been even more volatile over the past few years. Annual changes, both increases and decreases, over the past 5 years are:

FY 2013	-2%
FY 2014	22%
FY 2015	21%
FY 2016	3%
FY 2017	-1%

  The past five year average was an increase of 9% per year. However, the large increases in 2014 and 2015 were due to large subdivisions not being properly charged for sewer. This was corrected by the City in 2016. With these outliers, taking a long-term average would be misleading. Likewise, it would also be potentially problematic to factor rate decreases into the model. For conservatism, the model assumes an increase of 3% every year for the next five years.

  Obviously, this assumption has very little actual data to support it. We advise the City to monitor this cost closely and update the model when better information becomes available.

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- Pension contributions are separately identified in the Water department. The assumed annual increase is 7% based on recent information obtained from Municipal Employees Retirement System (MERS).
- For healthcare fringe benefit expenses, the model assumes an inflation factor of 5.6 percent per year based on an estimate from the Centers for Medicare & Medicaid Services (CMS.gov).
- For operating and administrative expenses without a separate assumption, a 2.7% percent inflationary increase has been assumed.

Other Capital Needs

If additional other large-scale improvements to either system are identified in the future, the rates calculated by the model may not provide sufficient working capital in order to achieve targeted levels. While the forecast does include the accumulation of some money to help pay for these projects, it is possible that another source of funding, such as bonds or other issuances of debt, would be required at some time in the future.

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Proposed Water and Sewer Rates

As a result of the assumptions above, and after several discussions with the City management, the model proposes the following changes to the City's Water and Sewer commodity rates (per 100 cubic feet) for fiscal year 2018:

	Current Rate (FY 17)	Suggested Rate (FY 18)
Water	$ 3.54	$ 5.25
Sewer	$ 1.21	$ 10.00
	$ 4.75	$ 15.25

In years 2 through 5 of the model, the subsequent annual rate increases calculated by the model are:

	FY 19	FY 20	FY 21	FY 22
Water	$ 5.73	$ 6.26	$ 6.83	$ 7.45
% increase	9.15%	9.15%	9.15%	9.15%
Sewer	$ 10.14	$ 10.29	$ 10.44	$ 10.59
% increase	1.45%	1.45%	1.45%	1.45%
Total	$ 15.88	$ 16.55	$ 17.27	$ 18.04
% increase	4.10%	4.23%	4.36%	4.49%

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At these rates, the model predicts that the City will achieve its target working capital at June 30, 2022.

Obviously, this is a very significant change to the rates. The first year would appear to be a very extreme increase; however, this is not the totality of the City's rates. The change in the RTS is significant and partially offsets the necessary rate increases. To accurately judge the severity of the total rate change, one has to consider how the new rates actually affect individual customers.

The average Fraser water and sewer customer uses 6 units of water per month or 72 units for the year. At that volume of usage, a customer without a second meter would be affected as follows:

Proposed Rates

Average Fraser user												
			Actual 2017		Forecast 2018		Forecast 2019		Forecast 2020		Forecast 2021	Forecast 2022
Example User Water/Sewer bill												
Example customer uses	72	units (CCF)										
Ready to serve			$	716.40	$	-	$	-	$	-	$ -	$ -
Ready to serve - Water			$	-	$	181.87	$	181.87	$	181.87	$ 181.87	$ 181.87
Ready to serve - Sewer			$	-	$	121.24	$	121.24	$	121.24	$ 121.24	$ 121.24
Meter Charge			$	23.88	$	12.00	$	12.00	$	12.00	$ 12.00	$ 12.00
Water Charge			$	254.88	$	378.00	$	412.60	$	450.37	$ 491.59	$ 536.59
Sewer Charge(inside only)			$	87.12	$	720.00	$	730.43	$	741.01	$ 751.74	$ 762.63
Total Annual Water/Sewer bill			$	1,082.28	$	1,413.11	$	1,458.14	$	1,506.49	$ 1,558.44	$ 1,614.33
Total Monthly Water/Sewer bill			$	90.19	$	117.76	$	121.51	$	125.54	$ 129.87	$ 134.53
Overall effective increase in Water/Sewer average annual user cost			**n/a**		**30.6%**		**3.2%**		**3.3%**		**3.4%**	**3.6%**

In this next example, the customer uses the exact same amount of water overall, but this customer has a secondary irrigation meter and uses a portion of their 72 annual units outside.

Average Fraser user												
			Actual 2017		Forecast 2018		Forecast 2019		Forecast 2020		Forecast 2021	Forecast 2022
Example User Water/Sewer bill												
Example customer uses inside	50	units (CCF)										
Example customer uses outside	22	units (CCF)										
Ready to serve			$	497.50	$	-	$	-	$	-	$ -	$ -
Ready to serve - Water			$	-	$	181.87	$	181.87	$	181.87	$ 181.87	$ 181.87
Ready to serve - Sewer			$	-	$	121.24	$	121.24	$	121.24	$ 121.24	$ 121.24
Irrigation			$	121.88	$	-	$	-	$	-	$ -	$ -
Meter Charge			$	47.76	$	24.00	$	24.00	$	24.00	$ 24.00	$ 24.00
Water Charge			$	177.00	$	378.00	$	412.60	$	450.37	$ 491.59	$ 536.59
Sewer Charge(inside only)			$	60.50	$	500.00	$	507.24	$	514.59	$ 522.04	$ 529.61
Total Annual Water/Sewer bill			$	904.64	$	1,205.11	$	1,246.95	$	1,292.07	$ 1,340.74	$ 1,393.30
Total Monthly Water/Sewer bill			$	75.39	$	100.43	$	103.91	$	107.67	$ 111.73	$ 116.11
Overall effective increase in Water/Sewer average			**n/a**		**33.2%**		**3.5%**		**3.6%**		**3.8%**	**3.9%**

In 2017, the first customer should pay more than the second customer because he is paying for 72 units of sewer treatment versus 50 units. That difference in sewer cost is only $26.62. But, the total difference in their bills is $177.64. That would mean the cost of having a secondary meter is $151.02, even though the customer paid for the meter when it was installed. That does not seem fair.

In 2018, after the rate structure is revised, the total bill for the first customer (who is using more sewer) is $208 more than the second customer using less sewer. If you isolate just the sewer cost, the first customer pays $720 for sewer treatment, $220 more than the second customer. The $12 difference between their total difference ($208) and the difference in their sewer cost ($220) is the $1 per month charge. This means they are **paying the same amount** for the same volume of water used. This seems inherently fairer than the previous rate structure.

Here is the same calculation for the same two customers, but increasing their water usage by 50% each:

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Water usage - 50% above average												
			Actual 2017		Forecast 2018		Forecast 2019		Forecast 2020		Forecast 2021	Forecast 2022
Example User Water/Sewer bill												
Example customer uses	108	units (CCF)										
Ready to serve			$	1,074.60	$	-	$	-	$	-	$	-	$	-
Ready to serve - Water			$	-	$	181.87	$	181.87	$	181.87	$	181.87	$	181.87
Ready to serve - Sewer			$	-	$	121.24	$	121.24	$	121.24	$	121.24	$	121.24
Meter Charge			$	23.88	$	12.00	$	12.00	$	12.00	$	12.00	$	12.00
Water Charge			$	382.32	$	567.00	$	618.90	$	675.55	$	737.38	$	804.88
Sewer Charge(inside only)			$	130.68	$	1,080.00	$	1,095.64	$	1,111.52	$	1,127.62	$	1,143.95
Total Annual Water/Sewer bill			$	1,611.48	$	1,962.11	$	2,029.65	$	2,102.18	$	2,180.11	$	2,263.94
Total Monthly Water/Sewer bill			$	134.29	$	163.51	$	169.14	$	175.18	$	181.68	$	188.66
Overall effective increase in Water/Sewer average			**n/a**		**21.8%**		**3.4%**		**3.6%**		**3.7%**	**3.8%**

Water usage - 50% above average												
			Actual 2017		Forecast 2018		Forecast 2019		Forecast 2020		Forecast 2021	Forecast 2022
Example User Water/Sewer bill												
Example customer uses inside	75	units (CCF)										
Example customer uses outside	33	units (CCF)										
Ready to serve			$	746.25	$	-	$	-	$	-	$	-	$	-
Ready to serve - Water			$	-	$	181.87	$	181.87	$	181.87	$	181.87	$	181.87
Ready to serve - Sewer			$	-	$	121.24	$	121.24	$	121.24	$	121.24	$	121.24
Irrigation			$	182.82	$	-	$	-	$	-	$	-	$	-
Meter Charge			$	47.76	$	24.00	$	24.00	$	24.00	$	24.00	$	24.00
Water Charge			$	265.50	$	567.00	$	618.90	$	675.55	$	737.38	$	804.88
Sewer Charge(inside only)			$	90.75	$	750.00	$	760.86	$	771.89	$	783.07	$	794.41
Total Annual Water/Sewer bill			$	1,333.08	$	1,644.11	$	1,706.87	$	1,774.55	$	1,847.56	$	1,926.40
Total Monthly Water/Sewer bill			$	111.09	$	137.01	$	142.24	$	147.88	$	153.96	$	160.53
Overall effective increase in Water/Sewer average			**n/a**		**23.3%**		**3.8%**		**4.0%**		**4.1%**	**4.3%**

Similarly to the average users, in 2017, the above-average users share the same disparity in their annual bills. The first customer pays $39.93 more for sewer treatment, but the first customer pays $278.40 more overall. That means having an outside meter costs the above-average user $238.47. Why would having a 2nd meter cost more for the above-average user($238.47) than for the average user ($151.02)?

In 2018, the first customer will pay $318 more in total than the second customer. That amount is the net of $330 more for sewer treatment and the additional $12 ($1 per month) for having the second meter. Again, this seems to be a fairer way of charging the customers.

You will also notice the higher end users are less impacted by the rate increase. The average users see a 31 and 33 percent increase in 2018, but the above-average users have an increase of 22 and 23 percent. This is counter-intuitive. Higher volume users usually incur a slightly larger rate increase due to their volume.

The explanation for this is the change in the RTS charge. With a fixed RTS charge, all users share certain administrative costs of operating the system equally. With the City's present RTS charge, the administrative costs are really being passed to the customers entirely based on usage. By making the RTS fixed, the lower volume user pays the same administrative costs as the higher end user. The easiest example to explain why this is fair is that the cost of mailing the customer a bill is the same if you used 100 gallons or 100,000 gallons. In the City's current

system, the low end user is paying for half a stamp and the high end user is paying for a stamp and a half. The model corrects this situation.

Why such a large increase in Year 1?

There are three primary reasons for the large overall increase in the first year of the model:

First, the City's modified working capital at the beginning of the model is significantly less than the target working capital. At the beginning of the model, the Water and Sewer system has $1.5 million less than the industry recommended minimum. The City has charged enough to pay its costs for the year, but has been operating with a very low level of liquidity. Over the course of the model's five years, the City generates enough cashflow to pay its bills and also build up that modified working capital to reach the desired level at the end of Year 5.

Second, the City is planning for significant capital improvement over the next 5 years as part of the overall 20 year capital improvement plan. Some of this is being funded through debt which will require to be repaid over time, but much of it is also being paid for out of current cashflow. This level of investment in the water and sewer infrastructure is greater than what the City has been doing in recent years.

Third, the overall increase in cashflow needed is significant. If the model spread the increase evenly over the 5 year period, the annual percentage increase would be in the double digits every year. Passing rate increases is hard enough on a City and its customers. Passing that significant of an increase every year would cause much turmoil. The large Year 1 increase allows the City to pass smaller, more manageable increases in Years 2 through 5. The Year 1 increase is akin to "ripping the band-aid off".

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Summary of Rate Model Calculation

Summary Water & Sewer Combined

Fiscal Year Ended June,		Forecast 2018	Forecast 2019	Forecast 2020	Forecast 2021	Forecast 2022
Working Capital and Use of Cash						
Beginning Working Capital (7/1/16)		**$1,673,021**	**$1,666,485**	**$2,444,679**	**$3,233,653**	**$4,389,661**
DWRF Funds		(5,000,000)				
Operating outflows		3,892,280	4,074,910	4,268,287	4,473,156	4,690,316
Admin Costs		2,007,966	2,080,362	2,155,910	2,234,774	2,306,197
Capital improvements		7,249,000	1,506,640	1,588,895	1,332,340	2,900,125
Annual debt service		1,700,860	1,739,007	1,737,929	1,732,178	1,730,691
Total Use of Cash		9,850,106	9,400,918	9,751,020	9,772,447	11,627,329
Beginning Working Capital Less Total Use of Cash		($8,177,086)	(7,734,434)	(7,306,341)	(6,538,795)	(7,237,667)
Target Working Capital and Reserves Balance		3,493,719	3,600,480	3,791,847	3,959,841	4,109,276
Target Revenue Required to Meet Target Reserves		**$ 11,670,805**	**$ 11,334,914**	**$ 11,098,188**	**$ 10,498,636**	**$ 11,346,944**
Revenue Breakdown						
Target Revenue Required to Meet Target Reserves		$ 11,670,805	$ 11,334,914	$ 11,098,188	$ 10,498,636	$ 11,346,944
Less: Non user fee revenue:						
Sewer & Water		$ 187,852	$ 188,906	$ 189,988	$ 191,099	$ 192,241
Fixed Monthly Charge (Readiness to Serve)		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
User Fee Required to Meet Target Reserves		$ 9,482,953	$ 9,146,008	$ 8,908,200	$ 8,307,537	$ 9,154,703
Forecasted Revenue Generated under Smoothed Rate		$ 7,655,719	$ 7,990,207	$ 8,350,006	$ 8,737,357	$ 9,154,703
Over (Short) of Target Working Capital and Reserves at Year End		**($1,827,234)**	**($1,155,801)**	**($558,194)**	**$429,820**	**($0)**
Forecasted Working Capital and Reserves at Year End		**$1,666,485**	**$2,444,679**	**$3,233,653**	**$4,389,661**	**$4,109,276**
	Flow usage in mcf	**552,759**	**552,759**	**552,759**	**552,759**	**552,759**
Resulting Usage Fee (1000 gal)	**Current Actual**					
	Water $ 3.540	**$ 5.25**	**$ 5.73**	**$ 6.26**	**$ 6.83**	**$ 7.45**
	Annual Average Rate Increase		**9.15%**	**9.15%**	**9.15%**	**9.15%**
	2017 Actual					
	Sewer $ 1.210	**$ 10.00**	**$ 10.14**	**$ 10.29**	**$ 10.44**	**$ 10.59**
	Annual Average Rate Increase		**1.45%**	**1.45%**	**1.45%**	**1.45%**
	Total Rate **$ 4.75**	**$ 15.25**	**$ 15.88**	**$ 16.55**	**$ 17.27**	**$ 18.04**
Overall effective increase in average annual user cost			**4.1%**	**4.2%**	**4.4%**	**4.5%**

City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

INTERIM CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

CITY OF FRASER
NOTICE OF PUBLIC HEARING
2017-2018 POLICE SPECIAL ASSESSMENTS

A Public Hearing has been scheduled for **Thursday, June 8, 2017** during the Regular Council Meeting held at 7:00 PM within the Council Chambers, 33000 Garfield, Fraser, MI. The City Council of the City of Fraser will hold a public hearing to hear objections to the police and fire public safety expenses, the creation of the special assessment district and the distribution of the special assessment levy proposed under Act 33 and Act 188. Appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal. All parcels of land situated in the City of Fraser, County of Macomb and State of Michigan are subject to the proposed special assessments, except those that are exempt under the general property tax act. The City Council has declared its intention to undertake special assessments for certain Costs of Public Safety as outlined below:

Purpose	Type	Millage to be Levied July 1	Millage to be Levied Dec.2	Total
Police Operating	Special Assessment	2.0000	3.0000	5.0000
Total Police Special Assessment				**5.0000**

Estimated Revenues	
Police Operating Special Assessment	
Total Police Special Assessment Revenues	**$1,910,344**

Estimated Expenditures	
Staff Salaries (Officers)	$1,776,457
Crossing Guards	$ 8,000
Overtime Salaries	$ 177,646
Special Pays	$ 390,416
FICA	$ 179,968
Health Insurance	$ 447,291
Pension	$ 292,258
Retirement Debt	$ 353,402
MESC/Workers Comp	$ 69,022
Office Supplies	$ 7,000
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Uniforms	$ 33,750
Operating Supplies	$ 45,560
Professional Services	$ 28,300
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Medical/Physicals	$ 3,800
Clemis	$ 36,000
Sex Offender Registration	$ 900
Training	$ 29,800
Radio Maintenance	$ 1,600
Equipment Rental	$ 257,150
Total Police Expenditures	**$4,140,270**

Public comments, either oral or written, are welcome at the Public Hearing. Handicapped persons needing assistance or aid should contact the City Clerk's Office during regular working hours forty-eight hours prior to the meeting.
Kelly Dolland, City Clerk

draft

Minutes
Fraser City Council – Special Meeting
Tuesday, May 9th, 2017 @ 6pm

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:
Also Present: D. Wayne O'Neal, Interim City Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. Call Meeting to Order - Mayor Nichols called the Special Meeting to order at 6:06pm.

2. Pledge of Allegiance

3. Approval of Agenda

Member CARNAGIE moved, seconded by Member HEMELBERG, TO APPROVE AGENDA AS PRESENTED.

The motion carried 7-0

4. Citizen Participation on Agenda Item:

- Resident Gary Placido spoke on topic
- Resident Dave Winowiecki spoke on topic
- Kevin Rice spoke on topic

5. Presentations:

a. The Continuation of Presentation and Discussion of 2017/2018 Annual Budget.
Interim Wayne O'Neal presented a 2017-2018 Budget PowerPoint.
Director George Rouhib provided a Public Safety PowerPoint presentation, with focus on Ambulance, Dispatch, Fire Division, Capital needs, Expenditures and more.
Member Carnagie, Mayor Nichols and Member Lesich commented on presentation.
Conversation ensued regarding:
Shared Services, Ambulance, Dispatch, Fire, the advantage and disadvantage of Fire Services and Dispatch outsource.
Director Rouhib stated the Public Safety Department has downsized from 50 officers to 36.

Mayor Nichols called for a five-minute recess.
8:03pm
Meeting resumed 8:19pm

Director Christina Woods spoke of the Senior Activity Center and the many programs it offers Fraser residents and neighboring residents. The Director stated programs are covered by program fees, free programs are paid for from donations.
Conversation ensued regarding match grant funding.

Director BJ VanFleteren spoke of the Department of Public Works and its ten budgets. Mr. VanFleteren focused on City Hall, Senior Housing, Activity Center, Baumgartner House, DPW Building, Public Works, Street Lighting, Major and Local Roads, Park Maintenance and Refuge.
Conversations ensued.

Conversation led into a request for the public hearing for police and fire public safety special assessment under Act 33 and Act 188.
Councilmembers Blanke, Foster, Carnagie, Hemelberg, Lesich commented on the public hearing.

6. CITIZEN PARTICIPATION

Resident Gary Laine
Resident Laura Lesich

7. ADJOURNMENT

Member LESICH moved, seconded by Member HEMELBERG, TO ADJOURN THE SPECIAL COUNCIL MEETING OF MAY 9TH, 2017 @ 9:51PM

The motion carried unanimously,

Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Joe Nichols, Mayor

draft

Minutes
Fraser City Council – Special Meeting
Tuesday, May 9th, 2017 @ 6pm

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:
Also Present: D. Wayne O'Neal, Interim City Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. Call Meeting to Order - Mayor Nichols called the Special Meeting to order at 6:06pm.

2. Pledge of Allegiance

3. Approval of Agenda

Member CARNAGIE moved, seconded by Member HEMELBERG, TO APPROVE AGENDA AS PRESENTED.

The motion carried 7-0

4. Citizen Participation on Agenda Item:

- Resident Gary Placido spoke on topic
- Resident Dave Winowiecki spoke on topic
- Kevin Rice spoke on topic

5. Presentations:

a. The Continuation of Presentation and Discussion of 2017/2018 Annual Budget.
Interim Wayne O'Neal presented a 2017-2018 Budget PowerPoint.
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Conversations ensued.

Conversation led into a request for the public hearing for police and fire public safety special assessment under Act 33 and Act 188.
Councilmembers Blanke, Foster, Carnagie, Hemelberg, Lesich commented on the public hearing.

6. CITIZEN PARTICIPATION

Resident Gary Laine
Resident Laura Lesich

7. ADJOURNMENT

Member LESICH moved, seconded by Member HEMELBERG, TO ADJOURN THE SPECIAL COUNCIL MEETING OF MAY 9TH, 2017 @ 9:51PM

The motion carried unanimously,

Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Joe Nichols, Mayor

draft

Minutes
Fraser City Council – Special Meeting
Saturday, May 13th, 2017 @ 8am

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Lesich and Schornak
Absent: Member Hemelberg
Also Present: Kelly Ann Dolland, City Clerk
Jerry Richards, MML Executive Recruiter

1. Call Meeting to Order - Mayor Nichols called the Special Meeting to order at 8:21am.

2. Pledge of Allegiance

3. Approval of Agenda

Member CARNAGIE moved, seconded by Member LESICH, TO APPROVE AGENDA AS PRESENTED.

The motion carried 6-0

4. Request for Council Action:

a. Request Council Interview Prospective City Manager Candidates.

1. 8:30am Mr. Wayne O'Neal
2. 9:45am Mr. Joseph Sobota
3. 11:00am Mr. Joseph Calhoun
4. Break
5. 1:00pm Mr. Gerald Smith (via internet)
6. 2:15pm Mr. Ralph Lange (via internet)

Mr. Richards called for a five-minute break.

b. Deliberation

Mr. Richards, MML Executive Recruiter provided guidance in choosing a City Manager. Mr. Richards suggested to write down three candidates and discuss the candidates. Because of the length of this process, (began months ago), it was preferred to choose a candidate today, you are not hiring a City Manager but attempting to work out an employment agreement with a candidate.
Conversation ensued.

c. Motion to Make Conditional Offer of Employment to Finalist for City of Fraser, City Manager

Member FOSTER moved, seconded by Member CARNAGIE, TO ELIMINATE MR. RALPH LANGE AND MR. JOSEPH CALHOUN FROM THE CITY MANAGER CANDIDATE LIST.

The motion carried 6-0

Member FOSTER moved, seconded by Member CARNAGIE, TO POSTPONE COUNCIL SELECTION OF CANDIDATE FOR CITY MANAGER FOR THE JUNE 8TH, 2017 MEETING.

The motion carried 4-2

Member FOSTER moved, seconded by Member CARNAGIE, TO RECONSIDER TO POSTPONE COUNCIL SELECTION OF CANDIDATE FOR CITY MANAGER FOR THE JUNE 8TH, 2017 MEETING.

The motion carried 6-0

Member FOSTER moved, seconded by Mayor NICHOLS, TO POSTPONE THE CANDIDATE SELECTION FOR CITY MANAGER UNTIL TUESDAY, MAY 30TH, 2017 @ 6:30PM

The motion carried 6-0

Mr. Richards asked Council what are their anticipated results from the May 30th, 2017 meeting? ~
Response was that Council would decide on a candidate and move forward.
Discussion ensued in regard to a relocation package.

d. Motion to Authorize Discussion with Finalist on Terms of a Mutually Agreeable Employment Agreement

Postpone discussion for Tuesday, May 30th, 2017 @ 6:30pm Special Meeting.

5. Citizen Participation - None

6. Adjournment

Mayor NICHOLS moved, seconded by Member LESICH, TO ADJOURN THE SPECIAL COUNCIL MEETING OF MAY 13th, 2017 @ 4:45pm

The motion carried unanimously,

Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Joe Nichols, Mayor

CITY OF FRASER
NOTICE OF PUBLIC HEARING
2017-2018 POLICE SPECIAL ASSESSMENTS

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Police Operating	Special Assessment	2.0000	3.0000	5.0000
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Total Police Special Assessment Revenues	**$1,910,344**

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Public comments, either oral or written, are welcome at the Public Hearing. Handicapped persons needing assistance or aid should contact the City Clerk's Office during regular working hours forty-eight hours prior to the meeting.

Kelly Dolland, City Clerk

Legal Ad Proof

If you wish to email changes please reply or use the email below

legals@candgnews.com

(NOTE: After 3:00pm on press day you must call for corrections)

Date Proof Sent: 5/25/2017 1:34 PM

AD INFORMATION

Ad Number: 0384-1722

Ad Title: City of Fraser/Legals - 2017-2018 POLICE SPECIAL ASSESSMENTS

Week Of Publication: 5/31/2017

Publication(s) ad will appear: Fraser-Clinton Chronicle

For corrections call 586-498-1097

email corrections: legals@candgnews.com (NOTE: After 3:00pm on press day you must call for corrections)

Please scroll to the next page to view the ad.

CITY OF FRASER
NOTICE OF PUBLIC HEARING
2017-2018 POLICE SPECIAL ASSESSMENTS

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Total Police Expenditures	**$4,140,270**

Public comments, either oral or written, are welcome at the Public Hearing. Handicapped persons needing assistance or aid should contact the City Clerk's Office during regular working hours forty-eight hours prior to the meeting.

Kelly Dolland, City Clerk

Published: Fraser Clinton Chronicle 05/31/2017

0384-1722

draft

Minutes
Fraser City Council – Special Meeting
Tuesday, May 9th, 2017 @ 6pm

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:
Also Present: D. Wayne O'Neal, Interim City Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. Call Meeting to Order - Mayor Nichols called the Special Meeting to order at 6:06pm.

2. Pledge of Allegiance

3. Approval of Agenda

Member CARNAGIE moved, seconded by Member HEMELBERG, TO APPROVE AGENDA AS PRESENTED.

The motion carried 7-0

4. Citizen Participation on Agenda Item:

- Resident Gary Placido spoke on topic
- Resident Dave Winowiecki spoke on topic
- Kevin Rice spoke on topic

5. Presentations:

a. The Continuation of Presentation and Discussion of 2017/2018 Annual Budget.
Interim Wayne O'Neal presented a 2017-2018 Budget PowerPoint.
Director George Rouhib provided a Public Safety PowerPoint presentation, with focus on Ambulance, Dispatch, Fire Division, Capital needs, Expenditures and more.
Member Carnagie, Mayor Nichols and Member Lesich commented on presentation.
Conversation ensued regarding:
Shared Services, Ambulance, Dispatch, Fire, the advantage and disadvantage of Fire Services and Dispatch outsource.
Director Rouhib stated the Public Safety Department has downsized from 50 officers to 36.

Mayor Nichols called for a five-minute recess.
8:03pm
Meeting resumed 8:19pm

Director Christina Woods spoke of the Senior Activity Center and the many programs it offers Fraser residents and neighboring residents. The Director stated programs are covered by program fees, free programs are paid for from donations.
Conversation ensued regarding match grant funding.

Director BJ VanFleteren spoke of the Department of Public Works and its ten budgets. Mr. VanFleteren focused on City Hall, Senior Housing, Activity Center, Baumgartner House, DPW Building, Public Works, Street Lighting, Major and Local Roads, Park Maintenance and Refuge.
Conversations ensued.

Conversation led into a request for the public hearing for police and fire public safety special assessment under Act 33 and Act 188.
Councilmembers Blanke, Foster, Carnagie, Hemelberg, Lesich commented on the public hearing.

6. CITIZEN PARTICIPATION

Resident Gary Laine
Resident Laura Lesich

7. ADJOURNMENT

Member LESICH moved, seconded by Member HEMELBERG, TO ADJOURN THE SPECIAL COUNCIL MEETING OF MAY 9TH, 2017 @ 9:51PM

The motion carried unanimously,

Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Joe Nichols, Mayor

Draft

Minutes
Fraser City Council
Thursday, May 11th, 2017 @ 7pm

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:
Also Present: D. Wayne O'Neal, Interim City Manager
Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. Call Meeting to Order - Mayor Nichols called the regular meeting to order at 7:00pm

2. Pledge of Allegiance

3. Approval of Agenda

Member CARNAGIE moved, seconded by Member BLANKE, TO APPROVE AGENDA AS PRESENTED.

The motion carried 7-0

4. Citizen Participation:

Resident Debbie Winowiecki spoke on topic.

5. Presentations:

a.VFW Proclamation Post 6691 Presentation.

6. Consent Agenda

a. Approval of Minutes of the Regular Council Meeting of April 13, 2017.
b. Approval of Minutes of the Special Council Meeting of April 25, 2017.
c. Approval of Bills for the month of April 2017 in the amount of $1,238,184.34.
d. Receive and file the minutes of the 01-09-2017 Library Board Meeting.
e. Receive and file the minutes of the 02-06-2017 Historical Commission Meeting.
f. Receive and file the minutes of the 03-06-2017 Historical Commission Meeting.
g. Receive and file the minutes of the 11-07-2016 Historical Commission Meeting.
h. Receive and file the minutes of the 12-05-16 Historical Commission Meeting.
i. Receive and file the minutes of the 04-05-2017 Planning Commission Meeting.
j. Receive and file the minutes of the 03-02-2017 Zoning Board of Appeals Meeting.

Member HEMELBERG moved, Member SCHORNAK seconded by, TO APPROVE CONSENT AGENDA AS PRESENTED.

The motion carried 7-0

7. Requests for Council Action:

a. Request Council Approval of the State Disaster Contingency Fund Grant Resolution, reimbursement cost up to $100,000 for Emergency Service cost due to the 2016/2017 Sinkhole.

Member HEMELBERG moved, Member SCHORNAK seconded by, TO APPROVE CONSENT AGENDA AS PRESENTED.

The motion carried 7-0

b. Request Council authorize contract with Pro-Line Asphalt Paving for Asphalt Paving Repairs in the amount of $814,771.61 of bond obligation.

DPW Director BJ VanFleteren spoke son Pro-Line Asphalt Paving to continue City of Fraser road paving for Fraser road; Cambridge, South Wind Court, Leota and Hanover.
Member Carnagie stated Pro-Line is less expensive and happy with the work they do.

Member CARNAGIE moved, Member SCHORNAK seconded by, TO APPROVE REQUEST OF COUNCIL TO AUTHORIZE CONTRACT WITH PRO-LINE ASPHALT PAVING FOR ASPHALT PAVING REPAIRS IN THE AMOUNT OF $814,771.61 OF BOND OBLIGATION.

The motion carried 7-0

c. Request Council approve budget amendments for fiscal year 2016/2017.

1. BA #17 - Transfer $5,700 from General Fund Balance to 101.101.702.000/101.101.717.000 (City Council Salaries & Wages, FICA/Medicare).
2. BA #18 – Transfer $435,453.11 to Revenue accounts for various funds.
3. BA #19 – Transfer $18,600.00 from General Fund Balance to 101.101.801.100.
   Mr. Ed Horn spoke on topic, stated he will submit a quarterly invoice to the City for his services.
4. BA #20 – Transfer $10,000 from Senior Housing General Fund Balance to 270.000.693.000/270.265.975.000.

Member FOSTER moved, seconded by Member SCHORNAK, TO APPOVE THE REQUEST OF COUNCIL TO APPROVE BUDGET AMENDMENTS FOR FISCAL YEAR.

The motion carried 7-0

8. Public Hearings:

a. Public Hearing on the Fiscal Year 2017-2018 Budget.

Public Hearing opened 7:39pm
Public Hearing closed 7:40pm

b. Adoption of Fiscal Year 2017-2018 Budget.

Member Foster spoke of District Court, Judges fees, Library windows and shelving, DPW motor pool.
Member Carnagie stated the City must maintain the city buildings.
Member Hemelberg asked Mr. VanFleteren about options of purchasing DPW vehicles verses holding off a year.
Member Foster spoke of the four percent raise. Member Foster also thanked Member Carnagie and Lesich for their communication.
Member Lesich stated he has learned a great deal in the last 18 months.
Member Carnagie thanked council.
Member Schornak stated she was glad to move forward.
Member Hemelberg stated this was a good night.
Mayor Nichols stated he was looking forward to move forward.

Member FOSTER moved, seconded by Member CARNAGIE, TO APPROVE ADOPTION OF FISCAL YEAR 2017-2018 BUDGET.

The motion carried 7-0

c. Establish Special Budget Meeting.

No action taken.

9. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

Interim City Manager stated MDOT will not remove the walking bridge over Groesbeck Hwy. in Fraser.

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke stated she was happy to be part of this historical event.
Member Lesich spoke of the Tree Planting event in McKinley Park and delivered a testimonial to his mother-in-law.
Member Schornak spoke of the Fraser School Board meeting and the museum event on 6-11-2017.
Member Foster wished all a Happy Mother's Day, thanked the Finance Director and City Council and congratulated her daughter who graduated from Wayne State.
Member Hemelberg thanked Council and wished all a Happy Mother's Day and Memorial Day.
Member Carnagie wished all a Happy Mother's Day and thanked the Director for the street coverage on French Creek.
Mayor Nichols was proud Council found some kind of unity.

11. CITIZEN PARTICIPATION

Resident Vania Apps spoke on topic.

12. ADJOURNMENT

Member CARNAGIE moved, Member LESICH seconded by, TO ADJOURN THE REGULAR COUNCIL MEETING OF MAY 11th, 2017 @ 8:57pm.

The motion carried unanimously,

Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Joe Nichols, Mayor

draft

Minutes
Fraser City Council – Special Meeting
Saturday, May 13th, 2017 @ 8am

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Lesich and Schornak
Absent: Member Hemelberg
Also Present: Kelly Ann Dolland, City Clerk
Jerry Richards, MML Executive Recruiter

1. Call Meeting to Order - Mayor Nichols called the Special Meeting to order at 8:21am.

2. Pledge of Allegiance

3. Approval of Agenda

Member CARNAGIE moved, seconded by Member LESICH, TO APPROVE AGENDA AS PRESENTED.

The motion carried 6-0

4. Request for Council Action:

a. Request Council Interview Prospective City Manager Candidates.

1. 8:30am Mr. Wayne O'Neal
2. 9:45am Mr. Joseph Sobota
3. 11:00am Mr. Joseph Calhoun
4. Break
5. 1:00pm Mr. Gerald Smith (via internet)
6. 2:15pm Mr. Ralph Lange (via internet)

Mr. Richards called for a five-minute break.

b. Deliberation

Mr. Richards, MML Executive Recruiter provided guidance in choosing a City Manager. Mr. Richards suggested to write down three candidates and discuss the candidates. Because of the length of this process, (began months ago), it was preferred to choose a candidate today, you are not hiring a City Manager but attempting to work out an employment agreement with a candidate.
Conversation ensued.

c. Motion to Make Conditional Offer of Employment to Finalist for City of Fraser, City Manager

Member FOSTER moved, seconded by Member CARNAGIE, TO ELIMINATE MR. RALPH LANGE AND MR. JOSEPH CALHOUN FROM THE CITY MANAGER CANDIDATE LIST.

The motion carried 6-0

Member FOSTER moved, seconded by Member CARNAGIE, TO POSTPONE COUNCIL SELECTION OF CANDIDATE FOR CITY MANAGER FOR THE JUNE 8TH, 2017 MEETING.

The motion carried 4-2

Member FOSTER moved, seconded by Member CARNAGIE, TO RECONSIDER TO POSTPONE COUNCIL SELECTION OF CANDIDATE FOR CITY MANAGER FOR THE JUNE 8TH, 2017 MEETING.

The motion carried 6-0

Member FOSTER moved, seconded by Mayor NICHOLS, TO POSTPONE THE CANDIDATE SELECTION FOR CITY MANAGER UNTIL TUESDAY, MAY 30TH, 2017 @ 6:30PM

The motion carried 6-0

Mr. Richards asked Council what are their anticipated results from the May 30th, 2017 meeting? ~
Response was that Council would decide on a candidate and move forward.
Discussion ensued in regard to a relocation package.

d. Motion to Authorize Discussion with Finalist on Terms of a Mutually Agreeable Employment Agreement

Postpone discussion for Tuesday, May 30th, 2017 @ 6:30pm Special Meeting.

5. Citizen Participation - None

6. Adjournment

Mayor NICHOLS moved, seconded by Member LESICH, TO ADJOURN THE SPECIAL COUNCIL MEETING OF MAY 13th, 2017 @ 4:45pm

The motion carried unanimously,

Respectfully submitted,

_____
Kelly Dolland, City Clerk

_____
Joe Nichols, Mayor

City of Fraser

Check Disbursement Report

June 8, 2017

EXPENDITURES FOR APPROVAL

101	GENERAL FUND	$	477,147.31
202	MAJOR STREET FUND	$	6,083.30
203	LOCAL STREET FUND	$	2,013.68
210	AMBULANCE FUND	$	6,943.36
226	GARBAGE AND RUBBISH COLLECTION	$	59,998.90
238	LIBRARY	$	3,007.72
265	DRUG FORFEITURE	$	3,423.13
267	GAMBLING FORFEITURE	$	13,898.47
270	SENIOR HOUSING	$	47,792.70
402	2015 STREET BONDS CONSTRUCTION	$	127,492.48
592	WATER & SEWER FUND	$	577,419.18
661	MOTOR POOL	$	68,817.58
701	TRUST AND AGENCY	$	39,132.51
703	SUMMER TAX COLLECTION FUND	$	132,791.99
	VENDOR EXPENDITURES	**$**	**1,565,962.31**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/05/2017	PNC	124967	AEW	ENGIN. SITE PLANS	800.000	801	440.70
05/05/2017	PNC	124968*#	AMERICA'S FINEST	OFFICE SUPPLIES	727.000	441	76.00
05/05/2017	PNC	124971	WILLIAM F. BRANCH	INDIGENTS-ATTY FEES	810.000	136	275.00
05/05/2017	PNC	124972	BS&A SOFTWARE	PROFESSIONAL SERVICES	801.100	258	400.00
05/05/2017	PNC	124973	BSN SPORTS INC	MATERIALS & SUPPLIES	742.000	691	716.19
05/05/2017	PNC	124974	LEONARD J. BUCZKOWSKI	INDIGENTS-ATTY FEES	810.000	136	175.00
05/05/2017	PNC	124976	CANU TORRICE LAW PLLC	INDIGENTS-ATTY FEES	810.000	136	125.00
05/05/2017	PNC	124977	MARK CARDELLIO	INDIGENTS-ATTY FEES	810.000	136	37.50
05/05/2017	PNC	124978	D. MICHAEL CHERRY	INDIGENTS-ATTY FEES	810.000	136	275.00
05/05/2017	PNC	124983	DONALD W. O'NEAL	TELEPHONE	850.000	171	50.00
				TRANSPORTATION	860.000	171	100.00
				CHECK PNC 124983 TOTAL			150.00
05/05/2017	PNC	124984	DOUGLAS THE TAILOR	PSO - VOLUNTEERS	708.000	301	112.90
				PSO - VOLUNTEERS	708.000	301	89.95
				CHECK PNC 124984 TOTAL			202.85
05/05/2017	PNC	124985	FIRST CHOICE SERVICES	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	750	98.22
05/05/2017	PNC	124986	FISCHER, GARON, HOYUMPA, RANCILIO	INDIGENTS-ATTY FEES	810.000	136	337.50
05/05/2017	PNC	124988	FRASER COMMAND OFFICERS ASSOC	UNION DUES PAYABLE	234.000	000	504.00
05/05/2017	PNC	124989	FRASER DISPATCHERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	330.00
05/05/2017	PNC	124990	FRASER LIEUTENANTS ASSOCIATION	UNION DUES PAYABLE	234.000	000	96.00
05/05/2017	PNC	124991	FRASER POLICE OFFICERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	1,760.00
05/05/2017	PNC	124992	FRASER STAR LANES	REC COLLECTIONS	694.000	000	558.00
05/05/2017	PNC	124993	FRED PRYOR SEMINARS	TRAINING	861.000	260	99.00
05/05/2017	PNC	124994	STEVEN G. FREERS	INDIGENTS-ATTY FEES	810.000	136	50.00
05/05/2017	PNC	124995	FRANK FRONTCZAK	INDIGENTS-ATTY FEES	810.000	136	75.00
05/05/2017	PNC	124996	MARK J. FUGOLO	INDIGENTS-ATTY FEES	810.000	136	100.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				CHECK PNC 124996 TOTAL			275.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/05/2017	PNC	124997	JOHN F. GORNIAK	INDIGENTS-ATTY FEES	810.000	136	462.50
05/05/2017	PNC	124998	GRANICUS, INC	PROFESSIONAL SERVICES	801.100	258	406.85
				PROFESSIONAL SERVICES	801.100	258	717.91
				CHECK PNC 124998 TOTAL			1,124.76
05/05/2017	PNC	124999*#	GREAT LAKES PEST CONTROL CO. INC	REPAIRS & MAINTENANCE	937.000	266	50.00
				REPAIRS & MAINTENANCE	937.000	268	50.00
				REPAIRS & MAINTENANCE	937.000	269	50.00
				CHECK PNC 124999 TOTAL			150.00
05/05/2017	PNC	125000	ROY M. GRUENBURG	INDIGENTS-ATTY FEES	810.000	136	275.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				CHECK PNC 125000 TOTAL			450.00
05/05/2017	PNC	125001	HAKIM & MEHANNA PLLC	INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES	810.000	136	250.00
				CHECK PNC 125001 TOTAL			425.00
05/05/2017	PNC	125002*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	136	85.98
				HEALTH/LIFE/DENTAL INS	715.000	171	82.07
				HEALTH/LIFE/DENTAL INS	715.000	215	23.48
				HEALTH/LIFE/DENTAL INS	715.000	260	103.21
				HEALTH/LIFE/DENTAL INS	715.000	301	2,002.99
				HEALTH/LIFE/DENTAL INS	715.000	371	48.39
				HEALTH/LIFE/DENTAL INS	715.000	441	114.93
				HEALTH/LIFE/DENTAL INS	715.000	691	91.22
				HEALTH/LIFE/DENTAL	715.000	738	42.99
				HEALTHCARE PAYMENTS	801.000	861	328.89
				CHECK PNC 125002 TOTAL			2,924.15
05/05/2017	PNC	125004	MICHAEL HENNIGAN	INDIGENTS-ATTY FEES	810.000	136	75.00
05/05/2017	PNC	125005	IDENTISYS INC.	OFFICE SUPPLIES	727.000	301	139.00
05/05/2017	PNC	125006	INACOMP	CAPITAL	975.000	258	915.25
05/05/2017	PNC	125007	J. ROBERT DEVERS	ELECTION PROGRAM	803.000	215	188.40
05/05/2017	PNC	125009*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	266	225.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				REPAIRS & MAINTENANCE	937.000	268	2,025.00
				CHECK PNC 125009 TOTAL			2,250.00
05/05/2017	PNC	125010#	KELLY DOLLAND	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	215	100.64
				MATERIALS & SUPPLIES	742.000	265	66.96
				CHECK PNC 125010 TOTAL			167.60
05/05/2017	PNC	125012	LAURA MARJI	INDIGENTS-ATTY FEES	810.000	136	225.00
05/05/2017	PNC	125013	LEBRO PRODUCTS, LLC	MATERIALS & SUPPLIES	742.000	690	208.95
05/05/2017	PNC	125014	KAREN LEMKE	INDIGENTS-ATTY FEES	810.000	136	75.00
05/05/2017	PNC	125015	LIBRARY PETTY CASH	PROGRAMS	803.000	738	9.00
05/05/2017	PNC	125016	LUCIDO & MANZELLA PC	INDIGENTS-ATTY FEES	810.000	136	175.00
05/05/2017	PNC	125017	MACOMB COUNTY FINANCE DEPARTMENT	RADIO EXP-VEHICLES	865.000	301	118.45
05/05/2017	PNC	125020	MALITA BARRETT	INDIGENTS-ATTY FEES	810.000	136	225.00
05/05/2017	PNC	125021	NIJAD G MEHANA	INDIGENTS-ATTY FEES	810.000	136	200.00
05/05/2017	PNC	125022	JOHN M. MICHRINA	INDIGENTS-ATTY FEES	810.000	136	175.00
05/05/2017	PNC	125024	DAYNA MILBRAND PC	INDIGENTS-ATTY FEES	810.000	136	225.00
05/05/2017	PNC	125027	ROBERT A. NOVAK	INDIGENTS-ATTY FEES	810.000	136	225.00
05/05/2017	PNC	125028	OAKLAND COUNTY	TRAINING			** VOIDED **
				TRAINING			** VOIDED **
05/05/2017	PNC	125029	OFFICE DEPOT	OFFICE SUPPLIES	727.000	260	143.08
05/05/2017	PNC	125031	JUSTIN POLLARD	INDIGENTS-ATTY FEES	810.000	136	75.00
05/05/2017	PNC	125032	ALICIA M. PUTMAN	INDIGENTS-ATTY FEES	810.000	136	150.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				CHECK PNC 125032 TOTAL			325.00
05/05/2017	PNC	125035	BRIAN J. SCHAF	INDIGENTS-ATTY FEES	810.000	136	262.50
05/05/2017	PNC	125037	SEBASTIAN TAVALIERI	CONTRACTUAL SERVICE	803.100	691	165.00
05/05/2017	PNC	125038#	SHRED-IT USA	OFFICE SUPPLIES	727.000	171	15.87
				OFFICE SUPPLIES	727.000	209	15.86
				OFFICE SUPPLIES	727.000	260	15.86

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OFFICE SUPPLIES	727.000	371	15.87
				CHECK PNC 125038 TOTAL			63.46
05/05/2017	PNC	125039	SHREDCORP	OPERATING SUPPLIES	746.000	301	53.00
05/05/2017	PNC	125040*	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	600.00
05/05/2017	PNC	125042	TEAMSTERS LOCAL 214	UNION DUES-DIST CT	234.000	000	136.00
				UNION DUES-DPW	234.000	000	652.00
				UNION DUES-CLERICAL	234.000	000	610.04
				CHECK PNC 125042 TOTAL			1,398.04
05/05/2017	PNC	125045	TRI-COUNTY AQUATICS, INC	POND MAINTENACE	930.000	690	565.00
05/05/2017	PNC	125046	TRIDENT INSURANCE SERVICES	REFUNDS/AWARDS	801.000	899	603.05
				REFUNDS/AWARDS	801.000	899	5,000.00
				CHECK PNC 125046 TOTAL			5,603.05
05/05/2017	PNC	125050	ROBERT J. VANHOUTTE	INDIGENTS-ATTY FEES	810.000	136	225.00
05/05/2017	PNC	125053	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	26.40
05/05/2017	PNC	125054	YORK, DOLAN & TOMLINSON, P.C.	CITY ATTORNEY	803.000	210	8,008.27
				CITY ATTORNEY	803.000	210	8,406.50
				CITY ATTORNEY	803.000	210	8,000.00
				CITY ATTORNEY	803.000	210	8,000.00
				CHECK PNC 125054 TOTAL			32,414.77
05/05/2017	PNC	125055	PAUL F. ZYBURSKI	INDIGENTS-ATTY FEES	810.000	136	375.00
05/12/2017	PNC	125056	123.NET, INC.	TELEPHONE	850.000	258	297.83
05/12/2017	PNC	125058	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	13.90
05/12/2017	PNC	125060	AFLAC	DUE TO OTHER/AFLAC/LEGAL	231.000	000	1,213.84
05/12/2017	PNC	125061	GECCB/AMAZON	BOOKS & MATERIALS	744.000	738	423.22
				PROGRAMS	803.000	738	149.83
				CHECK PNC 125061 TOTAL			573.05
05/12/2017	PNC	125062	AMERICA'S FINEST	PUBLICATIONS	900.000	101	1,475.00
05/12/2017	PNC	125064	ANDERSON OVERHEAD DOOR CO	REPAIRS & MAINTENANCE	937.000	268	239.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/12/2017	PNC	125065	ANNA SCHWAB	REFUND/REC	694.000	000	80.00
05/12/2017	PNC	125066	APEX SOFTWARE	SOFTWARE	760.000	209	1,175.00
05/12/2017	PNC	125067	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	35.52
05/12/2017	PNC	125069	ASSESSMENT	CONTRACTED SERVICES	705.000	209	8,000.00
05/12/2017	PNC	125070	AT&T	TELEPHONE	850.000	258	100.98
05/12/2017	PNC	125072	BLAKEMAN PRINTING CO. INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	746	144.00
05/12/2017	PNC	125074	BS&A SOFTWARE	PROFESSIONAL SERVICES	801.100	258	9,997.00
05/12/2017	PNC	125075#	BSN SPORTS INC	MATERIALS & SUPPLIES	742.000	690	391.98
				MATERIALS & SUPPLIES	742.000	691	291.25
				CHECK PNC 125075 TOTAL			683.23
05/12/2017	PNC	125079*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	265.31
				MATERIALS & SUPPLIES	742.000	266	72.25
				MATERIALS & SUPPLIES	742.000	268	55.74
				MATERIALS & SUPPLIES	742.000	269	615.67
				CHECK PNC 125079 TOTAL			1,008.97
05/12/2017	PNC	125081*#	COLMAN-WOLF SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	424.08
05/12/2017	PNC	125083*#	CAPITAL ONE COMMERCIAL	COMMUNITY PROMOTION	882.000	101	51.54
				COMMUNITY PROMOTION	882.000	101	31.98
				MATERIALS & SUPPLIES	742.000	691	76.95
				CHECK PNC 125083 TOTAL			160.47
05/12/2017	PNC	125085*#	DETROIT ENERGY	ELECTRIC	922.000	265	5,257.67
				ELECTRIC	922.000	266	1,638.69
				ELECTRIC	922.000	267	200.18
				ELECTRIC	922.000	268	954.30
				ELECTRIC	922.000	269	959.34
				ELECTRIC	922.000	448	167.83
				CHECK PNC 125085 TOTAL			9,178.01
05/12/2017	PNC	125092	GLOCK PROFESSIONAL, INC	TRAINING	861.000	301	250.00
05/12/2017	PNC	125096	HEWLETT-PACKARD FINANCIAL SERVICES	CAPITAL LEASES	975.050	258	900.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CAPITAL LEASES	975.050	258	336.54
				CHECK PNC 125096 TOTAL			1,236.68
05/12/2017	PNC	125097	INACOMP	PROFESSIONAL SERVICES	801.100	258	1,050.00
05/12/2017	PNC	125098	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	7.43
				BOOKS & MATERIALS	744.000	738	160.51
				CHECK PNC 125098 TOTAL			167.94
05/12/2017	PNC	125099	JOHN C. ELLIS	HEALTHCARE PAYMENTS	801.000	861	225.00
05/12/2017	PNC	125100#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	1,694.50
				REPAIRS & MAINTENANCE	937.000	268	245.50
				CHECK PNC 125100 TOTAL			1,940.00
05/12/2017	PNC	125101	KENEWELL PRINTING CORPORATION	OFFICE SUPPLIES	727.000	136	229.50
05/12/2017	PNC	125102	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	441	132.18
05/12/2017	PNC	125103	MARK KING	HEALTHCARE PAYMENTS	801.000	861	225.00
05/12/2017	PNC	125104	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	803.000	210	276.50
05/12/2017	PNC	125105	LEGALSHIELD	DUE TO OTHER/AFLAC/LEGAL	231.000	000	90.65
05/12/2017	PNC	125106*	LIBRARY PETTY CASH	PROGRAMS	803.000	738	50.10
05/12/2017	PNC	125107	MACOMB COUNTY CLERK'S ASSOCIATION	MEMBERSHIPS & DUES	802.000	215	40.00
				MEMBERSHIPS & DUES	802.000	215	50.00
				CHECK PNC 125107 TOTAL			90.00
05/12/2017	PNC	125109#	MAIL PLUS	POSTAGE	728.000	260	26.95
				POSTAGE	728.000	301	11.90
				CHECK PNC 125109 TOTAL			38.85
05/12/2017	PNC	125110*#	MASTER GARDENER LAWN CENTER	REPAIRS & MAINTENANCE	937.000	265	205.00
				MATERIALS & SUPPLIES	742.000	266	80.00
				REPAIRS & MAINTENANCE	937.000	268	75.00
				MATERIALS & SUPPLIES	742.000	690	535.00
				POND MAINTENACE	930.000	690	70.00
				CHECK PNC 125110 TOTAL			965.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/12/2017	PNC	125112	MICHIGAN STATE POLICE	SEX OFFENDER REGISTRATION FEE	851.200	301	150.00
				SEX OFFENDER REGISTRATION FEE	851.200	301	60.00
				CHECK PNC 125112 TOTAL			210.00
05/12/2017	PNC	125114	MRS. JILL WOLBER	HEALTHCARE PAYMENTS	801.000	861	225.00
05/12/2017	PNC	125115	NICKEL & SAPH, INC	MEMBERSHIPS & DUES	802.000	301	55.00
05/12/2017	PNC	125117#	OFFICE DEPOT	OFFICE SUPPLIES	727.000	136	7.99
				OFFICE SUPPLIES	727.000	136	140.30
				OFFICE SUPPLIES	727.000	301	110.19
				OFFICE SUPPLIES	727.000	750	(16.98)
				CHECK PNC 125117 TOTAL			241.50
05/12/2017	PNC	125118	PAUL CONWAY SHIELDS, INC.	PSO - VOLUNTEERS	708.000	301	3,153.46
05/12/2017	PNC	125119	MICHAEL PETTYES	OPERATING SUPPLIES	746.000	301	80.44
05/12/2017	PNC	125120	PLANTE MORAN	PROFESSIONAL SERVICES	801.100	260	5,750.00
05/12/2017	PNC	125122	RACHAEL QUASARANO	REFUND/CANCEL PROGRAM	694.000	000	50.00
05/12/2017	PNC	125123#	RAY ELECTRIC	MATERIALS & SUPPLIES	742.000	269	32.40
				MATERIALS & SUPPLIES	742.000	269	113.05
				MATERIALS & SUPPLIES	742.000	269	39.30
				REPAIRS & MAINTENANCE	937.000	690	44.68
				CHECK PNC 125123 TOTAL			229.43
05/12/2017	PNC	125124	CITY OF ROSEVILLE	POSTAGE	728.000	136	366.98
				POSTAGE	728.000	136	424.73
				CHECK PNC 125124 TOTAL			791.71
05/12/2017	PNC	125125*#	S&S SPRINKLER SERVICE	REPAIRS & MAINTENANCE	937.000	265	120.50
				REPAIRS & MAINTENANCE	937.000	267	55.00
				REPAIRS & MAINTENANCE	937.000	268	89.00
				MATERIALS & SUPPLIES	742.000	690	125.00
				CHECK PNC 125125 TOTAL			389.50
05/12/2017	PNC	125128	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	661.55
05/12/2017	PNC	125130	STEVEN TRINER	HEALTHCARE PAYMENTS	801.000	861	225.00
05/12/2017	PNC	125132	TEAM FINANCIAL GROUP, INC	CONT MAINT-OFF EQUIP	933.000	738	238.46

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/12/2017	PNC	125133	TEKSUPPLY	CAP.CONST.DPW	975.000	269	5,764.33
05/12/2017	PNC	125134	TERRY DEFAUW	PROGRAMS	803.000	738	100.00
05/12/2017	PNC	125135	THE WOODHILL GROUP	PROFESSIONAL SERVICES	801.100	260	12,721.25
05/12/2017	PNC	125136	TOM BAHORSKI	REFUND ON PAVILLION LOCATION	694.100	000	25.00
05/12/2017	PNC	125137*#	TRIPLE R CONSTRUCTION	CAP.CONST.LIBRARY	975.000	268	325.00
				CAP.CONST.LIBRARY	975.000	268	850.00
				CHECK PNC 125137 TOTAL			1,175.00
05/12/2017	PNC	125139	VECMAR COMPUTER SOLUTIONS	OFFICE SUPPLIES	727.000	260	647.04
05/12/2017	PNC	125140*#	VERIZON	MOBILE PHONES	852.000	441	15.16
				MOBILE PHONES	852.000	691	5.47
				CHECK PNC 125140 TOTAL			20.63
05/12/2017	PNC	125142*#	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	742.000	266	39.66
				MATERIALS & SUPPLIES	742.000	266	61.16
				MATERIALS & SUPPLIES	742.000	690	45.00
				CHECK PNC 125142 TOTAL			145.82
05/12/2017	PNC	125146	TIMOTHY WESTPHAL	HEALTHCARE PAYMENTS	801.000	861	225.00
05/12/2017	PNC	125148	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	42.00
05/12/2017	PNC	125149	THE WORKS CAR WASH & DETAIL, LLC	OPERATING SUPPLIES	746.000	301	220.50
05/17/2017	PNC	125150	KENT COMMUNICATIONS, INC.	POSTAGE	728.000	209	2,078.81
05/19/2017	PNC	125153	AMERIGAS-STERLING HEIGHTS	GAS	921.000	265	562.08
05/19/2017	PNC	125154	ANNA SCHWAB	REFUND/CANCELLED PROGRAM	694.000	000	460.00
05/19/2017	PNC	125156	BLUE CROSS/BLUE SHIELD OF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	36,784.44
				HEALTHCARE PAYMENTS	801.000	861	11,477.70
				CHECK PNC 125156 TOTAL			48,262.14
05/19/2017	PNC	125157	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	690	320.00
05/19/2017	PNC	125160	C & G NEWSPAPERS	OPERATING SUPPLIES	900.000	101	226.82
05/19/2017	PNC	125161*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	161.50
				HEALTHCARE PAYMENTS	801.000	861	21.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 125161 TOTAL			182.50
05/19/2017	PNC	125162	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	33.13
05/19/2017	PNC	125165	DETROIT ENERGY STREET LIGHTS	PUBLIC UTILITIES	920.000	448	20,465.65
05/19/2017	PNC	125166	DORIS KEMPF	REFUND/CANCELLED PROGRAM	675.000	000	8.00
05/19/2017	PNC	125167	EAST POINTE PRINTING	OFFICE SUPPLIES	727.000	371	180.00
05/19/2017	PNC	125168	MICHELENE EBERHARD	INDIGENTS-ATTY FEES	810.000	136	575.00
05/19/2017	PNC	125170	FRASER STAR LANES	REC COLLECTIONS	694.000	000	290.00
05/19/2017	PNC	125171*#	CITY OF FRASER	WATER/SEWER	920.000	265	35.66
				WATER/SEWER	920.000	265	263.16
				WATER/SEWER	920.000	266	151.15
				WATER/SEWER	920.000	267	31.20
				WATER/SEWER	920.000	268	77.65
				WATER/SEWER	920.000	269	196.12
				CHECK PNC 125171 TOTAL			754.94
05/19/2017	PNC	125173	JOHN GILLIES	TRAINING	861.000	301	780.18
05/19/2017	PNC	125176	JULIE A HLYWA	INDIGENTS-ATTY FEES	810.000	136	50.00
05/19/2017	PNC	125177	INTERNATIONAL CODE COUNCIL, INC	MEMBERSHIPS & DUES	802.000	371	135.00
05/19/2017	PNC	125179	JACKIE SHEPARD	REFUND ROOM RENTAL	694.150	000	50.00
05/19/2017	PNC	125181*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	226.50
				REPAIRS & MAINTENANCE	937.000	265	697.44
				REPAIRS & MAINTENANCE	937.000	265	643.30
				REPAIRS & MAINTENANCE	937.000	265	239.25
				REPAIRS & MAINTENANCE	937.000	266	585.02
				REPAIRS & MAINTENANCE	937.000	268	337.05
				REPAIRS & MAINTENANCE	937.000	268	(85.00)
				REPAIRS & MAINTENANCE	937.000	269	205.68
				CHECK PNC 125181 TOTAL			2,849.24
05/19/2017	PNC	125185	LEAF	TELEPHONE	850.000	258	1,206.36
05/19/2017	PNC	125186#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	136	46.86
				OFFICE SUPPLIES	727.000	260	23.52
				OFFICE SUPPLIES	727.000	301	93.64
				CHECK PNC 125186 TOTAL			164.02

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/19/2017	PNC	125189	MERS	ER PENSION DEDUCTION PAYABLE	228.600	000	150,061.35
				EE PENSION CONTRIBUTION PAYABLE	228.601	000	25,537.23
				CHECK PNC 125189 TOTAL			175,598.58
05/19/2017	PNC	125190	STATE OF MICHIGAN	MATERIALS & SUPPLIES	742.000	265	180.00
05/19/2017	PNC	125191*	STATE OF MICHIGAN	CLEARANCE FEES-D.C.	658.000	000	1,633.59
05/19/2017	PNC	125194	OAKLAND COMMUNITY COLLEGE	TRAINING	861.000	301	100.00
				TRAINING	861.000	301	1,590.00
				TRAINING	861.000	301	480.00
				CHECK PNC 125194 TOTAL			2,170.00
05/19/2017	PNC	125195	OFFICE DEPOT	OFFICE SUPPLIES	727.000	209	153.21
05/19/2017	PNC	125196	ORIENTAL TRADING CO. INC	MATERIALS & SUPPLIES	742.000	691	127.92
05/19/2017	PNC	125200	POWER SUPPLY EQUIPMENT, LLC	MATERIALS & SUPPLIES	742.000	690	399.00
05/19/2017	PNC	125201*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	28.58
				MATERIALS & SUPPLIES	742.000	266	32.43
				MATERIALS & SUPPLIES	742.000	690	181.51
				CAPITAL-BUILDING	975.000	746	4.04
				CHECK PNC 125201 TOTAL			246.56
05/19/2017	PNC	125202	RICHMOND LENOX EMS	TRAINING	861.000	301	157.50
05/19/2017	PNC	125203	ROYAL OAK NAME PLATE CO.	MATERIALS & SUPPLIES	742.000	691	15.80
05/19/2017	PNC	125204	SANDRA WHITWORTH	PRECINCT WORKERS	710.000	215	25.00
05/19/2017	PNC	125205	SARA SIDICK	REFUND/PAVILION	694.150	000	40.00
05/19/2017	PNC	125206	SOPERIA TRAYLOR	FINES/COSTS-DIST CT.	655.000	000	580.00
05/19/2017	PNC	125207	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	150.00
				R&M SUP-CONSTRUCTION	937.000	265	375.00
				R&M SUP-CONSTRUCTION	937.000	265	833.95
				CHECK PNC 125207 TOTAL			1,358.95
05/19/2017	PNC	125211	THE WOODHILL GROUP	PROFESSIONAL SERVICES	801.100	260	7,881.25
05/19/2017	PNC	125214	VALON BABA	FINES/COSTS-DIST CT.	655.000	000	128.44

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/26/2017	PNC	125216*#	AEW	REPAIRS & MAINTENANCE	937.000	266	2,037.50
				REPAIRS & MAINTENANCE	937.000	266	675.00
				MCKINLEY PARK	975.001	691	659.60
				CHECK PNC 125216 TOTAL			3,372.10
05/26/2017	PNC	125218	AMERICA'S FINEST	OFFICE SUPPLIES	727.000	301	25.00
05/26/2017	PNC	125223*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	265.31
				MATERIALS & SUPPLIES	742.000	266	72.25
				MATERIALS & SUPPLIES	742.000	268	55.74
				MATERIALS & SUPPLIES	742.000	269	510.67
				CHECK PNC 125223 TOTAL			903.97
05/26/2017	PNC	125226	CORNERSTONE MUNICIPAL	PROF SERVICES/TRAINING	801.300	171	833.33
05/26/2017	PNC	125228	DEBORAH GERMANI	REFUND/CANCELLED PROGRAM	694.000	000	50.00
05/26/2017	PNC	125229	FIRST CHOICE SERVICES	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	750	66.85
05/26/2017	PNC	125231*#	GREAT LAKES PEST CONTROL CO. INC	REPAIRS & MAINTENANCE	937.000	266	50.00
				REPAIRS & MAINTENANCE	937.000	268	50.00
				MATERIALS & SUPPLIES	742.000	269	50.00
				CHECK PNC 125231 TOTAL			150.00
05/26/2017	PNC	125234	JEFF SCHEUER	REFUND/CANCELLATION	694.100	000	100.00
05/26/2017	PNC	125236#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	5,015.50
				REPAIRS & MAINTENANCE	937.000	265	383.25
				REPAIRS & MAINTENANCE	937.000	265	3,021.50
				REPAIRS & MAINTENANCE	937.000	265	462.50
				REPAIRS & MAINTENANCE	937.000	265	150.50
				REPAIRS & MAINTENANCE	937.000	267	119.50
				CHECK PNC 125236 TOTAL			9,152.75
05/26/2017	PNC	125237	KENT COMMUNICATIONS, INC.	POSTAGE	728.000	209	1,104.24
				POSTAGE	728.000	209	2,035.40
				CHECK PNC 125237 TOTAL			3,139.64
05/26/2017	PNC	125238#	LEBRO PRODUCTS, LLC	MATERIALS & SUPPLIES	742.000	265	159.85
				MATERIALS & SUPPLIES	742.000	690	379.45
				CHECK PNC 125238 TOTAL			539.30

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/26/2017	PNC	125240	LEWIS & DICKERSON PLLC	INDIGENTS-ATTY FEES	810.000	136	225.00
05/26/2017	PNC	125241	MACOMB COMMUNITY COLLEGE	TRAINING	861.000	301	350.00
05/26/2017	PNC	125245	MCKENNA ASSOCIATES	ENGIN. SITE PLANS	800.000	801	1,567.75
				PLANNING	817.000	801	780.00
				CHECK PNC 125245 TOTAL			2,347.75
05/26/2017	PNC	125246	21ST CENTURY MEDIA - MICHIGAN	PUBLICATIONS	900.000	101	699.13
				PUBLICATIONS	900.000	101	618.86
				CHECK PNC 125246 TOTAL			1,317.99
05/26/2017	PNC	125248	MICHIGAN MUNICIPAL	PREPAID EXPENSES	123.000	000	29,160.00
05/26/2017	PNC	125250	OAKLAND COUNTY BLDG OFFICIALS	TRAINING	861.000	371	50.00
05/26/2017	PNC	125251	PETTY CASH	CONF. & WORKSHOPS	862.000	260	20.00
05/26/2017	PNC	125252	PLANTE MORAN	PROFESSIONAL SERVICES	801.100	260	3,190.00
05/26/2017	PNC	125253	POWER SUPPLY EQUIPMENT, LLC	MATERIALS & SUPPLIES	742.000	690	1,210.75
05/26/2017	PNC	125255*#	RECREATION PETTY CASH	MATERIALS & SUPPLIES	742.000	691	139.55
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	750	119.63
				CHECK PNC 125255 TOTAL			259.18
05/26/2017	PNC	125256	NICOLE REINHARDT	OPERATING SUPPLIES	746.000	301	20.00
05/26/2017	PNC	125257*#	S&S SPRINKLER SERVICE	REPAIRS & MAINTENANCE	937.000	266	175.00
05/26/2017	PNC	125258	SCHOTTS	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	750	264.88
05/26/2017	PNC	125260	JAMES SHIMKO	PLUMBING INSP.	703.200	371	137.00
05/26/2017	PNC	125263*#	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	266	860.85
				REPAIRS & MAINTENANCE	937.000	268	300.00
				CHECK PNC 125263 TOTAL			1,160.85
05/26/2017	PNC	125266	VANTAGEPOINT TRANSFER AGENT/457	SPECIAL PAYS	713.000	171	625.00
05/26/2017	PNC	125268	SCOTT WITKOWSKI	OPERATING SUPPLIES	746.000	301	41.25
05/26/2017	PNC	125269	WOW INTERNET-CABLE-PHONE	PROFESSIONAL SERVICES	801.100	258	2,791.83
05/26/2017	PNC	125270	ZAMBILLI FIREWORKS MANUFACTURING	PREPAID EXPENSES	123.000	000	9,500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				Total for fund 101 GENERAL FUND			477,147.31

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
05/05/2017	PNC	124975	CALIFORNIA CONTRACTORS SUPPLIES,	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	290.10
05/05/2017	PNC	124980	CONTRACTORS CONNECTION	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	338.85
05/05/2017	PNC	124982*#	DALE'S LANDSCAPING SUPPLY, INC	R & M CONST.	931.000	463	650.00
05/05/2017	PNC	125002*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	132.72
05/12/2017	PNC	125080	CLANCY EXCAVATING CO	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	749.04
05/12/2017	PNC	125110*#	MASTER GARDENER LAWN CENTER	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	131.00
05/12/2017	PNC	125125*#	S&S SPRINKLER SERVICE	R & M CONST.	931.000	463	203.00
05/19/2017	PNC	125174	GRAND TRUNK WESTERN RAILROAD	REPAIRS & MAINTENANCE	937.000	463	2,257.00
05/26/2017	PNC	125219	AMERICAN BUILDERS SUPPLY	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	88.50
05/26/2017	PNC	125225	CONTRACTORS CONNECTION	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	212.50
05/26/2017	PNC	125242	MACOMB COUNTY DEPARTMENT OF ROADS	R & M CONST.	931.000	463	799.85
				R & M CONST.	931.000	463	230.74
				CHECK PNC 125242 TOTAL			1,030.59
				Total for fund 202 MAJOR STREET FUND			6,083.30

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
05/05/2017	PNC	125002*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	79.71
05/12/2017	PNC	125063	AMERICAN BUILDERS SUPPLY	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	1,094.15
05/12/2017	PNC	125071	SUSAN BERLIN	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	100.00
05/12/2017	PNC	125076	CADILLAC ASPHALT, LLC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	626.75
05/19/2017	PNC	125201*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	463	113.07
				Total for fund 203 LOCAL STREET FUND			2,013.68

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
05/05/2017	PNC	125002*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	301	412.30
05/05/2017	PNC	125011	L CHAMBERS WILBERDING	AMBULANCE FEES	604.000	000	56.88
05/12/2017	PNC	125059	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	4,972.90
05/12/2017	PNC	125068	ARROW INTERNATIONAL, INC	OPERATING SUPPLIES	746.000	301	1,008.86
05/12/2017	PNC	125121	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	195.00
05/12/2017	PNC	125131	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	267.45
05/12/2017	PNC	125140*#	VERIZON	MOBILE PHONES	852.000	301	5.47
05/19/2017	PNC	125161*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	24.50
				Total for fund 210 AMBULANCE FUND			6,943.36

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
05/12/2017	PNC	125091	GFL ENVIRONMENTAL USA	REGULAR REFUSE COLL	808.000	528	42,548.03
				CURBSIDE RECYCLING	810.000	528	7,523.20
				GRASS COMPOSTING	811.000	528	9,927.67
				CHECK PNC 125091 TOTAL			59,998.90
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			59,998.90

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 238 LIBRARY							
05/12/2017	PNC	125089	FOSTER SWIFT COLLINS & SMITH PC	AUDITING FEES	801.000	738	855.00
05/12/2017	PNC	125106*	LIBRARY PETTY CASH	OFFICE SUPPLIES	727.000	738	20.00
05/12/2017	PNC	125143	WAYNE STATE UNIVERSITY PRESS	BOOKS & MATERIALS	744.000	738	56.54
05/19/2017	PNC	125151	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	1.55
				OFFICE SUPPLIES	727.000	738	8.00
				CHECK PNC 125151 TOTAL			9.55
05/19/2017	PNC	125178	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	91.82
				BOOKS & MATERIALS	744.000	738	7.14
				BOOKS & MATERIALS	744.000	738	5.49
				BOOKS & MATERIALS	744.000	738	10.44
				BOOKS & MATERIALS	744.000	738	(49.99)
				CHECK PNC 125178 TOTAL			64.90
05/19/2017	PNC	125192	MICHIGAN LIBRARY ASSOCIATION	CONF & WORKSHOPS	862.000	738	95.00
05/19/2017	PNC	125210	THE LIBRARY NETWORK	BOOKS & MATERIALS	744.000	738	377.40
05/26/2017	PNC	125221	BRADY'S BUSINESS SYSTEMS	CONT MAINT - OFF EQUIP	933.000	738	360.24
				CONT MAINT - OFF EQUIP	933.000	738	579.23
				CHECK PNC 125221 TOTAL			939.47
05/26/2017	PNC	125247	MICHIGAN LIBRARY ASSOCIATION	MEMBERSHIPS & DUES	802.000	738	589.86
				Total for fund 238 LIBRARY			3,007.72

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
05/05/2017	PNC	125044	CRIME STOPPERS OF MICHIGAN	OPERATING SUPPLIES	746.000	310	1,000.00
05/12/2017	PNC	125140*#	VERIZON	CELLULAR PHONES	851.000	310	5.63
05/19/2017	PNC	125164	DANIEL WERNER	PROFESSIONAL SERVICES	810.000	310	250.00
05/19/2017	PNC	125199	STEVEN PAULL	TRAINING	861.000	310	32.25
05/19/2017	PNC	125212	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	310	386.59
05/19/2017	PNC	125215	VERIZON	CELLULAR PHONES	851.000	310	819.27
05/26/2017	PNC	125220*#	AUTO MOTIVE ENHANCERS, INC	REPAIRS/MAINTENANCE VEHICLES	864.000	310	929.39
				Total for fund 265 DRUG FORFEITURE			3,423.13

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 GAMBLING FORFEITURE							
05/05/2017	PNC	124968*#	AMERICA'S FINEST	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	301	468.00
05/05/2017	PNC	125018*#	MACOMB COUNTY PROSECUTER'S OFFICE	PROFESSIONAL SERVICES	712.000	301	11,977.66
05/19/2017	PNC	125155	AT&T CAPITAL SERVICES, INC.	CAPITAL OUTLAY	975.000	301	1,452.81
				Total for fund 267 GAMBLING FORFEITURE			13,898.47

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
05/05/2017	PNC	124979	COMCAST	UTILITIES	920.000	265	69.87
05/05/2017	PNC	124999*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	265	90.00
				REPAIRS & MAINTENANCE	937.000	265	75.00
				CHECK PNC 124999 TOTAL			165.00
05/05/2017	PNC	125008	JOHN'S LUMBER	MATERIALS & SUPPLIES	742.000	265	3.79
				MATERIALS & SUPPLIES	742.000	265	663.29
				CHECK PNC 125008 TOTAL			667.08
05/05/2017	PNC	125009*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	3,642.00
				REPAIRS & MAINTENANCE	937.000	265	6,923.00
				CHECK PNC 125009 TOTAL			10,565.00
05/05/2017	PNC	125040*	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	265	99.00
05/05/2017	PNC	125047	TYCO INTEGRATED SECURITY	REPAIRS & MAINTENANCE	937.000	265	342.00
05/12/2017	PNC	125057	ABC WAREHOUSE	REPAIRS & MAINTENANCE	937.000	265	499.00
05/12/2017	PNC	125079*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	56.56
05/12/2017	PNC	125085*#	DETROIT ENERGY	ELECTRIC	922.000	265	849.18
05/12/2017	PNC	125110*#	MASTER GARDENER LAWN CENTER	MATERIALS & SUPPLIES	742.000	265	220.00
05/12/2017	PNC	125137*#	TRIPLE R CONSTRUCTION	CAPITAL	975.000	265	2,435.00
05/19/2017	PNC	125171*#	CITY OF FRASER	UTILITIES	920.000	265	1,475.29
05/19/2017	PNC	125181*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	192.60
05/19/2017	PNC	125201*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	170.06
05/26/2017	PNC	125223*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	56.56
05/26/2017	PNC	125231*#	GREAT LAKES PEST CONTROL CO. INC	REPAIRS & MAINTENANCE	937.000	265	70.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
05/26/2017	PNC	125257*#	S&S SPRINKLER SERVICE	REPAIRS & MAINTENANCE	937.000	265	191.50
05/26/2017	PNC	125259	KEN SHEPARD	REPAIRS & MAINTENANCE	937.000	265	845.00
05/26/2017	PNC	125263*#	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	265	99.00
05/26/2017	PNC	125264	TRIPLE R CONSTRUCTION	CAPITAL	975.000	265	28,725.00
				Total for fund 270 SENIOR HOUSING			47,792.70

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 402 2015 STREET BONDS CONSTRUCTION FUND							
05/12/2017	PNC	125090	G2 CONSULTING GROUP, LLC	CAPITAL	975.000	463	2,216.00
05/19/2017	PNC	125172	G2 CONSULTING GROUP, LLC	CAPITAL	975.000	463	916.00
05/19/2017	PNC	125188	MATTIOLI CEMENT COMPANY	CAPITAL	975.000	463	85,363.20
05/26/2017	PNC	125216*#	AEW	CAPITAL	975.000	463	371.50
				CAPITAL	975.000	463	5,337.50
				CAPITAL	975.000	463	11,185.38
				CHECK PNC 125216 TOTAL			16,894.38
05/26/2017	PNC	125244	MATTIOLI CEMENT COMPANY	CAPITAL	975.000	463	22,102.90
				Total for fund 402 2015 STREET BONDS CONSTRUCTION			127,492.48

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
05/05/2017	PNC	124969	AUDIO SENTRY CORPORATION	R & M LIFT STATION	931.000	527	47.50
05/05/2017	PNC	124982*#	DALE'S LANDSCAPING SUPPLY, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	6,656.00
05/05/2017	PNC	125002*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	526	151.95
				HEALTH/LIFE/DENTAL INS	715.000	527	107.84
				CHECK PNC 125002 TOTAL			259.79
05/05/2017	PNC	125019	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	7,883.66
05/05/2017	PNC	125025	MILLER, CANFIELD,	LEGAL SERVICES	803.000	526	3,487.96
05/05/2017	PNC	125036	SCOTT JANSON	METER CHARGE	610.000	000	65.00
05/05/2017	PNC	125049	UNITED RESOURCE, LLC	R & M CONSTRUCTION	930.000	527	700.00
05/05/2017	PNC	125052#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	526	850.43
				POSTAGE	728.000	526	1,015.18
				POSTAGE	728.000	527	1,015.18
				CHECK PNC 125052 TOTAL			2,880.79
05/12/2017	PNC	125078	CHRISTIAN CONCRETE CUTTING INC.	R & M CONSTRUCTION	930.000	527	275.00
05/12/2017	PNC	125082	CONTRACTORS PIPE & SUPPLY CORP	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	232.55
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	108.06
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	(68.48)
				CHECK PNC 125082 TOTAL			272.13
05/12/2017	PNC	125084	DALE'S LANDSCAPING SUPPLY, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	527	134.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	527	134.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	527	402.00
				CHECK PNC 125084 TOTAL			670.00
05/12/2017	PNC	125085*#	DETROIT ENERGY	ELECTRIC	922.000	527	358.35
05/12/2017	PNC	125086	GREAT LAKES WATER AUTHORITY	WATER PAYMENT	922.000	526	98,254.25
05/12/2017	PNC	125087	DIVERSIFIED INFRASTRUCTURE	R & M CONSTRUCTION	930.000	527	1,575.00
05/12/2017	PNC	125094	GUNNERS METERS & PARTS, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	5,010.00
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	192.00
				CHECK PNC 125094 TOTAL			5,202.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
05/12/2017	PNC	125108	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	2,113.53
				SEWER PAYMENT-VARIABLE	921.000	527	51.19
				SEWER PAYMENT-FIXED	921.100	527	208,338.09
				CHECK PNC 125108 TOTAL			210,502.81
05/12/2017	PNC	125138	UNITED STATES POSTAL SERVICE	POSTAGE	728.000	526	90.00
05/12/2017	PNC	125140*#	VERIZON	MOBILE PHONES	852.000	526	14.66
				MOBILE PHONES	852.000	527	14.66
				CHECK PNC 125140 TOTAL			29.32
05/12/2017	PNC	125142*#	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	28.15
05/12/2017	PNC	125147	WHOLESALE TREE, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	845.00
05/19/2017	PNC	125163	CULY CONTRACTING, INC.	CAPITAL IMPROVEMENT	977.200	527	124,659.00
05/19/2017	PNC	125175	GUNNERS METERS & PARTS, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	275.50
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	750.00
				CHECK PNC 125175 TOTAL			1,025.50
05/19/2017	PNC	125183	KENNEDY INDUSTRIES INC		931.000	527	476.50
05/19/2017	PNC	125201*#	REINDEL TRUE VALUE	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	124.46
				OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	527	573.19
				CHECK PNC 125201 TOTAL			697.65
05/26/2017	PNC	125216*#	AEW	CAP IMP CONST	977.000	526	3,100.00
				CAP IMP CONST	977.000	526	5,000.00
				CAP IMP CONST	977.000	526	270.50
				CAP IMP CONST	977.000	526	3,121.20
				ENGINEERING	800.000	527	2,359.30
				CAPITAL IMPROVEMENT	977.200	527	8,712.90
				CAPITAL IMPROVEMENT	977.200	527	13,792.80
				CAPITAL IMPROVEMENT	977.200	527	3,510.30
				CHECK PNC 125216 TOTAL			39,867.00
05/26/2017	PNC	125222	CHRISTIAN CONCRETE CUTTING INC.	R & M CONSTRUCTION	930.000	526	288.00
05/26/2017	PNC	125224	CLANCY EXCAVATING CO	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	376.08

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
05/26/2017	PNC	125232	GUNNERS METERS & PARTS, INC	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	3,413.00
05/26/2017	PNC	125235	JOHN'S LUMBER	OPERATING SUPPLIES (MATERIALS&SUPPLIES)	757.000	526	1,444.10
05/26/2017	PNC	125243	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	7,883.66
				CAPITAL IMPROVEMENT	977.200	527	54,293.86
				CHECK PNC 125243 TOTAL			62,177.52
05/26/2017	PNC	125249	CITY OF MT. CLEMENS	R & M CONSTRUCTION	930.000	526	34.00
05/26/2017	PNC	125267#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	526	849.65
				POSTAGE	728.000	526	1,014.23
				POSTAGE	728.000	527	1,014.24
				CHECK PNC 125267 TOTAL			2,878.12
				Total for fund 592 WATER AND SEWER FUND			577,419.18

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
05/05/2017	PNC	124981	CRUISERS	R & M PARTS-PS	865.000	249	190.65
05/05/2017	PNC	124987	FISHER AUTO PARTS, INC	R & M PARTS-DPW	864.000	249	194.10
05/05/2017	PNC	125002*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	249	45.60
05/05/2017	PNC	125026	MUNN TRACTOR SALES, INC	R & M PARTS-DPW	864.000	249	125.26
				R & M PARTS-DPW	864.000	249	104.30
				CHECK PNC 125026 TOTAL			229.56
05/05/2017	PNC	125033	R&R FIRE TRUCK REPAIR, INC	R & M PARTS-PS	865.000	249	138.40
05/05/2017	PNC	125041	STATE INDUSTRIAL PRODUCTS	R & M PARTS-DPW	864.000	249	219.17
05/05/2017	PNC	125043	TERMINAL SUPPLY	R & M PARTS-DPW	864.000	249	214.32
05/05/2017	PNC	125048	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	74.47
				R & M PARTS-DPW	864.000	249	26.50
				R & M PARTS-DPW	864.000	249	65.79
				R & M PARTS-DPW	864.000	249	198.16
				R & M PARTS-DPW	864.000	249	68.96
				CHECK PNC 125048 TOTAL			433.88
05/05/2017	PNC	125051	WEINGARTZ	R & M PARTS-DPW	864.000	249	66.60
				R & M PARTS-DPW	864.000	249	34.45
				R & M PARTS-DPW	864.000	249	16.88
				R & M PARTS-DPW	864.000	249	247.41
				R & M PARTS-DPW	864.000	249	20.99
				CHECK PNC 125051 TOTAL			386.33
05/12/2017	PNC	125081*#	COLMAN-WOLF SUPPLY CO.	R & M PARTS-PS	865.000	249	71.21
05/12/2017	PNC	125088	FISHER AUTO PARTS, INC	R & M PARTS-DPW	864.000	249	(148.62)
				R & M PARTS-PS	865.000	249	78.00
				R & M PARTS-PS	865.000	249	93.56
				R & M PARTS-PS	865.000	249	252.24
				CHECK PNC 125088 TOTAL			275.18
05/12/2017	PNC	125093	GREAT LAKES SECURITY HARDWARE	R & M PARTS-DPW	864.000	249	40.16
05/12/2017	PNC	125095	HALT FIRE	R & M PARTS-PS	865.000	249	592.48

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
05/12/2017	PNC	125129	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	5,541.19
				R&M SUP-CONSTRUCTION	862.000	249	2,036.51
				CHECK PNC 125129 TOTAL			7,577.70
05/12/2017	PNC	125144	WEINGARTZ	R & M PARTS-DPW	864.000	249	7.99
				R & M PARTS-DPW	864.000	249	206.97
				R & M PARTS-DPW	864.000	249	408.44
				R & M PARTS-DPW	864.000	249	85.98
				R & M PARTS-DPW	864.000	249	143.96
				R & M PARTS-DPW	864.000	249	(123.96)
				R & M PARTS-DPW	864.000	249	(1,278.90)
				CAP-VEHICLES/EQUIP	982.100	249	33,837.00
				CHECK PNC 125144 TOTAL			33,287.48
05/16/2017	PNC	207(E)	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT	805.000	249	10,635.77
				R & M PARTS-DPW	864.000	249	(1,299.34)
				R & M PARTS-PS	865.000	249	2,351.41
				CHECK PNC 207(E) TOTAL			11,687.84
05/19/2017	PNC	125152	AIRGAS USA, LLC	R & M PARTS-DPW	864.000	249	69.75
				R & M PARTS-DPW	864.000	249	59.10
				R & M PARTS-DPW	864.000	249	165.30
				CHECK PNC 125152 TOTAL			294.15
05/19/2017	PNC	125158	BUCK'S OIL CO., INC.	OIL	863.000	249	75.00
05/19/2017	PNC	125159	BUFF WHELAN CHEVROLET INC	R & M PARTS-PS	865.000	249	312.72
05/19/2017	PNC	125193	NBC TRUCK EQUIPMENT	R & M PARTS-DPW	864.000	249	3,092.38
05/19/2017	PNC	125197	OSCAR W. LARSON CO.	GAS	862.000	249	250.00
				GAS	862.000	249	130.00
				CHECK PNC 125197 TOTAL			380.00
05/19/2017	PNC	125198	PALCO CAMPER	R & M PARTS-DPW	864.000	249	114.03
05/19/2017	PNC	125201*#	REINDEL TRUE VALUE	R & M PARTS-DPW	864.000	249	72.24
05/19/2017	PNC	125208	STATE INDUSTRIAL PRODUCTS	R & M PARTS-DPW	864.000	249	481.03

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
05/26/2017	PNC	125220*#	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-PS	865.000	249	42.03
				R & M PARTS-PS	865.000	249	73.96
				CHECK PNC 125220 TOTAL			115.99
05/26/2017	PNC	125227	CRUISERS	R & M PARTS-PS	865.000	249	279.44
05/26/2017	PNC	125230	GALEANA'S VAN DYKE DODGE	R & M PARTS-PS	865.000	249	974.29
				R & M PARTS-PS	865.000	249	359.37
				CHECK PNC 125230 TOTAL			1,333.66
05/26/2017	PNC	125233	J.C.L. SNOW PLOW DEALER, INC	CAP-VEHICLES/EQUIP	982.100	249	5,450.00
05/26/2017	PNC	125239	LESLIE TIRE SERVICE, INC.	R & M PARTS-PS	865.000	249	421.52
05/26/2017	PNC	125254	DON PYKE	R & M PARTS-DPW	864.000	249	321.00
05/26/2017	PNC	125261	SILVER LINING TIRE RECYCLING	R & M PARTS-PS	865.000	249	134.00
05/26/2017	PNC	125262	SPARTAN DISTRIBUTORS	R & M PARTS-DPW	864.000	249	301.61
05/26/2017	PNC	125265	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	54.75
				Total for fund 661 MOTOR POOL			68,817.58

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
05/05/2017	PNC	124970	BEST BUY BUSINESS ADVANTAGE ACCT	D.A.R.E.	214.400	000	1,054.96
05/05/2017	PNC	125018*#	MACOMB COUNTY PROSECUTER'S OFFICE	OMNIBUS	223.000	000	2,136.66
05/05/2017	PNC	125023	MIDPOINT CONSTRUCTION LLC	BUILDING BONDS	283.100	000	100.00
05/05/2017	PNC	125030	LISA PETTYES	D.A.R.E.	214.400	000	10.01
05/05/2017	PNC	125034	RAPID RECOVERY SERVICE INC.	BUILDING BONDS	283.100	000	500.00
				BUILDING BONDS	283.100	000	250.00
				CHECK PNC 125034 TOTAL			750.00
05/12/2017	PNC	125073	BOUNCE ABOUT RENTALS	REC PROGRAM REVOLVING	243.000	000	230.00
05/12/2017	PNC	125077	CHERRY CREEK BUILDING	BUILDING BONDS	283.100	000	1,000.00
05/12/2017	PNC	125083*#	CAPITAL ONE COMMERCIAL	REC PROGRAM REVOLVING	243.000	000	107.76
05/12/2017	PNC	125111	METRO SOFTBALL UMPIRES ASSOC.	REC PROGRAM REVOLVING	243.000	000	4,590.00
05/12/2017	PNC	125116	OAKLAND COMMUNITY COLLEGE	911 PSAP (ACT 32)	220.000	000	585.00
				911 PSAP (ACT 32)	220.000	000	585.00
				911 PSAP (ACT 32)	220.000	000	195.00
				CHECK PNC 125116 TOTAL			1,365.00
05/12/2017	PNC	125126	SCHOTTS	REC PROGRAM REVOLVING	243.000	000	291.48
05/12/2017	PNC	125127	SHELBY TOWNSHIP LIBRARY	DUE TO OTHER LIBRARIES	214.225	000	10.00
05/12/2017	PNC	125141	WARREN CIVIC CENTER LIBRARY	DUE TO OTHER LIBRARIES	214.225	000	12.99
05/19/2017	PNC	125169	FRANK VALENTI	SECURITY FEE 5%	228.500	000	405.00
05/19/2017	PNC	125180	JOHN YEASHVICH	BUILDING BONDS	283.100	000	100.00
05/19/2017	PNC	125184	LAKEVIEW MECHANICAL	BUILDING BONDS	283.100	000	409.62
05/19/2017	PNC	125187	MAGER'S CONSTRUCTION	BUILDING BONDS	283.100	000	100.00
05/19/2017	PNC	125191*	STATE OF MICHIGAN	CRIME VICTIM FUND	208.000	000	6,204.00
				JUROR COMP REIMBURSE	228.300	000	1,633.59
				JUSTICE SYSTEM	228.400	000	18,162.00
				CHECK PNC 125191 TOTAL			25,999.59
05/19/2017	PNC	125209	STU & HIS CREW	REC PROGRAM REVOLVING	243.000	000	250.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
05/19/2017	PNC	125213	UNIQUE MANAGEMENT SERVICES, INC	LIBRARY DONATIONS	214.200	000	35.80
				LIBRARY DONATIONS	214.200	000	17.70
				CHECK PNC 125213 TOTAL			53.50
05/26/2017	PNC	125255*#	RECREATION PETTY CASH	REC PROGRAM REVOLVING	243.000	000	155.94
				Total for fund 701 TRUST & AGENCY FUND			39,132.51

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 SUMMER TAX COLLECTION FUND							
05/12/2017	PNC	125113	MICHIGAN DEPARTMENT OF TREASURY	ALL UNDISTRIBUTED TAXES	274.000	000	132,791.99
				Total for fund 703 SUMMER TAX COLLECTION FUND			132,791.99
			TOTAL - ALL FUNDS				1,565,962.31

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

FRASER PUBLIC LIBRARY BOARD

Minutes of Monday, March 13, 2017

Meeting Convened: Called meeting to order at 1:05 by Tina, seconded by Bill.
Attendance: Present- Lorena McDowell; Director Tina Bullis, Bill Kelley, Michael Wettstein, Joan Lowes – Via Skype. **Absent:** Linda Champion.
Approval of Minutes: A motion was made by Mike and seconded by Bill to approve minutes from previous meeting.
Secretary's/Chairperson's Report: Nothing to report.
Treasurer's Report: The library is on budget with 64.07% used to date.
Chair Report: Nothing to report.

DIRECTORS REPORT:

Lorena McDowell reported on the following: **DECEMBER, JANUARY AND FEBRUARY STATISTICS:** more people are patronizing our building and using our electronic technology. Although books continue to be our largest circulated materials, we are gaining interest in Ebooks and magazines. We currently cannot offer News bank. **FUND REPORTS:** The Library incurred some large expenses due to a new roof on the new part of the building, and a balance paid to SLC. State Aid is received twice a year. We are waiting for our next check. **ROOF:** The old building roof was damaged from the wind storm. Shingles were missing and an insurance claim has been submitted. **NEW HIRES:** Erica Zutz was recently hired. We are hoping to incorporate her specialized skills in social media. Also hired was Dianne Defauw, long time Fraser resident. With her library work experience she will fill in several library positions. Our substitute librarian has a new job at Southfield University. Lorena will be interviewing to fill that position. **DONATION ACCOUNT:** The new regulation goes into effect for the GASBY account in July. A motion was made by Mike for $3,000.00 to be used for marketing purposes. It was seconded by Bill. **CARD POLICY:** per SLC, any City worker has to get their library card from their home library unless they are not in the cooperative. **SUBURBAN LIBRARY COOPERATIVE MEETINGS:** Mike has attended 2 meetings. Dionex software contract is being looked into. If a grant is approved to the SLC, Virtual library cards will be issued through LTSA. Fraser school students will receive a virtual card. Next meetings will be held at Warren, St. Clair Shores – Class 6 libraries. All libraries are FDIC insured**. BI-LAWS REVISIONS:** Discussion of Bi-Law changes will be presented for approval at a regular meeting. **NEW BUSINESS:** Library will participate in the City parade again this year. Tina will send in information. **ADJOURNED:** Meeting adjourned at 2:58 by Mike, second by Tina.

Respectfully Submitted,

Tina Marie Bullis, Secretary

FRASER PUBLIC LIBRARY

Minutes for Budget Meeting

April 19, 2017

Meeting convened: Called to order at 2:11 pm by Tina Bullis, seconded by Michael Wettstein.

Members present: Lorena McDowell: Director, Tina Bullis, Bill Kelley, Michael Wettstein, Joan Lowes (via skype). **Absent:** Linda Champion (deceased).

Other Audience: Mary Jaganjac; Fraser Finance Director.

Approval of Agenda: Approved by Michael Wettstein, seconded by Bill Kelley.

Secretary's report: None

Chair report: None

MEETING

Lorena revised the budget for 2017-2018. After speaking with Attorney Ann Seurynck from Foster Swift Library Law Firm whom has represented us in the past, our library is a PA164 10A library. The new budget changes will reflect those findings with the library receiving the current 1 mil. There is an increase in the books and materials, since the library has not updated these in 15 years. The processing numbers are larger because the cost of books are much higher. Our programs went down from the original amount allocated because the Friends of the Library give us $2,000-$3,000 for programs. Audit and telephone fees represent a percentage of the city fees. All Appropriations come from the building which the city owns. The Library Revenues are favorable to the budget and expenditures. Mary Jaganjac would like the Library to have a fund balance of 15%-20% . A motion to approve the budget and present the budget to city council was made by Bill Kelley and second by Tina Bullis.

Meeting Adjourned: 3:13 pm by Tina Bullis, seconded by Michael Wettstein.

NEXT MEETING: May 8, 2017 1:00 pm at the library

Respectfully submitted,

TinaMarie Bullis, Recording Secretary

Local Officers Compensation Commission Meeting
Wednesday, May 31st, 2017 @ 4:00pm

DRAFT MINUTES

Fraser Local Officers Compensation Commission was conducted on the above date at the City Municipal Building located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Robert Brannon, Anna Cameron, Joseph Chimenti, Frank Farina and Roseanne Menendez

Absent:

Also Present: Kelly Dolland, Recording Secretary

1. Call Meeting to Order

The meeting was called to order at 4:09pm.

2. Approval of Agenda

Member Menendez moved, seconded by Member Chimenti, TO APPROVE AGENDA AS PRESENTED.

The motion carried unanimously

3. Approval of the June 4th, 2015 Compensation Commission Meeting Minutes

Member Chimenti moved, seconded by Member Cameron, TO APPROVE JUNE 4TH, 2015 COMPENSATION COMMISSION MEETING MINUTES AS SUBMITTED.

The motion carried unanimously.

4. Election of Chairperson and Vice Chairperson

Member Menendez moved, seconded by Member Cameron to nominate Member Farina as Chairman.
Member Farina accepted.
Member Brannon moved, seconded by Member Cameron to close nominations.

The motion carried unanimously.

Member Menendez moved, seconded by Member Cameron to nominate Member Chimenti as Vice Chairperson.
Member Chimenti accepted.
Member Farina moved, seconded by Member Brannon to close nominations.

The motion carried unanimously.

5. Discussion of Salaries of Mayor and Council

a. Discussion of Salaries of Mayor and Council

Member Cameron moved, second by Member Farina, TO KEEP MAINTAIN SAME SALARY FOR MAYOR AND COUNCIL.

Member Brannon stated he researched nearby cities and found the salaries of Mayor and Council to be much higher in Fraser. Member Brannon proposed to maintain the same salary of $4,531 and $3,835 for Mayor and Council but reduce the meeting compensation to $50 per meeting and reduce the number of meeting from 24 to 18 meetings per fiscal year. He also stated at the current rate of pay, the Mayor is averaging $75 an hour and Council $65 an hour per meeting.

Member Farina stated the rate pay per resident is 50 – 100% higher in Fraser than is neighboring areas.
Member Menendez stated we should lead by example in regard to salaries. Member Menendez suggested to leave the salaries, and reduce the number of meetings and compensation per meeting.
Member Brannon stated the City would save $14,000 if Council were to receive $50 pay per meeting.

Member Cameron withdrew her motion.
Member Farina withdrew his second to the motion.

Member Brannon moved, seconded by Member Menendez, TO MAINTAIN MAYOR ANNUAL COMPENSATION OF $4,531 AND CITY COUNCIL ANNUAL COMPENSATION OF $3,835.

The motion carried unanimously.

b. Discussion of the total number of Council meetings per fiscal year.

Member Chimenti suggested 20 council meetings per fiscal year was good.
Member Cameron suggested 18 council meetings was sufficient, 12 regular council meetings with six special meetings.

Member Brannon moved, seconded by Member Chimenti, TO REDUCE THE ALLOCATED 24 COUNCIL MEETING PER FISCAL YEAR TO 18 COUNCIL MEETINGS PER FISCAL YEAR.

The motion carried unanimously.

c. Discussion of Councilmember compensation per Council meeting.

Member Brannon indicated compensation per meeting was much higher for Fraser Councilmember than that of surrounding communities. Member Brannon suggested a $50 pay per meeting, a $50 pay per meeting would save the city up to $14,000.

Member Brannon moved, seconded by Member Cameron, TO APPROVE A SCHEDULE OF 18 CITY COUNCIL MEETINGS PER FISCAL YEAR WITH A MEETING COMPENSATION OF $50 PER MEETING.

Member Menendez suggested a meeting compensation of $75 is more in line with the 2007-2009 schedule.

Member Brannon withdrew his motion.
Member Cameron withdrew her second to the motion.

Member Brannon moved, seconded by Member Cameron, TO APPROVE A SCHEDULE OF 18 MEETING WITH A COMPENSATION OF $75 PER MEETING.

Member Farina spoke on topic.

The motion carried unanimously.

6. Discussion of Wedding Ceremony Fee and Location.

Member Cameron was concerned as to 'who' can actually perform a marriage ceremony in the City of Fraser.
39th District Court located in City of Roseville Municipal Court performs marriages with a $10 fee. (I believe that is all the court charges).
Member Farina suggested the to keep the rate the same for now. Member Farina suggested the Commission gather information and we will gather in September 2017 with our findings.

Member Menendez moved, seconded by Member Farina, TO TABLE DISCUSSION OF WEDDING CEREMONY FEE AND LOCATION.

The motion carried unanimously.

7. Citizen Participation - none

8. Members to be heard

Member Menendez nothing at this time
Member Chimenti nothing at this time
Member Brannon the actions taken at this meeting will fiscally work for the City.
Member Cameron stated her term ends 12-31-2017 not 9-30-2017.
Member Farina stated this was the best meeting with the best conversation.

9. Adjournment

Motion was made by Chairman Farina, seconded by Member Menendez, to ADJOURN THE LOCAL OFFICERS COMPENSATION COMMISSION MEETING OF WEDNESDAY, MAY 31STH, 2017 @ 5:04pm

The motion carried unanimously.

Respectfully submitted,

_____

Kelly Dolland, City Clerk

/kd

FRASER PUBLIC LIBRARY

MAY 9, 2017

Present: Roll call: Robert Kelley, Joan Lowes, Tina Bullis, Michael Wettstein, Lorena McDowell; Director . Linda Champion (deceased).

Also Present: None

Call to Order: Meeting called to order 1:05 pm by Tina Bullis, seconded by Mike Wettstein.

Secretary's Report: The purpose of this meeting is for the public commentary of the 2017-2018 Library Budget. The meeting will be conducted in two sections. Section 1 will be public participation and Section 2 will be discussion by the board and resolution of the budget.

Section 1: Lorena opened the floor for the public to state their name and address. They will be given 5 minutes to address their concerns, with the floor closing at 1:30 pm for public commentary.

Section 2: Discussion by the board and resolution of the budget.

Citizen Participation: There was no public commentary concerned the 2017-2018 proposed budget. The public hearing closed 1:30pm

Proposed Resolution for

Proposed budget for Fiscal Year 2017-18

Time: ___1:33 pm_____

Offered by Trustee: __Michael Wettstein__ Supported by Trustee: __Robert Kelley____

WHEREAS, in accordance with the Truth in Budgeting Act, there has been presented to the Board of Trustees of the Fraser Public Library (the "Library") the proposed budget for fiscal year 2017–2018; and

WHEREAS, a public hearing on the budget has been held in accordance with the provisions of Act 43 of 1963, as amended, after notice of the hearing was duly given;

WHEREAS, the notice of hearing on the budget was published in the Fraser-Clinton Chronicle C & G Newspaper on May 3, 2017;

WHEREAS, in accordance with its budget for fiscal year 2017–2018, the library determines that it is necessary for the Fraser Public Library and its residents to levy taxes of 1.0 mil in fiscal year 2017–2018 for library purposes.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Library hereby approves and adopts the proposed budget for fiscal year 2017–2018 on file with the Secretary of the Board and hereby determines that 1.0 mil shall be levied in the City of Fraser for fiscal year 2017–2018 for the purpose of providing library funds for the operation of the Library.
2. The Secretary of the Library is authorized and directed to submit this Resolution and a Tax Rate Request form (L-4029) to the clerks of the City of Fraser and the County of Macomb, and to the County Equalization Department of the County of Macomb.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Roll call vote:

Bullis Aye

Kelley Aye

Lowes Aye

Wettstein Aye

Board Vote: Voting for the proposed Library Budget resolution for fiscal year 2017-2018 passed with 4 Aye and 0 Nay.

Adjourned: Meeting adjourned at 1:34 pm by Tina, supported by Joan.

Respectfully submitted,

TinaMarie Bullis, Secretary

[redacted]

May 18, 2017

Interim City Manager Wayne O'Neal and Council Members of City of Fraser
33000 Garfield Rd.
Fraser, MI 48026

Dear Wayne and Members of Council,

I am writing to inform you of my formal resignation from my role as the Finance Director and Treasurer at the City of Fraser. My last day will be June 2, 2017.

Thank you for all of the opportunities for professional and personal development presented to me during my time here. I've enjoyed working for you and appreciate the support provided me during my time here. If there is anything I can do to help with the transition please do let me know.

Thank you.

Sincerely,

Mary Jaganjac

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

PAID
APR 06 2017
CITY OF FRASER

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Rice	Curtis	C.

ADDRESS (number & street)				
CITY	**STATE**	**ZIP CODE**	**HOME PHONE**	**CELL PHONE**
Fraser	MI	48026	(586)294-1416	(586)530-6239

NAME OF BOARD/COMMISSION APPLYING FOR

Historical

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

Asset management and maintenance

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

South High (Worcester, MA)
Community College of Air Force
Macomb Community College

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
Retired	

COMPANY ADDRESS (number & street)				
CITY	**STATE**	**ZIP CODE**	**OFFICE PHONE**	**PAGER**

PLEASE LIST YOUR RESPONSIBILITIES

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009

Received by _____ **Date** _____

KD 4.6.17

City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026

From the Office of
BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O.Neal, City Manager
FROM: Bernard J. Van Fleteren BJV
DATE: May 31, 2017
RE: **REPLACEMENT OF GAS TANKS**

The current gas tank at the DPW that services all City vehicles has a leak in it. I've contacted Oscar W. Larson Company about the needed repairs. They can reline the tank at a cost of $29,267.00. I have talked to WOW gas station and Meijers. WOW said they could accommodate us while our tank is being repaired. I have not heard back from Meijers. I feel relining the tank rather than replacing it is more cost effective for the City. There is money in the 2016-2017 motor pool budget for this repair.

I would also like to proceed with an item that was budgeted into the 2017-2018 budget. It is all related to this gas tank. The first item is a tank monitor replacement for $11,671.02. This piece of equipment will alert us to any problems of the following problems

- Tank level, if the tank is functioning correctly.
- Report on how much gas is left in the tank.
- Alerts us of a problem with the gas pumps.

The second item is the fuel management system at a cost of $16,913.63. This system does the following:

- Keeps track of every vehicle that gets gas.
- Keeps track of how much gas every vehicle gets from the tank.
- Also keeps necessary records for the State of Michigan inspector.

The first item, relining the tank at a cost of $29,267.00 would come out of the 2016-2017 budget. The second two items, the tank monitor and the fuel management system at a total cost of $28,584.65 would come out of the 2017-2018 budget. My recommendation is to have Oscar W. Larson to proceed with this project.

THE OSCAR W. LARSON COMPANY

PEI Member

Corporate Office: 10100 Dixie Highway, Clarkston, MI 48348

Ph: (248) 620-0070 – (248) 549-3610 * Fx: (248) 620-0071 – (248) 620-0072

6568 Clay Avenue SW, Grand Rapids, MI 49548 — Ph: (616) 698-0001 – Fx: (616) 698-2265
2100 Milbocker Road, Gaylord, MI 49735 — Ph: (989) 732-4190 – Fx: (989) 732-3377
1816 N. Telegraph Road, Dearborn, MI 48124 — Ph: (810) 217-6524 – Fx: (313) 278-6030
26670 Glenwood, Suite B, Perrysburg, OH 43551 — Ph: (419) 873-0555 – Fx: (419) 873-0559
3731 Interchange Road, Columbus, OH 43204 — Ph: (614) 907-7629 – Fx: (614) 310-8896
740 Pleasant Valley Drive, Springboro, OH 45066 — Ph: (513) 813-7650 – Fx: (513) 813-7651
2246 Research Drive, Fort Wayne, IN 46808 — Ph: (260) 496-9870 – Fx: (260) 496-9480
6462 Oaklandon Road, Indianapolis, IN 46236 — Ph: (317) 337-9473 – Fx: (317) 337-9474

1946-2017 Celebrating Over 71 Years of Excellence

EQUIPMENT * INSTALLATION * SERVICE

To: City of Fraser
31250 Kendall Avenue
Fraser, MI 48026

Date: May 22, 2017

Attention: Nick Schaefer

Phone: 586 293-3100
Cell: 586 855-8452
Email: nicks@cityoffraser.com

Conditions:
1) This proposal is open for 30 days from the date stated above. However, prices of components, equipment and raw materials may increase before the date such items are ordered. If so, such increases will be added to the quoted cost. THE OSCAR W. LARSON COMPANY will itemize such costs upon receipt of a signed Proposal. If such cost increases are unacceptable to Customer, Customer may elect to cancel order under the terms of the Master Services Agreement.
2) This Proposal and the Master Services Agreement constitute the full and complete agreement of the parties, and any inconsistent terms stated in any acceptance, invoice, purchase order, or any other document whatsoever are ineffective. This provision conforms to the requirements of RC 1302.10 (B) (1).
3) Contract documents incorporated by reference as though fully stated herein:
1) The Master Services Agreement 2) This Proposal

Special Terms: 25% upon acceptance of proposal, 25% on commencement, balance prior to start-up (or) upon completion of proposal (Based on Approved Credit).

SUBJECT: Tank Repair

SCOPE OF WORK

1. Empty both tanks and tank interstice of product and dispose.
2. Saw cut and excavate two (2) 5' x 5' areas over the existing tanks and expose tops of tanks.
3. Open up tanks, purge fumes, clean and line one (1) 5,000 gallon gasoline and one (1) 3,000 gallon diesel, 8,000 gallon split compartment underground storage tank (UST) in accordance with API-1631, NLPA-631 and State of Michigan DEQ regulations.
4. Furnish and install a new 20" manway on each tank and seal closed.
5. Tank test both patches with vacuum to make sure of proper seal.
6. Furnish and install two (2) new OPW 5 gallon spill containers and reuse the existing drop tubes.
7. Drill and pin surrounding concrete and cement.
8. Paint fill caps and purge pumps.

BUDGETARY TOTAL.....$29,267.00

NOTES:

1. Price excludes: permit fees, environmental work, moving of any underground items such as conduits to gain access to tanks, any repairs to customer's existing equipment, or new drop tubes.
2. All remaining fuel disposal and tank bottom clean out disposal will be additional to this base quote.
3. All normal Oscar W. Larson Company terms and conditions apply.

ACCEPTANCE: This Proposal, when accepted by the purchaser, and approved by a Corporate Officer of the Oscar W. Larson Company, will constitute a contract between us, subject to all terms and conditions contained in the Master Services Agreement. It is expressly agreed that there are no promises, agreements, or understanding, oral or written, not specified in this proposal and the Master Services Agreement.

Company Name

By: _____

Its: _____

Jeff Forsyth, Project Manager 5/22/17

The Oscar W. Larson Company

By: _____

Its: Charles A. Burns, President

Date: _____

NEWCONTR 4.30.98 (REVISED 01.02.16.SR)

THE OSCAR W. LARSON COMPANY

PEI Member

Corporate Office: 10100 Dixie Highway, Clarkston, MI 48348

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Special Terms: 25% upon acceptance of proposal, 25% on commencement, balance prior to start-up (or) upon completion of proposal (Based on Approved Credit).

SUBJECT: Tank Monitor Replacement

SCOPE OF WORK

1. Disconnect and remove the existing Veeder-Root TLS-300 tank monitor and probes (use as trade in towards new unit).
2. Furnish and install one (1) new OPW Site Sentinel Integra 500 tank monitoring system with printer, two (2) tank probes with float kits, one (1) interstice sensor, and two (2) sump sensors.
3. Provide interface board so site can monitor tank levels remotely on their existing PC.
4. Train customer on use of new tank monitor.

TOTAL PRICE..... $11,671.02

NOTES:

1. Price based on using existing probe and sensor wiring.
2. All normal Oscar W. Larson Company terms and conditions apply.

Jeff Forsyth, Project Manager 5/22/17

ACCEPTANCE: This Proposal, when accepted by the purchaser, and approved by a Corporate Officer of the Oscar W. Larson Company, will constitute a contract between us, subject to all terms and conditions contained in the Master Services Agreement. It is expressly agreed that there are no promises, agreements, or understanding, oral or written, not specified in this proposal and the Master Services Agreement.

Company Name

By: _____

Its: _____

The Oscar W. Larson Company

By: _____

Its: Charles A. Burns, President

Date: _____

THE OSCAR W. LARSON COMPANY

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PEI Member

1946-2017 Celebrating Over 71 Years of Excellence

EQUIPMENT * INSTALLATION * SERVICE

To: City of Fraser
31250 Kendall Avenue
Fraser, MI 48026

Date: May 22, 2017 (Revised)

Attention: Nick Schaefer

Phone: 586 293-3100
Cell: 586 855-8452
Email: nicks@cityoffraser.com

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3) Contract documents incorporated by reference as though fully stated herein:
1) The Master Services Agreement 2) This Proposal

Special Terms: 25% upon acceptance of proposal, 25% on commencement, balance prior to start-up (or) upon completion of proposal (Based on Approved Credit).

SUBJECT: Quote for Replacement Fuel Management System

SCOPE OF WORK

1. Supply and install two (2) dual electronic pulse output boards to existing two (2) dispensers for communication.
2. Supply and install one (1) new FuelMaster Model 3505 Plus Prokee/RF Master Unit 2.4 AIM Pedestal Mounted Unit including Windows based software to be installed on owner's PC, two (2) additional hose controllers for a total of four (4) hose controllers, and one (1) deliberant wireless system for communication from pedestal mounted unit to owner's PC.
3. Mount pedestal at the end of the fuel island, secure with lag bolts and uni-strut, and protect with "U" shaped guard post.
4. Start up system and provide up to four hours of on-site training.

BUDGETARY TOTAL.....$16,913.63

- *If unit is to be used as an AIM system, the AIM vehicle modules are $500.00 each per vehicle and require additional training for owner's personnel to install on vehicles.*
- *Price is based on utilizing all existing conduit and wiring, extended conduit and wiring to pedestal mounted unit will be ran above grade and secured to island with uni-strut (no trenching).*
- *Wireless system will require owner to provide a 110 volt outlet at entry of unit into the building.*
- *Communication wiring from wireless system through building to owner's PC to be provided by owner and assistance from owner's IT personnel.*

ACCEPTANCE: This Proposal, when accepted by the purchaser, and approved by a Corporate Officer of the Oscar W. Larson Company, will constitute a contract between us, subject to all terms and conditions contained in the Master Services Agreement. It is expressly agreed that there are no promises, agreements, or understanding, oral or written, not specified in this proposal and the Master Services Agreement.

Company Name

By: _____

Its: _____

Jeff Forsyth, Project Manager 5/22/17

The Oscar W. Larson Company

By: _____

Its: Charles A. Burns, President

Date: _____

OPW
FUEL MANAGEMENT SYSTEMS
A DOVER COMPANY

SiteSentinel Integra 500

Powerful Tank Gauging for Critical Applications

Provides comprehensive tank-monitoring including inventory management, environmental compliance testing and remote access to real-time inventory data.

The SiteSentinel® Integra 500™

The SiteSentinel® Integra 500™ represents the fueling industry's most powerful tank gauge. With the ability to communicate with a wireless VSmart, which has a NEMA 4-rated enclosure that enables mounting on the forecourt, the Integra 500 can monitor an industry-leading number of probes and sensors and reduces the wiring and labor needed for installation.

Applications

- Capable of monitoring up to 32 probes and 256 sensors, the Integra 500 is ideal for bulk storage and large fueling sites
- Automatic Calibration and Reconciliation ensures in-depth and up-to-the-moment fuel monitoring
- Remote access and a large color touch-screen make the Integra 500's robust feature set simple to use
- Web-based interface facilitates remote training

POWERFUL

With ACR functionality, the Integra 500 provides full-featured tank-gauge monitoring capabilities

EXPANDABLE

The Integra 500's VSmart compatibility ensures powerful tank monitoring for very large fueling operations

SMART

Remote accessibility allows the Integra 500 to streamline your daily workflow

ECONOMICAL

For large sites, the Integra 500's multi-drop technology can lead to substantial savings compared to competitive alternatives

Contact your OPW representative to learn more about the powerful SiteSentinel® Integra™ 500 Tank Gauge today!
Phone: (708) 485-4200 • Fax: (708) 485-4630 • 6900 Santa Fe Drive • Hodgkins, Illinois USA 60525 • www.opwglobal.com

OPW
A DOVER COMPANY

Leading The Way in Fluid Handling Solutions Worldwide

www.opwglobal.com

SiteSentinel® Integra 500™ Console

Features

- Large color touch-screen display gives one-touch access to real-time inventory data, delivery status, alarm conditions and leak-detection information – all accessible from a single cockpit view
- Statistical Leak Detection (SLD) - optional advanced leak-testing technology - provides continuous automatic in-tank leak-detection operation, with no need to schedule test times or shut down tanks
- Programmable Automatic Leak Detection (ALD) performs daily, weekly, monthly and annually required static leak tests when the system detects a quiet time
- Automatic Calibration and Reconciliation (ACR)
- Optional Integral 4-channel multi-drop I.S. module
- Internal power supply works between 96-264 VAC, covering all global requirements
- International user-friendly icons follow guidelines in MIL STD - 1472
- Displays gross and net-corrected tank volume, product level, water level and temperature for individual tanks
- Configurable to meet localized settings (Date/Time formats and Metric/English units)
- Provides programmable correction factors for restrapping tanks (2,000 points)
- Includes address book of contacts to whom the unit can send text messages, fax and/or emails on any alarms and events
- Able to schedule reports to automatically run at specific times
- Communicates with industry-standard, third-party POS protocol and displays format commands
- Compliance calendar accessible with a single touch
- Non-volatile memory for event storage up to 10 years
- Optional external USB thermal printer
- Optional Tank Overfill Alarm
- Available output modules include an OM4, which allows up to 16 relay-activated output devices to be connected to the ATG controller, and a LIM for STP control (maximum of four (4) STPs per LIM and four (4) LIMs per system)
- Optional density measurement sensor has the capability to monitor product quality
- Downloadable and Flash upgradeable software for easy updates
- Optional external USB thermal printer

Leak Test Certification

EPA Static Leak and Continuous Test Certified (ATGS & CITLDS Methods):

- 0.2 gph (0.76 L/hr) Statistical Leak Test 397,000 gallons (1,502,809 liters)/ month throughput for single-tank, 2-tank or 3-tank manifold installations; 30,000-gallon (113,562 liters) combined maximum capacity
- 0.2 gph (0.76 L/hr) Static Leak Test
- 0.1 gph (0.38 L/hr) Static Leak Test
- 3.0 gph (11.4 L/hr) Catastrophic Line Leak Test
- 0.2 gph (0.76 L/hr) Precision Line Leak Test

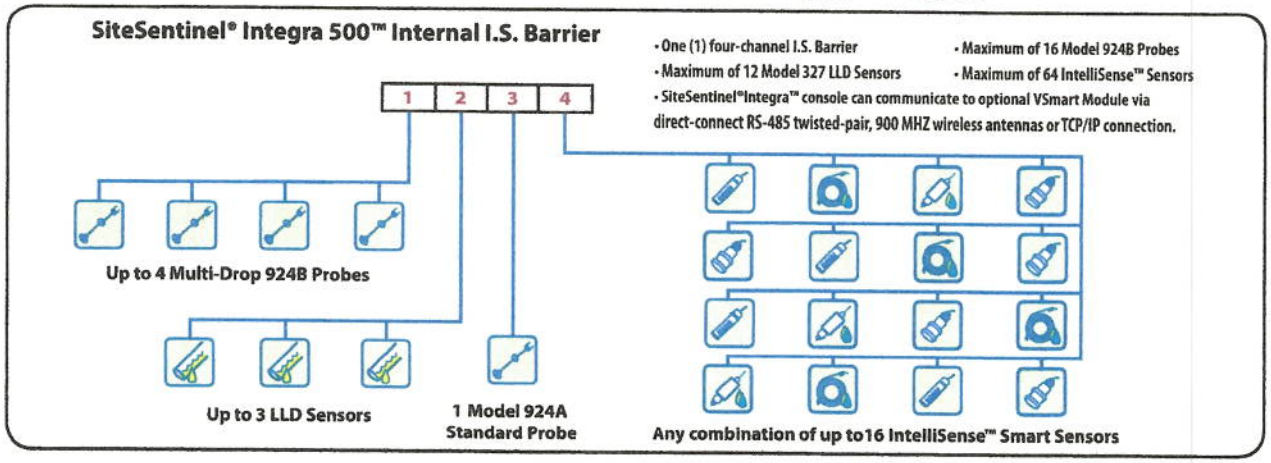
Specifications

- Dimensions: 14.5 inch W x 12 inch H x 4 inch D (37 cm x 30 cm x 10 cm)
- Operating Temperature: 32° F to 122° F (0° C to 50° C)
- Humidity: Non-Condensing (Max 95%)
- Typical Mounting Location: Indoor, Non-Hazardous Area
- Power Requirements: 96-264 VAC, 50/60 Hz
- Communication Ports: One (1) x Ethernet, One (1) RS-485, Two (2) x RS-232, Two (2) x USB, Two (2) internal USB, One (1) x modem (optional)
- Standard one (1) output and one (1) input internal relay connection
- Up to 16 relays maximum, four (4) output relays per module using optional OM4

Certifications

1180

LISTED



6900 Santa Fe Drive • Hodgkins, Illinois USA 60525 • Phone: (708) 485-4200 • Fax: (708) 485-4630

NOTE: All information subject to engineering and/or other changes. All trade names are copyrighted. Patents Pending. ©2015 OPW Fuel Management Systems.
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Issue Date
07/01/2016

City of Fraser

2017-2018

Fee Schedule

City of Fraser
2017-2018 Fee Schedule

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ASSESSING FEES

A) COPY PER PAGE $1.00

The Assessing Department implemented this charge to avoid copying multiple requests of files. We do not charge residents requesting copies of their own property record cards.

B) FAX $1.50

This charge is for each property record page to be faxed.

C) COMMERCIAL/ INDUSTRIAL BUSINESS LABELS $20 SET UP FEE
$0.03/ LABEL

This fee is charged when compiling lists of Commercial/Industrial business mailing labels within the city. This charge has been adopted in the Finance Departmental Fees.

D) LOT SPLIT/ COMBINE $200

Per each lot split. This charge has been adopted in the Building Department Fees.

FINANCE DEPARTMENT FEE SCHEDULE

COPY/ PRINT OUT FEE (PER PAGE)	$1.00
DUPLICATE BILL FEE	$1.00
WATER HISTORY (MORE THAN 2 PAGES)	$2.00
TAX ROLL FEE (EACH SEASON)	$100.00

Building Department
PERMIT FEE SCHEDULE

****Note that any work started prior to obtaining a permit will be charged a penalty fee. ****

LICENSING & REGISTRATION FEE	$15
BUILDING APPLICATION FEE (DUE UPON SUBMITTAL)	$30
UTILITY USES (ROOF, SHED, PRIVATE GARAGES, DECKS, ETC.)	
To $1,000	$50
$1,001 to $10,000	$100 + $3 / $1,000
OVER $1,000	
RESIDENTIAL, COMMERCIAL, & INDUSTRIAL	
To $1,000	$50
$1,001 to $10,000	$50.00 + $15 / $1,000
OVER $1,000	
$10,000 & UP	$250.00 + $7 / $1,000
over $10,000	
SWIMMING POOLS & HOT TUBS	
Portable- Above Ground	$50
In Ground- Built in	$110
Residential in Ground Pool Removal	$100
SIGNS	
To $1,000	$55
$1,001 & UP	$110
Each additional sign (same permit)	$30
CERTIFICATE OF COMPLIANCE / OCCUPANCY FEES	
Up through 4,999 sq. ft.	$185
5,000 through 9,999 sq. ft.	$250
10,000 through 19,999 sq. ft.	$350
20,000 through 49,999 sq. ft.	$450
50,000 through 99,999 sq. ft.	$525
100,000 & over sq. ft. maximum fee	$600
DEMOLITION	
Residential	$400
Residential Accessory Building	$80
Commercial/ Industrial	$1,000
Commercial/ Industrial Accessory Building	$50

PLAN REVIEW

Twenty Percent (20%) of the permit fee will be charged for plan reviews completed by Building Department Staff. When a consultant is used, the actual costs of those services & five percent (5%) processing fee will be charged.

Building Department
BUILDING PERMIT FEE SCHEDULE CONT.

BUILDING PERFORMANCE BONDS

These rates may be increased or decreased at the decision of the Building Official. Bonds will be forfeited for falling to comply with applicable regulations, upon suspension of the permit or to pay uncollected fees. Bonds unclaimed by written consent within one year of final inspection will be forfeited.

Residential Above Ground Pools, Garages, Sheds, ETC…….. $100
Residential in Ground Pools……. $250
Residential Additions…….. $500
Residential Structures…… $1,000
Multi- Family / building……$5,000
Commercial & Industrial Alterations
……..$1,000
Commercial & Industrial Structures
……$10,000

PERMIT RENEWALS

$30

Any permit issued shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended for a period of six months after time to commencing the work.

ZONING FEES

$1/1000 (75 maximum)

A zoning review and inspection fee of $1.00 per thousand dollars of estimated cost will be charged on all new construction or land improvement up to a maximum fee of $75.00.

PENALTY FEE

Work started prior to obtaining a work order will be charged a double fee.

ABANDONED & VACANT STRUCTURES

Registration fee (per property) ……. $25
Monthly Monitoring Fee…… $10
Re-Inspection Fee…….. $80
Initial fee of $165 = $25 registration, 6-month monitoring fee, & $80 re-inspection

MISCELLANEOUS PERMITS

Construction in the R-O-W,
Approach, & Sidewalk…… $75
Residential Fence Permit…… $30
Commercial Fence Permit (Planning Commission Approval required) …… $75
Temporary Structures;
Carports (1 year) …… $75
Fire Suppression Permit……$250
Suppression System Inspection……. $250
Suppression Plan Review…… $250
Special Inspection
(footings, headers, etc.) ……$50
Zoning Letter……$75
Water Proofing
(Interior or Exterior) …… $100

NOTE

- *If 3rd party reviews required, actual cost of services plus a 5% processing fee will be charged*
- *Soil erosion is no longer performed by the City of Fraser- application must be made with Macomb County*

Building Department
ELECTRICAL PERMIT & REGISTRATION FEES

CONTRACT REGISTRATION	$15
APPLICATION FEE	$30

Note that time permits, rough inspection, sign inspections, special inspections, and fire alarm fees will be computed separately and not in combination with other limits.

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGES A PENALTY FEE

INSPECTIONS

Rough inspection

- FIRST ONE (W/ TRENCH) $30
  - ADDITIONAL $30

Final Inspection	$30
Re-Inspection	$30
Special Inspection	$50 per ½ hour
Carnivals, Tree Lots, Festivals	$50
Footing Grounding Electrode	$50

CIRCUITS

First Circuit	$20
Additional	$5

FIXTURES

First 50 lamps or fraction thereof	$15
Next 25 lamps or fixtures	$10

400 WATTS OR OVER SEE ELECTRICAL POWER UNITS

SERVICE
(New service or change of service)

100 Amps or less	$30
101-200 Amp	$50
201-500 Amp	$70
501 & UP	$100
Primary service- permanent	$100
Temporary Service/ Service Release	$40

ELECTRICAL POWER UNITS

Includes motors, transformers, heating units, power plugs, generators, rectifiers, capacitors, welders, light fixtures (400 WATTS or over), heating and/ or power units based on HP, KW, KVA ratings.

1/2 to 50 HP or KVA power plug
$30 each + $10

Over 50 HP or KVA power plug
$40 each + $10

Building Department

ELECTRICAL PERMIT & REGISTRATION FEES CONT.

Additional unit fee is if there are multiples of the SAME appliances.

APPLIANCES	FIRST UNIT	ADDITIONAL
Range	$15	$5
Dryer	$15	$5
Water Heater	$15	$5
Disposal	$15	$5
Dishwasher	$15	$5
Sump	$15	$5

FURNACES: SINGLE FAMILY RESIDENTIAL $30

For installation, alteration, repairing, or electrical wiring. Complete installation of any one furnace (circuit/including air cleaner).

RESIDENTIAL ELECTRICAL SPACE HEATING

First room	$30
Each Additional Room	$5

SIGNS (Includes Circuit and Inspection)

Sign inspection	$50
Each additional sign	$20

(Provided the permits are obtained at the same time and for the same location)

SWIMMING POOLS

(The following fees include circuits (no more than 2), motors and inspection(s)

In ground pool	$120
Above ground pool	$90
Hot tub/spa	$60

ADDITIONAL INSPECTIONS

For the inspections of electrical apparatus for which no fee is herein provided, a fee not exceeding $50 per ½ hour shall be charged.

AIR CONDITIONING

RESIDENTIAL

- Central Air with circuit $30
- Interrupter service $25

COMMERCIAL $60

FEEDERS & BUS DUCTS, UNDERFLOOR RACE WAYS, HEADERS FOR CELLULAR FLOORS, ETC.

Feeder is actually a circuit, but for larger and multiple things. Bus duct has multiple openings to feed machines.

1st 100 ft./ unit	$40
Each additional 100 ft./ unit	$30

STANDBY GENERATOR (ANY OPERATION)

Up to 30 total KW or KVA	$75
Over 30 total KW or KVA	$125

Building Department
ELECTRICAL PERMIT & REGISTRATION FEES CONT.

FIRE ALARM SYSTEMS/ SECURITY SYSTEMS

Not less than $25.00 will be charged for any one permit for fire alarm systems. Permit shall be on a separate permit listing only fire alarm items. If an installation is not accepted upon initial inspection and permit fee based upon the items listed below is $50 or less, a new permit is required for each additional inspection needed. One-hour time will be computed in separately and NOT in combination with other items in the following schedule:

➢ Drill and pull stations- first 5 or less	$10
o Each additional 2 stations	$5
➢ Fire alarm signal devices- first 5 or less	$10
o Each additional 4 or fraction thereof	$5
➢ Fire door holders & detector units- each	$5
➢ Heat, smoke, or motion detectors- first 5 or less	$5
o Each additional 4 or fraction thereof	$5
➢ House master panel- each panel	$25
➢ Sub panel-annunciator, voice, or sound signal- each panel	$10
➢ Exit way door- electrically unlocking system- each door	$10
➢ Sprinkler system- wet & dry- each	$25
➢ Status indicator- elevators, dampers, etc.	$10

Alterations or additions to existing systems are considered new work and the above fees apply to all items, old or new, on the system. All existing systems being connected to the department of Public Safety central system will be treated as new work.

Electrical motors, circuits, fixtures, unit heaters, service changes, etc. will be charged at rates established by the applicable fee schedule.

Building Department
ENGINEERING FEE SCHEDULE

PRELIMINARY ENGINEERING REVIEW **$150**
Prior to Planning Commission Consideration

SITE PLAN REVIEW **5%**
Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees

SUBDIVISION REVIEW **5%**
Five percent (5%) of approved estimated cost of construction, related to storm, sanitary, water, and paving installation. Includes inspection fees and administrative fees.

Engineering Plot Plan Review **5%**
5% of total cost or $750 min.

Staking Requests **$25**

MISCELLANEOUS PERMITS

Construction in the Right-of-Way (Includes Inspection)	$75
Additional Engineering Inspection	$50

UNDERGROUND EXCAVATOR REGISTRATION **$15**

SOIL EROSION IS NO LONGER PERFORMED BY THE CITY OF FRASER, CONTACT MACOMB COUNTY.

Building Department

MECHANICAL PERMIT FEE SCHEDULE

WORK STARTED PRIOR WILL BE CHARGED A PENALTY FEE.

CONTRACTOR REGISTRATION $15 **APPLICATION FEE** $30

INSPECTIONS

Rough Inspection	$30
Final Inspection	$30
Re-Inspection	$30
Special Inspection (½ hour)	$50

RESIDENTIAL PERMIT- FURNACE, BOILER, OR POOL HEATER

Up to 5,500,000 BTU	$35

COMMERCIAL & INDUSTRIAL PERMIT- FURNACE, BOILER, OR POOL HEATER

Up to 500,000 BTU	$40
500,001 to 1,000,000 BTU	$50
1,000,000 TO 3,000,000 BTU	$75
Over 3,000,000 BTU	$100

GAS PIPING

Gas Piping up to 5 openings (Requires Pressure Test)	$40
Each additional opening	$10
Gas piping pressure test (Per meter)	$30

INSTALLATION OF DUCTS/DISTRIBUTION (HOT WATER OR STEAM PIPING)

Residential: Single/Multiple Family	$40
Commercial & Industrial	$50
Alterations to existing systems (all occupancies)	$40
Commercial exhaust fans including duct (over 300 cfm)	$40
Commercial welded exhaust with hoods & fan	$100
Bath vent fans (300 cfm or less) up to 3	$30
Prefab fireplace	$30

INSTALLATION OF FURNACE ACCESSORIES & OTHERS

Humidifiers	$15
Chimney liners	$15
Wood burning stove	$40
Solar heating (each panel)	$50

Building Department
MECHANICAL PERMIT FEES CONT.

AIR CONDITIONING & REFRIGERATION

Residential (7 ½ HP or less)	$30
Commercial (7 ½ HP or less)	$40
7 ½ HP to 50 HP	$50
50 HP to 100 HP	$75
Over 100 HP	$100

GENERATOR- (REQUIRES GAS PIPE & PRESSURE TEST) $30

HOT WATER HEATER

Gas & Electric	$30

RESIDENTIAL PERMIT TO INSTALL OR REPAIR OIL STORAGE

Tanks up to 25 gallons (above ground limit 2 tanks)	$40

COMMERCIAL INDUSTRIAL & MULTIPLE DWELLINGS

PERMIT TO INSTALL OR REPAIR OIL OR GASOLINE STORAGE (UNDERGROUND)

Up to 1,000 gallons	$30
1,001 to 5,000 gallons	$40
5,001 to 20,000 gallons	$60
40,001 to 50,000 gallons	$70
Over 50,000 gallons	$100

RESIDENTIAL, COMMERCIAL, OR INDUSTRIAL
PERMIT TO INSTALL OR REPAIR LP GAS STORAGE

Up to 500 gallons (water capacity)	$40
501 to 1,000 gallons (water capacity)	$50
Over 1,000 gallons	$100

Building Department
PLANNING REVIEW FEE SCHEDULE

The following application fees cover a thorough review of the submitted material and also cover the cost of one (1) follow-up review addressing the deficiencies cited in the initial review.
There is a $50 Engineering Review fee to be charged to all projects requiring review determined by the Building Official. All fees below are to be determined using the base fee and the per unit/acre fee (the base fee does not include the first unit/acre).

SINGLE- FAMILY/SUBDIVISION/PLAT REVIEW

Sketch Plan Review	$4/plot, with $300 min.
Tentative Preliminary Plat Review	$500 plus $10/ unit
Preliminary Condominium Review	$350 plus $10/ unit
Final Preliminary Plat Review	$350 plus $5/ lot
Final Condominium Review	$350 plus $10/ unit
Final Plat Review	$150 plus $5/ lot
Review of Covenants and Restrictions	$350 plus $10/ unit

For conventional subdivisions, site condominium subdivisions, cluster subdivisions and average lot size sub divisions.

SITE PLAN REVIEW (each review)

Multiple Family Development	$600 +$15/ unit
Cluster Housing Development	$650 + $10/ unit
Commercial & Industrial Development	
Multiple Unit Buildings	$750 plus $20/unit
Individual or Large Scale	$1,000 plus $50/ acre
Exterior Façade/ Landscape	$650
Planned unit development	
Preliminary Plans	$500 plus site plan or subdivision fee
Final Plans when required	$200 plus site plan or subdivision fee
Detailed site plans (same as above)	
Semi-Public Uses	$1,000 plus $20/ acre
Commercial fences	$350 (does not include $50)

Building Department
PLANNING REVIEW FEE SCHEDULE

OTHER PLANNING

Rezoning requests	$1,000 plus $5/ acre
Conditional rezoning requests	$695 + $10/ acre
Special land use requests	$750 plus $50/ unit
Resubmissions	One half of a review fee for follow up
Landscaping Review **(Not part of site plan)**	$250 plus $75/ acre
Meeting with applicants	*First Meeting*: Complimentary *Additional Meetings:* $250/ meeting

RESUBMISSIONS

- *A charge of one-half of a review fee will be levied for each follow-up review after the first follow-up review (cited above) has been completed, or whenever any plan or plat is withdrawn from the agenda for whatever reason and needs to be further reviewed upon rescheduling.*

- *A new fee (full amount) will be charged when a plan or plat is substantially changed after the initial review has been completed, or when a revised plan has been resubmitted after the initial application has been approved.*
- *A one-half review fee will be charged whenever the Planning Commission activates a re-review by motion.*

Building Department
PLUMBING PERMIT FEE SCHEDULE

CONTRACTOR REGISTRATION $15 **APPLICATION FEE** $30

PERMITS

Minimum permit fee	$25
Additional to a previous permit, if obtained prior to completion	$30

Work started prior to obtaining a permit will be charged a penalty fee

INSPECTIONS

RE-INSPECTION	$30
Rough inspection	$30
Final Inspection	$30
Shower pan inspection requested separate from other inspections	$30
Underground Inspection	$30
Special Inspection (½ hour)	$50
Water Service	$30

FIXTURES-NEW & REPLACEMENT

$10

Stacks	Sinks Baths	Water Closet (Toilet)	Lavatory
Water Heater	Laundry Tray	Floor Drains	Sewer Ejector
Drinking Fountain	Sump	Shower	Urinal
Dishwasher	Humidifier	Garbage Disposal	Washing Machine
Rainwater Leaders	Grease Traps	Hose Bibs	Rain Leaders
Conductors	Miscellaneous	Air Admittance Valves	

$20

Whirlpool tubs	Medical Air	Oxygen	Water Softener
Vacuum Systems	Nitrous Oxide	Catch Basin/ Interceptors	Beverage Machine

Dental Chair/ Each piece of equipment

Building Department
PLUMBING PERMIT & REGISTRATION FEES CONTINUED

WATER SERVICE

Underground plumbing (residential)	$10
Water pressure back flow preventer- up to 4”	$15
Fire suppression system	$35
Plus, each sprinkler head	$2

UNDERGROUND EXCAVATOR LICENSE (MUST HAVE STATE EXCAVATOR LICENSE)

Cash or Surety bond must be paid	$1000
Registration fee-to register license	$15

WATER DISTRIBUTION

¾” (0.75)	$15
1” (1.0)	$20
1 ¼” (1.25)	$20
1 ½” (1.5)	$25
2” (2.0)	$35
2 ½” (2.25)	$45
3” (3.0)	$50
4” (4.0)	$75
Exceeding 4”	$100

- *Fees for complete new system shall be based on the size of the distribution pipe at the meter.*
- *If water distribution piping is the only plumbing, or is replaced, the minimum permit shall be the size of the piping.*
- *Fees for alterations, enlargements, and extensions shall be charged for each new branch or extension according to its size at its connection with an existing water distribution system*

BUILDING SEWER OR BUILDING DRAIN CONNECTION

New Sewer/ Main Drain Installed	$30
Crock to Iron/ Cleanout/ Exterior Sewer Line Repair	$50

WATER TREATMENT DEVICES ONLY

Installation of Primary OR Secondary Meter	$25
Sprinkler system vacuum breaker	$15
Swimming pools & boilers	$25
Ice machine	$20

SPECIAL EQUIPMENT

- For each automatic laundry machine (domestic), humidifier, or beverage vending machine installed separately, the minimum permit fee shall be $30
- If more than one unit is installed at the same time and at the same location, each additional unit shall require an additional fee of $5
- If included on application for permit covering other fixtures, including replacements the regular $5 rate each machine shall be charged with a minimum fee of $15

Building Department
SEWER SYSTEM BENEFIT FEE
TABLE OF CAPACITY UNIT FACTORS

BUILDING USE ALL RESIDENTIAL	CAPACITY UNIT FACTORS
GROUP A Factory-industrial (exclusive of industrial wastes); warehouse; airport repair and storage; bowling alley; church	1.0 Per dwelling unit
GROUP B School; public swimming pool, including shower and dressing areas and fenced in area of outside pools; theater; furniture store; auto dealer, including auto repair and service garage; mobile home park or multiple dwelling community building (including tenant convenience laundry facilities)	0.2 Per 1,000 square feet Plus, office areas, food service dining, and/or bar facilities at their respective factors
GROUP C Country Club; bank; barber shop; camera shop; laundry or cleaners (pick-up station); clothing; shoes; drapery; drug, jewelry, variety, or department store; other stores not listed elsewhere in table; office building; convent; convalescent, rest, or senior citizen home; hotel; motel	0.2 Per 1,000 square feet
GROUP D Grocery store; party store; meat market; produce market; beauty shop; fraternal organizations; rental hall; veterinary	0.5 Per 1,000 square feet Plus, food service dining and/or bar facilities at their respective factor
GROUP E Laundry or cleaners (except pick-up station)	1.0 per 1,000 square feet
GROUP F Food service- dining facility (without alcoholic beverages); hospitals	1.5 Per 1,000 square feet
GROUP G Food service dining and/or bar facility (without alcoholic beverages); car washing facility; laundry (self-serve automatic)	2.5 Per 1,000 square feet (Minimum of units)
Gasoline Service Station	5.0 Per 1,000 square feet
Industrial waste producing business	2.0 per station per car washing facility at its factor when provided
OR other use not included in table	3.0 To be set by City Engineer based on similar water or sewer use history

Building Department
SEWER & WATER FEE SCHEDULE

WATER TAP FEES	
1 INCH	$1,800
(+ $6/ ft. after 60') ($1,620 w/o meter)	
1 ½ INCH	$2,500
(+ $8/ ft. after 60') ($1,820 w/o meter)	
2 INCH	$2,500
(+ $10/ ft. after 60') ($1,975 w/o meter)	
3 INCH	$3,000
4 INCH	$3,500
6 INCH	$4,000
8 INCH	$4,500
SEWER TAP FEE	$1,200

WATER METER FEES	
¾ INCH	$120
1 INCH	$180
1 ½ INCH	$320
1 ½ INCH TURBINE	$400
2 INCH	$425
2 INCH TURBINE	$500
3 INCH TURBINE	$900
3 INCH COMPOUND	$1,750
4 INCH TURBINE	$1,450
4 INCH COMPOUND	$2,750

- Sewer system benefit fees shall be $900 per unit capacity
- The number for which the fee is due shall be based on the attached "TABLE OF CAPACITY UNIT FACTORS FOR THE SEWER SYSTEM BENEFIT FEE"
- When the capacity unit factor in TABLE 1 refers to one thousand square feet, it shall mean the gross floor area of all floors of the building (including the basement floor), as measured to the exterior faces of the building
- A building may have several different usage areas (i.e. Areas whose use falls in more than one "GROUP" shown in the table. The square footage of different areas of use shall be calculated by measuring the distance from center to center of the interior walls forming the boundary between the different areas must be equal to the total gross floor area of the building.
- The usage assigned to the circulation areas (i.e., space required for subdivisions of space such as corridors, elevator shafts, escalators, and stairs on fire towers, stairwells, elevators, public lobbies, and public vestibules) shall be determined by considering the use of the areas to which the circulation area offers access. The capacity unity factor assigned to any circulation area shall be equal to the largest capacity unit factor of all areas to which it offers access.
- The total number of capacity units assigned total particular usage on any individual building, as computed from the table, shall be rounded off to the nearest 0.10 units

Building Department
ZONING FEE SCHEDULE

ZONING BOARD

➢ Single family residential request	$250
➢ Multi-family, Commercial, and Industrial requests	$600
➢ Temporary requests	$250
➢ Interpretations	$250
➢ Use variances	$250
➢ Special meeting approved by Zoning Board	$250

LOT SPLITS	$250 + $75/ lot
LOT VACATIONS OF R-O-W, ALLEYS, STREETS	$200 + $75/ lot
ADMINISTRATION- TEMPORARY USE REQUEST	$50

BOOKS AND MAPS

➢ Master plan	$20
➢ Zoning ordinance	$30
➢ Subdivision regulations	$5
➢ Zoning map	$2
➢ City Street map	$2
➢ City address map	$100

CITY CLERK FEES

Amusement device license	
➢ Initial charge 1st time only	$550
➢ Annual renewal fee	$225
➢ Annual device fee	$80
Dance/entertainment license	$60
Pool table/ billiard license	
➢ First table	$80
➢ Additional tables	$15
Massage parlor license	$100
Masseur's license	$30
Application to establish	
➢ idd/ift/prd	$650
Auction	$60(30 days)
Auctioneer	$25(30 days)
FOIA request	$0.10/page
C.D.'s (non-FOIA)	$55
D.V.D.'s	$25
Video tape	$65
Audit report	$25
Budget booklet	$30

Carnival, circus, festival, Fair, or similar event	$500
Charitable solicitors	no fee
Street vendor/ peddler/ solicitors license	
➢ Initial fee	$60
➢ Vehicle/truck fee	$90
➢ First vendor	$50
➢ Each additional vendor	$20
Handbill distribution	$60/year $40 (less than 3 months)
Going out of business (gob)	
(Gob act, mcl 422.211)	$50(30 days)
➢ Renewal	$50 (2 max)
Marriage ceremony	
➢ Fraser resident	$50
➢ Michigan resident	$100
Precinct city map	$1
Voter	
➢ labels	$.50 / page
➢ print out	$ .10/ page
➢ Information via E-mail	$15
➢ information on thumb drive/disc	$15

DPW FEE SCHEDULE

MATERIAL COSTS – $10.00 SERVICE FEE FOR ALL DELIVERIES

- TOPSOIL: $30 per yard
  (8 X 10 – 4 inches deep)
- SLAG: $20 per yard
- FILL SAND: $16 per yard
- 12" CULVERT: $25 per foot
- BANDS: $20 each
- RECYCLE BINS: $10 per bin
- 21AA – Crushed Stone
  $25 per ton

WATER TAPS

1" $1,800
(+$6/ft after 60') ($1,620 w/o meter)

- 1 ½" $2,500
  (+$8/ft. after 60') ($1,820 w/o meter)
- 2" $2,500
  (+$10/ft. after 60') ($1,975 w/o meter)
- 3" $3,000
- 4" $3,500
- 6" $4,000
- 8" $4,500

SEWER TAP $1,200

CROSS CONNECTIONS

- INSPECTION FEE $30
- REINSPECTION FEE $15

WATER METERS

- 5/8" X ¾" $120
- 1" $180
- 1 ½" $320
- 1 ½" Turbine $400
- 2" $425
- 2" Turbine $500
- 3" Turbine $900
- 3" Compound $1,750
- 4" Turbine $1,450
- 4" Compound $2,750

WATER HYDRANT METER RENTAL

- Permit Fee $50
- Bond (MUST INCLUDE WITH PERMIT)
  $1,200

MISCELLANEOUS FEES

- Water Shut Off: $50
- Remove/Replace Meter
  For Winter: $20

METER TEST

- 5/8" & 1" Water Meter $25
- Meters larger than 1"

Hydro Meter System Cost plus 20%

FRASER PULIC LIBRARY FEE SCHEDULE

OVERDUE FINES

Book/CD	$ .25/day/item
DVD/Videogame	$1.00 /day/item

COMPUTER PRINTOUTS

(B/W)	$ .10/copy
(Color)	$ .50/copy

DVD

(feature/new)	$2.00

VIDEOGAMES $2.00/week

FAX FEES $1.00/page

Cover Sheet $1.00

INTERNET FEE – GUEST PASS
$1.00/use

MEETING ROOM FEE
$25.00/session

PHOTOCOPIES

B/W	$ .10/copy
Color	$ .50/copy

SCANNING
(Simple documents)
$ .50/page

(photos/special paper/etc.)
$1.00/page

Printing documents via USB

(B/W)	$ .10/copy
(Color)	$ .50/copy

Ear bud Purchase
$2.00

Suburban Library Cooperative

Non-resident fee $200.00/annual

Fraser ONLY

Non-resident fee $75.00/annual

FRASER PUBLIC LIBRARY FEE SCHEDULE

PREVIOUS CONDITION OF ITEM PLUS USABILITY WILL BE TAKEN INTO CONSIDERATION WHEN ASSESSING DAMAGE OR TOTAL REPLACEMENT COST

BOOK

Lost/Damage (water, stains, writing, torn pages etc.)

Repairable pages up to 5	$1.00
More than 5 pages	Cost of book + processing fee

BOOK COVER $3.00 for missing book cover/jacket

RFID TAG $1.00 for missing or damaged

BARCODE $1.00 for missing or damaged

PAPERBACK BOOK

Lost/Damage	Cost of book + $2.00 processing fee

MAGAZINE

If badly damaged/Lost	Cost of magazine
Up to 5 damaged pages	$1.00

DVD/VIDEOGAME

Lost/Damaged DVD beyond repair	Cost of DVD + processing fee
Can be repaired	$3.00
Damaged case	$3.00
Missing paper liners	$2.00
Missing barcodes	$1.00
Missing 3D glasses	$2.00
Missing pamphlet/guide	$2.00
Missing/Damaged RFID tag	$1.00

FRASER PUBLIC LIBRARY FEE SCHEDULE CONTINUED

CD

Lost/Damaged-no longer usable	Cost of CD + processing fee
Damaged CD case	$2.00
Missing paper liners	$2.00
Missing barcode	$1.00
Missing or damaged RFID tag	$1.00

BOOK ON CD

Lost/Damaged/Missing disc's	Cost of CD + processing fee
Damaged book CD case	$3.00
Missing paper liners	$2.00
Missing barcode	$1.00
Missing or damaged RFID tag	$1.00

PUBLIC SAFETY FEES

RECORDS BUREAU

Accident Reports	$18
Incident Reports	$12 first page $4 additional page

FALSE ALARM

1st & 2nd	$40
3rd	$80
4th	$95

DVDs	$75
Thumb drives	$150
Photographs (CD)	$35

Purchase Permit	$15
Records Check	$25

Drug Kit Single	$10
Drug Kit 4 Panel	$17
Drug Kit 10 Panel	$25
K-2	$12
Miscellaneous Charges, background letters, etc.	$10

CRIMINAL INVESTIGATIONS DIVISION

Liquor Control Related Fees Ordinance No. 263 Sec. 3-5 (b) (7)	
Class C, Tavern or Club	$1,200

SDM/SDD	$1,200

Entertainment Permit	$800

Dance Permit	$550

Drop/Add Space	$400

Temporary Liquor License Application	$30

Pawnbroker License	$500
Secondhand Dealer	$500
Junk Dealer License	$500
Precious Metals License	$50

PUBLIC SAFETY FEES CONTINUED

FIRE DIVISION

Ambulance Fees

AMBULANCE	Current (Resident)	Current Non-Resident	Proposed Resident	Proposed Non-Resident
ALS Emergency	$550	$625	$600	$675
ALS ll Emergency	$700	$750	$750	$800
ALS Non-Emergency	$550	$600	$575	$625
BLS Emergency	$450	$500	$475	$500
BLS Non-Emergency	$408	$458	$458	$508
Mileage	$13.25	$13.25	$13.75	$13.75

Non-Transport	$195
Oxygen	$45
Defibrillator	$50
Blood Drawn	$175
Hazardous Materials	Per Ordinance No. 315 Sec 10-17

FIRE INSPECTION

Under 20,000 Sq. feet	$35
20,000- 100,000 sq. feet	$125
Over 100,000 sq. feet	$175
3rd Visit Non-Compliance	$300

PATROL DIVISION

Vehicle Impound Fee	$75
Administrative Warrant Fee	$25
Defective Equipment Fee	$25 (Non-Resident)
Preliminary Breath Test	$20
OUIL Cost Recovery	Per Ordinance No. 213Sec. 21-47 (1)
Cost Recovery Ordinance 353	Hourly Rate
Lieutenant	$76.69
Sergeant	$70.08
Officer	$57.15
Paramedic	$43.75
Call Firefighter	$14.00

Equipment based on FEMA's rates 09/15/2010

FRASER RECREATION/ ACTIVITY CENTER FEES

PICNIC SHELTERS

Fort Fraser Pavilion

$80 Resident
$95 Non-Resident

Steffens Pavilion

$55 Resident
$70 Non-Resident

Willow Pavilion

$55 Resident
$70 Non-Resident

McKinley Park Pavilion

$80 Resident
$95 Non-Resident

Fraser Schools

$10/ Day
Weekday only

PERMITS

Bounce House

$15 Flat Fee

Tent/Chairs/Other

$15 Flat Fee

BUILDING USAGE

Banquet Room- 4 Hours

$225 Resident
$275 Non-Resident

Additional Hour $50 Flat Rate

Beer/Wine Permission

$200 Flat Rate

Gymnasium- 2 Hours

$70 Resident
$100 Non-Resident

Meeting Room- 2 Hours

$50 Resident
$75 Non-Resident

BASEBALL DIAMONDS

2 Hours/ No Field Prep

Per Diamond $25 Resident
$40 Non-Resident

Field Preparation

$25 Week day
$70 Weekend

Scorekeeper & lights

$12.50/ Hour

MISCELLANEOUS

NSF Check Fee

$25

Program Refunds

- $5 admin charge
+ any supply costs

Senior Activity Center Fees

SENIOR VAN TRANSPORTATION

VAN RIDES WITHIN FRASER

Van Rides

- 5 Miles Outside of Fraser
  $0.25 Each Way
- 10 Miles Outside of Fraser
  $1 Each Way
  (Doctor Appointments Only)

Van Rider Card-
$15 worth of Rides $15

SENIOR FEES

Lifetime Membership
$25 Resident
$35 Non-Resident

Drop-In (Pickleball/Volleyball)
$1 Member
$2 Non-Member

Drop-In (Other)
$0.25/ Day

Gazette Monthly Mailing
$10/Year

Fraser Recreation & Senior Activity Center Policies

Facility Rental Refund Policy:

Refunds and transfers can be made up to two weeks before the scheduled rental date. If less than two weeks before scheduled rental, no refund is available. Transfers can be made to another rental date in the same calendar year for a facility of equal or less value. If transferring to a larger facility, the balance is due before transfer is complete.

Recreation Refund Policy:

Refunds will be allowed up to 48 hours before the event with Director's discretion. Refunds before program start will be minus supply costs and minus an administrative processing charge of $5. No refunds will be given after start of program of event.

Senior Policy:

Refunds, exchanges or transfers on programs or events will only be given if the cancellation is made 72 hours in advance at the director's discretion. Programs with a supply cost will be refunded minus the supply cost, unless the spot is filled by another participant. No shows or late notice cancellations will not be given a refund, exchange or transfer.

City Of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Richard E. Haberman

CITY CLERK
Kelly Ann Dolland

MAYOR
Joseph Nichol

COUNCI
Mayor Pro Tem Michael Carnagi
Acting Mayor Matt Hemelber
Patrice M. Schorna
Yvette Foste
Kathy Blank
Michael Lesicl

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 21

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: $11,113.00

Account Number to Transfer to: 101.691.702.000/101.691.717.000 Recreation Salaries & Wages/FICA

Finance Director Comments:

This is for full-time salaries and wages for Julie Torres who is a temporary hire in the recreation department. She was hired to replace full-time Candace Schuver while on disability. We are currently paying for both positions per the collective bargaining agreement rules. Time period covers April – June of 2017.

City Of Fraser

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Yvette Foste
Kathy Blanke
Michael Lesich

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 22

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: $13,940.00

Account Number to Transfer to: 101.260.801.100 Finance Professional Services Line Item

Finance Director Comments:

This is for the Plante Moran Water Rate Study incurred costs to date. The study was approved by Council. See attached invoices.

plante moran

Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel:248.352.2500
Fax:248.352.0018

INVOICE

City of Fraser
33000 Garfield
Fraser, MI 48026

Date:	April 29, 2017
Client No:	30605
Invoice No:	1432291
Page:	1

For Professional Services Rendered

Progress bill for professional services rendered through April 26, 2017 for the water and sewer rate model as outlined in the engagement letter dated February 14, 2017.	5,750.00
Balance Due	**$ 5,750.00 USD**

RECEIVED
MAY 08 2017
ASER
RK DEPT.
0 * *
0 * *
5,750.00+
3,190.00+
5,000.00+
13,940.00*

PLAMOR
5,750.00
101 260 801 100
OVER
10,750 YTD

Remittance information:

Check:

Plante & Moran, PLLC
16060 Collections Center Drive
Chicago, IL 60693

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

Bank
Routing/ABA#
Bank Address

Account Number
Account Name

Praxity MEMBER GLOBAL ALLIANCE OF INDEPENDENT FIRMS

plante moran

Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel:248.352.2500
Fax:248.352.0018

INVOICE

City of Fraser
33000 Garfield
Fraser, MI 48026

Date:	May 12, 2017
Client No:	30605
Invoice No:	1436991
Page:	1

For Professional Services Rendered

billing for professional services rendered for the water and sewer rate model as outlined in the engagement letter dated February 14, 2017. 3,190.00

Balance Due **$ 3,190.00 USD**

RECEIVED
MAY 22 2017
CITY OF FRASER
FINANCE/CLERK DEPT.

VENDOR PLAMOR DEPT
ACCT# TRANS 34904
AMT$ 3190.00 DATE
AUTHORIZED
ACCT# 101 260 801 100

Remittance information:

Check:

Plante & Moran, PLLC
16060 Collections Center Drive
Chicago, IL 60693

Bank
Routing/ABA#
Bank Address

Account Number
Account Name

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

Praxity MEMBER GLOBAL ALLIANCE OF INDEPENDENT FIRMS

plante moran

Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel:248.352.2500
Fax:248.352.0018

INVOICE

City of Fraser
33000 Garfield
Fraser, MI 48026

Date: March 29, 2017
Client No: 30605
Invoice No: 1416090
Page: 1

For Professional Services Rendered

Progress bill for professional services rendered through March 28, 2017 for the water and sewer rate model as outlined in the engagement letter dated February 14, 2017.	5,000.00
Balance Due	**$ 5,000.00 USD**

RECEIVED
MAR 30 2017
CITY OF FRASER
FINANCE/CLERK DEPT.

PlAmor
34354
$5,000.00
101 260 801 100

Remittance information:

Check:

Plante & Moran, PLLC
16060 Collections Center Drive
Chicago, IL 60693

Bank Routing/ABA#
Bank Address

Account Number
Account Name

Wire Transfer:

Bank of America
026009593
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

ACH:

Bank of America
071000039
100 West 33rd Street
New York, NY 10001
9890996003
Plante & Moran, PLLC

Praxity MEMBER GLOBAL ALLIANCE OF INDEPENDENT FIRMS

City Of Fraser

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Yvette Foste
Kathy Blank
Michael Lesicl

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 23

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: $112,790.03

Account Number to Transfer to: Various Pension Accounts

Finance Director Comments:

Budget amendment is needed to cover the shortfall for the projected pension expenses in the current year. This is for the required pension payments for various departments within General Fund. See attachment for detail.

05/30/2017 ACCOUNT BALANCE REPORT FOR CITY OF FRASER

PERIOD ENDING 05/31/2017

PENSION PAYMENTS

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	END BALANCE 05/31/2017 NORMAL (ABN)	PROJECTED 42,916.00 BALANCE	Budget Amendment Under/(Over)	Action
Fund 101 - GENERAL FUND						
Expenditures						
Dept 136-DISTRICT COURT						
101-136-716.000	CY RETIREMENT EMPLOYER PENSI(	69,565.00	22,604.55			
101-136-716.001	RETIREMENT DEBT	0.00	1,618.44			
Total Dept 136-DISTRICT COURT		69,565.00	24,222.99	26,425.08	43,139.92	OK
Dept 171-CITY MANAGER						
101-171-716.000	CY RETIREMENT EMPLOYER PENSI(	27,712.00	8,853.96			
101-171-716.001	RETIREMENT DEBT	0.00	37,976.35			
Total Dept 171-CITY MANAGER		27,712.00	46,830.31	51,087.61	(23,400.00)	Amend
Dept 215-CLERK						
101-215-716.000	CY RETIREMENT EMPLOYER PENSI(	12,962.00	8,355.97			
101-215-716.001	RETIREMENT DEBT	54,395.60	55,362.10			
Total Dept 215-CLERK		67,357.60	63,718.07	69,510.62	(2,200.00)	Amend
Dept 260-FINANCE						
101-260-716.000	CY RETIREMENT EMPLOYER PENSI(	117,000.00	27,287.49			
101-260-716.001	RETIREMENT DEBT	0.00	120,632.05			
Total Dept 260-FINANCE		117,000.00	147,919.54	161,366.77	(44,400.00)	Amend
Dept 301-PUBLIC SAFETY						
101-301-716.000	CY RETIREMENT EMPLOYER PENSI(	1,426,523.00	652,191.78			
101-301-716.001	RETIREMENT DEBT	0.00	803,443.37			
Total Dept 301-PUBLIC SAFETY		1,426,523.00	1,455,635.15	1,587,965.62	(161,500.00)	Amend
Dept 371-BUILDING DEPARTMENT						
101-371-716.000	CY RETIREMENT EMPLOYER PENSI(	36,923.00	14,136.36			
101-371-716.001	RETIREMENT DEBT	0.00	22,020.01			
Total Dept 371-BUILDING DEPARTMENT		36,923.00	36,156.37	39,443.31	(2,600.00)	
Dept 441-DEPARTMENT OF PUBLIC WORKS						
101-441-716.000	CY RETIREMENT EMPLOYER PENSI(	79,385.00	13,310.42			
101-441-716.001	RETIREMENT DEBT	0.00	18,605.74			
Total Dept 441-DEPARTMENT OF PUBLIC WORKS		79,385.00	31,916.16	34,817.63	44,567.37	OK
Dept 691-RECREATION						
101-691-716.000	CY RETIREMENT EMPLOYER PENSI(	23,087.00	6,017.75			
101-691-716.001	RETIREMENT DEBT	0.00	537.97			
Total Dept 691-RECREATION		23,087.00	6,555.72	7,151.69	15,935.31	OK
Dept 750-SENIOR ACTIVITY CENTER						
101-750-716.000	CY RETIREMENT EMPLOYER PENSI(	23,087.00	4,699.13			
101-750-716.001	RETIREMENT DEBT	0.00	268.86			
Total Dept 750-SENIOR ACTIVITY CENTER		23,087.00	4,967.99	5,419.63	17,667.37	OK
TOTAL EXPENDITRES GENERAL FUND		**1,871,389.60**	**1,818,388.28**	**1,983,187.96**	**(112,790.03)**	

City Of Fraser

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CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 24

Account Number to Transfer from: Senior Housing Fund Balance

Amount of Adjustment: $52,047.37

Account Number to Transfer to: Various Senior Housing Line Items

Finance Director Comments:

Repair and Maintenance in the Senior Housing Fund far exceeds budgeted amounts. Also, other line items exceed budget. See attachment for detail.

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 06/30/2017 NORMAL (ABNORMA	AVAILABLE BALANCE NORMAL (ABNORMA	% BDGT USED
Fund 270 - SENIOR HOUSING					
Expenditures					
Dept 265-CITY HALL					
270-265-702.200	WAGES - PART TIME	38,000.00	32,142.52	5,857.48	84.59
270-265-717.000	FICA/MEDICARE	2,678.00	2,450.04	227.96	91.49
270-265-718.000	MESC/WORKERS COMP	1,493.00	1,143.62	349.38	76.60
270-265-742.000	MATERIALS & SUPPLIES	18,500.00	8,835.93	9,664.07	47.76
270-265-801.000	AUDITING FEES	0.00	802.00	(802.00)	100.00
270-265-852.000	MOBILE PHONES	600.00	551.59	48.41	91.93
270-265-912.000	INSURANCE PUBLIC LIABILITY	38,000.00	37,895.26	104.74	99.72
270-265-920.000	UTILITIES	46,500.00	19,825.60	26,674.40	42.64
270-265-921.000	GAS	1,500.00	3,050.59	(1,550.59)	203.37
270-265-922.000	ELECTRIC	10,000.00	10,518.22	(518.22)	105.18
270-265-937.000	REPAIRS & MAINTENANCE	65,225.00	114,401.56	(49,176.56)	175.40
270-265-965.101	ADMIN SERVICES-GENERAL FUND	50,000.00	50,000.00	0.00	100.00
270-265-975.000	CAPITAL	83,160.00	83,160.00	0.00	100.00
Total Dept 265-CITY HALL		355,656.00	364,776.93	(9,120.93)	102.56
TOTAL EXPENDITURES		355,656.00	364,776.93	(9,120.93)	102.56
Fund 270 - SENIOR HOUSING:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		355,656.00	364,776.93	(9,120.93)	102.56
NET OF REVENUES & EXPENDITURES		(355,656.00)	(364,776.93)	9,120.93	102.56
TOTAL REVENUES - ALL FUNDS		0.00	0.00	0.00	100.00
TOTAL EXPENDITURES - ALL FUNDS		1,696,004.00	1,384,059.74	311,944.26	81.61
NET OF REVENUES & EXPENDITURES		(1,696,004.00)	(1,384,059.74)	(311,944.26)	81.61

0.*

802.00+
1,550.59+
518.22+
49,176.56+
52,047.37*

0.*

City Of Fraser

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CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 25

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: $48,000

Account Number to Transfer to: 101.301.709.000 Overtime for Public Safety

Finance Director Comments:

Majority of overtime costs associated with the drain collapse. See attached.

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 06/30/2017 NORMAL (ABNORMA	AVAILABLE BALANCE NORMAL (ABNORMA	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
Dept 301-PUBLIC SAFETY					
101-301-702.000	SALARIES & WAGES	3,100,000.00	2,738,681.71	361,318.29	88.34
101-301-707.000	CROSSING GUARDS	7,000.00	5,894.83	1,105.17	84.21
101-301-708.000	PSO - VOLUNTEERS	17,500.00	11,781.14	5,718.86	67.32
101-301-709.000	OVERTIME	290,000.00	337,452.49	(47,452.49)	116.36
101-301-713.000	SPECIAL PAYS	600,000.00	237,157.26	362,842.74	39.53
101-301-715.000	HEALTH/LIFE/DENTAL INS	587,739.00	214,933.58	372,805.42	36.57
101-301-715.050	I/F HEALTH INSURANCE	0.00	325,736.64	(325,736.64)	100.00
101-301-716.000	CY RETIREMENT EMPLOYER PENSION	1,426,523.00	653,066.09	773,456.91	45.78
101-301-716.001	RETIREMENT DEBT	0.00	805,255.25	(805,255.25)	100.00
101-301-717.000	FICA/MEDICARE	307,109.00	249,088.19	58,020.81	81.11
101-301-718.000	MESC/WORKERS COMP	85,194.00	84,175.00	1,019.00	98.80
101-301-727.000	OFFICE SUPPLIES	7,000.00	4,560.76	2,439.24	65.15
101-301-728.000	POSTAGE	950.00	841.17	108.83	88.54
101-301-741.000	UNIFORMS	0.00	2,475.00	(2,475.00)	100.00
101-301-746.000	OPERATING SUPPLIES	30,000.00	17,620.22	12,379.78	58.73
101-301-801.000	PROFESSIONAL SERVICES	22,000.00	4,718.00	17,282.00	21.45
101-301-802.000	MEMBERSHIPS & DUES	500.00	530.00	(30.00)	106.00
101-301-803.000	LEGAL SERVICES	25,000.00	0.00	25,000.00	0.00
101-301-816.000	MEDICAL/PHYSICALS	2,000.00	1,135.00	865.00	56.75
101-301-850.000	TELEPHONE	12,300.00	22.54	12,277.46	0.18
101-301-851.100	CLEMIS	34,200.00	29,307.64	4,892.36	85.69
101-301-851.200	SEX OFFENDER REGISTRATION FEE	1,500.00	600.00	900.00	40.00
101-301-861.000	TRAINING	28,000.00	26,432.09	1,567.91	94.40
101-301-861.100	TRAINING 302 FUNDS	8,000.00	4,805.00	3,195.00	60.06
101-301-865.000	RADIO EXP-VEHICLES	1,000.00	688.44	311.56	68.84
101-301-941.000	EQUIPMENT RENTAL	210,000.00	210,000.00	0.00	100.00
Total Dept 301-PUBLIC SAFETY		6,803,515.00	5,966,958.04	836,556.96	87.70
TOTAL EXPENDITURES		6,803,515.00	5,966,958.04	836,556.96	87.70
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		6,803,515.00	5,966,958.04	836,556.96	87.70
NET OF REVENUES & EXPENDITURES		(6,803,515.00)	(5,966,958.04)	(836,556.96)	87.70

City Of Fraser

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Michael Lesic

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 26

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: $17,000

Account Number to Transfer to: 101.260.801.100 Professional Services

Finance Director Comments:

Coverage for Finance Director/Treasurer for the month of June. See attachment for more detail.

Month	SERVICES ESTIMATE	Hours	Budget Available	Cost	Shortfall	Budget Year
Jun	Coverage for Finance Director/Treasurer	**216.0**	**7,364**	**24,120** A	(16,756)	2017
Jul	Coverage for Finance Director/Treasurer	120.0	14,920	14,650	270	
Aug	Coverage for Finance Director/Treasurer	96.0	11,936	11,720	216	
Sep	Coverage for Finance Director/Treasurer	96.0	11,936	11,720	216	
Oct	Coverage for Finance Director/Treasurer	96.0	11,936	11,720	216	
		408.0	**50,728**	**49,810** B	**918**	2018
	Estimated cost for FD/Treasurer services	**624.0**	**58,092**	**73,930**	**(15,838)**	
	2018 BUDGETED SERVICES					
Jul-Oct	2017 Audit workpapers	**284.0**	**30,000**	**30,060** C	**(60)**	2018

CITY OF FRASER

RESOLUTION NO.

2017 DETERMINATION OF POLICE SPECIAL ASSESSMENT DISTRICT TO DEFARY THE COSTS OF MAINTAINING A PUBLIC SAFETY DEPARTMENT

At the regular meeting of the City Council of the City of FRASER, County of Macomb, State of Michigan, held at the Fraser City Hall, located at 33000 Garfield, Fraser, Michigan on the 8th day of June, 2017.

The following resolution was made by Councilperson _____ and seconded by Councilperson _____.

WHEREAS, Act No. 33, Public Acts of Michigan 1951, as amended ("Act 33") authorizes townships, certain incorporated villages and certain qualified cities to create special assessment districts and to levy special assessments to pay for the costs and expenses of police and fire protection (collectively, the "Costs of Public Safety"); and

WHEREAS, Act 33 provides that qualified cities are cities with a population of less than 15,000, and because the City' population was 14,480 in 2010, according to the last census, the City is a qualified city for purposes of Act 33; and

WHEREAS, Section 3 of Act 33 further provides that the procedures relating to the making, levying and collection of special assessments to pay for the Costs of Public Safety shall conform as near as practicable to proceedings provided for townships, under Act No. 188, Public Acts of Michigan 1954, as amended ("Act 188"); and

WHEREAS, Section 4 of Act 33 further provides that the assessment may be made either in a special assessment roll or in a column provided in the regular tax roll. The assessment shall be distributed and shall become due and be collected at the same time as other township taxes are assessed, levied, and collected, and shall be returned in the same manner for nonpayment. If a township has a July property tax levy, not more than 2 mills of the assessment may be collected at the same time and in the same manner as the July levy.

WHEREAS, the City Administration has caused to be prepared and has filed with the City Clerk the cost estimates of the items and Costs of Public Safety to be included in the proposed special assessments; and

WHEREAS, the City Council desires to proceed further with the special assessments to cover certain Costs of Public Safety.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Police Protection Special Assessment District shall be ALL PARCELS OF LAND SITURATED IN THE CITY OF FRASER, COUNTY OF MACOMB AND STATE OF MICHIGAN.

2. The Police Protection Special Assessments shall be placed on the regular tax roll as an ad valorem special assessment by millage at a rate of 2.0000 mills on July 1, 2017 and 3.0000 mills on December 1, 2017.

3. The Police Protection Special Assessments in the amount of $1,910,344, are hereby ordered and directed to be collected, and the City Clerk shall deliver said special assessments to the City Treasurer, each with the City Clerk's warrant attached, commanding the Treasurer to collect the assessments therein in accordance with the directions of the City Council with respect thereto, and the Treasurer is directed to collect the amounts assessed as the same become due.

RESOLUTION DECLARED ADOPTED:

Ayes:

Nays:

Absent:

I, Kelly Dolland, do hereby certify that the foregoing resolution is a true and original copy of a resolution adopted by the Fraser City Council at the regularly scheduled Council Meeting held on June 8, 2017.

_____

Kelly Dolland, City Clerk