



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

INTERIM CITY MANAGER
D.Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

COUNCIL
Mayor Pro-tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

FRASER CITY COUNCIL – REGULAR MEETING THURSDAY – MARCH 9, 2017 – 7:00 P.M.

OPENING PRAYER:

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. CITIZEN PARTICIPATION ON AGENDA ITEMS

5. PRESENTATIONS:

6. PUBLIC HEARINGS:

- a. Public Hearing and City Council consideration to approve the resolution allocating Community Development Block Grant funds for 2017 in the amount of \$35,673 for the SENIOR CENTER EXTERIOR MASONRY PAINTING AND MINOR PREP PROJECT IN THE AMOUNT OF \$35,510.

7. CONSENT AGENDA

- a. Approval of Minutes of the Regular Council Meeting of February 9, 2017.
- b. Approval of Bills for the month of February 2017 in the amount of \$1,142,619.91.
- c. Receive and file the minutes of the 10-3-2016 Historical Commission Meeting.
- d. Receive and file the minutes of the 01-10-2017 Park & Recreation Commission Meeting.
- e. Receive and file the minutes of the 12-07-2016 Planning Commission Meeting.
- f. Receive and file the minutes of the 01-04-2017 Planning Commission Meeting.
- g. Receive and file the minutes of the 12-01-2016 Zoning Board of Appeals Meeting.

8. REQUESTS FOR COUNCIL ACTION –

- a. Request Council approve the appointments of John Keil and Bill Apps (Mr. Apps to replace Kent Stonebreaker who resigned from the board) to the Planning Commission, terms to expire 12-31-2017.

FRASER CITY COUNCIL – REGULAR MEETING

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- b. Request Council approve the appointment of John Flemming to the Zoning Board of Appeals term to expire 12-31-2017.
- c. Performance Review of Interim City Manager.
- d. Request Council approve amending Interim City Manager Contract for Car Allowance in the amount of \$450.00 per month starting March 1, 2017 in lieu of providing an Automobile.
- e. Request Council approve the Letter of Engagement for Abraham & Gaffney Audit Services for the 2017-2019 cal years.
- f. Request Council approve by resolution the Parks and Recreation 5-year plan for required submission to Michigan Department of Natural Resources.
- g. Request Council approve the purchase of the replacement of 37 ballistic vests. A 50% match from the DOJ will have a calculated cost of \$11,747.32 with funds to come from the drug forfeiture account.
- h. Request Council Approve going out for bids for the replacement of water mains on Rainbow, South Wind and North Wind.
- i. Request Council approve the replacement of Mercury Vapor and High Pressure Sodium lights with LED Lighting as proposed by DTE.

9. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

11. CITIZEN PARTICIPATION

12. ADJOURNMENT

(Posted Friday March 3, 2017 at 4:30p.m.)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154 ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

Minutes
Fraser City Council
Thursday, February 9th, 2017 @ 7pm

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:
Also Present: D. Wayne O’Neal, Interim City Manager
Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. Call Meeting to Order - Mayor Nichols called the regular meeting to order at 7:04pm.

Pastor Kevin Harbin led the meeting in prayer

2. Pledge of Allegiance

3. Approval of Agenda

Member CARNAGIE moved, seconded by Member HEMELBERG, TO APPROVE THE AGENDA AS PRESENTED.

The motion carried 7-0

4. Citizen Participation: None

5. Presentations:

a.Certificate of Appreciation for Ron Lademan

Mayor Nichols stated he was honored to present Fraser Woods Senior Housing staff member Ronald Lademan, a Certificate of Recognition.

6. Public Hearing:

a.Public Hearing and City Council consideration to approve the resolution allocating Community Development Block Grant funds for 2017 in the amount of \$7,793.

Public Hearing called 7:09pm

A Representative of Care House is a Macomb County child advocacy center. Care House focusing on children of abuse. Care House requested \$1,800.

Public Hearing closed 7:16pm

Member CARNAGIE moved, seconded by Member FOSTER, TO AWARD CARE HOUSE \$1800 OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.

The motion carried 7-0

Member Foster moved, Seconded by Mayor Nichols, To RESCIND ORIGINAL MOTION.

The motion carried 7-0

Member CARNAGIE moved, seconded by member FOSTER, TO AWARD CARE HOUSE \$1793 WITH A DONATION OF \$7 FROM FRASER CITY COUNCIL TO EQUAL \$1800.

The motion carried 7-0

Member LESICH moved, seconded by member SCHORNAK, TO ALLOCATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR 2017 IN THE AMOUNT OF \$7,793 TO THE FOLLOWING:

- CARE HOUSE \$1793 FRASER CITY COUNCIL DONATE \$7 = \$1800
- INTERFAITH VOLUNTEER CAREGIVERS \$1000
- MACOMB COUNTY WARNING CENTER \$1000
- MCREST \$1000
- MACOMB LITERACY PARTNERS \$1000
- MACOMB HOMELESS COALITION \$1000
- DETROIT RESCUE MISSION \$1000

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February 9th, 2017

RESOLUTION

At the regular meeting of the Fraser City Council held on Thursday, February 9th, 2017, in the Council Chambers of the City Municipal Building located at 33000 Garfield Road, City of Fraser, County of Macomb, State of Michigan, the following Resolution was offered by Member LESICH, supported by Member SCHORNAK:

RESOLVED, whereby the Council of the City of Fraser approves the following projects for fiscal year (FY) 2017 Community Development Block Grant (CDBG) funding in a total amount of \$37,173, (\$1,500 less for MCCSA Chore) for a total of \$35,673 and further a Public Service Fund allocation of \$7,793, to hereby approve the sub-recipient agreements with the County of Macomb for the following projects:

- | | | | |
|---|---------------------------------|--------|---|
| • | CARE HOUSE | \$1793 | FRASER CITY COUNCIL DONATE \$7 = \$1800 |
| • | INTERFAITH VOLUNTEER CAREGIVERS | \$1000 | |
| • | MACOMB COUNTY WARNING CENTER | \$1000 | |
| • | MCREST | \$1000 | |
| • | MACOMB LITERACY PARTNERS | \$1000 | |
| • | MACOMB HOMELESS COALITION | \$1000 | |
| • | DETROIT RESCUE MISSION | \$1000 | |

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, KELLY DOLLAND, duly appointed City Clerk for and in the City of Fraser, hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Council of the City of Fraser at their Regular Council Meeting held on Thursday, February 9TH, 2017.

KELLY DOLLAND, City Clerk
City of Fraser, Michigan

The motion carried 7-0

7. Consent Agenda

- a. Approval of Minutes of the Special Council Meeting of January 9, 2017.
- b. Approval of Minutes of the Regular Council Meeting of January 12, 2017.
- c. Approval of Minutes of the Special Council Meeting of January 19, 2017.
- d. Approval of Bills for the month of January 2017 in the amount of \$2,027,689.96.
- e. Receive and file the minutes of the Zoning Board of Appeals Meeting December 1st, 2016.
- f. Receive and file the minutes of the Parks & Recreation Commission Meeting December 6th, 2016.
- g. Receive and file the draft minutes of the Parks & Recreation Commission Meeting of January 10th, 2017.

Member HEMELBERG moved, seconded by Member BLANKE, TO APPROVE CONSENT AGENDA AS PRESENTED.

The motion carried 7-0

8. Requests for Council Action –

a. Request Council approves the appointment of Frank Farina as member and liaison to the Planning Commission term to expire 12-31-2017.

Member HEMELBERG moved, seconded by Member LESICH, TO APPROVE THE REQUEST OF COUNCIL TO APPOINT MR. FRANK FARINA AS MEMBER AND LIAISON TO THE PLANNING COMMISSION, TERM TO EXPIRE 12-31-2017.

The motion carried 7-0

b. Request Council approve budget amendments for fiscal year 2016/2017.

Mary Jaganjac, Finance Director presented proposed budget amendments to the current appropriation. Discussion ensued regarding amendments and appropriations. Attorney Tomlinson explained the difference of an amendment and an appropriation to a budget. Member Schornak stated we can use general fund money if we have to, but money wasn't allocated to the particular fund that year.

- #4. Repair and Maintenance for Activity Center – Roof repair and wall replacement. CDBG reimbursement funds for the wall will come in next fiscal year.
- #5. \$14,000 for MML City Manager Executive Search.
- #6. \$40,500 up date Office volume license to expire 4-2017.
- #7. \$137,922.92 prosecutor's office charges the city 10-15% for all cases and it can take up to two years to be billed for these costs.
- #8. \$13,350 water and sewer expenses have exceeded budgeted amount for Fraser Departments.

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- #9. \$2640 for mobile phone expenses in building department. Increase in staff.
- #10. \$5,000, Affordable Care Act (ACA) monthly fees. Not enough money was budgeted for the full year.
- #11. \$5,000 for city fiber network.
- #12. \$200,000 water and sewer fund balance, GASB 34 we must report other post-employment benefits for the enterprise fund.
- #13. \$47,218.14 the expense for hiring an interim city manager.
- #14. \$52,022.77 adjustments to clerk's department retirement debt and health insurance expenditures.
- #15. \$4673.07 general fund balance to cover pay out of previous city manager after separation from city due to retirement.

Member BLANKE moved, seconded by Member LESICH, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE BUDGET AMENDMENTS FOR FISCAL YEAR 2016/2017 AS SUBMITTED.

Roll call vote:

Blanke	Yes
Schornak	Yes – Note: requests documentation
Carnegie	Yes
Hemelberg	No
Nichols	No
Foster	No
Lesich	Yes

The motion carried 4-3.

c. Request Council approve the following Resolution Accepting Foster Court into Local Road System for Public Act 51.

B.J. VanFleteren, DPW Supervisor stated Public Act 51 provides money for local road projects.

RESOLUTION

At the Regular Meeting of the Fraser City Council held on TUESDAY, FEBRUARY 9TH, 2017 @7:00pm in the Council Chambers of City Municipal Building (located at 33000 Garfield Road, City of Fraser, County of Macomb, State of Michigan) the following Resolution was offered by Council Member BLANKE, seconded by Council Member FOSTER and adopted with a unanimous vote.

Whereas the City of Fraser authorized placing Foster Woods, including Foster Court, within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That said street is located within a City right-of-way and is under the control of the City of Fraser.
2. That said street is a public street and is for public street purposes.
3. That said street is accepted into the City Local Street System, and was open to the public for public use prior to December 31, 2016.

CERTIFICATION

I, KELLY ANN DOLLAND, duly appointed City Clerk for and in the City of Fraser, hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Council of the City of Fraser at their Regular Council meeting held on Thursday, February 9th, 2017.

Kelly Ann Dolland, City Clerk
City of Fraser, Michigan

No public to be heard.

Member BLANKE moved, seconded by Member FOSTER, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE RESOLUTION ACCEPTING FOSTER COURT INTO LOCAL ROAD SYSTEM FOR PUBLIC ACT 51.

The motion carried 7-0

d. Request Council authorize the Extension of the contract with Mattiolo Cement for Concrete Road Repairs in the amount of \$350,000.

B.J. VanFleteren, DPW Supervisor stated this is the third year for the bond; Mattiolo Cement price remained the same and work to be completed in the Moulon Rouge neighborhood of the city.

No public to be heard.

Member LESICH moved, seconded by Member HEMELBERG, TO APPROVE THE REQUEST OF COUNCIL TO AUTHORIZE THE EXTENSION OF THE CONTRACT WITH MATTIOLO CEMENT FOR CONCRETE ROAD REPAIRS IN THE AMOUNT OF \$350,000.

The motion carried 7-0

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e. Request Council authorize the Extension of the Joint Sealing Contract in the amount of \$50,000.

B.J. VanFleteren, DPW Supervisor stated this is the third year for the bond.

No public to be heard.

Member BLANKE moved, seconded by Member FOSTER, TO APPROVE THE REQUEST OF COUNCIL TO AUTHORIZE THE EXTENSION OF THE JOINT SEALING CONTRACT IN THE AMOUNT OF \$50,000 TO SCODELLER CONSTRUCTION COMPANY.

The motion carried 7-0

f. Request Council Award Contract for the SAW Grant Storm Sewer CCTV and Cleaning.

B.J. VanFleteren, DPW Supervisor stated the city received seven bids for this project and Taplin Group, LLC was the lowest bid. This is a grant.

No public to be heard.

Member SCHORNAK moved seconded by Member FOSTER, TO APPROVE THE REQUEST OF COUNCIL TO AWARD CONTRACT FOR THE SAW GRANT STORMSEWER CCTV AND CLEANING TO TAPLIN GROUP, LLC.

The motion carried 7-0

g. Request Council approve AEW to prepare DWRF application for a Water Reservoir at 14 Mile and Fraser Drive.

B.J. VanFleteren, DPW Supervisor stated this is a \$20,000 grant under the Drinking Water Revolving Fund. AEW would like Council's permission to go forward with this program.

Member Lesich questioned the \$20,000. ~ \$20,000 is the application cost and the deadline date is 5-1-2017.

Mr. VanFleteren stated a new water main along 14 Mile Rd to Garfield Rd will be required.

No Public to be heard.

Member HEMELBERG moved, seconded by Member CARNAGIE, TO APPROVE THE REQUEST OF AEW TO PREPARE DWRF APPLICATION FOR WATER RESERVOIR AT 14 MILE RD AND FRASER DRIVE.

The motion carried 7-0

h. Discuss and/ or action City Council Special Meeting / Community Update Meeting, Tuesday, February 28th, 2017 @ 6pm.

Mayor Nichols stated at the last meeting residents requested additional informational meeting from the city. However, he feels this information should be coming from the County. He feels we have done all we can do. Council agreed to step back, support our residents and local businesses and all communications will continue thru Macomb County or the MID.

I. Discuss and/ or action on a Water Utility rate study.

Member LESICH moved, seconded by Member SCHORNAK, TO AMEND AGENDA TO ADD DISCUSSION AND OR ON A WATER UTILITY RATE STUDY ACTION ITEM 8I.

The motion carried 7-0

Member LESICH moved, seconded by Mayor NICHOLS, TO HAVE THE CITY OF FRASER ENGAGE PLANTE MORAN FOR WATER UTILITY RATE STUDY AT A PRICE NOT TO EXCEED \$15,000.

The motion carried 7-0

9. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS

Mr. O'Neal appreciates the dialog between Mayor and Council and city employees. He also stated he has assembled many budgets and there are always midyear budget adjustments.

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke	Spoke of Valentine Dance at Fraser Villa.
Member Carnagie	Happy Valentine’s Day.
Member Foster	Spoke of Valentine Day dance. Requested a water rate study on the March 2017 agenda. Fraser Helping Hands, new group in the city. Spoke FOIA requests and trust which has been broken among council members.

Mr. O’Neal stated Council can amend the agenda to add a water rate study by Plante Moran not to exceed \$15,000. Plante Moran will do a rate study and it will take about 45 days to complete.
Member Schornak stated this will be a budget adjustment.
Member LESICH moved, seconded by Member SCHORNAK, TO AMEND AGENDA TO ADD DISCUSSION AND OR ON A WATER UTLIITY RATE STUDY ACTION ITEM 8I.

The motion carried 7-0

Member LESICH moved, seconded by Mayor NICHOLS, TO HAVE THE CITY OF FRASER ENGAGE PLANTE MORAN FOR WATER UTILITY RATE STUDY AT A PRICE NOT TO EXCEED \$15,000.

The motion carried 7-0

Member Hemelberg	Wished all a good night.
Member Lesich	Spoke of Garfield Rd resurfacing put on hold from Utica Rd to 15 Mile Rd. Spoke of the 80 donations given to the Fraser First Booster Club, thanked Gudrun Guintz
Member Schornak	Thanked those who supported the Fraser High School Band Fundraiser and spoke of St. John’s fundraiser.
Mayor Nichols	spoke of grant funds, Sterling Heights Chamber of Commerce, St John Fundraiser and Tubby’s donations.

11. CITIZEN PARTICIPATION

Resident Janet Calabrese spoke on topic.
Resident Finlaw spoke on topic.
Resident spoke on topic.
Resident Gary Laine spoke on topic.

12. ADJOURNMENT

Mayor NICHOLS moved, Member LESICH seconded by, to ADJOURN THE REGULAR COUNCIL MEETING OF FEBRUARY 9TH, 2017 @ 10:03PM.

The motion carried unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

/KD



Macomb County CDBG Program

APPLICATIONS DUE FEBRUARY 13, 2017

RETURN TO:

**Macomb Community Action - Community Development
ATTN: Stephanie Burgess, Program Manager
21885 Dunham Road, Suite 10
Clinton Township, MI 48036**

NAME OF PROPOSAL: FRASER SENIOR CENTER, EXTERIOR MASONRY PAINTING & MINOR PREP

APPLICANT INFORMATION:

Applicant Name: City of Fraser

Address: 33000 Garfield Rd

Tax ID Number: 38-6007219

DUNS # 082064423

Contact Person: Kelly Ann Dolland

Email: Kellyd@micityoffraser.com

Telephone: 586-293-3100 ext. 110

Fax: 586-293-7470

PROJECT INFORMATION: The following information must be provided and be complete:

Requested CDBG funding: \$35,780.00

Total Project Cost: \$35,780.00

Proposal Addresses Con Plan Priority Need # _____

Project Address: 34935 Hidden Pine Drive, Fraser MI 48026

PROPOSAL DESCRIPTION: Attach additional pages if necessary

A. Fully describe the proposed project.

Paint exterior of Senior Center.

B. Why is CDBG funding necessary for the project?

The walls will continue to deteriorate; no other city funding is currently available.

C. Describe project implementation.

Obtain possible funding through CDBG, prepare bidding documents, obtain bids after public advertisement, and perform work prior to winter 2017.

D. National Objectives/Project Beneficiaries - Projects must address a national objective.

Select from among the following:

☐ Proposal benefits an area with at least **44.26%** LMI persons.

XXXXXX ☐ Proposal directly serves **ONLY** a limited clientele presumed to be LMI.

☐ Proposal benefits LMI through housing.

☐ Proposal prevents or eliminates slums or blight on an area-wide basis

Macomb County CDBG Program

☐ Proposal eliminates slums or blight on a spot basis.

1. Area Benefit Only: Provide a detailed description of the area to be served by the project. Applicant must provide a map in addition to the narrative. Map must include census tract(s) and block group(s), or shade it/them on the map.

2. Limited Clientele Benefit Only: Identify and list the proposal's intended beneficiaries, e.g. LMI persons, abused children, elderly persons, severely disabled persons, homeless persons, abused spouses, illiterate adults, migrant farm workers, and persons living with AIDS:

Type:	Total Number	Number LMI
Elderly Persons	15600	15600

3. Housing Benefit:
Participants must be income qualified. The presumed benefit does not apply to housing activities.

Total # HH to be assisted: _____ # LMI households to be assisted. _____

4. Slums and Blight: Select the most appropriate factor immediately following and complete accordingly.

☐ Slums/Blight (Area): If the proposal addresses a slum or a blighted area, identify it and describe the factors contributing to the blight.

☐ Spot Blight: If the proposal addresses slums and blight on a spot basis, identify the factors causing the blight. You must also certify that they are a threat to public health and safety.

F. Other Considerations (Physical Activities Only) Will the project...

involve new construction, renovation, reconstruction, or conversion?	X Yes	☐ No
change use or expand capacity by more than 20%?	☐ Yes	X No
be located in a known floodplain or wetland?	☐ Yes	X No
be located in a high noise area?	☐ Yes	X No
cause displacement of persons, businesses or remove personal property?	☐ Yes	X No
be located by explosive/flammable materials and/or noxious plant operations?	☐ Yes	X No

What year was the property constructed (if applicable) 1993

G. Implementation Schedule – applicant must include a realistic project schedule.

Start: 07-01-2017	Engineering: 07-02-2017
Bids Requested: 08-26-2017	Contract Award: 08-15-2017
Start Work: 10-04-2017	Project Complete: 11-01-2017

Macomb County CDBG Program

E. **Budget** - How will you finance the proposal? (List all projected funding.)

Funding Source	Amount of Funding	\$\$\$ Committed? (Y/N)
Requested 2017 CDBG	• \$ 37,173.00	
Other Public Resources (Identify)	• \$ • \$	• •
Private Resources (Identify)	• \$ • \$	• •
Total Project Costs	• \$ 35,780.00	

2 CFR 200: OMB UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

2 CFR 200 requires all pass-through entities to evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and terms and conditions of the subaward prior to the award of funding. The purpose of the evaluation will be to determine the level of monitoring or other special conditions that will be imposed should the activity be selected for funding. Levels of monitoring include: 1) on-site or 2) remote. Examples of other special conditions include but are not limited to: required training and/or technical assistance.

In order to comply with 2 CFR 200 your response to the following questions are mandatory. Failure to respond will result in denial of the request for funding.

- 1) History of performance related to managing prior federal awards: has your community met compliance with timeliness of reporting and expenditure of funds for all prior grant awards (have funds been recaptured)? (circle one) No **Yes** N/A – first time grant recipient

If no, please provide an explanation for noncompliance.

- 2) If your community has been issued a monitoring finding, has it been cleared by the federal funding agency? (circle one) No **Yes**

If no, please list the finding and your community's planned course of action to clear the finding:

- 3) Who are the key personnel assigned to administer the community's proposed CDBG project(s)?

Kelly Dolland, City Clerk

Do they have prior experience administering CDBG funds? (circle one) No **Yes**

Macomb County CDBG Program

If yes, please describe:

- 4) All contracts will be issued on a reimbursement basis. Does your community have the financial capacity to administer the proposed program on a reimbursement basis? (circle one) No Yes

If your agency responded "no" to any of the questions above, onsite monitoring will be required as a condition of the award. Subrecipients should note that a secondary evaluation related to performance will be completed during the 4th quarter of each program year. Based on the results of the evaluation a subrecipient's initial monitoring level determination of "remote" may be changed to "on-site".

Application checklist:

- o Service area map for area projects attached
- o Copy of public hearing advertisement pending
- o Copy of meeting minutes Public Hearing scheduled 3-9-2017
- o Code of Conduct/Conflict of Interest Policies
- o Proof of procurement of engineering firm (if applicable)
- o Proof of active MITN account (if applicable)

SIGNATURE OF AUTHORIZED OFFICIAL

Signature: _____

Date 02-13-2017

Typed Name & Title: Kelly Ann Dolland, City of Fraser City Clerk

I am authorized to sign this application on behalf of The City of Fraser and certify that its contents are, to the best of my knowledge, true and accurate. I understand that the willful submission of false or misleading information will result in a disqualification of this application and a denial of CDBG funding.

STATE OF MICHIGAN, MACOMB COUNTY ss:

The foregoing instrument was acknowledged before me this Monday, February 13, 2017

By _____

Notary Public
State of Michigan
County of Macomb

My Commission Expires _____

Acting in the County of Macomb



City of Fraser

Check Disbursement Report

March 9, 2017

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	363,194.08
202 MAJOR STREET FUND	\$	8,461.76
203 LOCAL STREET FUND	\$	4,343.24
210 AMBULANCE FUND	\$	4,584.10
226 GARBAGE AND RUBBISH COLLECTION	\$	48,747.70
265 DRUG FORFEITURE	\$	2,234.26
267 GAMBLING FORFEITURE	\$	29,632.30
270 SENIOR HOUSING	\$	11,402.34
301 GENERAL DEBT SERVICE	\$	1,000.00
592 WATER & SEWER FUND	\$	352,382.23
661 MOTOR POOL	\$	27,556.20
701 TRUST AND AGENCY	\$	2,964.89
703 SUMMER TAX COLLECTION FUND	\$	286,116.81
VENDOR EXPENDITURES	\$	1,142,619.91

02/28/2017 09:32 AM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 02/01/2017 - 02/28/2017

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/02/2017	PNC	124051	KYLE ERNE	DUE TO OTHER	214.000	000	534.34
02/03/2017	PNC	124053	AFLAC	DUE TO OTHER/AFLAC/LEGAL	231.000	000	1,286.48
02/03/2017	PNC	124054*#	AMERICAN EXPRESS	CM Conf	862.000	171	35.00
				stapler	727.000	258	16.99
				computer tool bag	727.000	258	39.99
				mouse pad	727.000	258	10.50
				refund stapler	727.000	258	(16.99)
				Public Safety Email	840.000	258	437.14
				City Email	840.000	258	334.28
				cabeling supplies for VOIP System	975.000	258	427.22
				computer tools cabeling tools	975.000	258	36.76
				computer supplies	975.000	258	72.94
				cables	975.000	258	40.97
				Shop Vac Sink Hole	937.000	266	29.98
				REPAIRS & MAINTENANCE	937.000	268	208.46
				Rubber bands per Randy	727.000	371	85.49
				office supplies per Randy	727.000	371	7.08
				File Folders Building	727.000	371	148.69
				MATERIALS & SUPPLIES	757.000	750	15.00
				MATERIALS & SUPPLIES	757.000	750	15.00
				CHECK PNC 124054 TOTAL			1,944.50
02/03/2017	PNC	124057	AT&T LONG DISTANCE	TELEPHONE	850.000	258	787.48
02/03/2017	PNC	124061	BSN SPORTS INC	MATERIALS & SUPPLIES	757.000	750	399.15
02/03/2017	PNC	124062	BURKE'S SPORT HAVEN, INC	MATERIALS & SUPPLIES	742.000	691	20.00
				MATERIALS & SUPPLIES	742.000	691	152.00
				CHECK PNC 124062 TOTAL			172.00
02/03/2017	PNC	124063	C & G NEWSPAPERS	PUBLICATIONS	900.000	801	189.00
02/03/2017	PNC	124064	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	269	76.31
02/03/2017	PNC	124066*#	DETROIT ENERGY	ELECTRIC	922.000	265	5,354.41

02/28/2017 09:32 AM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 02/01/2017 - 02/28/2017

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				ELECTRIC	922.000	266	1,938.47
				ELECTRIC	922.000	267	240.80
				ELECTRIC	922.000	268	974.62
				ELECTRIC	922.000	269	1,189.20
				ELECTRIC	922.000	448	182.94
				CHECK PNC 124066 TOTAL			9,880.44
02/03/2017	PNC	124067	DETROIT ENERGY STREET LIGHTS	PUBLIC UTILITIES	920.000	448	11,317.82
				PUBLIC UTILITIES	920.000	448	122.84
				PUBLIC UTILITIES	920.000	448	10,087.54
				CHECK PNC 124067 TOTAL			21,528.20
02/03/2017	PNC	124070#	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	269	97.95
				MATERIALS & SUPPLIES	757.000	750	226.71
				CHECK PNC 124070 TOTAL			324.66
02/03/2017	PNC	124071	FOX LABS INTERNATIONAL, INC.	OPERATING SUPPLIES	746.000	301	60.32
02/03/2017	PNC	124073	FRASER COMMAND OFFICERS ASSOC	UNION DUES PAYABLE	234.000	000	504.00
02/03/2017	PNC	124074	FRASER DISPATCHERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	330.00
02/03/2017	PNC	124075	FRASER LIEUTENANTS ASSOCIATION	UNION DUES PAYABLE	234.000	000	96.00
02/03/2017	PNC	124076	FRASER POLICE OFFICERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	1,824.00
02/03/2017	PNC	124077	GRANICUS, INC	PROFESSIONAL SERVICES	801.100	258	406.85
				PROFESSIONAL SERVICES	801.100	258	717.91
				CHECK PNC 124077 TOTAL			1,124.76
02/03/2017	PNC	124079	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	5.49
				BOOKS & MATERIALS	744.000	738	79.13
				CHECK PNC 124079 TOTAL			84.62
02/03/2017	PNC	124080	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	330.00
02/03/2017	PNC	124081	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	800.00

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Fund: 101 GENERAL FUND							
02/03/2017	PNC	124082	JULIE CHAMBERS	REFUND/CANCEL PROGRAM	694.000	000	65.00
02/03/2017	PNC	124083	KELLY DOLLAND	MEMBERSHIPS & DUES	802.000	215	20.00
02/03/2017	PNC	124084	KENT STONEBREAKER	WAGES - PART TIME	702.200	801	20.00
02/03/2017	PNC	124085	MACOMB COUNTY TREASURER	TAX TRIBUNAL ADJUST	963.000	899	2,392.68
02/03/2017	PNC	124086	MARIN CONSULTING ASSOCIATES	TRAINING 302 FUNDS	861.100	301	500.00
02/03/2017	PNC	124089	NATIONAL RECREATION & PARK ASSOC.	MEMBERSHIPS & DUES	802.000	691	165.00
02/03/2017	PNC	124090	NICOLE FAWCETT	REFUND/OVERPAYMENT	694.000	000	20.00
02/03/2017	PNC	124094	JAMES SHIMKO	PLUMBING INSP.	703.200	371	188.00
02/03/2017	PNC	124095#	SHRED-IT USA	OFFICE SUPPLIES	727.000	171	15.87
				OFFICE SUPPLIES	727.000	209	15.86
				OFFICE SUPPLIES	727.000	260	15.86
				OFFICE SUPPLIES	727.000	371	15.87
				CHECK PNC 124095 TOTAL			63.46
02/03/2017	PNC	124098	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	18.40
02/03/2017	PNC	124099	TEAM FINANCIAL GROUP, INC	CONT MAINT-OFF EQUIP	933.000	738	238.46
02/03/2017	PNC	124100	TEAMSTERS LOCAL 214	UNION DUES-DIST CT	234.000	000	108.00
				UNION DUES-DPW	234.000	000	684.00
				UNION DUES-CLERICAL	234.000	000	525.23
				CHECK PNC 124100 TOTAL			1,317.23
02/03/2017	PNC	124103*#	VERIZON	MOBILE PHONES	852.000	371	208.04
				MOBILE PHONES	852.000	441	178.54
				MOBILE PHONES	852.000	691	50.09
				MOBILE PHONES	852.000	750	58.31
				CHECK PNC 124103 TOTAL			494.98
02/07/2017	PNC	188 (E) *	MACOMB COUNTY STATE EDUCATION TAX	DISB # 6	446.000	000	367.82

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Fund: 101 GENERAL FUND							
02/07/2017	PNC	189 (E) *	FRASER PUBLIC SCHOOLS	DISB # 6	446.000	000	1,047.23
02/07/2017	PNC	190 (E) *	MACOMB INTERMEDIATE SCHOOL	DISB # 6	446.000	000	184.51
02/07/2017	PNC	191 (E) *	MACOMB COMMUNITY	DISB # 6	446.000	000	89.34
02/07/2017	PNC	192 (E) *	MACOMB COUNTY	DISB # 6	446.000	000	286.41
02/10/2017	PNC	124104	AMERICA'S FINEST	PUBLICATIONS	900.000	101	1,111.00
02/10/2017	PNC	124105	ASSESSMENT	CONTRACTED SERVICES	705.000	209	8,000.00
02/10/2017	PNC	124108	BS&A SOFTWARE	PROFESSIONAL SERVICES	801.100	258	4,406.00
02/10/2017	PNC	124109	BSN SPORTS INC	MATERIALS & SUPPLIES	742.000	691	400.99
02/10/2017	PNC	124111	C & G NEWSPAPERS	OPERATING SUPPLIES	900.000	101	54.00
				PUBLICATIONS	900.000	101	108.00
				OPERATING SUPPLIES	900.000	101	226.82
				CHECK PNC 124111 TOTAL			388.82
02/10/2017	PNC	124112	C E & A PROFESSIONAL SERVICES, INC	HEALTH/LIFE/DENTAL INS	715.000	750	214.83
				HEALTH/LIFE/DENTAL INS	715.000	750	66.48
				HEALTH/LIFE/DENTAL INS	715.000	750	214.83
				HEALTH/LIFE/DENTAL INS	715.000	750	66.48
				CHECK PNC 124112 TOTAL			562.62
02/10/2017	PNC	124114	CHUNHUIL STRONG	DUE TO OTHER	214.000	000	140.00
02/10/2017	PNC	124115*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	265.31
				MATERIALS & SUPPLIES	742.000	266	72.25
				MATERIALS & SUPPLIES	742.000	268	55.74
				CHECK PNC 124115 TOTAL			393.30
02/10/2017	PNC	124116	CLASSIC DRIVING SCHOOL, INC.	TRAINING	861.000	441	160.00

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Fund: 101 GENERAL FUND							
02/10/2017	PNC	124117*#	COLMAN-WOLF SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	412.59
02/10/2017	PNC	124118*#	CONSUMERS ENERGY	GAS	921.000	265	1,815.44
				GAS	921.000	266	912.27
				GAS	921.000	267	291.07
				GAS	921.000	268	697.38
				GAS	921.000	269	1,733.00
				CHECK PNC 124118 TOTAL			5,449.16
02/10/2017	PNC	124119	CORNERSTONE MUNICIPAL	PROF SERVICES/TRAINING	801.300	171	833.33
02/10/2017	PNC	124120	CAPITAL ONE COMMERCIAL	OFFICE SUPPLIES	727.000	171	39.66
				OFFICE SUPPLIES	727.000	171	2.59
				CHECK PNC 124120 TOTAL			42.25
02/10/2017	PNC	124122	DONALD W. O'NEAL	TELEPHONE	850.000	171	50.00
				CONF & WORKSHOPS	862.000	171	554.97
				CHECK PNC 124122 TOTAL			604.97
02/10/2017	PNC	124123	DOUGLAS THE TAILOR	PSO - VOLUNTEERS	708.000	301	192.50
02/10/2017	PNC	124124	EAST POINTE PRINTING	OFFICE SUPPLIES	727.000	171	38.00
02/10/2017	PNC	124125*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	266	50.00
				MATERIALS & SUPPLIES	742.000	268	50.00
				MATERIALS & SUPPLIES	742.000	269	50.00
				CHECK PNC 124125 TOTAL			150.00
02/10/2017	PNC	124127#	HENRY FORD HEALTH SYSTEM	HEALTH/LIFE/DENTAL INS	715.000	441	270.00
				HEALTH/LIFE/DENTAL INS	715.000	441	270.00
				HEALTH/LIFE/DENTAL INS	715.000	441	270.00
				HEALTH/LIFE/DENTAL INS	715.000	441	30.00
				HEALTH/LIFE/DENTAL INS	715.000	441	270.00
				HEALTH/LIFE/DENTAL INS	715.000	441	270.00

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Fund: 101 GENERAL FUND							
				HEALTH/LIFE/DENTAL INS	715.000	441	103.00
				HEALTH/LIFE/DENTAL INS	715.000	441	376.00
				MEDICAL/PHYSICALS	816.000	441	73.00
				HEALTH/LIFE/DENTAL INS	715.000	750	68.00
				HEALTH/LIFE/DENTAL INS	715.000	750	73.00
				CHECK PNC 124127 TOTAL			<u>2,073.00</u>
02/10/2017	PNC	124128	21ST CENTURY MEDIA - MICHIGAN	PUBLICATIONS	900.000	101	2,919.79
02/10/2017	PNC	124129	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	69.42
02/10/2017	PNC	124130	JOHN C. ELLIS	HEALTHCARE PAYMENTS	801.000	861	225.00
02/10/2017	PNC	124132	MARK KING	HEALTHCARE PAYMENTS	801.000	861	225.00
02/10/2017	PNC	124133*#	LEBRO PRODUCTS, LLC	MATERIALS & SUPPLIES	742.000	269	169.85
02/10/2017	PNC	124135	LIBRARY PETTY CASH	PROGRAMS	803.000	738	11.97
				PROGRAMS	803.000	738	6.99
				PROGRAMS	803.000	738	10.26
				CHECK PNC 124135 TOTAL			<u>29.22</u>
02/10/2017	PNC	124136	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	746.000	301	240.00
02/10/2017	PNC	124139	MI DEPT OF	OPERATING SUPPLIES	746.000	301	145.00
02/10/2017	PNC	124142	MRS. JILL WOLBER	HEALTHCARE PAYMENTS	801.000	861	225.00
02/10/2017	PNC	124146	ROYAL OAK NAME PLATE CO.	PUBLICATIONS	900.000	101	10.00
02/10/2017	PNC	124147*#	SHOWCASES	LIBRARY PROCESSING SUPPLIES	726.000	738	193.38
02/10/2017	PNC	124148	SHREDCORP	OPERATING SUPPLIES	746.000	301	53.00
02/10/2017	PNC	124149	STEVEN TRINER	HEALTHCARE PAYMENTS	801.000	861	225.00
02/10/2017	PNC	124151	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	109.96
02/10/2017	PNC	124152	TRIDENT INSURANCE SERVICES	REFUNDS/AWARDS	801.000	899	1,516.70
02/10/2017	PNC	124157	TIMOTHY WESTPHAL	HEALTHCARE PAYMENTS	801.000	861	225.00

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Fund: 101 GENERAL FUND							
02/17/2017	PNC	124160	ADVANCED LIGHTING & SOUND	MATERIALS & SUPPLIES	757.000	101	553.00
02/17/2017	PNC	124162	ALOIA & ASSOCIATES PC	INDIGENTS-ATTY FEES	810.000	136	225.00
02/17/2017	PNC	124163*#	AMERICA'S FINEST	OFFICE SUPPLIES	727.000	691	129.00
02/17/2017	PNC	124164*#	AMERICAN EXPRESS	city manager motel for conf	862.000	171	727.56
				scanner d knop	727.000	209	401.99
				supplies	757.000	258	19.98
				card reader	757.000	258	11.99
				city email	840.000	258	342.84
				public safety email	840.000	258	437.14
				cabel	975.000	258	(18.02)
				supplies	742.000	269	98.50
				monitor stand n schaefer	742.000	269	36.19
				battery back up senior housing alarm	937.000	269	144.99
				adapter card	746.000	301	24.50
				criminal law manual g rouhib	746.000	301	80.04
				water address labels	727.000	371	83.24
				office supplies keyboard per randy	727.000	371	165.63
				Mat Holders N Schaefer	742.000	441	52.75
				Picture Frame N Schaefer	742.000	441	32.99
				Truck Lift Insp. N Schaefer	757.000	441	150.00
				facebook advert c woods	742.000	691	21.76
				table confec supplies rec c woods	742.000	691	14.53
				supplies rec c woods	742.000	691	104.79
				supplies rec c woods	742.000	691	148.11
				jumbo paper roll	742.000	691	19.99
				supplies rec c woods	742.000	691	29.94
				supplies rec c woods	742.000	691	47.18
				rec suplies c woods	742.000	691	29.94
				Shelves N Schaefer	757.000	750	42.48
				CHECK PNC 124164 TOTAL			3,251.03
02/17/2017	PNC	124168	ANDARY, DAVIS, ANDARY PC	INDIGENTS-ATTY FEES	810.000	136	175.00

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Fund: 101 GENERAL FUND							
02/17/2017	PNC	124169	GORAN ANTOVSKI	INDIGENTS-ATTY FEES	810.000	136	100.00
02/17/2017	PNC	124170	AT&T	TELEPHONE	850.000	258	98.46
02/17/2017	PNC	124172	AUSILIO LAW GROUP	INDIGENTS-ATTY FEES	810.000	136	200.00
02/17/2017	PNC	124174*#	BEST BUY BUSINESS ADVANTAGE ACCT	CAPITAL	975.000	258	39.99
				CAPITAL	975.000	258	(8.20)
				CHECK PNC 124174 TOTAL			31.79
02/17/2017	PNC	124175	BLOCK. ELIZABETH & JUSTIN	DUE TO TAXPAYERS	275.000	000	77.68
02/17/2017	PNC	124176	BLUE CROSS/BLUE SHIELD OF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	37,341.78
				HEALTHCARE PAYMENTS	801.000	861	13,390.65
				CHECK PNC 124176 TOTAL			50,732.43
02/17/2017	PNC	124177	SCOTT E. BRIGHT	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124178	CANU TORRICE LAW PLLC	INDIGENTS-ATTY FEES	810.000	136	225.00
02/17/2017	PNC	124180	CHRISTOPHER METRY	INDIGENTS-ATTY FEES	810.000	136	87.50
02/17/2017	PNC	124182	CLAUNCH. GILBERT F III	DUE TO TAXPAYERS	275.000	000	55.19
02/17/2017	PNC	124183	LAW OFFICES OF JEFFREY A COJOCAR	INDIGENTS-ATTY FEES	810.000	136	75.00
02/17/2017	PNC	124185	JAMES P. CONRAD	INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES	810.000	136	200.00
				INDIGENTS-ATTY FEES	810.000	136	200.00
				CHECK PNC 124185 TOTAL			575.00
02/17/2017	PNC	124186	PATRICIA COOPER	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124188	DEPPEN. JOSEPH & ABIGAIL	DUE TO TAXPAYERS	275.000	000	96.72
02/17/2017	PNC	124189	SHERRIEE L. DETZLER PLLC	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124191	LYNN J. EASTIN	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124192	MICHELENE EBERHARD	INDIGENTS-ATTY FEES	810.000	136	175.00

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Fund: 101 GENERAL FUND							
				INDIGENTS-ATTY FEES	810.000	136	225.00
				CHECK PNC 124192 TOTAL			<u>400.00</u>
02/17/2017	PNC	124193	ESPINOZA. BYRON	DUE TO TAXPAYERS	275.000	000	59.84
02/17/2017	PNC	124194	FAVELL. ANITA	DUE TO TAXPAYERS	275.000	000	91.80
02/17/2017	PNC	124195	FIRE EXTINGUISHER SALES & SERVICE	REPAIRS & MAINTENANCE	937.000	265	44.15
02/17/2017	PNC	124198*#	CITY OF FRASER	WATER/SEWER	920.000	265	35.66
				WATER/SEWER	920.000	265	269.91
				WATER/SEWER	920.000	266	209.95
				WATER/SEWER	920.000	267	70.00
				WATER/SEWER	920.000	268	77.65
				WATER/SEWER	920.000	269	159.04
				CHECK PNC 124198 TOTAL			<u>822.21</u>
02/17/2017	PNC	124199	GOBLE. ROBERT	DUE TO TAXPAYERS	275.000	000	76.94
02/17/2017	PNC	124200	LEONARDO GOMEZ	INDIGENTS-ATTY FEES	810.000	136	200.00
02/17/2017	PNC	124201	HAKIM & MEHANNA PLLC	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124202*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	136	85.98
				HEALTH/LIFE/DENTAL INS	715.000	136	85.98
				HEALTH/LIFE/DENTAL INS	715.000	136	85.98
				HEALTH/LIFE/DENTAL INS	715.000	171	82.07
				HEALTH/LIFE/DENTAL INS	715.000	171	82.07
				HEALTH/LIFE/DENTAL INS	715.000	171	82.07
				HEALTH/LIFE/DENTAL INS	715.000	215	23.48
				HEALTH/LIFE/DENTAL INS	715.000	215	23.48
				HEALTH/LIFE/DENTAL INS	715.000	215	23.48
				HEALTH/LIFE/DENTAL INS	715.000	260	103.21
				HEALTH/LIFE/DENTAL INS	715.000	260	103.21
				HEALTH/LIFE/DENTAL INS	715.000	260	103.21
				HEALTH/LIFE/DENTAL INS	715.000	301	1,859.28
				HEALTH/LIFE/DENTAL INS	715.000	301	1,957.18
				HEALTH/LIFE/DENTAL INS	715.000	301	1,957.18

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Fund: 101 GENERAL FUND							
				HEALTH/LIFE/DENTAL INS	715.000	371	48.39
				HEALTH/LIFE/DENTAL INS	715.000	371	48.39
				HEALTH/LIFE/DENTAL INS	715.000	371	48.39
				HEALTH/LIFE/DENTAL INS	715.000	441	114.93
				HEALTH/LIFE/DENTAL INS	715.000	441	114.93
				HEALTH/LIFE/DENTAL INS	715.000	441	114.93
				HEALTH/LIFE/DENTAL INS	715.000	691	91.22
				HEALTH/LIFE/DENTAL INS	715.000	691	91.22
				HEALTH/LIFE/DENTAL INS	715.000	691	91.22
				HEALTH/LIFE/DENTAL	715.000	738	42.99
				HEALTH/LIFE/DENTAL	715.000	738	42.99
				HEALTH/LIFE/DENTAL	715.000	738	42.99
				HEALTHCARE PAYMENTS	801.000	861	328.89
				HEALTHCARE PAYMENTS	801.000	861	328.89
				HEALTHCARE PAYMENTS	801.000	861	328.89
				CHECK PNC 124202 TOTAL			<u>8,537.12</u>
02/17/2017	PNC	124206	JULIE A HLYWA	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124207*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	994.99
				REPAIRS & MAINTENANCE	937.000	266	617.02
				REPAIRS & MAINTENANCE	937.000	266	684.50
				REPAIRS & MAINTENANCE	937.000	268	355.80
				REPAIRS & MAINTENANCE	937.000	269	261.74
				CHECK PNC 124207 TOTAL			<u>2,914.05</u>
02/17/2017	PNC	124208	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	441	26.11
02/17/2017	PNC	124210	KOCH. TODD W & MARIA A	DUE TO TAXPAYERS	275.000	000	109.60
02/17/2017	PNC	124211	KOLKE. ERIC P	DUE TO TAXPAYERS	275.000	000	62.65
02/17/2017	PNC	124212	KUTCHEY FAMILY FARM	MATERIALS & SUPPLIES	742.000	265	1,610.00
02/17/2017	PNC	124213	LAURA E. POLIZZI, ATTORNEY AT LAW	INDIGENTS-ATTY FEES	810.000	136	325.00
02/17/2017	PNC	124214	LAW OFFICES OF JANADIA & JANADIA	INDIGENTS-ATTY FEES	810.000	136	200.00
02/17/2017	PNC	124216	LEWIS & DICKERSON PLLC	INDIGENTS-ATTY FEES	810.000	136	225.00

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Fund: 101 GENERAL FUND							
02/17/2017	PNC	124217	MACOMB COMMUNITY COLLEGE	TRAINING	861.000	301	400.00
02/17/2017	PNC	124218#	MACOMB COUNTY CHAMBER OF COMMERCE	CONF & WORKSHOPS	862.000	101	40.00
				CONF & WORKSHOPS	862.000	171	40.00
				CHECK PNC 124218 TOTAL			80.00
02/17/2017	PNC	124220	MALITA BARRETT	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124221	JASON MALKIEWICZ	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124223	MARTIN. LINDA P	DUE TO TAXPAYERS	275.000	000	49.87
02/17/2017	PNC	124224	MERS	ER PENSION DEDUCTION PAYABLE	228.600	000	166,640.17
				EE PENSION CONTRIBUTION PAYABLE	228.601	000	27,916.55
				CHECK PNC 124224 TOTAL			194,556.72
02/17/2017	PNC	124225	MERZ. JESSICA	DUE TO TAXPAYERS	275.000	000	86.75
02/17/2017	PNC	124226	MARK S. METRY PLC	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124228	MORTON. JOSHUA R & LINDSAY N	DUE TO TAXPAYERS	275.000	000	28.12
02/17/2017	PNC	124230	ODEN TRAINING	CONTRACTUAL SERVICE	803.100	441	230.00
02/17/2017	PNC	124231*#	OFFICE DEPOT	OFFICE SUPPLIES	727.000	301	193.92
				OFFICE SUPPLIES	727.000	738	50.83
				OFFICE SUPPLIES	727.000	738	5.22
				CHECK PNC 124231 TOTAL			249.97
02/17/2017	PNC	124232	PAYNE. JEFFREY & KATHRYN RIBANT-	DUE TO TAXPAYERS	275.000	000	60.71
02/17/2017	PNC	124233	POLICEONE.COM	TRAINING	861.000	301	435.00
02/17/2017	PNC	124234#	RECREATION PETTY CASH	MATERIALS & SUPPLIES	742.000	691	71.49
				OFFICE SUPPLIES	727.000	750	61.39
				MATERIALS & SUPPLIES	757.000	750	111.09
				CHECK PNC 124234 TOTAL			243.97

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Fund: 101 GENERAL FUND							
02/17/2017	PNC	124235*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	72.46
				MATERIALS & SUPPLIES	742.000	268	59.44
				MATERIALS & SUPPLIES	742.000	269	17.08
				REPAIRS & MAINTENANCE	937.000	269	12.46
				CHECK PNC 124235 TOTAL			161.44
02/17/2017	PNC	124236	THOMAS C. ROMBACH	INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				CHECK PNC 124236 TOTAL			350.00
02/17/2017	PNC	124237	ROYAL OAK NAME PLATE CO.	MATERIALS & SUPPLIES	742.000	441	14.20
02/17/2017	PNC	124238	RAYMOND V. RUEMENAPP	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124239	LAW OFFICES OF KEVIN SCHNEIDER	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124240	SECURE DOOR LLC	REPAIRS & MAINTENANCE	937.000	265	143.00
02/17/2017	PNC	124241	JAMES SHIMKO	PLUMBING INSP.	703.200	371	392.00
02/17/2017	PNC	124242	SMITHHART. SHAWN & CRYSTAL	DUE TO TAXPAYERS	275.000	000	85.07
02/17/2017	PNC	124243	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	249.57
02/17/2017	PNC	124244	STANKO. BRANDON	DUE TO TAXPAYERS	275.000	000	83.23
02/17/2017	PNC	124246	JAMES J. SULLIVAN	INDIGENTS-ATTY FEES	810.000	136	175.00
02/17/2017	PNC	124248	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	53.63
02/17/2017	PNC	124249	TELEPHONE SUPPORT SYSTEMS, INC.	CAPITAL	975.000	258	600.00
02/17/2017	PNC	124250	THE WOODHILL GROUP	PROFESSIONAL SERVICES	801.100	260	4,730.00
				PROFESSIONAL SERVICES	801.100	260	2,125.00
				ACCOUNTING TRANSACTION	801.150	260	467.50
				CHECK PNC 124250 TOTAL			7,322.50
02/17/2017	PNC	124251	THOMAS. GERALD	DUE TO TAXPAYERS	275.000	000	78.73
02/17/2017	PNC	124252	ULINE	OPERATING SUPPLIES	746.000	301	562.11

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
02/17/2017	PNC	124254*#	VERIZON	MOBILE PHONES	852.000	441	21.21
				MOBILE PHONES	852.000	691	5.47
				CHECK PNC 124254 TOTAL			<u>26.68</u>
02/17/2017	PNC	124256	WILSON. THOMAS J & THOMAS W	DUE TO TAXPAYERS	275.000	000	79.38
02/17/2017	PNC	124257	THE WORKS CAR WASH & DETAIL, LLC	OPERATING SUPPLIES	746.000	301	100.50
02/17/2017	PNC	124258	ARTHUR M. YOUNG	INDIGENTS-ATTY FEES	810.000	136	225.00
02/17/2017	PNC	124259	YURGEN. CHRISTOPHER & LISA	DUE TO TAXPAYERS	275.000	000	59.03
				Total for fund 101 GENERAL FUND			363,194.08

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
02/03/2017	PNC	124087	MORTON SALT, INC.	WINTER MAINT.	935.000	463	4,049.74
02/17/2017	PNC	124202*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	132.72
				HEALTH/LIFE/DENTAL INS	715.000	463	132.72
				HEALTH/LIFE/DENTAL INS	715.000	463	132.72
				CHECK PNC 124202 TOTAL			<u>398.16</u>
02/17/2017	PNC	124227	MORTON SALT, INC.	WINTER MAINT.	935.000	463	4,013.86
				Total for fund 202 MAJOR STREET FUND			8,461.76

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
02/10/2017	PNC	124133*#	LEBRO PRODUCTS, LLC	WINTER MAINTENANCE	935.000	463	758.75
02/17/2017	PNC	124202*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	79.71
				HEALTH/LIFE/DENTAL INS	715.000	463	79.71
				HEALTH/LIFE/DENTAL INS	715.000	463	79.71
				CHECK PNC 124202 TOTAL			<u>239.13</u>
02/17/2017	PNC	124235*#	REINDEL TRUE VALUE	R&M SUP-CONSTRUCTION	757.000	463	16.76
				WINTER MAINTENANCE	935.000	463	62.57
				CHECK PNC 124235 TOTAL			<u>79.33</u>
02/17/2017	PNC	124253	VALK MANUFACTURING	WINTER MAINTENANCE	935.000	463	3,266.03
				Total for fund 203 LOCAL STREET FUND			4,343.24

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
02/03/2017	PNC	124091	PRIORITY HEALTH INSURANCE	AMBULANCE FEES	604.000	000	124.58
02/03/2017	PNC	124092	PRIORITY HEATLH	AMBULANCE FEES	604.000	000	161.45
02/03/2017	PNC	124103*#	VERIZON	MOBILE PHONES	852.000	301	7.06
02/10/2017	PNC	124107	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	94.99
02/10/2017	PNC	124144	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	184.16
02/17/2017	PNC	124159	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	2,506.22
02/17/2017	PNC	124202*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	301	412.30
				HEALTH/LIFE/DENTAL INS	715.000	301	412.30
				HEALTH/LIFE/DENTAL INS	715.000	301	412.30
				CHECK PNC 124202 TOTAL			<u>1,236.90</u>
02/17/2017	PNC	124222	MARILYN L PLUNGIS	AMBULANCE FEES	604.000	000	83.32
02/17/2017	PNC	124247	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	179.95
02/17/2017	PNC	124254*#	VERIZON	MOBILE PHONES	852.000	301	5.47
				Total for fund 210 AMBULANCE FUND			4,584.10

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
02/10/2017	PNC	124145	RIZZO SERVICES	REGULAR REFUSE COLL	808.000	528	41,224.50
				CURBSIDE RECYCLING	810.000	528	7,523.20
				CHECK PNC 124145 TOTAL			48,747.70
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			48,747.70

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
02/10/2017	PNC	124154	VERIZON	CELLULAR PHONES	851.000	310	2,229.09
02/17/2017	PNC	124254*#	VERIZON	CELLULAR PHONES	851.000	310	5.17
Total for fund 265 DRUG FORFEITURE							2,234.26

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 GAMBLING FORFEITURE							
02/17/2017	PNC	124171	AT&T CAPITAL SERVICES, INC.	CAPITAL OUTLAY	975.000	301	1,452.81
02/17/2017	PNC	124190	DSS CORPORATION	MATERIALS & SUPPLIES	757.000	301	3,600.00
02/17/2017	PNC	124245	STATE OF MICHIGAN-	PROFESSIONAL SERVICES	712.000	301	24,579.49
Total for fund 267 GAMBLING FORFEITURE							29,632.30

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
02/03/2017	PNC	124052	ABC WAREHOUSE	REPAIRS & MAINTENANCE	937.000	265	497.00
02/03/2017	PNC	124054*#	AMERICAN EXPRESS	SENIOR HOUSING	937.000	265	106.73
				SENIOR HOUSING	937.000	265	80.41
				SENIOR HOUSING	937.000	265	18.56
				light bulbs, toliet	937.000	265	129.60
				CHECK PNC 124054 TOTAL			335.30
02/03/2017	PNC	124065	COMCAST	UTILITIES	920.000	265	99.37
02/03/2017	PNC	124066*#	DETROIT ENERGY	ELECTRIC	922.000	265	1,135.30
02/03/2017	PNC	124078	HD SUPPLY FACILITIES MAINTENANCE	REPAIRS & MAINTENANCE	937.000	265	1,139.00
				REPAIRS & MAINTENANCE	937.000	265	59.79
				CHECK PNC 124078 TOTAL			1,198.79
02/03/2017	PNC	124093	KEN SHEPARD	REPAIRS & MAINTENANCE	937.000	265	1,445.00
02/03/2017	PNC	124102	TYCO INTEGRATED SECURITY	REPAIRS & MAINTENANCE	937.000	265	318.00
02/03/2017	PNC	124103*#	VERIZON	MOBILE PHONES	852.000	265	50.09
02/10/2017	PNC	124115*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	56.56
02/10/2017	PNC	124118*#	CONSUMERS ENERGY	GAS	921.000	265	776.22
02/10/2017	PNC	124125*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	265	75.00
02/10/2017	PNC	124153	ULTRA FLOORS	CAP IMP CONST	937.000	265	1,264.54
				CAP IMP CONST	937.000	265	2,283.32
				CHECK PNC 124153 TOTAL			3,547.86
02/17/2017	PNC	124198*#	CITY OF FRASER	UTILITIES	920.000	265	1,413.34

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
02/17/2017	PNC	124207*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	150.00
				REPAIRS & MAINTENANCE	937.000	265	192.60
				CHECK PNC 124207 TOTAL			<u>342.60</u>
02/17/2017	PNC	124235*#	REINDEL TRUE VALUE	REPAIRS & MAINTENANCE	937.000	265	111.91
				Total for fund 270 SENIOR HOUSING			11,402.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 301 GENERAL DEBT SERVICE (VOTED BONDS)							
02/03/2017	PNC	124060	BENDZINSKI & CO.	AGENT FEES	999.000	945	1,000.00
				Total for fund 301 GENERAL DEBT SERVICE (VOTED			1,000.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
02/03/2017	PNC	124058	AUDIO SENTRY CORPORATION	R & M LIFT STATION	931.000	527	47.50
02/03/2017	PNC	124066*#	DETROIT ENERGY	ELECTRIC	922.000	527	235.55
02/03/2017	PNC	124068	GREAT LAKES WATER AUTHORITY	WATER PAYMENT	922.000	526	99,577.68
02/03/2017	PNC	124088	CITY OF MT. CLEMENS	MATERIALS & SUPPLIES	757.000	526	325.00
02/03/2017	PNC	124103*#	VERIZON	MOBILE PHONES	852.000	526	12.51
				MOBILE PHONES	852.000	526	43.73
				MOBILE PHONES	852.000	527	12.51
				MOBILE PHONES	852.000	527	43.73
				CHECK PNC 124103 TOTAL			112.48
02/10/2017	PNC	124113	CHRISTIAN CONCRETE CUTTING INC.	R & M CONSTRUCTION	930.000	526	320.00
				R & M CONSTRUCTION	930.000	526	768.00
				CHECK PNC 124113 TOTAL			1,088.00
02/10/2017	PNC	124126	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	526	2,329.90
				MATERIALS & SUPPLIES	757.000	526	5,655.66
				MATERIALS & SUPPLIES	757.000	526	1,947.01
				CHECK PNC 124126 TOTAL			9,932.57
02/10/2017	PNC	124131	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	526	64.88
02/10/2017	PNC	124138	MACOMB COUNTY TREASURER	PRINCIPAL - SERIES 2010B	996.110	527	6,274.53
				INTEREST - SERIES 2010B	998.110	527	1,935.07
				INTEREST - SERIES 2014A	998.112	527	2,814.62
				PAYING AGENT FEES	999.000	527	20.87
				PAYING AGENT FEES	999.000	527	3.49
				CHECK PNC 124138 TOTAL			11,048.58
02/10/2017	PNC	124140	STATE OF MICHIGAN-DEQ	TRAINING	861.000	527	140.00
02/10/2017	PNC	124143	CITY OF MT. CLEMENS	R & M CONSTRUCTION	930.000	526	150.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
02/10/2017	PNC	124155	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	757.000	526	7.96
02/10/2017	PNC	124158#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	526	850.69
				POSTAGE	728.000	526	1,021.25
				POSTAGE	728.000	527	1,021.25
				CHECK PNC 124158 TOTAL			<u>2,893.19</u>
02/17/2017	PNC	124163*#	AMERICA'S FINEST	OFFICE SUPPLIES	727.000	526	96.00
02/17/2017	PNC	124179	CAPITAL ONE PUBLIC	INTEREST - WATER METER	998.117	527	6,502.42
02/17/2017	PNC	124181	CLANCY EXCAVATING CO	MATERIALS & SUPPLIES	757.000	526	903.68
02/17/2017	PNC	124202*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	526	151.95
				HEALTH/LIFE/DENTAL INS	715.000	526	151.95
				HEALTH/LIFE/DENTAL INS	715.000	526	151.95
				HEALTH/LIFE/DENTAL INS	715.000	527	107.84
				HEALTH/LIFE/DENTAL INS	715.000	527	107.84
				HEALTH/LIFE/DENTAL INS	715.000	527	107.84
				CHECK PNC 124202 TOTAL			<u>779.37</u>
02/17/2017	PNC	124219	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	2,113.53
				SEWER PAYMENT-VARIABLE	921.000	527	59.72
				SEWER PAYMENT-VARIABLE	921.000	527	7,883.66
				SEWER PAYMENT-FIXED	921.100	527	208,338.09
				CHECK PNC 124219 TOTAL			<u>218,395.00</u>
02/17/2017	PNC	124235*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	757.000	526	49.85
02/17/2017	PNC	124254*#	VERIZON	MOBILE PHONES	852.000	526	16.26
				MOBILE PHONES	852.000	527	16.26
				CHECK PNC 124254 TOTAL			<u>32.52</u>
				Total for fund 592 WATER AND SEWER FUND			352,382.23

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
02/03/2017	PNC	124054*#	AMERICAN EXPRESS	ps patrol vehicle 37	864.000	249	423.86
02/03/2017	PNC	124059	BELL EQUIPMENT COMPANY	R & M PARTS-DPW	864.000	249	610.00
02/03/2017	PNC	124069	FALCON ROAD MAINTENANCE EQUIPMENT	R & M PARTS-DPW	864.000	249	60.44
02/03/2017	PNC	124072	FRASER AUTO BODY, INC	R & M PARTS-PS	865.000	249	634.92
02/03/2017	PNC	124096	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	1,324.78
				R&M SUP-CONSTRUCTION	862.000	249	3,788.29
				CHECK PNC 124096 TOTAL			5,113.07
02/03/2017	PNC	124097	SUBURBAN BOLT	R & M PARTS-DPW	864.000	249	20.60
				R & M PARTS-DPW	864.000	249	2.91
				CHECK PNC 124097 TOTAL			23.51
02/03/2017	PNC	124101	TRACTION-GENUINE PARTS CO	R & M PARTS-DPW	864.000	249	636.37
02/03/2017	PNC	124103*#	VERIZON	MOBILE PHONE	852.000	249	50.20
02/10/2017	PNC	124106	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-PS	865.000	249	68.16
02/10/2017	PNC	124110	BUFF WHELAN CHEVROLET INC	R & M PARTS-DPW	864.000	249	3.73
02/10/2017	PNC	124117*#	COLMAN-WOLF SUPPLY CO.	R & M PARTS-PS	865.000	249	71.21
02/10/2017	PNC	124121	CRUISERS	R & M PARTS-PS	865.000	249	280.96
				R & M PARTS-PS	865.000	249	476.60
				CHECK PNC 124121 TOTAL			757.56
02/10/2017	PNC	124134	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	275.95
02/10/2017	PNC	124150	SUBURBAN FORD OF STERLING HEIGHTS	R & M PARTS-PS	865.000	249	56.40
02/10/2017	PNC	124156	WEINGARTZ	R & M PARTS-DPW	864.000	249	84.07
				R & M PARTS-DPW	864.000	249	25.99

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL				CHECK PNC 124156 TOTAL			110.06
02/14/2017	PNC	187 (E)	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT	805.000	249	8,939.86
				R & M PARTS-DPW	864.000	249	1,299.14
				R & M PARTS-PS	865.000	249	4,485.07
				CHECK PNC 187(E) TOTAL			14,724.07
02/17/2017	PNC	124161	INTERSTATE BILLING SERVICES INC.	R & M PARTS-DPW	864.000	249	853.00
02/17/2017	PNC	124164*#	AMERICAN EXPRESS	Truck parts N Schaefer	864.000	249	13.17
02/17/2017	PNC	124173	BELL EQUIPMENT COMPANY	R & M PARTS-DPW	864.000	249	95.21
02/17/2017	PNC	124187	CRUISERS	R & M PARTS-PS	865.000	249	109.88
02/17/2017	PNC	124196	FISHER AUTO PARTS, INC	R & M PARTS-PS	865.000	249	226.70
02/17/2017	PNC	124197	FLUID SYSTEMS ENGINEERING, INC	R & M PARTS-DPW	864.000	249	315.50
02/17/2017	PNC	124202*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	249	45.60
				HEALTH/LIFE/DENTAL INS	715.000	249	45.60
				HEALTH/LIFE/DENTAL INS	715.000	249	45.60
				CHECK PNC 124202 TOTAL			136.80
02/17/2017	PNC	124209	KNAPHEIDE TRUCK EQUIPMENT		864.000	249	565.84
02/17/2017	PNC	124215	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	165.00
02/17/2017	PNC	124229	NBC TRUCK EQUIPMENT	R & M PARTS-DPW	864.000	249	898.64
02/17/2017	PNC	124235*#	REINDEL TRUE VALUE	R & M PARTS-DPW	864.000	249	413.83
				R & M PARTS-PS	865.000	249	26.17
				CHECK PNC 124235 TOTAL			440.00
02/17/2017	PNC	124255	WEINGARTZ	R & M PARTS-DPW	864.000	249	19.99
				R & M PARTS-DPW	864.000	249	71.97
				R & M PARTS-DPW	864.000	249	24.99

02/28/2017 09:32 AM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 02/01/2017 - 02/28/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL				CHECK PNC 124255 TOTAL			116.95
				Total for fund 661 MOTOR POOL			27,556.20

02/28/2017 09:32 AM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 02/01/2017 - 02/28/2017

Pag 28/29

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
02/10/2017	PNC	124137	MACOMB COUNTY HERITAGE ALLIANCE	HISTORICAL COMM	214.000	000	25.00
02/10/2017	PNC	124141	MICHAEL KANAKARY	BUILDING BONDS	283.100	000	1,200.00
02/10/2017	PNC	124147*#	SHOWCASES	LIBRARY DONATIONS	214.200	000	699.84
				LIBRARY DONATIONS	214.200	000	100.00
				CHECK PNC 124147 TOTAL			<u>799.84</u>
02/17/2017	PNC	124164*#	AMERICAN EXPRESS	Fred per g Rouhib	248.000	000	78.07
				fred g rouhib	248.000	000	105.40
				fred supplies g rouhib	248.000	000	36.02
				computer case g rouhib	248.000	000	71.97
				CHECK PNC 124164 TOTAL			<u>291.46</u>
02/17/2017	PNC	124174*#	BEST BUY BUSINESS ADVANTAGE ACCT	PS TECHNOLOGY FUNDS	216.200	000	212.41
02/17/2017	PNC	124184	CONNOVER PACKAGING	OWI ENFORCEMENT	248.000	000	385.61
02/17/2017	PNC	124231*#	OFFICE DEPOT	LIBRARY DONATIONS	214.200	000	45.58
				LIBRARY DONATIONS	214.200	000	4.99
				CHECK PNC 124231 TOTAL			<u>50.57</u>
				Total for fund 701 TRUST & AGENCY FUND			2,964.89

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703							
02/07/2017	PNC	188 (E) *	MACOMB COUNTY STATE EDUCATION TAX	DISB # 6	274.000	000	10,104.07
02/07/2017	PNC	189 (E) *	FRASER PUBLIC SCHOOLS	DISB # 6	274.000	000	27,240.25
02/07/2017	PNC	190 (E) *	MACOMB INTERMEDIATE SCHOOL	DISB # 6	274.000	000	5,057.55
02/07/2017	PNC	191 (E) *	MACOMB COMMUNITY	DISB # 6	274.000	000	2,448.52
02/07/2017	PNC	192 (E) *	MACOMB COUNTY	DISB # 6	274.000	000	241,266.42
				Total for fund 703			286,116.81
				TOTAL - ALL FUNDS			1,142,619.91

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'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT
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Fraser Historical Commission

Minutes

Monday, October 3, 2016

Present: Marilynn Wright; Vince Calabrese; Jim Chamberlain; Linda Champion; Joe Chimenti; Nancy Ehrke; Karen Hodges; Harry Hodgson; Kathy Pirtle; Betty Slominski; & Dori Guoin (member-at-large)

Absent: Debra Szpulak & Lorena McDowell, Liaison

1. Call to order at 7:04 p.m. by Marilynn.
2. Pledge to Flag
3. Approve Agenda: Nancy made the motion, seconded by Karen to approve the agenda. Motion carried.
4. Approve Minutes: Nancy made the motion, seconded by Jim, minutes were approved.
5. Liaison report: Absent.
6. Builders Corp Report: Nothing to Report.
7. Unfinished Business:
 - 7a) Sign: Per Joe, working on taking sign down. Will change loose socket in barn, NE corner where garden stuff is located. How to pay for supplies? He does have Tax ID number. He will need to buy two gallons of paint, etc.
 - 7b) Barn Roof Leak: On Sunday, water was at the door, but no leaks.
 - 7c) Porch Railing: New railing for house front porch was picked up. Joe wants to do sign first, then railing.
8. New Business
 - 8a) Packing up Rummage: To be done on Saturday, October 8th, at 10 am
 - 8b) Christmas Resale: Still working on pricing items.
 - 8c) Election: Remember to vote on Tuesday, November 8, 2016.

9. Commissioners' Reports:

*Marilynn told us slow day at open house. Gift Shop, \$0, Barn \$1.75, Depot \$13.75, Museum \$1.50 = \$17.00 total. *Nancy reported that she has 398 addressees for the E-mail Newsletter. *Betty is winding down garden and thanked Harry for all his help in the garden. *Linda went to the USO Dedication, which featured speakers. *Nancy thanked Harry and Joe for moving her car for her when she wasn't able to do it. Nancy said the Fraser book reached \$2007.86 in profit. *Vince will get Christmas stuff from Barn. *Jim gave a Genealogy presentation at the Historical Society Meeting. *Karen went to Resurrection Cemetery for MIA-POW Day. There were 85 Michigan POWs listed from Vietnam. 27 have not been found. The monument is made of tiles. *Dori graduated with second Bachelor of Science degree from Madonna University in May 2016, for new career.

10. Adjourned at 8:04 p.m. on a motion made by Vince, seconded by Betty. Motion carried.

Next meeting: Monday, November 7, 2016, 7 p.m.

Respectfully submitted,

Linda S. Champion, Recording Secretary

DG 1/23/17: REV

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, January 10th, 2017
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Sherry Stein; Commissioners Laura Lesich, David Winowiecki, David Kubiak, Linda Stonebreaker

Also Present: Christina Woods, Recreation Director

1. Call Meeting to Order

Chairperson Stein called meeting to order at 7:02 pm.

2. Pledge of Allegiance

3. Approval of Agenda

COMMISSIONERS MOVED TO APPROVE THE RECREATION COMMISSION
REGULAR MEETING AGENDA FOR JANUARY 10TH 2017.

Motion carried unanimously.

4. Approval of Minutes

COMMISSIONERS MOVED TO APPROVE THE MINUTES OF THE RECREATION
COMMISSION REGULAR MEETING OF DECEMBER 6TH 2016.

Motion carried unanimously.

5. Old Business

A. None

6. Recreation Master Plan 2017-2021 Ideas and Discussion

A. Status and Rescheduled Public Review Date

Christina noted that due to the holiday break, the dates for the last steps of the Master Plan were not set. On Feb. 7th, there will be a commission meeting that includes public review of the Master Plan. On March 7th, the final copy will be presented and on March 9th it will be reviewed by the City Council.

7. Updates on McKinley Barrier Free Park

Fraser First updated us on the ongoing ticket sales for the Valentines Dance at the Fraser Vintage House. They are still taking donations for the silent raffle, and Vania stated that they were still in the process of applying for the Ralph C Wilson Grant.

8. Report from Buddies Representative

None.

9. Report on Senior Business

Christina Woods, Recreation Director

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, January 10th, 2017
Fraser Municipal Building

Christina updated the Commission on all of the upcoming field trips and programs for the seniors. These include a trip to Greektown Casino and Roseanne's Kitchen at the end of the month.

10. Report on Recreation Business

Christina Woods, Recreation Director

A. New Programs

Christina discussed upcoming programs and new programs. She also went over the school flyer, talked about the ongoing basketball leagues, and reviewed the newly formed "Sunrise Club" which will meet at McKinley Park every Saturday morning to view the sunrise.

B. New Adult Leagues

Christina discussed the new formats to the department's adult leagues. These include Co-Ed Softball and Kickball, Men's Softball, and Adult Flag Football. Christina is hopeful that the closing of Liberty Park will mean more participation in our leagues this summer.

C. Programs in conjunction with the Library

The recreation department will be starting a GrandPals program, which includes seniors and elementary students doing activities together. There will also be a Geocaching program in the summer.

11. Report on Special Events

A. Easter Egg Hunt

Due to the sinkhole, the event will have to either be moved to the Lions Club or the Fraser VFW Hall. New Easter eggs have been ordered. Commissioner Winowiecki suggested that the event be moved to the fire bay and snow fencing be put up for the egg hunt.

B. City Picnic/Parade

Recreation's Role in City Picnic Food Vendors

The Commission went around and discussed the pros and cons about keeping the task of handling the food vendors for at least one more year, if not two. Among the ideas were family food specials and possible theme nights that will bring more families in Thursday-Saturday.

COMMISSIONER STONEBREAKER MOVED TO KEEP FOOD VENDORS REGISTRATION WITH THE RECREATION DEPARTMENT. THE MOTION WAS SECONDED BY COMMISSIONER WINOWIECKI.

Motion carried unanimously.

Parade Theme/Grand Marshall Discussion

Commissioner Lesich thought that the grand marshall should be representative of the overall parade theme, and that it may be a good idea to have all current and former service men and women lead the parade.

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, January 10th, 2017
Fraser Municipal Building

CHAIRPERSON STEIN MOVED TO MAKE "STARS AND STRIPES" THE THEME FOR THE 2017 CITY OF FRASER PARADE. MOTION SECONDED BY COMMISSIONER STONEBREAKER.

Motion carried unanimously.

12. Report on Parks

A. Grants

The latest grant was submitted to the state towards a Tree Farm, but that was denied. However, Macomb County is looking to give communities trees, so we will be able to get some trees for the city from the county.

B. Capital Improvement Plan

Next Council meeting, AEW will be putting forth a plan for capital improvement plans. This will provide a comprehensive plan on upkeeping our capital, including buildings equipment and parks. Christina submitted a long list of park needs, and council will then decide which capital improvements to fund.

13. Other New Business

A. How the sinkhole construction will affect the Fraser Activity Center

While programs are still being held at the Center, 15 Mile is not accessible which will pose challenges to participants and patrons. Christina is working on getting signage on the detour route to the Activity Center. The county was using the Center as a command center over the holiday break but has since moved to another location. Big programs such as the Easter egg hunt may have to be moved away from the Center.

14. Citizen Participation

Vania Apps asked how the Commission felt the relationship building with businesses was going, especially with the ones that always help with special events such as Christmas in Fraser. Vania suggested that there should be a space on the flyers for recent sponsors. She also noted that the department should keep a file on lost revenue for programs due to the sinkhole damage.

15. Report from Recreation Director

Christina Woods, Recreation Director

Christina announced that there would be a new process for recording the video of the Commission meetings. She also announced that the department is transitioning over to a new Facebook business page instead of a personal account, and asked the

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, January 10th, 2017
Fraser Municipal Building

commission to get the word out and share the page. Summer program planning is going to be starting soon.

16. Commission Members with Concerns

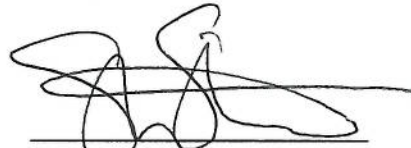
Commissioner Lesich asked Christina if it would be a good idea to have a temporary office for registration at City Hall so that people didn't have to come to the sinkhole area. Christina noted that manpower would be the issue to man both offices, but it is possible to have one after hours day a week at City Hall. Christina noted that the department will really be pushing online registrations during this time, and registrations can be made over the phone as well.

17. Adjournment

COMMISSIONERS MOVED TO ADJOURN THE RECREATION COMMISSION MEETING OF JANUARY 10TH 2017 AT 8:32 PM.

Motion carried unanimously.

Respectfully Submitted,



Sherry Stein
Parks & Recreation Commission
Chairperson



Sarah Kelley
Parks & Recreation Commission
Secretary



Christina Woods
Parks & Recreation Director

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, DECEMBER 7TH, 2016 ~ 7:00 P.M.
MINUTES**

PRESENT: CHAIRMAN RICKARD, MEMBERS: BARR, EHRKE, LOY, NEIBORG, And QUERTERMOUS

EXCUSED ABSENCE: CALABRESE

ALSO PRESENT: TIM TOMLINSON CITY ATTONEY
RANDY WARUNEK BUILDING OFFICIAL
LEAH BROWN RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:02 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Calabrese	Absent
		Ehrke	Present
		Loy	Present
		Neiborg	Present
		Quertermous	Present
		Stonebreaker	Present

3. APPROVAL OF AGENDA ~ Regular Meeting of December 7th, 2016

Motion by Member: **STONEBREAKER** Support by Member: **EHRKE**

TO: APPROVE the agenda of December 7th, 2016, as submitted.

AYES **7** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~ Meeting of September 7th, 2016 as submitted.

Motion by Member: **EHRKE** Support by Member: **QUERTERMOUS**

TO: APPROVE the September 7th, 2016 minutes.

AYES **7** NAYS **0** MOTION CARRIED

5. UNFINISHED BUSINESS: NONE

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS:

a. #07-16SP / KARAM & DIMERCURIO APARTMENTS – FRANK KARAM / 33650 UTICA / PROPOSED 2 STORY, “10 UNIT APARTMENT BUILDING” IN THE RH – RESIDENTIAL HIGH (MULTIPLE FAMILY) ZONING DISTRICT

Attorney Mr. Ciaramitaro, Builder Mr. Karam, and Architect Mr. Freeman were in attendance to present their proposed site plan to the board. Before they started their presentation they explained to the board that they received the City Planner’s comments, they accept all of them and will make changes accordingly. They

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, DECEMBER 7TH, 2016 ~ 7:00 P.M.
MINUTES**

understand that they will need to go to the Zoning Board of Appeals for the necessary variances, but would like to get approval from the Planning Commission, subject to the approval of the variances from the ZBA. This will be a 2 story, 10 unit (some one bedroom, some two bedroom) apartment building with 5 units on the first level and 5 units on the second level.

Chairman Rickard asked for the site plan to include some landscaping that would look consistent with the two neighboring properties. The petitioners agreed to do this.

Member Quertermous asked for confirmation that they will move the dumpster on the plan as well. The petitioners confirmed this.

Chairman Rickard asked for confirmation that there will be an internal entrance to the units. The architect confirmed this.

Chairman Rickard commented that the plan should show an outline of the adjacent structures.

Member Loy asked the petitioners if they have informed the residents at the property behind where the proposed apartments will be that they plan to build. The petitioner stated that he has spoken to the residents, and he offered to buy their property, but they were not interested.

Member Stonebreaker asked Building Official, Randy Warunek if the building size for this proposal is different from the building size for the last proposal by a different petitioner. Mr. Warunek stated that the building was 3 stories and had 12 units. Member Stonebreaker asked Mr. Warunek for confirmation that down the road, should someone want to change the apartments into condominiums, would that be allowable with the zoning. Mr. Warunek replied that the zoning does allow for condominiums.

Motion by Member: **STONEBREAKER**

Support by Member: **EHRKE**

TO: POSTPONE #07-16SP / KARAM & DIMERCURIO APARTMENTS – FRANK KARAM / 33650 UTICA / PROPOSED 2 STORY, “10 UNIT APARTMENT BUILDING” IN THE RH – RESIDENTIAL HIGH (MULTIPLE FAMILY) ZONING DISTRICT

AYES 7

NAYS 0

MOTION CARRIED

7. Public Hearings: NONE

8. NEW BUSINESS:

a. Approval of the 2017 Zoning Board of Appeals Calendar.

Discussion ensued between board members about possibly changing Planning Commission meetings to a day other than Wednesday. The City Attorney made a point that the day depends on the availability of the City Planner who was not in attendance. He suggested they keep the January 4th meeting date and postpone the discussion until they have a meeting with the City Planner in attendance.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, DECEMBER 7TH, 2016 ~ 7:00 P.M.
MINUTES**

Motion by Member **STONEBREAKER**

Support by Member **NEIBORG**

TO: APPROVE THE JANUARY 4TH, 2016 MEETING DATE ONLY AND POSTPONE THE APPROVAL OF THE CALENDAR UNTIL THE JANUARY 4TH MEETING.

AYES 7

NAYS 0

MOTION CARRIED

b. Interviews & Recommendation of Planning Commission Members to Council for Approval.

An interview took place with applicants Mr. Donald Cook and Ms. Cathy Czarnecki to be considered for a term on the Planning Commission

Members casted their votes in a numbering system 1-being their most preferred candidate through 4-being their least preferred candidate.

The City Attorney counted the ballots and stated the results that member Rickard, member Loy, applicant Czarnecki and applicant Cook should be considered for appointment to the Planning Commission in that order.

9. OLD BUSINESS: NONE

10. ZBA LIAISON: Member Calabrese was unable to attend the meeting. Mr. Farina who is a member of the Zoning Board of Appeals attended the Planning Commission meeting as an audience member. He offered to brief the board on their most recent meeting. The board allowed this and Mr. Farina explained the two proposed variances from their December 1st meeting. #03-16 ZBA regarding a proposed stack at the Faurceia plant was approved and #04-16 ZBA regarding vacant lots on Anita was postponed.

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: Merry Christmas

Member Barr: Merry Christmas

Member Loy: Happy Holidays

Member Neiborg: Happy Holidays

Member Ehrke: Merry Christmas, Happy New Year

Member Quetermous: Nothing at this time.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, DECEMBER 7TH, 2016 ~ 7:00 P.M.
MINUTES**

Member Calabrese:

Member Stonebreaker: Merry Christmas, Happy New Year

City Attorney: Nothing at this time.

Building Official: Dee Laramie will be very missed.

12. PUBLIC TO BE HEARD: None

13. ADJOURNMENT:

Motion by Member **STONEBREAKER** Support by Member **NEIBORG**

TO: Adjourn the meeting of December 7th, 2016 at 8:08pm

AYES **7** NAYS **0** MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

Todd Quertermous, Secretary

RANDY WARUNEK, Building Department Director

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JANURARY 4TH, 2017 ~ 7:00 P.M.
MINUTES**

PRESENT: CHAIRMAN RICKARD, MEMBERS: EHRKE, QUERTERMOUS, LOY

EXCUSED ABSENCE: MEMBERS: BARR, CALABRESE, NEIBORG, STONEBREAKER

ALSO PRESENT: TIM TOMLISON CITY ATTORNEY
PATRICK MEAGHER CITY PLANNER CONSULTANT
LEAH BROWN RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:00 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Absent
		Calabrese	Absent
		Ehrke	Present
		Loy	Present
		Neiborg	Absent
		Quertermous	Present
		Stonebreaker	Absent

Note: With only 4 out of 9 members in attendance, the board did not have a quorum, and therefore no business could be conducted. The January 4th, 2017 Planning Commission Meeting was officially cancelled at 7:10pm.

ROBERT NEIBORG, Secretary

RANDY WARUNEK, Building Department Director



City of Fraser

Building & Code Enforcement Department

MEMORANDUM

TO: City of Fraser Council Members
FROM: City of Fraser Planning Commission
RE: Recommendation from the Planning Commission

DATE: MARCH 2ND, 2017

At the March 1st, 2017 Planning Commission meeting, the board interviewed applicant John Keil, and applicant Bill Apps to replace Kent Stonebreaker who has resigned from the board. The results of the vote were unanimous with a preference toward applicant John Keil, however both applicants are being forwarded to Council for a final decision. This term will expire on December 31st, 2017.

Also,

Please act on the prior request of re-appointment for Planning Commission member Tom Loy.

Cc: City Manager



City of Fraser

Building & Code Enforcement Department

MEMORANDUM

TO: City of Fraser Council Members
FROM: City of Fraser Zoning Board of Appeals
RE: Recommendation from the Zoning Board of Appeals

DATE: MARCH 3, 2017

At the March 2nd, 2017 Zoning Board of Appeals meeting, the board interviewed applicant John Fleming to replace the vacant seat resulting from Vince Calabrese's resignation from the board. The other applicant, Bill Apps, did not attend the meeting and was, therefore, not interviewed. The results of the vote were unanimous toward applicant John Fleming, however both applicants are being forwarded to Council for a final decision. This term will expire on December 31st, 2017.

Cc: City Manager
Kelly Dolland, City Clerk

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

Present: Chairman Stimac, Members: Chimenti, Farina, Hinkle, Logan

Excused Absence: Members: Calabrese, Menendez

Also Present:	Leah Brown	Recording Secretary
	Jack Dolan	City Attorney
	Randy Warunek	Building Official

1. Call Meeting to Order

Member Stimac called the meeting to order at 7:04pm

2. Roll Call

Chairman	Stimac	Present
Members:	Calabrese	Absent
	Chimenti	Present
	Farina	Present
	Hinkle	Present
	Logan	Present
	Menendez	Absent

3. Approval of Agenda ~ Regular Meeting, December 1st, 2016

Motion by Member **FARINA**, Support by Member **HINKLE**

TO: APPROVE the agenda of December 1st, 2016 as submitted

AYES 5 NAYS 0 MOTION CARRIED

4. Approval of Minutes ~

a. Regular Meeting September 1st, 2016

Motion by Member **FARINA**, Support by Member **LOGAN**

TO: APPROVE the Minutes of September 1st, 2016 as submitted.

AYES 5 NAYS 0 MOTION CARRIED

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

5. Formal Statement:

Chairman Stimac gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

6. Public Hearing:

a. #03-16 ZBA / CHRIS NEWBY OF FAURECIA SYSTEMS / 17801 FOURTEEN MILE ROAD / IN THE "IC – INDUSTRIAL - CONTROLLED" ZONING DISTRICT, TO ALLOW A 75-FOOT TOTAL HEIGHT FROM GRADE, FOR A GLUE BOOTH EXHAUST STACK ON AN EXISTING 49-FOOT HIGH BUILDING WHERE 35 FEET IS THE MAXIMUM ALLOWABLE HEIGHT

ADMINISTRATIVE STATEMENT OF FACTS:

The Petitioner is proposing to erect a glue booth exhaust vent stack extending 26-feet above a 49-foot high portion of their factory. This would place the stack at a height of 75-feet above the finished floor/grade line.

The building is located in the IC-Industrial Controlled zoning district of the city and, per Section 32-144 (4) (a), shall not exceed thirty-five (35) feet in height unless, per Section 32-73, the zoning board of appeals modifies the height limitation due to, among other items, smokestacks, ventilators and other similar and necessary mechanical appurtenances pertaining to and accessory to the permitted uses of the zoning district.

Faurecia is forced into moving production from the Masonic plant to this 14 Mile plant site. However, for this to take place, a glue booth with an exhaust system must be created. State requirements for this type of stack demand a minimum 74-foot height.

A similar variance was granted to this site on October 5, 2006 for a paint line vent stack that required a 69-foot height to meet EPA and MDEQ requirements.

The Petitioner is now present and requesting a height modification of an additional forty (40) feet to the maximum height allowable of thirty-five (35) feet for a glue booth exhaust vent stack.

Members addressed their questions to the administration.

Member Farina asked for confirmation from Building Official, Mr. Waruenk, that the Faurecia building is moving from Masonic to 14 Mile and if so, did the Masonic location have a 75ft high

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

stack? Mr. Warunek and the representative for Faurecia, Mr. Newby, confirmed that the Masonic location did have a 75ft high stack, and they will be moving that same stack to the 14 Mile location.

With no other questions for the administration, Chairman Stimac asked the petitioner if there was anything they wished to add to the avocation or administration.

Mr. Newby stated that the reason they are moving from the Masonic plant to the 14 Mile plant is because of the Chrysler short cycle on the product of the 200, which cost the company 224 jobs at the Masonic plant and 125 jobs at 14 mile plant. In order to preserve the jobs that are still at the Masonic plant they have to move the stack over, otherwise the product will be moved to other plants in other areas of Michigan.

Member Farina asked Mr. Newby what type of fumes will be coming out of the stack. Mr. Newby stated that there will be no fumes, there will only be exhaust (mostly hot air). Mr. Farina asked for the MSDS sheet on the glue they are using. Mr. Newby replied that it is a water based- low VOC glue.

Chairman Stimac stated that Mr. Newby mentioned the height of the stack was mandated by the state, he asked Mr. Newby to elaborate on that. Mr. Newby stated that the stack height is based on $\frac{1}{2}$ times the height of the building. Their building is 49 $\frac{1}{2}$ ft. The height of the stack is a function of the height of the building. It will be located on the high stack of the high building. Chairman Stimac asked for clarification from Mr. Newby that the 1 $\frac{1}{2}$ times height mandated by the state based on the height of the building where the stack protrudes or is it any portion of the building. Mr. Newby clarified that it is within a certain amount of the height of the building. If it is too close to the wall section (which it is) of the high part of the building, then he has to make it that height.

Member Logan asked Mr. Warunek if there is a certain distance that they have to be from residential properties. Mr. Warunek explained that there is nothing in the code for that. It is within the setbacks. However, he also pointed out that there was a stipulation made by the Zoning Board at a previous meeting for the stack that was built previously at that location to be at least 60ft from the west property line.

Member Farina asked Mr. Newby why he does not have the stack built straight up. Mr. Newby replied that it would be closer to the neighbors.

Member Stimac asked for confirmation that the new stack would be 130 ft from the residential properties. Mr. Newby clarified that it would be 136 ft from residential properties.

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

Chairman Stimac opened the public hearing. There were no members of the public to comment on this request.

Chairman Stimac asked the administration if there is any written correspondence. There was no correspondence regarding this request.

Chairman Stimac invited anyone from the public give their comments. There were no members of the public to comment on this request.

Chairman Stimac closed the public hearing.

Member Stimac asked Mr. Warunek what the maximum allowable height per the ordinance in the IC zoning district is. Mr. Warunek replied the maximum height is 35 ft. Member Stimac also clarified that the zoning and height limitation is the same at the Masonic location and the 14 mile location.

Motion by Member **FARINA**

Support by Member **STIMAC**

a. TO: APPROVE #03-16 ZBA / CHRIS NEWBY OF FAURECIA SYSTEMS / 17801 FOURTEEN MILE ROAD / IN THE "IC – INDUSTRIAL - CONTROLLED" ZONING DISTRICT, TO ALLOW A 75-FOOT TOTAL HEIGHT FROM GRADE, FOR A GLUE BOOTH EXHAUST STACK ON AN EXISTING 49-FOOT HIGH BUILDING WHERE 35 FEET IS THE MAXIMUM ALLOWABLE HEIGHT

With the following stipulations:

1. The stack must be located 130 ft away from residential property.

AYES 5

NAYS 0

MOTION CARRIED

b. #04-16 ZBA / BILLIE FOSTER / PARCEL NO. 14-05-102-016, A VACANT PARCEL AT THE NORTHWEST CORNER OF ANITA AVENUE AND GLADYS STREET, EAST OF GARFIELD ROAD / IN THE "RM – RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT, ON A VACANT LOT, TO ALLOW A LOTSPLIT INTO 2 PARCELS THAT:

1) CREATE 1 PARCEL OF 6782 SQUARE FEET AND 1 PARCEL OF 6801.5 SQUARE FEET WHERE THE MINIMUM LOT AREA REQUIRED IS 7800 SQUARE FEET.

2) CREATE 2 LOTS WITH AN AVERAGE WIDTH OF 63.07 FEET WHERE 65 FEET IS THE MINIMUM WIDTH REQUIRED.

3) CREATE 1 LOT WITH AN AVERAGE LOT DEPTH OF

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**107.53 FEET AND 1 LOT WITH AN AVERAGE LOT DEPTH
OF 107.84 FEET WHERE 120 FEET IS THE MINIMUM
LOT DEPTH REQUIRED.**

ADMINISTRATIVE STATEMENT OF FACTS:

The applicant owns the vacant lot at the northwest corner of Gladys and Anita in the Residential Medium (RM) zoning district.. The approximately 108' by 126' lot is made up of 3 originally-platted lots of one at 35' by about 126.4', one at 35' by about 126.1', and one at about 37.7' by about 125.8'.

Fraser Zoning Ordinance 279 requires lots in this district have a minimum width of 65 feet. With their split, the petitioner is proposing 62.85 feet for each of the lots. Also, ordinance requires the minimum depth to be 120 feet, and an approximately 108-foot depth is proposed. Finally, 7800 square-foot minimum-sized lots are required by ordinance, and approximately 6800 square-foot lots are proposed. This breaks down to the following variance requests:

- 1) Lot width variances of 2.15 feet for Parcel 1 and Parcel 2
- 2) Lot depth variances of 12.47 feet for Parcel 1 and 12.15 feet for Parcel 2
- 3) Lot area variances of 1021.63 square feet for Parcel 1 and 1041.74 square feet for Parcel 2

To comply with the zoning text, the property, as it sits, could be developed with one house with a very large yard. A 13,600 square-foot lot like this one could have a building footprint of over 4000 square feet. A lot size of 6800 square feet in this zoning district allows a building footprint of 2040 square feet. The majority of the houses in this area is 1200 square-foot or smaller and, as a one-story structure, could conceivably fit on a 4000 square-foot lot and meet the ordinance requirements.

The petitioner is present and asking for 3 separate variances for a parcel, located in the RM zoning district, to allow a property split for 2 buildable lots.

Members addressed their questions to the administration.

Member Hinkle Asked Mr. Warunek if they could legally build a 4,000 sq ft house as it sits. Mr. Warunek confirmed this.

Member Farina asked Mr. Warunek if they could put a house on each lot as they are with the original plat. The City Attorney clarified that the original plat is exceptionally old, and it was recorded prior to the present zoning ordinance. Therefore it is non-conforming. Given the

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existence of building codes today, including the state construction codes, it would be just about impossible to build a compliant home on a 35ft wide lot and maintain the setbacks.

Member Farina asked Mr. Warunek if there are any comps around that have lots of this size. Mr. Warunek replied that there are comps that have lots the size of the ones being proposed.

Member Chimenti asked Mr. Warunek if there was anything built on that lot prior. Mr. Warunek replied that he is unsure if there was ever a structure there.

Member Logan asked Mr. Waurnek what the average size house is in the area. Mr. Warunek stated that they are roughly 1,200 sq ft and less.

Member Hinkle asked Mr. Warunek if the lot size they are asking for the variance on is larger or smaller than the average lots in that area. Mr. Warunek replied that originally the lots were all about 40ft wide. A lot of the lots were either separated or joined over time, so there are 120ft lots, 80ft lots, 60ft lots, and even 50ft wide lots. It varies all through.

Member Stimac asked Mr. Warunek to show the board the proposed construction on the lots. He then asked Mr. Warunek for confirmation that this will be a double front corner lot. Mr. Warunek confirmed this. Chairman Stimac stated that the minimum set back off of the southern property line is 25ft in this district. If the house faces to the east, the northern setback would be 5ft. There would also be a 25ft setback from the east property line, and 35ft rear yard from the west. That leaves a building around 48x32ft, with that being said they will not have that 2,040sq ft footprint being referred to. They will have just over 1,500sq ft. The minimum dwelling size for a one story house in this district is 1,080 sq ft. For a two story house the first floor must be 650 sq ft.

Chairman Stimac also asked Mr. Warunek to confirm that all of the 100ft lots that he referred to on Garfield frontage and others, all have an alley behind them. Mr. Warunek stated that part of them have been vacated, but not all of them. Mr. Warunek stated that if the alley is 20 feet, they would get 10 feet. It is a 20 foot alley, so it would be 110 ft deep for those that were vacated. Chairman Stimac confirmed that there are no alleys constructed within the alley dedications currently. He then asked Mr. Warunek if he is aware of any plans to put alleys in within those dedications. Mr. Warunek replied that there are no plans for that. With that being said those 100ft deep lots are actually 110ft deep lots.

With no other questions for the administration, Chairman Stimac asked the petitioner if there was anything they wished to add to the avocation or administration.

The petitioner added that the applicant is 87 years old and is trying to sell the property. There is a contingency with the buyer that this variance goes through. He stated that they are not asking for special treatment because of the variance in the width and the depth of the already existing

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lots in the neighborhood. To build a 1,200sq ft house on a 13,600sq ft lot is not conducive. With the lot proposals that they have, they believe they can fit two comfortable size homes between 1,200-1,500sq ft with attached garages in the neighborhood. They believe it will boost the home values for all of the surrounding neighbors.

The petitioner also stated that the plat was recorded well before this zoning ordinance. With that being said the exceptional or extraordinary circumstance for this property is that they have a 13,600sq ft property and as a corner lot it encounters a very unique situation.

He also made a point that the variance is necessary for the preservation of the substantial property rights, similar to that possessed by other properties in the same district and in the same vicinity. The propped square footage lot of about 6,800 per parcel is not inconsistent with many of the other plots in this neighborhood. The proposed split gets them closer to the actual numbers required in the zoning ordinance and a lot of the parcels that are already there. The petitioner added that the two homes will increase tax revenue for the city and hopefully bring in young families that will be contributing members of the community.

Member Farina asked the petitioner why he wants to turn the lots. The petitioner replied that if the lots were turned the other way they would not be able to have attached garages.

Chairman Stimac asked the petitioner if the houses are intended to be two stories or one story. The petitioner replied one story. Chairman Stimac made a point that with an attached garage that would be approximately 400sq ft which that means the rest of the house would only be 1,100sq ft.

Chairman Stimac made a point that whether the houses face Anita or Gladys the setback would still be 25 ft from the east property line.

Member Farina asked the petitioner if they have looked into building a 2 story home. The petitioner replied that it is not in the plan, but they would be willing to consider it.

Chairman Stimac opened the public hearing. Audience members were invited to speak on the matter.

Suzanne Zawrothy, a Fraser resident of 30 years, spoke on the matter. She is against the petitioner's proposal and expressed her comments and concerns supporting her reasons for being against it. She also presented a petition with signatures of Fraser residents that are also not in favor of the petitioner's proposal.

Member Farina asked Ms. Zawrothy if she would be in support of one larger home on the lot. Ms. Zawrothy supported the idea of one home on the lot.

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Gary Laine, a Fraser resident of 38 years, spoke on this matter. He answered a question that was presented earlier in the meeting, stating that nothing has been on that lot except for a storage garage. He stated that he is against the petitioner's proposal. He also stated that he agrees with Ms. Zawrothy's comments and concerns, and then expressed some of his own comments and concerns.

Lea Timpf, a Fraser Resident, also spoke on the matter stating that she is also against the petitioner's proposal. She agreed with the comments and concerns expressed by Ms. Zawrothy.

Member Farina and Chairman Stimac commented on one of the concerns made by the residents stating that whether the variance is granted or not, the builder will still have the option of facing the house on Gladys and the neighbors may have the side of the yard facing them.

Raymond Sand, a Fraser resident, provided a letter to the city stating his reasons as to why he is against the petitioner's proposal. He read the letter to the board.

Agnes Szutkowski, a Fraser resident of 28 years, gave her comments and concerns as to why she is against the petitioner's proposal. Her main focus on the subject is that she does not want the lot split and two houses to be constructed. She would accept the construction of one house on one lot.

Max Mancini, a builder who has constructed homes in the City of Fraser, gave his comments and concerns as to why he is against the petitioner's proposal. He believes Anita St. has a certain standard, and if the lot is split and two homes are constructed, they will be lowering that standard. He then went on to quote section 32-122 of the Zoning Ordinance to help support his case.

Chairman Stimac asked the administration if there is any written correspondence. All correspondence was presented by the Fraser residents during the public hearing.

Chairman Stimac closed the public hearing.

Chairman Stimac addressed the petitioner, asking him if he would like to wait until he has the opportunity of a full board before they formulate a motion to either approve/disapprove the variances. The petitioner stated that he does not want to wait until there is a full board.

Motion by Member **Stimac**

Support by Member **Hinkle**

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TO: DENY #04-16 ZBA / BILLIE FOSTER / PARCEL NO. 14-05-102-016, A VACANT PARCEL AT THE NORTHWEST CORNER OF ANITA AVENUE AND GLADYS STREET, EAST OF GARFIELD ROAD / IN THE "RM – RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT, ON A VACANT LOT, TO ALLOW A LOTSPLIT INTO 2 PARCELS THAT:

1) CREATE 1 PARCEL OF 6782 SQUARE FEET AND 1 PARCEL OF 6801.5 SQUARE FEET WHERE THE MINIMUM LOT AREA REQUIRED IS 7800 SQUARE FEET.

2) CREATE 2 LOTS WITH AN AVERAGE WIDTH OF 63.07 FEET WHERE 65 FEET IS THE MINIMUM WIDTH REQUIRED.

3) CREATE 1 LOT WITH AN AVERAGE LOT DEPTH OF 107.53 FEET AND 1 LOT WITH AN AVERAGE LOT DEPTH OF 107.84 FEET WHERE 120 FEET IS THE MINIMUM LOT DEPTH REQUIRED.

AYES 3 NAYS 2 MOTION CARRIED

Motion by Member Farina

Support by Member Chimenti

TO: POSTPONE #04-16 ZBA / BILLIE FOSTER / PARCEL NO. 14-05-102-016, A VACANT PARCEL AT THE NORTHWEST CORNER OF ANITA AVENUE AND GLADYS STREET, EAST OF GARFIELD ROAD / IN THE "RM – RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT, ON A VACANT LOT, TO ALLOW A LOTSPLIT INTO 2 PARCELS THAT:

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UNTIL THE JANUARY 2017 ZONING BOARD OF APPEALS MEETING.

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Discussion ensued between the board members to postpone #04-16ZBA until the February 2017 meeting, due to the fact that Member Hinkle will not be able to attend the January meeting, and there will not be a full board. A point was made that there is no way to tell when they will have a full board.

Motion by Member **Farina**

Support by Member **Chimenti**

TO: AMEND THE MOTION BY MEMBER FARINA TO POSTPONE #04-16ZBA UNTIL THE FEBRUARY 2017 MEETING.

AYES 5 NAYS 0 MOTION CARRIED

Motion by Member **Farina**

Support by Member **Chimenti**

TO: POSTPONE #04-16 ZBA / BILLIE FOSTER / PARCEL NO. 14-05-102-016, A VACANT PARCEL AT THE NORTHWEST CORNER OF ANITA AVENUE AND GLADYS STREET, EAST OF GARFIELD ROAD / IN THE "RM – RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT, ON A VACANT LOT, TO ALLOW A LOTSPLIT INTO 2 PARCELS THAT:

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63.07 FEET WHERE 65 FEET IS THE MINIMUM
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107.53 FEET AND 1 LOT WITH AN AVERAGE LOT DEPTH
OF 107.84 FEET WHERE 120 FEET IS THE MINIMUM**

UNTIL THE FEBRUARY 2017 ZONING BOARD OF APPEALS MEETING.

AYES 5 NAYS 0 MOTION CARRIED

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7. New Business of the Board:

a. Approval of the 2017 Zoning Board of Appeals Calendar.

Motion by Member **Stimac** Support by Member **Hinkle**

TO: APPROVE THE 2017 ZONING BOARD OF APPEALS CALENDAR

AYES 5 NAYS 0 MOTION CARRIED

b. Interviews & Recommendation of Zoning Board of Appeals Members to Council for

Approval.

An interview took place with applicant Cathy Czarnecki to be considered for a term on the Zoning Board of Appeals.

Members casted their votes in a numbering system 1-being their most preferred candidate through 4-being their least preferred candidate.

Motion by Member **CHIMENTI** , Support by Member **LOGAN**

TO: RECOMMEND TO CITY COUNCIL THAT MEMBER HINKLE, MEMBER FARINA, AND MEMBER STIMAC BE RE-APPOINTED TO THE ZONING BOARD OF APPEALS FOR TERMS THAT WOULD EXPIRE ON DECEMBER 31ST, 2019. IF CITY COUNCIL DECIDES NOT TO REAPPOINT THOSE MEMBERS THE FOLLOWING INDIVIDUAL SHOULD BE CONDIDERED FOR APPOINTMENT, MS. CZARNECKI.

AYES 5 NAYS 0 MOTION CARRIED

8. Old Business of the Board: NONE

9. Public to be heard: NONE

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10. Adjournment:

Motion by Member **CHIMENTI**, Support by Member **LOGAN**

TO: Adjourn the meeting of the December 1st at 9:04pm.

AYES **5** NAYS **0** MOTION CARRIED

THE MOTION WAS CARRIED UNANIMOUSLY.

CHRIS HINKLE, ZBA Secretary
Audience members:

RANDY WARUNEK, Building Department Director

**CITY OF FRASER INTERIM CITY MANAGER
EVALUATION
March 2017**

The purpose of this evaluation is to assist the City of Fraser Council and the Interim City Manager in determining how well the Interim City Manager has performed his duties. Furthermore, it is also intended to identify the strengths and weaknesses of the Interim City Manager and to serve as a tool to assist the Interim City Manager in providing the level of service desired by the Council.

You are asked to use the number that most accurately reflects how you feel the Interim City Manager's performance has met the statement listed.

- RATING:**
- 1) Needs significant improvement
 - 2) Needs improvement
 - 3) Meets expectations
 - 4) Exceeds expectations
 - 5) Greatly exceeds expectations

Space has been provided after each sentence to make any comments you deem appropriate about the statement or your answer. If you rate the Interim City Manager's performance 1 or 2, please indicate in the comments section why you selected that rating.

ADMINISTRATIVE SKILLS

____ **KEEPS THE COUNCIL INFORMED OF ONGOING ISSUES AND PROJECTS.**

Comments: _____

____ **PROVIDES SUFFICIENT INFORMATION AND ALTERNATIVES FOR THE CITY OF FRASER COUNCIL TO MAKE INFORMED DECISIONS ON ISSUES FACING THE CITY OF FRASER**

Comments: _____

____ **WILLINGNESS TO MAKE DECISIONS AND COMMIT TO ACTION.**

Comments: _____

____ **ABILITY TO MAKE DECISIONS BASED ON LOGICAL ASSUMPTIONS.**

Comments: _____

____ **ABILITY TO IDENTIFY PROBLEMS, RELEVANT INFORMATION AND POSSIBLE CAUSES.**

Comments: _____

____ **ABILITY TO ESTABLISH A COURSE OF ACTION FOR SELF OR OTHERS TO ACCOMPLISH GOALS.**

Comments: _____

____ **EFFECTIVE EXPRESSION OF IDEAS, BOTH WRITTEN AND VERBAL**

Comments: _____

____ **ABILITY TO BUILD CONSENSUS ON ISSUES.**

Comments: _____

____ **ABILITY TO REPRESENT THE CITY OF FRASER TO OUTSIDE GROUPS, ORGANIZATIONS AND CITIZENS IN A PROFESSIONAL MANNER.**

Comments: _____

____ **ABILITY TO REPRESENT THE CITY OF FRASER TO ELECTED OFFICIALS AT THE LOCAL AND STATE LEVELS.**

Comments: _____

____ **ABILITY TO INFLUENCE OTHERS WITHOUT RELIANCE ON AUTHORITY OR POSITION.**

Comments: _____

____ **MAINTAINS SOCIAL, ETHICAL AND ORGANIZTIONAL NORMS.**

Comments: _____

_____ **IS ABLE TO PERFORM JOB DUTIES AND DEMONSTRATES STABLE PERFORMANCE UNDER PRESSURE.**

Comments: _____

_____ **DEMONSTRATES LEADERSHIP AND ACTIVE ROLE IN ATTEMPTS TO INFLUENCE EVENTS.**

Comments: _____

_____ **ABILITY TO IDENTIFY ORGANZATIONAL GOALS AND TO ASSESS AND ENGAGE IN GOAL-ORIENTED ACTIVITIES.**

Comments: _____

_____ **MAINTAINS A HIGH LEVEL OF CONTACT WITH THE PUBLIC AND MEETS THEIR NEEDS WITHN AVAILABLE RESOURCES.**

Comments: _____

_____ **PRESENTS AND MAINTAINS AN IMAGE OF THE CITY OF FRASER THAT REPRESENTS SERVICE, VITATLITY AND PROFESSIONALISM.**

Comments: _____

GENERAL COMMENTS

In your opinion, what are the Manager's strong points and performance?

Are there areas of the Manager's performance where you would like to see improvements/adjustments?

What can the Manager do to make your job as a Council Member easier and more effective?

Any other comments you would like to make?

Minutes
Fraser City Council
Tuesday, January 3rd, 2017 @ 6:30m

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, and Lesich
Absent: City Manager Richard Haberman and Member Schornak
Also Present: Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. Call Meeting to Order - Mayor Nichols called the regular meeting to order at **6:31pm**.
Member Schornak was excused from the meeting.

2. Pledge of Allegiance

3. Approval of Agenda

Mayor NICHOLS moved, seconded by Member CARNAGIE, TO APPROVE THE AGENDA AS PRESENTED

The motion carried 6-0.

4. Citizen Participation: None

5. Request for Council Action -

a.Request Council discuss the appointment and appoint D. Wayne O’Neal as Interim City Manager.

Member LESICH moved, seconded by Member BLANKE, TO APPROVE THE EMPLOYMENT AGREEMENT OF D. WAYNE O’NEAL AS THE INTERIM CITY MANAGER BASED ON THE CONTRACT ATTORNEY TIM TOMLINSON PRESENTED.

Attorney Tim Tomlinson spoke of the employment agreement:

- Section 2c. Position is at will position.
- Section 2b. 30 day notice of resignation or termination without cause.
- Section 3. Salary same as previous city manager
- Section 4a. Benefits - Provide health, dental, prescription, life and disability insurance.
- Section 4b. Six personal leave time at beginning of employment and after performance review within 60 days, he has the opportunity to earn an additional personal day a month.
- Granted Funeral Leave.
- Section 4c. Entitled to compensation time.
- Section 4d. Allowed to participate in the ICMA retirement plan.
- Section 4e. In lieu of an automobile allowance, allowed use of city owned vehicle to drive to and from work and city business.
- Section 4g. City will pay for professional dues and required city manager training.
- Section 4h. City will provide a city cell phone or compensation for toward a phone.
- Section 5. Provide disability.
- Section 6. Provide Indemnification and Insurance.
- Section 8. Mr. O’Neal will be bonded with the city.
- Section 9. Will have a 65 and 130 day evaluation.

Mr. Tomlinson reminded council this is an interim agreement with Mr. O’Neal.

Member Carnagie stated reviews are very important.

Member Hemelberg thanked Mr. O’Neal for working with the city.

Member Foster thanked Mr. O’Neal and Mr. Tomlinson.

Member LESICH amended his motion, seconded by Member BLANKE, TO AMEND MOTION TO INCLUDE START DATE OF JANUARY 4TH, 2017. SECTION 4B, SIX PERSONAL DAYS, EACH MONTH AFTER SIX MONTHS, SHALL RECEIVE ONE ADDITIONAL VACATION DAY. 4G PROFESSIONAL DUES NOT TO EXCEED \$500. SECTION 9, EVALUTATION, CHANGE 60 TO 65 DAYS AND 120 TO 130 DAYS. SECTION 11, GENERAL PROVISIONS EFFECT START DATE JANUARY 4TH, 2017.

Minutes
Fraser City Council
Tuesday, January 3rd, 2017 @ 6:30pm
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Roll call Vote:

Member Blanke	Yes
Member Carnagie	Yes
Member Foster	Yes
Member Hemelberg	Yes
Member Lesich	Yes
Member Schornak	-
Mayor Nichols	Yes

The motion carried 6-0.

Mr. O’Neal thanked all and stated to be effective he must bring everyone together. He is looking forward to prepare a long range budget. He will provide council a Friday report.

Member Foster thanked Mr. O’Neal and encouraged communication.

Mr. O’Neal requested a list from council members, their top five priorities and top five complaints. He will compile the information and address it.

Member Blanke thanked Mr. O’Neal and Mr. Tomlinson and believes the city is moving in the right direction.

Member Lesich thanked Mr. O’Neal and would be happy

Member Hemelberg thanked Mr. Tomlinson for all his efforts.

11. CITIZEN PARTICIPATION:

Fraser 15 Mile Rd resident spoke of the sinkhole and how it has affected his quality of life.

12. ADJOURNMENT

MAYOR NICHOLS moved, MEMBER LESICH seconded by, to ADJOURN THE SPECIAL COUNCIL MEETING OF JANUARY 3RD, 2017 @ 7:15PM.

The motion carried unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

/KD

Memo

To: Members of the City Council, Interim City Manager Wayne O'Neal
From: Finance Department
Date: February 28, 2017
Re: Engagement Letter for Abraham & Gaffney Audit Services

Please see the enclosed engagement letter as a request to extend audit services of Abraham and Gaffney for fiscal years 2017 - 2019. Abraham and Gaffney were intimately involved and aware of the recent process problems in the finance department. Their knowledge has been helpful as we continue to upgrade and improve our procedures in the finance department. Therefore I would strongly recommend that Council extend the auditors contract for the next three years. Please note that we agreed to a no cost increase for the first year.

Principals

Dale J. Abraham, CPA
Steven R. Kirinovic, CPA
Aaron M. Stevens, CPA
Eric J. Glashouwer, CPA
Alan D. Panter, CPA
William I. Tucker IV, CPA



2601 Cambridge Court
Suite 201
Auburn Hills, MI 48326
(248) 844-2550
FAX: (248) 844-2551

February 2, 2017

Ms. Mary Jaganjac, Finance Director
City of Fraser
33000 Garfield Road
Fraser, MI 48026

Dear Mary:

We are very pleased that the City of Fraser is considering our firm to perform the audits of the financial statements for the years ending June 30, 2017, 2018, and 2019. Please find enclosed the revised proposed engagement letters, which will serve as the agreement between Abraham & Gaffney, P.C., and the City of Fraser to provide audit services.

In an effort to retain the City of Fraser as a client, we have held the 2017 audit fee to the same fee as was charged in 2016, even though additional hours necessary for the implementation of GASB Statement No. 74 (the new OPEB-related accounting standards). We will also have additional hours for the 2018 audit when GASB Statement No. 75 is implemented, and we are proposing an increase in the audit fee of approximately 6%. For 2019, we have proposed an increase of less than 3%. If the terms are acceptable, the letters can be signed with one (1) copy being returned to us.

Thank you for the opportunity to provide services to the City of Fraser. It has been a pleasure working with you and we look forward to the opportunity to continue to do so.

Sincerely,

AARON M. STEVENS, CPA
Principal

Enclosures

Principals

Dale J. Abraham, CPA
Steven R. Kirinovic, CPA
Aaron M. Stevens, CPA
Eric J. Glashouwer, CPA
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February 2, 2017

City of Fraser
33000 Garfield Road
Fraser, MI 48026

We are pleased to confirm our understanding of the services we are to provide the City of Fraser, Michigan (the City) for the years ending June 30, 2017, 2018, and 2019. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City as of and for the years ending June 30, 2017, 2018, and 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary comparison schedules for major governmental funds
3. Pension system schedules
4. Other post-employment benefit schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Combining financial statements for nonmajor governmental funds
2. Budgetary comparison schedules for nonmajor Special Revenue funds
3. Combining financial statements for Internal Service funds

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City's financial statements. Our report will be addressed to the Honorable Mayor and Members of the City Council of the City of Fraser. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free from material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to use our report in bond offering official statements or other documents. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we require and will locate any invoices selected by us for testing.

We expect to begin preliminary fieldwork for our initial audit in June, year-end fieldwork in September, and to issue our initial reports no later than December 31 each year. Aaron M. Stevens, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full.

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

The fees for our services are detailed as follows:

<u>Year Ending June 30,</u>	<u>Total</u>
2017	\$ 33,000
2018	35,000
2019	36,000

The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

These fees are firm prices assuming the City records are in reasonable condition and that we are provided reasonable City staff assistance. If our team members spend more hours than the projected hours, which are not due to unusual circumstances (i.e., unrecorded accruals, unbalanced records, inadequate staff assistance, etc.) then we will not bill for any amounts over the audit cost estimate. If unusual circumstances are encountered, we will discuss them with you prior to performing any additional services.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

In connection with this engagement, we may communicate with you or others via e-mail transmission. As e-mails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that e-mails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of e-mail transmissions, or for the unauthorized use or failed delivery of e-mails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of e-mail transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of sales or anticipated profits, or disclosure or communication of confidential or proprietary information.

If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules. If the parties are unable to resolve the dispute through mediations within 60 days from the date notice is first given from one party to the other as to the existence of a dispute and the demand to mediate, then they may proceed to resolve the matter by arbitration if this agreement provides that the particular dispute is subject to arbitration, or by whatever other lawful means are available to them if this agreement does not provide for arbitration of the particular dispute. Costs of any mediation proceeding shall be shared equally by all parties.

The City of Fraser and Abraham & Gaffney, P.C. both agree that any dispute over fees charged by Abraham & Gaffney, P.C. to the client will be submitted for resolution by arbitration in accordance with the rules of the American Arbitration Association. Such arbitration shall be binding and final. The arbitration shall take place in East Lansing, Michigan. Any hearing shall be before one arbitrator in accordance with Rule 17 of the Commercial Arbitration Rules of the American Arbitration Association (the Rules). Any award rendered by the Arbitrator pursuant to this Agreement may be filed and entered and shall be enforceable in the appropriate court of the County in which arbitration proceeds. In agreeing to arbitration, we both acknowledge that, in the event of a dispute over fees, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution. The prevailing party shall be entitled to an award of reasonable attorney's fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

Our audit engagement ends on delivery of our audit reports. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copies and return one (1) copy to us.

Sincerely,

Abraham & Gaffney, P.C.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the City of Fraser.

By: _____

Title: _____

Date: _____



City of
FRASER
Michigan



CITY OF FRASER

Recreation Plan 2017-2021



City of Fraser

33000 Garfield Road

Fraser Michigan 48026

www.MiCityofFraser.com

INTRODUCTION

Welcome to the Fraser 2017-2021 Recreation Master Plan. This plan is used by the city and its residents to identify and assess our recreational assets and as a guiding document for efforts to maintain and improve the quality of life for residents of Fraser.

The plan has been developed through the collaborative work of many people and organizations. We would like to take the opportunity to acknowledge the work of the Parks and Recreation Department, members of the Parks and Recreation Commission, Department of Public Safety, Department of Public Works, Fraser First Booster Club, Fraser Public Schools as well as the many residents that have participated in this process. Without their input and assistance, this plan would not have been possible.

THANK YOU!

What's in the 5-year Plan:

Overview of the city's history, population and demographics

Inventory, maps and features of the city's parks, facilities and publicly owned properties

Review of each park, including highlights and areas of need for improvement

Summary of non-city recreational facilities, including public schools and private facilities that offer additional recreational opportunities

Review of recreational programs and offerings

Review and analysis of parks and facilities to determine the level of ADA accessibility for recreational opportunities

A plan that identifies potential and targeted action items for each park or facility.

As with any plan of this type, it is important to keep in mind that some ideas and elements may seem to be of the "wish list" variety. Many factors, including funding, community support and changes in law can all affect both the priority and feasibility of any single element.

*Fraser is a small city with a big heart. Come enjoy our parks
and programs, and get involved!*

ACKNOWLEDGEMENTS:

Parks and Recreation Planning

Christina Woods, City of Fraser Parks and Recreation Director

City of Fraser Parks and Recreation Commission

Sherry Stein, Recreation Chairperson

Jerry Brown, Recreation Vice Chairperson

Sara Kelly, Recreation Secretary

David Kubiak, Recreation Commissioner

Laura Lesich, Recreation Commissioner

Linda Stonebreaker, Recreation Commissioner

David Winowicki, Recreation Commissioner

Fraser First Booster Club

Vania Apps, Booster Club President



City of Fraser City Council

Joseph Nichols, Mayor

Mike Carnegie, Mayor Pro-Tem

Matt Hemelberg, Acting Mayor

Kathy Blanke, Council Member

Yvette Foster, Councilmember

Michael Lesich, Councilmember

Patrice Schornak, Councilmember

Richard Haberman, City Manager

Kelly Dolland, City Clerk

City of Fraser Administration

City of Fraser Department of Public Works

Bernard J. VanFleteren, Department of Public Works
Director

City of Fraser Building Department

Randy Warunek, City of Fraser Building Official

City of Fraser Finance Department

Mary Jajaganac, Director of Finance and City Treasurer

Parks and Recreation Clerical Staff

Candace Kawalec

Lesley Ostrowski

Dianné Opalewski

Kyle Leshner

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SECTION 1

Community Description

Fraser Parks and Recreation Department Community Relationships

Population and Household Data Analysis

Physical Features of Land

Community Description

The City of Fraser, known as a "Small Town with a Big Heart," is a perfect blend of small town charm and big city amenities with great connections to neighboring communities. Originally incorporated as a village in 1894, Fraser became a city in 1957 and currently has approximately 15,000 residents. Fraser provides parks and an activity center facility, as well as affordable programs for all ages. All of our parks and a majority of our programs are actively marketed to non-residents, especially Fraser Public School students who live outside of the district boundaries.

Distinctive in charm, Fraser is quite diverse for a four square mile city. Homes of many values and styles blend seamlessly together combining a quaint feel with the sophistication of a much larger city. Although Fraser residents could generally be described as average middle class based on employment and education level, there has been a rise in professionals and higher education degreed individuals.

As one of the most sought after areas to reside in Macomb County, Fraser is home to an award winning school system, nine public parks, and emerging green technology. Its wonderful neighborhoods offer an ideal place to raise a family, educate children, worship, shop, and work. Many residents raised in Fraser choose to purchase their first house here, and those who sell their first home usually move to another Fraser household.

Fraser is a very close-knit city, boasting patriotism and traditional American values. There is a unique unity between residents, businesses, and several fraternity groups such as the Lions, Knights of Columbus, and Veterans of War. They all work together for the good of the city. Although small in size, Fraser offers a superb quality of life without the hustle and bustle of big city life.

Community Relationships

Volunteers, Fraternal and Non-Profit Service Organizations

There is a unique bond between city employees, residents, and several non-profit service organizations and fraternal orders that work together to improve the quality of life of the residents and visitors of the City of Fraser. These groups, such as the Veterans of Foreign Wars, Lions Club, Fraser Goodfellows, Fraser First Booster Club, Knights of Columbus and Fraser Optimist Club are fine

examples of dedicated volunteers that have spent countless hours working to better the community, and are valuable partners in the City.

City of Fraser and Fraser Public Schools

The City of Fraser enjoys a good working relationship with the Fraser Public School system. This relationship benefits sports programs (i.e. gym track baseball, football, volleyball and soccer field usage) and creates a “feeder” system for young athletes when they grow older and attend Richards Middle School and Fraser High School. The aforementioned explanation of the role of the Public School in the recreation plan was addressed, because it is an important aspect in the future of recreational planning and current coordination. With the continued involvement of the Fraser School District, many programs are comparable in size to communities larger and more populated than Fraser.

This plan also addresses the needs of hundreds of non-resident students who attend Fraser Public Schools. The Fraser School District is somewhat unique in that it includes portions of two neighboring communities (Clinton Township and Roseville). We have made a concerted effort to include and encourage the participation of these non-resident students and their families in City recreation activities.

Population and Household Analysis

The characteristics of a community's population are among the key ingredients given consideration in the long-range planning process. Historical and current population trends have several useful applications. They are especially relevant in identifying the need for various types of community facilities. Future land use and public utility demands are also related to population growth trends and demographic characteristics. Conclusions and the potential planning policy implications of this data are also noted.

The following items are important to a fuller understanding the characteristics of Fraser's total population. These individual topics include the following:

- Population change
- Age characteristics
- Household characteristics

The most current available population data for the City of Fraser is employed in the examination of each of the topics wherever possible; comparable data for Macomb County is also included. Information for the County is provided for the purpose of understanding the relationship of the City to the larger geographical areas of which is a part within southeast Michigan.

At the national level, the U.S. population exceeded the two hundred million mark for the first time in 1970. An increase to 226 million was recorded in 1980. This rose to 248 million in 1990, according to the U.S. Bureau of the Census, and to 281,421,906 in 2000. The latest census (2010) indicates that the U.S. Population is 308,745,538. Michigan's population of 9,883,640 now represents 3.2% of the total United States population. This is down from the 2000 Census information where the percentage was 3.53%.

During the 50-year period between 1930 and 1980, Michigan's population nearly doubled from 4.8 million to 9.2 million. The state's greatest periods of population growth over these five decades occurred between 1940 and 1970. During this 30 year period, Michigan gained more than one million people for each 10 year census interval. During the 1970's, however, population growth slowed considerably, as the state only grew by 380,252 persons. This growth slowed even further in the 1980's where the population increase was only 33,219 persons. However, between 1990 and 2000, growth within the state increased dramatically, increasing by nearly 644,000 people. The results from the 2010 Census however, showed the state as a whole actually lost population, losing approximately 55,000 persons for a total population of 9,883,640.

Population change for the City of Fraser and its neighboring communities exhibited over the 70 year period from 1940 to 2010 is shown in Table 1. During this period, the City's population increased by 13,733 persons, from under 1,000 in 1940 to 14,480 in 2010. Four communities share a common boundary with Fraser. Each of these communities experienced population growth exceeding Fraser during this period. Both Sterling Heights and Warren had increases of over 100,000 persons.

TABLE 1

Population Change

Community	1940	1950	1960	1970	1980	1990	2000	2010
City of Fraser	747	1,379	7,027	11,868	14,560	13,899	15,297	14,480
Sterling Heights	3,648	6,509	14,622	61,365	108,999	117,810	124,471	129,699
Clinton Township	5,942	10,076	25,668	48,865	72,400	85,866	95,648	96,796
Warren	22,126	42,653	89,246	179,260	161,134	144,864	138,247	134,056

Roseville	9,023	15,816	50,676	60,529	54,311	51,412	48,129	47,299
Macomb County	107,638	184,961	405,804	625,309	694,600	717,400	788,149	840,978

The City's greatest percentage increases occurred during the 1940's and the 1950's. For example, between 1940 and 1950, the City's population increased by 84 percent. Warren was the only neighboring community to experience a greater increase. Over the course of the next decade, Fraser's population increased by over 400 percent, far exceeding the rate of neighboring communities. This rate subsequently declined to 68 percent during the 1960's, and 22 percent the following decade. Between 1980 and 1990, the City's population declined by four (4) percent. Between 1990 and 2000, the City's population grew by 5.5 percent to 15,297, however, the population as of 2010 declined by approximately 800 persons or approximately five (5) percent.

Fraser's greatest period of population growth occurred during a 20-year timeframe between 1950 and 1970. During the decade of the 1950's, the City gained 5,648 persons. One decade later, the City added another 4,841 persons. These increases coincide with the first wave of suburbanization impacting southeast Michigan. Those communities located proximate to the City of Detroit were among the first to experience this population growth. More dramatic population increases were reported for the neighboring communities of Warren and Sterling Heights.

Since 1970, the pace of population growth in Fraser has declined. For example, during the 1970's, the City had an increase of 2,692 persons. The decade of the 1980's saw the City's first decline in population. This decline is consistent with the trend impacting the adjoining communities of Warren and Roseville, while Sterling Heights and Clinton Township continued to report population increases, however, their rate of increase had slowed. This fluctuation in population has continued over the last several decades, as persons per household continues to decline and economic conditions fluctuate.

Fraser's share of Macomb County's population had increased from 0.7 percent in 1940 to a high of 2.1 percent in 1980. Today, as of the 2010 Census the population of the City makes up 1.7 percent of the total population of the County.

Age

Age characteristics are among the more important demographic variables. They are useful as an indicator of anticipated demand for various types of municipal

services and programs, including parks, employment needs, job training, day-care, schools, and services to various other age groups, including the elderly. The City's future land use needs are also related to its age and configuration.

Median Age

The steady aging of this Nation's population was among the more important trends dimensioned by the last several Censuses. After reaching a high of 30.2 years in 1950, the median age for the Nation declined the following two decades to 29.5 years in 1960, and 28.3 years in 1970. These declines were largely a response to the high birth rates that occurred during the baby boom years following World War II. The aging of the baby boom generation, during the 1960's and 1970's, partially explains the rise in median age revealed in the 1980 U.S. Census. This trends continues today as the Baby Boomers continue to age and have longer life expectancies. The 2010 Census indicates a median age of 37.2 years for the U.S. as a total.

The aging trend is clearly reflected in the median age figures noted in Table 2. Each of the different geographic areas included below experienced an increase in median age levels between 1970 and 2010. Fraser reported an increase in median age from 22.0 years in 1970 to 28.3 years in 1980, this remained below the levels reported by its larger parent geographic areas. However, continued increases are reflected in 1990, 2000 and 2010 Census data. Fraser's median age rose to 34.5 years in 1990 and 38.5 years in 2000 and 42.9 years in 2010. These median ages are now significantly higher than those of the County, State or Nation, much different than those totals reported in the 1970 and 1980 Censuses.

TABLE 2 Median Age

Geographic Area	1970	1980	1990	2000	2010
City of Fraser	22.0	28.3	34.5	38.5	42.9
Macomb County	24.6	29.1	33.9	36.9	39.9
Michigan	26.3	28.8	32.6	35.5	38.9
United States	28.3	30.0	32.9	35.3	37.2

Population by Age

By reviewing the various age categories that make up Fraser's population, it is possible to determine how various segments of the City's population have changed over time and what impact these changes have had on the City's growth.

The distribution of Fraser's population into designated age categories for 1990, 2000 and 2010 is shown in Table 3.

Between 1990 and 2000 the City's population increased by 1,398 persons. The greatest increase took place in the 44-55 age category. Persons over the age of 65, for the third straight decade increased substantially (+494 persons).

The 2010 Census information indicates that the largest segment of population in the City is those between the ages of 25-44, however, the percentage in this age group has been decreasing since 1990 (from 31.9% in 1990 to 24% in 2010). The City did see significant percentage increases in those age groups of 55-59 and 60-64 as shown in Table 2.

Household Growth Trends

The U.S. Census Bureau has two categories that it uses to describe living arrangements: households and families. A household is one person or a group of persons occupying a housing unit. The number of households and occupied housing units are, therefore, identical. Families, on the other hand, consist of two or more persons, related to each other, living in a household.

Household characteristics, in general, and the rate of new household growth have become increasingly important indicators of demographic change within a community. Changes in the number of households and their composition are recognized as a more valid measure of community growth and vitality than absolute changes in the number of persons. Several reasons account for this view.

At the local level, households generate property tax revenues regardless of how many people are living within the household. Households also generate a demand for durable goods, including cars and appliances, as well as energy (electricity, gas and telephone services) which serve to stimulate local and regional economic growth. Local governmental services are impacted by household growth trends, especially the need for public utilities (water and sewage disposal), police and fire services, and solid waste disposal, among others. The number of households also influence traffic levels and the need for future transportation system improvements.

Between 1970 and 1980, 1,760 new households were formed in Fraser, for an increase of 56.8 percent. At the time, this increase was higher than the County-wide increase of 33.9 percent. In the years between 1980 and 1990, the City experienced an increase of 468 new households, or 9.9 percent, over 1980 levels. Macomb County's household growth rate over the same ten years is somewhat higher than the City's increase. From 1990 to 2000, the City has shown an increase of 16.6 percent which is slightly lower than that of the County. The latest Census revealed a total increase of only 43 households from 2000-2010, less than a one percent (1) percent increase, while the County realized an increase of over seven (7) percent.

TABLE 3 Ages in City of Fraser

	1990		2000		2010	
Age	Number	%	Number	%	Number	%
Under 5	862	6.2%	867	5.7%	687	4.7%
5-17	2,551	18.4%	2,838	18.6%	2,415	16.7%
18-20	623	4.5%	385	2.5%	544	3.8%
21-24	728	5.2%	828	5.4%	579	4.0%
25-44	4,429	31.9%	4,450	29.1%	3,475	24.0%
45-54	1,490	10.7%	2,234	14.6%	2,467	17.0%
55-59	731	5.3%	747	4.9%	1,069	7.4%
60-64	625	4.5%	594	3.9%	896	6.2%
65-74	1,027	7.4%	1,139	7.4%	1,144	7.9%
75+	833	6.0%	1,215	7.9%	1,204	8.3%
Total	13,899	100.0%	15,297	100.0%	14,480	100.0%

Household Size

Accompanying these historical increases in household growth has been a decline in the size of the average household. At the State level, household size has declined steadily since 1950, when it stood at a level of 3.27 persons per household. By 1980, it had declined to 2.85 persons per household and by 2000

there has been a decline to 2.56 persons per household. 2010 Census information indicates the persons per household average has again lowered to 2.49 persons.

Consistent with broader national and regional trends, average household size in Fraser declined over the past four decades. In 1970, the size of the average household was 3.95 persons. This declined to 3.01 persons in 1980, to 2.63 persons in 1990, to 2.38 persons in 2000 and only a minor drop to 2.36 in 2010. Similar declines are observed for Macomb County and Michigan with the exception of this past decade at the County level, a small increase in persons per household was seen (2.44 in 2000 to 2.51 in 2010).

Several factors are responsible for this decline which include birth rate patterns, the distribution of the population on the age spectrum, and life style changes. The first of these factors is referred to as the baby-boom echo. America experienced a well documented population growth period following the Second World War, commonly known as the baby-boom. Children born during this period reached their child-bearing years and started their own families, creating an echo of the earlier baby-boom. The baby-boom echo did not produce the same number of persons that occurred in the original boom due to significant declines in the birthrate. This trend continues today, women are having fewer children than their mothers did and waiting longer to have them. Fewer children mean smaller families and reduced household sizes.

Finally, the increasing number of single-person households has contributed to this trend. Improved medical care has resulted in an increasing number of persons over the age of 65, many of whom are widows or widowers creating single-person households. Young persons have also shown a tendency to marry later and delay having children until later in their lives. Another consequence of this delay is a corresponding decision to have fewer children. Increases in the divorce rate has also increased the number of new households and contributed to the decline in their overall size.

TABLE 4 Household Size

Geographic Area	1970	1980	1990	2000	2010
City of Fraser	3.95	3.01	2.63	2.38	2.36
Macomb County	3.63	3	2.68	2.44	2.51
Michigan	3.27	2.84	2.66	2.56	2.49

Physical Features

The purpose of this study is to discuss the inventory of physical features in the City of Fraser that have the potential of influencing the location and character of development. Specific topics covered in this inventory include geology, topography, soils, water, woodlands and wetlands.

Existing physical features exert important influences in shaping the development of any specific area. They are nature's contribution to the City's environment. Collectively, these features can determine the overall physical character of the community.

When integrated thoughtfully into development proposals, physical features serve to enhance the character and appearance of the constructed environment. Conversely, ignoring physical features, or misusing them, can have significant, long-term negative consequences. Some well-defined physical features serve as a barrier to development and may be difficult to overcome, except at considerable expense. It is usually better to design with nature than to attempt to substantially change an area's physical environment.

Topography

Topographic conditions can have a significant influence on land development patterns. Topography, for example, can impact the site location, orientation and design of buildings, roads and utilities. Where topography is extreme, slopes become an important consideration due to concerns relating to the ability of the land to bear the weight of buildings and the danger of erosion. Sometimes, topographic variations offer opportunities to appreciate the scenic environment. The absence of significant changes in topography can result in the need for man-made drainage improvements.

Fraser's level of topography is the result of its location on the relatively flat, previously described Erie-St. Clair lake plain. Most of the community has a consistent elevation of 615 feet above sea level. No significant changes in physical relief exist in the community that would have an impact on land use planning within the City.

Water

The City of Fraser is located inland from Lake St. Clair and away from any of the major tributaries that empty into the lake. Several drains, however, cross the City, the largest of which is the Harrington Drain. This drain enters Fraser at 15 Mile Road, east of Garfield. From there it travels in a southeasterly direction across

the northwest quadrant of the City. Several smaller tributaries extend south beyond 14 Mile Road.

The Sweeny Drain enters the City immediately to the east of the Harrington Drain and extends in a southerly direction to a point directly north of the City's southern boundary. The Tesk Drain crosses the northeast corner of the City.

Woodlands

At the time southeast Michigan was originally settled, the area was covered with dense hardwood forests. As the number of inhabitants increased, these forests were cleared for lumbering and farming purposes. Today, the quantity of land still occupied by mature vegetation has diminished. Where large contiguous woodlands remain, however, they provide benefits that need to be considered in the planning process.

Woodlands are frequently only considered valuable as a visual amenity enhancing the natural or constructed environment. Trees serve many other useful environmental purposes that should be recognized for planning purposes. These include the following:

- Slope stabilization and erosion control
- Conserving water quality
- Maintaining a micro-climate
- Filtering pollution from the atmosphere
- Decreasing noise
- Providing a habitat for wildlife.

Recognizing these important physical properties and integrating woodlands into future development can improve the community's overall environmental quality and enhance the visual character of the constructed environment.

Mature vegetation is evident throughout the City. Frequently, these trees provide a canopy of vegetation over the community's residential streets, enhancing the visual character of the neighborhoods. Few remaining large, undeveloped wooded areas remain in the community. This is due, in large part, to the developed character of the City. The only remaining undisturbed woodlots are located in the undeveloped northwest corner of the City.

Wetlands

The State defines wetlands as "land characterized by the presence of water at a frequency and duration sufficient to support, and that under normal

circumstances does support, wetland vegetation or aquatic life, and is commonly referred to as a bog, swamp, or marsh."

Wetlands are a significant factor in the health and existence of other natural resources of the state, such as inland lakes, ground water, fisheries, wildlife, and the Great Lakes. Michigan's wetland statute recognizes the following benefits provided by wetlands:

- Flood and storm control by the hydrologic absorption and storage capacity of wetlands.
- Wildlife habitat by providing breeding, nesting, and feeding grounds and cover for many forms of wildlife, waterfowl, including migratory waterfowl, and rare, threatened, or endangered wildlife species.
- Protection of subsurface water resources and provision of valuable watersheds and recharging ground water supplies.
- Pollution treatment by serving as a biological and chemical oxidation basin.
- Erosion control by serving as a sedimentation area and filtering basin, absorbing silt and organic matter.
- Sources of nutrients in water food cycles and nursery grounds and sanctuaries for fish.

The City of Fraser has several remaining areas which have been identified as wetlands or potential wetland areas. These areas have been mapped by the Macomb County Department of Planning and Economic Development and the Geographic Information Systems Department. One specific area where wetlands have been identified is the City owned property along the east side of Hayes between 14 and 15 Mile Roads. The State has indicated that this area is a recognized wetland. Specific information regarding the wetland is included within the appendix. The City desires to maintain and enhance those remaining environmental areas within the City.

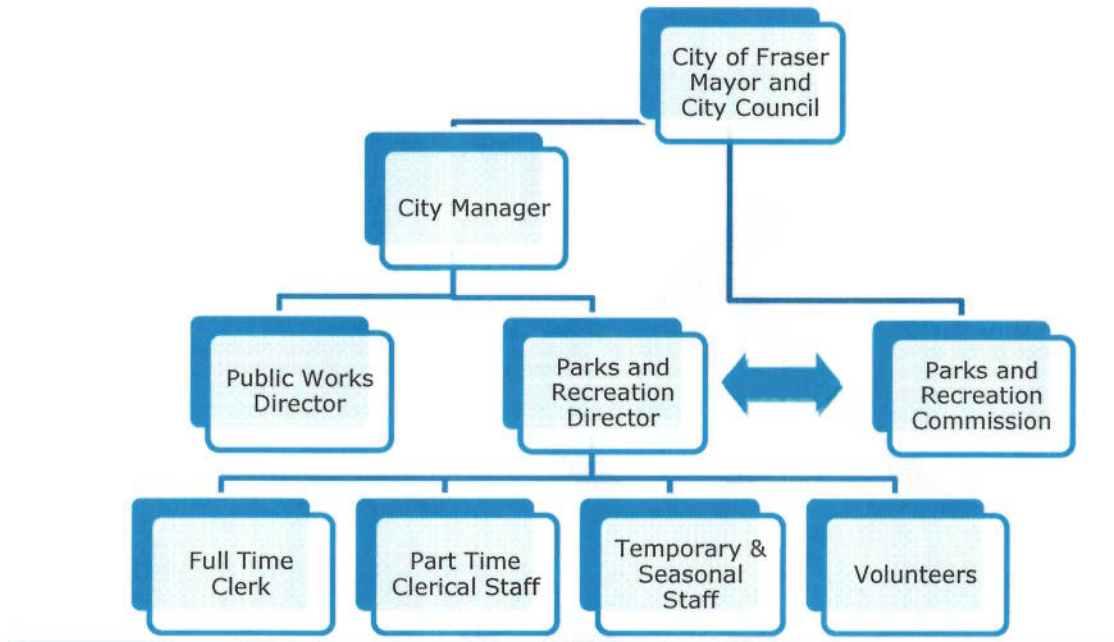
SECTION 2

Administrative Structure

Organizational Chart

Department Budget

CITY OF FRASER ORGANIZATION CHART



Notes:

See Appendix for Role of City Council

See Appendix for Role of Recreation Commission

City of Fraser Recreation Department Budget Comparisons, Actuals FYE '14 to FYE '16

GL NUMBER	DESCRIPTION	2013-14	2014-15	2015-16
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Dept 690-PARK MAINTENANCE

101-690-702.000	SALARIES & WAGES		236.35	
101-690-702.200	WAGES - PART TIME	18,061.00	35,931.50	24,080.36
101-690-717.000	FICA/MEDICARE	1,381.67	2,766.77	1,842.20
101-690-742.000	MATERIALS & SUPPLIES	29,753.09	33,037.20	27,920.05
101-690-757.000	MATERIALS & SUPPLIES			160.00
101-690-930.000	POND MAINTENANCE	3,475.00	3,745.00	3,465.00
101-690-937.000	REPAIRS & MAINTENANCE	2,993.12	1,626.00	24,821.59
101-690-941.000	EQUIPMENT RENTAL	25,965.00	25,865.00	40,000.00
101-690-975.000	CAP.IMPROVEMENTS			693.36
Totals for dept 690-PARK MAINTENANCE		81,628.88	103,207.82	122,982.56

Dept 691-RECREATION

101-691-702.000	SALARIES & WAGES	35,660.69	64,299.74	44,044.31
101-691-702.100	WAGES - PART TIME - ADMIN	34,133.58	11,066.62	
101-691-702.200	WAGES - PART TIME	16,037.15		
101-691-702.300	WAGES - PT TIME - BUS DRVRS	73.50		
101-691-709.000	OVERTIME	304.75	611.02	1,148.49
101-691-712.000	SEASONAL WORKERS	17,678.13	42,580.16	48,076.68
101-691-712.700	REC. COMMISSION FEES	1,080.00	1,090.00	735.00
101-691-713.000	SPECIAL PAYS	1,260.00	2,317.92	1,211.46
101-691-715.000	HEALTH/LIFE/DENTAL INS	13,919.01	8,489.02	12,723.52
101-691-715.050	I/F HEALTH INSURANCE			10,506.11
101-691-716.000	CY RET. EMP. PENSION	24,519.27	24,589.21	23,087.01
101-691-717.000	FICA/MEDICARE	8,028.93	12,147.29	7,610.50
101-691-718.000	MESC/WORKERS COMP	1,301.73	1,762.27	2,353.51
101-691-727.000	OFFICE SUPPLIES	2,543.57	5,909.02	4,195.88
101-691-728.000	POSTAGE	159.80	230.36	235.69
101-691-742.000	MATERIALS & SUPPLIES	15,498.97	28,835.40	21,516.95
101-691-802.000	MEMBERSHIPS & DUES	177.50	476.50	143.00
101-691-803.100	CONTRACTUAL SERVICE	9,512.66	13,948.80	9,857.17

101-691-852.000	MOBILE PHONES	1,017.99	950.94	1,117.12
101-691-862.000	CONF & WORKSHOPS			25.00
101-691-941.000	EQUIPMENT RENTAL	3,689.00	2,094.00	3,000.00
101-691-975.001	MCKINLEY PARK		207,436.57	410,279.03
Totals for dept 691-RECREATION		186,596.23	428,834.84	601,866.43
GL NUMBER	DESCRIPTION	2013-14	2014-15	2015-16

Dept 750-SENIOR ACTIVITY CENTER

101-750-702.000	SALARIES & WAGES	4,129.00	21,635.39	45,171.93
101-750-702.200	WAGES - PART TIME	31,929.04	23,248.01	25,946.83
101-750-702.300	WAGES- PT. TIME - BUS DRVRS	27,340.09	29,431.87	29,699.44
101-750-709.000	OVERTIME	27.00		
101-750-712.000	SEASONAL WORKERS	5.0		
101-750-713.000	SPECIAL PAYS			1,211.46
101-750-715.000	HEALTH/LIFE/DENTAL INS			68.00
101-750-715.050	I/F HEALTH INSURANCE		7,004.81	
101-750-716.000	CY RET. EMP. PENSION			23,087.00
101-750-717.000	FICA/MEDICARE	5,234.54	2,981.07	7,833.60
101-750-718.000	MESC/WORKERS COMP	1,289.55		
101-750-727.000	OFFICE SUPPLIES	2,102.24	439.35	711.04
101-750-728.000	POSTAGE	159.80	174.50	116.57
101-750-757.000	MATERIALS & SUPPLIES	7,078.23	5,773.39	7,772.73
101-750-803.100	CONTRACTUAL SERVICE	2,323.00	4,002.30	4,844.00
101-750-852.000	MOBILE PHONES	695.57	674.66	699.24
101-750-860.000	TRANSPORTATION			125.00
101-750-941.000	EQUIPMENT RENTAL	15,018.00	20,000.00	20,000.00
Totals for dept 750-SENIOR ACTIVITY CENTER		102,326.06	95,365.35	167,161.84

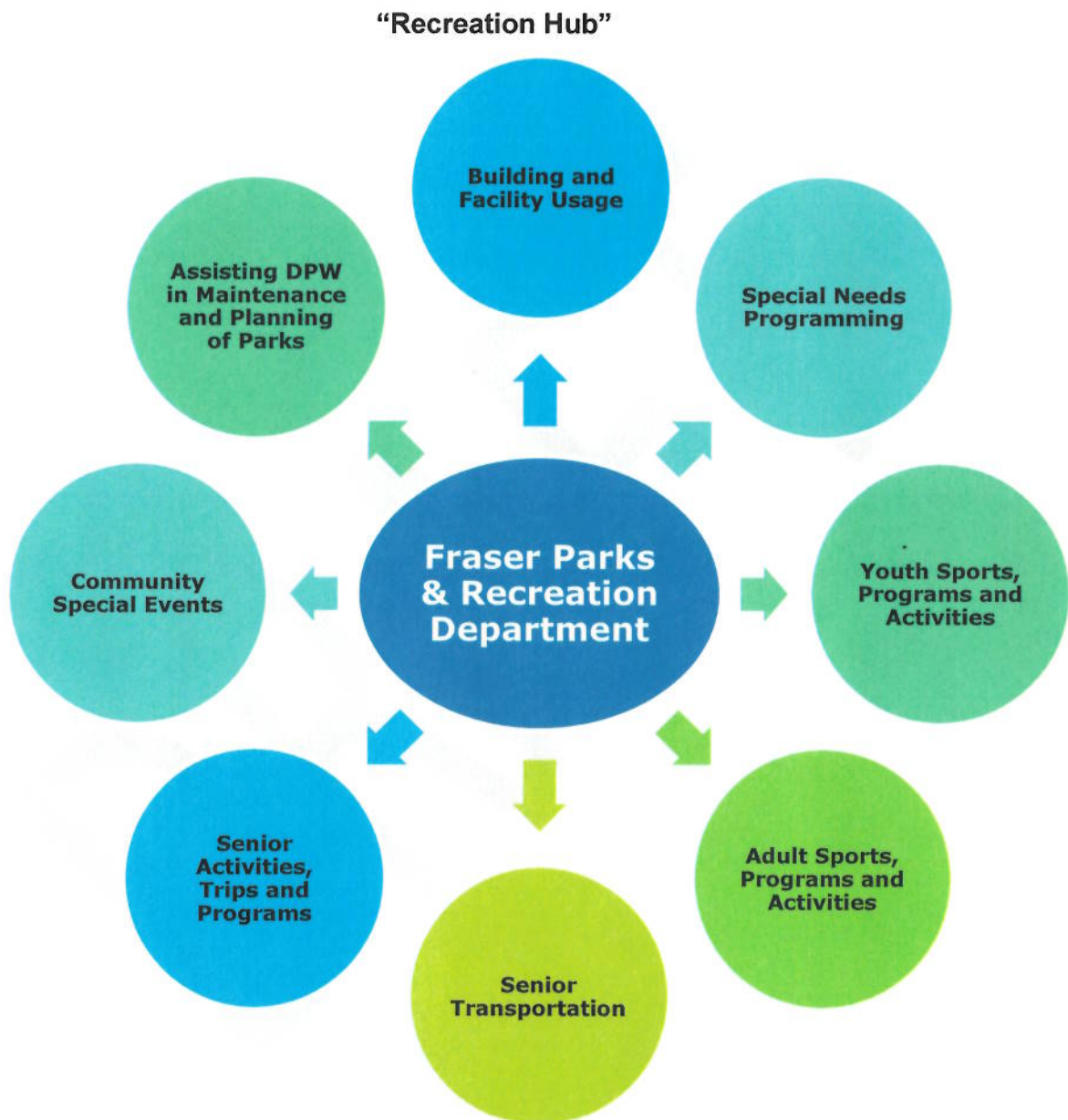
SECTION 3

Parks and Recreation Department of Services

Current Funding Sources

Roles of Volunteers

Parks and Recreation Services Provided



The City of Fraser Parks and Recreation Department serves as a “Recreation Hub” for the community. We offer something for everybody in the community to

take advantage of in their lifetime. In the diagram shown above there are six key service areas that the Parks and Recreation Department provides. Listed below you will find a brief glimpse of items that are available under the specific categories.

Building and Facility Rentals

Gym Rentals - Basketball leagues, birthday parties, drop-in basketball, drop-in volleyball, organized team practices

Banquet room Rentals - Baby showers, bridal showers, luncheons, funeral wakes, birthday parties, reunions, holiday parties, work parties, and family gatherings

Meeting room Rentals - Condo association meetings, business meetings, private meetings, and seminars

Pavilion Rentals - Three different sized picnic shelters available for rent to residents and non-residents from late spring to early fall.

Field Rentals – 2 Softball Diamonds and Multiple soccer fields available for reservation for practices, games or leagues.

Community Special Events

Youth/Community- Daddy Daughter Dance, Easter Celebration, City Parade/ Picnic/craft show & fireworks, Children's Halloween Party, Christmas in Fraser, Little Elves Workshop, free seminars, blood drives, euchre tournaments, non-profit fundraisers

Senior Special Events- Senior Dances, Senior Christmas Party, Senior Halloween Party, Senior BBQ's, Senior Outreach Day and flu shots

Youth and Adult Sports Programs

Youth- Little Kickers, Little Sluggers, T-Ball, Playground Program, Basketball Leagues and Clinics, Tennis, Simply Sports, Floor Hockey, Flag Football, Dodgeball (non-sports: Parent & Tot classes, Parents Night Out-Kids Night In, Kids Activity Night)

Adult (18+) - Yoga, Men's softball, basketball, flag football leagues, co-ed kickball league.

Senior Transportation

Seniors 55+ who are not licensed and do not have a vehicle are eligible for the Fraser Van Service. Also permitted, any disabled persons, or those who are able to drive and have a car but temporarily cannot due to medical problems only (need doctor's note). Van is offered to Fraser Residents only. The van will travel

up to 5 miles for personal trips, up to 10 miles for medical only. Costs vary depending on distance and SMART recommendations, but are no more than \$1 each way.

Senior Activities and Sports

Senior Activities & Sports- weekly activities include Euchre, Pinochle, Bridge, BINGO, Restaurant Rovers, Scarlet Ladies of Fraser (Red Hats), Chair Yoga, Exercise (low impact aerobics-video), blood pressure and sugar checks, Wii Nintendo video games (bowling) drop-in volleyball, drop-in Pickleball, and card playing tournaments

Senior Trips and Tours

Our senior center offers different day trips utilizing our own busses. In addition, our seniors travel to watch performances and movies at local theatres. They also visit many attractions for entertainment such as the Detroit Zoo, Belle Isle, luncheon cruises and Detroit Tigers game.

Special Needs Programs

The Recreation Department offers a socialization group called the Fraser Buddies for special needs adults. This group meets twice a month to make arts and crafts, watch movies, host potluck dinners and enjoy holiday entertainment.

Current Sources of Funding

General Fund – annual allocation for Parks and Recreation, Senior and Parks Maintenance Departments

User Fees – registration and program fees collected from participants

SMART Grant – Community credits for senior transportation operations

Sponsorships and donations – Community support for Parks and Recreation programs, events and activities

Fundraising events – Targeted fundraising to support Parks and Recreation Department programs, events and activities

Grants – Targeted grant applications to supplement other sources of funding

Roles of Volunteers

Fraser Parks and Recreation Department utilizes volunteers for many different purposes during the year. Volunteer involvement is a key component for the operation and execution of large scale special events and sports leagues hosted by the Parks and Recreation Department. Volunteer opportunities exist in the

form of coaching, event staff, security, event planning, and community goodwill projects. Volunteers are usually students, parents whose children are involved with our department, relatives of employees or recreation commission members, or members of local organizations in the Community.

Organizational Involvement

In addition to these services, the Fraser Parks and Recreation Department also coordinates activities with local and statewide agencies including SMART Transportation, Michigan Department of Transportation (MDOT), The Huron-Clinton Metropolitan Authority (HCMA), Michigan Parks and Recreation Association (MRPA), Northeast Parks and Recreation Association (NERPA). The agencies provide a wealth of information, guidance and professional networking opportunities. They also provide assistance to join initiatives and projects at the local, state, and nationwide levels of government.

Intergovernmental Involvement and Cooperative Agreements

Fraser Parks and Recreation has entered several unique partnerships to combine efforts in offering recreation programs and cost sharing with other local governments and organizations.

An example of shared services is the facility usage agreements established with Fraser Public Schools in which their buildings are made available for use for youth sports practices and games. A few of our boys and girls youth leagues combine with teams from the City of Warren Parks and Recreation to create a larger league and fill scheduling voids.

In this instance, program costs are also shared equally to provide a better opportunity and experience for those participants involved.

Based on the performance and the success rate of previous cooperative agreements we will continue to evaluate any opportunity that may arise where the City of Fraser can benefit. These opportunities can supplement resources not provided by the general fund and the Parks and Recreation Department budget, as we continue to discover and create new sources of funding our programs and services offered.

SECTION 4

City of Fraser Recreation Inventory

Community parks and Recreation Facilities Inventory Chart

Accessibility Assessment of Parks and Recreation Facilities

Location maps of Community Owned Parks and Recreation Facilities

Status Report for all Grant Assisted Parks and Recreational Facilities

Recreation Inventory - Parks

This inventory includes only “designated parks” which are developed, maintained and enjoyed by residents. There are nine parks in the City of Fraser and together they total approximately 55 acres of recreational open space. Complete and individual maps are included.

<u>Park Name</u>	<u>Size</u>	<u>Service Area</u>
Joe Blanke Park	4.2 acres	Neighborhood
Joe Boris	.6 acres	Neighborhood
Harrington Trails	4 acres	Neighborhood
Meadows Lane Park	1.8 acres	Neighborhood
McKinley Park	14 acres	Community Park
James Pompo Park	3 acres	Neighborhood
Charles Reindel Park	4 acres	Neighborhood
Somerset Park	.9 acres	Neighborhood
Steffens Park	24 acres	Community Park

Recreation Destinations

Located within Steffens Park is an award winning attraction known as Fort Fraser. This is a 20,000 square foot wooden play structure located in Steffens Park. Several hundred people including residents built this unique play area with donated money and materials. There was no cost to the City of Fraser taxpayers for the construction of this play structure. People from all over Macomb County come to visit this attraction.

McKinley Park will soon be known across Macomb County as the destination park for special needs as well as able children, adults and seniors. The entire park was designed to be ADA compliant- from the parking lot, pathways, bathrooms, and playground. Funding for McKinley Park was a joint effort between the City and Fraser First Booster Club, a 501(c)3 organization, which worked together to fundraise and seek grant opportunities. Located in the park is

a .6 mile walking path, parking lot, comfort station and pavilion. The 2nd phase and partial completion of the playground will be constructed Spring 2017, and the final phase of completing the playground, landscaping, and adding an outdoor exercise area will be completed with funding as it becomes available.

Other Recreational Facilities and Programs in the City of Fraser

Private Businesses:

Fraser Hockeyland	5 Arena Ice Hockey Complex
Warfield Greens	9 Hole Par Three Golf Course
Fraser Lanes	14 Lane Bowling Alley
Anytime Fitness	Fitness Center
Powerhouse Gym	Fitness Center
Total Soccer	Indoor Soccer Fields
Somerset Pool	Outdoor Pool
Indoor Golf Club of Michigan	Indoor Golf Simulator
Fraser Soccer Club	Outdoor Soccer Leagues
United Soccer League	Outdoor Soccer Leagues
Fraser Clintondale Little League	Outdoor Baseball Leagues

Fraser Public Schools

25 Meter Pool	Fraser High School
Baseball and Softball Diamonds	Fraser High School
Gymnasiums	Elementary, Middle and High Schools
Running Track	Fraser High School
Tennis Courts	Fraser High School
Turf Field	Fraser High School
Auxiliary Gymnasium	Fraser High School

Fraser Parks and Recreation Facilities (City Owned, Fraser Public Schools and other organizations)

Parks and Activity Centers	Size	Type	City	Restrooms	Swings	Play Structure	Baseball Diamonds	Soccer Fields	Basketball	Tennis Courts	Volleyball	Gymnasium	Meeting Rooms	Pavilions	Walking Path/Track	Other
Harrington Trails Park	4 Acres	Neighborhood Park	Fraser		X	X									X	
James Pompo Park	3 Acres	Neighborhood Park	Fraser		X	X			X		X			X	X	
Joe Blake Park	4.7 Acres	Neighborhood Park	Fraser												X	
Joe Boris Park	.6 Acres	Neighborhood Park	Fraser		X	X										
McKinley Park	14 Acres	Community Park	Fraser		X	X									X	Sled Hill
Meadows Park	1.8 Acres	Neighborhood Park	Fraser		X	X										
Charles Reindel park	4 Acres	Neighborhood Park	Fraser				X	X							X	
Somerset Park	.9 Acres	Neighborhood Park	Fraser		X	X					X				X	
Staffens Park	24 Acres	Community Park	Fraser	X	X	X	X	X	X	X	X			X		Fort Fraser, Winter ice rink
Activity Center	N/A	City Activity Center	Fraser	X					Indoor		Indoor	X	X			

Public, Private and Charter Schools

Edison Elementary (2)	N/A	Public School	Fraser		X	X	X	X	Indoor		Indoor	X				
Eisenhower Elementary (2)	N/A	Public School	Fraser		X	X	X	X	Indoor		Indoor	X				
Emerson Elementary (2)	N/A	Public School	Fraser		X	X	X	X	Indoor		Indoor	X				
Emerson Elementary (2)	N/A	Public School	Fraser		X	X	X	X	Indoor		Indoor	X				
Fraser High School (2)	N/A	Public School	Fraser			X	X	X	Indoor	X	Indoor	X	X		X	Football Field/ Indoor Pool
Richards Middle School (2)	N/A	Public School	Fraser						Indoor		Indoor	X				
Salk Elementary (1) (2)	N/A	Public School	Clinton Twp		X	X	X	X	Indoor		Indoor	X				
Walt Disney Elementary (1) (2)	N/A	Public School	Clinton Twp		X	X	X	X	Indoor		Indoor	X				
Dooley Learning Center (1) (2)	N/A	Public School	Roseville		X	X	X	X	Indoor		Indoor	X	X		X	
Mark Twain Elementary (1) (2)	N/A	Public School	Roseville		X	X	X	X	Indoor		Indoor	X				
Arts Academy in the Woods (2)	N/A	Charter School	Fraser				X	X	Indoor			X			X	
St. John's Lutheran School (2)	N/A	Private School	Fraser		X	X	X	X	Indoor		Indoor	X	X			

Other Facilities

Great Lakes Sport City (2)	N/A	Privately Owned	Fraser	X												Hockey/Ice Skating
Total Soccer (2)	N/A	Privately Owned	Fraser	X				Indoor								Indoor Sports
Frost Field (2)	N/A	Privately Owned	Fraser					X								
Fraser Public Library	N/A	City Facility	Fraser	X								X				Courtyard Gardens
Fraser City Hall	N/A	City Facility	Fraser	X								X				
Lions Club (2)	N/A	Private Organization	Fraser					X				X				
Somerset Swim Club (2)	N/A	Privately Owned	Fraser	X												Outdoor Pool
Warfield Greens Golf Course (2)	N/A	Privately Owned	Fraser	X												Golf Course

(1) Note: Some Fraser Public Schools are located outside of city limits but within district boundaries

(2) Note: Facilities not owned/operated by the City of Fraser may have limited access to facilities based on events, special programs and other requirements, such as memberships or fraternal orders

Fraser Parks and Recreation Facilities, Accessibility Assessments and Description of Park Use

Parks and Activity Centers	Access Rating	Facilities/Park Areas meet accessibility guidelines	Description of Park/Facility	Age of Equipment	Condition of Equipment	Notes	Accessibility Action Goals
Harrington Trails Park	2	Some	Neighborhood park, bike/walking paths, play structures	15-20 Yrs	Fair	Small play structure	Resurface path to ADA standards, add accessible play equipment
James Pompo Park	2	Some	Neighborhood park, tennis, rollerblading, small play structures, pavilion, walking path	30+ Yrs	Poor	Play structure in poor condition with missing or broken parts	Resurface path to ADA standards, add accessible play equipment
Joe Blake Park	2	Some	Neighborhood park, bike/walking paths, lights, benches	25+ yrs	Good	Passive park	Resurface path to ADA standards
Joe Boris Park	2	Some	Very small neighborhood park, swing set	15-20 yrs	Good	Lightly used, equipment in good condition	Resurface path to ADA standards, add accessible play equipment
McKinley Park	5	All	Large community park, Large bike/walking path, picnic area. Site of future large accessible playground	30+ yrs	Excellent	Currently under construction	Ensure that construction adheres to ADA standards
Meadows Park	2	Some	Neighborhood park, play structures, volleyball	15-20 yrs	Fair	Midsized playground in Fair condition	Resurface path to ADA standards, add accessible play equipment
Charles Reindel Park	2	Some	Neighborhood park, softball diamond, soccer field, bike/walk path, adjacent to elementary school	30+ yrs	Fair	Pathways deteriorating, Softball field in poor condition	Resurface path to ADA standards
Somerset Park	2	Some	Neighborhood park, play structures, picnic tables, volleyball	30+ yrs	Poor	Older play equipment, pathways deteriorating	Resurface path to ADA standards, add accessible play equipment
Steffens Park	2	some	Large community park, Fort Fraser 20,000 sq ft play structure, 2 softball fields, 3 soccer fields, 4 tennis courts, 4 basketball courts, 3 pavilions, gazebo, parking, lights, concession stand	15-20 yrs	Fair	Community Build Fort Fraser is a wooden structure that is deteriorating and in need of renovation, bathrooms in park are in poor condition and difficult to navigate, pavilions actively used and softball diamonds in fair condition.	Resurface playground and accessible play equipment. Add accessible features like picnic tables and drinking fountains. Renovate bathrooms to allow ease of access.
Fraser Activity Center	4	Most	Indoor activity center, basketball, volleyball, community events, meeting rooms	15-20 yrs	Good	Primary indoor activity center for city and Recreation offices. Center for most senior activities, basketball, volleyball, pickle ball and other sports	Ensure any new features will adhere to ADA standards

A five-point evaluation system was used to rank each facility's accessibility. The system is described below:

Level 1 the park is not accessible to people with a broad range of physical disabilities. The site includes little paved areas and the facilities such as play equipment or picnic areas are not easily accessible

Level 2. The park is somewhat accessible to people with a broad range of physical disabilities. Either parking or pathways are paved, but not both. Many of the facilities such as play equipment or picnic areas are not easily accessible.

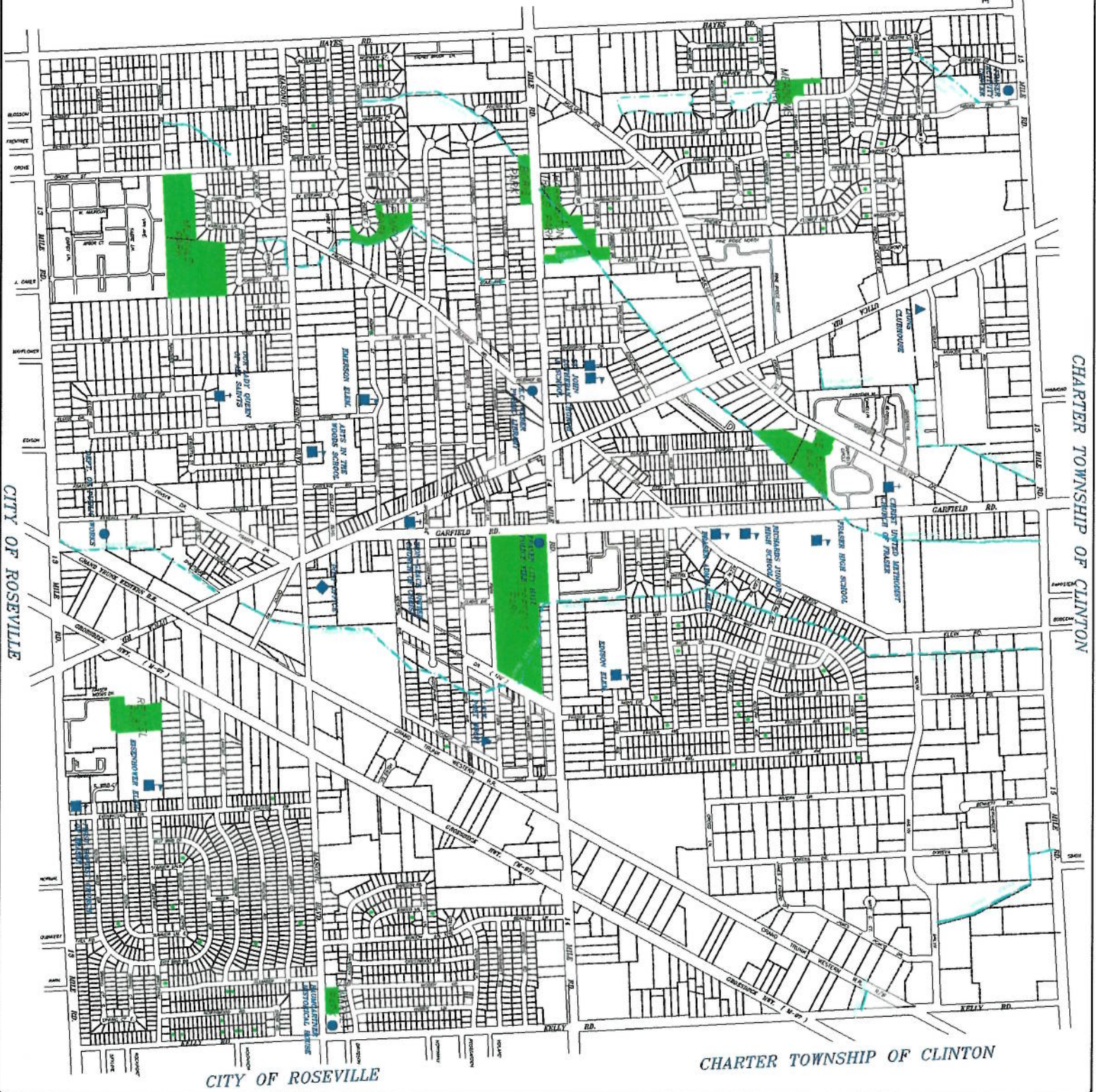
Level 3. The park is mostly accessible to people with a broad range of physical disabilities. Most of the parking areas and pathways are paved, some of the facilities such as play equipment or picnic areas are accessible but may not be completely barrier-free.

Level 4. The park is completely accessible to people with a broad range of physical disabilities. Parking areas and pathways are paved, and most of the facilities such as play equipment or picnic areas are easily accessible.

Level 5. The entire park was developed or renovated using the principles of universal design, a design approach which enables all environments to be usable by everyone to the greatest extent possible, regardless of age, ability or situation.

CITY OF WARREN

CITY OF STERLING HEIGHTS



CHARTER TOWNSHIP OF CLINTON

CITY OF ROSEVILLE

CHARTER TOWNSHIP OF CLINTON

JOE BLANKE PARK



*Maps and outlines are for illustration purposes only.
Maps are not to scale and boundaries are approximate.
Source: Google Earth*

Joe Blanke Park

Size:

4.2 Acres

Location:

Mulvey West of Garfield

Type:

Neighborhood Park

Features:

Walking Path /Track

Action Plan Goals

Add trees, benches, bike racks, restrooms, dog waste station

Add Passive Exercise Equipment

Add Parking

Resurface Pathway to ADA standards

JOE BORIS PARK



*Maps and outlines are for illustration purposes only.
Maps are not to scale and boundaries are approximate.
Source: Google Earth*

Joe Boris Park

Size:
0.6 Acres

Location:
14 Mile East of Hayes

Type:
Neighborhood Park

Features:
Swing Set, Play Structure

Action Plan Goals

- Add new sign, drinking fountain, trees, bike racks
- Add picnic area or pavilion
- Resurface Pathway to ADA standards

JAMES POMPO PARK



James Pompo Park

Size:
3 Acres

Location:
On Kingston Road

Type:
Neighborhood Park

Features:
Swing Set, Play Structures,
Basketball Court, Tennis
Court, Volleyball Court,
Pavilion, Walking path

Maps and outlines are for illustration purposes only.

Maps are not to scale and boundaries are approximate.

Source: Google Earth

Action Plan Goals

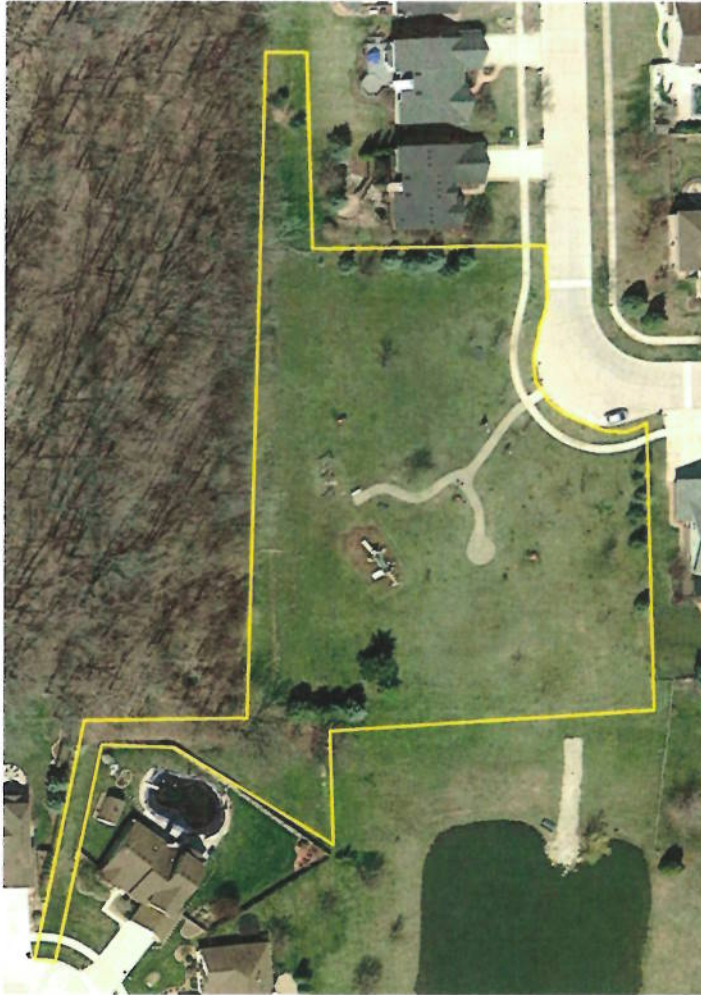
Replace playground equipment and passive exercise equipment

Resurface Courts

Add trees, bike racks, picnic tables

Resurface pathway to ADA standards

MEADOWS PARK



Meadows Park

Size:

1.8 Acres

Location:

At Rambling Dr and Sugar
Maple Dr

Type:

Neighborhood Park

Features:

Swing Set, Play Structure

Maps and outlines are for illustration purposes only.

Maps are not to scale and boundaries are approximate.

Source: Google Earth

Action Plan Goals

Add park benches, picnic tables, dog waste stations

Resurface pathway to ADA standards

Add landscaping and trees

CHARLES REINDEL PARK



Charles Reindel Park

Size:

4 Acres

Location:

Groesbeck and 13 Mile Road

Type:

Neighborhood Park

Features:

Baseball diamond, soccer field, walking path/track

Maps and outlines are for illustration purposes only.

Maps are not to scale and boundaries are approximate.

Source: Google Earth

Action Plan Goals

Resurface pathway to ADA standards

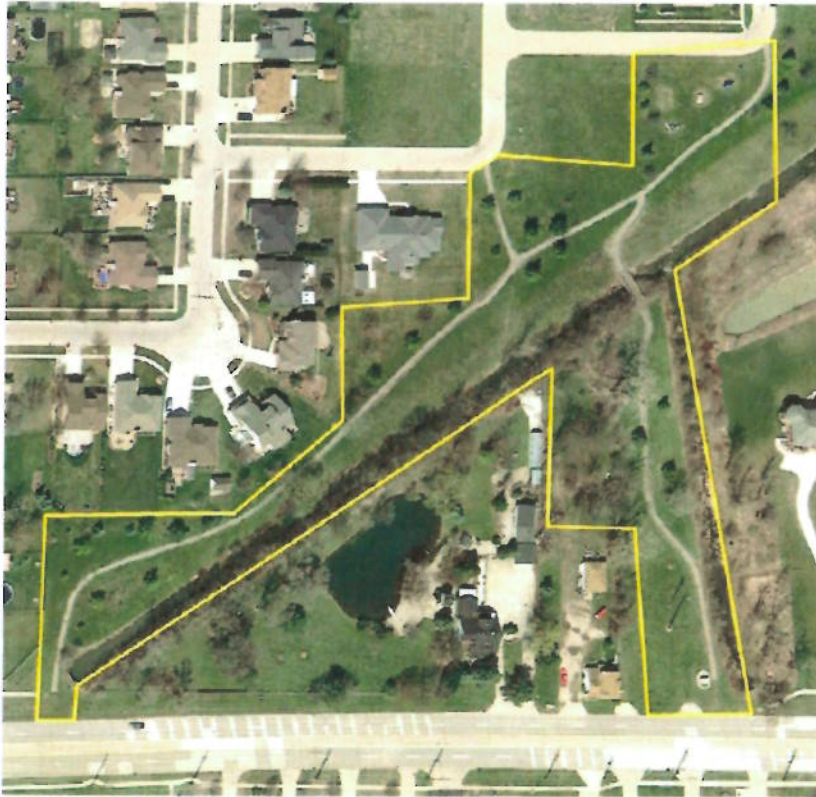
Repair Baseball Diamond

Add Frisbee golf

Add Dog Waste Stations

Add Bathrooms

HARRINGTON TRAILS PARK



Harrington Trails Park

Size:

4 Acres

Location:

15911 E 14 Mile Rd

Type:

Neighborhood Park

Features:

Swing set, Play Structures, Walking Path

Maps and outlines are for illustration purposes only.

Maps are not to scale and boundaries are approximate.

Source: Google Earth

Action Plan Goals

Resurface pathway to ADA standards

Add trees, picnic tables and park benches

Replace Play Structure

Add Bike Racks

Add Natural Playground

MCKINLEY PARK



Maps and outlines are for illustration purposes only.

Maps are not to scale and boundaries are approximate.

Source: Google Earth

McKinley Park

Size:
14 Acres

Location:
31470 Grove Street

Type:
Community Park

Features:
Restrooms, parking lot, pavilion,
picnic tables, walking path, sled hill.
Site of Barrier Free Playground.

Action Plan Goals

Construct Barrier-Free
Playground
Construct public outdoor gym
Plant sensory garden
Add Landscaping
Install an additional Pavilion
Add additional parking
Add Safety crossing across
main road

SOMERSET PARK



Maps and outlines are for illustration purposes only.

Maps are not to scale and boundaries are approximate.

Source: Google Earth

Somerset Park

Size:

.9 Acres

Location:

Masonic West of Kelly

Type:

Neighborhood Park

Features:

Swing Set, Play Structures,
Volleyball Court, Walking Path

Action Plan Goals

Replace Playground
Equipment

Resurface pathway to ADA
Standards

Add Restrooms

Replace Drinking Fountain

Add benches and picnic area

STEFFENS PARK



Maps and outlines are for illustration purposes only.

Maps are not to scale and boundaries are approximate.

Source: Google Earth

Steffens Park

Size:

24 Acres

Location:

33000 Garfield

Type:

Community Park

Features:

Restrooms, Swing Set, Play Structures, Baseball Diamonds, Soccer Fields, Basketball Courts, Tennis Courts, Volleyball, Pavilions

Action Plan Goals

Resurface Tennis Courts

Replace Baseball diamond lighting system with LED

Add outfield fences to baseball diamonds

Connection to County bike path

Build new pavilion

Renovate bathrooms

Install Cameras

Repair Fort Fraser

Add Amphitheater for park performances

Add small splash pad

ACTIVITY CENTER



Maps and outlines are for illustration purposes only.

Maps are not to scale and boundaries are approximate.

Source: Google Earth

Fraser Activity Center - 34935 Hidden Pine Dr.

Features: Recreation & Senior Departments, restrooms, Indoor Basketball and Volleyball, Gymnasium, Meeting rooms

Senior Housing - 34950 Hidden Pine Drive

Features: Housing for Seniors

City Owned Parcels

Features: Woodland area, Wetland area

Action Plan Goals

Install community garden on one of these sites

Install dog park on one of the city owned parcels

Build senior bocce courts

Add Nature Path

OTHER CITY PROPERTIES



City Owned Wetland Area

Location: Hayes Road north
of 14 mile road

*Maps and outlines are for illustration purposes only.
Maps are not to scale and boundaries are approximate.
Source: Google Earth*



City Owned Retention Pond

Location: Masonic between
Groesbeck and Beacon

Action Goals:
Green Infrastructure to
reduce runoff pollution

*Maps and outlines are for illustration purposes only.
Maps are not to scale and boundaries are approximate.*

Source: Google Earth



City Owned Retention Ponds

Location: Hayes Road north of 14 mile road

Action Goals:

Green Infrastructure to reduce runoff pollution

*Maps and outlines are for illustration purposes only.
Maps are not to scale and boundaries are approximate.
Source: Google Earth*



City Owned Land

Location: 14 mile road east of Garfield

Action Goals:

Frisbee golf course

Maps and outlines are for illustration purposes only.

Maps are not to scale and boundaries are approximate.

Source: Google Earth

((((((INSERT GRANT HISTORY))))))

SECTION 5

Description of the Planning Process
Facility Development Standards

Description of the Planning and Public Input Process

System Approach to Planning

The planning approach was developed to complete the sections of information required on the checklist provided by the Michigan Department of Natural Resources and Environment (MDNRE) guideline booklet established by the Grants Management Division. The collaboration of data and feedback collected through meetings, surveys, recreation inventories, and various studies conducted have assisted in the development of this document. The Parks and Recreation Director worked in cooperation with the Recreation Commission Chairperson, City Manager, and City Planner in completion of this document to be made available for the general public.

Public Input Process

Several methods were utilized to obtain recreation service and facilities feedback from the general public. The methods were formulated into a results document based on survey responses collected over a six-month period. The results of the Recreation Master Plan Survey have been included as a supplementary document in relation to our Five-Year Plan.

The events and methods included:

- Regular Recreation Commission meetings over the course of a year
- Public Input Meeting with meeting minutes available for public review
- Master Plan Survey Distribution in person and on-line

Recreation planning in Fraser involves the following citizen input and procedural considerations:

- 1) Review past events and programs that have proven to be successful. Survey and gain feedback in the form of evaluations at programs and events attended by the citizens of Fraser
- 2) Use surveys targeting pre-school through senior residents for their input, ideas, concerns and suggestions.
- 3) Communicate the intent of future recreation projects by using the community newsletter, city cable channel, recreation commission meetings, local news publications, social media, and email newsletters.
- 4) Promoting the City of Fraser Parks and Recreation Department services that are relevant to the citizens and fulfilling their recreational needs.
- 5) Sponsor public hearings in addition to regular monthly Commission meetings when a major modification or action is being considered.
- 6) Discussions with fraternal organizations and industries acquainting them with recreational and financial goals to seek donations or event partnerships.
- 7) Work with the City Planner, Building Department and Department of Public Works to determine what goals are feasible and realistic.
- 8) Establishing a working partnership with Fraser First Booster Club, a non-profit 501(c)3 consisting of citizens whose main purpose is to provide a financial fundraising arm for the improvement of parks and facilities in the City of Fraser relative to the Parks and Recreation Department.

National Recreation and Park Association Suggested Facility Development Standards

The National Recreation and Park Association publish a set of standards that recommend a suggested number of facilities for a particular population size. The table below is a guide to the facilities available in Fraser, and whether the city meets these goals. Note: The facilities are a combination of city—owned, public school and privately owned properties. Not all facilities are fully publicly accessible and may be subject to fees, rules, memberships or limitations.

Suggested Facility Development Standards				
	NRPA Standards Unit/ Population	Suggested amount based on population- 14,480	Total Existing in Fraser	Needs Met
Baseball Field	1/ 5,000	3	13	Yes
Softball Field	1/ 5,000	3	13	Yes
Football Field	1, 20,000	1	1	Yes
Soccer Field	1/ 10,000	2	18	Yes
Basketball Court	1/ 5,000	3	13	Yes
Tennis Court	1/ 2,000	8	13	Yes
Volleyball Court	1/ 5,000	3	13	Yes
Multi-use Field	1/ 10,000	2	3	Yes
Ice Hockey/In-line Hockey	1/ 20,000	1	7	Yes
Golf Course	1/ 50,000	1	1	Yes
Running Track	1/ 20,000	1	2	Yes
Trails	1/ region	1	Metro Parkway	Yes
Swimming Pools	1/ 20,000	1	2	Yes

SECTION 6

Recreation Master Plan Survey & Results



City of Fraser Parks and Recreation Master Plan Survey 2017-2021

The City of Fraser is in the process of revising its Five-year Parks and Recreation Master Plan and we value your input to help guide future decisions for our Parks and Recreation Department.

A Recreation Master Plan is necessary to seek and obtain grant funding for various projects and to make improvements of our existing offerings.

The following questions will relate to the facilities, parks and programs of the Department of Parks and Recreation.

*Your input is important and will remain anonymous. Once all of the data is collected a report will be available in our Recreation Master Plan Draft located on the City's Recreation Department website

****Please return to the Recreation Office
at 34935 Hidden Pine Drive****

1) Do you live in the City of Fraser?

61 responses

Resident	54	89%
Non-Resident	7	11%

Non- Resident Locations:

Macomb - 2, Eastpointe – 1, Warren – 1, Clinton Twp 3

2) Have you (or members of your household) utilized or participated in the City of Fraser Parks and Recreation facilities, programs, and/or other department services in the past five years?

	Resident Responses (52 responses)	Non-Resident Responses (11)
Yes	41 / 76%	10 / 91
No	13 / 24%	1 / 9

If yes:

2 a. How long have you been involved with the Parks and Recreation programs, parks, and/or facilities?

	Responses	1-6 Months	7-12 Months	1-2 Years	2+ Years
Resident	41	4 / 10%	0 / 0%	3 / 7%	34 / 83%
Non-Resident	10	0	1 / 10	0	9 / 90

2 b. What are the ages of the users? Check more than one if applicable, and use numbers to identify multiple users of the same age.

	Responses	0-3	4-6	7-10	11-15	16-20	21-35	36-50	51-60	60+
Resident	40	42	28	15	20	9	27	41	17	16

Non-Res	10	9	9	4	6	11	3	8	0	4
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3) Approximately how many times in the past 12 months have you or another member of your family utilized the following facilities?

4) How would you rate the quality of the facilities you've been to in the past year? Please rate only those parks you have attended:

	Residency	Never	Once	2-6	7-12	13-24	25+	Average Rating (1-5)
Fraser Activity Center	Resident	13	9	12	4	2	1	4.33
	Non-Resident	4	3	1	0	0	2	4.67
Steffens Park	Resident	4	6	15	9	1	6	3.57
	Non-Resident	2	0	4	1	3	0	4.25
Reindel Park	Resident	34	3	3	0	1	0	3.43
	Non-Resident	10	0	0	0	0	0	N/A
McKinley Park	Resident	22	2	9	3	1	4	4.05
	Non-Resident	8	0	2	0	0	0	5.00
Joe Blanke Park	Resident	36	0	4	0	1	0	4.00
	Non-Resident	9	1	0	0	0	0	5.00
Meadows Park	Resident	38	1	2	0	0	0	3.67
	Non-Resident	8	1	1	0	0	0	3.00

Boris Park	Resident	39	1	1	0	0	0	2.00
	Non-Resident	10	0	0	0	0	0	N/A
Pompo Park	Resident	34	1	1	2	0	3	1.86
	Non-Resident	10	0	0	0	0	0	N/A
Somerset Park	Resident	21	6	8	3	1	2	2.45
	Non-Resident	6	0	4	0	0	0	3.75
Harrington Trails Park	Resident	33	4	3	0	0	0	3.14
	Non-Resident	10	0	0	0	0	0	N/A

5) Why do you visit the City of Fraser Parks facilities? Please check one or more.

	Resident Responses ()	Non-Resident Responses (10)
Participation in a game or league	9 / 23%	4 / 40%
Casual informal use (picnic/playground)	32 / 80%	9 / 90%
Youth program activity	11 / 28%	4 / 40%
Community Special Events	22 / 55%	6 / 60%
Fitness and Exercise	9 / 23%	0
Other	2 / 5%	0

Other:

- School
- Live in Fraser

6) Are there any activities or programs that you or members of your household would like to participate in, but cannot do so in Fraser for some reason?

	Responses	Yes	No
Resident	52	11 / 21%	14 / 79%
Non-Resident	11	5 / 45%	6 / 55%

6 a. If yes, why?

	Resident Responses (11)	Non- Resident (4)
Cost of programs	0	1 / 25%
Day that program is offered	0	1 / 25%
Time that program is offered	3 / 27%	4 / 100%
Lack of information	4 / 36%	1 / 25%
Lack of lighting	0	0
Lack of maintenance	0	0
Lack of picnic shelters	1 / 9%	0
Lack of restrooms	0	0
Lack of accommodations for disabled	1 / 9%	0
Other	3 / 27%	0

Other:

- Would like open gym for elementary kids
- Would love an outdoor skating rink like they had many years ago
- would like to have access to an indoor water park/pool at reasonable price for Fraser residents

7) What types of recreational activities do you like to enjoy?

	Resident (52)	Non- Resident (11)
Farmers Market	46 / 88%	7 / 64%
Music in the Park	34 / 65%	4 / 36%
Art Festival	23 / 44%	4 / 36%
Outdoor Fitness Circuit	15 / 29%	4 / 36%
Splash Pad/ Waterpark	33 / 63%	10 / 91%
Community Garden	16 / 31%	4 / 36%
Craft Shows	29 / 56%	5 / 45%
Family Festivals	39 / 75%	8 / 73%
Other:	2 / 4%	1 / 9%

Other:

- more variety for senior activitys
- Water arthritis
- Pickleball

9) Please choose no more than 4 areas Parks and Recreation should focus on improving

	Resident Responses (51)
Playgrounds:	40 / 78%
Tennis Courts:	2 / 4%
Dog Park:	15 / 29%
Recreation Center Improvements:	12 / 24%
Baseball/Softball Diamond Improvements:	0
Exercising Trails and Pathways:	30 / 59%
Basketball Courts:	0
Picnic Shelter Areas:	13 / 25%
Park Restroom Improvements:	26 / 51%
Parking spaces/ paving of parking surfaces:	6 / 12%
Programs for Kids and Adults:	22 / 43%
Community Events	22 / 43%

Notes:

- low cost yoga and exercise for seniors, in the city where my sister lives the classes are \$1 per class
- Sidwalks from 15 mile and utica to the city buildings in the center of Fraser.

8) How important are each of the following statements in providing good quality of life in Fraser? Place an X in the appropriate box below.

	Resident Responses (51)
Walkable neighborhoods and parks (sidewalks and pathways)	4.31
Making neighborhoods attractive	4.37
Providing play areas for our youth	4.51
Creating areas for neighbors to gather	4.02
Offering recreational facilities for residents	4.29
Cleanliness and safety in the parks	4.80
Offering recreation programs and services to the community	4.37

10) How do you hear about our Parks, Programs, Facilities or Events?

	Resident Responses (51)	Non- Resident Responses (11)
Facebook	41 / 80%	8 / 73%
City Website	9 / 18%	5 / 45%
Newspaper	10 / 20%	4 / 36%
Community Event	13 / 25%	2 / 18%
Internet Search	2 / 4%	1 / 9%
Friend/ Family Member	14 / 27%	5 / 45%
Fraser Focus	17 / 33%	4 / 36%
Email Newsletters	9 / 18%	0
School Flyers	9 / 18%	1 / 9%
Other	1 / 2%	1 / 9%

Other:

- Resident of city
- I grew up in Fraser, my kids go to Fraser schools

11) The Parks and Recreation relies on a combination of community effort and a limited number of grants to upkeep the city's 9 parks. Would you be willing to support any of the following to improve parks in your community?

11 a. Would you be willing to donate or sponsor part of a park?

	Resident (52)	Non-Resident (9)
Yes	17 / 33	2 / 22%
No	35 / 67	7 / 78%

11 b. Would you be interested in volunteering for programs, events or park clean ups?

	Resident (52)	Non-Resident (9)
Yes	32 / 62	5 / 56%
No	20 / 38	4 / 44%

11 c. Would you support a vote to pass a millage specifically for the parks?

	Resident (52)
Yes	36 / 69
No	16 / 31

12) Please share any thoughts, comments, or requests regarding Parks and Recreation facilities, parks, programs and events.

- I'd like to see more music in the park, art in the park, perhaps an ice festival. More events that bring residents and community out to meet. And it's good advertising for Fraser.
- Continue to bring new programs and events to the list of options to gauge interest in community involvement. Need to try it at least once. Concentrate on Steffen's park, restrooms, pavilions & Fort Fraser
- Somerset Park is in need of updated playground equipment. Would like to participate in fundraising activities once McKinley park is completed.
- The parks are a very important part of Fraser and need to stay.
- Parks and recreation programs draw future residents. It also promotes good neighbor relations thus improving the city's reputation. Exercise is good for our bodies, programs keep youngsters out of trouble and younger children develop good social skills.
- Keep up the good work
- fraser parks are getting run down, I dont take my grandkids to fort fraser anymore due to the graffiti and destruction to it. never see police patrol why can't we have patrol at least drive by occasionally checking in it. I have lived near it for 15 years and can count on my hands the number of times we have seen patrol

in the area, even when we call to report seeing damage being done, there is no response, kids know they can get away with it in fraser

SECTION 7

Goals and objectives

Goals and Objectives

Goals

The goals of this Five-Year Recreation Master Plan cover a wide range in scope of feasibility. Some of the goals included are simple and very attainable by means of general fund improvements to be incorporated in departmental budgets. Other goals that are stated will require larger amounts of additional funding that is currently not available through the general fund. We recognize the current socio-economic challenges the majority of the residents and the City of Fraser faces, but should there be an opportunity to complete these goals we will be prepared to do so. Our goal is to use each tax dollar provided by the general fund to enhance the current recreational opportunities and services available. We will seek out partnerships and cooperative agreements with other local organizations where possible to achieve our departmental goals.

Additionally, we would like to maintain our current service levels for all parks, facilities, and programs offered and make improvements as communicated by the citizens of Fraser in the survey responses collected. Another common goal is to continue to provide safely maintained and accessible parks in compliance with the American Disability Act for any future improvements that are made. All of these goals will be effectively communicated as outlined in our master plan made available to the general public.

Objectives

In alignment with our goals for the Five-Year Master Plan, we will continue to obtain feedback from the recreation participants and report any progress that is made in achieving our goals.

1) To follow the guidelines established in our Five-Year Master Plan, under the continued input of the Recreation Commission, City Manager, Parks and Recreation Director, Director of Public Works, City Council, and Residents. Monitor departmental needs and budget for improvements with the Department of Public Works Director to consider costs and labor. Under this objective there is a tremendous need to secure grants, funding and donations whenever possible to make the goals become realities.

2) Continue to further develop existing relationships with various local organizations within the City of Fraser to help share costs, provide fundraising,

and create new recreation opportunities. Promote and encourage involvement in newly created partnership with Fraser First Booster Club to assist with fundraising efforts for the City of Fraser Parks and Recreation Department.

3) Provide departmental transparency to the residents of Fraser by means of communication to keep them updated on public meetings, department offerings, master plan goal accomplishments, results of decisions being made, and providing opportunity for input and suggestions.

4) Remain fiscally responsible while attaining goals identified in the recreation master plan. Complete as many goals that are within reach as possible to satisfy the needs expressed by the residents as documented in the survey results.

5) Create Barrier-Free Accessibility to our existing parks, so that all residents can enjoy the facilities. A major priority will be placed on upgrading pathways, play equipment, picnic tables to provide barrier-free universal access when improvements are made in compliance with the American Disability Act.

SECTION 8

Action Plan

Detailed Action Plan for all Parks and Facilities

McKinley Park Barrier-Free Playground Project

Action Plan Highlights

The development of a Community Recreation Plan is an opportunity to review existing parks and recreation facilities and to define goals and objectives for the improvement of recreation opportunities in the City of Fraser. The action plans on the next few pages will detail areas of need as well as a specific action item to act on.

As with any plan of this type, multiple factors can affect the potential success of any particular goal. The city should continue to prioritize maintenance needs of the parks, and seek ways to improve the parks where possible. With money for projects limited, efforts should be made to engage interested parties, foundations, businesses, and grant making organizations to fund identified needs.

Action plan items focus on four areas:

- Park maintenance and incremental improvements
- Updating facilities to ADA standards
- Capital improvement projects (ex. McKinley Park barrier-free playground)
- Safety review and community involvement outreach

Park maintenance and incremental improvements

The city should continue to prioritize park maintenance activities, and maintain existing assets to ensure they remain in good condition and provide continued safe operation. Seek targeted improvements from action plan and implement where possible.

Updating facilities to ADA standards

ADA standards have evolved over time. Where practical, the city should seek to improve areas to current ADA standards. Resurfacing of walking paths and improving facilities should be considered as key goals. Research into grants and other funding sources should be pursued.

Capital improvement projects

Projects include the McKinley Park Barrier-Free Playground, adding pavilions, renovating bathrooms, and replacing lighting systems. These are large projects, and require dedicated efforts to undertake and support.

Grant Opportunities

Development of a detailed action plan will assist the city of Fraser in the pursuit of grant opportunities that become available. The city will actively pursue grants that can supplement available funding for identified action areas.

Annual Reporting

An annual report of status the action plan will be created for review by the Parks and Recreation Commission in February of each year. This report will provide information about programs, program participation, facility utilization, and the status of the park action plan items. When completed, the annual report will be provided to the City Council.

Action Plan Summary

Park	Actions to be considered
Joe Blanke Park	Add play structure Resurface pathway to A.D.A standards
Joe Boris Park	Add new sign, drinking fountain, more trees Resurface pathway to A.D.A standards
Harrington Trails	Resurface pathway to A.D.A standards Add trees, picnic tables, and park benches
McKinley Park	Construct Barrier-Free Playground and improve area
Meadows Park	Add park benches and picnic tables
James Pompo Park	Replace playground equipment Resurface Courts Resurface pathway to A.D.A standards
Charles Reindel Park	Resurface pathway to A.D.A standards Repair baseball diamond Build designated skateboard area Add Frisbee golf
Somerset Park	Replace playground equipment Resurface pathway to A.D.A standards
Walter Steffens Park	Resurface Tennis Courts Replace Baseball Diamond Lighting System Add fences to Baseball Diamonds Connection to County bike path Build new pavilion and renovate bathrooms Installation of monitored cameras
Fraser Activity Center	Refinish gymnasium floor Replace existing basketball backboards/rims Replace carpet and new paint in banquet room/ hallway

	Resurface parking lot and entrance
City of Fraser Dog Park	Plan location and develop area
Fraser Bike Path/Non-Motorized Path	Plan path to connect to greater trails in the area

In addition to the detailed action plan, the Recreation Commission and the general public recommended that these items be included as part of the Parks and Recreation Department **ACTION PLAN** for all nine of our city parks:

- Clear accessible entrances to parks
- A.D.A. compliant parking, pathways, and amenities
- General maintenance of parks and facilities improvements
- Signage for reporting vandalism and illegal activities at parks
- Addition of new playground equipment, benches, and picnic tables
- Renovation of restrooms and addition of portable restrooms where needed

Safety Review and Community Involvement Outreach

Safety is a priority for all city parks and facilities. This includes physical elements as playground equipment, baseball diamonds, volleyball courts, basketball courts, etc. as well as ensuring that residents and guests feel safe and secure while using our recreation areas.

Current Status

Hours of Operations

Signage in our city parks is currently lacking consistent information in regards to hours of operation, park rules, and contact information. Uniform signage is needed in all parks to provide the general public with important and necessary information on hours of operation, park rules and contact information to report misuse of property, vandalism, and non-emergencies. Consistent signage in all parks would assist the Public Safety Department with enforcing rules and ensuring a safe environment.

Equipment Safety

Equipment in city parks is of varying ages, most of which is 20+ years old. Maintenance of parks and park equipment is managed through the Department of Public Works, and the equipment is regularly checked to ensure safe operation. The Parks and Recreation Department works closely with DPW to address any issues that may arise.

Park Safety

Fraser parks and public lands are generally located in residential areas, and few problems have been reported overall. Fraser Public Safety includes park properties as part of their regular patrol duties.

Ensuring a Safe Environment

To ensure the continued safety and satisfaction of users of our parks, an action plan should be created to review safety procedures and ways to improve communication to guests, in areas such as hours of operation, rules of the park, and contact information for the Parks and Recreation Department and Public Safety.

Potential Action Items

- Inventory all park equipment – description, photos, age, condition, etc.
- Community outreach – expand communication with and involvement of area residents
- Create consistent signage for all parks
 - Hours of Operation
 - Park Rules
 - Contact information for P&R Department
 - Contact information for Public Safety/Emergency 911
- Install monitored cameras in high risk areas

MCKINLEY PARK PLAYGROUND PROJECT

Barrier Free Playground Project Overview

McKinley Park Playground Project

Goals

The goal of this project is to build a new playground in McKinley Park, barrier-free, with a focus on "all-access" play, offering multiple play opportunities for children and adults of all ages, including those with physical and other challenges. ADA-accessible, fully interactive, and safe, this playscape concept is setting the new standard for playgrounds.

The goal of this play area is inclusivity – play for all. One common misconception is that a barrier-free playground is for handicapped and children with other challenges. That is simply not true. A barrier-free playground allow all children to play with each other. Additional benefits of barrier-free playgrounds is the ability to improve fine motor skills, enhance learning, and improve the quality of life for children and adults with challenges.

The theme for this playscape will be in keeping with the tradition of the McKinley name, well known for the former McKinley Airport, and will include elements of an airport, like a runway, and other airport themes. In addition to the new play structure, site enhancements to the McKinley Park area are planned, including a new parking lot, site prep, walking path, signage and landscaping. When completed, this will be another jewel in the Fraser park system.

History

In 2006, the City of Fraser began an effort to build a barrier-free playground in a city park.

The Parks and Recreation Department and the Parks and Recreation Commission undertook this project, and has worked raised funds, created a preliminary site concept, preliminary estimates. With the support of the City Council and administration, this project has remained on track through challenging economic times.

In 2010, Fraser First LLC, a 501c3, known as the Fraser First Booster Club was formed, with a mission to build the playground. The City of Fraser has recognized Fraser First's and supported their efforts to move this project forward. Since their inception, Fraser First has worked on project continuously, and has continued moved the project forward through their efforts.

Current State of the Park

McKinley Park is a large park, approximately 14 acres, located in the southeast corner of the city. After rounds of fundraising and grant awards, a .6 mile ADA walking path, pavilion with bathrooms, and a parking lot has been constructed. Slated for construction in Spring of 2017 is phase 1 of the playscape.

Funding

To date, fundraising has been primarily through events, raffles, and private donations, including many local organizations and businesses.

Grants are always being pursued to complete phases of the park.

Key Design Elements

While open to all, a barrier-free playground is a unique environment that is intentionally designed without standard barriers found in most ordinary parks and playgrounds. Often unseen and unnoticed barriers, such as curbs, fences, multi-level equipment, uneven surfaces and surfaces with gaps, all become unassailable obstacles to the sensory, developmental or physically disabled, as well as to our recovering or disabled veterans and elderly. Unlike other playgrounds, a barrier-free playground's universal design allows everyone to easily access the play equipment, structures, approaches and pathways.

A Barrier-Free park will typically include:

- Barrier-free playscape with slides, ramps, activity stations, swing sets
- Every child can reach the highest play decks
- Ramped wheelchair access to the highest platform center
- Universally accessible pathways and surfacing
- Activity transfers that support child development
- Swings and equipment with back support
- Elevated sand tables and activity panels where children of all abilities can play together
- Sensory-rich activities that let the imagination soar-for the hearing and visually impaired-and for every child

McKinley Park Project Goals

- Barrier-free playscape
- Landscaping, including a sensory garden
- Outdoor, accessible gym equipment
- Benches and other comfort features

Note: All efforts will be made to preserve and enhance the existing natural elements, including a large stand of trees to the north of the planned site.

For more information on barrier-free and boundless playgrounds:

www.fraserfirst.com

www.boundlessplaygrounds.org

www.cvsallkidscan.com/partners/boundless-playgrounds

<http://www.ada.gov>

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FRASER - MCKINLEY PARK



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SECTION 9

Appendix

City of Fraser Administrative Roles

Role of Parks and Recreation Commission Board

Roles and Duties of City Council, Mayor, Administrative Officers

Source: Fraser Michigan Code of Ordinances, October 27 2016

<http://library.municode.com/index.aspx?clinetId=10802>

Section 4.1. - The city council.

There shall be a City Council of seven (7) members consisting of the elected Councilmen and the Mayor, who shall be deemed a member of the Council for all purposes. The Council shall constitute the legislative and governing body of the city and shall have power and authority, except as otherwise provided in this charter or by statute, to exercise all powers conferred upon or possessed by the city, and shall have the power and authority to enact and adopt such laws, ordinances, and resolutions as it shall deem proper in the exercise thereof. In all cases where the word "Council" is used in this charter, the same shall be synonymous with the word "Commission," or any other term used in any statute or federal law referring to municipal legislative or governing bodies.

State Law reference— It is mandatory that charter provide for election of a body vested with legislative power, MCL 117.3(a), MSA 5.2073(a).

Section 4.2. - Qualifications of mayor and councilmen.

The Mayor and Councilmen shall meet the eligibility requirements contained in Section 5.1 of this charter. The Council shall be the sole judge of the election and qualification of its own members, subject only to review by the courts.

Section 4.3. - Compensation of elective officers.

The Mayor shall receive as compensation the sum of Three Hundred (\$300.00) Dollars per annum, and each Councilman shall receive as compensation the sum of Two Hundred (\$200.00) Dollars per annum. In addition to the compensation above provided, the Mayor and each Councilman shall receive the sum of Five (\$5.00) Dollars for each Special Council Meeting attended by them. The Justice of the Peace shall receive as compensation the sum of Five Hundred (\$500.00) Dollars per annum.

Such compensation shall be paid quarterly and, except as otherwise provided in this charter, shall constitute the only compensation which may be paid the Mayor or Councilman for the discharge of any official duty for or on behalf of the city during their term of office. However, the Mayor and Councilmen may, upon order of the Council, be paid such necessary bona fide expenses incurred in service in behalf of the city as are authorized and itemized; provided further, any member of the Council may be employed by the City on an hourly wage basis and may be paid such wages in addition to the compensation herein provided.

Editor's note— This section has been superseded by Code of Ordinances Chapter 2, Article III, Division 2, which created a local officers' compensation commission pursuant to state law.

As for mention of the justice of the peace, the justice court was abolished by MCL 600.9921, MSA 27A.9921.

State Law reference— It is mandatory that charter provide for compensation of its officers, MCL 117.3(d), MSA 5.2073(d).

Section 4.4. - Election of mayor pro tem.

The newly elected Council shall, at its first meeting following the administration of the oath of office, elect one of its members to serve as Mayor Pro Tem for a term expiring at the first council meeting following the next regular city election. In the event of absence or disability of both the Mayor and Mayor Pro Tem, council may designate another of its members to serve as Acting Mayor during such absence or disability. (Amended by the electorate on November 9, 1982)

Section 4.5. - Duties of mayor.

- (a) Insofar as required by law, and for all ceremonial purposes, the Mayor shall be the executive head of the city. He shall have an equal voice and vote in the proceedings of the Council, but shall have no veto power. He shall be the presiding officer of the Council.
- (b) The Mayor shall be a conservator of the peace, and may exercise within the city the powers conferred upon sheriffs to suppress riot and disorder, and shall have authority to command the assistance of all able-bodied citizens to aid in the enforcement of the ordinances of the city and to suppress riot and disorder.
- (c) The Mayor shall execute or authenticate by his signature such instruments as the Council, this charter, or the laws of the State of Michigan or of the United States shall require.
- (d) Except as may be required by law, the Mayor shall exercise only such powers as this charter or the Council shall specifically confer upon him.
- (e) In the absence or disability of the Mayor, the Mayor Pro Tem shall perform the duties of Mayor. In the absence or disability of both, the designated Acting Mayor shall perform such duties.

Section 4.6. - Administrative service.

The administrative officers of the city shall be the Clerk, Treasurer, Assessor, Attorney, Chief of Police, and Fire Chief, and such additional administrative officers as may be created by ordinance. The Council may combine any administrative offices in any manner it deems necessary or advisable for the proper and efficient operation of the city.

Except as hereinbefore provided, all administrative officers of the city shall be appointed by the Council for an indefinite period, shall serve at the pleasure of the Council, and shall have their compensation fixed by the Council.

Except as may be otherwise provided by statute or this charter, the Council shall establish by ordinance such departments of the city as it deems necessary or advisable and shall prescribe therein the functions of each department and the duties, authorities and responsibilities of the officers of each department.

All personnel employed by the city who are not elected officers of the city or declared to be administrative officers by, or under the authority of, this section shall be deemed to be employees of the city. The head of each department shall have the power to hire and discharge the employees of such department without confirmation by the Council. Any employee who has been discharged may within ten days thereafter petition the Council to hear the facts regarding such discharge, and in any such case the Council may, in its sole discretion, hold a hearing and inquire into such facts and may make such recommendation in the matter as it considers proper.

State Law reference— It is mandatory that charter provide for election or appointment of a mayor, clerk and treasurer, MCL 117.3(a), MSA 5.2073(a); mandatory that charter provide for qualifications and duties of its officers, MCL 117.3(d), MSA 5.2073(d).

Section 4.7. - Clerk: Functions and duties.

- (a) The Clerk shall be the Clerk of the Council and shall attend all meetings of the Council and shall keep a permanent journal of its proceedings in the English language.
- (b) He shall be custodian of the city seal and shall affix it to all documents and instruments requiring the seal, and shall attest the same. He shall also be custodian of all papers, documents, and records pertaining to the city the custody of which is not otherwise provided

for. He shall give to the proper department or officials ample notice of the expiration or termination of any franchises, contracts or agreements.

- (c) He shall certify by his signature all ordinances and resolutions enacted or passed by the Council.
- (d) He shall provide and maintain in his office a supply of forms for all petitions required to be filed for any purpose by the provisions of this charter.
- (e) He shall be responsible for the maintenance of a system of accounts of the city which shall conform to any uniform system required by law and by the Council and to generally accepted principles and procedures of governmental accounting. He shall make monthly financial statements to the Council. The Council may, however, provide for the responsibility of the maintenance of accounts of the city by some officer other than the Clerk.
- (f) He shall have power to administer oaths of office.
- (g) He shall perform such other duties as may be prescribed for him by this charter or by the Council.

Section 4.11. - Independent boards.

The Council may provide by ordinance for the following advisory boards or commissions: Planning, zoning, zoning appeal, cemetery, health and welfare, parks and recreation, hospital, civil service or merit system, public housing, civil defense, or other activities which by statute are required to be administered by a board or commission.

Roles and Duties of Parks and Recreation Commission

Source: Fraser Michigan Code of Ordinances, October 27 2016

<http://library.municode.com/index.aspx?clinetId=10802>

Chapter 18 - PARKS AND RECREATION^[1]

Footnotes:

--- (1) ---

Cross reference— Streets, sidewalks and other public places, Ch. 25.

State Law reference— Authority to operate, MCL 123.51 et seq., MSA 5.2421 et seq.

ARTICLE I. - IN GENERAL

Secs. 18-1—18-15. - Reserved.

ARTICLE II. - RECREATION COMMISSION^[2]

Footnotes:

--- (2) ---

Cross reference— Administration, Ch. 2.

Sec. 18-16. - Creation; purpose.

The purpose of this article shall be to establish a recreation commission for the city, which commission shall assume positive leadership in formulating a philosophy of recreation and recreation program suitable to the city and shall serve as an advisory body to the city council on all matters related to and necessary to the recreational needs of the city.

(Ord. No. 85, § 2, 11-14-68)

Sec. 18-17. - Composition, appointment.

The recreation commission shall consist of seven (7) members to be appointed by the council for a term of three (3) years commencing January 1, 1969. For the first appointment, two (2) members shall be appointed for a one (1) year term, two (2) members for a two (2) year term and three (3) members for a three (3) year term.

(Ord. No. 85, § 4.1, 11-14-68; Ord. No. 119, § 1, 2-27-75)

Sec. 18-18. - Qualifications.

Members of the recreation commission appointed in accordance with section 18-17 shall have been residents of this city for at least two (2) years prior to the day of their appointment and shall be a qualified and registered electors of the city on such day and throughout their tenure of office and shall have evidenced interest in the development of recreation services for public use.

(Ord. No. 85, § 4.2, 11-14-68)

Sec. 18-19. - Compensation.

The members of the recreation commission shall each be paid a compensation of ten dollars (\$10.00) for each regular meeting attended.

(Ord. No. 85, § 4.1, 11-14-68; Ord. No. 119, § 1, 2-27-75)

Sec. 18-20. - Vacancies.

Vacancies on the recreation commission shall be filled by appointment for unexpired terms in the same manner as the original appointment.

(Ord. No. 85, § 4.1, 11-14-68; Ord. No. 119, § 1, 2-27-75)

Sec. 18-21. - Ex officio members.

The city administrator, one city councilman to be selected by the council, one member of the planning commission to be selected by the council and the superintendent of schools of the Fraser Public Schools District shall be ex officio members of the recreation commission and shall serve the commission in an advisory capacity.

(Ord. No. 85, § 4.3, 11-14-68)

Sec. 18-22. - Organization.

- (a) The recreation commission shall hold a regular meeting at least once each month.
- (b) At the first regularly scheduled meeting, the recreation commission shall adopt by-laws governing the procedure for the regular and special meetings of the commission and defining the duties and powers of the commission.
- (c) The recreation commission shall elect a chairperson, vice-chairperson and a secretary all of whom shall serve for a term of one year commencing from the date of the first regular meeting. Officers, thereafter, shall be elected for a one-year term upon the expiration of the preceding terms of the previously elected officers.

(Ord. No. 85, § 5, 11-14-68)

Sec. 18-23. - Duties and responsibilities.

- (a) It shall be the duty of the recreation commission to make recommendations for the purpose of providing, developing, conducting, supervising, equipping and maintaining recreational programs, activities and facilities on properties designated for that purpose by the city or on other public property under the control of other municipal corporations or political subdivisions thereof.
- (b) The recreation commission is authorized, upon approval of the city council, to negotiate agreements with the board of education of the Fraser Public Schools District, adjoining cities, townships and other political subdivisions or groups for joint planning, exchanging use of facilities, services or other arrangements of mutual advantage in the conduct of a recreational program.
- (c) Annually the recreation commission shall submit to the city council a proposed budget of funds required for the operation of the recreation system. The commission may receive any gifts, bequests of money, or other real or personal property to be applied for recreational purposes, the use and disposal of any gifts, bequests of money or other real or personal property received by the commission shall be subject to the approval of the council.

- (d) The recreation commission shall annually make a full and complete report to the city council of the recreational program which has been developed and planned for the city by the commission. From time to time the commission shall make such additional reports as may be requested by the city council.

(Ord. No. 85, § 6, 11-14-68)

Recreation Commission Bylaws

Source: Parks and Recreation Commission By-Laws, February 25, 2015

City of Fraser

Parks and Recreation Commission By-Laws

MISSION STATEMENT

The purpose of the Parks and Recreation Commission is to provide positive leadership in encouraging and formulating a philosophy of recreation for the City of Fraser. It is that of a recommending board to the Mayor and City Council on all matters related to and necessary to the recreational needs of the City.

ARTICLE I - Responsibilities of the Parks & Recreation Commission

- Section 1. Our primary responsibility is to explore ways to improve the city's parks and with each improvement ensure that all improvements meet with Federal ADA compliance.
- Section 2. Provide support when needed and assist in implementation of new programs as requested by the city's Director of Recreation.
- Section 3. Seek grants and plan fundraisers to support the programs and improvements necessary to maintain and improve the existing parks within the city; with prior support and approval of the City Manager and/or City Council.
- Section 4. Recommend fee structure as per suggestion of the Director of Recreation for the usage of recreational facilities within the parks and establish guidelines related to the usage of those facilities as needed.

ARTICLE II - Membership

- Section 1. The Recreation Commission shall consist of 7 members to be appointed by the city council for a term of three (3) years commencing January 1st of each year and ending December 31st of the expiration year.
- Section 2. The Recreation Commission may also include one representative of the Teen Advisory Council and one representative of the Buddies Group. Neither of these positions have voting privileges.
- Section 3. All voting members of the Commission must be qualified electors of the City of Fraser.
- Section 4. All members must be present at all scheduled commission meetings. Failure to attend four (4) unexcused consecutive meetings, will result in the commission member having voluntarily resigned their position on the commission. Commission members must give 48 hour notice if possible to Recreation Commission Chairperson or Parks and Recreation Director if unable to attend a meeting due to uncontrollable circumstances.

ARTICLE III - Commission Vacancies

- Section 1. Filling of Vacancies
- A. To fill commission vacancies on the Parks and Recreation Commission, vacancy must be posted for a minimum of 30 days on public medium.
 - B. Interested candidate(s) must submit completed City Board Application with resume to the City Manager's office.
 - C. Resumes and Applications are collected by the City Manager's office and forwarded on to the Parks and Recreation Commission for review.
 - D. Candidate must be notified in advance of the interview at the next scheduled meeting.
 - E. Interviews will be conducted in open forum at a regularly scheduled Parks and Recreation Commission meeting. Interviews will be conducted in open forum before Commission members and citizen attendees, with the exception of other candidates.
 - F. Once a Candidate recommendation is made by majority vote of the Parks and Recreation Commission, resumes for all candidates shall be forwarded to City Council members for review.

- G. Candidate(s) for consideration are placed on the agenda at the City Council Meeting as deemed appropriately scheduled by the Mayor.
- H. The Parks and Recreation Commission Chairperson and/or Board member shall collect, review and confirm receipt by City Council all resumes of prospective candidate(s) ten (10) days prior to City Council meeting and have placed on agenda for council consideration.

ARTICLE IV - Officers and Duties

- Section 1. Officers and Authority – The Parks and Recreation Commission shall consist of a Chairperson, Vice-Chairperson and a Secretary. The Chairperson and Secretary shall execute documents in the name of the Parks and Recreation Commission.
- Section 2. Chairperson – The Chairperson shall preside at all hearings and meetings. He/she shall be an ex-officio member of all committees. He/she shall decide all points of order or procedure and shall have the duties normally conferred using Roberts Rules of order. He/she shall have the privilege of discussing all matters before the Commission and to vote thereon. The Chairperson shall also prepare the agenda for each Commission meeting in collaboration with the Director of Parks and Recreation.
- Section 3. Vice-Chairperson – The Vice Chairperson shall preside and exercise all the duties of the Chairperson in his/her absence. If neither the Chairperson nor Vice-Chairperson are present at a meeting or hearing, a temporary Acting Chairperson shall be elected by a majority vote of the Commission in session at that time.
- Section 4. Secretary – The Secretary shall work with the Recording Secretary to prepare and have available all the minutes from prior meetings for review at the next scheduled meeting and records of the Parks and Recreation Commission. Minutes should clearly reflect each agenda item, the motions made, the make and support and include some detailed discussion on each agenda item. The Recording Secretary shall also maintain the records of attendance for all members of the Parks and Recreation Commission and perform such other clerical duties as are normally carried out by a Recording Secretary.

ARTICLE V - Election of Officers

- Section 1. Date and Ballot – Election of Officers of the Commission shall be held at the regular June meeting of each year by ballot. Only those members present at the election meeting are eligible for nomination.
- Section 2. Acceptance of Nomination - Any nominee shall accept or decline the nomination prior to the vote for such office.

Section 3. Vacancies – In the event of a vacancy in the office of Chairperson, the Vice Chairperson shall succeed to the office of Chairperson for the balance of the Chairperson's unexpired term. An election shall be held to fill the vacancy in the office of the Vice Chairperson for the balance of the Vice Chairperson's unexpired term. If the office of Secretary becomes available, an election shall be held to fill the vacancy of Secretary.

Section 4. Term- The term of office shall be one year, beginning immediately upon election, unless the officer is elected to serve the balance of the term of a vacated office, in which case he/she shall serve the remaining term of office. A member of the Parks and Recreation Commission may be elected to the same office for no more than two (2) consecutive years, with the exception of the Secretary, when he/she may also be the Recording Secretary.

Article VI - Meetings

Section 1. Regular Meetings – Regular meetings shall generally be held on the First Tuesday of each month, in the Fraser City Hall Chambers. Public notice of meetings shall also be given in accordance with the Open Meetings Act. All regular meeting dates shall be set for the following calendar year no later than the month of December. All Commission members shall receive notice of each regular meeting at least five (5) days in advance.

Section 2. Agenda – The Chairperson shall set the agenda for the meeting. The agenda for each meeting shall be sent to the City Council, City Manager, City Attorney, Recording Secretary and all appropriate department heads. Order of Business (Agenda as adopted):

- a. Call meeting to order;
- b. Approval of minutes;
- c. Formal statement;
- d. Public hearings (each case);
- e. Old business (Postponed cases);
- f. New business of the Commission
- g. Old business of the Commission; and
- h. Adjournment

Section 3. Special Meetings – Special meetings may be called by the Chairperson and/or two (2) or more commission members can call a special meeting as needed. The notice of such meeting shall be given to each Commission member at least five (5) days in advance of the meeting and shall specify the time, place, and

purpose of such meeting, and no other business may be considered except by unanimous consent of all of the members of the Commission.

- Section 4. Public Notice - Public notice of any special meeting shall be posted at City Hall and public medium as appropriate.
- Section 5. Public Meetings - As provided by statute, all meetings, regular and special, including study sessions and subcommittee meetings, shall be open to the public. An agenda shall be made available for public display five (5) days prior to the scheduled meeting. In the event that there is a formally scheduled public hearing on a specific matter, then any member of the public shall be given an opportunity to be heard on relevant matters concerning the subject of the hearing. Public comment shall be taken only at the end of the meeting and only during the public hearing portion of the meeting. The Commission shall keep a public record of its resolutions, transactions, findings, and determinations in the office of the City Manager.
- Section 6. Holiday Scheduled Meetings - In the event a regular meeting falls upon a holiday, such meeting shall be cancelled or rescheduled, after majority vote by the Commission.
- Section 7. Media Participation - Any person attending a meeting may tape record, videotape, broadcast live on radio, or telecast live on television the proceedings of the Commission, subject to any established reasonable rules of the Commission.
- Section 8. Public Conduct - Any person attending a meeting may speak upon each item during the public hearing portion of such case. The chairperson may re-open the public hearing on a particular item once it has been previously closed. The Chairperson may impose a five (5) minute time limitation on public participation by each speaker. Any person disrupting the proceedings shall be subject to removal by the Chairperson. A person shall have no right of appeal from such an order.
- Section 9. Scheduling - All inquiries, applications or matters requiring official action by the Commission shall be submitted to the Commission at a regular meeting unless a special meeting is called to consider the matter. A request for scheduling on a regular meeting agenda must be submitted at least seven (7) days prior to the next regularly scheduled Parks and Recreation Commission meeting.
- Section 10. Voting - All proceedings, decisions, and resolutions of the Commission shall be initiated by motion. The vote upon motions and resolutions shall be recorded. A

roll call vote shall be mandatory, when an expenditure is involved, for motions resulting from public hearings and all recommendations to the City Council.

- Section 11. Permanent Records – All correspondence, petitions, etc. shall become a permanent record of the Parks and Recreation Commission. The proceedings of all meetings of the Commission shall be kept in written form and shall become a permanent record of the Commission. Minutes shall be approved by the Commission at the next regular meeting.

ARTICLE VII - Rules of Order

- Section 1. Rules of Order – Parliamentary procedure in all official meetings shall be covered by Roberts Rules of Order, except as otherwise set forth herein.

- Section 2. Order of Motion – The order of Motion shall be as follows:
- a. Direct questions from the Commission to Petitioner
 - b. Open public hearing to audience
 - c. Close public hearing to audience
 - d. Direct questions by Commission to Petitioner and any other persons, as necessary.
 - e. Final summation by Petitioner
 - f. Call for Motion;
 - g. Motion;
 - h. Second; Discussion on motion and vote.

- Section 3. Motion on the Floor – While a motion is on the floor for consideration and discussion by the Board, the petitioner may not speak, interject or comment without first obtaining the consent of the Chairperson. This shall not prevent the answering of a question directed to the Petitioner by a member of the Board while a motion is on the floor.

- Section 4. Stating the Motion – Motions shall be restated by the Chairperson before the vote is taken. The names of the Commissioners who make and support the motion shall be recorded. Any member of the Commission may second such a motion.



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
SOUTHEAST MICHIGAN DISTRICT OFFICE



STEVEN E. CHESTER
DIRECTOR

August 14, 2006

Mr. Jeff Brumer
City of Fraser
33000 Garfield Rd.
Fraser, MI 48026

Dear Mr. Brumer:

SUBJECT: Wetland Assessment Report
Wetland Assessment File Numbers: 06-50-0004-WA, 06-50-0005-WA

The Department of Environmental Quality (DEQ) conducted a Level 2 Wetland Assessment on 6.21 acres of property (Property Tax Identification Numbers 11-31-100-026, 11-31-100-040) located in Town 02N, Range 13E, Section 31, Fraser Township, Macomb County on July 7, 2006. The assessment was conducted in accordance with Part 303, Wetland Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 461, as amended (NREPA), and Rule 4, Wetland Assessments (R 281.924), of the Administrative Rules for Part 303. This is a report of our findings in response to your wetland assessment application.

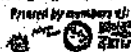
Based on our on-site investigation (which included a review of plants, hydrology, and soils of the assessment areas, and an in-office review of pertinent information), the DEQ finds that the assessment areas contain ± 2 acres of regulated wetland. The DEQ regulates Wetland A based on the wetland being located within 500 feet of the Faulman Drain. Enclosed is a map of the assessment areas that identifies areas containing regulated wetland and not containing wetland (i.e., upland). This map illustrates the approximate boundaries of each area, which were flagged during the DEQ's assessment of the property.

For those areas identified as regulated wetland on the site map, please be advised that any of the following activities require a permit under Part 303:

1. Deposit or permit the placing of fill material in a regulated wetland.
2. Dredge, remove, or permit the removal of soil or minerals from regulated wetland.
3. Construct, operate, or maintain any use or development in a regulated wetland.
4. Drain surface water from a regulated wetland.

For those areas identified as upland on the site map, the DEQ lacks jurisdiction under Part 303 for activities occurring in those areas.

3770 DONALD COURT • WARREN, MICHIGAN 48093-3700
www.michigan.gov • (800) 780-3700



Mr. Jeff Bremer
Page 2
August 14, 2006

This assessment report is limited to findings pursuant to Part 303 and does not constitute a determination of jurisdiction under other DEQ administered programs. Any land use activities undertaken on the assessed parcel may be subject to regulation pursuant to the NREPA under the following programs:

Floodplain Regulatory Authority found in Part 31, Water Resources Protection
Part 81, Soil Erosion and Sedimentation Control
Part 301, Inland Lakes and Streams

The enclosed map depicts an approximation of the location of the non-wetland/wetland areas within the assessment area. If more exact boundary of the wetland/non-wetland areas flagged on site will be needed next year or for site development and/or planning purposes, we recommend you hire a certified site surveyor to map the flags. The DEQ recommends any survey be done as soon as possible as plastic survey ribbon deteriorates over time with exposure to the elements and is susceptible to vandalism. Surveying the boundaries may save the expense of redoing a wetland assessment where the line is no longer obvious. Once the survey is complete, please send a copy to the DEQ for our files.

Please be aware that this assessment report does not constitute a determination of the presence of wetland that may be regulated under local ordinances or federal law. The U.S. Army Corps of Engineers (USACE) retains regulatory authority over certain wetlands pursuant to Section 404 of the Clean Water Act (CWA) and, specifically, those wetlands associated with traditionally navigable waters of the state. Traditionally navigable waters are generally the Great Lakes, their connecting waters, and portions of river systems and lakes connected to these waters. In other areas of Michigan, the DEQ is responsible for determination of wetland boundaries for purposes of compliance with the CWA under an agreement with the U.S. Environmental Protection Agency.

Your assessment area does not appear to be within those areas regulated by the USACE. However, should you desire more information, please contact the USACE at 313-226-2218.

You may request the DEQ to re-assess the subject parcel or any portion of the parcel should you disagree with the findings of this report within 30 days of the date of this report. A written request to re-assess the parcel must be accompanied by supporting evidence with regard to wetland vegetation, soils, or hydrology different from, or in addition to, the information relied upon by DEQ staff in preparing this report. The request should be submitted to the following address:

Wetland Assessment Program
Wetlands and Submerged Lands Unit
Land and Water Management Division
Department of Environmental Quality
P.O. Box 30468
Lansing, Michigan 48909-7756

The findings contained in this report do not convey, provide, or otherwise imply approval of any governing act, ordinance, or regulation nor does it waive the obligation to acquire any applicable federal, state, county, or local approvals. This assessment report is not a permit for any activity that requires a permit from the DEQ.

Mr. Jeff Bremer
Page 3
August 14, 2006

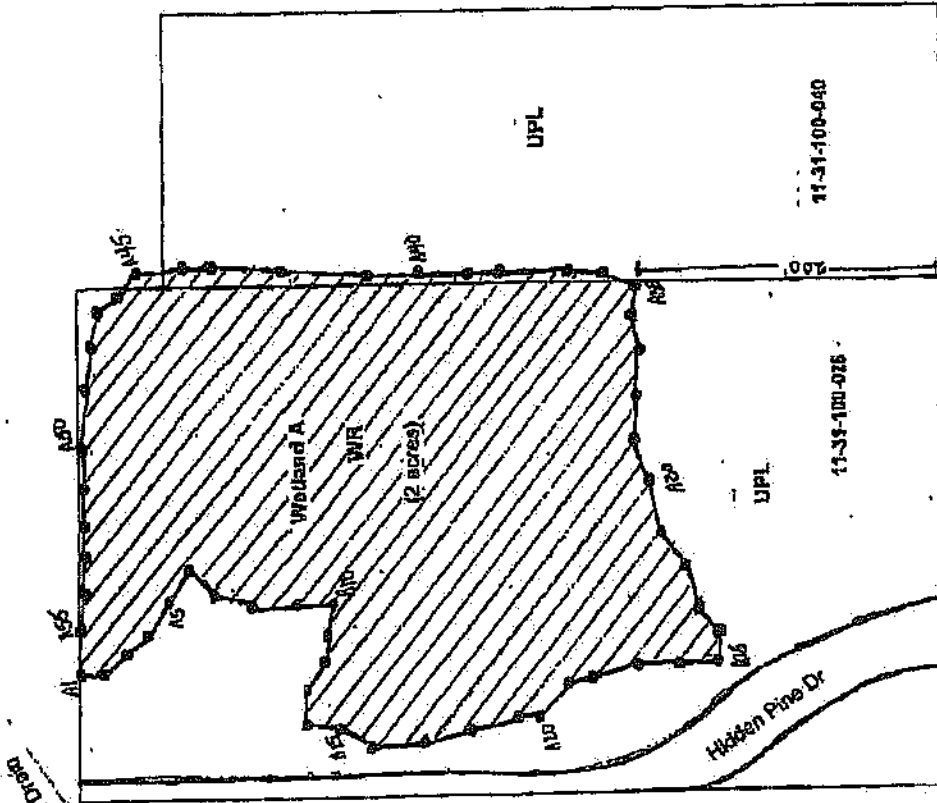
The findings contained in this report are binding on the DEQ until July 7, 2009, a period of three years from the date of the assessment unless a reassessment has been conducted. Please contact me if you have any questions regarding this assessment report.

Sincerely,

Andrew J. Hartz
District Supervisor
Land and Water Management Division
Department of Environmental Quality
586-753-3867

Enclosure

cc/enc: Macomb CEA
City of Fraser Clerk
Mr. Jeremy Richardson, DEQ
Ms. Wendy Veltman, DEQ

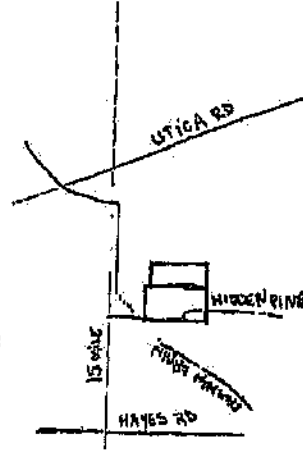


Legend:

- WR = Wetland - Regulated
- UPL = Upland (non-wetland)

Approximate Scale: 1 inch = 88 feet

SITE LOCATION



This drawing allows these areas containing wetland and not containing wetland to an approximation of the boundaries flagged on-site.

This drawing does not authorize or permit activities requiring a permit in accordance with Part 303 of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

City of Fraser
06-50-0084-WA
06-50-0005-WA
8/11/2006

Map Prepared By: Kathleen Fairchild, DEQ
8/11/2006



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
SOUTHEAST MICHIGAN DISTRICT OFFICE



STEVEN E. CHESTER
DIRECTOR

August 14, 2006

Mr. Jeff Bremer
City of Fraser
3300 Garfield Road
Fraser, MI 48026

Dear Mr. Bremer:

SUBJECT: Wetland Assessment Report
Wetland Assessment File Number: 06-50-0002-WA

The Department of Environmental Quality (DEQ) conducted a Level 2 Wetland Assessment on 7.5 acres of property (Property Tax Identification Number 11-31-100-033) located in Town 02N, Range 13E, Section 31, Fraser, City of Township, Macomb County on July 5, 2006. The assessment was conducted in accordance with Part 303, Wetland Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), and Rule 4, Wetland Assessments (R 281.924), of the Administrative Rules for Part 303. This is a report of our findings in response to your wetland assessment application.

Based on our on-site investigation (which included a review of plants, hydrology, and soils of the assessment area, and an in-office review of pertinent information), the DEQ finds that the assessment area contains ± 4.83 acres regulated wetland. Wetland A is regulated based on size. Although there are 4.83 acres of wetland located on-site, Wetland A extends off-site for an area enough to make the total acreage of the wetland greater than five acres. In addition, Wetland A is located within 500 feet of a pond of over an acre in size. This pond, located 255 feet southwest of the Wetland A, is 1.5 acres. Enclosed is a map of the assessment area that identifies areas containing regulated wetland and not containing wetland (i.e., upland). This map illustrates the approximate boundaries of each area, which were flagged during the DEQ's assessment of the property.

For those areas identified as regulated wetland on the site map, please be advised that any of the following activities require a permit under Part 303:

1. Deposit or permit the placing of fill material in a regulated wetland.
2. Dredge, remove, or permit the removal of soil or minerals from regulated wetland.
3. Construct, operate, or maintain any use or development in a regulated wetland.
4. Drain surface water from a regulated wetland.



Mr. Jeff Bremer
Page 2
August 14, 2006 August 9, 2006

For those areas identified as upland on the site map, the DEQ lacks jurisdiction under Part 303 for activities occurring in those areas.

This assessment report is limited to findings pursuant to Part 303 and does not constitute a determination of jurisdiction under other DEQ administered programs. Any land use activities undertaken on the assessed parcel may be subject to regulation pursuant to the NREPA under the following programs:

Floodplain Regulatory Authority found in Part 31, Water Resources Protection
Part 91, Soil Erosion and Sedimentation Control
Part 301, Inland Lakes and Streams

The enclosed map depicts an approximation of the location of the non-wetland/wetland areas within the assessment area. If a more exact boundary of the wetland/non-wetland areas flagged on site will be needed next year or for site development and/or planning purposes, we recommend you hire a certified site surveyor to map the flags. The DEQ recommends any survey be done as soon as possible as plastic survey ribbon deteriorates over time with exposure to the elements and is susceptible to vandalism. Surveying the boundaries may save the expense of redoing a wetland assessment where the line is no longer obvious. Once the survey is complete, please send a copy to the DEQ for our files

Please be aware that this assessment report does not constitute a determination of the presence of wetland that may be regulated under local ordinances or federal law. The U.S. Army Corps of Engineers (USACE) retains regulatory authority over certain wetlands pursuant to Section 404 of the Clean Water Act (CWA) and, specifically, those wetlands associated with traditionally navigable waters of the state. Traditionally navigable waters are generally the Great Lakes, their connecting waters, and portions of river systems and lakes connected to these waters. In other areas of Michigan, the DEQ is responsible for determination of wetland boundaries for purposes of compliance with the CWA under an agreement with the U.S. Environmental Protection Agency.

Your assessment area does not appear to be within those areas regulated by the USACE. However, should you desire more information, please contact the USACE at 313-226-2218.

You may request the DEQ to re-assess the subject parcel or any portion of the parcel should you disagree with the findings of this report within 30 days of the date of this report. A written request to re-assess the parcel must be accompanied by supporting evidence with regard to wetland vegetation, soils, or hydrology different from, or in addition to, the information relied upon by DEQ staff in preparing this report. The request should be submitted to the following address:

Wetland Assessment Program
Wetlands and Submerged Lands Unit
Land and Water Management Division
Department of Environmental Quality
P.O. Box 30458
Lansing, Michigan 48909-7756

Mr. Jeff Bremer

Page 3

August 14, 2006 August 9, 2006

The findings contained in this report do not convey, provide, or otherwise imply approval of any governing act, ordinance, or regulation nor does it waive the obligation to acquire any applicable federal, state, county, or local approvals. This assessment report is not a permit for any activity that requires a permit from the DEQ.

The findings contained in this report are binding on the DEQ until July 5, 2009, a period of three years from the date of the assessment unless a reassessment has been conducted. Please contact me if you have any questions regarding this assessment report.

Sincerely,



Andrew J. Hartz

District Supervisor

Land and Water Management Division

Department of Environmental Quality

586-753-3867

Enclosure

cc/enc: Macomb CEA

City of Fraser Clerk

Mr. Jeremy Richardson, DEQ

Ms. Wendy Veltman, DEQ

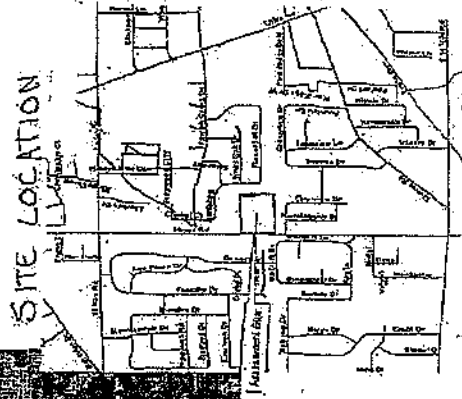
City of Fraser
09-50-0002-WA
8/11/2006



Legend:

WR = Wetland - Regulated
UPL = Upland (non-wetland)

Approximate Scale: 1 inch = 130 feet



This drawing showing those areas containing wetland and not containing wetland is an approximation of the boundaries flagged on-site.

This drawing does not authorize or permit activities requiring a permit in accordance with Part 303 of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Map Prepared By: Kathleen Fairchild, DEO
8/11/2006

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Canada Mark.

**CITY OF FRASER PUBLIC HEARING NOTICE
5-YEAR PARKS AND RECREATION MASTER PLAN**

At 7:00pm on February 7th, 2017 at the Fraser Municipal Building, 33000 Garfield Rd the City of Fraser Parks and Recreation Department will have a public hearing to obtain the citizens views and concerns regarding the Five-Year Recreation Master Plan. The Five-Year Recreation Master Plan Draft dated 2012-2021 is available for view at the Fraser Activity Center located at 34935 Hidden Pine, Fraser, MI 48026 during regular business hours.

The City of Fraser will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon four days notice to the Fraser Building Department at 586-293-3100.

KELLY ANN DOLLARD
Fraser City Clerk

Published : Fraser Okotom Chronicle 01/11/2017

0374-1702

FRASER DEPARTMENT OF PUBLIC SAFETY



MEMO

To: Mr. Wayne O'Neal, City Manager
Fr: Director George T. Rouhib Jr.
Date: February 24, 2017
RE: March 2017 Council Agenda

Wayne,

I am requesting that the purchase of 37 ballistic vests be placed on the March 2017 council agenda for review and consideration.

Within the next two months, the Pointe Blank body armor that our officers are mandated to wear will expire. The average shelf life of each vest is (5) years. Our agency contacted three vendors and had them bring their product to the department so our officers could sample them. The officers focused on the level of safety, durability, quality, comfort, and a lightweight product. The following three companies participated with this project.

Nye Uniform
1030 Scribner NW
Grand Rapids, MI 49504
GH Body Armor-Model Helix II (Includes two vest carriers and no extra charge for oversized vests)
Cost \$23,494.63

The Uniform House
1927 Capitol Ave.
Indianapolis, IN 46202
GH Body Armor-Model helix II (Includes two vest carriers and a \$100 charge for every oversized vest)
Cost \$26,455.00

LAWFT
5105 Glendale Ave.
Toledo, OH 43614
GH Body Armor, Model Helix II (Includes two vest carriers and a \$100 charge for every oversized vest)
Cost \$26,825.00

A number of public safety officers sampled the products and provided feedback to the administration. The consensus was to purchase the GH Body Armor from Nye Uniform.

For this project a grant was submitted to the U.S. Department of Justice who sponsors the Bulletproof Vest Partnership (BVP) program. The DOJ has agreed to a 50% match on the total cost from the vendor. Based on this calculation, the purchase of 37 new ballistic vests will cost **\$11,747.32**. If approved I am requesting that this amount be charged to the drug forfeiture account (265 310 746).

Note: Initially our agency requested only 34 vests because our staffing levels at the time consisted of 34 officers. The DOJ approved an award of \$13,767.00. With the purchase of 37 vests, our agency falls under the award amount.

If you have any questions or concerns involving this purchase, please contact me.



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

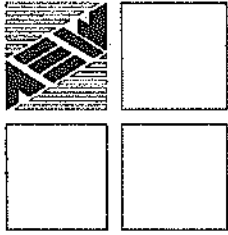
BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren *Bjv*
DATE: February 23, 2017
RE: **5 YEAR PLAN FOR WATER MAINS**

We were going to replace the water mains on Utica Road from 13 Mile Rd. to 14 Mile Rd., but due to the 15 Mile Rd. project with the sewer, we feel it would best to wait. We would like to proceed and go to the second year water main replacement project that would include the following streets: Rainbow, South Wind and North Wind. I have attached a photo of these streets along with how many water breaks we have had over the years. I will also send you a time table of this project.

My recommendation is to bid out this project so we can proceed with the five year plan. The money for this project is in the budget.



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

February 13, 2017

Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Rd
Fraser, MI 48026

Reference: **Engineering Proposal**
2017 Water Main Replacement

Dear Mr. O'Neal:

We are pleased to submit to you our proposal to prepare plans, specifications and provide construction administration services on the above referenced project.

Understanding of the Project

We understand the City is considering postponing the Utica Road Water Main Replacement Project from 13 Mile to 14 Mile until 2018 or later due to the work being performed on the sewer collapse on 15 Mile Road, and the resulting impacts to traffic and businesses in the City.

As funds have been budgeted in the current fiscal year for water main capital improvements, we understand the City is considering advancing future water main replacement projects to the 2017 construction season. The water main segments proposed for replacement include:

- Rainbow – Eveningside to Slumber
- W. / N. / E. Wind – Breezeway to Breezeway
- S. Wind – Eveningside to Breezeway

The project would consist of replacing the water main by one of three available construction methods; open-cut, directional drill, or pipe bursting. Work would include replacing all gate valves and hydrants within the project limits, and reconnecting existing water services to the new water main. The amount of restoration work would vary significantly based on the construction method that is chosen. Replacing the sidewalk is not anticipated to be necessary for these segments.

We have estimated the construction cost of this project at approximately \$1,000,000.

Fee for Professional Services

We propose that the engineering fee for this project be in accordance with our basic agreement as follows:

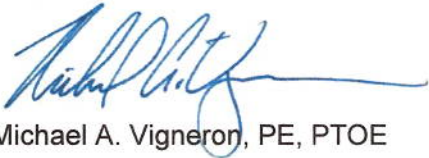
- 1) Topographic Survey, Design, Plans, Specifications and Contract Bid Award
We propose to furnish the design, plans and specifications for the project for 6.2% of construction costs in accordance with our Agreement with the City of Fraser. The fee for design phase services is estimated at \$62,000.00.
- 2) Construction Staking, Inspection and Contract Administration
Fee to be on an hourly charge basis for the various personnel as required in accordance with the attached current hourly rate schedule. It is our understanding that full time construction inspection will not be required for this project as City DPW personnel will be performing the construction inspection. For budget purposes, you may estimate construction phase costs at 3.5% of the construction cost or \$35,000.00. If AEW is asked to provide full time construction observation, construction phase services could be budgeted at 10% of the construction cost or \$100,000.00.
- 3) Testing and Lab Services
Work for density and concrete testing, as required, will be billed at actual cost as invoiced in accordance with our Agreement. Any proposed testing will be discussed with the City prior to our authorizing the work. For budget purposes, you may estimate this cost at 1.5% of the construction cost or \$15,000.00.

A summary of the project costs are as follows:

Construction Cost Estimate	\$1,000,000.00
Engineering	\$ 62,000.00
Construction Staking / Contract Administration	\$ 35,000.00
Testing	\$ 15,000.00
Contingencies (15%)	<u>\$ 150,000.00</u>
Estimated Total	\$1,262,000.00

If you have any questions or require any additional information, please advise. We will await your authorization.

Sincerely,



Michael A. Vigneron, PE, PTOE

Enclosure: Current Hourly Rate Schedule
cc: BJ VanFleteren, DPW Superintendent



#11

EXHIBIT "A"**HOURLY CHARGE RATE**

<u>EMPLOYEE CLASSIFICATION</u>	<u>HOURLY RATE CHARGE</u>
PRINCIPAL ENGINEER/SURVEYOR/ARCHITECT	\$ 100.00
SENIOR PROJECT ENGINEER/SURVEYOR/ARCHITECT	100.00
LICENSED ENGINEER/SURVEYOR/ARCHITECT	100.00
GRADUATE ENGINEER/SURVEYOR/ARCHITECT	81.00
TEAM LEADER	81.00
ENGINEERING AIDE III	67.00
ENGINEERING AIDE II	61.00
ENGINEERING AIDE I	56.00
ENGINEERING AIDE TRAINEE	39.00
SECRETARIAL (SPECIAL PROJECTS)	33.00
SURVEY FIELD (3 PERSON)	163.00
SURVEY FIELD (2 PERSON)	137.00
CONFINED SPACE ENTRY CREW	185.00
DATA COLLECTOR (SURVEY CREW)	21.00
COMPUTER SYSTEM	11.00
GPS SURVEY EQUIPMENT	56.00

EFFECTIVE JULY 1, 2005

BJ VanFleteren

From: Mike Vigneron
Sent: Wednesday, February 08, 2017 2:50 PM
To: BJ VanFleteren (bjv@micityoffraser.com)
Subject: Rainbow, N. Wind and S. Wind Water Main

BJ,

Below are approximate project timelines based on starting work immediately or waiting until after the March council meeting.

Notice to Proceed

2/8/17

3/10/17

Complete Topographic Survey

Late February

End of March

Engineering Design, Specs, Permitting

March & April

April & May

Advertise for Bids

Mid-May

Mid-June

Award Contract

6/8/17

7/13/17

Construction

July, Aug, Sept, Mid-Oct

Mid-Aug, Sept, Oct, Mid-Nov

Please let me know if you have any questions or need additional info. Thanks.

Michael A. Vigneron, PE, PTOE
Senior Project Engineer

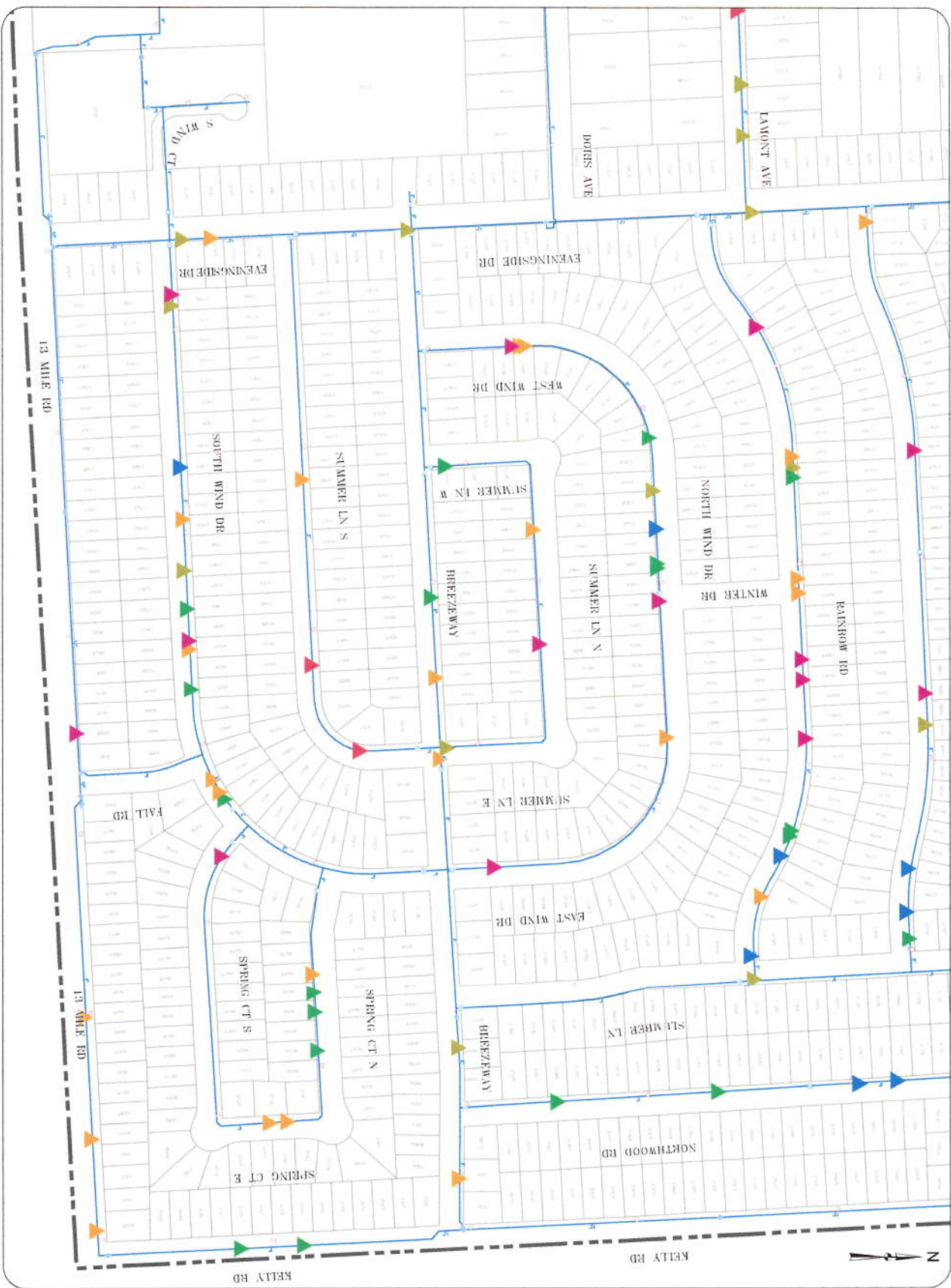
Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road, Shelby Twp., MI 48315

Water Main Program – 5 Year Future CIP

Fiscal Year	Proposed CIP Budget *	Construction Year	Segment
17-18	\$1,000,000	2017	Utica Road - 13 Mile to 14 Mile
18-19	\$1,225,000	2018 2018 2018	Rainbow – Eveningside to Slumber South Wind – Eveningside to Breezeway North Wind – Breezeway to Breezeway
19-20	\$1,150,000	2019 2019 2019	Airport – Eveningside to Slumber Winsome – Eveningside to Slumber Spring Court – East Wind to East Wind
20-21	\$1,150,000	2020 2020 2020 2020	Northwood/Snow – Breezeway to Kelly Crestwood – Dogwood to Davidson Huber – Dogwood to Davidson Bywood – Sylvan to Beacon
21-22	\$1,150,000	2021 2021 2021 2021 2021 2021	Fruehauf – Masonic to Priest Drain Summer Lane North – Breezeway to Breezeway Summer Lane South – Eveningside to Breezeway Fall – 13 Mile to South Wind Bittersweet – Beacon to Kelly Stillwater – Beacon to End

* Estimated CIP Budget required for program

** Estimated costs include engineering and contract administration



CITY of FRASER



Water Main Break Locations Southeast Quadrant

CAUTION
THIS MAP IS INTENDED FOR INFORMATION PURPOSES ONLY.
ANDERSON, ECKSTEIN AND WESTRICK, A.E.C., AND THE CITY
OF FRASER DO NOT WARRANT THE ACCURACY OF THE
INFORMATION AND DATA SHOWN ON THIS MAP AT ANY
TIME. THE USER OF THIS INFORMATION ASSUMES ALL
RISK OF THE USE OF THIS INFORMATION.

**ANDERSON, ECKSTEIN
AND WESTRICK, INC.**
City of Fraser
1000 Boulevard of the Americas, Suite 400
Fraser, CA 95926
Phone: (916) 434-1234 Fax: (916) 434-1235

- 1993 - 1995
- 1996 - 2000
- 2001 - 2005
- 2006 - 2010
- 2011 - 2015
- 2016 - 2017

DATE PREPARED	DATE REVIEWED
1/1/2017	1/1/2017
BY: J. L. L.	BY: J. L. L.
FOR: J. L. L.	FOR: J. L. L.
PROJECT: 1000	PROJECT: 1000
REVISION: 1.0	REVISION: 1.0



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O. Neal, City Manager
FROM: Bernard J. Van Fleteren *Bjv*
DATE: February 23, 2017
RE: 2017 DTE ENERGY MERCURY VAPOR AND HIGH PRESSURE
SODIUM CONVERSION PROJECT

On the front sheet attached it explains and shows the savings to the City of Fraser to go this way with the street lighting. The time for this project will be completed no later than November 30, 2017. I had Tim Tomlinson to look at this contract and he has no objections to this agreement. I would like to proceed with this project with Councils ok.

City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

February 13, 2017

Re: 2017 DTE Energy Mercury Vapor and High Pressure Sodium Conversion Project -City of Fraser

We have completed our review of your request for the proposed lighting; I have prepared a cost estimate for the conversion of 825 Overhead (OH) and Underground (UG) street light fixtures. Breakdown for Project Scope is as follows:

- 287- OH- 175w MV to 65w LED-OH
- 31-OH-175w MV to 80w LED-OH-SUS
- 2- OH-250w MV to 135w LED-OH
- 47- OH-400w MV to 135w LED-OH
- 39- OH-100w HPS to 65w LED-OH
- 136 -OH 250w HPS to 135w LED-OH
- 23- UG 175w MV to 65w LED-UG
- 5 -UG 250w MV to 135w LED-UG
- 250 -UG 100w HPS to 65w LED UG
- 5- UG 250w HPS to 135w LED UG

Municipality Contribution in Aid of Construction: \$248,210.00

Current Annual Lamp Charges: \$236,857.27

Projected Annual Lamp Charges: \$169,855.15

Annual Savings: \$67,002.13

*Projected DTE Labor Contribution: \$24,490.00

*Projected EO Rebate: \$31,417.00

Projected Payback (yrs.): 3.24-*After EO rebate

Below please find the estimate breakdown options proposed for this project. The costs are based on the Streetlight Option 1-DTE Energy owned and maintained. The rate requires the customer pay a portion of the construction cost. The following information outlines the street lighting installation.

After installation, the total cost for additional modification, relocation, or removal will be the responsibility of the requesting party. An authorized signature on the Municipal Street Lighting Master Agreement and the payment contribution will be our notification to begin final design and construction scheduling. * Projected DTE Labor Contribution and *Projected EO Rebate are both subject to change without notice.

Please feel free to call me should you have any questions.

Sincerely,

Reggie B. Brown
DTE Energy
Account Manager
Community Lighting-Sales & Service
734-397-4241
313-300-3693

MASTER AGREEMENT FOR MUNICIPAL STREET LIGHTING

This Master Agreement For Municipal Street Lighting ("Master Agreement") is made between The Detroit Edison Company ("Company") and City of Fraser ("Customer") as of August 20, 2013.

RECITALS

A. Customer may, from time to time, request the Company to furnish, install, operate and/or maintain street lighting equipment for Customer.

B. Company may provide such services, subject to the terms of this Master Agreement.

Therefore, in consideration of the foregoing, Company and Customer hereby agree as follows:

AGREEMENT

1. Master Agreement. This Master Agreement sets forth the basic terms and conditions under which Company may furnish, install, operate and/or maintain street lighting equipment for Customer. Upon the Parties agreement as to the terms of a specific street lighting transaction, the parties shall execute and deliver a Purchase Agreement in the form of the attached Exhibit A (a "Purchase Agreement"). In the event of an inconsistency between this Agreement and any Purchase Agreement, the terms of the Purchase Agreement shall control.

2. Rules Governing Installation of Equipment and Electric Service. Installation of street light facilities and the extension of electric service to serve those facilities are subject to the provisions of the Company's Rate Book for Electric Service (the "Tariff"), Rule C 6.1, Extension of Service (or any other successor provision), as approved by the The Michigan Public Service Commission ("MPSC") from time to time.

3. Contribution in Aid of Construction. In connection with each Purchase Agreement and in accordance with the applicable Orders of the MPSC, Customer shall pay to Company a contribution in aid of construction ("CIAC") for the cost of installing Equipment ("as defined in the applicable Purchase Agreement") and recovery of costs associated with the removal of existing equipment, if any. The amount of the CIAC (the "CIAC Amount") shall be an amount equal to the total construction cost (including all labor, materials and overhead charges), less an amount equal to three years revenue expected from such new equipment. The CIAC Amount will be as set forth on the applicable Purchase Agreement. The CIAC Amount does not include charges for any additional cost or expense for unforeseen underground objects, or unusual conditions encountered in the construction and installation of Equipment. If Company encounters any such unforeseen or unusual conditions, which would increase the CIAC Amount, it will suspend the construction and installation of Equipment and give notice of such conditions to the Customer. The Customer will either pay additional costs or modify the work to be performed. If the work is modified, the CIAC Amount will be adjusted to account for such modification. Upon any such

suspension and/or subsequent modification of the work, the schedule for completion of the work shall also be appropriately modified.

4. Payment of CIAC Amount. Customer shall pay the CIAC Amount to Company as set forth in the applicable Purchase Agreement. Failure to pay the CIAC Amount when due shall relieve Company of its obligations to perform the work required herein until the CIAC Amount is paid.

5. Modifications. Subject to written permission of the respective municipality, after installation of the Equipment, any cost for additional modifications, relocations or removals will be the responsibility of the requesting party.

6. Maintenance, Replacement and Removal of Equipment. In accordance with the applicable Orders of the MPSC, under the Municipal Street Lighting Rate (as defined below), Company shall provide the necessary maintenance of the Equipment, including such replacement material and equipment as may be necessary. Customer may not remove any Equipment without the prior written consent of Company.

7. Street Lighting Service Rate.

a. Upon the installation of the Equipment, the Company will provide street lighting service to Customer under Option 1 of the Municipal Street Lighting Rate set forth in the Tariff, as approved by the MPSC from time to time, the terms of which are incorporated herein by reference.

b. The provision of street lighting service is also governed by rules for electric service established in MPSC Case Number U-6400. The Street Lighting Rate is subject to change from time to time by orders issued by the MPSC.

8. Contract Term. This Agreement shall commence upon execution and terminate on the later of (a) five (5) years from the date hereof or (b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.

9. Design Responsibility for Street Light Installation. The Company installs municipal street lighting installations following Illuminating Engineering Society of North America ("IESNA") recommended practices. If the Customer submits its own street lighting design for the street light installation or if the street lighting installation requested by Customer does not meet the IESNA recommended practices, Customer acknowledges the Company is not responsible for lighting design standards.

10. New Subdivisions. Company agrees to install street lights in new subdivisions when subdivision occupancy reaches a minimum of 80%. If Customer wishes to have installation occur prior to 80% occupancy, then Customer acknowledges it will be financially

responsible for all damages (knockdowns, etc.) and requests for modifications (movements due to modified curb cuts from original design, etc.).

11. Force Majeure. The obligation of Company to perform this Agreement shall be suspended or excused to the extent such performance is prevented or delayed because of acts beyond Company's reasonable control, including without limitation acts of God, fires, adverse weather conditions (including severe storms and blizzards), malicious mischief, strikes and other labor disturbances, compliance with any directives of any government authority, including but not limited to obtaining permits, and force majeure events affecting suppliers or subcontractors.

12. Subcontractors. Company may sub-contract in whole or in part its obligations under this Agreement to install the Equipment and any replacement Equipment.

13. Waiver; Limitation of Liability. To the maximum extent allowed by law, Customer hereby waives, releases and fully discharges Company from and against any and all claims, causes of action, rights, liabilities or damages whatsoever, including attorney's fees, arising out of the installation of the Equipment and/or any replacement Equipment, including claims for bodily injury or death and property damage, unless such matter is caused by or arises as a result of the sole negligence of Company and/or its subcontractors. Company shall not be liable under this Agreement for any special, incidental or consequential damages, including loss of business or profits, whether based upon breach of warranty, breach of contract, negligence, strict liability, tort or any other legal theory, and whether or not Company has been advised of the possibility of such damages. In no event will Company's liability to Customer for any and all claims related to or arising out of this Agreement exceed the CIAC Amount set forth in the Purchase Order to which the claim relates.

14. Notices. All notices required by the Agreement shall be in writing. Such notices shall be sent to Company at The Detroit Edison Company, Community Lighting Group, 8001 Haggerty Rd, Belleville, MI 48111 and to Customer at the address set forth on the applicable Purchase Agreement. Notice shall be deemed given hereunder upon personal delivery to the addresses set forth above or, if properly addressed, on the date sent by certified mail, return receipt requested, or the date such notice is placed in the custody of a nationally recognized overnight delivery service. A party may change its address for notices by giving notice of such change of address in the manner set forth herein.

15. Representations and Warranties. Company and Customer each represent and warrant that: (a) it has full corporate or public, as applicable, power and authority to execute and deliver this Agreement and to carry out the actions required of it by this Agreement; (b) the execution and delivery of this Agreement and the transactions contemplated hereby have been duly and validly authorized by all necessary corporate or public, as applicable, action required on the part of such party; and (c) this Agreement constitutes a legal, valid, and binding agreement of such party.

16. Miscellaneous.

a. This Agreement is the entire agreement of the parties concerning the subject matter hereof and supersedes all prior agreements and understandings. Any amendment or modification to this Agreement must be in writing and signed by both parties.

b. Customer may not assign its rights or obligations under this Agreement without the prior written consent of Company. This Agreement shall be binding upon and shall inure to the benefit of the parties' respective successors and permitted assigns. This Agreement is made solely for the benefit of Company, Customer and their respective successors and permitted assigns and no other party shall have any rights to enforce or rely upon this Agreement.

c. A waiver of any provision of this Agreement must be made in writing and signed by the party against whom the waiver is enforced. Failure of any party to strictly enforce the terms of this Agreement shall not be deemed a waiver of such party's rights hereunder.

d. The section headings contained in this Agreement are for convenience only and shall not affect the meaning or interpretation thereof.

e. This Agreement shall be construed in accordance with the laws of the State of Michigan, without regard to any conflicts of law principles. The parties agree that any action with respect to this Agreement shall be brought in the courts of the State of Michigan and each party hereby submits itself to the exclusive jurisdiction of such courts.

f. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together will constitute one and the same instrument.

g. The invalidity of any provision of this Agreement shall not invalidate the remaining provisions of the Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

The Detroit Edison Company

By: _____

Name: _____

Title: _____

Customer:

[City of Fraser]

By: _____

Name: _____

Title: _____

Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "**Agreement**") is dated as of [February 13, 2017] between The Detroit Edison Company ("**Company**") and [City of Fraser] ("**Customer**").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated [August 20, 2013] (the "**Master Agreement**") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	[TBD]	
2. Location where Equipment will be installed:	Location of where Equipment will be installed will be: In the Proximity of the City of Fraser, Michigan 48026.	
3. Total number of lights to be installed:	[825]	
4. Description of Equipment to be installed (the " Equipment "):	The Equipment to be installed will be described as the following: • 287- OH- 175w MV to 65w LED-OH • 31-OH-175w MV to 80w LED-OH-SUS • 2- OH-250w MV to 135w LED-OH • 47- OH-400w MV to 135w LED-OH • 39- OH-100w HPS to 65w LED-OH • 136 -OH 250w HPS to 135w LED-OH • 23- UG 175w MV to 65w LED-UG • 5 -UG 250w MV to 135w LED-UG • 250 -UG 100w HPS to 65w LED UG • 5- UG 250w HPS to 135w LED UG Street Light Fixtures will be fed by new and existing "As Built" Overhead Line Facilities.	
5. Estimated Total Annual Lamp Charges	\$169,855.14	
6. Computation of Contribution in aid of Construction (" CIAC Amount ")	Total estimated construction cost, including labor, materials, and overhead:	\$248,210.00
	Credit for 3 years of lamp charges:	\$N/A
	CIAC Amount (cost minus revenue)	\$248,210.00
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement: \$248,210.00	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested	(Check One) ☐ YES ☒ NO	

Customer lighting design meet IESNA recommended practices?	If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices X _____
10. Customer Address for Notices:	City of Fraser 33000 Garfield Fraser, Michigan 48026

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) ☐ YES ☒ NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least ____ posts and ____ luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warranties, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology ("EELT") Terms:

All or a portion of the Equipment consists of EELT: (check one) ☒ YES ☐ NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer's specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

The Detroit Edison Company

By: _____

Name: _____

Title: _____

Customer:

[City of Fraser]

By: _____

Name: _____

Title: _____

Attachment 1 to Purchase Agreement

Map of Location

[To be attached]

BJ VanFleteren

From: Tim Tomlinson
Sent: Wednesday, February 22, 2017 1:43 PM
To: bjv@micityoffraser.com
Subject: DTE Contract - Lighting

BJ

I have no objections to the agreement.

Timothy D. Tomlinson

YORK, DOLAN & TOMLINSON, P.C.

Attorneys and Counselors at Law

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Clinton Township, MI 48038

T(586) 263-5050

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