



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR

Joseph Nichols

COUNCIL

Mayor Pro-tem Michael Carnagie

Acting Mayor Matt Hemelberg

Patrice M. Schornak

Yvette Foster

Kathy Blanke

Michael Lesich

INTERIM CITY MANAGER

D.Wayne O'Neal

CITY CLERK

Kelly Ann Dolland

FRASER CITY COUNCIL – REGULAR MEETING

THURSDAY – February 9, 2017 – 7:00 P.M.

Revised 2-07-2017

OPENING PRAYER: Pastor Kevin Harbin

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. CITIZEN PARTICIPATION ON AGENDA ITEMS
5. PRESENTATIONS:
 - a. Certificate of Appreciation for Ron Lademan
6. PUBLIC HEARINGS:
 - a. Public Hearing and City Council consideration to approve the resolution allocating Community Development Block Grant funds for 2017 in the amount of \$7,793.
7. CONSENT AGENDA
 - a. Approval of Minutes of the Special Council Meeting of January 9, 2017.
 - b. Approval of Minutes of the Regular Council Meeting of January 12, 2017.
 - c. Approval of Minutes of the Special Council Meeting of January 19, 2017.
 - d. Approval of Bills for the month of January 2017 in the amount of \$2,027,689.96.
 - e. Receive and file the minutes of the Zoning Board of Appeals Meeting December 1st, 2016.
 - f. Receive and file the minutes of the Parks & Recreation Commission Meeting December 6th, 2016.
 - g. Receive and file the draft minutes of the Parks & Recreation Commission Meeting of January 10th, 2017.

8. REQUESTS FOR COUNCIL ACTION –

- a) Request Council approve the appointment of Frank Farina as member and liaison to the Planning Commission term to expire 12-31-2017.
- b) Request Council approve budget amendments for fiscal year 2016/2017.
- c) Request Council approve the following Resolution Accepting Foster Court into Local Road System for Public Act 51
- d) Request Council authorize the Extension of the contract with Mattiolo Cement for Concrete Road Repairs in the amount of \$350,000.
- e) Request Council authorize the Extension of the Joint Sealing Contract in the amount of \$50,000.
- f) Request Council Award Contract for the SAW Grant Storm Sewer CCTV and Cleaning.
- g) Request Council approve AEW to prepare DWRF application for a Water Reservoir at 14 Mile and Fraser Drive.
- h) Discuss and/ or action City Council Special Meeting / Community Update Meeting, Tuesday, February 28th, 2017 @ 6pm.

9. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

11. CITIZEN PARTICIPATION

12. ADJOURNMENT

(Posted Friday February 3, 2017 at 4:30p.m.) (Revised 2-7-2017 @3pm)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154 ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

CITY MANAGER
Richard E. Haberman

Kelly Ann Dolland
City Clerk

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

February 9th, 2017

RESOLUTION

At the regular meeting of the Fraser City Council held on Thursday, February 9th, 2017, in the Council Chambers of the City Municipal Building located at 33000 Garfield Road, City of Fraser, County of Macomb, State of Michigan, the following Resolution was offered by COUNCILMEMBER _____ supported by _____:

RESOLVED, whereby the Council of the City of Fraser approves the following projects for fiscal year (FY) 2017 Community Development Block Grant (CDBG) funding in a total amount of \$37,173, (\$1,500 less for MCCSA Chore) for a total of \$35,673 and further a Public Service Fund allocation of \$7,793, to hereby approve the sub-recipient agreements with the County of Macomb for the following projects:

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, KELLY DOLLAND, duly appointed City Clerk for and in the City of Fraser, hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Council of the City of Fraser at their Regular Council Meeting held on Thursday, February 9th, 2017.

KELLY DOLLAND, City Clerk
City of Fraser, Michigan

At this time, Macomb County does not have information on exact CDBG funding levels for the 2017 Program Year (PY). Community applications should be compiled using the figures shown in this chart. The County reserves the right to adjust funding allocations based on the actual amount of the 2017 PY CDBG grant.

2017 CDBG FUNDING ALLOCATION				
COMMUNITY	2017 CDBG ALLOCATION (A)	*CHORE PROGRAM ALLOCATION (B)	**TOTAL AVAILABLE FOR ALL PROJECTS (C)	***PUBLIC SERVICE FUNDS REMAINING AFTER CHORE SET-ASIDE (D)
Armada Village	\$7,500	\$0	\$7,500	\$2,500
Armada Township	\$7,500	\$0	\$7,500	\$2,500
Bruce Township	\$18,469	\$0	\$18,469	\$4,617
Center Line	\$30,135	\$3,150	\$26,985	\$4,384
Chesterfield Township	\$101,028	\$2,200	\$98,828	\$23,057
Eastpointe	\$146,389	\$14,800	\$131,589	\$21,797
Fraser	\$37,173	\$1,500	\$35,673	\$7,793
Harrison Township	\$80,082	\$2,500	\$77,582	\$17,521
Lenox Township	\$13,011	\$2,000	\$11,011	\$1,253
Macomb Township	\$151,473	\$6,800	\$144,673	\$31,068
Memphis	\$7,500	\$250	\$7,250	\$2,250
Mount Clemens	\$65,843	\$2,500	\$63,343	\$13,961
New Baltimore	\$23,313	\$250	\$23,063	\$5,578
New Haven Village	\$12,949	\$500	\$12,449	\$2,737
Ray Township	\$7,500	\$0	\$7,500	\$2,500
Richmond	\$18,827	\$250	\$18,577	\$4,457
Richmond Township	\$9,490	\$0	\$9,490	\$2,500
Romeo Village	\$9,549	\$500	\$9,049	\$2,000
Shelby Township	\$183,560	\$6,250	\$177,310	\$39,640
Utica	\$11,939	\$250	\$11,689	\$2,735
Washington Township	\$55,045	\$3,800	\$51,245	\$9,961
	\$998,275	\$47,500	\$950,775	\$204,809

*Column (B) indicates the amount of funding allocated to the Macomb Community Action Chore Program for that community. Communities are no longer required to include the Chore Program set-aside funding in their public hearing.

** Column (C) indicates the amount of funding needing approval through the community's public hearing. For example, the City of Eastpointe's starting allocation is \$146,389 (A). Chore funding of \$14,800 (B) is then deducted from this amount leaving the City with \$131,589 (C) to allocate to all projects including public services activities.

*** Column (D) - Communities have the option to fund public services. This column represents that maximum amount that a community may allocate to public services. Note that the Chore allocation shown in column (B) has already been deducted from the community's public service cap amount. The funding amount included in column (D) is included in column (C) "TOTAL AVAILABLE FOR ALL PROJECTS". For example, the City of Eastpointe has been allocated \$131,589 (C) for all projects. Of that amount, up to \$21,797.25 (D) could be awarded by the community to public services.

Final note: Notice that the total of column (B) and column (D) equal the greater of 25% of column (A) or \$2,500

CITY OF FRASER PUBLIC HEARING NOTICE
CITY OF FRASER RESIDENTS

At 7:00PM on February 9th, 2017 at the Fraser Municipal Building, 33000 Garfield Road, a public hearing will be held to obtain the views of citizens concerning community development and housing needs, as required by the Housing and Community Development Act of 1974, as amended.

The City of Fraser will be receiving \$37,173 (tentative amount) (\$1,500 Allocated to CHORE) in Community Development Block Grant funds FOR FY 2017 from the Macomb "Urban County" Program.

Federal guidelines require that maximum priority be given to activities which primarily benefit low- or moderate-income families or which aid in the prevention or elimination of slums or blight. A variety of projects are eligible for community development funding. These include:

Property acquisition	Handicapped Barrier Removal
Code enforcement	Rehabilitation of Buildings
Planning and Administration	Housing Rehabilitation
Homebuyer Assistance	Public Facilities
Public Services	Public Infrastructure

Citizens residing in blighted areas or persons of lower-income are encouraged to participate.

If you cannot attend this meeting and want your views known, please write or call City Clerk, Kelly Ann Dolland, at 33000 Garfield Road, Fraser, MI 48026, 586-293-3100 ext. 110.

The City of Fraser will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon four days notice to the Fraser Building Department at 586-293-3100.

KELLY ANN DOLLAND
Fraser City Clerk

...you still win."

Pfeffer knows what he wants to accomplish in his final season with the Ramblers, and he is looking forward to the opportunity to try to turn his ambitions into reality.

"I'm pretty excited," he said. "I'm looking forward to the future. Hopefully it's a bright future."

Call Sports Writer Mark Vest at (586) 279-1112. Follow him on Twitter @CandCMark.

CITY OF FRASER PUBLIC HEARING NOTICE
5-YEAR PARKS AND RECREATION MASTER PLAN

At 7:00pm on February 7th, 2017 at the Fraser Municipal Building, 33000 Garfield Road, a public hearing will be held for the City of Fraser Parks and Recreation Department will have a public hearing to obtain the citizens views and concerns regarding the Five-Year Recreation Master Plan. The Five-Year Recreation Master Plan Draft dated 2017-2021 is available for view at the Fraser Activity Center located at 34835 Hidden Pkwy, Fraser, MI 48068 during regular business hours.

The City of Fraser will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon four days notice to the Fraser Building Department at 586-293-3100.

KELLY ANN DOLLAND
 Fraser City Clerk
 0374-7262

CITY OF FRASER PUBLIC HEARING NOTICE
CITY OF FRASER RESIDENTS

At 7:00PM on February 9th, 2017 at the Fraser Municipal Building, 33000 Garfield Road, a public hearing will be held to obtain the views of citizens concerning community development and housing needs, as required by the Housing and Community Development Act of 1974, as amended.

The City of Fraser will be receiving \$52,323 (one-time amount) (\$1,500 Allocated to CHONE) in Community Development Block Grant funds FOM FY 2017 from the Wisconsin Urban County Program.

Federal guidelines require that maximum priority be given to activities which primarily benefit low- or moderate-income families or which aid in the prevention or elimination of slums or blight. A variety of projects are eligible for community development funding. These include:

- Property acquisition
- Code enforcement
- Planning and Administration
- Homebuyer Assistance
- Public Services

- Handicapped Barrier Removal
- Rehabilitation of Buildings
- Housing Rehabilitation
- Public Facilities
- Public Infrastructure

Citizens residing in targeted areas or persons of lower-income are encouraged to participate. If you cannot attend this meeting and want your views known, please write or call City Clerk, Kelly Ann Dolland, at 33000 Garfield Road, Fraser, MI 48068, 586-293-3100 ext. 110.

The City of Fraser will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon four days notice to the Fraser Building Department at 586-293-3100.

*For Mike Moore
 Follow him on*

Drunk Driving

Personal Injury

Divorce

Criminal

Bankruptcy

Wills & Estates

Over 30 Years Experience

Choose The Right Attorney

WALTER A. BOZIMOWSKI

42657 Garfield Ste. 211

Clinton Twp.

586.263.9422

walboz@gmail.com

Payment Plans Available

**Macomb County CDBG Program
Summary of 2017 Non-Profit Applications**

December 2016

SERVICE ACTIVITIES

Important Note: Proposal qualification do not ensure funding, since this is a local community determination. The aggregate amount of the funding recommendation by the communities for any given agency must be for a minimum of \$1,000 in order for a contract to be awarded. If an agency receives less than \$1,000 aggregate then the funds will be reallocated to the County's Housing Rehabilitation Program.

Applicant: Armada Police Athletic League

Name: Armada PAL

CDBG Request: \$3,250

Project Cost: \$88,000

Communities of consideration:

Armada Twp (\$1,625) Village of Armada (\$1,625)

Project Description: The applicant provides one week of summer camp for children in 5th through 8th grade in the Armada School District. CDBG funds would be used to provide scholarships to students from LMI families who would not be able to afford camp otherwise. The cost is \$325 per student so if you choose to fund this project, please do so in \$325 increments.

Comments: Armada PAL is a longtime recipient of CDBG funds. No performance concerns have been identified.

Applicant: Care House

Name: Child Advocacy Services Program

CDBG Request: \$55,800

Project Cost: \$899,355

Communities of consideration:

Armada Twp (\$600)	Village of Armada (\$600)	Bruce Twp (\$600)	Center Line (\$2,400)
Chesterfield (\$7,200)	Eastpointe (\$6,000)	Fraser (\$1,800)	Harrison Twp (\$2,400)
Lenox Twp (\$600)	Macomb Twp (\$9,000)	Memphis (\$600)	Mt Clemens (\$3,600)
New Baltimore (\$1,200)	New Haven (\$2,400)	Ray Twp (\$600)	City of Richmond (\$1,200)
Richmond Twp (\$1,200)	Romeo (\$1,200)	Shelby Twp (\$7,200)	Utica (\$1,200)
Washington Twp (\$4,200)			

Project Description: The applicant provides child-friendly, family-centered investigation, prosecution and treatment services to income-eligible child victims of sexual and physical abuse, by coordinating an interdisciplinary support team (law enforcement, child protective services and assistant prosecutors), and provides crisis intervention, counseling, court advocacy, parent and child support groups, education, information and referral. Services are provided at no charge to families served. Each community's funding request is based on service projections in that community. The cost per child and the family is approximately \$600. If funding this project, please do so in \$600 increments.

Comments: Care House is a long-time CDBG recipient. No performance concerns have been identified.

Applicant: Detroit Rescue Mission Ministries Lighthouse Food Bank

Name: DRMM Lighthouse Food Bank

CDBG Request: \$10,200

Project Cost: \$1,442,646

Communities of consideration:

Center Line (\$1,200)	Eastpointe (\$4,400)	Fraser (\$1,600)	Harrison Twp (\$1,000)
Macomb Twp (\$1,000)	Mount Clemens (\$1,000)		

**Macomb County CDBG Program
Summary of 2017 Non-Profit Applications**

December 2016

Project Description: The applicant provides emergency food assistance to low income individuals, families and senior citizens in Macomb County. CDBG funds will pay for the cost of intake personnel who distribute emergency food boxes and supplies to new clients who do not have food and to enroll them in the monthly food program for which they qualify.

Comments: This is Detroit Rescue Mission Ministries Lighthouse Food Bank's second year applying for CDBG. They have not yet billed the County for the 2016 program year.

Applicant: Helping Hand Gifts

Name: Helping Hands Gifts

CDBG Request: \$10,000 **Project Cost:** \$25,000

Communities of consideration:

Chesterfield (\$500)	Harrison Twp (\$500)	Macomb Twp (\$1,000)	New Haven (\$1,000)
Romeo (\$1,000)	Shelby Twp (\$5,000)	Utica (\$1,000)	

Project Description: The applicant provides assistance to families in need at Christmas time. CDBG funds will be used to provide a food package for Christmas dinner for income eligible families in need. Cost to provide a food package is \$50 each.

Comments: Helping Hands Gifts is a first time CDBG applicant. If funding is awarded technical assistance will be provided by the County to ensure proper eligibility and program costs.

Applicant: Interfaith Volunteer Caregivers

Name: Safe at Home Program

CDBG Request: \$12,240 **Project Cost:** \$49,800

Communities of consideration:

Bruce Twp (\$120)	Center Line (\$360)	Chesterfield Twp (\$480)	Eastpointe (\$2,880)
Fraser (\$1,680)	Harrison Twp (\$600)	Macomb Twp (\$360)	Mount Clemens (\$360)
New Baltimore (\$120)	Ray Twp (\$120)	City of Richmond (\$120)	Richmond Twp (\$120)
Romeo (\$120)	Shelby Twp (\$3,600)	Utica (\$360)	Washington Twp (\$840)

Project Description: Assist income eligible seniors and physically challenged adults with indoor and outdoor chores that they cannot accomplish due to limited financial resources. The average cost to assist a household is \$120.

Comments: Interfaith Volunteer Caregivers is a first time CDBG applicant. If funding is awarded technical assistance will be provided by the County to ensure proper eligibility and program costs.

Applicant: Macomb County Warming Center

Name: Macomb County Warming Center

CDBG Request: \$15,134 **Project Cost:** \$171,032

Communities of consideration:

Armada Twp (\$320)	Bruce Twp (\$2,000)	Chesterfield Twp (\$1,200)	Eastpointe (\$2,000)
Fraser (\$1,100)	Harrison Twp (\$1,000)	Lenox Twp (\$100)	Macomb Twp (\$200)
Mount Clemens (\$1,564)	Romeo (\$150)	Shelby Twp (\$2,000)	Utica (\$500)
Washington Twp (\$3,000)			

**Macomb County CDBG Program
Summary of 2017 Non-Profit Applications**

December 2016

Project Description: The applicant provides nighttime shelter for homeless adults in the winter months and year round case management. They are requesting funding CDBG funds for the cost of nightly shelter for the homeless at a rate of \$10 per night.

Comments: Macomb County Warming Center is a long-time CDBG recipient. Some billings have been late and/or had errors.

Applicant: Macomb County Rotating Emergency Shelter Team (MCREST) **Name:** Emergency Shelter

CDBG Request: \$36,855 **Project Total:** \$734,126.74

Communities of Consideration:

Armada Twp (\$783)	Village of Armada (\$792)	Eastpointe (\$5,355)	Fraser (\$1,890)
Harrison Twp (\$1,890)	Macomb Twp (\$1,890)	Mt Clemens (\$1,890)	New Baltimore (\$1,890)
City of Richmond (\$792)	Richmond Twp (\$783)	Romeo (\$3,780)	Shelby Twp (\$7,560)
Utica (\$3,780)	Washington Twp (\$3,780)		

Project Description: MCREST provides emergency shelter (through local churches on a rotating basis) and related services to help people step away from homelessness. Services include assessments, referral assistance and casework to its clients, as well as shelter. Homeless persons would benefit from 4,095 shelter nights (\$9.00/night) within contributing communities. All beneficiaries would be homeless.

Comments: MCREST has received CDBG funding in the past, but did not receive it in 2012 due to slow spending/billing. In 2013, MCREST did not spend \$3,490 of their CDBG funds so they were recaptured. All 2014 & 2015 funds were spent.

Applicant: Macomb Literacy Partners

Name: Macomb Literacy Partners

CDBG Request: \$12,000 **Project Total:** \$30,000

Communities of Consideration:

Center Line (\$1,000)	Chesterfield Twp (\$1,000)	Eastpointe (\$1,000)	Fraser (\$1,000)
Harrison Twp (\$1,000)	Macomb Twp (\$2,000)	Mount Clemens (\$1,000)	
Shelby Twp (\$3,000)	Utica (\$1,000)		

Project Description: This program is designed to help illiterate adults learn to read through one-on-one adult tutoring to adults with basic literacy reading needs, as well as to increase the English language (reading, writing, speaking) capability of English as a second language students. The cost to provide this service is \$125 per student per month.

Comments: Macomb Literacy Partners is a long-time CDBG recipient. Some technical assistance has been required regarding billing.

Applicant: New Baltimore Farmers Market

Name: Bridge Card & Double Up Food Bucks Program

CDBG Request: \$2,700 **Project Total:** \$3,000

Communities of Consideration:

Armada Twp (\$300)	Chesterfield Twp (\$300)	Lenox (\$300)	Memphis (\$300)
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**Macomb County CDBG Program
Summary of 2017 Non-Profit Applications**

December 2016

New Baltimore (\$300) New Haven (\$300)
Richmond Twp (\$300)

Ray Twp (\$300)

City of Richmond (\$300)

Project Description: Funding is requested for the cost of staffing and materials needed in order to do outreach for the market's Double Up Food Bucks Program. The program "matches" Bridge Card dollars spent at farmer's markets, up to \$20. They expect the cost to reach one person to be \$10.

Comments: The New Baltimore Farmer's Market applied for CDBG funds for the 2016 program year but the aggregate allocation recommended by the communities was less than \$1,000. If funding is awarded technical assistance will be provided by the County to ensure proper eligibility and program costs.

Applicant: Bradley A. O'Donnell **Name:** Play Place for Autistic Children

CDBG Request: \$37,800 **Project Total:** \$37,800

Communities of Consideration:

Chesterfield Twp (\$3,600)	Eastpointe (\$3,600)	Fraser (\$1,800)	Harrison Twp (\$3,600)
Macomb Twp (\$3,600)	Mount Clemens (\$3,600)	City of Richmond (\$1,800)	
New Baltimore (\$3,600)	Richmond Twp (\$1,800)	Romeo (\$1,800)	Shelby Twp (\$3,600)
Utica (\$1,800)	Washington Twp (\$3,600)		

Project Description: Play Place provides a fun-filled, judgement free, haven of hope for families challenged with the everyday nuances of "living with autism". Play Place offers recreation, education, therapy, life skills, social development, respite relief, resource management and vocational training. Funds are being requested to cover the cost of a six month membership for income-eligible families. The cost of membership is \$90 per person.

Comments: Play Place is a first time CDBG applicant. If funding is awarded technical assistance will be provided by the County to ensure proper eligibility and program costs.

Applicant: Samaritan House **Name:** Emergency Basic Needs Assistance

CDBG Request: \$21,000 **Project Total:** \$396,000

Communities of Consideration:

Armada Twp (\$1,000)	Village of Armada (\$1,000)	Bruce Twp (\$5,000)	Ray Twp (\$1,000)
Romeo (\$2,000)	Shelby Twp (\$5,000)	Washington Twp (\$6,000)	

Project Description: Samaritan House maintains an emergency food pantry and provides utility, shelter, clothing and other basic needs assistance to income-eligible individuals, families and Seniors in crisis in northern Macomb County. They will use CDBG funds to provide emergency food to LMI families at a cost of \$2 per meal, per person.

Comments: Samaritan House is a longtime recipient of CDBG funding. They applied late in 2014. No other issues of note have occurred.

Applicant: Shelby Township Lions Club **Name:** Christmas Basket Program

CDBG Request: \$5,000 **Project Total:** \$10,000

**Macomb County CDBG Program
Summary of 2017 Non-Profit Applications**

December 2016

self-consciousness by the sufferer. Funds would provide 8 hours of service, including consultation, a wig fitting, cutting, styling, and instruction on wig care. The cost is \$2,700 per wig, but only \$1,000 of it will be billed to CDBG.

Comments: Wigs 4 Kids is a longtime recipient of CDBG funding. They had \$4,800 in 2014 CDBG funds recaptured due to not having an LMI child in certain contributing communities.

PLANING/ADMINISTRATION ACTIVITIES

Applicant: Macomb Homeless Coalition

Name: Continuum of Care

CDBG Request: \$36,000

Project Total: \$86,667

Communities of Consideration

Armada Twp (\$2,000)	Armada Village (\$1,000)	Bruce Twp (\$1,000)	Center Line (\$2,000)
Chesterfield Twp (\$2,000)	Eastpointe (\$3,000)	Fraser (\$2,000)	Harrison Twp (\$2,000)
Lenox Twp (\$1,000)	Macomb Twp (\$2,000)	Memphis (\$1,000)	Mount Clemens (\$3,000)
New Baltimore (\$2,000)	New Haven (\$1,000)	Ray Twp (\$1,000)	City of Richmond (\$2,000)
Richmond Twp (\$1,000)	Romeo (\$1,000)	Shelby Twp (\$2,000)	Utica (\$2,000)
Washington Twp (\$2,000)			

Project Description: As the Continuum of Care and housing resource center in Macomb County, the Macomb Homeless Coalition (MHC) is the single point of entry for all County residents experiencing or at risk of homelessness. The organization provides services and referrals to residents experiencing or at risk of homelessness, coordinates services for all of the County's homeless, runs the Homeless Management Information System (database of homeless persons being served by shelters, etc.), and writes federal grants that brought in over \$1 million to the homeless shelters and housing programs last year. Funding would be for the CoC Coordinator's salary and employment costs.

Comments: This is an established CDBG activity however, funds have been recaptured in prior years. The budget provided with the MHC's 2017 application shows that funding sources for full project costs have been identified prior to the request for CDBG funding through the County. Technical assistance has also been needed to ensure compliant billing.



Macomb County CDBG Program

APPLICATIONS DUE FEBRUARY 13, 2017

RETURN TO:

Macomb Community Action - Community Development
ATTN: Stephanie Burgess, Program Manager
21885 Dunham Road, Suite 10
Clinton Township, MI 48036

NAME OF PROPOSAL: _____

APPLICANT INFORMATION:

Applicant Name: _____ Address: _____

Tax ID Number: _____ DUNS # _____

Contact Person: _____ Email: _____

Telephone: _____ Fax: _____

PROJECT INFORMATION: The following information must be provided and be complete:

Requested CDBG funding: _____ Total Project Cost: \$ _____

Proposal Addresses Con Plan Priority Need # _____ Project Address: _____

PROPOSAL DESCRIPTION: Attach additional pages if necessary

A. Fully describe the proposed project.

B. Why is CDBG funding necessary for the project?

C. Describe project implementation.

D. National Objectives/Project Beneficiaries - Projects must address a national objective.
Select from among the following:

- ☐ Proposal benefits an area with at least **44.26%** LMI persons.
- ☐ Proposal directly serves **ONLY** a limited clientele presumed to be LMI.
- ☐ Proposal benefits LMI through housing.
- ☐ Proposal prevents or eliminates slums or blight on an area-wide basis.
- ☐ Proposal eliminates slums or blight on a spot basis.

Macomb County CDBG Program

1. Area Benefit Only: Provide a detailed description of the area to be served by the project. Applicant must provide a map in addition to the narrative. Map must include census tract(s) and block group(s), or shade it/them on the map.

2. Limited Clientele Benefit Only: Identify and list the proposal's intended beneficiaries, e.g., LMI persons, abused children, elderly persons, severely disabled persons, homeless persons, abused spouses, illiterate adults, migrant farm workers, and persons living with AIDS:

Type:	Total Number	Number LMI
_____	_____	_____
_____	_____	_____

3. Housing Benefit:

Participants must be income qualified. The presumed benefit does not apply to housing activities.

Total # HH to be assisted: _____ # LMI households to be assisted: _____

4. Slums and Blight: Select the most appropriate factor immediately following and complete accordingly.

☐ Slums/Blight (Area): If the proposal addresses a slum or a blighted area, identify it and describe the factors contributing to the blight.

☐ Spot Blight: If the proposal addresses slums and blight on a spot basis, identify the factors causing the blight. You must also certify that they are a threat to public health and safety.

F. **Other Considerations (Physical Activities Only)**. Will the project...

involve new construction, renovation, reconstruction, or conversion?	☐ Yes	☐ No
change use or expand capacity by more than 20%?	☐ Yes	☐ No
be located in a known floodplain or wetland?	☐ Yes	☐ No
be located in a high noise area?	☐ Yes	☐ No
cause displacement of persons, businesses or remove personal property?	☐ Yes	☐ No
be located by explosive/flammable materials and/or noxious plant operations?	☐ Yes	☐ No

What year was the property constructed (if applicable) _____

G. **Implementation Schedule** – applicant must include a realistic project schedule.

Start: _____	Engineering: _____
Bids Requested: _____	Contract Award: _____
Start Work: _____	Project Complete: _____

Macomb County CDBG Program

E. **Budget -** How will you finance the proposal? (List all projected funding.)

Funding Source	Amount of Funding	\$\$\$ Committed? (Y/N)
Requested 2017 CDBG	• \$	
Other Public Resources (Identify)	• \$	•
•	• \$	•
Private Resources (Identify)	• \$	•
•	• \$	•
Total Project Costs	• \$	

2 CFR 200: OMB UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

2 CFR 200 requires all pass-through entities to evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and terms and conditions of the subaward prior to the award of funding. The purpose of the evaluation will be to determine the level of monitoring or other special conditions that will be imposed should the activity be selected for funding. Levels of monitoring include: 1) on-site or 2) remote. Examples of other special conditions include but are not limited to: required training and/or technical assistance.

In order to comply with 2 CFR 200 your response to the following questions are mandatory. Failure to respond will result in denial of the request for funding.

- 1) History of performance related to managing prior federal awards: has your community met compliance with timeliness of reporting and expenditure of funds for all prior grant awards (have funds been recaptured)? (circle one) No Yes N/A – first time grant recipient

If no, please provide an explanation for noncompliance.

- 2) If your community has been issued a monitoring finding, has it been cleared by the federal funding agency? (circle one) No Yes

If no, please list the finding and your community's planned course of action to clear the finding:

- 3) Who are the key personnel assigned to administer the community's proposed CDBG project(s)?

Do they have prior experience administering CDBG funds? (circle one) No Yes

If yes, please describe:

Macomb County CDBG Program

- 4) All contracts will be issued on a reimbursement basis. Does your community have the financial capacity to administer the proposed program on a reimbursement basis? (circle one) No Yes

If your agency responded "no" to any of the questions above, onsite monitoring will be required as a condition of the award. Subrecipients should note that a secondary evaluation related to performance will be completed during the 4th quarter of each program year. Based on the results of the evaluation a subrecipient's initial monitoring level determination of "remote" may be changed to "on-site".

Application checklist:

- o Service area map for area projects
- o Copy of public hearing advertisement
- o Copy of meeting minutes
- o Code of Conduct/Conflict of Interest Policies
- o Proof of procurement of engineering firm (if applicable)
- o Proof of active MITN account (if applicable)

SIGNATURE OF AUTHORIZED OFFICIAL

Signature: _____ Date _____

Typed Name & Title: _____

I am authorized to sign this application on behalf of (applicant) _____ and certify that its contents are, to the best of my knowledge, true and accurate. I understand that the willful submission of false or misleading information will result in a disqualification of this application and a denial of CDBG funding.

STATE OF MICHIGAN, MACOMB COUNTY ss:

The foregoing instrument was acknowledged before me this _____ (date) _____, 2016

By _____

Notary Public
State of Michigan
County of Macomb

My Commission Expires _____

Acting in the County of Macomb

draft

Minutes
Fraser City Council Special Meeting
Monday, January 9th, 2017 @ 6pm

A Special meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members, Carnagie, Foster, Hemelberg, Lesich and Schornak

Excused absent: Member Blanke

Also Present: D. Wayne O'Neal, Interim City Manager

Kelly Dolland, City Clerk

Candace Miller, Macomb County Road Commissioner

1. Call Meeting to Order - Mayor Nichols called the regular meeting to order at 6:03pm.

Pastor Robert Brannon led the meeting in prayer

2. Pledge of Allegiance ~ Miss Payton Kalka led the Pledge of Allegiance

3. Approval of Agenda

Mayor NICHOLS moved, seconded by Member CARNAGIE, TO APPROVE AGENDA AS SUBMITTED

The motion carried 6-0

4. Presentation of Information Regarding State of Emergency Affecting Residents of Eberlein Dr.

Representatives of the Fraser Meijer Jay Mahabir and Bobbie McMillan presented gift baskets to the Eberlein residents.

Representatives of St. John Lutheran Church and School, Jeremiah Hoehner and Joy Rochlitz stated the church they will host a spaghetti dinner fundraiser February 10th and would like to offer gift baskets to the families of Eberlien.

Miss Payton Kalka is hosting a bottle drive to raise funds for the residents of Eberlien. As of today, she has raised over \$1,000. Her goal is to raise \$3,000, \$1,000 for each family who lost their home.

Commissioner Miller spoke and stated we were blessed to have concerned residents and businesses, like St. John Church, Meijer and Miss Kalka among us. In regard to the affected residents; we want the government to work, we have expert engineers on the job. She stated this was only day nine on the job and whoever will come after her; they will not have to deal with the 15 Mile Rd Sinkhole. We are in a State of Emergency, this is a long term fix and we will pull together in a crisis.

Mayor Nichols introduced D. Wayne O' Neal as the Interim City Manager and Clinton Township Deputy Supervisor Elizabeth Vogel.

Mr. Scott Lockwood, representing A.E.W. stated the primary presentation will be presented by Mr. Lou Urban, Senior Project Manager with A.E.W. Mr. Lockwood stated the residents of Eberlien for being so patient and thanked Miss Kalka.

Mr. Lou Urban, AEW spoke of three major points; flow control, soil stabilization and mitigation of community impacts.

Mr. Fritz Klinger, FK Engineering stated the ground movement has been stabilized for moment. If we can continue to stabilize the sewer we should be able to minimize the potential for a progressive failure of the sewer.

5. Citizen Participation

Minutes
Fraser City Council Special Meeting
Monday, January 9th, 2017 @ 6pm

Member Carnagie stated the temporary road to Eberlien is in good condition.
Hayes resident spoke of the unbearable smell and has experienced vibrations in the house.
Mr. Urban stated they will install a scrubber to help eliminate the odor we will address as fast as possible.
Mr. Klinger stated we will continue to monitor the area.
Eberlien resident spoke of compacting the temporary road adjacent to house and the vibration in his house.

Eberlien resident spoke of the safety of the interior of his home, the clean air in his home and the need of a new furnace.

Eberlien resident spoke of the collapse.

Christin Ct. resident encouraged residents to visit businesses in the area.

Fifteen Mile Rd resident spoke of gravel access road for her driveway.

Member Schorniak asked if this repaired area will be surveyed yearly. ~ Commissioner Miller stated goes with industry standards.

Mayor Nichols stated he is available anytime via phone or e-mail.

Clinton Twp. Deputy County Supervisor Elizabeth Vogel thanked council for the invitation to attend the meeting; stated signage will be addressed and improved.

6. Adjournment

Member HEMELBERG moved, seconded by Member CARNAGIE, TO ADJOURN THE SPECIAL COUNCIL MEETING OF JANUARY 9TH, 2017 @ 7:43PM.

The motion carried unanimously,

Respectfully submitted,

Kelly Dollard, City Clerk

Joe Nichols, Mayor

/KD

draft

Minutes
Fraser City Council
Thursday, January 12th, 2017 @ 7pm

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Foster, Hemelberg, Lesich and Schornak
Absent: Member Carnagie
Also Present: Richard Haberman, City Manager
D. Wayne O'Neal, Interim City Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the regular meeting to order at **7:04pm**.

Pastor Robert Brannon led the meeting in prayer

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Mayor NICHOLS moved, seconded by Member LESICH, TO EXCUSE MEMBER CARNAGIE FOR THE JANUARY 12TH, 2017 REGULAR CITY COUNCIL MEETING.

The motion carried 6-0

Member LESICH moved, seconded by Member SCHORNAK, TO REMOVE ITEM 8H. REQUEST COUNCIL DISCUSS AND APPROVE CONTRACT FOR TOWING SERVICES.

Roll Call vote:

Blanke	Yes
Carnagie	
Foster	No
Hemelberg	No
Lesich	Yes
Nichols	No
Schornak	Yes

The motion failed 3-3

Mayor NICHOLS moved, seconded by Member LESICH, TO APPROVE AGENDA AS SUBMITTED.

The motion carried 6-0

4. **Citizen Participation:**

5. **Presentations:**

a. Presentation of 5-year Capital Improvement Plan

Representatives of A.E.W. Scott Lockwood and Mike Vigneron presented a Five-Year Capital Improvement Plan for the city of Fraser. The main areas of infrastructure improvement focus were; roads, water main, sanitary sewer storm sewer, buildings and grounds, motor pool and street lighting.

Mr. Vigneron stated an estimate dollar value over the five year plan would be \$10 million dollars.

Member Foster questioned the inspection frequency of the sewers. ~ Every 8-10 years is normal.

Member Blanke asked about Fruehauf.

Member Schornak questioned the sewer lines.

Minutes
Fraser City Council
Thursday, January 12th, 2017 @ 7pm
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b. Presentation of FY 2015-16 Audit

Mr. Aaron Stevens representing Abraham & Gaffney provided the fiscal year 2015-2016 City of Fraser audit. Member Lesich spoke of net pension liability, liability rate increased, ~ liability was always there, what has changed is the method it is now recorded

Mr. Haberman stated MERS actuary review had changed the rate from 8 to 7.5 and increased the mortality rate.

Member Schornak asked if the city is okay with MERS. ~ Mr. Haberman stated the city closed the books on everything.

Mayor Nichols thanked Mary Jaganjac, Finance Director for all her hard work and long hours.

Member Foster thanked Mary Jaganjac, Finance Director for all the good work, long hours and working Saturdays.

Mr. Stevens spoke of Gatsby 75, post-employment pension; this will not have a positive effect on the city's net position.

6. Public Hearing: None

7. Consent Agenda

- a. Approval of Minutes of the Regular Council Meeting of December 8, 2016.
- b. Approval of Bills for the month of December 2016 in the amount of \$1,157,492.59.
- c. Approval of Minutes of the Special Council Meeting of December 19, 2016.
- d. Approval of Minutes of the Regular Council Meeting of December 26, 2016.
- e. Approval of Minutes of the Special Council Meeting of January 3rd, 2017.
- f. Receive and file the minutes of the September 7, 2016 Planning Commission meeting
- g. Receive and file the minutes of the September 1, 2016 Zoning Board of Appeals meeting.
- h. Receive and file the minutes of the November 1, 2016 Parks and Recreation Commission meeting.

Member LESICH, seconded by Member HEMELBERG, TO APPROVE CONSENT AGENDA AS PRESENTED.

The motion carried 6-0

8. Requests for Council Action –

a. Swearing in of Interim City Manager D. Wayne O'Neal by City Clerk.

b. Request Council approve the reappointments of Member Hinkle, Member Farina, and Member Stimac to the Zoning Board of Appeals for terms that would expire on December 31st of 2019.

Member BLANKE moved, seconded by Member HEMELBERG, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE REAPPOINTMENTS OF MEMBERS HINKLE, FARINA AND STIMAC TO THE ZONING BOARD OF APPEALS FOR TERMS THAT EXPIRE DECEMBER 31ST, 2019.

The motion carried 6-0

c. Request Council approve the reappointments of Member Rickard and Member Loy, and the appointment of Applicant Czarnecki to the Planning Commission for terms that would expire on December 31st, 2019.

Member Hemelberg questioned the member's absentees.

Attorney Dolan stated Council has the authority to remove a commission or board member, action at next regular council meeting.

Member LESICH moved, seconded by Member BLANKE, TO REAPPOINT MEMBER RICKARD TO THE PLANNING

Minutes
Fraser City Council
Thursday, January 12th, 2017 @ 7pm
3

Member HEMELBERG moved, seconded by Mayor NICHOLS, TO REMOVE MEMBER STONEBREAKER FROM THE PLANNING COMMISSION AND APPOINT MR. FRANK FARINA AS LIASON TO THE PLANNING COMMISSION.

Motion fails 3-3

Ms. Kathy Czarnecki thanked the council and stated she is happy to serve on the Planning Commission.

d. Request Council approve the appointments of Tom (Daniel) Colwell, Laura Lesich and Sherry Stein to the Park and Recreation Commission term to end December 31, 2019.

Member Lesich moved, seconded by Member stated he will abstain from voting for Member Lesich.

Roll call vote:

Blanke	yes
Foster	yes
Carnegie	
Hemelberg	yes
Lesich	yes
Nichols	yes
Schornak	yes

The motion carried 6-0

Member SCHORNAK moved, seconded by Member BLANKE, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE APPOINTMENT OF TOM (DANIEL) COLWELL TO THE PARK AND RECREATION COMMISSION TERM TO END DECEMBER 31ST, 2019.

The motion carried 6-0

Member SCHORNAK moved, seconded by Member BLANKE, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE RE-APPOINTMENT OF LAURA LESICH TO THE PARK AND RECREATION COMMISSION TERM TO END DECEMBER 31ST, 2019.

The motion carried 5-0

Member SCHORNAK moved, seconded by Member BLANKE, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE RE-APPOINTMENT OF SHERRY STEIN TO THE PARK AND RECREATION COMMISSION TERM TO END DECEMBER 31ST, 2019.

The motion carried 6-0

e. Request Council approve the appointment of Ken Perry to the Assessing Board of Review term to end December 31, 2018.

Member BLANKE moved, seconded by Member FOSTER, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE APPOINTMENT OF KEN PERRY JR. TO THE ASSESSING BOARD OF REVIEW TERM TO END DECEMBER 31ST, 2018.

The motion carried 6-0

f. Request Council set a Public Hearing for February 9, 2017 for the allocation of \$7,793 of CDBG funds to Macomb County approved service providers.

Member BLANKE moved, seconded by Mayor NICHOLS, TO APPROVE THE REQUEST OF COUNCIL SET A PUBLIC HEARING FOR FEBRUARY 9TH, 2017 FOR THE ALLOCATION OF \$7,793 OF CDBG FUNDS TO MACOMB COUNTY APPROVED SERVICE PROVIDERS.

Minutes
Fraser City Council
Thursday, January 12th, 2017 @ 7pm
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Member FOSTER moved, seconded by Member HEMELBERG, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE A LEASE TO PURCHASE THE GROUND MASTER TORO FROM SPARTAN DISTRIBUTORS OF SPARTA, MI IN THE AMOUNT OF \$106,032.75 USING IPA A COOPERATIVE PURCHASING AGENCY SERVING PUBLIC AGENCIES CONSISTENT WITH OUR PURCHASING ORDINANCES.

The motion carried 6-0

h. Request Council discuss and approve contract for towing services.

Elite Towing, Foster's Towing and Maxx Towing were all present.

Representative of Elite Road Service and Recovery spoke of the amenities, inside storage and close proximity of facility.

Representatives of Foster's Towing spoke of longevity in the City of Fraser, the submitted bid proposal and noted letters of reference.

Representative of Maxx Towing thanked the administration and provided a background of his business and pointed out highlights of his bid proposal.

Member Foster inquired to the storage lot across the street from Maxx Towing.

Member Blanke spoke of a conflict of interest.

Attorney Dolan stated the city of Fraser is a home rule city, years ago the city voted in a charter and that is how home rule cities are established, it's like the constitution. In the Charter there is an area that goes over conflict of interest. Today, the conflict of interest is an elected official with an interest in a contract. The city charter has a broad conflict of interest provision. Mr. Dolan stated initially we looked at the charter and we perceived that type of conflict would and does exist. However, there is also another law that applies, and states it is the sole law that deals with conflicts. Michigan Public Act Contracts and Public Servants with Public Entities Act. Michigan Compile Law 15.321, MCL 15.328 stated that it is the state law that supersedes other laws. This is the exception. Attorney Dolan stated the state law applies and it supersedes our charter. This state law has a much more narrow definition of conflict. Mr. Dolan stated his opinion was none of the council members have a conflict of interest under this state law.

Member Schornak believes the City Manager and Public Safety Department should make the decision on the Towing Contract, not the council.

Member Lesich spoke to Mr. Dolan in regard to the two conflicting opinions.

Member Hemelberg believes this all personal.

Member Foster spoke on topic.

Member Blanke spoke to the Foster Family.

Member Foster requested five minute recess.

Recess 9:38pm

Resumed 9:46pm

Mayor NICHOLS moved, seconded by member HEMELBERG, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE FOSTER'S TOWING AND REPAIR SERVICES FOR A TOWING CONTRACT FOR THE CITY OF FRASER.

Audience to be heard:

Fraser Grettel Ave. resident spoke on topic.

Fraser resident Ronald Thornton resident spoke on topic.

Fraser resident Gil Harris resident spoke on topic.

Fraser Lt. Dave Bisby spoke on topic.

Fraser resident Robert Brannon spoke on topic.

Fraser business owner Ken Immler spoke on topic.

Fraser employee Nathan Foster spoke on topic.

Fraser resident Bobbie Parisi spoke on topic.

Fraser resident Ray Goldman spoke on topic.

Minutes
Fraser City Council
Thursday, January 12th, 2017 @ 7pm
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Roll call vote:

Blanke	no
Foster	yes
Carnegie	
Hemelberg	yes
Lesich	no
Nichols	yes
Schornak	no

Motion fails 3-3

9. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS

Interim City Manager Mr. D. Wayne O'Neal thanked the administration and look forward to get started with the 2017-2018 budget.

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke Nothing at this time

Member Carnegie

Member Foster Thanked all who helped the residents and spoke of the Knights of Columbus Fundraiser.

Member Hemelberg Member Hemelberg made the motion to amend the agenda to compel the attendance of everybody at the January 31st, 2017 meeting.

Member HEMELBERG moved, seconded by Mayor NICHOLS, TO COMPELL THE ATTENDANCE OF COMPLETE COUNCIL FOR THE JANUARY 31ST, 2017 EMERGENCY SINKHOLE UPDATE MEETING.

The motion carried 4-1.

Member Lesich Thanked all who supported the Sinkhole efforts and mentioned the businesses on the Fifteen Mile Rd corridor affected by the sinkhole.

Member Hemelberg noted Member Blanke exited the meeting at 10:16pm

Member Schornak Thanked all the people who helped the displaced residents in Fraser. Spoke of a February 8th, 2017 Alix&Ani Band Fundraiser.

Mayor Nichols Thanked the new and re-appointments to the boards. Thanked Ms. Apps, Ed Horn and will be heading to Lansing for the State of the State address. Requested draft board and commission minutes submitted to council in a more timely fashion.

11. CITIZEN PARTICIPATION

Fraser resident Gil Harris
Fraser resident Carrie Hanie
Fraser resident Nancy Berube
Fraser resident 34710 Hayes

12. ADJOURNMENT

Mayor NICHOLS moved, Member SCHORNAK seconded by, to ADJOURN THE REGULAR COUNCIL MEETING OF

Draft

Minutes
Fraser City Council – Special Meeting
Thursday, January 19, 2017 @ 6:00pm

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak

Absent:

Also Present: Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the Special meeting to order at **6:13pm**.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Member LESICH moved, seconded by Member CARNAGIE, TO APPROVE THE AGENDA AS PRESENTED
For the record all members were present

The motion carried 7-0

4. **Request for Council Action -**

a. Mr. Jerry Richards, Michigan Municipal League Executive Recruiter, will facilitate the start of the process to develop a candidate / community profile for use in the recruitment of City Manager candidates.

Mr. Jerry Richards, Executive Recruiter, Michigan Municipal League stated the goal to compile information for a community profile; a. Identify, traditions and culture and arts, festivals and special events.

- Community Profile
- Culture of the Organization
- Candidate Profile

5. **ADJOURNMENT**

MAYOR NICHOLS moved, MEMBER HEMELBERG, seconded by, to ADJOURN THE SPECIAL COUNCIL MEETING OF JANUARY 19TH, 2017 @8:17PM.

The motion carried unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

/KD



City of Fraser

Check Disbursement Report

February 09, 2017

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	517,553.23
202 MAJOR STREET FUND	\$	11,868.61
203 LOCAL STREET FUND	\$	5,232.83
210 AMBULANCE FUND	\$	4,297.27
226 GARBAGE AND RUBBISH COLLECTION	\$	58,945.94
265 DRUG FORFEITURE	\$	12,211.42
267 GAMBLING FORFEITURE	\$	215,488.69
270 SENIOR HOUSING	\$	17,020.58
592 WATER & SEWER FUND	\$	787,246.56
661 MOTOR POOL	\$	44,299.00
701 TRUST AND AGENCY	\$	51,809.03
703 SUMMER TAX COLLECTION FUND	\$	301,716.80
VENDOR EXPENDITURES	\$	2,027,689.96

01/31/2017 02:57 PM

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER

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User: CAROLYNN

CHECK DATE FROM 01/01/2017 - 01/31/2017

DB: Fraser

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/03/2017	PNC	123786	KENT COMMUNICATIONS, INC.	POSTAGE	728.000	209	208.08
01/06/2017	PNC	123787*#	AEW	REPAIRS & MAINTENANCE CAP.CONST.LIBRARY	937.000 975.000	266 268	540.00 990.00
				CHECK PNC 123787 TOTAL			1,530.00
01/06/2017	PNC	123789	AFLAC	DUE TO OTHER/AFLAC/LEGAL	231.000	000	1,608.10
01/06/2017	PNC	123793	BULLDOG RECORDS MANAGEMENT	MATERIALS & SUPPLIES	757.000	215	52.50
01/06/2017	PNC	123794	C & G NEWSPAPERS	OPERATING SUPPLIES	900.000	101	180.00
01/06/2017	PNC	123795	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	269	57.92
01/06/2017	PNC	123797	ERIC MYERS	OPERATING SUPPLIES	746.000	301	5.29
01/06/2017	PNC	123798	FIRE EXTINGUISHER SALES & SERVICE	OPERATING SUPPLIES	746.000	301	7.40
01/06/2017	PNC	123799	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	269	97.95
01/06/2017	PNC	123800	FRASER COMMAND OFFICERS ASSOC	UNION DUES PAYABLE	234.000	000	1,134.00
01/06/2017	PNC	123801	FRASER DISPATCHERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	742.50
01/06/2017	PNC	123802	FRASER LIEUTENANTS ASSOCIATION	UNION DUES PAYABLE	234.000	000	216.00
01/06/2017	PNC	123803	FRASER POLICE OFFICERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	4,104.00
01/06/2017	PNC	123804*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	266	50.00
				MATERIALS & SUPPLIES	742.000	268	50.00
				MATERIALS & SUPPLIES	742.000	269	50.00
				CHECK PNC 123804 TOTAL			150.00
01/06/2017	PNC	123806	JENNIFER O'QUINN	FINES/COSTS-DIST CT.	655.000	000	10.00
01/06/2017	PNC	123807	JOHN C. ELLIS	HEALTHCARE PAYMENTS	801.000	861	225.00
01/06/2017	PNC	123809	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	260	18.98
				OFFICE SUPPLIES	727.000	260	18.99
				CHECK PNC 123809 TOTAL			37.97
01/06/2017	PNC	123810	MARK KING	HEALTHCARE PAYMENTS	801.000	861	225.00
01/06/2017	PNC	123812*#	LEBRO PRODUCTS, LLC	MATERIALS & SUPPLIES	742.000	265	169.85
01/06/2017	PNC	123813#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	171	46.86
				OFFICE SUPPLIES	727.000	209	23.43

01/31/2017 02:57 PM

User: CAROLYNN

DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER

CHECK DATE FROM 01/01/2017 - 01/31/2017

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
01/06/2017	PNC	123816	MACOMB COUNTY TREASURER	OFFICE SUPPLIES	727.000	260	70.29
01/06/2017	PNC	123817	MALITA BARRETT	OFFICE SUPPLIES	727.000	301	93.75
01/06/2017	PNC	123818	STATE OF MICHIGAN-DEQ	OPERATING SUPPLIES	746.000	301	230.00
01/06/2017	PNC	123819	STATE OF MICHIGAN-DEQ	RADIO EXP-VEHICLES	865.000	301	58.71
01/06/2017	PNC	123820	MICHIGAN ASSOCIATION OF MAYORS	OFFICE SUPPLIES	727.000	371	23.43
01/06/2017	PNC	123821	MICHIGAN MUNICIPAL	OFFICE SUPPLIES	727.000	441	46.86
01/06/2017	PNC	123823	MRS. JILL WOLBER	OFFICE SUPPLIES	727.000	691	120.85
01/06/2017	PNC	123825	OAKLAND COUNTY	OFFICE SUPPLIES	727.000	691	714.18
01/06/2017	PNC	123816	MACOMB COUNTY TREASURER	CHECK PNC 123813 TOTAL			
01/06/2017	PNC	123817	MALITA BARRETT	TAX TRIBUNAL ADJUST	963.000	899	104.84
01/06/2017	PNC	123818	STATE OF MICHIGAN-DEQ	INDIGENTS-ATTY FEES	810.000	136	175.00
01/06/2017	PNC	123819	STATE OF MICHIGAN-DEQ	TRAINING	861.000	441	95.00
01/06/2017	PNC	123820	MICHIGAN ASSOCIATION OF MAYORS	CONF & WORKSHOPS	862.000	441	35.00
01/06/2017	PNC	123821	MICHIGAN MUNICIPAL	COMMUNITY PROMOTION	882.000	101	85.00
01/06/2017	PNC	123823	MRS. JILL WOLBER	AUDIT FEES	801.000	260	3,556.00
01/06/2017	PNC	123825	OAKLAND COUNTY	HEALTHCARE PAYMENTS	801.000	861	225.00
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	CLEWIS	851.100	301	284.64
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	136	98.80
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	209	52.90
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	215	697.62
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	260	1,237.81
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	301	456.21
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	371	327.76
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	441	143.43
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	691	217.62
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	738	13.49
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	750	33.65
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	CHECK PNC 123826 TOTAL			3,279.29
01/06/2017	PNC	123827*#	RECREATION PETTY CASH	MATERIALS & SUPPLIES	757.000	750	68.00
01/06/2017	PNC	123830	JAMES SHIMKO	PLUMBING INSP.	703.200	371	267.00
01/06/2017	PNC	123831#	SHRED-IT USA	OFFICE SUPPLIES	727.000	171	15.86
01/06/2017	PNC	123831#	SHRED-IT USA	OFFICE SUPPLIES	727.000	209	15.86
01/06/2017	PNC	123831#	SHRED-IT USA	OFFICE SUPPLIES	727.000	260	15.86
01/06/2017	PNC	123831#	SHRED-IT USA	OFFICE SUPPLIES	727.000	371	15.88

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 123831 TOTAL			63.46
01/06/2017	PNC	123833	STEVEN TRINER	HEALTHCARE PAYMENTS	801.000	861	225.00
01/06/2017	PNC	123834	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	37.85
01/06/2017	PNC	123835	TALMER BANK AND TRUST	HEALTHCARE PAYMENTS	801.000	861	1,574.10
01/06/2017	PNC	123836	TEAMSTERS LOCAL 214	UNION DUES-DIST CT	234.000	000	265.00
				UNION DUES-DPW	234.000	000	1,239.00
				UNION DUES-CLERICAL	234.000	000	1,212.25
				CHECK PNC 123836 TOTAL			2,716.25
01/06/2017	PNC	123842	WALTON & SCALLY	INDIGENTS-ATTY FEES	810.000	136	175.00
01/06/2017	PNC	123843*	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	746.000	301	3.16
01/06/2017	PNC	123844	TIMOTHY WESTPHAL	HEALTHCARE PAYMENTS	801.000	861	225.00
01/06/2017	PNC	179(E)*	MACOMB COUNTY STATE EDUCATION TAX	DISB # 5	446.000	000	575.75
01/06/2017	PNC	180(E)*	FRASER PUBLIC SCHOOLS	DISB # 5	446.000	000	2,024.16
01/06/2017	PNC	181(E)*	MACOMB INTERMEDIATE SCHOOL	DISB # 5	446.000	000	301.11
01/06/2017	PNC	182(E)*	MACOMB COMMUNITY	DISB # 5	446.000	000	145.78
01/06/2017	PNC	183(E)*	MACOMB COUNTY	DISB # 5	446.000	000	467.40
01/09/2017	PNC	123845*	AMERICAN EXPRESS	MATERIALS & SUPPLIES	757.000	101	38.13
				OFFICE SUPPLIES	727.000	258	23.97
				E-MAIL	840.000	258	762.85
				E-MAIL	840.000	258	767.13
				CAPITAL	975.000	258	1,505.94
				CAPITAL	975.000	258	295.82
				CAPITAL	975.000	258	2,259.28
				REPAIRS & MAINTENANCE	937.000	265	637.84
				REPAIRS & MAINTENANCE	937.000	265	16.79
				REPAIRS & MAINTENANCE	937.000	269	135.34
				REPAIRS & MAINTENANCE	937.000	269	186.69
				REPAIRS & MAINTENANCE	937.000	269	186.95
				OPERATING SUPPLIES	746.000	301	105.98

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Fund: 101 GENERAL FUND							
01/13/2017	PNC	123851	ALA MEMBER SERVICES	SOFTWARE MAINTENANCE	761.000	301	124.50
				CHECK PNC 123845 TOTAL			7,047.21
01/13/2017	PNC	123852	GECCB/AMAZON	MEMBERSHIPS & DUES	802.000	738	260.00
01/13/2017	PNC	123853	AMERICA'S FINEST	BOOKS & MATERIALS	744.000	738	816.82
				PROGRAMS	803.000	738	42.52
				CHECK PNC 123852 TOTAL			859.34
01/13/2017	PNC	123854	APOLLO FIRE APPARATUS REPAIR	OFFICE SUPPLIES	727.000	301	50.00
01/13/2017	PNC	123855	ASSESSMENT	OPERATING SUPPLIES	746.000	301	50.00
01/13/2017	PNC	123856	AT&T LONG DISTANCE	CONTRACTED SERVICES	705.000	209	8,000.00
01/13/2017	PNC	123857	MAYSSA ATTIA	TELEPHONE	850.000	258	671.85
01/13/2017	PNC	123858	BEST BUY BUSINESS ADVANTAGE ACCT	PROFESSIONAL SERVICES	712.000	136	600.00
01/13/2017	PNC	123863	CLASSIC DRIVING SCHOOL, INC.	REPAIRS & MAINTENANCE	937.000	269	219.98
01/13/2017	PNC	123864	COLMAN-WOLF SUPPLY CO.	TRAINING	861.000	441	110.00
01/13/2017	PNC	123866*	CONSUMERS ENERGY	REPAIRS & MAINTENANCE	937.000	269	410.80
				GAS	921.000	265	2,073.17
				GAS	921.000	266	633.37
				GAS	921.000	267	248.39
				GAS	921.000	268	560.47
				GAS	921.000	269	1,451.82
				CHECK PNC 123866 TOTAL			4,967.22
01/13/2017	PNC	123868#	JASMIN CROMWELL	CONTRACTUAL SERVICE	803.100	691	432.00
				CONTRACTUAL SERVICE	803.100	750	312.00
				CHECK PNC 123868 TOTAL			744.00
01/13/2017	PNC	123871*	DETROIT ENERGY	ELECTRIC	922.000	265	4,986.78
				ELECTRIC	922.000	266	1,447.50
				ELECTRIC	922.000	267	217.65
				ELECTRIC	922.000	268	870.95
				ELECTRIC	922.000	269	900.33
				ELECTRIC	922.000	448	158.24
				CHECK PNC 123871 TOTAL			8,581.45

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Fund: 101 GENERAL FUND							
01/13/2017	PNC	123872	DETROIT ENERGY STREET LIGHTS	PUBLIC UTILITIES	920.000	448	10,087.54
				PUBLIC UTILITIES	920.000	448	122.84
				PUBLIC UTILITIES	920.000	448	11,317.82
				CHECK PNC 123872 TOTAL			21,528.20
01/13/2017	PNC	123873	DOUGLAS THE TAILOR	PSO - VOLUNTEERS	708.000	301	69.95
01/13/2017	PNC	123875	GRANICUS, INC	PROFESSIONAL SERVICES	801.100	258	406.85
				PROFESSIONAL SERVICES	801.100	258	717.91
				CHECK PNC 123875 TOTAL			1,124.76
01/13/2017	PNC	123876	GREAT LAKES SECURITY HARDWARE	MATERIALS & SUPPLIES	742.000	265	10.25
01/13/2017	PNC	123880	HEWLETT-PACKARD	PROFESSIONAL SERVICES	801.100	258	900.14
01/13/2017	PNC	123882	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	104.96
01/13/2017	PNC	123884*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	188.00
				R&M SUP-CONSTRUCTION	937.000	265	225.00
				REPAIRS & MAINTENANCE	937.000	265	225.00
				REPAIRS & MAINTENANCE	937.000	266	559.36
				REPAIRS & MAINTENANCE	937.000	267	115.40
				REPAIRS & MAINTENANCE	937.000	268	337.05
				REPAIRS & MAINTENANCE	937.000	269	205.68
				CAP.CONST.DPW	975.000	269	4,200.00
				CHECK PNC 123884 TOTAL			6,055.49
01/13/2017	PNC	123887	KENEWELL PRINTING CORPORATION	OFFICE SUPPLIES	727.000	136	437.50
01/13/2017	PNC	123888	KERR ALBERT OFFICE SUPPLY	REPAIRS & MAINTENANCE	937.000	269	46.10
01/13/2017	PNC	123891	MACOMB CO. ASSOC. CHIEFS OF POLICE MEMBERSHIPS & DUES		802.000	301	45.00
01/13/2017	PNC	123894	MERS	ER PENSION DEDUCTION PAYABLE	228.600	000	240,334.67
				EE PENSION CONTRIBUTION PAYABLE	228.601	000	40,258.29
				CHECK PNC 123894 TOTAL			280,592.96
01/13/2017	PNC	123897	OFFICE DEPOT	OFFICE SUPPLIES	727.000	301	112.68
01/13/2017	PNC	123898	OTIS ELEVATOR COMPANY	REPAIRS & MAINTENANCE	937.000	265	5,535.91
01/13/2017	PNC	123902	RAY ELECTRIC	REPAIRS & MAINTENANCE	937.000	265	13.56
				REPAIRS & MAINTENANCE	937.000	265	87.52

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Fund: 101 GENERAL FUND							
01/13/2017	PNC	123903*	REINDEL TRUE VALUE	REPAIRS & MAINTENANCE	937.000	265	143.56
				CHECK PNC 123902 TOTAL			244.64
01/13/2017	PNC	123903*	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	75.96
				REPAIRS & MAINTENANCE	937.000	265	91.97
				MATERIALS & SUPPLIES	742.000	266	36.11
				MATERIALS & SUPPLIES	742.000	268	11.86
				MATERIALS & SUPPLIES	742.000	269	25.65
				MATERIALS & SUPPLIES	742.000	690	73.55
				CHECK PNC 123903 TOTAL			315.10
01/13/2017	PNC	123907#	SHREDCORP	OPERATING SUPPLIES	746.000	301	50.00
				OFFICE SUPPLIES	727.000	691	30.00
				CHECK PNC 123907 TOTAL			80.00
01/13/2017	PNC	123908*	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	684.00
				R&M SUP-CONSTRUCTION	937.000	265	616.80
				R&M SUP-CONSTRUCTION	937.000	265	375.00
				REPAIRS & MAINTENANCE	937.000	268	337.95
				CHECK PNC 123908 TOTAL			2,013.75
01/13/2017	PNC	123910	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	15.66
01/13/2017	PNC	123912*	VERIZON	MOBILE PHONES	852.000	441	19.02
				MOBILE PHONES	852.000	691	5.33
				CHECK PNC 123912 TOTAL			24.35
01/13/2017	PNC	123915	THE WORKS CAR WASH & DETAIL, LLC	OPERATING SUPPLIES	746.000	301	98.50
01/25/2017	PNC	123916	ABRAHAM & GAFFNEY, P.C.	AUDIT FEES	801.000	260	3,500.00
01/25/2017	PNC	123917	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	13.90
				OFFICE SUPPLIES	727.000	738	8.00
				OFFICE SUPPLIES	727.000	738	1.55
				CHECK PNC 123917 TOTAL			23.45
01/25/2017	PNC	123920	GECCB/AMAZON	BOOKS & MATERIALS	744.000	738	562.36
01/25/2017	PNC	123921	AT&T	PROFESSIONAL SERVICES	801.100	258	103.50
01/25/2017	PNC	123923	AUDIO - VIDEO DISTRIBUTORS	OFFICE SUPPLIES	727.000	301	273.50

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Fund: 101 GENERAL FUND							
01/25/2017	PNC	123926	B. B. TROPHY & AWARDS COMPANY, LLC	MATERIALS & SUPPLIES	742.000	691	245.00
01/25/2017	PNC	123927	BLUE CROSS/BLUE SHIELD OF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	12,147.18
				HEALTHCARE PAYMENTS	801.000	861	38,958.18
				CHECK PNC 123927 TOTAL			51,105.36
01/25/2017	PNC	123929	BURKE'S SPORT HAVEN, INC	MATERIALS & SUPPLIES	742.000	691	500.00
01/25/2017	PNC	123930	C & G NEWSPAPERS	OPERATING SUPPLIES	900.000	101	227.02
01/25/2017	PNC	123932*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	271.69
				MATERIALS & SUPPLIES	742.000	266	121.02
				MATERIALS & SUPPLIES	742.000	268	62.12
				CHECK PNC 123932 TOTAL			454.83
01/25/2017	PNC	123933#	COLMAN-WOLF SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	498.99
				MATERIALS & SUPPLIES	742.000	269	94.00
				CHECK PNC 123933 TOTAL			592.99
01/25/2017	PNC	123934	COMMUNITY PLANNING & MANAGEMENT,	ENGIN. SITE PLANS	800.000	801	300.00
				PLANNING	817.000	801	1,700.00
				CHECK PNC 123934 TOTAL			2,000.00
01/25/2017	PNC	123938*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	136	68.22
				HEALTH/LIFE/DENTAL INS	715.000	171	66.08
				HEALTH/LIFE/DENTAL INS	715.000	215	31.97
				HEALTH/LIFE/DENTAL INS	715.000	260	122.31
				HEALTH/LIFE/DENTAL INS	715.000	301	4,055.55
				HEALTH/LIFE/DENTAL INS	715.000	371	121.32
				HEALTH/LIFE/DENTAL INS	715.000	441	200.19
				HEALTH/LIFE/DENTAL INS	715.000	691	363.96
				HEALTH/LIFE/DENTAL INS	715.000	738	127.88
				HEALTHCARE PAYMENTS	801.000	861	5,496.07
				CHECK PNC 123938 TOTAL			10,653.55
01/25/2017	PNC	123940	DEMCO, INC.	LIBRARY PROCESSING SUPPLIES	726.000	738	117.46
01/25/2017	PNC	123941	DES MOINES STAMP	OFFICE SUPPLIES	727.000	209	68.00
01/25/2017	PNC	123942	DONALD W. O'NEAL	HEALTH/LIFE/DENTAL INS	715.000	171	225.00

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Fund: 101 GENERAL FUND							
				TELEPHONE	850.000	171	50.00
				CHECK PNC 123942 TOTAL			275.00
01/25/2017	PNC	123943	EAST POINTE PRINTING	OFFICE SUPPLIES	727.000	371	463.00
01/25/2017	PNC	123945*#	CITY OF FRASER	WATER/SEWER	920.000	265	35.66
				WATER/SEWER	920.000	265	263.16
				WATER/SEWER	920.000	266	312.85
				WATER/SEWER	920.000	267	70.00
				WATER/SEWER	920.000	268	63.05
				WATER/SEWER	920.000	269	198.04
				CHECK PNC 123945 TOTAL			942.76
01/25/2017	PNC	123948	INACOMP	CAPITAL	975.000	258	5,279.20
01/25/2017	PNC	123949*#	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	369.98
				BOOKS & MATERIALS	744.000	738	326.85
				BOOKS & MATERIALS	744.000	738	18.63
				BOOKS & MATERIALS	744.000	738	10.51
				BOOKS & MATERIALS	744.000	738	10.78
				BOOKS & MATERIALS	744.000	738	113.80
				CHECK PNC 123949 TOTAL			850.55
01/25/2017	PNC	123951	JOHN'S LUMBER	REPAIRS & MAINTENANCE	937.000	266	216.00
01/25/2017	PNC	123952	JULIE CHAMBERS	REFUND/CANCEL PROGRAM	694.000	000	65.00
01/25/2017	PNC	123953	KENT COMMUNICATIONS, INC.	OFFICE SUPPLIES	727.000	209	702.77
01/25/2017	PNC	123954	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	260	101.24
01/25/2017	PNC	123956	DENNIS KOENDERS	MECHANICAL INSP.	703.100	371	3,934.00
01/25/2017	PNC	123958*#	LEBRO PRODUCTS, LLC	MATERIALS & SUPPLIES	742.000	265	239.80
01/25/2017	PNC	123959	LEGALSHIELD	DUE TO OTHER/AFLAC/LEGAL	231.000	000	90.65
01/25/2017	PNC	123961	LIBRARY PETTY CASH	PROGRAMS	803.000	738	79.58
01/25/2017	PNC	123962	MACOMB COUNTY EQUALIZATION	BOARD OF REVIEW	704.000	209	80.00
01/25/2017	PNC	123964	MACOMB COUNTY TREASURER	TAX TRIBUNAL ADJUST	963.000	899	452.36
01/25/2017	PNC	123965	MAJIK GRAPHICS INC	MATERIALS & SUPPLIES	757.000	371	88.00
01/25/2017	PNC	123967	MICHIGAN LIBRARY ASSOCIATION	CONF & WORKSHOPS	862.000	738	180.00

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Fund: 101 GENERAL FUND							
01/25/2017	PNC	123968*	MICHIGAN MUNICIPAL LEAGUE	MESC/WORKERS COMP	718.000	301	5.52
				MESC/WORKERS COMP	718.000	371	0.50
				MESC/WORKERS COMP	718.000	441	19.80
				MESC/WORKERS COMP	718.000	691	8.44
				MESC/WORKERS COMP	718.000	738	5.62
				CHECK PNC 123968 TOTAL			39.88
01/25/2017	PNC	123969	MIDWEST TAPE	BOOKS & MATERIALS	744.000	738	26.40
01/25/2017	PNC	123971	MORE COMPUTER SUPPLIES	OPERATING SUPPLIES	746.000	301	99.78
01/25/2017	PNC	123973	NORTHWESTERN UNIVERSITY	TRAINING	861.000	301	4,100.00
01/25/2017	PNC	123974#	OFFICE DEPOT	OFFICE SUPPLIES	727.000	136	98.74
				OFFICE SUPPLIES	727.000	301	14.79
				OFFICE SUPPLIES	727.000	750	43.65
				OFFICE SUPPLIES	727.000	750	65.98
				OFFICE SUPPLIES	727.000	750	6.40
				CHECK PNC 123974 TOTAL			229.56
01/25/2017	PNC	123975	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	738	10.00
01/25/2017	PNC	123976	MICHAEL PETTYES	OFFICE SUPPLIES	727.000	301	71.57
01/25/2017	PNC	123980	CITY OF ROSEVILLE	POSTAGE	728.000	136	410.50
01/25/2017	PNC	123981	SCHOTTS	MATERIALS & SUPPLIES	757.000	750	525.27
01/25/2017	PNC	123982	JAMES SHIMKO	PLUMBING INSP.	703.200	371	479.00
01/25/2017	PNC	123986	TEAM FINANCIAL GROUP, INC	CONT MAINT-OFF EQUIP	933.000	738	238.46
01/25/2017	PNC	123991	WARREN PARKS & RECREATION	CONTRACTUAL SERVICE	803.100	691	1,125.00
01/25/2017	PNC	123993	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	223.49
				OPERATING SUPPLIES	746.000	301	97.19
				OPERATING SUPPLIES	746.000	301	97.19
				CHECK PNC 123993 TOTAL			417.87
01/25/2017	PNC	123995	MARILYNN WRIGHT	MATERIALS & SUPPLIES	757.000	746	56.40
01/25/2017	PNC	123996	YORK, DOLAN & TOMLINSON, P.C.	CITY ATTORNEY	803.000	210	8,000.00
01/25/2017	PNC	123997	ZAWROTHY. SUZANNE M	DUE TO TAXPAYERS	275.000	000	75.31
01/27/2017	PNC	124001	AMERICAN BACKFLOW PREVENTION	MEMBERSHIPS & DUES	802.000	441	105.00
01/27/2017	PNC	124002	AMERIGAS-STERLING HEIGHTS	GAS	921.000	265	1,717.54

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01/27/2017	PNC	124005	BEST BUY BUSINESS ADVANTAGE ACCT	LICENSING	801.125	258	100.00
01/27/2017	PNC	124006	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	690	320.00
01/27/2017	PNC	124009*	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS HEALTHCARE PAYMENTS	715.000 801.000	301 861	161.50 21.00
				CHECK PNC 124009 TOTAL			182.50
01/27/2017	PNC	124011	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	42.09
01/27/2017	PNC	124013	COLMAN-WOLF SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	34.00
				MATERIALS & SUPPLIES	742.000	265	334.71
				CHECK PNC 124013 TOTAL			368.71
01/27/2017	PNC	124019	HEWLETT-PACKARD COMPANY	PROFESSIONAL SERVICES	801.100	258	1,942.44
01/27/2017	PNC	124020	INACOMP	PROFESSIONAL SERVICES	801.100	258	25,200.00
01/27/2017	PNC	124021	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	825.08
01/27/2017	PNC	124022	INTERNATIONAL INSTITUTE OF	MEMBERSHIPS & DUES	802.000	171	100.00
01/27/2017	PNC	124023	JOHN'S LUMBER	REPAIRS & MAINTENANCE	937.000	269	268.48
01/27/2017	PNC	124024*	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	150.00
01/27/2017	PNC	124025	JOSEPH NICHOLS	MATERIALS & SUPPLIES	757.000	101	92.53
				CONF & WORKSHOPS	862.000	101	101.97
				CHECK PNC 124025 TOTAL			194.50
01/27/2017	PNC	124027	MACOMB COUNTY CLERK'S ASSOCIATION	MEMBERSHIPS & DUES			** VOIDED **
01/27/2017	PNC	124030*	STATE OF MICHIGAN	CLEARANCE FEES-D.C. CLEARANCE FEES-D.C.	658.000 658.000	000 000	1,223.53 827.00
				CHECK PNC 124030 TOTAL			2,050.53
01/27/2017	PNC	124033	ORIENTAL TRADING CO. INC	PROGRAMS	803.000	738	56.92
01/27/2017	PNC	124035	RAY ELECTRIC	REPAIRS & MAINTENANCE	937.000	265	409.10
01/27/2017	PNC	124036	RECI	TRAINING	861.000	371	25.00
01/27/2017	PNC	124037	SCOTT GRAHAM	MISC. PERMITS/REFUND	490.000	000	35.00
01/27/2017	PNC	124041	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	36.78

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Fund: 101 GENERAL FUND							
01/27/2017	PNC	124044	UNIQUE MANAGEMENT SERVICES, INC	PROFESSIONAL SERVICES	801.000	738	53.70
				PROFESSIONAL SERVICES	801.000	738	8.85
				CHECK PNC 124044 TOTAL			62.55
01/27/2017	PNC	124046	USA SAFE & LOCK	MATERIALS & SUPPLIES	742.000	266	85.00
01/27/2017	PNC	124048	WOW INTERNET-CABLE-PHONE	PROFESSIONAL SERVICES	801.100	258	2,791.80
				Total for fund 101 GENERAL FUND			517,553.23

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
01/06/2017	PNC	123787*#	AEW	ENGINEERING	800.000	463	1,134.80
01/25/2017	PNC	123938*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	306.71
01/27/2017	PNC	124014*#	CONTRACTORS CONNECTION	R & M SUPPLIES-CONST	757.000	463	2,720.05
				R & M SUPPLIES-CONST	757.000	463	1,016.30
				CHECK PNC 124014 TOTAL			3,736.35
01/27/2017	PNC	124028	MACOMB COUNTY DEPARTMENT OF ROADS	R & M SUPPLIES-CONST	757.000	463	690.33
01/27/2017	PNC	124031	MORTON SALT, INC.	WINTER MAINT.	935.000	463	2,064.38
				WINTER MAINT.	935.000	463	3,936.04
				CHECK PNC 124031 TOTAL			6,000.42
				Total for fund 202 MAJOR STREET FUND			11,868.61

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
01/06/2017	PNC	123812*	LEBRO PRODUCTS, LLC	WINTER MAINTENANCE	935.000	463	758.75
01/13/2017	PNC	123869	DALE'S LANDSCAPING SUPPLY, INC	R&M SUP-CONSTRUCTION	757.000	463	200.00
				R&M SUP-CONSTRUCTION	757.000	463	200.00
				CHECK PNC 123869 TOTAL			400.00
01/13/2017	PNC	123903*	REINDEL TRUE VALUE	R&M SUP-CONSTRUCTION	757.000	463	68.78
01/25/2017	PNC	123938*	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	185.39
01/25/2017	PNC	123958*	LEBRO PRODUCTS, LLC	WINTER MAINTENANCE	935.000	463	758.75
01/25/2017	PNC	123972	NEWMAN TRAFFIC SIGNS	R&M SUP-CONSTRUCTION	757.000	463	767.76
				R&M SUP-CONSTRUCTION	757.000	463	165.21
				CHECK PNC 123972 TOTAL			932.97
01/25/2017	PNC	123989	TRUCK & TRAILER SPECIALTIES, INC.	WINTER MAINTENANCE	935.000	463	576.84
01/27/2017	PNC	124010	CADILLAC ASPHALT, LLC	R&M SUP-CONSTRUCTION	757.000	463	1,551.35
				Total for fund 203 LOCAL STREET FUND			5,232.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
01/06/2017	PNC	123838	TOTAL HEALTH CARE	AMBULANCE FEES	604.000	000	208.24
01/06/2017	PNC	123840	UNITED HEALTHCARE	AMBULANCE FEES	604.000	000	121.67
01/09/2017	PNC	123845*#	AMERICAN EXPRESS	OPERATING SUPPLIES	746.000	301	199.89
01/13/2017	PNC	123859	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	284.97
01/13/2017	PNC	123886	KATHLEEN SEIDLER	AMBULANCE FEES	604.000	000	90.70
01/13/2017	PNC	123900	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	184.16
01/13/2017	PNC	123912*#	VERIZON	MOBILE PHONES	852.000	301	5.16
01/25/2017	PNC	123918	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	1,583.98
01/25/2017	PNC	123928	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	73.99
01/25/2017	PNC	123938*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	301	586.32
01/25/2017	PNC	123977	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	328.10
01/25/2017	PNC	123984	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	267.45
01/27/2017	PNC	124003	ARBOR PROFESSIONAL SOLUTIONS	PROFESSIONAL SERVICES - ACCUMED	801.200	301	69.35
01/27/2017	PNC	124007	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	268.79
01/27/2017	PNC	124009*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	24.50
Total for fund 210 AMBULANCE FUND							4,297.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
01/06/2017	PNC	123828	REHRIG PACIFIC COMPANY	CURBSIDE RECYCLING	810.000	528	780.00
				CURBSIDE RECYCLING	810.000	528	960.00
				CHECK PNC 123828 TOTAL			1,740.00
01/13/2017	PNC	123883	JOHN VAN DENHEEDE	REGULAR REFUSE COLL	808.000	528	84.76
01/13/2017	PNC	123904	RIZZO SERVICES	REGULAR REFUSE COLL	808.000	528	46,390.58
				CURBSIDE RECYCLING	810.000	528	7,523.20
				GRASS COMPOSTING	811.000	528	3,207.40
				CHECK PNC 123904 TOTAL			57,121.18
Total for fund 226 GARBAGE AND RUBBISH COLLECTION							58,945.94

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
01/06/2017	PNC	123826*	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	310	40.71
01/13/2017	PNC	123896	OAKLAND COUNTY PROSECUTORS OFFICE	PROFESSIONAL SERVICES	810.000	310	11,662.95
01/13/2017	PNC	123911	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	310	386.59
01/13/2017	PNC	123912*	VERIZON	CELLULAR PHONES	851.000	310	5.17
01/27/2017	PNC	124034	PHASE FOUR, INC.	REPAIRS/MAINTENANCE VEHICLES	864.000	310	116.00
Total for fund 265 DRUG FORFEITURE							12,211.42

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 GAMBLING FORFEITURE							
01/06/2017	PNC	123814	MACOMB COUNTY PROSECUTOR'S OFFICE	PROFESSIONAL SERVICES	712.000	301	71,629.23
				PROFESSIONAL SERVICES	712.000	301	16,730.84
				PROFESSIONAL SERVICES	712.000	301	19,072.85
				CHECK PNC 123814 TOTAL			107,432.92
01/06/2017	PNC	123841	VINTAGE HOUSE	OFFICE SUPPLIES	727.000	301	690.00
01/09/2017	PNC	123845*#	AMERICAN EXPRESS	MATERIALS & SUPPLIES	757.000	301	76.60
01/13/2017	PNC	123892	MACOMB COUNTY PROSECUTOR'S OFFICE	PROFESSIONAL SERVICES	712.000	301	16,375.66
01/25/2017	PNC	123922	AT&T CAPITAL SERVICES, INC.	CAPITAL OUTLAY	975.000	301	1,452.81
01/27/2017	PNC	123999	ACCESS DATA	MATERIALS & SUPPLIES	757.000	301	1,119.00
01/30/2017	PNC	124049	DOUGLASS SAFETY SYSTEMS LLC	MATERIALS & SUPPLIES	757.000	301	4,327.70
01/30/2017	PNC	124050	DOUGLASS SAFETY SYSTEMS LLC	MATERIALS & SUPPLIES	757.000	301	84,014.00
				Total for fund 267 GAMBLING FORFEITURE			215,488.69

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
01/06/2017	PNC	123804*	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	265	75.00
01/06/2017	PNC	123805*	HD SUPPLY WATERWORKS, LTD	REPAIRS & MAINTENANCE			** VOIDED **
01/06/2017	PNC	123829	KEN SHEPARD	REPAIRS & MAINTENANCE	937.000	265	1,850.00
01/13/2017	PNC	123847	ERADICO PEST SERVICES, AN ERLICH	MATERIALS & SUPPLIES	742.000	265	58.00
01/13/2017	PNC	123849	ABC WAREHOUSE	REPAIRS & MAINTENANCE	937.000	265	459.00
01/13/2017	PNC	123865	COMCAST	UTILITIES	920.000	265	89.47
01/13/2017	PNC	123866*	CONSUMERS ENERGY	GAS	921.000	265	525.82
01/13/2017	PNC	123871*	DETROIT ENERGY	ELECTRIC	922.000	265	522.71
01/13/2017	PNC	123878	HD SUPPLY FACILITIES MAINTENANCE	REPAIRS & MAINTENANCE	937.000	265	1,139.00
				REPAIRS & MAINTENANCE	937.000	265	60.70
				CHECK PNC 123878 TOTAL			1,199.70
01/13/2017	PNC	123884*	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	155.10
01/13/2017	PNC	123895	NANCY MACLEAN	SECURITY DEPOSITS	291.000	000	565.00
01/13/2017	PNC	123903*	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	205.97
01/13/2017	PNC	123908*	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	265	1,253.58
				REPAIRS & MAINTENANCE	937.000	265	99.00
				CHECK PNC 123908 TOTAL			1,352.58
01/25/2017	PNC	123932*	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	62.94
01/25/2017	PNC	123937	DARLENE MICHALIK	SECURITY DEPOSITS	291.000	000	360.00
01/25/2017	PNC	123945*	CITY OF FRASER	UTILITIES	920.000	265	1,448.29
01/25/2017	PNC	123990	TYCO INTEGRATED SECURITY	REPAIRS & MAINTENANCE	937.000	265	342.00
01/27/2017	PNC	123998	ERADICO PEST SERVICES, AN ERLICH	REPAIRS & MAINTENANCE	937.000	265	58.00
01/27/2017	PNC	124024*	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	849.00

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Fund: 592 WATER AND SEWER FUND							
01/06/2017	PNC	123787*#	AEW	ENGINEERING	800.000	526	486.00
				CAP IMP CONST	977.000	526	42,902.30
				CAP IMP CONST	977.000	526	17,695.00
				GRAVITY FLOW SEWER PROJECT	977.100	526	129.60
				GRAVITY FLOW SEWER PROJECT	977.100	526	956.10
				CAPITAL IMPROVEMENT	977.200	527	11,864.50
				CHECK PNC 123787 TOTAL			74,033.50
01/06/2017	PNC	123790	AUDIO SENTRY CORPORATION	R & M LIFT STATION	931.000	527	190.00
01/06/2017	PNC	123796	GREAT LAKES WATER AUTHORITY	WATER PAYMENT	922.000	526	97,817.88
01/06/2017	PNC	123805*#	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES			** VOIDED **
01/06/2017	PNC	123808	JOHN'S LUMBER	MATERIALS & SUPPLIES - 15 MILE SINKHOLE	758.000	527	173.97
01/06/2017	PNC	123815	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	7,883.66
				SEWER PAYMENT-VARIABLE	921.000	527	62.57
				CHECK PNC 123815 TOTAL			7,946.23
01/06/2017	PNC	123826*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	526	21.86
01/06/2017	PNC	123843*#	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES - 15 MILE SINKHOLE	758.000	527	51.09
01/13/2017	PNC	123848	LIQUIFORCE SERVICES	CAPITAL IMPROVEMENT	977.200	527	123,286.05
01/13/2017	PNC	123850	AEW	ENGINEERING	800.000	526	2,810.20
01/13/2017	PNC	123860	CALIFORNIA CONTRACTORS SUPPLIES,	MATERIALS & SUPPLIES	757.000	526	129.00
01/13/2017	PNC	123861	CHRISTIAN CONCRETE CUTTING INC.	R & M CONSTRUCTION	930.000	526	325.00
				R & M CONSTRUCTION	930.000	526	512.00
				CHECK PNC 123861 TOTAL			837.00
01/13/2017	PNC	123862	CLANCY EXCAVATING CO	MATERIALS & SUPPLIES	757.000	526	692.40
01/13/2017	PNC	123871*#	DETROIT ENERGY	ELECTRIC	922.000	527	185.49
01/13/2017	PNC	123879	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	526	3,340.53
01/13/2017	PNC	123893	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	2,113.53
				SEWER PAYMENT-FIXED	921.100	527	208,338.09

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Fund: 592 WATER AND SEWER FUND							
				CHECK PNC 123893 TOTAL			210,451.62
01/13/2017	PNC	123903*	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	757.000	526	33.21
				MATERIALS & SUPPLIES - 15 MILE SINKHOLE	758.000	527	33.26
				CHECK PNC 123903 TOTAL			66.47
01/13/2017	PNC	123908*	SPEED CLEAN SERVICE	MATERIALS & SUPPLIES - 15 MILE SINKHOLE	758.000	527	279.43
01/13/2017	PNC	123912*	VERIZON	MOBILE PHONES	852.000	526	15.27
				MOBILE PHONES	852.000	526	12.51
				MOBILE PHONES	852.000	527	15.27
				MOBILE PHONES	852.000	527	12.51
				CHECK PNC 123912 TOTAL			55.56
01/25/2017	PNC	123924	AUDIO SENTRY CORPORATION	R & M LIFT STATION	931.000	527	295.00
				R & M LIFT STATION	931.000	527	295.00
				CHECK PNC 123924 TOTAL			590.00
01/25/2017	PNC	123936	DALE'S LANDSCAPING SUPPLY, INC	MATERIALS & SUPPLIES	757.000	526	692.50
01/25/2017	PNC	123938*	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	526	526.21
				HEALTH/LIFE/DENTAL INS	715.000	527	162.25
				CHECK PNC 123938 TOTAL			688.46
01/25/2017	PNC	123947	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES - 15 MILE SINKHOLE	758.000	527	972.12
01/25/2017	PNC	123963	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	2,113.53
				SEWER PAYMENT-FIXED	921.100	527	208,338.09
				CHECK PNC 123963 TOTAL			210,451.62
01/25/2017	PNC	123966	STATE OF MICHIGAN-DEQ	TRAINING	861.000	527	35.00
01/25/2017	PNC	123968*	MICHIGAN MUNICIPAL LEAGUE	MESC/WORKERS COMP	718.000	526	1.95
01/25/2017	PNC	123983	SPEED CLEAN SERVICE	MATERIALS & SUPPLIES - 15 MILE SINKHOLE	758.000	527	1,533.56
				MATERIALS & SUPPLIES - 15 MILE SINKHOLE	758.000	527	193.25
				MATERIALS & SUPPLIES - 15 MILE SINKHOLE	758.000	527	150.00
				R & M CONSTRUCTION	930.000	527	209.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
				CHECK PNC 123983 TOTAL			2,085.81
01/25/2017	PNC	123992#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	526	846.17
				POSTAGE	728.000	526	1,015.82
				POSTAGE	728.000	527	1,015.82
				CHECK PNC 123992 TOTAL			2,877.81
01/27/2017	PNC	124000#	AEW	ENGINEERING	800.000	526	1,643.00
				CAP IMP CONST	977.000	526	200.00
				CAP IMP CONST	977.000	526	5,220.00
				CAP IMP CONST	977.000	526	24,059.80
				CAPITAL IMPROVEMENT	977.200	527	226.80
				CAPITAL IMPROVEMENT	977.200	527	6,553.20
				CHECK PNC 124000 TOTAL			37,902.80
01/27/2017	PNC	124012	CLANCY EXCAVATING CO	MATERIALS & SUPPLIES	757.000	526	1,068.48
01/27/2017	PNC	124015	CONTRACTORS PIPE & SUPPLY CORP	MATERIALS & SUPPLIES	757.000	526	15.89
01/27/2017	PNC	124017	GUNNERS METERS & PARTS, INC	MATERIALS & SUPPLIES	757.000	526	1,175.00
01/27/2017	PNC	124018	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	526	386.73
				MATERIALS & SUPPLIES	757.000	526	2,630.06
				MATERIALS & SUPPLIES	757.000	526	2,254.05
				MATERIALS & SUPPLIES	757.000	526	1,050.00
				CHECK PNC 124018 TOTAL			6,320.84
				Total for fund 592 WATER AND SEWER FUND			787,246.56

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
01/06/2017	PNC	123792	BUFF WHELAN CHEVROLET INC	R & M PARTS-PS	865.000	249	124.20
				R & M PARTS-PS	865.000	249	213.93
				R & M PARTS-PS	865.000	249	73.45
				CHECK PNC 123792 TOTAL			411.58
01/06/2017	PNC	123811	KNAPHEIDE TRUCK EQUIPMENT		864.000	249	365.35
01/06/2017	PNC	123822	MIKE'S PUMP SERVICE	R & M PARTS-DPW	864.000	249	294.00
01/06/2017	PNC	123824	NBC TRUCK EQUIPMENT	R & M PARTS-DPW	864.000	249	277.42
				R & M PARTS-DPW	864.000	249	132.25
				CHECK PNC 123824 TOTAL			409.67
01/06/2017	PNC	123832	STERLING HEIGHTS	R & M PARTS-PS	865.000	249	17.22
01/06/2017	PNC	123839	TRACTION-GENUINE PARTS CO	R & M PARTS-PS	865.000	249	44.06
01/09/2017	PNC	123845*#	AMERICAN EXPRESS	R & M PARTS-DPW	864.000	249	429.44
01/13/2017	PNC	123867	CONTRACTORS CONNECTION	R & M PARTS-DPW	864.000	249	514.65
01/13/2017	PNC	123874	ELEVEN MILE TRUCK FRAME & AXLE	R & M PARTS-DPW	864.000	249	600.00
01/13/2017	PNC	123877	HARRISON TOWNSHIP FIRE DEPARTMENT	R & M PARTS-PS			** VOIDED **
01/13/2017	PNC	123889	KNAPHEIDE TRUCK EQUIPMENT		864.000	249	1,022.98
01/13/2017	PNC	123890	LESLIE TIRE SERVICE, INC.	R & M PARTS-PS	865.000	249	3,777.56
01/13/2017	PNC	123899	PALCO CAMPER	R & M PARTS-DPW	864.000	249	116.94
01/13/2017	PNC	123903*#	REINDEL TRUE VALUE	R & M PARTS-DPW	864.000	249	216.02
				R & M PARTS-PS	865.000	249	18.98
				CHECK PNC 123903 TOTAL			235.00
01/13/2017	PNC	123905	ROY O'BRIEN, INC	R & M PARTS-PS	865.000	249	465.98
01/13/2017	PNC	123909	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	4,780.06
				R&M SUP-CONSTRUCTION	862.000	249	2,896.08
				CHECK PNC 123909 TOTAL			7,676.14
01/13/2017	PNC	123913	WARREN PIPE & SUPPLY CO.	R & M PARTS-DPW	864.000	249	3.09
01/18/2017	PNC	184(E)	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT	805.000	249	8,947.36

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
01/25/2017	PNC	123919	AIRGAS USA, LLC	R & M PARTS-DPW	864.000	249	9,526.66
				R & M PARTS-PS	865.000	249	1,514.77
				CHECK PNC 184 (E) TOTAL			19,988.79
01/25/2017	PNC	123919	AIRGAS USA, LLC	R & M PARTS-DPW	864.000	249	161.80
				R & M PARTS-DPW	864.000	249	102.89
				R & M PARTS-PS	865.000	249	32.18
				R & M PARTS-PS	865.000	249	66.79
				CHECK PNC 123919 TOTAL			363.66
01/25/2017	PNC	123925	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-PS	865.000	249	748.94
				R & M PARTS-PS	865.000	249	42.03
				CHECK PNC 123925 TOTAL			790.97
01/25/2017	PNC	123938*	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	249	100.47
01/25/2017	PNC	123946	HALT FIRE	R & M PARTS-PS	865.000	249	103.71
01/25/2017	PNC	123955	KNAPHEIDE TRUCK EQUIPMENT		864.000	249	1,641.68
01/25/2017	PNC	123960	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	224.00
				R & M PARTS-DPW	864.000	249	630.00
				R & M PARTS-PS	865.000	249	1,180.76
				R & M PARTS-PS	865.000	249	540.00
				CHECK PNC 123960 TOTAL			2,574.76
01/25/2017	PNC	123978	R&R FIRE TRUCK REPAIR, INC	R & M PARTS-PS	865.000	249	135.40
01/25/2017	PNC	123987	TERMINAL SUPPLY	R & M PARTS-DPW	864.000	249	110.71
				R & M PARTS-DPW	864.000	249	25.41
				CHECK PNC 123987 TOTAL			136.12
01/25/2017	PNC	123988	TRACTION-GENUINE PARTS CO	R & M PARTS-PS	865.000	249	26.52
01/27/2017	PNC	124004	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-PS	865.000	249	166.63
01/27/2017	PNC	124008	BUFF WHELAN CHEVROLET INC	R & M PARTS-PS	865.000	249	39.48
01/27/2017	PNC	124014*	CONTRACTORS CONNECTION	R & M PARTS-DPW	864.000	249	172.00
				R & M PARTS-DPW	864.000	249	15.00
				CHECK PNC 124014 TOTAL			187.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
01/27/2017	PNC	124026	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	105.00
01/27/2017	PNC	124032	ODB COMPANY	R & M PARTS-DPW	864.000	249	804.49
01/27/2017	PNC	124039	SUBURBAN BOLT	R & M PARTS-DPW	864.000	249	6.11
01/27/2017	PNC	124040	SUBURBAN FORD OF STERLING HEIGHTS	R & M PARTS-PS	865.000	249	31.82
01/27/2017	PNC	124042	TRACTION-GENUINE PARTS CO	R & M PARTS-DPW	864.000	249	43.28
01/27/2017	PNC	124045	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	144.69
01/27/2017	PNC	124047	WOLVERINE FREIGHTLINER-EASTSIDE	R & M PARTS-PS	865.000	249	524.76
Total for fund 661 MOTOR POOL							44,299.00

01/31/2017 02:57 PM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 01/01/2017 - 01/31/2017

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
01/06/2017	PNC	123791	AYERS DISTRIBUTING	REC PROGRAM REVOLVING	243.000	000	417.00
01/06/2017	PNC	123827*#	RECREATION PETTY CASH	REC PROGRAM REVOLVING	243.000	000	139.26
01/06/2017	PNC	123837	THOMAS AND LEE BAULT	BUILDING BONDS	283.100	000	100.00
01/13/2017	PNC	123870	DEAN A. TYRRELL	BUILDING BONDS	283.100	000	100.00
01/13/2017	PNC	123881	INACOMP	PS TECHNOLOGY FUNDS	216.200	000	2,398.00
				PS TECHNOLOGY FUNDS	216.200	000	299.00
				CHECK PNC 123881 TOTAL			2,697.00
01/13/2017	PNC	123901	PRIME OFFICE INNOVATIONS	TECHNOLOGY FUND-DISTCT	228.600	000	176.65
01/13/2017	PNC	123906	ROYAL OAK AWNING	BUILDING BONDS	283.100	000	100.00
01/13/2017	PNC	123914	WESNEY CONSTRUCTION	BUILDING BONDS	283.100	000	1,000.00
01/25/2017	PNC	123931	CHINOSKI BUILDING GROUP INC.	BUILDING BONDS	283.100	000	100.00
01/25/2017	PNC	123935	CREATIVE BRICK	HISTORICAL COMM	214.000	000	44.29
01/25/2017	PNC	123944	FRANK VALENTI	SECURITY FEE 5%	228.500	000	405.00
01/25/2017	PNC	123949*#	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	34.47
01/25/2017	PNC	123950	ISC SERVICES	BUILDING BONDS	283.100	000	250.00
01/25/2017	PNC	123957	KULBACKI, INC.	BUILDING BONDS	283.100	000	1,000.00
01/25/2017	PNC	123970	MILES BRADLEY	BUILDING BONDS	283.100	000	100.00
01/25/2017	PNC	123979	RAPID RECOVERY SERVICE INC.	BUILDING BONDS	283.100	000	250.00
01/25/2017	PNC	123985	TALON GENERAL CONTRACTORS LLC	BUILDING BONDS	283.100	000	10,000.00
01/25/2017	PNC	123994	WORLD BOOK, INC	LIBRARY DONATIONS	214.200	000	999.00
01/27/2017	PNC	124016	FRASER PUBLIC SCHOOLS-CAFETERIA	REC PROGRAM REVOLVING	243.000	000	182.00
01/27/2017	PNC	124030*	STATE OF MICHIGAN	CRIME VICTIM FUND	208.000	000	4,026.60
				CRIME VICTIM FUND	208.000	000	3,410.40
				JUROR COMP REIMBURSE	228.300	000	1,223.53
				JUROR COMP REIMBURSE	228.300	000	827.00
				JUSTICE SYSTEM	228.400	000	13,498.80
				JUSTICE SYSTEM	228.400	000	10,728.03
				CHECK PNC 124030 TOTAL			33,714.36
Total for fund 701 TRUST & AGENCY FUND							51,809.03

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703							
01/06/2017	PNC	179 (E) *	MACOMB COUNTY STATE EDUCATION TAX	DISB # 5	274.000	000	12,769.05
01/06/2017	PNC	180 (E) *	FRASER PUBLIC SCHOOLS	DISB # 5	274.000	000	29,980.44
01/06/2017	PNC	181 (E) *	MACOMB INTERMEDIATE SCHOOL	DISB # 5	274.000	000	6,732.49
01/06/2017	PNC	182 (E) *	MACOMB COMMUNITY	DISB # 5	274.000	000	3,259.34
01/06/2017	PNC	183 (E) *	MACOMB COUNTY	DISB # 5	274.000	000	248,975.48
Total for fund 703							301,716.80
TOTAL - ALL FUNDS							2,027,689.96

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

Present: Chairman Stimac, Members: Chimenti, Farina, Hinkle, Logan

Excused Absence: Members: Calabrese, Menendez

Also Present:	Leah Brown	Recording Secretary
	Jack Dolan	City Attorney
	Randy Warunek	Building Official

1. Call Meeting to Order

Member Stimac called the meeting to order at 7:04pm.

2. Roll Call

Chairman	Stimac	Present
Members:	Calabrese	Absent
	Chimenti	Present
	Farina	Present
	Hinkle	Present
	Logan	Present
	Menendez	Absent

3. Approval of Agenda ~ Regular Meeting, December 1st, 2016

Motion by Member **FARINA**, Support by Member **HINKLE**

TO: APPROVE the agenda of December 1st, 2016 as submitted.

AYES 5 NAYS 0 MOTION CARRIED

4. Approval of Minutes ~

a. Regular Meeting September 1st, 2016

Motion by Member **FARINA**, Support by Member **LOGAN**

TO: APPROVE the Minutes of September 1st, 2016 as submitted.

AYES 5 NAYS 0 MOTION CARRIED

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

5. Formal Statement:

Chairman Stimac gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

6. Public Hearing:

a. #03-16 ZBA / CHRIS NEWBY OF FAURECIA SYSTEMS / 17801 FOURTEEN MILE ROAD / IN THE "IC – INDUSTRIAL - CONTROLLED" ZONING DISTRICT, TO ALLOW A 75-FOOT TOTAL HEIGHT FROM GRADE, FOR A GLUE BOOTH EXHAUST STACK ON AN EXISTING 49-FOOT HIGH BUILDING WHERE 35 FEET IS THE MAXIMUM ALLOWABLE HEIGHT

ADMINISTRATIVE STATEMENT OF FACTS:

The Petitioner is proposing to erect a glue booth exhaust vent stack extending 26-feet above a 49-foot high portion of their factory. This would place the stack at a height of 75-feet above the finished floor/grade line.

The building is located in the IC-Industrial Controlled zoning district of the city and, per Section 32-144 (4) (a), shall not exceed thirty-five (35) feet in height unless, per Section 32-73, the zoning board of appeals modifies the height limitation due to, among other items, smokestacks, ventilators and other similar and necessary mechanical appurtenances pertaining to and accessory to the permitted uses of the zoning district.

Faurecia is forced into moving production from the Masonic plant to this 14 Mile plant site. However, for this to take place, a glue booth with an exhaust system must be created. State requirements for this type of stack demand a minimum 74-foot height.

A similar variance was granted to this site on October 5, 2006 for a paint line vent stack that required a 69-foot height to meet EPA and MDEQ requirements.

The Petitioner is now present and requesting a height modification of an additional forty (40) feet to the maximum height allowable of thirty-five (35) feet for a glue booth exhaust vent stack.

Members addressed their questions to the administration.

Member Farina asked for confirmation from Building Official, Mr. Waruenk, that the Faurecia building is moving from Masonic to 14 Mile and if so, did the Masonic location have a 75ft high

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

stack? Mr. Warunek and the representative for Faurecia, Mr. Newby, confirmed that the Masonic location did have a 75ft high stack, and they will be moving that same stack to the 14 Mile location.

With no other questions for the administration, Chairman Stimac asked the petitioner if there was anything they wished to add to the avocation or administration.

Mr. Newby stated that the reason they are moving from the Masonic plant to the 14 Mile plant is because of the Chrysler short cycle on the product of the 200, which cost the company 224 jobs at the Masonic plant and 125 jobs at 14 mile plant. In order to preserve the jobs that are still at the Masonic plant they have to move the stack over, otherwise the product will be moved to other plants in other areas of Michigan.

Member Farina asked Mr. Newby what type of fumes will be coming out of the stack. Mr. Newby stated that there will be no fumes, there will only be exhaust (mostly hot air). Mr. Farina asked for the MSDS sheet on the glue they are using. Mr. Newby replied that it is a water based- low VOC glue.

Chairman Stimac stated that Mr. Newby mentioned the height of the stack was mandated by the state, he asked Mr. Newby to elaborate on that. Mr. Newby stated that the stack height is based on $\frac{1}{2}$ times the height of the building. Their building is 49 $\frac{1}{2}$ ft. The height of the stack is a function of the height of the building. It will be located on the high stack of the high building. Chairman Stimac asked for clarification from Mr. Newby that the 1 $\frac{1}{2}$ times height mandated by the state based on the height of the building where the stack protrudes or is it any portion of the building. Mr. Newby clarified that it is within a certain amount of the height of the building. If it is too close to the wall section (which it is) of the high part of the building, then he has to make it that height.

Member Logan asked Mr. Warunek if there is a certain distance that they have to be from residential properties. Mr. Warunek explained that there is nothing in the code for that. It is within the setbacks. However, he also pointed out that there was a stipulation made by the Zoning Board at a previous meeting for the stack that was built previously at that location to be at least 60ft from the west property line.

Member Farina asked Mr. Newby why he does not have the stack built straight up. Mr. Newby replied that it would be closer to the neighbors.

Member Stimac asked for confirmation that the new stack would be 130 ft from the residential properties. Mr. Newby clarified that it would be 136 ft from residential properties.

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
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Chairman Stimac opened the public hearing. There were no members of the public to comment on this request.

Chairman Stimac asked the administration if there is any written correspondence. There was no correspondence regarding this request.

Chairman Stimac invited anyone from the public give their comments. There were no members of the public to comment on this request.

Chairman Stimac closed the public hearing.

Member Stimac asked Mr. Warunek what the maximum allowable height per the ordinance in the IC zoning district is. Mr. Warunek replied the maximum height is 35 ft. Member Stimac also clarified that the zoning and height limitation is the same at the Masonic location and the 14 mile location.

Motion by Member **FARINA**

Support by Member **STIMAC**

a. TO: APPROVE #03-16 ZBA / CHRIS NEWBY OF FAURECIA SYSTEMS / 17801 FOURTEEN MILE ROAD / IN THE "IC – INDUSTRIAL - CONTROLLED" ZONING DISTRICT, TO ALLOW A 75-FOOT TOTAL HEIGHT FROM GRADE, FOR A GLUE BOOTH EXHAUST STACK ON AN EXISTING 49-FOOT HIGH BUILDING WHERE 35 FEET IS THE MAXIMUM ALLOWABLE HEIGHT

With the following stipulations:

1. The stack must be located 130 ft away from residential property.

AYES 5

NAYS 0

MOTION CARRIED

b. #04-16 ZBA / BILLIE FOSTER / PARCEL NO. 14-05-102-016, A VACANT PARCEL AT THE NORTHWEST CORNER OF ANITA AVENUE AND GLADYS STREET, EAST OF GARFIELD ROAD / IN THE "RM – RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT, ON A VACANT LOT, TO ALLOW A LOTSPLIT INTO 2 PARCELS THAT:

1) CREATE 1 PARCEL OF 6782 SQUARE FEET AND 1 PARCEL OF 6801.5 SQUARE FEET WHERE THE MINIMUM LOT AREA REQUIRED IS 7800 SQUARE FEET.

2) CREATE 2 LOTS WITH AN AVERAGE WIDTH OF 63.07 FEET WHERE 65 FEET IS THE MINIMUM WIDTH REQUIRED.

3) CREATE 1 LOT WITH AN AVERAGE LOT DEPTH OF

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
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**107.53 FEET AND 1 LOT WITH AN AVERAGE LOT DEPTH
OF 107.84 FEET WHERE 120 FEET IS THE MINIMUM
LOT DEPTH REQUIRED.**

ADMINISTRATIVE STATEMENT OF FACTS:

The applicant owns the vacant lot at the northwest corner of Gladys and Anita in the Residential Medium (RM) zoning district. The approximately 108' by 126' lot is made up of 3 originally-platted lots of one at 35' by about 126.4', one at 35' by about 126.1', and one at about 37.7' by about 125.8'.

Fraser Zoning Ordinance 279 requires lots in this district have a minimum width of 65 feet. With their split, the petitioner is proposing 62.85 feet for each of the lots. Also, ordinance requires the minimum depth to be 120 feet, and an approximately 108-foot depth is proposed. Finally, 7800 square-foot minimum-sized lots are required by ordinance, and approximately 6800 square-foot lots are proposed. This breaks down to the following variance requests:

- 1) Lot width variances of 2.15 feet for Parcel 1 and Parcel 2
- 2) Lot depth variances of 12.47 feet for Parcel 1 and 12.15 feet for Parcel 2
- 3) Lot area variances of 1021.63 square feet for Parcel 1 and 1041.74 square feet for Parcel 2

To comply with the zoning text, the property, as it sits, could be developed with one house with a very large yard. A 13,600 square-foot lot like this one could have a building footprint of over 4000 square feet. A lot size of 6800 square feet in this zoning district allows a building footprint of 2040 square feet. The majority of the houses in this area is 1200 square-foot or smaller and, as a one-story structure, could conceivably fit on a 4000 square-foot lot and meet the ordinance requirements.

The petitioner is present and asking for 3 separate variances for a parcel, located in the RM zoning district, to allow a property split for 2 buildable lots.

Members addressed their questions to the administration.

Member Hinkle Asked Mr. Warunek if they could legally build a 4,000 sq ft house as it sits. Mr. Warunek confirmed this.

Member Farina asked Mr. Warunek if they could put a house on each lot as they are with the original plat. The City Attorney clarified that the original plat is exceptionally old, and it was recorded prior to the present zoning ordinance. Therefore it is non-conforming. Given the

**CITY OF FRASER
ZONING BOARD OF APPEALS
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existence of building codes today, including the state construction codes, it would be just about impossible to build a compliant home on a 35ft wide lot and maintain the setbacks.

Member Farina asked Mr. Warunek if there are any comps around that have lots of this size. Mr. Warunek replied that there are comps that have lots the size of the ones being proposed.

Member Chimenti asked Mr. Warunek if there was anything built on that lot prior. Mr. Warunek replied that he is unsure if there was ever a structure there.

Member Logan asked Mr. Warunek what the average size house is in the area. Mr. Warunek stated that they are roughly 1,200 sq ft and less.

Member Hinkle asked Mr. Warunek if the lot size they are asking for the variance on is larger or smaller than the average lots in that area. Mr. Warunek replied that originally the lots were all about 40ft wide. A lot of the lots were either separated or joined over time, so there are 120ft lots, 80ft lots, 60ft lots, and even 50ft wide lots. It varies all through.

Member Stimac asked Mr. Warunek to show the board the proposed construction on the lots. He then asked Mr. Warunek for confirmation that this will be a double front corner lot. Mr. Warunek confirmed this. Chairman Stimac stated that the minimum set back off of the southern property line is 25ft in this district. If the house faces to the east, the northern setback would be 5ft. There would also be a 25ft setback from the east property line, and 35ft rear yard from the west. That leaves a building around 48x32ft, with that being said they will not have that 2,040sq ft footprint being referred to. They will have just over 1,500sq ft. The minimum dwelling size for a one story house in this district is 1,080 sq ft. For a two story house the first floor must be 650 sq ft.

Chairman Stimac also asked Mr. Warunek to confirm that all of the 100ft lots that he referred to on Garfield frontage and others, all have an alley behind them. Mr. Warunek stated that part of them have been vacated, but not all of them. Mr. Warunek stated that if the alley is 20 feet, they would get 10 feet. It is a 20 foot alley, so it would be 110 ft deep for those that were vacated. Chairman Stimac confirmed that there are no alleys constructed within the alley dedications currently. He then asked Mr. Warunek if he is aware of any plans to put alleys in within those dedications. Mr. Warunek replied that there are no plans for that. With that being said those 100ft deep lots are actually 110ft deep lots.

With no other questions for the administration, Chairman Stimac asked the petitioner if there was anything they wished to add to the avocation or administration.

The petitioner added that the applicant is 87 years old and is trying to sell the property. There is a contingency with the buyer that this variance goes through. He stated that they are not asking for special treatment because of the variance in the width and the depth of the already existing

**CITY OF FRASER
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lots in the neighborhood. To build a 1,200sq ft house on a 13,600sq ft lot is not conducive. With the lot proposals that they have, they believe they can fit two comfortable size homes between 1,200-1,500sq ft with attached garages in the neighborhood. They believe it will boost the home values for all of the surrounding neighbors.

The petitioner also stated that the plat was recorded well before this zoning ordinance. With that being said the exceptional or extraordinary circumstance for this property is that they have a 13,600sq ft property and as a corner lot it encounters a very unique situation.

He also made a point that the variance is necessary for the preservation of the substantial property rights, similar to that possessed by other properties in the same district and in the same vicinity. The propped square footage lot of about 6,800 per parcel is not inconsistent with many of the other plots in this neighborhood. The proposed split gets them closer to the actual numbers required in the zoning ordinance and a lot of the parcels that are already there. The petitioner added that the two homes will increase tax revenue for the city and hopefully bring in young families that will be contributing members of the community.

Member Farina asked the petitioner why he wants to turn the lots. The petitioner replied that if the lots were turned the other way they would not be able to have attached garages.

Chairman Stimac asked the petitioner if the houses are intended to be two stories or one story. The petitioner replied one story. Chairman Stimac made a point that with an attached garage that would be approximately 400sq ft which that means the rest of the house would only be 1,100sq ft.

Chairman Stimac made a point that whether the houses face Anita or Gladys the setback would still be 25 ft from the east property line.

Member Farina asked the petitioner if they have looked into building a 2 story home. The petitioner replied that it is not in the plan, but they would be willing to consider it.

Chairman Stimac opened the public hearing. Audience members were invited to speak on the matter.

Suzanne Zawrothy, a Fraser resident of 30 years, spoke on the matter. She is against the petitioner's proposal and expressed her comments and concerns supporting her reasons for being against it. She also presented a petition with signatures of Fraser residents that are also not in favor of the petitioner's proposal.

Member Farina asked Ms. Zawrothy if she would be in support of one larger home on the lot. Ms. Zawrothy supported the idea of one home on the lot.

**CITY OF FRASER
ZONING BOARD OF APPEALS
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Gary Laine, a Fraser resident of 38 years, spoke on this matter. He answered a question that was presented earlier in the meeting, stating that nothing has been on that lot except for a storage garage. He stated that he is against the petitioner's proposal. He also stated that he agrees with Ms. Zawrothy's comments and concerns, and then expressed some of his own comments and concerns.

Lea Timpf, a Fraser Resident, also spoke on the matter stating that she is also against the petitioner's proposal. She agreed with the comments and concerns expressed by Ms. Zawrothy.

Member Farina and Chairman Stimac commented on one of the concerns made by the residents stating that whether the variance is granted or not, the builder will still have the option of facing the house on Gladys and the neighbors may have the side of the yard facing them.

Raymond Sand, a Fraser resident, provided a letter to the city stating his reasons as to why he is against the petitioner's proposal. He read the letter to the board.

Agnes Szutkowski, a Fraser resident of 28 years, gave her comments and concerns as to why she is against the petitioner's proposal. Her main focus on the subject is that she does not want the lot split and two houses to be constructed. She would accept the construction of one house on one lot.

Max Mancini, a builder who has constructed homes in the City of Fraser, gave his comments and concerns as to why he is against the petitioner's proposal. He believes Anita St. has a certain standard, and if the lot is split and two homes are constructed, they will be lowering that standard. He then went on to quote section 32-122 of the Zoning Ordinance to help support his case.

Chairman Stimac asked the administration if there is any written correspondence. All correspondence was presented by the Fraser residents during the public hearing.

Chairman Stimac closed the public hearing.

Chairman Stimac addressed the petitioner, asking him if he would like to wait until he has the opportunity of a full board before they formulate a motion to either approve/disapprove the variances. The petitioner stated that he does not want to wait until there is a full board.

Motion by Member **Stimac**

Support by Member **Hinkle**

**CITY OF FRASER
ZONING BOARD OF APPEALS
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MINUTES**

TO: DENY #04-16 ZBA / BILLIE FOSTER / PARCEL NO. 14-05-102-016, A VACANT PARCEL AT THE NORTHWEST CORNER OF ANITA AVENUE AND GLADYS STREET, EAST OF GARFIELD ROAD / IN THE "RM – RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT, ON A VACANT LOT, TO ALLOW A LOTSPLIT INTO 2 PARCELS THAT:

1) CREATE 1 PARCEL OF 6782 SQUARE FEET AND 1 PARCEL OF 6801.5 SQUARE FEET WHERE THE MINIMUM LOT AREA REQUIRED IS 7800 SQUARE FEET.

2) CREATE 2 LOTS WITH AN AVERAGE WIDTH OF 63.07 FEET WHERE 65 FEET IS THE MINIMUM WIDTH REQUIRED.

3) CREATE 1 LOT WITH AN AVERAGE LOT DEPTH OF 107.53 FEET AND 1 LOT WITH AN AVERAGE LOT DEPTH OF 107.84 FEET WHERE 120 FEET IS THE MINIMUM LOT DEPTH REQUIRED.

AYES 3

NAYS 2

MOTION CARRIED

Motion by Member Farina

Support by Member Chimenti

TO: POSTPONE #04-16 ZBA / BILLIE FOSTER / PARCEL NO. 14-05-102-016, A VACANT PARCEL AT THE NORTHWEST CORNER OF ANITA AVENUE AND GLADYS STREET, EAST OF GARFIELD ROAD / IN THE "RM – RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT, ON A VACANT LOT, TO ALLOW A LOTSPLIT INTO 2 PARCELS THAT:

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3) CREATE 1 LOT WITH AN AVERAGE LOT DEPTH OF 107.53 FEET AND 1 LOT WITH AN AVERAGE LOT DEPTH OF 107.84 FEET WHERE 120 FEET IS THE MINIMUM

UNTIL THE JANUARY 2017 ZONING BOARD OF APPEALS MEETING.

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

Discussion ensued between the board members to postpone #04-16ZBA until the February 2017 meeting, due to the fact that Member Hinkle will not be able to attend the January meeting, and there will not be a full board. A point was made that there is no way to tell when they will have a full board.

Motion by Member **Farina**

Support by Member **Chimenti**

TO: AMEND THE MOTION BY MEMBER FARINA TO POSTPONE #04-16ZBA UNTIL THE FEBRUARY 2017 MEETING.

AYES 5

NAYS 0

MOTION CARRIED

Motion by Member **Farina**

Support by Member **Chimenti**

TO: POSTPONE #04-16 ZBA / BILLIE FOSTER / PARCEL NO. 14-05-102-016, A VACANT PARCEL AT THE NORTHWEST CORNER OF ANITA AVENUE AND GLADYS STREET, EAST OF GARFIELD ROAD / IN THE "RM – RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT, ON A VACANT LOT, TO ALLOW A LOTSPLIT INTO 2 PARCELS THAT:

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**2) CREATE 2 LOTS WITH AN AVERAGE WIDTH OF
63.07 FEET WHERE 65 FEET IS THE MINIMUM
WIDTH REQUIRED.**

**3) CREATE 1 LOT WITH AN AVERAGE LOT DEPTH OF
107.53 FEET AND 1 LOT WITH AN AVERAGE LOT DEPTH
OF 107.84 FEET WHERE 120 FEET IS THE MINIMUM**

UNTIL THE FEBRUARY 2017 ZONING BOARD OF APPEALS MEETING.

AYES 5

NAYS 0

MOTION CARRIED

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

7. New Business of the Board:

a. Approval of the 2017 Zoning Board of Appeals Calendar.

Motion by Member **Stimac** Support by Member **Hinkle**

TO: APPROVE THE 2017 ZONING BOARD OF APPEALS CALENDAR

AYES 5 NAYS 0 MOTION CARRIED

b. Interviews & Recommendation of Zoning Board of Appeals Members to Council for

Approval.

An interview took place with applicant Cathy Czarnecki to be considered for a term on the Zoning Board of Appeals.

Members casted their votes in a numbering system 1-being their most preferred candidate through 4-being their least preferred candidate.

Motion by Member **CHIMENTI** , Support by Member **LOGAN**

TO: RECOMMEND TO CITY COUNCIL THAT MEMBER HINKLE, MEMBER FARINA, AND MEMBER STIMAC BE RE-APPOINTED TO THE ZONING BOARD OF APPEALS FOR TERMS THAT WOULD EXPIRE ON DECEMBER 31ST, 2019. IF CITY COUNCIL DECIDES NOT TO REAPPOINT THOSE MEMBERS THE FOLLOWING INDIVIDUAL SHOULD BE CONSIDERED FOR APPOINTMENT, MS. CZARNECKI.

AYES 5 NAYS 0 MOTION CARRIED

8. Old Business of the Board: NONE

9. Public to be heard: NONE

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, DECEMBER 1ST, 2016 ~ 7:00 PM
MINUTES**

10. Adjournment:

Motion by Member **CHIMENTI**, Support by Member **LOGAN**

TO: Adjourn the meeting of the December 1st at 9:04pm.

AYES 5 NAYS 0 MOTION CARRIED

THE MOTION WAS CARRIED UNANIMOUSLY.

CHRIS HINKLE, ZBA Secretary
Audience members:

RANDY WARUNEK, Building Department Director

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, December 6th 2016
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Sherry Stein; Vice Chairperson Jerry Brown; Secretary Sarah Kelley; Commissioners Laura Lesich, David Winowiecki, David Kubiak, Linda Stonebreaker

Also Present: Christina Woods, Recreation Director

1. Call Meeting to Order

Chairperson Stein called meeting to order at 7:00 pm.

2. Pledge of Allegiance

3. Approval of Agenda

THE COMMISSION DECIDED TO MOVE NUMBER 13 TO NUMBER 5.
COMMISSIONERS MOVED TO APPROVE THE RECREATION COMMISSION
REGULAR MEETING AGENDA FOR DECEMBER 6TH 2016, WITH THE
AMMENDMENT CHANGING NUMBER 13 TO NUMBER 5.

Motion carried unanimously.

4. Approval of Minutes

COMMISSIONERS MOVED TO APPROVE THE MINUTES OF THE RECREATION
COMMISSION REGULAR MEETING OF NOVEMBER 1ST 2016.

Motion carried unanimously.

5. Old Business

A. Discussion of Sponsors and Donors

Christina announced that Christmas in Fraser had over \$1,400 in donations and the ice sculpture with the donors was a huge hit! We have received our first park donation by Lee Beauty and General for dog waste stations. The commission stated Somerset Park might be the best location for it, as it is a need and has high traffic and visibility.

6. Recreation Master Plan 2017-2021 Ideas and Discussion

Christina presented the early draft plan and stated the next step is to hold a public review. The commission decided upon January 10th 2017.

Christina will prepare a powerpoint which will explain the purpose of the 5 year plan, and the goals set out for each park.

7. Updates on McKinley Barrier Free Park

Fraser First will be applying for a new grant to finish off the park and is currently preparing for the Fraser First Valentine Dance in February.

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, December 6th 2016
Fraser Municipal Building

8. Report from Buddies Representative

Buddies Representative Shannon McCalley provided updates on the rest of the Buddies fall and winter schedule as well as showing us the projects they had made recently.

9. Report on Senior Business

Christina Woods, Recreation Director

Christina updated the Commission on all of the upcoming field trips and programs for the seniors. Some notable trips are to the opera house and an upcoming driving class through AARP

10. Report on Recreation Business

Christina Woods, Recreation Director

Christina updated the commission on upcoming programs and events.

11. Report on Special Events

A. Christmas in Fraser Recap

Christmas in Fraser went very well and had one of our biggest turnouts yet. The commission talked about possibly moving the stage out into the parking lot to help with crowding. We sold out of blinkies and will continue to purchase them every year.

12. Report on Parks

No word on the Tree Grant for the Tree Farm. Christina said that she will be applying to other grants. There is a big list of repairs that need to be done to the individual parks, and looking to get them accomplished next spring.

13. Other New Business

A. Recreation Interviews

The Recreation Commissioners interviewed Tom Colwell, Laura Lesich and Sherry Stein for the 3 open seats for the Recreation Commission, term ending December 31st 2019

**B. Recreation Motion to Recommend for Appointments ending Dec 31st 2019
COMMISSIONERS MOVED TO RECOMMEND TO CITY COUNCIL TOM
COLWELL, LAURA LESICH AND SHERRY STEIN FOR THE 3 OPEN SEATS
FOR THE RECREATION COMMISSION, TERM ENDING DECEMBER 31ST 2019**

Motion carried unanimously.

14. Citizen Participation

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, December 6th 2016
Fraser Municipal Building

15. Report from Recreation Director
Christina Woods, Recreation Director

Christina reported that the Detroit Institute of Arts will be providing art installations in the parks in the Spring and that preparations for spring programs are underway.

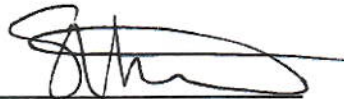
16. Commission Members with Concerns

17. Adjournment

**COMMISSIONERS MOVED TO ADJOURN THE RECREATION COMMISSION
MEETING OF DECEMBER 6TH 2016 AT 8:47 PM.**

Motion carried unanimously.

Respectfully Submitted,



Sherry Stein
Parks & Recreation Commission
Chairperson

Jerry Brown
Parks & Recreation Commission
Vice Chairperson

Sarah Kelley
Parks & Recreation Commission
Secretary



Christina Woods
Parks & Recreation Director

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, January 10th, 2017
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Sherry Stein; Commissioners Laura Lesich, David Winowiecki, David Kubiak, Linda Stonebreaker

Also Present: Christina Woods, Recreation Director

1. Call Meeting to Order

Chairperson Stein called meeting to order at 7:02 pm.

2. Pledge of Allegiance

3. Approval of Agenda

COMMISSIONERS MOVED TO APPROVE THE RECREATION COMMISSION
REGULAR MEETING AGENDA FOR JANUARY 10TH 2017.

Motion carried unanimously.

4. Approval of Minutes

COMMISSIONERS MOVED TO APPROVE THE MINUTES OF THE RECREATION
COMMISSION REGULAR MEETING OF DECEMBER 6TH 2016.

Motion carried unanimously.

5. Old Business

A. None

6. Recreation Master Plan 2017-2021 Ideas and Discussion

A. Status and Rescheduled Public Review Date

Christina noted that due to the holiday break, the dates for the last steps of the Master Plan were not set. On Feb. 7th, there will be a commission meeting that includes public review of the Master Plan. On March 7th, the final copy will be presented and on March 9th it will be reviewed by the City Council.

7. Updates on McKinley Barrier Free Park

Fraser First updated us on the ongoing ticket sales for the Valentines Dance at the Fraser Vintage House. They are still taking donations for the silent raffle, and Vania stated that they were still in the process of applying for the Ralph C Wilson Grant.

8. Report from Buddies Representative

None.

9. Report on Senior Business

Christina Woods, Recreation Director

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, January 10th, 2017
Fraser Municipal Building

Christina updated the Commission on all of the upcoming field trips and programs for the seniors. These include a trip to Greentown Casino and Roseanne's Kitchen at the end of the month.

10. Report on Recreation Business

Christina Woods, Recreation Director

A. New Programs

Christina discussed upcoming programs and new programs. She also went over the school flyer, talked about the ongoing basketball leagues, and reviewed the newly formed "Sunrise Club" which will meet at McKinley Park every Saturday morning to view the sunrise.

B. New Adult Leagues

Christina discussed the new formats to the department's adult leagues. These include Co-Ed Softball and Kickball, Men's Softball, and Adult Flag Football. Christina is hopeful that the closing of Liberty Park will mean more participation in our leagues this summer.

C. Programs in conjunction with the Library

The recreation department will be starting a GrandPals program, which includes seniors and elementary students doing activities together. There will also be a Geocaching program in the summer.

11. Report on Special Events

A. Easter Egg Hunt

Due to the sinkhole, the event will have to either be moved to the Lions Club or the Fraser VFW Hall. New Easter eggs have been ordered. Commissioner Winowiecki suggested that the event be moved to the fire bay and snow fencing be put up for the egg hunt.

B. City Picnic/Parade

Recreation's Role in City Picnic Food Vendors

The Commission went around and discussed the pros and cons about keeping the task of handling the food vendors for at least one more year, if not two. Among the ideas were family food specials and possible theme nights that will bring more families in Thursday-Saturday.

COMMISSIONER STONEBREAKER MOVED TO KEEP FOOD VENDORS REGISTRATION WITH THE RECREATION DEPARTMENT. THE MOTION WAS SECONDED BY COMMISSIONER WINOWIECKI.

Motion carried unanimously.

Parade Theme/Grand Marshall Discussion

Commissioner Lesich thought that the grand marshall should be representative of the overall parade theme, and that it may be a good idea to have all current and former service men and women lead the parade.

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, January 10th, 2017
Fraser Municipal Building

CHAIRPERSON STEIN MOVED TO **MAKE "STARS AND STRIPES" THE THEME FOR THE 2017 CITY OF FRASER PARADE.** MOTION SECONDED BY COMMISSIONER STONEBREAKER.

Motion carried unanimously.

12. Report on Parks

A. Grants

The latest grant was submitted to the state towards a Tree Farm, but that was denied. However, Macomb County is looking to give communities trees, so we will be able to get some trees for the city from the county.

B. Capital Improvement Plan

Next Council meeting, AEW will be putting forth a plan for capital improvement plans. This will provide a comprehensive plan on upkeeping our capital, including buildings equipment and parks. Christina submitted a long list of park needs, and council will then decide which capital improvements to fund.

13. Other New Business

A. How the sinkhole construction will affect the Fraser Activity Center

While programs are still being held at the Center, 15 Mile is not accessible which will pose challenges to participants and patrons. Christina is working on getting signage on the detour route to the Activity Center. The county was using the Center as a command center over the holiday break but has since moved to another location. Big programs such as the Easter egg hunt may have to be moved away from the Center.

14. Citizen Participation

Vania Apps asked how the Commission felt the relationship building with businesses was going, especially with the ones that always help with special events such as Christmas in Fraser. Vania suggested that there should be a space on the flyers for recent sponsors. She also noted that the department should keep a file on lost revenue for programs due to the sinkhole damage.

15. Report from Recreation Director

Christina Woods, Recreation Director

Christina announced that there would be a new process for recording the video of the Commission meetings. She also announced that the department is transitioning over to a new Facebook business page instead of a personal account, and asked the

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, January 10th, 2017
Fraser Municipal Building

commission to get the word out and share the page. Summer program planning is going to be starting soon.

16. Commission Members with Concerns

Commissioner Lesich asked Christina if it would be a good idea to have a temporary office for registration at City Hall so that people didn't have to come to the sinkhole area. Christina noted that manpower would be the issue to man both offices, but it is possible to have one after hours day a week at City Hall. Christina noted that the department will really be pushing online registrations during this time, and registrations can be made over the phone as well.

17. Adjournment

**COMMISSIONERS MOVED TO ADJOURN THE RECREATION COMMISSION
MEETING OF JANUARY 10TH 2017 AT 8:32 PM.**

Motion carried unanimously.

Respectfully Submitted,

Sherry Stein
Parks & Recreation Commission
Chairperson

Sarah Kelley
Parks & Recreation Commission
Secretary

Christina Woods
Parks & Recreation Director



City of Fraser

Building & Code Enforcement Department

MEMORANDUM

DATE: FEBRUARY 7, 2017

TO: HONORABLE MAYOR NICHOLS AND CITY COUNCIL MEMBERS AND
D. WAYNE O'NEAL, INTERIM CITY MANAGER &
KELLY DOLLAND, CITY CLERK

FROM: RANDY A. WARUNEK, BUILDING OFFICIAL

RE: PLANNING COMMISSION AND ZONING BOARD OF APPEALS VACANT
SEATS

The purpose of this memo is to communicate the present conditions of the Planning Commission and Zoning Board of Appeals. You, as Council, did a great job at last month's meeting in your appointments to the Planning Commission of 2 new members and the re-appointment of 1 existing member. The new members, in their first meeting last week, interacted and got involved in all the agenda items. It was very refreshing and I look forward to a more dedicated board.

However, since your last meeting and your direction to send letters to members with numerous absences, we have received immediate resignations. On the Planning Commission, Kent Stonebreaker and Vince Calabrese (ZBA liaison) both resigned and both had 3-year terms expiring December 31, 2017. On the Zoning Board of Appeals, Vince Calabrese (Planning Commission liaison) resigned with a 3-year term expiring December 31, 2017. To help fill the Planning Commission vacancy left by Mr. Calabrese, I suggest the appointment of Frank Farina, a current member of the ZBA, to become the liaison of both boards. Frank has shown his commitment to the city by his dedication to his position on the ZBA and his attendance at all Planning Commission meetings as a member of the audience.

This would leave one vacancy on each board and we are advertising the acceptance of applications for both. As a matter of fact, we have already received one application that I have included with this memo. I would personally recommend John Kiel to fill the other vacancy on the Planning Commission.

If I can help by answering any questions, please don't hesitate to call my cell number.

APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



RECEIVED
CITY CLERK'S OFFICE
FEB 07 REC'D

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL
Keil		John		L
ADDRESS (number & street)				
15750 Marcie				
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
Fraser	MI	48026		(586) 556-0372
NAME OF BOARD/COMMISSION APPLYING FOR				
Planning				
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)				
To help the community my family has lived in for many years be the best it can be. I've been in the trades since 1980. I have the following license's; Master Electrician, Mechanical Contractor, Boiler license type 2B and a Residential Builder.				
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)				
See attached				
CURRENT EMPLOYMENT				
COMPANY NAME			YOUR TITLE/POSITION	
Air Conditioning Engineers			General Manager	
COMPANY ADDRESS (number & street)				
5250 Auburn Rd				
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
Shelby Twp	Mi	48317	(586) 739-4942	(586) 556-0372
PLEASE LIST YOUR RESPONSIBILITIES				
Ongoing review of company performance, make adjustments to company operations as needed. Overall financial responsibility and annual budgeting and planning. Responsible for the smooth, efficient, and profitable operation of Air Conditioning Engineers				

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Ken

2-7-2017

John L. Keil

15750 Marcie
Fraser, MI 48026

586-556-0372
jkeil13@yahoo.com

Summary of Qualifications

- Over 36 Year's experience in the HVAC / Electrical industry
- 18 Years Management experience
- Proven record in managing, prioritizing and organization of various job requirements.
- Knowledge in entire HVAC organization
- Ability to increase Productivity, Efficiency and Team Work

Employment

General Manager
Air Conditioning Engineers, Shelby Twp, Mi 08/03 – Present

Production Manager
C & C Heating, Roseville, Mi 05/00 – 8/03

Production Manager
Air Conditioning Engineers, Shelby Twp, MI 08/98 – 05/00

Electrician, Service Tech and Installer
Flame Furnace, Warren MI 09/92 – 08/98

Electrician / HVAC
Nykle Management, Troy, MI 08/80 – 09/92

Communication Specialist
USMC - United States of America Honorable Discharge 07/76 – 07/80

Education

	Completed
Associate Degree – Applied Science (Robotics / Pneumatics)	1986
Associate Degree – General Studies	2008
Associate Degree – Associate of Business Administration (Accounting)	2008

Licenses

Master Electrician
Mechanical Contractor
2B Boiler Installer
Residential Builder
EPA Certified



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR

Joseph Nichols

CITY MANAGER

Richard E. Haberman

CITY CLERK

Kelly Ann Dolland

COUNCIL

Mayor Pro Tem Michael Carnegie

Acting Mayor Matt Hemelberg

Patrice M. Schornak

Yvette Foster

Kathy Blanke

Michael Lesich

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 4

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$10,500.00

Account Number to Transfer to: 101.266.937.000 (Repair & Maintenance for Activity Center)

Finance Director Comments:

Expenses will exceed the budget due to a one time repair of a roof top at \$7,400.00. Also there was an additional expense for the wall replacement for \$3,100.00. We will receive the Community Development Block Grant (CDBG) money for the reimbursement of this expense but not until next fiscal year.



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR

Joseph Nichols

CITY MANAGER

Richard E. Haberman

CITY CLERK

Kelly Ann Dolland

COUNCIL

Mayor Pro Tem Michael Carnagie

Acting Mayor Matt Hemelberg

Patrice M. Schornak

Yvette Foster

Kathy Blanke

Michael Lesich

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 5

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$14,000.00

Account Number to Transfer to: 101.101.802.200 (Michigan Municipal League)

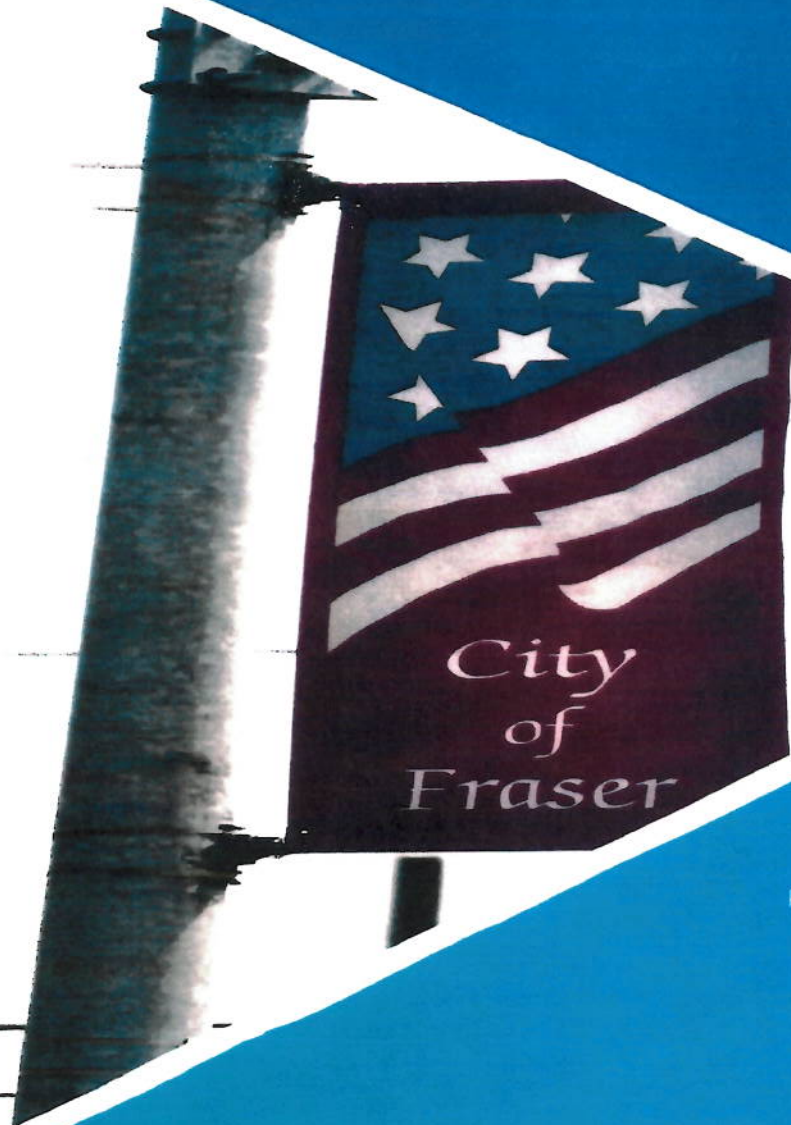
Finance Director Comments:

Council passed a resolution in December of 2016 to obtain Michigan Municipal League services for the hiring of a new City Manager. This is not a budgeted expense. See attachment for more information.



EXECUTIVE SEARCH PROPOSAL

City of Fraser



November 2016

Prepared by the Michigan Municipal League

Summer Minnick

Director, Member Engagement

208 N Capitol Ave Lansing, MI 48933

517.908.0301

sminnick@mml.org

Mayor Joe Nichols and Council
City of Fraser
33000 Garfield Road
Fraser, MI 48026-0010



michigan municipal

November 17, 2016

Mayor Nichols and Council,

The Michigan Municipal League is pleased to offer the City of Fraser our assistance in selecting your next City Manager. The League is committed to strengthening Michigan communities, and works hand-in-hand with our members to provide the tools needed to effectively manage and develop their communities. This close relationship gives the League a deep understanding of a community's needs and challenges and makes us uniquely qualified to provide a comprehensive executive search service.

The League's executive search service is designed to ensure the best possible match between a community and its top administrators, with the ultimate goal of providing the community a highly qualified leader who will add tremendous value to the community. To that end, we are dedicated to serving the needs of member communities before, during, and after a search process. Our service is focused exclusively on Michigan communities, but our recruitment is nationwide. We manage an unparalleled network of applicants, half of which are from outside the state.

Each search process is tailored to meet the community's specific needs and goals. We work closely with the community to gain a full understanding of the priorities as a basis for structuring the search process. We facilitate consensus-building around the attributes a community is looking for to gain a complete picture of the desired candidate's experience, qualifications, and management style. This helps to ensure the best possible employment match, resulting in a successful, long-term placement.

A typical search requires around 120 days to complete. The timeline varies depending on timing of ad placement, availability of candidates and city officials, and the needs of the community.

Feel free to contact the League with any questions or to request an in-person presentation from one of our search facilitators.

Thank you,

Summer Minnick



We love what's coming.



PROPOSAL FOR EXECUTIVE SEARCH

City of Fraser

► SERVICE SUMMARY

Our executive search service typically includes the following activities, which are accomplished over the course of **up to three** personal visits with the search facilitator:

- Development of a candidate and community profile featured within a professionally designed recruitment brochure
- Featured placement in the League's classifieds which receive 5,000+ hits per week
- Marketing, including an exclusive direct email to Michigan municipal managers and others as appropriate, as well as the League's social media (more than 5,000 followers)
- Application analysis and personal pre-screening of viable applicants
- Reference checks, social media check, and in-depth background investigation done by a third party
- Customized interview questions and selection format/process

Add On

- Department head engagement in the profiling process

► SEARCH PROCESS

Develop Recruitment Profiles

In the first meeting, the search facilitator will facilitate a work session to develop a comprehensive recruitment profile. The search facilitator will spur the development of an ideal recruitment profile that the city can agree on and be proud of. This ensures the quality of applicants recruited, as well as manages and clarifies the expectations of the new position. The recruitment profile has two components:

- 1. The Candidate Profile** details the qualifications, experience, and professional characteristics required for the position. It is designed to reflect the goals and priorities of the community and goes beyond what is normally found in succinct ad language. The completed profile is used throughout the selection process as an objective tool for determining the most appropriate candidates to be interviewed, and ultimately a final selection. An essential part of developing the candidate profile is for the community leaders to work with the facilitator to make sure desired qualifications match available financial resources.
- 2. The Community Profile** provides a description of the position, the organization (i.e. organizational structure, services provided, etc.), and the community itself. This component is an excellent opportunity to highlight the quality of life aspects of your city or region to prospective candidates (i.e. local and regional attractions, school systems, community strengths and cultural or entertainment opportunities.)



During the profiling process, the facilitator will provide salary information and recommendations in order to attract the best applicants. It is important for Commission to consider the recommendations carefully to create a competitive posting, one which will attract candidates to meet your expectations. If the community chooses to offer a compensation package outside of the range of the facilitator recommendations, we cannot guarantee a successful recruitment.

These profiles are used to develop a professionally designed recruitment brochure which is featured on the MML website in its entirety and directly emailed to targeted Michigan municipal professionals.

Develop and Administer Recruitment and Outreach Campaign

In order to recruit and select the most qualified candidates, it is necessary to effectively market the position to the widest and most appropriate audience. To accomplish this, we will develop an outreach and advertising campaign that includes placing advertisements in various professional publications specific to the area of expertise being sought. Our advertising strategy will include both written and electronic publications:

- Featured placement on the League's Classified Ads (website, features complete recruitment brochure)
- ICMA Website
- League social media outlets
- Other professional associations as appropriate (i.e. MGFOA, MAP, etc.)
- Regional public administration associations
- Public administration master's programs' career placement offices
- Other municipal associations as appropriate (i.e., MTA, MAC, etc.)

The full recruitment brochure will be featured on the League's web site which receives an average of 5,000 hits per week. League searches are always listed first with special graphics to highlight your position. This is an excellent opportunity to promote the position and your community to a wide range of prospective candidates.

In addition to advertising the position, we will utilize our extensive network of contacts to identify professionals in transition and managers who may have an interest in the opportunity. We focus the recruiting effort on attracting the most qualified candidates, including passive candidates, to ensure an outstanding candidate pool. Following the closing date for receipt of resumes, we will proceed with resume review and interviews.

Screen Resumes and Narrow Field of Applicants

We receive resumes directly and assess each applicant against the criteria established in the recruitment profile to identify viable candidates who most closely meet the municipality's requirements. We also conduct initial pre-screening and online searches.

At the conclusion of this initial screening process, we present a confidential summary of the applicants and their qualifications which serves as the basis for a suggested "short-list" of candidates for further consideration. After discussion and consideration, the municipality will determine whom to invite for personal interviews.

Once invitations to interview have been extended and accepted, the names and resumes of candidates are no longer protected by confidentiality. Until that time, we closely guard the identity of confidential applicants to



ensure your search process yields the strongest pool of candidates. Please note that we do not ever release the name, resume, other identifiers or application materials of confidential applicants who are not qualified candidates. We only lift confidentiality for candidates who agree to participate in the interview process.

As the field of applicants is narrowed, we will conduct preliminary reference reviews to verify an applicant's prior work history and learn more about the candidates' experience, past performance, and management style.

Interview and Selection Process

Once a list of final candidates has been developed, we will:

- Assist in coordinating and scheduling interviews
- Develop interview questions that focus on the priorities outlined within the candidate profile
- Offer guidance and advice concerning appropriate interview topics

While our executive search facilitators have extensive experience in the field of human resources, and specifically interview and selection, they are not attorneys. It is always advisable for the municipal attorney to be apprised of the proposed interview and selection process.

A search facilitator will attend and facilitate the interviews with each of the final candidates. There will be one or two rounds of interviews, depending on the community's preference. At the conclusion of the interview process, we will facilitate discussion and evaluation of each candidate.

Keep in mind that our search facilitators do not presume to choose the best candidate for the position. That important decision is completely at the discretion of the municipality. Rather, we aide in assessing interview responses and how they relate to the objective criteria established in the candidate profile and provide related guidance and expertise.

The facilitator will work to help the community reach consensus on a final candidate from the finalists provided. In the unlikely event that consensus cannot be reached by the elected body, the parties agree that the League will have met our contractual obligation.

Search Close-out

After the community has chosen a candidate, the search facilitator will be able to advise on contract negotiations of the conditional and final offer, without taking an advocate position. At this stage, the League will initiate a thorough background search handled by a contracted third party that specializes in employment investigation.

Once an agreement is reached with the individual selected for the position, the facilitator will perform closing tasks, such as personal notification of unsuccessful candidates.

Search Timeline

Timing is critical in an executive search and any delay in action can often result in losing a highly sought-after candidate. We encourage our client communities to establish a well-defined project timeline with the search facilitator at the first meeting to ensure the process moves quickly and positions the community to compete for the best talent. An approximate timeline is provided below with the first profiling meeting as the start date.

WEEK 1-3	Initial Meeting: Create Profiles, Recruitment Strategy, Ad Language
WEEK 3	Place ads
WEEK 3-6	Direct Recruitment, Active Solicitation of Candidates
WEEK 3-7	Application Screening, Initial Reference Checks
WEEK 8-9	Prepare Short List, Meet and Review Candidates
WEEK 11-12	Conduct First Interviews
WEEK 13-14	Second Interviews (if necessary)
WEEK 14	Extend Conditional Offer
WEEK 15	Background Checks
WEEK 16	Close Out Activities



Our Search Facilitators



KATHIE S. GRINZINGER

Our lead executive recruiter is Kathie S. Grinzinger. Ms. Grinzinger has an extensive background in human resources including organizational and employee development; job description analysis; selection processes; and evaluation. She served as the assistant city manager

and then city manager for the City of Mt. Pleasant for 25 years before her recent retirement. Grinzinger has served as the President of the Michigan Local Government Managers Association, served on the Michigan Municipal League Board of Trustees and multiple League policy committees. She is a retired member of the International City/County Managers Association, and has served with distinction on many other boards.



JOYCE A. PARKER

Joyce A. Parker is an ICMA credentialed manager and has worked in city management in several communities in the State of Michigan and Illinois. She has worked as City Manager, Assistant City Manager or Township Manager for Jackson, Saginaw, Inkster, Buena Vista

Charter Township, and Elgin, Illinois. In this capacity, Ms. Parker developed and managed budgets up to \$250 million and organizations of 800 employees. Under her leadership, and with the cooperation of City government and the community, these suburban and urban cities have experienced rapid growth and development. Joyce Parker is currently the President and CEO of the Municipal Group. The Group provides consulting services such as organizational assessments, recruitment, community and economic development, and personnel and interim staff services. She served as State appointed Emergency Manager for the City of Allen Park, the City of Ecorse and the Highland Park Schools. Ms. Parker has a Bachelor Degree in Business Administration from Kent State University and a Master Degree of Public Administration from the University of Michigan. She is a member of such clubs and organizations as the Business Professional Women's Club, Michigan Local Government Management Association, and the International City County Management Association. Joyce Parker is also the recipient

of several awards including the Susan B. Anthony Award from the YMCA, the Spirit of Saginaw Award from the Saginaw County Chamber of Commerce, the Jim Sinclair Award from the Michigan Municipal League and the Great Expectation Award from the NAACP.



JEFFREY L. MUELLER

Jeffrey L. Mueller is an experienced and respected management professional. He has over 35 years of municipal experience, is an ICMA credentialed manager and a member of the Michigan Local Government Management Association. He has

worked for the City of Lathrup Village, City of Madison Heights, and the City of Grosse Pointe Park. He has also served as the chair of the South Oakland County Water Authority, South Oakland County Resource and Recovery Authority, and the Michigan Municipal League Centennial Youth Committee. He received his Bachelor's Degree from Western Michigan University and attended the Institute for Public Administration at Central Michigan University.



JERRY RICHARDS

Jerry Richards is an experienced local government manager with private sector experience in marketing, engineering, and recruitment services. He has served as both a township and city manager, in Mendon

Charter Township, the City of Ludington, and the City of Corunna. Jerry was professionally recognized as the Local Government Manager of the Year in 2009 by his peers. He was a Board Member of the Michigan Local Government Management Association, a six-year member of the MDOT Asset Management Council, and a founding member and chair of the Michigan Local Government Benchmarking Consortium. He has been conducting public executive searches since 2013. In addition to a Bachelor Degree in Electrical Engineering, Jerry holds a Master's in Public Administration from Western Michigan University.



Our Clients

Below are listed some of the municipalities that have utilized the executive search services of the League in recent years. Clients include cities, villages, counties and townships of all sizes throughout the state. Many of our clients have been so pleased with our work that they become repeat customers for other positions, bringing our total number of searches over 200.

City of Albion	City of Harper Woods	City of Tecumseh	Huron Township
City of Alpena	City of Hart	City of Three Rivers	Lyon Township
City of Battle Creek	City of Highland Park	City of Troy	Oakland Township
City of Belding	City of Hillsdale	City of Whitehall	Shelby Township
City of Berkley	City of Howell	City of Williamston	Hartland Township
City of Big Rapids	City of Huntington Woods	City of White Cloud	Spring Lake Township
City of Bloomfield Hills	City of Inkster	City of Woodhaven	Ypsilanti Township
City of Boyne City	City of Iron Mountain	Village of Baraga	Saint Joseph County
City of Brown City	City of Ironwood	Village of Bellevue	Saginaw County Road Commission
City of Buchanan	City of Ishpeming	Village of Beverly Hills	White Lake Fire Authority
City of Caro	City of Jackson	Village of Caro	Coloma Township
City of Cass City	City of Keego Harbor	Village of Cass City	
City of Cedar Springs	City of Lapeer	Village of Cassopolis	
City of Cheboygan	City of Leslie	Village of Constantine	
City of Chelsea	City of Lowell	Village of Douglas	
City of Clawson	City of Marine City	Village of Franklin	
City of Clio	City of Marlette	Village of Holly	
City of Croswell	City of Menominee	Village of Kalkaska	
City of Davison	City of Midland	Village of Kingsley	
City of Eastpointe	City of Milan	Village of Lake Orion	
City of East Grand Rapids	City of Monroe	Village of L'Anse	
City of Escanaba	City of Mount Pleasant	Village of Mackinaw City	
City of Essexville	City of Muskegon Heights	Village of Mattawan	
City of Ewart	City of Norton Shores	Village of Middleville	
City of Farmington	City of Norway	Village of Newberry	
City of Ferndale	City of Parchment	Village of Oxford	
City of Ferrysburg	City of Plymouth	Village of Paw Paw	
City of Frankenmuth	City of Port Huron	Village of Reese	
City of Frankfort	City of Portland	Village of Sparta	
City of Grand Blanc	City of Rogers City	Village of Stockbridge	
City of Grand Ledge	City of Saint Clair	Village of Wolverine Lake	
City of Grayling	City of Saline	Brighton Township	
City of Grosse Pointe	City of Sandusky	Coloma Township	
City of Grosse Pointe Woods	City of Sault Ste. Marie	Delhi Township	
	City of South Lyon	Delta Township	



Pricing

The League provides a fixed price of \$12,500 for executive search service which includes both professional fees and project expenses (advertising, travel, etc.) This ensures you know exactly what you will spend to complete this critical process.

If Fraser chooses to add on the staff engagement for the profiling process, there will be an additional charge of \$1,500 for a total of \$14,000.

Invoices for the League services shall be submitted in two installments at the halfway point and upon completion. Invoices shall be payable within 30 days.

Terms of Service

This agreement is effective upon execution. This agreement may be terminated by the client or the League should the other fail to perform its obligations hereunder. In the event of termination, the client shall pay the League for all services and expenses rendered to the date of termination.

Our Promise

The League is committed to providing the best possible outcome and employment match for the community. Therefore, we strongly encourage the management professionals placed to comply with Tenet 4 of the ICMA Code of Ethics, which sets a minimum of two years for employment with a local government. In the highly unlikely event that the position is vacated within a year of placement, the League will offer another search with direct advertising costs being the only additional cost to the community.

The League welcomes the opportunity to assist the City of Fraser with this search. Please feel free to contact me directly with questions about our service or this proposal.

Sincerely,

Sent via email

Summer Minnick

Director, Member Engagement

Please provide authorized signature below to officially engage the League to provide the executive search services outlined within this proposal:

IN THE AMOUNT OF \$

14,000⁰⁰

AUTHORIZED SIGNATURE

TITLE

mayor

DATE

1/3/17



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR

Joseph Nichols

CITY MANAGER

Richard E. Haberman

CITY CLERK

Kelly Ann Dolland

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Michael Lesich

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 6

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$40,500.00

Account Number to Transfer to: 101.258.801.100 (Information technology)

Finance Director Comments:

During the budget process for fiscal year 2016-17 Council was notified by our IT Director that we needed the funds to update our Office Volume license for the entire City. In April of 2017 the current license expires and the city will not have the necessarily security features and anti-virus software to protect it from malicious network attacks. See attached quote.



17250 W. 12 Mile Rd., Southfield MI 48076
Tel: (248)559-5700 - Fax: (248)559-5782

QUOTE

NUMBER INAQ5111

DATE Jan 5, 2016

SOLD TO:	
City of Fraser Michele Kwiatkowski 33000 Garfield Rd Fraser, MI 48026 United States	
Phone	(586) 293-2000
Fax	

SHIP TO:	
City of Fraser Michele Kwiatkowski 33000 Garfield Rd Fraser, MI 48026 United States	
Phone	(586) 293-2000
Fax	

SALESPERSON	P.O. NUMBER	SHIP VIA	TERMS
Michael Kanan II			

LINE	QTY	DESCRIPTION	UNIT PRICE	EXT. PRICE
1	100	Microsoft Office 2016 Pro Plus - License - 1 PC - Local Government - MOLP: Open License for Government - PC - English	\$405.00	\$40,500.00

SubTotal	\$40,500.00
Tax	\$0.00
Shipping	\$0.00
TOTAL	\$40,500.00

Inacomp - Celebrating 25+ Years of Service!
www.inacomp.net

PRICES BASED UPON TOTAL PURCHASE. PRODUCT AVAILABILITY AND PRODUCT DISCONTINUATION IS SUBJECT TO CHANGE WITHOUT NOTICE. THE PRICES IN THIS QUOTATION ARE VALID FOR 30 DAYS FROM QUOTE DATE ABOVE. PLEASE INCLUDE THE QUOTE NUMBER AND CONTRACT FROM THIS QUOTE ON THE CORRESPONDING PURCHASE ORDER.



Helping schools teach
and governments serve.



City Of Fraser

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CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 7

Account Number to Transfer from: Gambling Fund Balance

Amount of Adjustment: \$137,922.90

Account Number to Transfer to: 267.301.712.000 (Gambling- professional services)

Finance Director Comments:

The prosecutor's office charges the City 10%-15% for all cases that are processed through our Public Safety department. It can take up to two years to be billed for these costs. We have received bills this year for cases we closed from prior years in the amount of (107,432.92). We expect to be billed an additional \$30,489.98. We do not have enough funds budgeted to cover these costs that must be paid this fiscal year. See attached for details.

Mary Jaganjac

From: George Rouhib
Sent: Wednesday, December 21, 2016 1:33 PM
To: Mary Jaganjac
Subject: Invoices-Macomb County Prosecutor's Office

Hello Mary,

The following is a breakdown of the outstanding invoice we have from the Macomb County Prosecutor's Office Forfeiture Unit. These invoices were charged to our agency for their involvement in the civil cases involving gambling. The typical fee is 10% of all monies generated in the case.

Outstanding Invoices

Carl Schlik	\$2,136.66 (Omnibus Account)
Nancy Janis	\$11,977.66
Paul Yaldoo	\$16,375.66
Total	\$30,489.98

Invoices Submitted to AP on December 20, 2016

Abraham/Walker	\$19,072.85
Robert Ligner	\$71,629.23
Marc Wermuth	\$16,730.84
Total	\$107,432.92

Note

I am still waiting on a few invoices from the State Attorney General Office for a gambling case we are ready to settle.

Sincerely,

George T. Rouhib Jr.

Director of Public Safety
Fraser Department of Public Safety
33000 Garfield, Fraser, MI 48026
(586) 293-2000 ext. 200
(586) 296-8480 (fax)
www.micityoffraser.com



ERIC J. SMITH
MACOMB COUNTY PROSECUTING ATTORNEY

12-19-16
~~May 2, 2016~~
(previous Bills: 8/17/15, 2/9/15)

Sgt. David Bisby
Fraser Department of Public Safety
33000 Garfield
Fraser, MI 48026

CIVIL FORFEITURE CASE REGARDING:

CLAIMANTS: Daniel Louis Abraham, James Matthew Walker
FORFEITURE FILE NO. 11-00018
COMPLAINT NO(s). 11-1593, 11-593

Dear Sgt. Bisby:

Please accept the following Bill for fees and legal services rendered on the forfeiture action:

Ten Percent (10%) of Proceeds	\$19,049.85
Copies - Register of Deeds	\$13.00
Parking	\$10.00
Total Due	\$19,072.85

Please make the check payable to: **Macomb County Prosecutor's Office Forfeiture Account** and return to my attention.

Respectfully Submitted,

Dana Goldberg

Dana Goldberg
Forfeiture Unit Chief

MACPRO

PS

19,072.85



ERIC J. SMITH

MACOMB COUNTY PROSECUTING ATTORNEY

July 21, 2016

Dir. George Rouhib
Fraser Department of Public Safety
33000 Garfield
Fraser, MI 48026

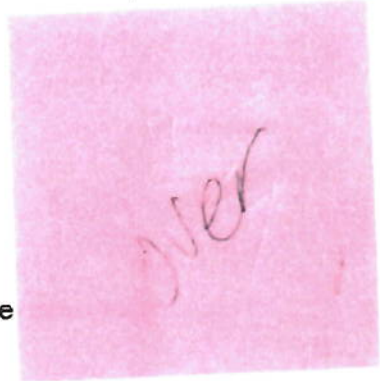
267-301-712
gm

CIVIL FORFEITURE CASE REGARDING:

CLAIMANTS: Robert John Ligner
FORFEITURE FILE NO. 10-00008
COMPLAINT NO(s). 10-316-XX

Dear Dir. George Rouhib:

Please accept the following Bill for fees and legal services rendered on the forfeiture action:



Ten Percent (10%) of Proceeds	\$71,570.23
Affidavit of Interest	\$28.00
Copies - Register of Deeds	\$31.00
Total Due	\$71,629.23

Please make the check payable to: **Macomb County Prosecutor's Office Forfeiture Account** and return to my attention.

Respectfully Submitted,

Dana Goldberg
Forfeiture Unit Chief

MACPRO

PS

71,629.23

ERIC J. SMITH
MACOMB COUNTY PROSECUTING ATTORNEY



July 21, 2016

Dir. George Rouhib
Fraser Department of Public Safety
33000 Garfield
Fraser, MI 48026

267 301 712
M

CIVIL FORFEITURE CASE REGARDING:

CLAIMANTS: Marc Ivan Wermuth
FORFEITURE FILE NO. 10-00006
COMPLAINT NO(s). 10-0316-XX

Dear Dir. George Rouhib:

Please accept the following Bill for fees and legal services rendered on the above forfeiture action:

Ten Percent (10%) of Proceeds	\$16,683.84
Affidavit of Interest	\$28.00
Copies - Register of Deeds	\$19.00
Total Due	\$16,730.84

Please make the check payable to: **Macomb County Prosecutor's Office Forfeiture Account** and return to my attention.

Respectfully Submitted,

Dana Goldberg

Dana Goldberg
Forfeiture Unit Chief

MACP20

ps

16730.84

see above



City Of Fraser

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CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 8

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$13,350.00

Account Number to Transfer to: (Various water and sewer department accounts)

Finance Director Comments:

The water and sewer expenses have far exceeded the budgeted amounts for various departments to date. The departments affected are: city hall, activity center, the library building, and DPW building. Rate changes are one factor why these costs are higher than projected. Currently the DPW Staff is investigating for any leaks or issues within these buildings. See attachment for figures.



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CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 9

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$2,640.00

Account Number to Transfer to: 101.371.852.000

Finance Director Comments:

We budgeted \$2,000 for mobile phone expenses for the building department. Due to an increase in staff - code enforcement officer and rental inspector for that department these costs have gone up. If we do not adjust the budget accordingly we will go over.

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

PERIOD ENDING 12/31/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET		12/31/2016		MONTH 12/31/2016		NORMAL (ABNORMAL)		
				NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND										
Expenditures										
Dept 371-BUILDING DEPARTMENT										
101-371-702.000	SALARIES & WAGES	89,515.00		25,645.52		7,059.02		63,869.48		28.65
101-371-702.200	WAGES - PART TIME	124,000.00		46,421.41		8,025.00		77,578.59		37.44
101-371-703.000	ELECTRICAL INSP.	13,800.00		6,734.60		2,463.00		7,065.40		48.80
101-371-703.100	MECHANICAL INSP.	12,750.00		6,027.00		0.00		6,723.00		47.27
101-371-703.200	PLUMBING INSP.	9,000.00		7,750.69		385.00		1,249.31		86.12
101-371-703.300	BUILDING INSP.	500.00		0.00		0.00		500.00		0.00
101-371-709.000	OVERTIME	500.00		58.48		58.48		441.52		11.70
101-371-713.000	SPECIAL PAYS	1,395.00		0.00		0.00		1,395.00		0.00
101-371-715.000	HEALTH/LIFE/DENTAL INS	1,994.00		3,343.91		346.32		(1,349.91)		167.70
101-371-715.050	I/F HEALTH INSURANCE	0.00		778.99		0.00		(778.99)		100.00
101-371-716.000	CY RETIREMENT EMPLOYER PENSION	36,923.00		4,925.59		701.45		31,997.41		13.34
101-371-716.001	RETIREMENT DEBT	0.00		12,066.37		4,364.64		(12,066.37)		100.00
101-371-717.000	FICA/MEDICARE	13,582.00		6,047.53		1,351.33		7,534.47		44.53
101-371-718.000	MESC/WORKERS COMP	987.00		2.87		0.00		984.13		0.29
101-371-727.000	OFFICE SUPPLIES	3,750.00		1,037.57		0.00		2,712.43		27.67
101-371-728.000	POSTAGE	750.00		0.00		0.00		750.00		0.00
101-371-757.000	MATERIALS & SUPPLIES	3,500.00		2,273.03		0.00		1,226.97		64.94
101-371-760.000	SOFTWARE	1,750.00		0.00		0.00		1,750.00		0.00
101-371-802.000	MEMBERSHIPS & DUES	750.00		0.00		0.00		750.00		0.00
101-371-803.000	LEGAL SERVICES	1,000.00		0.00		0.00		1,000.00		0.00
101-371-852.000	MOBILE PHONES	2,000.00		1,857.05		440.32		142.95		92.85
101-371-861.000	TRAINING	750.00		50.00		0.00		700.00		6.67
101-371-862.000	CONF & WORKSHOPS	2,000.00		0.00		0.00		2,000.00		0.00
101-371-941.000	EQUIPMENT RENTAL	20,000.00		10,000.00		5,000.00		10,000.00		50.00
Total Dept 371-BUILDING DEPARTMENT		341,196.00		135,020.61		30,194.56		206,175.39		39.57
TOTAL EXPENDITURES		341,196.00		135,020.61		30,194.56		206,175.39		39.57
Fund 101 - GENERAL FUND:										
TOTAL REVENUES		0.00		0.00		0.00		0.00		0.00
TOTAL EXPENDITURES		341,196.00		135,020.61		30,194.56		206,175.39		39.57
NET OF REVENUES & EXPENDITURES		(341,196.00)		(135,020.61)		(30,194.56)		(206,175.39)		39.57
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		0.00		0.00		0.00		0.00		100.00
NET OF REVENUES & EXPENDITURES		341,196.00		135,020.61		30,194.56		206,175.39		39.57
		(341,196.00)		(135,020.61)		(30,194.56)		(206,175.39)		39.57



City Of Fraser

CENTENNIAL COMMUNITY

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Acting Mayor Matt Hemelberg

Patrice M. Schornak

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Michael Lesich

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 10

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$5,000.00

Account Number to Transfer to: 101.171.801.300 (Professional Services)

Finance Director Comments:

This is for the Affordable Care Act (ACA) monthly fees. Not enough money was budgeted for the full year.



Invoice

50 W. Big Beaver Rd.
Suite 220
Troy, MI 48084

Date	Invoice #
12/19/2016	23368

Bill To
Attn: Rich Haberman City of Fraser 33000 Garfield Rd. Fraser, MI 48026

BA

P.O. No.	Terms	Project
	Due on receipt	ACA Fees

Description	Qty	Rate	Amount
ACA Monthly Fee - December 2016		833.33	833.33
Common 833.33 101 171 801 300 32688			
Thank you for your business.		Total	\$833.33

Payments/Credits	\$0.00
-------------------------	--------

Balance Due	\$833.33
--------------------	----------



City Of Fraser

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CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 11

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$5,000.00

Account Number to Transfer to: 101.258.801.100 (Professional Services)

Finance Director Comments:

This is for the City Fiber Network and the cost is \$2,801.80 per month.

wowbusiness

Contact Information:
 Customer Service & Billing: 1-888-969-4249
 Email: CCCBusinessSupport@wideopenwest.com
 Customer Service Hours:
 Monday - Friday 6:00am to 11:15pm CST
 Saturday - Sunday 7:00am to 9:00pm CST

Account Name CITY OF FRASER - CITY HALL
 Account Number
 Statement Code 001
 Customer Phone (586) 293-3100
 Billing Date December 12, 2016

NEWS AND INFORMATION

ACCOUNT SNAPSHOT

Last Bill \$7,234.42
 Cash Payment 11/15/16 -\$3,000.00
 Payment 11/29/16 -\$2,803.12
 New Charges Summary - See Below \$2,801.80
 Total Amount Due
 Payment Due Date

NEW CHARGES SUMMARY

WOW! Service Charges \$2,778.55
 Other Charges & Credits \$10.00
 Taxes, Surcharges & Fees \$13.25
 Total New Charges \$2,801.80

PLEASE NOTE: Payments that are not received by the due date are subject to a \$10.00 Late Fee.

WOW! IT
4233.10
M. Kwiatkowski
101-258-801-10

CITY Fiber Network

wowbusiness

To pay by phone, call 1-888-969-4249.
 To pay online, visit wowway.biz.

Please detach and enclose this coupon with your payment.

Do not send cash. Make checks payable to **WOW! Business**.

Account Name CITY OF FRASER - CITY HALL
 Account Number
 Customer Phone (586) 293-3100
 Billing Date December 12, 2016

Total Amount Due

Payment Due Date

PO BOX 4350
 CAROL STREAM, IL 60197-4350

378 1 MB 0.416
 *****AUTO**MIXED AADC 601 071188 438 3



CITY OF FRASER - CITY HALL
 MICHELE KWIATKOWSKI
 MUNICIPAL BUILDING
 33000 GARFIELD RD
 FRASER MI 48026-1858

AMOUNT ENCLOSED..... \$ **4233.10**

WOW! BUSINESS
 PO BOX 4350
 CAROL STREAM, IL 60197-4350



00101001001011988669020423310



City Of Fraser

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CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 12

Account Number to Transfer from: Water and Sewer Fund Balance

Amount of Adjustment: \$200,000.00

Account Number to Transfer to: 592.527.715.150 (OPEB – Post Employment Benefits)

Finance Director Comments:

Under GASB 34 we must report other post employment benefits for the enterprise fund. Last year this amount was \$574,244.06 for the water and sewer fund. This year we only budgeted \$450,000.00, which is not sufficient enough to cover this year expense. This expense is expected to exceed the \$574,000.00 from last year. We need to adjust the budget appropriately. See attached.

City of Fraser

Net OPEB Obligation calculation per GASB 45, para. 14 and 205:
using level % of payroll, closed amortization period

Year ended June 30	Year #	Annual Required Contribution	Investment rate	Inflation rate	Discount rate	remaining yrs to amort.	Interest on Net OPEB Obligation	Amortiz. Factor	ARC adjustm.	OPEB cost	Contributions in relation to the ARC: money sent to a trust or equivalent	premiums paid by the employer	Contribution Over/(short) of ARC	Net OPEB Obligation (asset) balance	
Start with the initial year of implementation:															
OPEB liability at transition (normally zero; see para. 37)															
2014	1	5,452,197	3.00%	0.00%	3.00%	24	460,846	16.6890	(1,259,137)	4,653,906	-	1,839,555	-	15,361,518	2014 financial statement pp 3
2015	2	5,466,892	3.00%	0.00%	3.00%	23	545,276	-	-	6,012,168	-	1,679,764	-	18,175,869	2015 financial statement pp 3
2016	3	5,466,568	3.00%	0.00%	3.00%	22	675,248	-	-	6,141,816	-	1,356,449	-	22,508,273	2015 financial statement pp 3
														27,293,640	
														4,785,367	Add'l OPEB expense for GASB

Allocation for GASB 34 note: allocate based on active employees. See 2016 active tab.				
Gen Gov	5%	239,268.36		
Pub Safe	73%	3,493,318.04		4,211,123
Pub Works	10%	478,536.72		increase in Gov liability
CED	0%	-		
RT(W&S)	12%	574,244.06		
	100%	4,785,367		

Premiums paid	I/F Health Insurance Healthcare Payments	Per TB
101-861-715.050		-
101-861-801.000		1,356,449
		1,356,449

REVENUE AND EXPENDITURE REPORT FOR CITY OF FRASER

PERIOD ENDING 06/30/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDT
		AMENDED BUDGET	NORMAL	06/30/2017	INCREASE (DECREASE)	MONTH 06/30/2017	BALANCE		
				NORMAL (ABNORMAL)			NORMAL (ABNORMAL)		USED
Fund 592 - WATER AND SEWER FUND									
Expenditures									
Dept 527-SEWER									
592-527-702.000	SALARIES & WAGES	226,000.00		91,972.17	0.00		134,027.83	40.70	
592-527-702.050	SALARIES & WAGES - 15 MILE SINKHOLE	0.00		12,479.89	0.00		(12,479.89)	100.00	
592-527-709.000	OVERTIME	10,000.00		9,029.23	0.00		970.77	90.29	
592-527-713.000	SPECIAL PAYS	7,800.00		1,938.40	0.00		5,861.60	24.85	
592-527-715.000	HEALTH/LIFE/DENTAL INS	60,000.00		10,658.28	0.00		49,341.72	17.76	
592-527-715.050	I/F HEALTH INSURANCE	0.00		17,920.93	0.00		(17,920.93)	100.00	
592-527-715.150	POST EMPLOYMENT BENEFITS	450,000.00		0.00	0.00		450,000.00	0.00	
592-527-716.000	CY RETIREMENT EMPLOYER PENSION	119,000.00		15,397.78	0.00		103,602.22	12.94	
592-527-716.001	RETIREMENT DEBT	0.00		47,756.14	0.00		(47,756.14)	100.00	
592-527-717.000	FICA/MEDICARE	18,268.00		8,499.10	0.00		9,768.90	46.52	
592-527-718.000	MESC/WORKERS COMP	2,400.00		1,705.50	0.00		694.50	71.06	
592-527-727.000	OFFICE SUPPLIES	600.00		192.36	0.00		407.64	32.06	
592-527-728.000	POSTAGE	12,000.00		5,107.35	0.00		6,892.65	42.56	
592-527-757.000	MATERIALS & SUPPLIES	11,000.00		6,544.75	0.00		4,455.25	59.50	
592-527-758.000	MATERIALS & SUPPLIES - 15 MILE SINKHOLE	0.00		(661.94)	0.00		661.94	100.00	
592-527-800.000	ENGINEERING	7,500.00		1,514.50	0.00		5,985.50	20.19	
592-527-801.000	AUDITING	5,000.00		0.00	0.00		5,000.00	0.00	
592-527-852.000	MOBILE PHONES	1,900.00		585.90	0.00		1,314.10	30.84	
592-527-861.000	TRAINING	800.00		850.00	0.00		(50.00)	106.25	
592-527-921.000	SEWER PAYMENT-VARIABLE	202,000.00		48,541.63	0.00		153,458.37	24.03	
592-527-921.100	SEWER PAYMENT-FIXED	2,400,000.00		833,352.36	0.00		1,566,647.64	34.72	
592-527-922.000	ELECTRIC	2,500.00		999.04	0.00		1,500.96	39.96	
592-527-930.000	R & M CONSTRUCTION	20,500.00		17,677.64	0.00		2,822.36	86.23	
592-527-931.000	R & M LIFT STATION	4,500.00		1,821.08	0.00		2,678.92	40.47	
592-527-941.000	EQUIPMENT RENTAL	140,000.00		140,000.00	0.00	35,000.00	0.00	100.00	
592-527-955.000	DEPRECIATION EXPENSE	800,000.00		0.00	0.00		800,000.00	0.00	
592-527-965.101	ADMIN SERVICES-GENERAL FUND	150,000.00		150,000.00	0.00		0.00	100.00	
592-527-977.200	CAPITAL IMPROVEMENT	2,400,000.00		72,424.60	0.00		2,327,575.40	3.02	
592-527-992.000	PRINCIPAL - 2009 SRF	345,000.00		335,000.00	0.00		10,000.00	97.10	
592-527-996.050	PRINCIPAL - CAMEL SEWER TRUCK	35,000.00		35,000.00	0.00		0.00	100.00	
592-527-996.075	PRINCIPAL - JOHN DEERE BACKHOE	12,000.00		6,000.00	0.00		6,000.00	50.00	
592-527-996.100	PRINCIPAL - PHASE 1 SERIES 2008	21,000.00		0.00	0.00		21,000.00	0.00	
592-527-996.102	PRINCIPAL - SERIES 2015 PROJECT 5624-01	6,432.00		6,431.33	0.00		0.67	99.99	
592-527-996.105	PRINCIPAL - SERIES 2010 (LTO)	1,165.00		0.00	0.00		1,165.00	0.00	
592-527-996.106	PRINCIPAL - SERIES 2010A (LTO)	126,300.00		0.00	0.00		126,300.00	0.00	
592-527-996.107	PRINCIPAL - CLINTONDALE PUMP	30,680.00		0.00	0.00		49,638.00	0.00	
592-527-996.108	PRINCIPAL - SRF 2011	26,842.00		29,958.53	0.00		721.47	97.65	
592-527-996.109	PRINCIPAL - OAKLAND MACOMB INT.	6,275.00		0.00	0.00		6,275.00	0.00	
592-527-996.110	PRINCIPAL - SERIES 2010B	66,780.00		66,738.13	0.00		41.87	99.94	
592-527-996.111	PRINCIPAL - SERIES 2013A SRF	9,155.00		9,154.87	0.00		0.13	100.00	
592-527-996.112	PRINCIPAL - SERIES 2014A	18,070.00		0.00	0.00		18,070.00	0.00	
592-527-996.113	PRINCIPAL - NORTH GRATIOT REFUNDING	9,296.00		0.00	0.00		9,296.00	0.00	
592-527-996.114	PRINCIPAL - SERIES 2015 SAW OMIDD	9,180.00		0.00	0.00		9,180.00	0.00	
592-527-996.115	PRINCIPAL - 2015A MIDCWR PROJECT 5624-	18,070.00		0.00	0.00		18,070.00	0.00	
592-527-996.116	PRINCIPAL - OMIDD PROJECT 2001-01	125,600.00		69,375.00	0.00		56,225.00	55.23	
592-527-998.000	INTEREST - 2009 SRF	40,375.00		0.00	0.00		40,375.00	0.00	
592-527-998.025	INTEREST LTO 5629-01	6,163.00		0.00	0.00		6,163.00	0.00	
592-527-998.050	INTEREST - CAMEL SEWER TRUCK	11,617.00		3,341.25	0.00		2,921.75	54.21	
592-527-998.075	INTEREST - JOHN DEERE BACKHOE	975.00		292.50	0.00		682.50	30.00	
592-527-998.100	INTEREST - PHASE 1 SERIES 2008	11,617.00		6,639.91	0.00		4,977.09	57.16	
592-527-998.102	INTEREST - SERIES 2015 PROJECT 5624-01	919.00		488.88	0.00		(13.84)	108.14	
592-527-998.105	INTEREST - 2010 (LTO)	98,900.00		51,717.20	0.00		47,182.80	52.29	
592-527-998.106	INTEREST - SERIES 2010A (LTO)	53,400.00		27,300.63	0.00		26,099.37	51.12	
592-527-998.107	INTEREST - CLINTONDALE PUMP	16,018.00		8,383.04	0.00		7,634.96	52.34	



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR

Joseph Nichols

CITY MANAGER

Richard E. Haberman

CITY CLERK

Kelly Ann Dollard

COUNCIL

Mayor Pro Tem Michael Carnagie

Acting Mayor Matt Hemelberg

Patrice M. Schornak

Yvette Foster

Kathy Blanke

Michael Lesich

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 13

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$47,218.14

Account Number to Transfer to: 101.171.702.000/101.171.715.000 (Salaries & Wages, Health Insurance)

Finance Director Comments:

The expenses for the hiring of an Interim City Manager have not been budgeted. Salary and health insurance benefits to be provided per contract agreement. The 6 month salary \$45,000.000, dental, and life \$568.14, and medical opt out \$1,650.00. Not included are car allowance or payouts for vacation/personal time.



City Of Fraser

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Acting Mayor Matt Hemelberg

Patrice M. Schornak

Yvette Foster

Kathy Blanke

Michael Lesich

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 14

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$52,022.77

Account Number to Transfer to: Various Clerk's Budget Line Items

Finance Director Comments:

Adjustments need to be made to various line items for the Clerk's department. Initial budget did not cover full costs for this department. See attachment.

01/25/2017

EXPENDITURE REPORT FOR CITY OF FRASER

PERIOD ENDING 01/31/2017

2016-17

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED	Year End Projection	Adjustment
Fund 101 - GENERAL FUND								
Expenditures								
Dept 215-CLERK								
101-215-702.000	SALARIES & WAGES	45,000.00	26,185.22	2,893.24	18,814.78	58.19	56,227.60	(11,227.60)
101-215-709.000	OVERTIME	9,550.00	4,199.77	0.00	5,350.23	43.98	-	-
101-215-710.000	PRECINCT WORKERS	30,210.00	25,773.08	0.00	4,436.92	85.31	-	-
101-215-713.000	SPECIAL PAYS	2,576.00	3,243.90	0.00	(667.90)	125.93	3,243.90	(667.90)
101-215-715.000	HEALTH/LIFE/DENTAL INS	7,164.00	2,801.17	31.97	4,362.83	39.10	-	-
101-215-715.050	I/F HEALTH INSURANCE	0.00	3,787.28	213.07	(3,787.28)	100.00	6,392.16	(6,392.16)
101-215-716.000	CY RETIREMENT EMPLOYER PENSION	18,462.00	3,304.60	172.59	15,157.40	17.90	2,639.52	15,822.48
101-215-716.001	RETIREMENT DEBT	0.00	35,406.02	3,197.02	(35,406.02)	100.00	48,895.60	(48,895.60)
101-215-717.000	FICA/MEDICARE	4,370.00	2,699.80	221.34	1,670.20	61.78	5,031.99	(661.99)
101-215-718.000	MESC-WORKERS COMP	184.00	127.77	126.75	56.23	69.44	-	-
101-215-727.000	OFFICE SUPPLIES	2,882.00	260.08	0.00	2,621.92	9.02	-	-
101-215-728.000	POSTAGE	5,443.00	1,662.03	0.00	3,780.97	30.54	-	-
101-215-757.000	MATERIALS & SUPPLIES	14,100.00	3,881.47	0.00	10,218.53	27.53	-	-
101-215-802.000	MEMBERSHIPS & DUES	595.00	104.00	0.00	491.00	17.48	-	-
101-215-803.000	ELECTION PROGRAM	2,800.00	700.00	0.00	2,100.00	25.00	-	-
101-215-804.000	CODIFICATION	5,310.00	0.00	0.00	5,310.00	0.00	-	-
101-215-861.000	TRAINING	1,000.00	0.00	0.00	1,000.00	0.00	-	-
TOTAL EXPENDITURES		149,646.00	114,136.19	6,855.98	35,509.81	76.27	-	(52,022.77)

*Expenditures should be @ 58% at the end of January - still not end of January

**Election Program and Codification line items are expenses that will be incurred closer to the end of May

EXPENDITURE REPORT FOR CITY OF FRASER
PERIOD ENDING 01/31/2017

CL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 215-CLERK						
101-215-702.000	SALARIES & WAGES	45,000.00	26,185.22	2,893.24	18,814.78	58.19
101-215-709.000	OVERTIME	9,550.00	4,199.77	0.00	5,350.23	43.98
101-215-710.000	PRECINCT WORKERS	30,210.00	25,773.08	0.00	4,436.92	85.31
101-215-713.000	SPECIAL PAYS	2,576.00	3,243.90	0.00	(667.90)	125.93
101-215-715.000	HEALTH/LIFE/DENTAL INS	7,164.00	2,801.17	31.97	4,362.83	39.10
101-215-715.050	I/F HEALTH INSURANCE	0.00	3,787.28	213.07	(3,787.28)	100.00
101-215-716.000	CY RETIREMENT EMPLOYER PENSION	18,462.00	3,304.60	172.59	15,157.40	17.90
101-215-716.001	RETIREMENT DEBT	0.00	35,406.02	3,197.02	(35,406.02)	100.00
101-215-717.000	FICA/MEDICARE	4,370.00	2,699.80	221.34	1,670.20	61.78
101-215-718.000	MESC-WORKERS COMP	184.00	127.77	126.75	56.23	59.44
101-215-727.000	OFFICE SUPPLIES	2,882.00	260.08	0.00	2,621.92	9.02
101-215-728.000	POSTAGE	5,443.00	1,562.03	0.00	3,780.97	30.54
101-215-757.000	MATERIALS & SUPPLIES	14,100.00	3,881.47	0.00	10,218.53	27.53
101-215-802.000	MEMBERSHIPS & DUES	595.00	104.00	0.00	491.00	17.48
101-215-803.000	ELECTION PROGRAM	2,800.00	700.00	0.00	2,100.00	25.00
101-215-804.000	CODIFICATION	5,310.00	0.00	0.00	5,310.00	0.00
101-215-851.000	TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 215-CLERK		149,646.00	114,136.19	6,855.98	35,509.81	76.27
TOTAL EXPENDITURES		149,646.00	114,136.19	6,855.98	35,509.81	76.27
Fund 101 - GENERAL FUND:						
TOTAL EXPENDITURES		149,646.00	114,136.19	6,855.98	35,509.81	76.27



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR

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CITY MANAGER

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Yvette Foster

Kathy Blanke

Michael Lesich

CITY OF FRASER

BUDGET ADJUSTMENT REQUEST

BA # 15

Account Number to Transfer from: General Fund Balance

Amount of Adjustment: \$4,673.07

Account Number to Transfer to: 101.171.702.000 (Salaries & Wages City Manager)

Finance Director Comments:

To cover vacation pay out to previous City Manager after separation from the City due to retirement.



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

INTERIM CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

RESOLUTION

At the Regular Meeting of the Fraser City Council held on _____ at 7:00pm in the Council Chambers of City Municipal Building (located at 33000 Garfield Road, City of Fraser, County of Macomb, State of Michigan) the following Resolution was offered by Council Member _____ seconded by Council Member _____ and adopted with a unanimous vote.

Whereas the City of Fraser authorized placing Foster Woods, including Foster Court, within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended,

NOW THEREFORE IT IS RESOLVED:

1. That said street is located within a City right-of-way and is under the control of the City of Fraser.
2. That said street is a public street and is for public street purposes.
3. That said street is accepted into the City Local Street System, and was open to the public for public use prior to December 31, 2016.

CERTIFICATION

I, KELLY ANN DOLLAND, duly appointed City Clerk for and in the City of Fraser, hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Council of the City of Fraser at their Regular Council meeting held on Thursday, February 9th, 2017.

Kelly Ann Dolland, City Clerk
City of Fraser, Michigan

STREET SYSTEM MAP

It is required to return the Act 51 Street System map signed and dated by the street administrator by April 6, 2017. Edit the map to show the following:

A. Certification/Addition of Streets

Streets may be certified or added to a city/village street system when they are open to automobile traffic as of December 31, 2016, under jurisdiction of the municipality, in a right-of-way stipulated for public street purposes, and accepted into the city or village street system. Alleys and private roads cannot be certified. **All streets added must be contained within or along corporate limits.** Show all changes on form 2008B (Additions and Deletions to City or Village Local Street System). For the required documentation refer to page 6, for a sample resolution refer to page 11. Local streets to be added should be drawn on map and highlighted yellow. Major streets to be added or request for local increase to major, should be highlighted green. For major street requirements refer to page 7. Current certified mileage totals can be found in the block marked APPROVED on the Act 51 map. If you disagree with the approved mileage, discrepancies must be supported by a street inventory. Any new street, local or major **must** have a resolution signed by the governing body. The resolution requirements are listed on page 6, also see sample resolution for street additions on page 11. A final plat approval is not a substitute for a resolution of acceptance. The resolution may not have any contingencies listed or it will not be accepted.

B. Decertification/Vacation of Streets

Decertification/Vacation of all streets which have been abandoned, decertified, private, vacated, not open to automobile traffic, or not under the legal jurisdiction of the municipality. Show all changes for local streets on form 2008B (Additions and Deletions to City or Village Local Street System) or for major streets on form 2008A (Request for Change in the Major Street System). For the required documentation refer to page 6. If alleys are shown, they must be removed. Please use red to cross out streets to be deleted. Deletion/vacation of local and major streets **must** have a resolution signed by the governing body; also see sample resolution for decertification/vacation on page 12.

C. Corporate Limits

All annexations must be filed with the Secretary of State. See the Michigan Department of State Information Sheet on pages 13-14 for the appropriate documentation that must be submitted. Show any changes in your corporate limits directly on your map and send a copy of the approval letter from the Office of the Great Seal acknowledging the annexation or relinquishment of territory.

D. Street Names

Please review the map and note any street name changes on it. Indicate a name change at a village, city, township, or county boundary. Any significant changes must be supported by a resolution. The source of the street name change must be the local road naming authority. If you are not the designated authority, please work with that individual or entity when editing the maps and reconciling these name differences.

There may be more than one recognized name for a street. If the United States Postal Service (USPS) is using a name that is different from the official name, you may add it to the map with "(USPS)" in parenthesis after the name. Postmasters are directed by the USPS to work with local naming authorities to resolve road name differences. Please cross check road names with the Postmaster, if at all possible.

F. Signature

The red certification stamp on the map **must be signed and dated** by the Street Administrator and returned to the address located on the first page of your instruction booklet by April 6, 2017.

**REQUIREMENTS FOR
ADDITIONS AND DELETIONS
TO CITY OR VILLAGE LOCAL STREET SYSTEM**

All additions and/or deletions (decertification) to the local street system, must be shown on the map in the appropriate color, must be listed on form 2008B and must also have a resolution from the governing body with the requirements listed below. A sample resolution for a street certification and decertification is contained in the Appendix on pages 11 and 12. A final plat approval is not a substitute for a resolution of acceptance. The resolution may not have any contingencies listed or it will not be accepted.

The following is **required** information to certify a street addition:

- A. Form 2008B, Additions and Deletions to City or Village Local Street System. This form should include the name of the street(s), the Termini ("From" and "To") and the length given in feet. Electronic forms can be found at: <http://mdotcf.state.mi.us/public/webforms/>
- B. Copy of approved platted streets, construction plans, formal survey drawings OR a center line description that is tied to the section corner, must be included in the body of the resolution or as an attachment.

Centerline descriptions are required to **measure directly down the center of said street**. A boundary description of the property or a right of way description is NOT the same as a centerline description and will not be accepted.

Centerline measurements are measured one of the following ways:

- beginning from the center of the termini street to the center of intersecting termini street
 - beginning of the street to the very end of said street
 - streets with a cul-de-sac or round-about are measured straight through to the end of pavement and NOT around the circumference of the cul-de-sac or round-about.
- C. Resolution:
A resolution approved by the governing body must be true and contain **all** of the following required statements:
- Acceptance of platted streets or centerline description.
 - Acknowledgment that said street is located within city/village right-of-way and is under municipal control.
 - Acknowledgement that the street is a public street and is for public street purposes.
 - Acknowledgment that the street has been accepted into the municipal street system and is open to the public for public use prior to December 31, 2016.

The following is **required** information for street decertification:

- A. Form 2008B, Additions and Deletions to City or Village Local Street System, page 15. This form should include the name of the street(s), the Termini ("From" and "To") and the length in feet. Electronic forms can be found at: <http://mdotcf.state.mi.us/public/webforms/>
- B. Resolution of abandonment from governing body, example on page 12.

Please use red pen to XX out the street(s) designated for decertification.



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

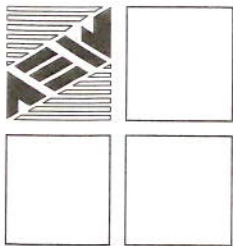
C

MEMORANDUM

TO: Wayne O,Neal, City Manager
FROM: Bernard J. Van Fleteren *Bjv*
DATE: February 1st, 2017
RE: **PAVEMENT PATCH REPAIR PROGRAM**

My recommendation for the pavement patch repair program is to stay with Mattiolo Cement Company. This company has done work for the City of Fraser the past three years, and we have been very happy with their performance.

They have offered to extend the unit bid price for the 2017 bond program. This 2017 year the estimated cost is \$350,000. I know for a fact the cement prices are going up. I received letters from cement companies for material on cement.



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

January 31, 2017

City of Fraser
Bernard J. VanFleteren
Superintendent of Public Works
31250 Kendall
Fraser, Michigan 48026

Reference: 2017 Miscellaneous Concrete Repair
AEW Project No. 0190-0377

Dear B.J.,

We have received a request from Mattioli Cement Company, who is currently under contract for the 2015-16 Concrete Repair Program, offering to extend the unit bid prices for the proposed 2017 program (see attached letter from Mattioli).

Although this office has yet to take bids on concrete pavement repair for this season, we have been told by several contractors that the price per square yard will again be higher this year due to supplier increases.

Considering the cost savings in not bidding a new project, the quality and performance of work by Mattioli, along with budgeting for the road bond fund, we feel that it is in the best interest to approve this consideration.

Please advise if you may have any questions or require additional information.

Very truly yours,

Frank D. Varicalli

Attachment

cc: Michael A. Vigneron, PE, AEW

M:\0190\0190-0377\Gen\Letters\VanFleterenFDV170131.docx

MATTIOLI CEMENT CO., LLC
6085 McGuire Rd
Fenton, MI 48430
(313)215-1003

City of Fraser
Bernard J VanFleteren
Superintendent of Public Works
31250 Kendall
Fraser, MI 48025

Dear Mr. VanFleteren,

Mattioli Cement will be able to hold our prices the same as the 2016 pavement repair program for the 2017 season. However, our costs will be going up, so we can only guarantee this price as long as we can start this job as soon as the weather permits.

It has been a pleasure working for the City of Fraser we look forward to working with you again.

Sincerely,

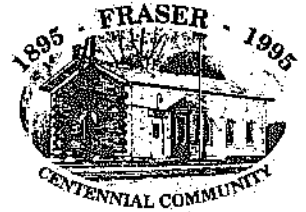
Alfred Mattioli
Mattioli Cement Co., LLC

Cc: Frank D Varicalli, Project Manager AEW



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

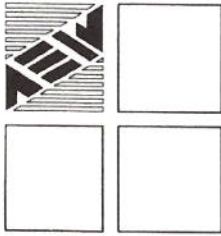
BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O, Neal, City Manager
FROM: Bernard J. Van Fleteren *Bjv*
DATE: February 1st, 2017
RE: 2017 Payment Joint and Crack Sealing

My recommendation for the pavement joint and crack sealing program is to stay with Scodeller Construction Company. This company has done work for the City of Fraser the past three years, and we have been very happy with their performance.

They have offered to extend the unit bid price for the 2017 bond program. This 2017 year the estimated cost is \$50,000.



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

February 1, 2017

City of Fraser
Bernard J. VanFleteren
Superintendent of Public Works
31250 Kendall
Fraser, Michigan 48026

Reference: 2017 Pavement Joint and Crack Sealing
AEW Project No. 0190-0376

Dear B.J.

We have received a request from Scodeller Construction, who is currently under contract for the 2015-16 Joint Sealing Program, offering to extend the unit bid prices for the proposed 2017 program (see attached letter from Scodeller).

Although this office has yet to take bids on any joint and crack sealing for this season, we feel that the price of .79 per foot is lower than similar bids received last year.

Considering the cost savings in not bidding a new project, the quality and performance of work by Scodeller, along with budgeting for the road bond fund, we feel that it is in the best interest to approve this consideration.

Please advise if you may have any questions or require additional information.

Very truly yours,

Frank D. Varicalli

Attachment

cc: Michael A. Vigneron, PE, AEW

M:\0190\0190-0376\Gen\Letters\VanFleterenFDV170201.docx

SCODELLER CONSTRUCTION

51722 Grand River • Wixom, MI 48393 • 248.374.1102 • Fax 248.374.1109



January 31, 2017

Frank Varicalli
Anderson Eckstein & Westrick
51301 Schoenherr Rd
Shelby Township, MI 48315

Dear Mr. Varicalli,

Scodeller Construction would like to extend our unit pricing from the City of Fraser 2016 Pavement Joint and Crack Sealing Program (AEW Project No. 0190-0364) for the 2017 construction season.

Thanks,

A handwritten signature in blue ink, appearing to read "Adam Hartley".

Adam Hartley
Division Manager



*Contracting For Pavement Preservation
Equal Opportunity Employer*





City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

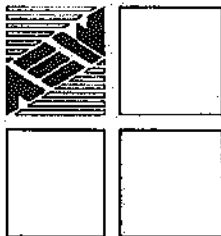
BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Wayne O'Neal, City Manager
FROM: Bernard J. Van Fleteren, Department of Public Works Superintendent *sp*
DATE: January 31, 2017
RE: **2016 Saw Grant, Storm Sewer CCTV Investigation**

We received seven bids for these projects. Taplin Group, LLC was the lowest bid. A.E.W. has worked with Taplin Group, LLC in the past and we were very happy with their performance.

Based on A.E.W. recommendation, I recommend the City to go with the low bidder which is Taplin Group, LLC



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

January 31, 2017

Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: 2016 SAW Grant Storm Sewer CCTV Program No. 1416-01
AEW Project No. 0190-0363

Dear Mr. O'Neal:

Enclosed please find the tabulations of the bids received on January 25, 2017 for the above referenced project. Seven (7) proposals were submitted for this project. Our office has checked the tabulation of the bids submitted. The following is a summary of the tabulations:

	Bidder	Total Bid
1.	Taplin Group LLC	\$506,989.68
2.	Doetsch Industrial Services, Inc.	\$554,462.50
3.	United Resource	\$552,517.50
4.	Diversified Infrastructure Services, Inc.	\$572,925.00
5.	Insight Pipe Contracting, LLC	\$614,407.00
6.	Lake County Sewer Co. Inc.	\$708,067.00
7.	DVM Utilities, Inc.	\$786,027.50

We have worked with Taplin Group on similar SAW projects in Center Line and Macomb Township, and find them qualified to perform the work being considered.

Based upon the bids submitted and our past experience with the low bidder, we recommend that the City award the contract for the referenced project to Taplin Group, LLC. of 5140 West Michigan Avenue, Kalamazoo, Michigan 49009, in the amount of \$506,989.68.



Wayne O'Neal, City Manager
January 31, 2017
Page 2

If you have any questions or require any additional information, please advise.

Sincerely,

Frank D. Varicalli

Encl: Bid Tabulation
Bid Qualifications

cc: Michael A. Vigneron, PE, AEW
BJ VanFleteren, DPW Superintendent
file



TABULATION OF BIDS

City of Fraser

2016 SAW Grant Storm Sewer

CCTV Investigation

AEW PROJECT NO. 0190-0363

Prepared by: Anderson, Eckstein and Westrick, Inc.
51301 Schoenherr Road
Shelby Township, MI 48315

DATE: 1/25/2017
TIME: 10:00 A.M.

VENDOR RANKING

RANK	VENDOR NAME	TOTAL BID
1	Taplin Group, LLC	\$ 506,989.68
2	Doetsch Industrail Services, Inc.	\$ 554,462.50 *
3	United Resource	\$ 552,517.50
4	Diversified Infrastructure Services, Inc.	\$ 572,925.00
5	Insight Pipe Contracting, LLC	\$ 614,407.00
6	Lake County Sewer Co. Inc.	\$ 708,067.00
7	D.V.M. Utilities Inc.	\$ 786,027.50



TABULATION OF BIDS

City of Fraser
2016 SAW Grant Storm Sewer
CCTV Investigation
AEW PROJECT NO. 0190-0363

Item No.	Description	Estimated Quantity	Units	Taplin Group, LLC.		Doetsch Industrial Services, I		United Resource	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	Catch Basin, Lead Cleaning	19,500.00	Ft	1.14	22,230.00	0.50	9,750.00	1.00	19,500.00
2.	Cleaning 06 - 12 inch Storm Sewers	56,500.00	Ft.	0.95	53,675.00	0.75	42,375.00	0.81	45,765.00
3.	Cleaning 15 - 21 inch Storm Sewers	42,800.00	Ft	1.10	47,080.00	0.75	32,100.00	1.35	57,780.00
4.	Cleaning 24 - 36 inch Storm Sewers	45,900.00	Ft.	1.37	62,883.00	1.25	57,375.00	1.80	82,620.00
5.	Cleaning 42 - 48 inch Storm Sewers	6,700.00	Ft.	1.81	12,127.00	2.00	13,400.00	3.50	23,450.00
6.	Cleaning 54 inch Storm Sewer	250.00	Ft	2.28	570.00	5.00	1,250.00	5.05	1,262.50
7.	Cleaning 30 inch x 19 inch Storm Sewer	300.00	Ft	1.17	351.00	5.00	1,500.00	1.75	525.00
8.	Catch Basin Lead, Heavy Cleaning	9,750.00	Ft	0.77	7,507.50	0.10	975.00	0.10	975.00
9.	Heavy Cleaning 06 - 12 inch Storm Sewers	22,600.00	Ft	0.42	9,492.00	2.25	50,850.00	0.10	2,260.00
10.	Heavy Cleaning 15 - 21 inch Storm Sewers	17,500.00	Ft	0.97	16,975.00	3.00	52,500.00	0.10	1,750.00
11.	Heavy Cleaning 24 - 36 inch Storm Sewers	18,500.00	Ft	2.17	40,145.00	3.00	55,500.00	1.15	21,275.00
12.	Heavy Cleaning 42 - 48 inch Storm Sewers	3,350.00	Ft	4.17	13,969.50	3.50	11,725.00	1.80	6,030.00
13.	Extra Heavy Cleaning	120.00	Hr	161.91	19,429.20	300.00	36,000.00	135.00	16,200.00
14.	Final TV Investigation and Log, 06 - 12 inch Storm Sewers	56,500.00	Ft	0.79	44,635.00	0.75	42,375.00	1.50	84,750.00
15.	Final TV Investigation and Log, 15 - 21 inch Storm Sewers	42,800.00	Ft	0.89	38,092.00	0.75	32,100.00	1.50	64,200.00
16.	Final TV Investigation and Log, 24 - 36 inch Storm Sewers	45,900.00	Ft	1.01	46,359.00	0.75	34,425.00	1.50	68,850.00
17.	Final TV Investigation and Log, 42 - 48 inch Storm Sewers	6,700.00	Ft	1.18	7,906.00	0.75	5,025.00	1.50	10,050.00
18.	Final TV Investigation and Log, 54 inch Storm Sewers	250.00	Ft	1.42	355.00	0.75	187.50	1.50	375.00
19.	Final TV Investigation and Log, Catch Basin Lead	19,500.00	Ft	0.95	18,525.00	0.75	14,625.00 *	1.50	29,250.00
20.	Final TV Investigation and Log, 30 inch x 19 inch Storm Sewers	300.00	Ft	0.84	252.00	0.75	225.00	1.50	450.00
21.	Catch Basin, Cleaning	50.00	Ea	68.47	3,423.50	10.00	500.00	10.00	500.00
22.	Catch Basin, Cleaning Modified	50.00	Ea	68.47	3,423.50	10.00	500.00	10.00	500.00



TABULATION OF BIDS
City of Fraser
2016 SAW Grant Storm Sewer
CCTV Investigation
AEW PROJECT NO. 0190-0363

Item No.	Description	Estimated Quantity	Units	Taplin Group, LLC. 5140 West Michigan Ave Kalamazoo, MI 49009		Doetsch Industrial Services, Inc. 21221 Mullin Ave Warren, MI 48089		United Resource 32900 Capitol Street Livonia, MI 48150	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
23.	Cutting Service Lead Protrusions	20.00	Ea	93.63	1,872.60	10.00	200.00	10.00	200.00
24.	Removal of Mineral Deposits	100.00	Ea	93.63	9,363.00	10.00	1,000.00	10.00	1,000.00
25.	Traffic Control, Major Street	1.00	LSUM	14,356.54	14,356.54	24,000.00	24,000.00	5,000.00	5,000.00
26.	Traffic Control, Minor Street	1.00	LSUM	66.86	66.86	15,000.00	15,000.00	5,000.00	5,000.00
27.	Deliverables	1.00	LSUM	11,925.48	11,925.48	19,000.00	19,000.00	3,000.00	3,000.00
TOTAL AMOUNT BID				\$	506,989.68	\$	554,462.50	\$	552,517.50

* CORRECTED BY ENGINEER



TABULATION OF BIDS

City of Fraser
2016 SAW Grant Storm Sewer
CC/TV Investigation
AEW PROJECT NO. 0190-0363

Item No.	Description	Estimated Quantity	Units	Diversified Infrastructure Ser		Insight Pipe Contracting, LLC		Lake County Sewer Co. Inc.	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	Catch Basin, Lead Cleaning	19,500.00	Ft	1.50	29,250.00	0.99	19,305.00	2.23	43,485.00
2.	Cleaning 06 - 12 inch Storm Sewers	56,500.00	Ft	1.25	70,625.00	0.89	50,285.00	1.30	73,450.00
3.	Cleaning 15 - 21 inch Storm Sewers	42,800.00	Ft	1.50	64,200.00	1.05	44,940.00	1.44	61,632.00
4.	Cleaning 24 - 36 inch Storm Sewers	45,900.00	Ft	1.75	80,325.00	1.44	66,096.00	1.50	68,850.00
5.	Cleaning 42 - 48 inch Storm Sewers	6,700.00	Ft	2.25	15,075.00	2.21	14,807.00	1.62	10,854.00
6.	Cleaning 54 inch Storm Sewer	250.00	Ft	5.00	1,250.00	1.93	482.50	7.00	1,750.00
7.	Cleaning 30 inch x 19 inch Storm Sewer	300.00	Ft	1.60	480.00	1.56	468.00	7.50	2,250.00
8.	Catch Basin Lead, Heavy Cleaning	9,750.00	Ft	0.10	975.00	1.50	14,625.00	1.20	11,700.00
9.	Heavy Cleaning 06 - 12 inch Storm Sewers	22,600.00	Ft	0.25	5,650.00	1.45	32,770.00	1.00	22,600.00
10.	Heavy Cleaning 15 - 21 inch Storm Sewers	17,500.00	Ft	0.50	8,750.00	1.88	32,900.00	1.50	26,250.00
11.	Heavy Cleaning 24 - 36 inch Storm Sewers	18,500.00	Ft	1.25	23,125.00	3.94	72,890.00	2.50	46,250.00
12.	Heavy Cleaning 42 - 48 inch Storm Sewers	3,350.00	Ft	2.00	6,700.00	5.69	19,061.50	3.50	11,725.00
13.	Extra Heavy Cleaning	120.00	Hr	200.00	24,000.00	240.00	28,800.00	275.00	33,000.00
14.	Final TV Investigation and Log, 06 - 12 inch Storm Sewers	56,500.00	Ft	1.05	59,325.00	0.97	54,805.00	1.30	73,450.00
15.	Final TV Investigation and Log, 15 - 21 inch Storm Sewers	42,800.00	Ft	1.15	49,220.00	1.06	45,368.00	1.44	61,632.00
16.	Final TV Investigation and Log, 24 - 36 inch Storm Sewers	45,900.00	Ft	1.25	57,375.00	1.29	59,211.00	1.50	68,850.00
17.	Final TV Investigation and Log, 42 - 48 inch Storm Sewers	6,700.00	Ft	1.75	11,725.00	1.21	8,107.00	1.62	10,854.00
18.	Final TV Investigation and Log, 54 inch Storm Sewers	250.00	Ft	2.50	625.00	0.98	245.00	7.00	1,750.00
19.	Final TV Investigation and Log, Catch Basin Lead	19,500.00	Ft	2.00	39,000.00	0.96	18,720.00	2.23	43,485.00
20.	Final TV Investigation and Log, 30 inch x 19 inch Storm Sewers	300.00	Ft	2.50	750.00	0.92	276.00	7.50	2,250.00
21.	Catch Basin, Cleaning	50.00	Ea	75.00	3,750.00	93.00	4,650.00	100.00	5,000.00
22.	Catch Basin, Cleaning Modified	50.00	Ea	75.00	3,750.00	93.00	4,650.00	100.00	5,000.00



TABULATION OF BIDS
City of Fraser
2016 SAW Grant Storm Sewer
CCTV Investigation
AEW PROJECT NO. 0190-0363

Item No.	Description	Estimated Quantity	Units	Diversified Infrastructure Ser		Insight Pipe Contracting, LLC		Lake County Sewer Co. Inc.	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
23.	Cutting Service Lead Protrusions	20.00	Ea	100.00	2,000.00	211.00	4,220.00	100.00	2,000.00
24.	Removal of Mineral Deposits	100.00	Ea	25.00	2,500.00	136.00	13,600.00	50.00	5,000.00
25.	Traffic Control, Major Street	1.00	LSUM	4,500.00	4,500.00	1,500.00	1,500.00	10,000.00	10,000.00
26.	Traffic Control, Minor Street	1.00	LSUM	500.00	500.00	1,000.00	1,000.00	2,500.00	2,500.00
27.	Deliverables	1.00	LSUM	7,500.00	7,500.00	625.00	625.00	2,500.00	2,500.00
TOTAL AMOUNT BID				\$	572,925.00	\$	614,407.00	\$	708,067.00

* CORRECTED BY ENGINEER



TABULATION OF BIDS

City of Fraser
2016 SAW Grant Storm Sewer
CCTV Investigation
AEW PROJECT NO. 0190-0363

D.V.M. Utilities Inc.
6045 Sims Dr, Suite No. 2
Sterling Heights, MI 48313

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount
1.	Catch Basin, Lead Cleaning	19,500.00	Ft	2.50	48,750.00
2.	Cleaning 06 - 12 inch Storm Sewers	56,500.00	Ft	1.25	70,625.00
3.	Cleaning 15 - 21 inch Storm Sewers	42,800.00	Ft	1.55	66,340.00
4.	Cleaning 24 - 36 inch Storm Sewers	45,900.00	Ft	2.00	91,800.00
5.	Cleaning 42 - 48 inch Storm Sewers	6,700.00	Ft	4.00	26,800.00
6.	Cleaning 54 inch Storm Sewer	250.00	Ft	4.00	1,000.00
7.	Cleaning 30 inch x 19 inch Storm Sewer	300.00	Ft	4.00	1,200.00
8.	Catch Basin Lead, Heavy Cleaning	9,750.00	Ft	4.15	40,462.50
9.	Heavy Cleaning 06 - 12 inch Storm Sewers	22,600.00	Ft	2.25	50,850.00
10.	Heavy Cleaning 15 - 21 inch Storm Sewers	17,500.00	Ft	2.55	44,625.00
11.	Heavy Cleaning 24 - 36 inch Storm Sewers	18,500.00	Ft	3.65	67,525.00
12.	Heavy Cleaning 42 - 48 inch Storm Sewers	3,350.00	Ft	6.00	20,100.00
13.	Extra Heavy Cleaning	120.00	Hr	225.00	27,000.00
14.	Final TV Investigation and Log, 06 - 12 inch Storm Sewers	56,500.00	Ft	1.00	56,500.00
15.	Final TV Investigation and Log, 15 - 21 inch Storm Sewers	42,800.00	Ft	1.00	42,800.00
16.	Final TV Investigation and Log, 24 - 36 inch Storm Sewers	45,900.00	Ft	1.00	45,900.00
17.	Final TV Investigation and Log, 42 - 48 inch Storm Sewers	6,700.00	Ft	1.00	6,700.00
18.	Final TV Investigation and Log, 54 inch Storm Sewers	250.00	Ft	1.00	250.00
19.	Final TV Investigation and Log, Catch Basin Lead	19,500.00	Ft	2.00	39,000.00
20.	Final TV Investigation and Log, 30 inch x 19 inch Storm Sewers	300.00	Ft	1.00	300.00
21.	Catch Basin, Cleaning	50.00	Ea	85.00	4,250.00
22.	Catch Basin, Cleaning Modified	50.00	Ea	85.00	4,250.00



TABULATION OF BIDS

City of Fraser
2016 SAW Grant Storm Sewer
CCTV Investigation
AEW PROJECT NO. 0190-0363

D.V.M. Utilities Inc.
6045 Sims Dr. Suite No. 2
Sterling Heights, MI 48313

Item No.	Description	Estimated Quantity	Units	Unit Price	Amount
23.	Cutting Service Lead Protrusions	20.00	Ea	150.00	3,000.00
24.	Removal of Mineral Deposits	100.00	Ea	100.00	10,000.00
25.	Traffic Control, Major Street	1.00	LSUM	10,000.00	10,000.00
26.	Traffic Control, Minor Street	1.00	LSUM	5,000.00	5,000.00
27.	Deliverables	1.00	LSUM	1,000.00	1,000.00
TOTAL AMOUNT BID				\$	786,027.50

* CORRECTED BY ENGINEER



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

INTERIM CITY MANAGER
D. Wayne O'Neal

CITY CLERK
Kelly Ann Dolland

COUNCIL
Mayor Pro Tem Michael Carnegie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

MEMORANDUM

TO: Fraser City Council
FROM: D. Wayne O'Neal, Interim City Manager
DATE: February 1, 2017

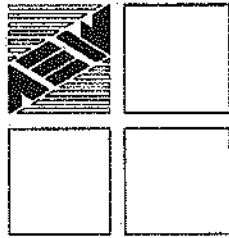
RE: Request for Proposal – Utility Rate Study

As of this writing, we recommend City of Fraser City Council accept the lowest bid provide by Plante Moran as the chose firm to conduct the Utility Rate Study.

D. Wayne O'Neal

Attachment

DWN/kad



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

January 30, 2017

Wayne O'Neal, City Manager
City of Fraser
33000 Garfield Rd
Fraser, MI 48026

Reference: **Proposal for Professional Services**
DWRF Project Plan for Water System Reservoir

Dear Mr. O'Neal:

We are pleased to submit to you our proposal to prepare a Project Plan for the above referenced project.

Understanding of the Project

The City desires to submit an application to the Michigan Department of Environmental Quality (MDEQ) for a Drinking Water Revolving Fund (DWRF) loan to finance the construction of a water system reservoir. The MDEQ's application process requires the preparation of a Project Plan, which is to be submitted to the MDEQ by May 1, 2017 to be considered for funding in the State's 2018-2019 fiscal year, which begins October 1, 2017. Based on the timeframes required to meet this application deadline, a draft will need to be submitted to the MDEQ no later than the end of February to meet the May 1, 2017 application deadline.

It is our understanding that the installation and operation of a water system reservoir will allow the City of Fraser to become a "Max Day" customer with Great Lakes Water Authority (GLWA).

Services to be Provided

Based upon our understanding of the project and the MDEQ's DWRF loan application process, we propose to furnish the following services related to the preparation of a Project Plan:

- Prepare a draft Project Plan for submission to MDEQ for preliminary comments
- Incorporate comments from MDEQ and prepare a Final Project Plan
- Schedule a public hearing on the Final Project Plan with City staff
- Produce copies of the Project Plan for public viewing prior to the Public Hearing
- Facilitate a verbatim transcript of the Public Hearing
- Present the Final Project Plan at the Public Hearing
- Assist City staff in preparing a resolution for City Council to adopt the Final Project Plan
- Produce and submit copies of the Final Project Plan for the MDEQ to review and score for DWRF Loan eligibility.



Mr. O'Neal
January 30, 2017
Page 2

Fee for Professional Services

The fee for this project will be on a lump sum (fixed fee) basis in the amount of \$20,000.00. Additional services will be performed on an hourly basis in accordance with our current agreement and hourly rate schedule (attached).

Execution of the Agreement

If you have any questions or require any additional information, please advise. If this proposal meets your approval, please sign, date, and return one copy of this agreement with original signatures for our use.

We appreciate the opportunity to work with you on this project.

Sincerely,

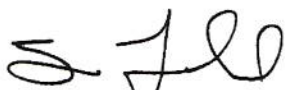
Anderson, Eckstein and Westrick, Inc.

Accepted By



Michael A. Vigneron, PE, PTOE
Senior Project Engineer

Signature



Scott Lockwood, PE
Executive Vice President

Printed Name, Title

Date

M:\0999\0999-0852\2017\MAV\Fraser\DWRFProjectPlan_170130.docx



EXHIBIT "A"

HOURLY CHARGE RATE

<u>EMPLOYEE CLASSIFICATION</u>	<u>HOURLY RATE CHARGE</u>
PRINCIPAL ENGINEER/SURVEYOR/ARCHITECT	\$ 100.00
SENIOR PROJECT ENGINEER/SURVEYOR/ARCHITECT	100.00
LICENSED ENGINEER/SURVEYOR/ARCHITECT	100.00
GRADUATE ENGINEER/SURVEYOR/ARCHITECT	81.00
TEAM LEADER	81.00
ENGINEERING AIDE III	67.00
ENGINEERING AIDE II	61.00
ENGINEERING AIDE I	56.00
ENGINEERING AIDE TRAINEE	39.00
SECRETARIAL (SPECIAL PROJECTS)	33.00
SURVEY FIELD (3 PERSON)	163.00
SURVEY FIELD (2 PERSON)	137.00
CONFINED SPACE ENTRY CREW	185.00
DATA COLLECTOR (SURVEY CREW)	21.00
COMPUTER SYSTEM	11.00
GPS SURVEY EQUIPMENT	56.00

EFFECTIVE JULY 1, 2005