City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

CITY MANAGER
Richard E. Haberman

CITY CLERK
Kelly Ann Dolland

FRASER CITY COUNCIL – REGULAR MEETING
THURSDAY – January 12, 2017 – 7:00 P.M.

OPENING PRAYER:

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. CITIZEN PARTICIPATION ON AGENDA ITEMS

5. PRESENTATIONS:

    a. Presentation of 5-year Captal Improvement Plan
    b. Presentation of FY 2015-16 Audit

6. PUBLIC HEARINGS:

7. CONSENT AGENDA

    a. Approval of Minutes of the Regular Council Meeting of December 8,2016.
    b. Approval of Bills for the month of December 2016 in the amount of $1,157,492.59.
    c. Approval of Minutes of the Special Council Meeting of December 19,2016.
    d. Approval of Minutes of the Regular Council Meeting of December 26,2016.
    e. Approval of Minutes of the Special Council Meeting of Janaury 3rd, 2017.
    f. Receive and file the minutes of the September 7, 2016 Planning Commission meeting
    g. Receive and file the minutes of the September 1, 2016 Zoning Board of Appeals meeting.
    h. Receive and file the minutes of the November 1, 2016 Parks and Recreation Commission meeting.

8. REQUESTS FOR COUNCIL ACTION –

    a) Swearing in of Interim City Manager D. Wayne O’Neal by City Clerk.

    b) Request Council approve the reappointments of Member Hinkle, Member Farina, and Member Stimac to the Zoning Board of Appeals for terms that would expire on December 31st of 2019.

c) Request Council approve the reappointments of Member Rickard and Member Loy, and the appointment of Applicant Czarnecki to the Planning Commission for terms that would expire on December 31st, 2019.

d) Request Council approve the appointments of Tom (Daniel) Colwell, Laura Lesich and Sherry Stein to the Park and Recreation Commission term to end December 31, 2019.

e) Request Council approve the appointment of Ken Perry to the Assessing Board of Review term to end December 31, 2018.

f) Request Council set a Public Hearing for February 9, 2017 for the allocation of $7,793 of CDBG funds to Macomb County approved service providers.

g) Request Council approve a lease to purchase the Ground Master Toro from Spartan Distributors of Sparta, MI in the amount of $106,032.75 using National IPA a Cooperative Purchasing Agency serving pubic agencies consistent with our purchasing ordinances.

h) Request Council discuss and approve contract for towing services.

8. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

10. CITIZEN PARTICIPATION

11. ADJOURNMENT

(Posted Friday January 6, 2017 at 4:30p.m.)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154 ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

Minutes
Fraser City Council
Thursday, December 8th, 2016 @ 7pm

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:
Also Present: Richard Haberman, City Manager
Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the regular meeting to order at **7:00pm.**

Reverend Lamont Faison led the meeting in prayer

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Mayor NICHOLS moved, seconded by Member FOSTER, TO AMEND AGENDA TO INCLUDE 'CLOSED DOOR SESSION'.

Roll Call vote:

Blanke	No
Carnagie	No
Foster	Yes
Hemelberg	Yes
Lesich	No
Nichols	Yes
Schornak	No

The motion failed 4-3.

Mayor NICHOLS moved, seconded by Member LESICH, TO APPROVE AGENDA AS SUBMITTED.

The motion carried 7-0.

4. **Citizen Participation:**

5. **Presentations:**

a. Presentation by State Representative Marilyn Lane.

State Representative Lane provided a letter which spelled out the future of the Fraser Senior Housing. The City of Fraser can bond the building as long as the City owns the building. In a previous letter, the letter stated if the City sold the building, the State will keep the proceeds. The state would be okay with a private leasing company.
Representative Lane presented the picture she hung in Lansing representing the City of Fraser to the City of Fraser. Representative Lane also stated it was a privilege to service the City.
Member Lesich spoke of Senior Housing ownership and bonds.
Member Schornak thanked Representative Lane for her service.
Member Carnagie thanked Representative Lane for her service.
Member Foster thanked Representative Lane for her service.
Mayor Nichols thanked Representative Lane for all she has done.
Member Hemelberg thanked Representative Lane and her staff for all their efforts.

b. Presentation of MML Services by Kathie Grinzinger, Lead Executive Recruiter.

Ms. Grinzinger provided a powerpoint presentation with an overview of what the MML Executive Recruiting Service provides. MML works exclusively with local governments.
Member Carnagie asked what the time line would be to have a city manager in place. ~ 120 days from the day they begin profiling. What is the estimate cost for services? ~ $14,000. The city would be responsible for travel expenses for prospective candidates.
Member Lesich spoke of the 120 day plus process.
Member Carnagie asked if the MML Recruiters would provide bullet markers, provide timelines and schedule meetings. ~ yes.

No audience to be heard

6. Public Hearing: None

7. Consent Agenda

a. Approval of Minutes of the Regular Council Meeting of November 10, 2016.
b. Approval of Bills for the month of October 2016 in the amount of $1,699,291.44
c. Receive and file the minutes of the September 6, 2016 Parks and Recreation Commission meeting.
d. Receive and file the minutes of the October 4, 2016 Parks and Recreation Commission meeting.
e. Receive and file the minutes of the September 12, 2016 Library Board meeting
f. Receive and file the minutes of the August 29, 2016 Historical Commission meeting.

Member CARNAGIE, seconded by Member LESICH, TO APPROVE CONSENT AGENDA AS PRESENTED

The motion carried 7-0.

Mayor NICHOLS moved, seconded by Member SCHORNAK, TO MOVE LINE ITEM E AND F TO LINE ITEM B AND C OF 8. REQUEST FOR COUNCIL ACTION.

The motion carried 7-0.

8. Requests for Council Action –

a. Request Council approve the updated resolution for the State of Michigan Charitable Gaming Division for licenses for raffles by Fraser First Booster Club for their annual Valentine's Dance due to new venue location.

Fraser Booster Club President Vania Apps spoke of the venue change and request for resolution.

No audience to be heard.

Member CARNAGIE moved, seconded by Mayor NICHOLS, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE UPDATED RESOLUTION FOR THE STATE OF MICHIGAN CHARITABLE GAMING DIVISION FOR LICENSES FOR RAFFLES BY FRASER FIRST BOOSTER CLUB FOR THEIR ANNUAL VALENTINE'S DANCE DUE TO NEW VENUE LOCATION.

The motion carried 7-0.

b. Request Council appoint Michael Wettstein to the Library Board with a term to end on December 30, 2018 as recommended by the Library Board.

Fraser resident Michael Wettstein thanked all for the new roof on the Fraser Library.

No audience to be heard.

Member SCHORNAK moved, seconded by Member LESICH, TO APPROVE THE REQUEST OF COUNCIL TO APPOINT MICHAEL WETTSTEIN TO THE LIBRARY BOARD WITH A TERM TO END ON DECEMBER 30TH, 2018 AS RECOMMENED BY THE LIBRARY BOARD.

The motion carried 7-0.

c. Request Council reappoint Marilynn Wright to the Historical Commission with a term to end on June 30, 2020 as recommended by the Historical Commission.

No audience to be heard.

Mayor NICHOLS moved, seconded by Member SCHORNAK, TO APPROVE THE REQUEST OF COUNCIL TO REAPPOINT MARILYNN WRIGHT TO THE HISTORICAL COMMISSION WITH A TERM TO END ON JUNE 30TH, 2020 AS RECOMMENDED BY THE HISTORICAL COMMISSION.

The motion carried 7-0.

d. Request Council to approve the 2017 Regular Meeting Schedule.

Mayor NICHOLS moved seconded by Member CARNAGIE, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE 2017 REGULAR MEETING SCHEDULE.

The motion carried 7-0.

e**.** Request Council discuss and approve a proposal from MML regarding Executive Recruiting Services.

Member Carnagie stated this is probably the best avenue to seek out a City Manager. He also expressed his concern not to exceed the MML projected cost of $14,000.

Member Lesich spoke of the scope of profession services MML would provide the city in seeking out City Manager services.

Public to be Heard:

Fraser resident Ray spoke of topic.

Member LESICH moved, seconded by Mayor NICHOLS, TO APPROVE THE PROPOSAL FROM MML REGARDING EXECUTIVE RECRUITING SERVICES.

The motion carried 7-0.

f. Request Council approve budget adjustment for Water & Sewer in the amount of $40,375 for 1st interest payment on SRF Loan due April 2017.

Mr. Haberman stated 8-11-2016 Council approved a limited tax obligation bonds as a final step in the S. R. F. process. The first interest payment is due April 2017. This is a budget adjustment to include the interest.
Member Blanke asked if the $40,375 will be attached to the R.S. charge on the monthly water bill.
Mr. Haberman stated it will not be a significate change to the water bill.

Member LESICH moved, second by Member HEMELBERG, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE BUDGET ADJUSTMENT FOR WATER AND SEWER IN THE AMOUNT OF $40,375 FOR 1ST INTEREST PAYMENT ON SRF LOAN DUE APRIL 2017.

The motion carried 7-0.

9. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS

Mr. Haberman stated the January 2017 meeting will be finance heavy, to include a five year comprehensive capital need plan, review budget adjustments and begin the budget process.
Member Lesich spoke of improvements and a possible ballot measure.
Mr. Haberman spoke of the city road repairs.

The motion passed 4-3.

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke	Stated the City of Fraser is a good city and wished all a Merry Christmas.
Member Carnagie	Spoke of Shop with a Hero, delivered Christmas to Fraser children via fire truck again this year. Also to date, the Volunteer Firefighters have serviced over 25,000 hotdogs to the friends and families at the Firefighter events.
Member Foster	Spoke of the Water Committee, Merry Christmas and Happy New Year and thanked Christina Woods and the Recreation Commission the great job with Christmas in Fraser.
Member Hemelberg	Thanked and recognized Pete owner of the Fraser Classic Coney Island who brought lunch to the staff of City Hall. Fraser Lions Club Breakfast with Santa, December 11th, 2016. Vintage House New Year's Party, $75 a person. Thanked Nick Mordowanec.
Member Lesich	Spoke of the Senior Apartment and repair costs and payments and inquired the progress of the Rental Inspection program.
Member Schornak	Mentioned the Historical Commission, stated the Fraser High School Marching Band participated in the Thanksgiving Day Parade, and a Merry Christmas and Happy New Year.

Mayor Nichols — Thanked Council for the good things that we have accomplished this year. Thanked Member Hemelberg with the help assisting Representative Lane with the Senior Housing. Thanked Executive Mark Hackle for his hard work. Thanked the Fraser Goodfellows, and the Brannon family, the Public Safety Department with Shop with a Cop, Member Carnagie and the Honor Guard, Mr. Bill and Angie Morelli, Toys for Tots event. Merry Christmas to all.

Conversation ensured regarding a Special Meeting. Council agreed to Monday, December 19th, 2016 @ 6pm.

11. CITIZEN PARTICIPATION

Resident Ray spoke.
Resident Laura Lesich spoke.

12. ADJOURNMENT

Member Hemelberg moved, Mayor Nichols seconded by, to ADJOURN THE REGULAR COUNCIL MEETING OF DECEMBER 8TH, 2016 @ 8:54PM.

The motion carried unanimously,

Respectfully submitted,

____
Kelly Dolland, City Clerk

____
Joe Nichols, Mayor

/KD

City of Fraser

Check Disbursement Report

January 12, 2017

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	$	599,788.94
202 MAJOR STREET FUND	$	3,858.42
203 LOCAL STREET FUND	$	5,509.92
210 AMBULANCE FUND	$	5,251.14
226 GARBAGE AND RUBBIUSH COLLECTION	$	63,195.69
265 DRUG FORFEITURE	$	59,228.01
267 GAMBLING FORFEITURE	$	7,627.68
270 SENIOR HOUSING	$	12,500.06
402 2015 STREET BONDS CONSTRUCTION	$	808.30
592 WATER & SEWER FUND	$	184,768.54
661 MOTOR POOL	$	48,198.22
701 TRUST AND AGENCY	$	28,781.87
703 SUMMER TAX COLLECTION FUND	$	137,975.80
VENDOR EXPENDITURES	**$**	**1,157,492.59**

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 000							
12/02/2016	PNC	123450	DANIELLE REEVES	REFUND/LESSER COST PAVILLION	694.000	000	25.00
12/02/2016	PNC	123455	ELIZABETH HAWRYS	REFUND/CANCEL PROGRAM	694.000	000	15.00
12/02/2016	PNC	123468	JULIA RODRIGUEZ	REFUND/CANCEL PROGRAM	694.000	000	30.00
12/02/2016	PNC	123475	LEGALSHIELD	DUE TO OTHER/AFLAC/LEGAL	231.000	000	90.65
12/02/2016	PNC	123477	LINDA IRRER	REFUND/CANCEL PROGRAM	694.000	000	30.00
12/02/2016	PNC	173(E)*	MACOMB COUNTY STATE EDUCATION TAX	DISB # 4	446.000	000	521.37
12/02/2016	PNC	174(E)*	FRASER PUBLIC SCHOOLS	DISB # 4	446.000	000	1,794.22
12/02/2016	PNC	175(E)*	MACOMB INTERMEDIATE SCHOOL	DISB # 4	446.000	000	290.09
12/02/2016	PNC	176(E)*	MACOMB COMMUNITY	DISB # 4	446.000	000	140.42
12/02/2016	PNC	177(E)*	MACOMB COUNTY	DISB # 4	446.000	000	450.38
12/07/2016	PNC	123502	AMERIGAS PROPANE LP	DUE TO OTHER	214.000	000	838.13
12/07/2016	PNC	123503	BELDON BRICK SALES CO.	DUE TO OTHER	214.000	000	826.83
12/07/2016	PNC	123504	CHRISTY ACKERMAN	DUE TO OTHER	214.000	000	177.70
12/07/2016	PNC	123505	CITY OF ROSEVILLE	DUE TO OTHER	214.000	000	15.00
12/07/2016	PNC	123506	DOROTHY HALE	DUE TO OTHER	214.000	000	163.61
12/07/2016	PNC	123507	FRANCES CROUCH	DUE TO OTHER	214.000	000	297.26
12/07/2016	PNC	123508	JAMES STELMA	DUE TO OTHER	214.000	000	28.31
12/07/2016	PNC	123509	JOHN F. GORNIAK	DUE TO OTHER	214.000	000	225.00
12/07/2016	PNC	123510	JOSEPH KAVELOSKI JR.	DUE TO OTHER	214.000	000	125.00
12/07/2016	PNC	123511	KAREN SILVERTHORN	DUE TO OTHER	214.000	000	127.47

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 000							
12/07/2016	PNC	123512	LAURA ROBINSON	DUE TO OTHER	214.000	000	231.11
12/07/2016	PNC	123513	LYNN EVANS-ROTTMAN	DUE TO OTHER	214.000	000	27.70
12/07/2016	PNC	123514	MICHAEL FROEHLICH	DUE TO OTHER	214.000	000	73.04
12/07/2016	PNC	123515	NICOLE IRENE WEBB	DUE TO OTHER	214.000	000	50.00
12/07/2016	PNC	123516	PHASE/FOUR, INC.	DUE TO OTHER	214.000	000	75.00
12/07/2016	PNC	123517	RICH VIDRIO	DUE TO OTHER	214.000	000	250.00
12/07/2016	PNC	123518	TERESA MAIORANO	DUE TO OTHER	214.000	000	166.10
12/07/2016	PNC	123519	WILLIAM NOLAN	DUE TO OTHER	214.000	000	222.57
12/07/2016	PNC	123520	MICHIGAN DEPT OF TREASURY	JOSEPH ARNONE CK#92501 7-25-2008	214.000	000	275.00
				MARGARET DERADOORIA CK#94098 11-26-2008	214.000	000	1.24
				DAVID L KAIGH CK#95488 3-27-2009	214.000	000	175.00
				DEVYNN SARVER CK#62942 8-1-2008	214.000	000	55.02
				SARAH POLITIS CK#70551 7-10-2009	214.000	000	26.39
				ROBERT MELLAR CK#76109 3-19-2010	214.000	000	18.00
				ARBEN UKAJ CK#98378 12-4-2009	214.000	000	10.00
				ALEX MITCHELL CK#99016 2-5-2010	214.000	000	10.00
				MATTHEW CULVER CK#3291 8-5-2011	214.000	000	45.30
				SARAH KOCH CK#3752 10-14-2011	214.000	000	26.99
				BENJAMIN LAMERS CK#5499 7-27-2012	214.000	000	30.37
				LORRAINE FIRESTONE CK#92702 8-8-2008	214.000	000	430.00
				LORI BARGOWSKI CK#2978 7-1-2011	214.000	000	168.27
				VAN ZANEN & CO. CK#94099 11-26-2008	214.000	000	4.49
				AUSTIN W. FLETCHER III CK#377 7-2-2010	214.000	000	36.94
				DAVID L FALLER CK#99486	214.000	000	275.00
				DAVID L FALLER CK#99651 4-9-2010	214.000	000	225.00
				BARRETT PAVING CK#98041 11-6-2009	214.000	000	636.30
				SPIRO & SPIRO CK#93010 8-22-2008	214.000	000	225.00
				SPIRO & SPIRO CK#93305 9-19-2008	214.000	000	300.00
				SPIRO & SPIRO CK#93635 10-17-2008	214.000	000	275.00
				QMI GROUP CK#97408 9-11-2009	214.000	000	27.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 000							
				FINISHMASTER CK#99290 3-5-2010	214.000	000	225.20
				VINCENT CAPORUSCIO CK#77723 6-4-2010	214.000	000	103.90
				JASON PALAZZOLO CK#4098 12-16-2011	214.000	000	63.00
				CHECK PNC 123520 TOTAL			3,668.41
12/09/2016	PNC	123524*	ALLIED BUILDING PRODUCTS	DUE TO TAXPAYERS	275.000	000	62.28
12/09/2016	PNC	123554*	FARPOINT PROPERTIES LLC	DUE TO TAXPAYERS	275.000	000	16.60
12/09/2016	PNC	123566*	STATE OF MICHIGAN	CLEARANCE FEES-D.C.	658.000	000	960.34
12/16/2016	PNC	123597	AFLAC	DUE TO OTHER/AFLAC/LEGAL	231.000	000	1,286.48
12/16/2016	PNC	123613	EMMA KAUFMAN	REFUND/CANCEL PROGRAM	694.000	000	65.00
12/16/2016	PNC	123625	KATHERINE SKELTON	REFUND/CANCEL PROGRAM	694.000	000	65.00
12/16/2016	PNC	123629	LISA PRUITT	REFUND/CANCEL PROGRAM	694.000	000	55.00
12/16/2016	PNC	123634	MERS	ER PENSION DEDUCTION PAYABLE	228.600	000	149,656.92
				EE PENSION CONTRIBUTION PAYABLE	228.601	000	24,820.17
				CHECK PNC 123634 TOTAL			174,477.09
12/16/2016	PNC	123667	VIKTORIA BENTLEY	REFUND/CANCEL PROGRAM	694.000	000	55.00
12/22/2016	PNC	123729	MERS	ER PENSION DEDUCTION PAYABLE	228.600	000	1,950.79
12/22/2016	PNC	123744	ROBERT MCDONALD	REFUND/CANCEL PROGRAM	694.000	000	55.00
12/22/2016	PNC	123766*	BILUNES. ANDREW &	DUE TO TAXPAYERS	275.000	000	9.18
12/22/2016	PNC	123767*	BURTNEY. RYAN	DUE TO TAXPAYERS	275.000	000	12.10
12/22/2016	PNC	123768*	DOCKETT. KENNETH & RENEE	DUE TO TAXPAYERS	275.000	000	24.20
12/22/2016	PNC	123770	GAWEL. KENNETH P & JULIANNE M	DUE TO TAXPAYERS	275.000	000	128.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 000							
12/22/2016	PNC	123771*	GENORD PETER & KATHLEEN	DUE TO TAXPAYERS	275.000	000	9.25
12/22/2016	PNC	123772*	HAFELI. SHERYL	DUE TO TAXPAYERS	275.000	000	9.83
12/22/2016	PNC	123773*	JACHCIK. JAMES & NANCY	DUE TO TAXPAYERS	275.000	000	21.55
12/22/2016	PNC	123774*	JACKPOT PAWN SHOP	DUE TO TAXPAYERS	275.000	000	2.65
12/22/2016	PNC	123775*	LAPENSEE. LORRAINE & LEO (TRUST)	DUE TO TAXPAYERS	275.000	000	14.86
12/22/2016	PNC	123776*	LODEWYK. PAMELA ANN	DUE TO TAXPAYERS	275.000	000	19.57
				DUE TO TAXPAYERS	275.000	000	0.64
				CHECK PNC 123776 TOTAL			20.21
12/22/2016	PNC	123777*	MORTON. JOSHUA R & LINDSAY N	DUE TO TAXPAYERS	275.000	000	8.43
12/22/2016	PNC	123778	PRODUCT & TOOLING TECH	DUE TO TAXPAYERS	275.000	000	1,408.49
12/22/2016	PNC	123779*	RYBA'S FUDGE SHOPS	DUE TO TAXPAYERS	275.000	000	2.65
				DUE TO TAXPAYERS	275.000	000	0.07
				CHECK PNC 123779 TOTAL			2.72
12/22/2016	PNC	123780*	SEXAUER. JOHN A & COLLEEN	DUE TO TAXPAYERS	275.000	000	11.51
12/22/2016	PNC	123781*	SHANE PHILLIPS	DUE TO TAXPAYERS	275.000	000	8.85
12/22/2016	PNC	123782*	TRONE. COREY B & AMBER	DUE TO TAXPAYERS	275.000	000	9.73
12/22/2016	PNC	123783*	VISIONEERING INC.	DUE TO TAXPAYERS	275.000	000	282.81

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 000							
12/22/2016	PNC	123784*	ZEIGLER. CARMEN S & KARL (TRUST)	DUE TO TAXPAYERS	275.000	000	15.71
				Total for department 000:			192,024.86

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 101 CITY COUNCIL							
12/02/2016	PNC	123437	AMERICA'S FINEST	PUBLICATIONS	900.000	101	355.00
12/02/2016	PNC	123445#	C & G NEWSPAPERS	OPERATING SUPPLIES	900.000	101	227.02
				PUBLICATIONS	900.000	101	90.00
				CHECK PNC 123445 TOTAL			317.02
12/02/2016	PNC	123456	EMPCO, INC	PUBLICATIONS	900.000	101	684.00
12/02/2016	PNC	123465	21ST CENTURY MEDIA - MICHIGAN	PUBLICATIONS	900.000	101	886.41
				PUBLICATIONS	900.000	101	372.71
				PUBLICATIONS	900.000	101	221.15
				PUBLICATIONS	900.000	101	250.95
				CHECK PNC 123465 TOTAL			1,731.22
12/16/2016	PNC	123607	C & G NEWSPAPERS	OPERATING SUPPLIES	900.000	101	108.00
12/16/2016	PNC	123622	21ST CENTURY MEDIA - MICHIGAN	PUBLICATIONS	900.000	101	500.00
				PUBLICATIONS	900.000	101	453.37
				CHECK PNC 123622 TOTAL			953.37
12/16/2016	PNC	123641	OFFICEMAX INCORPORATED	MATERIALS & SUPPLIES	757.000	101	83.17
				Total for department 101:			4,231.78

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 136 DISTRICT COURT							
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	136	68.22
12/02/2016	PNC	123472	MELISSA M. KING, P.C.	PROFESSIONAL SERVICES	712.000	136	1,500.00
12/02/2016	PNC	123480#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	136	46.86
12/02/2016	PNC	123484	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	136	148.96
12/02/2016	PNC	123486	PNC	OFFICE SUPPLIES	727.000	136	100.00
12/02/2016	PNC	123489	CITY OF ROSEVILLE	POSTAGE	728.000	136	385.62
12/09/2016	PNC	123537	MAYSSA ATTIA	PROFESSIONAL SERVICES	712.000	136	600.00
12/09/2016	PNC	123553	MICHELENE EBERHARD	INDIGENTS-ATTY FEES	810.000	136	175.00
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	136	10.00
12/22/2016	PNC	123680	RAYMOND J. ANDARY PC	INDIGENTS-ATTY FEES	810.000	136	275.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				CHECK PNC 123680 TOTAL			450.00
12/22/2016	PNC	123681	ANDARY, DAVIS, ANDARY PC	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123687	JAMES P. BRENNAN	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123689	CANU TORRICE LAW PLLC	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123690	SUSAN R. CHRZANOWSKI	INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				CHECK PNC 123690 TOTAL			525.00
12/22/2016	PNC	123694	JAMES P. CONRAD	INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES	810.000	136	175.00

Fund: 101 GENERAL FUND
Department: 136 DISTRICT COURT

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
				CHECK PNC 123694 TOTAL			700.00
12/22/2016	PNC	123697	DAVID SINUTKO	INDIGENTS-ATTY FEES	810.000	136	200.00
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	136	68.22
12/22/2016	PNC	123702	FISCHER, GARON, HOYUMPA, RANCILIO	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123704	FRANK FRONTCZAK	INDIGENTS-ATTY FEES	810.000	136	275.00
12/22/2016	PNC	123705	GARTON & VOGT PC	INDIGENTS-ATTY FEES	810.000	136	262.50
12/22/2016	PNC	123706	JOHN GERLACH	INDIGENTS-ATTY FEES	810.000	136	200.00
12/22/2016	PNC	123707	LEONARDO GOMEZ	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123708	HAKIM & MEHANNA PLLC	INDIGENTS-ATTY FEES	810.000	136	125.00
12/22/2016	PNC	123712	DENISE A. HIRSCHMANN	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123713	DAWN A. HOFFMANN	INDIGENTS-ATTY FEES	810.000	136	275.00
12/22/2016	PNC	123714	ROBERT J. HRIBAR	INDIGENTS-ATTY FEES	810.000	136	225.00
12/22/2016	PNC	123722	KURMMELL W. KNOX	INDIGENTS-ATTY FEES	810.000	136	225.00
12/22/2016	PNC	123728	JASON MALKIEWICZ	INDIGENTS-ATTY FEES	810.000	136	250.00
12/22/2016	PNC	123730	MARK S. METRY PLC	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123735	JACQUELINE G. NANNI	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123741	JANET PETERS	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123745	CITY OF ROSEVILLE	POSTAGE	728.000	136	326.94
12/22/2016	PNC	123746	ANTHONY SCOTTA	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123747	KYM SHINNEMAN	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123748	RICHARD SMUTEK	INDIGENTS-ATTY FEES	810.000	136	175.00
12/22/2016	PNC	123765	JACQUELINE R. WRIGHT	INDIGENTS-ATTY FEES	810.000	136	175.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 136 DISTRICT COURT							
				Total for department 136:			9,417.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 171 CITY MANAGER							
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	171	134.71
12/02/2016	PNC	123464*#	INACOMP	OFFICE SUPPLIES	727.000	171	76.31
12/02/2016	PNC	123480#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	171	46.86
12/09/2016	PNC	123544	CLINTON RIVER WATERSHED COUNCIL	MEMBERSHIPS & DUES	802.000	171	1,000.00
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	171	7.50
12/16/2016	PNC	123652#	SHRED-IT USA	OFFICE SUPPLIES	727.000	171	30.70
12/22/2016	PNC	123696	CORNERSTONE MUNICIPAL	PROF SERVICES/TRAINING	801.300	171	833.33
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	171	66.08
				Total for department 171:			2,195.49

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 209 ASSESSING							
12/02/2016	PNC	123464*#	INACOMP	OFFICE SUPPLIES	727.000	209	76.05
12/09/2016	PNC	123534	ASSESSMENT	CONTRACTED SERVICES	705.000	209	8,000.00
12/16/2016	PNC	123652#	SHRED-IT USA	OFFICE SUPPLIES	727.000	209	30.70
				Total for department 209:			8,106.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 210 LEGAL							
12/16/2016	PNC	123674	YORK, DOLAN & TOMLINSON, P.C.	CITY ATTORNEY	803.000	210	8,008.27
				Total for department 210:			8,008.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 215 CLERK							
12/02/2016	PNC	123438	AMERICAN ASSOCIATION OF NOTARIES	MEMBERSHIPS & DUES	802.000	215	19.00
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	215	31.97
12/02/2016	PNC	123464*#	INACOMP	OFFICE SUPPLIES	727.000	215	70.07
12/02/2016	PNC	123479	MACOMB COUNTY CLERK'S ASSOCIATION	MEMBERSHIPS & DUES	802.000	215	25.00
12/02/2016	PNC	123482	MICHIGAN ASSOC. OF MUNICIPAL	MEMBERSHIPS & DUES	802.000	215	60.00
12/02/2016	PNC	123497	UNITED STATES POSTAL SERVICE	POSTAGE	728.000	215	150.00
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	215	2.50
12/16/2016	PNC	123612#	CAPITAL ONE COMMERCIAL	MATERIALS & SUPPLIES	757.000	215	113.01
12/16/2016	PNC	123646	PRINTING SYSTEMS, INC	MATERIALS & SUPPLIES	757.000	215	196.22
12/16/2016	PNC	123669	MELANIE WEIDMAYER	MATERIALS & SUPPLIES	757.000	215	700.00
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	215	31.97
				Total for department 215:			1,399.74

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 258 INFORMATION TECHNOLOGY							
12/02/2016	PNC	123463	HEWLETT-PACKARD COMPANY	PROFESSIONAL SERVICES	801.100	258	900.14
12/09/2016	PNC	123535	AT&T	TELEPHONE	850.000	258	2,749.84
12/09/2016	PNC	123536	AT&T LONG DISTANCE	TELEPHONE	850.000	258	8.71
12/09/2016	PNC	123540*#	BEST BUY BUSINESS ADVANTAGE ACCT	CAPITAL	975.000	258	329.97
12/09/2016	PNC	123556	GRANICUS, INC	PROFESSIONAL SERVICES	801.100	258	717.91
				PROFESSIONAL SERVICES	801.100	258	406.85
				CHECK PNC 123556 TOTAL			1,124.76
12/09/2016	PNC	123558	INACOMP	CAPITAL	975.000	258	2,078.00
12/16/2016	PNC	123621	HEWLETT-PACKARD COMPANY	PROFESSIONAL SERVICES	801.100	258	900.14
12/22/2016	PNC	123682	AT&T	PROFESSIONAL SERVICES	801.100	258	95.90
				TELEPHONE	850.000	258	2,613.07
				CHECK PNC 123682 TOTAL			2,708.97
12/22/2016	PNC	123683	AT&T GLOBAL SERVICES, INC	PROFESSIONAL SERVICES	801.100	258	9,301.44
12/22/2016	PNC	123711	HEWLETT-PACKARD COMPANY	PROFESSIONAL SERVICES	801.100	258	900.14
12/22/2016	PNC	123715	INACOMP	CAPITAL	975.000	258	349.00
12/22/2016	PNC	123733	MICH TEL	TELEPHONE	850.000	258	826.50
12/22/2016	PNC	123764	WOW INTERNET-CABLE-PHONE	PROFESSIONAL SERVICES	801.100	258	4,233.10
				Total for department 258:			26,410.71

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 260 FINANCE							
12/02/2016	PNC	123434	ABRAHAM & GAFFNEY, P.C.	AUDIT FEES	801.000	260	13,000.00
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	260	122.31
12/02/2016	PNC	123464*#	INACOMP	OFFICE SUPPLIES	727.000	260	73.06
12/02/2016	PNC	123470	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	260	78.70
12/02/2016	PNC	123480#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	260	23.46
12/02/2016	PNC	123485	PITNEY BOWES	POSTAGE	728.000	260	339.98
12/02/2016	PNC	123495	THE WOODHILL GROUP	PROFESSIONAL SERVICES	801.100	260	17,276.25
				PROFESSIONAL SERVICES	801.100	260	622.50
				ACCOUNTING TRANSACTION	801.150	260	212.50
				CHECK PNC 123495 TOTAL			18,111.25
12/09/2016	PNC	123527#	AMERICAN EXPRESS	MEMBERSHIP AND DUES			** VOIDED **
				TRAINING			** VOIDED **
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	MEMBERSHIP AND DUES	802.000	260	120.00
				TRAINING	861.000	260	298.00
				CHECK PNC 123593 TOTAL			418.00
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	260	11.00
12/16/2016	PNC	123644	PLANTE MORAN	PROFESSIONAL SERVICES	801.100	260	2,267.75
12/16/2016	PNC	123652#	SHRED-IT USA	OFFICE SUPPLIES	727.000	260	30.70
12/16/2016	PNC	123661	THE WOODHILL GROUP	PROFESSIONAL SERVICES	801.100	260	2,125.00
				PROFESSIONAL SERVICES	801.100	260	4,505.00
				ACCOUNTING TRANSACTION	801.150	260	467.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 260 FINANCE							
				CHECK PNC 123661 TOTAL			7,097.50
12/16/2016	PNC	123665	UNITED STATES POSTAL SERVICE	POSTAGE	728.000	260	228.00
12/16/2016	PNC	123671*#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	260	1,654.48
				POSTAGE	728.000	260	2,242.39
				CHECK PNC 123671 TOTAL			3,896.87
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	260	122.31
12/22/2016	PNC	123720	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	260	136.14
				Total for department 260:			45,957.03

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 265 CITY HALL							
12/02/2016	PNC	123461#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	265	75.00
12/09/2016	PNC	123530#	AMERICAN EXPRESS	rush del of card			** VOIDED **
				Wood for fire garage			** VOIDED **
				REPAIRS AND MAINTENANCE			** VOIDED **
12/09/2016	PNC	123542	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	86.75
12/09/2016	PNC	123546*#	CONSUMERS ENERGY	GAS	921.000	265	700.86
12/09/2016	PNC	123551*#	DETROIT ENERGY	ELECTRIC	922.000	265	5,484.38
12/09/2016	PNC	123561*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	4,708.10
				REPAIRS & MAINTENANCE	937.000	265	993.94
				CHECK PNC 123561 TOTAL			5,702.04
12/09/2016	PNC	123576#	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	1,072.20
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	rush del of card	742.000	265	15.00
				Wood for fire garage	742.000	265	43.23
				REPAIRS AND MAINTENANCE	937.000	265	137.55
				CHECK PNC 123593 TOTAL			195.78
12/16/2016	PNC	123599#	ALLSTEEL INC.	REPAIRS & MAINTENANCE	937.000	265	1,828.10
				REPAIRS & MAINTENANCE	937.000	265	687.43
				CHECK PNC 123599 TOTAL			2,515.53
12/16/2016	PNC	123617*#	CITY OF FRASER	WATER/SEWER	920.000	265	35.66
				WATER/SEWER	920.000	265	291.36
				CHECK PNC 123617 TOTAL			327.02

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 265 CITY HALL							
12/16/2016	PNC	123624	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	7,400.00
12/16/2016	PNC	123647	RAY ELECTRIC	MATERIALS & SUPPLIES	742.000	265	247.92
				REPAIRS & MAINTENANCE	937.000	265	200.98
				CHECK PNC 123647 TOTAL			448.90
12/16/2016	PNC	123654*	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	1,506.45
				R&M SUP-CONSTRUCTION	937.000	265	375.00
				R&M SUP-CONSTRUCTION	937.000	265	154.18
				CHECK PNC 123654 TOTAL			2,035.63
12/22/2016	PNC	123691*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	308.49
				MATERIALS & SUPPLIES	742.000	265	347.39
				CHECK PNC 123691 TOTAL			655.88
12/22/2016	PNC	123743*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	113.46
				REPAIRS & MAINTENANCE	937.000	265	361.10
				CHECK PNC 123743 TOTAL			474.56
12/22/2016	PNC	123749*#	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	265	95.00
12/22/2016	PNC	123755#	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	265	48.00
12/22/2016	PNC	123757#	TYCO INTEGRATED SECURITY	REPAIRS & MAINTENANCE	937.000	265	302.63
				Total for department 265:			27,620.16

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 266 ACTIVITY CENTER							
12/02/2016	PNC	123435*#	AEW	REPAIRS & MAINTENANCE	937.000	266	270.00
12/02/2016	PNC	123461#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	266	50.00
12/09/2016	PNC	123546*#	CONSUMERS ENERGY	GAS	921.000	266	175.41
12/09/2016	PNC	123551*#	DETROIT ENERGY	ELECTRIC	922.000	266	1,386.02
12/09/2016	PNC	123576#	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	266	165.43
12/16/2016	PNC	123617*#	CITY OF FRASER	WATER/SEWER	920.000	266	401.05
12/22/2016	PNC	123691*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	266	157.82
				MATERIALS & SUPPLIES	742.000	266	196.72
				CHECK PNC 123691 TOTAL			354.54
				Total for department 266:			2,802.45

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 267 BAUMGARTNER HOUSE							
12/09/2016	PNC	123546*#	CONSUMERS ENERGY	GAS	921.000	267	123.68
12/09/2016	PNC	123551*#	DETROIT ENERGY	ELECTRIC	922.000	267	170.53
12/09/2016	PNC	123561*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	267	119.70
12/16/2016	PNC	123617*#	CITY OF FRASER	WATER/SEWER	920.000	267	31.20
12/22/2016	PNC	123743*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	267	31.91
12/22/2016	PNC	123757#	TYCO INTEGRATED SECURITY	REPAIRS & MAINTENANCE	937.000	267	721.08
				Total for department 267:			1,198.10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 268 LIBRARY BUILDING							
12/02/2016	PNC	123435*#	AEW	CAP.CONST.LIBRARY	975.000	268	660.00
12/02/2016	PNC	123461#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	268	50.00
12/09/2016	PNC	123546*#	CONSUMERS ENERGY	GAS	921.000	268	127.37
12/09/2016	PNC	123551*#	DETROIT ENERGY	ELECTRIC	922.000	268	1,008.29
12/09/2016	PNC	123570	OTIS ELEVATOR COMPANY	REPAIRS & MAINTENANCE	937.000	268	880.70
12/09/2016	PNC	123576#	SPEED CLEAN SERVICE	MATERIALS & SUPPLIES	742.000	268	195.03
12/16/2016	PNC	123617*#	CITY OF FRASER	WATER/SEWER	920.000	268	77.65
12/22/2016	PNC	123691*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	268	98.92
				MATERIALS & SUPPLIES	742.000	268	137.82
				CHECK PNC 123691 TOTAL			236.74
12/22/2016	PNC	123719*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	268	238.70
12/22/2016	PNC	123724	LUTZ ROOFING	CAP.CONST.LIBRARY	975.000	268	81,090.00
12/22/2016	PNC	123749*#	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	268	950.00
12/22/2016	PNC	123757#	TYCO INTEGRATED SECURITY	REPAIRS & MAINTENANCE	937.000	268	171.00
				Total for department 268:			85,685.48

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 269 DPW BUILDING							
12/02/2016	PNC	123458	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	269	97.95
12/02/2016	PNC	123461#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	269	50.00
12/09/2016	PNC	123525	AMERICAN EXPRESS	Rush order on Cards			** VOIDED **
12/09/2016	PNC	123526*#	AMERICAN EXPRESS	MATERIALS AND SUPPLIES			** VOIDED **
12/09/2016	PNC	123529*#	AMERICAN EXPRESS	Rush del of cards			** VOIDED **
12/09/2016	PNC	123530#	AMERICAN EXPRESS	tools and supplies for DPW			** VOIDED **
12/09/2016	PNC	123531	AMERICAN EXPRESS	rush del of cards			** VOIDED **
12/09/2016	PNC	123538	BANK'S VACUUM - SHELBY TWP	MATERIALS & SUPPLIES	742.000	269	199.99
12/09/2016	PNC	123545	COLMAN-WOLF SUPPLY CO.	REPAIRS & MAINTENANCE	937.000	269	604.64
12/09/2016	PNC	123546*#	CONSUMERS ENERGY	GAS	921.000	269	890.63
12/09/2016	PNC	123551*#	DETROIT ENERGY	ELECTRIC	922.000	269	837.18
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	MATERIALS AND SUPPLIES	742.000	269	52.93
				tools and supplies for DPW	742.000	269	681.97
				Rush order on Cards	937.000	269	15.00
				Rush del of cards	937.000	269	15.00
				rush del of cards	937.000	269	15.00
				CHECK PNC 123593 TOTAL			779.90
12/16/2016	PNC	123600	ANDERSON OVERHEAD DOOR CO	REPAIRS & MAINTENANCE	937.000	269	479.00
12/16/2016	PNC	123611	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	269	97.71

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 269 DPW BUILDING							
12/16/2016	PNC	123617*#	CITY OF FRASER	WATER/SEWER	920.000	269	157.34
12/16/2016	PNC	123660	THE GARLAND COMPANY	REPAIRS & MAINTENANCE	937.000	269	243.94
12/22/2016	PNC	123691*#	CINTAS CORPORATION #354	REPAIRS & MAINTENANCE	937.000	269	583.12
				REPAIRS & MAINTENANCE	937.000	269	622.02
				CHECK PNC 123691 TOTAL			1,205.14
12/22/2016	PNC	123743*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	269	17.30
				REPAIRS & MAINTENANCE	937.000	269	5.75
				CHECK PNC 123743 TOTAL			23.05
12/22/2016	PNC	123755#	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	77.39
				MATERIALS & SUPPLIES	742.000	269	(103.49)
				CHECK PNC 123755 TOTAL			(26.10)
12/22/2016	PNC	123757#	TYCO INTEGRATED SECURITY	REPAIRS & MAINTENANCE	937.000	269	173.77
				Total for department 269:			5,814.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 301 PUBLIC SAFETY							
12/02/2016	PNC	123439	APOLLO FIRE APPARATUS REPAIR	OPERATING SUPPLIES	746.000	301	738.00
12/02/2016	PNC	123446*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	161.50
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	301	4,055.55
12/02/2016	PNC	123480#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	301	93.71
12/09/2016	PNC	123526*#	AMERICAN EXPRESS	OPERATING SUPPLIES			** VOIDED **
12/09/2016	PNC	123564	MICHIGAN ASSOC OF CHIEFS OF POLICE	MEMBERSHIPS & DUES	802.000	301	115.00
12/09/2016	PNC	123568	MORE COMPUTER SUPPLIES	OFFICE SUPPLIES	727.000	301	357.90
12/09/2016	PNC	123590	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	746.000	301	10.64
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	OPERATING SUPPLIES	746.000	301	7.40
12/16/2016	PNC	123599#	ALLSTEEL INC.	OPERATING SUPPLIES	746.000	301	52.46
				OPERATING SUPPLIES	746.000	301	226.00
				CHECK PNC 123599 TOTAL			278.46
12/16/2016	PNC	123601	APOLLO FIRE EQUIPMENT	PSO - VOLUNTEERS	708.000	301	630.99
				PSO - VOLUNTEERS	708.000	301	295.86
				OPERATING SUPPLIES	746.000	301	369.00
				CHECK PNC 123601 TOTAL			1,295.85
12/16/2016	PNC	123606	BROOKE BASACCHI	OPERATING SUPPLIES	746.000	301	50.00
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	301	197.25
12/16/2016	PNC	123612#	CAPITAL ONE COMMERCIAL	OPERATING SUPPLIES	746.000	301	115.39
12/16/2016	PNC	123615	FITNESS THINGS, INC	OPERATING SUPPLIES	746.000	301	23.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 301 PUBLIC SAFETY							
12/16/2016	PNC	123620	HAILEE SCHWAMB	OPERATING SUPPLIES	746.000	301	50.00
12/16/2016	PNC	123623	JESALYN WIMBURY	OPERATING SUPPLIES	746.000	301	50.00
12/16/2016	PNC	123630	MACOMB COMMUNITY COLLEGE	TRAINING 302 FUNDS	861.100	301	300.00
12/16/2016	PNC	123633	MARIA HARMON	OPERATING SUPPLIES	746.000	301	50.00
12/16/2016	PNC	123642	PAAM	OPERATING SUPPLIES	746.000	301	100.00
12/16/2016	PNC	123653	SHREDCORP	OPERATING SUPPLIES	746.000	301	50.00
12/16/2016	PNC	123673	THE WORKS CAR WASH & DETAIL, LLC	OPERATING SUPPLIES	746.000	301	99.50
12/22/2016	PNC	123688*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	161.50
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	301	4,055.55
12/22/2016	PNC	123701	FIRE SERVICE MANAGEMENT	OPERATING SUPPLIES	746.000	301	22.50
12/22/2016	PNC	123717	INTERNATIONAL ASSOCIATION	MEMBERSHIPS & DUES	802.000	301	150.00
12/22/2016	PNC	123718	JAMES FRIEDMAN	TRAINING 302 FUNDS	861.100	301	800.00
12/22/2016	PNC	123725	MACOMB COMMUNITY COLLEGE	TRAINING 302 FUNDS	861.100	301	300.00
12/22/2016	PNC	123727*#	MAIL PLUS	POSTAGE	728.000	301	16.20
12/22/2016	PNC	123732	MICHIGAN STATE POLICE	SEX OFFENDER REGISTRATION FEE	851.200	301	30.00
12/22/2016	PNC	123739	OAKLAND COMMUNITY COLLEGE	TRAINING 302 FUNDS	861.100	301	195.00
				Total for department 301:			13,930.30

Fund: 101 GENERAL FUND
Department: 371 BUILDING DEPARTMENT

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	371	121.32
12/02/2016	PNC	123464*#	INACOMP	OFFICE SUPPLIES	727.000	371	155.05
12/09/2016	PNC	123527#	AMERICAN EXPRESS	OFFICE SUPPLIES			** VOIDED **
				MATERIALS AND SUPPLIES			** VOIDED **
				MATERIALS AND SUPPLIES			** VOIDED **
12/09/2016	PNC	123540*#	BEST BUY BUSINESS ADVANTAGE ACCT	MATERIALS & SUPPLIES	757.000	371	147.97
12/09/2016	PNC	123573	JAMES SHIMKO	PLUMBING INSP.	703.200	371	385.00
12/09/2016	PNC	123588*#	VERIZON	MOBILE PHONES	852.000	371	432.49
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	OFFICE SUPPLIES	727.000	371	293.49
				MATERIALS AND SUPPLIES	757.000	371	112.45
				MATERIALS AND SUPPLIES	757.000	371	132.54
				CHECK PNC 123593 TOTAL			538.48
12/16/2016	PNC	123599#	ALLSTEEL INC.	MATERIALS & SUPPLIES	757.000	371	157.38
				MATERIALS & SUPPLIES	757.000	371	1,330.66
				CHECK PNC 123599 TOTAL			1,488.04
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	371	5.00
12/16/2016	PNC	123652#	SHRED-IT USA	OFFICE SUPPLIES	727.000	371	30.70
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	371	121.32
12/22/2016	PNC	123760*#	VERIZON	MOBILE PHONES	852.000	371	440.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount

Fund: 101 GENERAL FUND
Department: 371 BUILDING DEPARTMENT

Total for department 371:	3,865.69

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 441 DEPARTMENT OF PUBLIC WORKS							
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	441	131.56
12/02/2016	PNC	123462	HENRY FORD HEALTH SYSTEM	HEALTH/LIFE/DENTAL INS	715.000	441	418.00
12/02/2016	PNC	123480#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	441	46.86
12/02/2016	PNC	123498*#	VERIZON	MOBILE PHONES	852.000	441	22.17
12/09/2016	PNC	123588*#	VERIZON	MOBILE PHONES	852.000	441	130.26
				MOBILE PHONES	852.000	441	22.41
				CHECK PNC 123588 TOTAL			152.67
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	441	6.50
12/16/2016	PNC	123635	STATE OF MICHIGAN-DEQ	TRAINING			** VOIDED **
12/16/2016	PNC	123672	WHOLESALE TREE, INC	CAP IMPROV - TREE FARM	974.000	441	750.00
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	441	200.19
12/22/2016	PNC	123760*#	VERIZON	MOBILE PHONES	852.000	441	231.58
				Total for department 441:			1,959.53

Fund: 101 GENERAL FUND
Department: 448 STREET LIGHTING

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
12/02/2016	PNC	123453	DETROIT ENERGY STREET LIGHTS	PUBLIC UTILITIES	920.000	448	11,317.82
				PUBLIC UTILITIES	920.000	448	10,087.54
				PUBLIC UTILITIES	920.000	448	122.84
				CHECK PNC 123453 TOTAL			21,528.20
12/09/2016	PNC	123551*#	DETROIT ENERGY	ELECTRIC	922.000	448	175.01
				Total for department 448:			21,703.21

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 690 PARK MAINTENANCE							
12/22/2016	PNC	123686	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	690	220.00
				MATERIALS & SUPPLIES	742.000	690	320.00
				CHECK PNC 123686 TOTAL			540.00
				Total for department 690:			540.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 691 RECREATION							
12/02/2016	PNC	123435*#	AEW	MCKINLEY PARK	975.001	691	630.00
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	691	363.96
12/02/2016	PNC	123464*#	INACOMP	OFFICE SUPPLIES	727.000	691	239.05
12/02/2016	PNC	123483	MICHIGAN REC. & PARK ASSOC.	MEMBERSHIPS & DUES	802.000	691	190.00
12/02/2016	PNC	123498*#	VERIZON	MOBILE PHONES	852.000	691	9.98
12/09/2016	PNC	123552	DOMINIC MIELKE	CONTRACTUAL SERVICE	803.100	691	150.00
12/09/2016	PNC	123574	SHREDCORP	OFFICE SUPPLIES	727.000	691	30.00
12/09/2016	PNC	123588*#	VERIZON	MOBILE PHONES	852.000	691	50.14
				MOBILE PHONES	852.000	691	5.33
				CHECK PNC 123588 TOTAL			55.47
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	691	10.00
12/16/2016	PNC	123651	SEBASTIAN TAVALIERI	CONTRACTUAL SERVICE	803.100	691	75.00
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	691	363.96
12/22/2016	PNC	123737	NICK AT NIGHT DJ SERVICE	MATERIALS & SUPPLIES	742.000	691	599.00
12/22/2016	PNC	123742*#	QMI GROUP, INC	PROFESSIONAL SERVICES - ACCUMED	742.000	691	50.50
12/22/2016	PNC	123760*#	VERIZON	MOBILE PHONES	852.000	691	50.14
				Total for department 691:			2,817.06

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 738 LIBRARY							
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL	715.000	738	127.88
12/02/2016	PNC	123464*#	INACOMP	OFFICE SUPPLIES	727.000	738	75.00
12/02/2016	PNC	123480#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	738	18.76
12/02/2016	PNC	123493	SLC PROPRIETARY FUND	BOOKS & MATERIALS	744.000	738	3,920.00
12/09/2016	PNC	123523	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	13.90
12/09/2016	PNC	123550	DEMCO, INC.	LIBRARY PROCESSING SUPPLIES	726.000	738	115.59
12/09/2016	PNC	123559	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	37.10
				BOOKS & MATERIALS	744.000	738	7.69
				BOOKS & MATERIALS	744.000	738	18.34
				BOOKS & MATERIALS	744.000	738	130.40
				CHECK PNC 123559 TOTAL			193.53
12/09/2016	PNC	123581	TEAM FINANCIAL GROUP, INC	CONT MAINT-OFF EQUIP	933.000	738	238.46
12/09/2016	PNC	123582	THE LIBRARY NETWORK	BOOKS & MATERIALS	744.000	738	17.96
12/09/2016	PNC	123584	UM MUSEUM OF NATURAL HISTORY	PROGRAMS	803.000	738	550.00
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL	715.000	738	5.00
12/16/2016	PNC	123636	MIDWEST TAPE	BOOKS & MATERIALS	744.000	738	67.56
12/22/2016	PNC	123675	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	8.00
				OFFICE SUPPLIES	727.000	738	1.55
				CHECK PNC 123675 TOTAL			9.55
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL	715.000	738	127.88
12/22/2016	PNC	123716	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	3.09

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 738 LIBRARY							
				BOOKS & MATERIALS	744.000	738	12.99
				BOOKS & MATERIALS	744.000	738	119.31
				CHECK PNC 123716 TOTAL			135.39
12/22/2016	PNC	123727*#	MAIL PLUS	POSTAGE	728.000	738	3.80
12/22/2016	PNC	123754	SLC PROPRIETARY FUND	PROFESSIONAL SERVICES	801.000	738	10,119.00
12/22/2016	PNC	123758	UNIQUE MANAGEMENT SERVICES, INC	PROFESSIONAL SERVICES	801.000	738	44.75
				PROFESSIONAL SERVICES	801.000	738	23.60
				CHECK PNC 123758 TOTAL			68.35
				Total for department 738:			15,807.61

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 750 SENIOR ACTIVITY CENTER							
12/02/2016	PNC	123488	QMI GROUP, INC	MATERIALS & SUPPLIES	757.000	750	63.00
12/09/2016	PNC	123527#	AMERICAN EXPRESS	CONTRACTUAL SERVICE			** VOIDED **
12/09/2016	PNC	123549	JASMIN CROMWELL	CONTRACTUAL SERVICE	803.100	750	320.00
12/09/2016	PNC	123555	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	757.000	750	259.34
12/09/2016	PNC	123588*#	VERIZON	MOBILE PHONES	852.000	750	58.42
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	CONTRACTUAL SERVICE	803.100	750	146.00
12/16/2016	PNC	123648*#	RECREATION PETTY CASH	MATERIALS & SUPPLIES	757.000	750	60.00
				MATERIALS & SUPPLIES	757.000	750	118.83
				CHECK PNC 123648 TOTAL			178.83
12/22/2016	PNC	123760*#	VERIZON	MOBILE PHONES	852.000	750	58.40
				Total for department 750:			1,083.99

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 801 PLANNING COMMISSION							
12/02/2016	PNC	123435*#	AEW	ENGIN. SITE PLANS	800.000	801	1,121.25
12/02/2016	PNC	123445#	C & G NEWSPAPERS	PUBLICATIONS	900.000	801	162.00
12/02/2016	PNC	123457	FIRE SAVVY CONSULTANTS, LLC	ENGIN. SITE PLANS	800.000	801	1,550.00
				Total for department 801:			2,833.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 861 RETIREE HEALTHCARE							
12/02/2016	PNC	123443	BLUE CROSS/BLUE SHIELD OF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	34,948.98
				HEALTHCARE PAYMENTS	801.000	861	13,328.04
				CHECK PNC 123443 TOTAL			48,277.02
12/02/2016	PNC	123446*#	C.O.P.S. HEALTH TRUST PLAN	HEALTHCARE PAYMENTS	801.000	861	21.00
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	5,496.07
12/02/2016	PNC	123466	JILL WOLBER	HEALTHCARE PAYMENTS	801.000	861	225.00
12/02/2016	PNC	123467	JOHN C. ELLIS	HEALTHCARE PAYMENTS	801.000	861	225.00
12/02/2016	PNC	123471	MARK KING	HEALTHCARE PAYMENTS	801.000	861	225.00
12/02/2016	PNC	123491	STEVEN TRINER	HEALTHCARE PAYMENTS	801.000	861	225.00
12/02/2016	PNC	123500	TIMOTHY WESTPHAL	HEALTHCARE PAYMENTS	801.000	861	225.00
12/16/2016	PNC	123604	BLUE CROSS/BLUE SHIELD OF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	36,784.44
				HEALTHCARE PAYMENTS	801.000	861	14,028.30
				CHECK PNC 123604 TOTAL			50,812.74
12/16/2016	PNC	123658	TALMER BANK AND TRUST	HEALTHCARE PAYMENTS	801.000	861	2,100.51
12/22/2016	PNC	123688*#	C.O.P.S. HEALTH TRUST PLAN	HEALTHCARE PAYMENTS	801.000	861	21.00
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	5,496.07
				Total for department 861:			113,349.41

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
Department: 899 PENDING LAWSUITS							
12/16/2016	PNC	123663	TRIDENT INSURANCE SERVICES	REFUNDS/AWARDS	801.000	899	1,026.61
				Total for department 899:			1,026.61
				Total for fund 101 GENERAL FUND			599,788.94

Fund: 202 MAJOR STREET FUND
Department: 463

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
12/02/2016	PNC	123435*#	AEW	ENGINEERING	800.000	463	1,600.30
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	306.71
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	463	13.00
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	306.71
12/22/2016	PNC	123726	MACOMB COUNTY DEPARTMENT OF ROADS	R & M CONST.	931.000	463	1,401.70
12/22/2016	PNC	123731	STATE OF MICHIGAN	WINTER MAINT.	935.000	463	230.00
				Total for department 463:			3,858.42
				Total for fund 202 MAJOR STREET FUND			3,858.42

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
Department: 463							
12/02/2016	PNC	123447	CADILLAC ASPHALT, LLC	R&M SUP-CONSTRUCTION	757.000	463	289.80
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	185.39
12/09/2016	PNC	123541	CADILLAC ASPHALT, LLC	R&M SUP-CONSTRUCTION	757.000	463	1,200.60
12/16/2016	PNC	123608	CADILLAC ASPHALT, LLC	R&M SUP-CONSTRUCTION	757.000	463	192.05
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	463	8.00
12/16/2016	PNC	123627	LEBRO PRODUCTS, LLC	WINTER MAINTENANCE	935.000	463	758.75
				WINTER MAINTENANCE	935.000	463	758.75
				CHECK PNC 123627 TOTAL			1,517.50
12/16/2016	PNC	123640	NEWMAN TRAFFIC SIGNS	R&M SUP-CONSTRUCTION	757.000	463	1,436.20
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	185.39
12/22/2016	PNC	123743*#	REINDEL TRUE VALUE	R&M SUP-CONSTRUCTION	757.000	463	494.99
				Total for department 463:			5,509.92
				Total for fund 203 LOCAL STREET FUND			5,509.92

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
Department: 000							
12/09/2016	PNC	123586	UNITED HEALTHCARE COMMUNITY PLAN	AMBULANCE FEES	604.000	000	115.13
				Total for department 000:			115.13

Fund: 210 AMBULANCE FUND
Department: 301 PUBLIC SAFETY

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
12/02/2016	PNC	123446*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	24.50
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	301	586.32
12/02/2016	PNC	123498*#	VERIZON	MOBILE PHONES	852.000	301	13.98
12/09/2016	PNC	123526*#	AMERICAN EXPRESS	OPERATING SUPPLIES			** VOIDED **
				OPERATING SUPPLIES			** VOIDED **
				OPERATING SUPPLIES			** VOIDED **
12/09/2016	PNC	123588*#	VERIZON	OPERATING SUPPLIES	746.000	301	7.06
				MOBILE PHONES	852.000	301	5.33
				CHECK PNC 123588 TOTAL			12.39
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	OPERATING SUPPLIES	746.000	301	567.20
				OPERATING SUPPLIES	746.000	301	68.50
				OPERATING SUPPLIES	746.000	301	237.12
				CHECK PNC 123593 TOTAL			872.82
12/16/2016	PNC	123605	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	225.89
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	301	27.75
12/16/2016	PNC	123645	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	175.88
12/16/2016	PNC	123657	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	354.95
12/22/2016	PNC	123676	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	2,223.59
12/22/2016	PNC	123688*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	24.50
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	301	586.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
Department: 301 PUBLIC SAFETY							
12/22/2016	PNC	123760*#	VERIZON	MOBILE PHONES	852.000	301	7.12
				Total for department 301:			5,136.01
				Total for fund 210 AMBULANCE FUND			5,251.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
Department: 528 REFUSE COLLECTION/ DISPOSAL							
12/16/2016	PNC	123649	RIZZO SERVICES	REGULAR REFUSE COLL	808.000	528	45,744.82
				CURBSIDE RECYCLING	810.000	528	7,523.20
				GRASS COMPOSTING	811.000	528	9,927.67
				CHECK PNC 123649 TOTAL			63,195.69
				Total for department 528:			63,195.69
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			63,195.69

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
Department: 310							
12/02/2016	PNC	123494	TASER INTERNATIONAL	OPERATING SUPPLIES	746.000	310	2,112.51
12/02/2016	PNC	123498*#	VERIZON	CELLULAR PHONES	851.000	310	1,189.29
12/09/2016	PNC	123526*#	AMERICAN EXPRESS	Supplies			** VOIDED **
12/09/2016	PNC	123540*#	BEST BUY BUSINESS ADVANTAGE ACCT	CELLULAR PHONES	851.000	310	39.99
12/09/2016	PNC	123578	STERLING HEIGHTS	CAP-VEHICLES/EQUIP	982.100	310	26,581.00
12/09/2016	PNC	123592	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	310	728.40
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	Supplies	746.000	310	33.94
12/16/2016	PNC	123603	BEST BUY BUSINESS ADVANTAGE ACCT	CELLULAR PHONES	851.000	310	72.00
12/16/2016	PNC	123628	LESLIE TIRE SERVICE, INC.	REPAIRS/MAINTENANCE VEHICLES	864.000	310	840.00
12/16/2016	PNC	123662	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	310	386.59
12/22/2016	PNC	123760*#	VERIZON	CELLULAR PHONES	851.000	310	1,189.29
12/22/2016	PNC	123769	GALEANA'S VAN DYKE DODGE	CAP-VEHICLES/EQUIP	982.100	310	26,055.00
				Total for department 310:			59,228.01
				Total for fund 265 DRUG FORFEITURE			59,228.01

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 GAMBLING FORFEITURE							
Department: 301 PUBLIC SAFETY							
12/02/2016	PNC	123464*#	INACOMP	OFFICE SUPPLIES	727.000	301	324.87
12/16/2016	PNC	123602	AT&T CAPITAL SERVICES, INC.	CAPITAL OUTLAY	975.000	301	1,452.81
12/16/2016	PNC	123631	MACOMB COUNTY FINANCE DEPARTMENT	CAPITAL OUTLAY	975.000	301	5,850.00
				Total for department 301:			7,627.68
				Total for fund 267 GAMBLING FORFEITURE			7,627.68

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
Department: 265 CITY HALL							
12/02/2016	PNC	123449	COMCAST	UTILITIES	920.000	265	184.82
12/02/2016	PNC	123490	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	265	360.00
12/09/2016	PNC	123522	ERADICO PEST SERVICES, AN ERLICH	MATERIALS & SUPPLIES	742.000	265	58.00
12/09/2016	PNC	123529*#	AMERICAN EXPRESS	REPAIRS AND MAINTENANCE			** VOIDED **
12/09/2016	PNC	123546*#	CONSUMERS ENERGY	GAS	921.000	265	190.22
12/09/2016	PNC	123551*#	DETROIT ENERGY	ELECTRIC	922.000	265	745.35
12/09/2016	PNC	123561*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	168.75
				REPAIRS & MAINTENANCE	937.000	265	237.50
				REPAIRS & MAINTENANCE	937.000	265	3,000.00
				REPAIRS & MAINTENANCE	937.000	265	3,000.00
				CHECK PNC 123561 TOTAL			6,406.25
12/09/2016	PNC	123583	ULTRA FLOORS	CAP IMP CONST	937.000	265	761.90
12/09/2016	PNC	123587	UNITED LABORATORIES	MATERIALS & SUPPLIES	742.000	265	149.08
12/09/2016	PNC	123588*#	VERIZON	MOBILE PHONES	852.000	265	50.14
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	REPAIRS AND MAINTENANCE	937.000	265	38.85
12/16/2016	PNC	123596	ERADICO PEST SERVICES, AN ERLICH	REPAIRS & MAINTENANCE	937.000	265	58.00
12/16/2016	PNC	123617*#	CITY OF FRASER	UTILITIES	920.000	265	1,638.49
12/16/2016	PNC	123654*	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	265	190.00
12/22/2016	PNC	123691*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	99.74
				MATERIALS & SUPPLIES	742.000	265	138.64

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
Department: 265 CITY HALL							
				CHECK PNC 123691 TOTAL			238.38
12/22/2016	PNC	123695	CONTRACTORS PIPE & SUPPLY CORP	REPAIRS & MAINTENANCE	937.000	265	367.69
12/22/2016	PNC	123700	EAST SIDE LOCKSMITH, INC	MATERIALS & SUPPLIES	742.000	265	76.00
12/22/2016	PNC	123719*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	150.00
12/22/2016	PNC	123743*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	773.83
				REPAIRS & MAINTENANCE	937.000	265	12.92
				CHECK PNC 123743 TOTAL			786.75
12/22/2016	PNC	123760*#	VERIZON	MOBILE PHONES	852.000	265	50.14
				Total for department 265:			12,500.06

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
Department: 945							
12/07/2016	PNC	171(E)	PNC	BOND PRINCIPAL EXP			** VOIDED **
				INTEREST EXPENSE			** VOIDED **
				Total for department 945:			0.00
				Total for fund 270 SENIOR HOUSING			12,500.06

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 402 2015 STREET BONDS CONSTRUCTION FUND							
Department: 463							
12/02/2016	PNC	123435*#	AEW	CAPITAL	975.000	463	127.30
				CAPITAL	975.000	463	181.00
				CAPITAL	975.000	463	500.00
				CHECK PNC 123435 TOTAL			808.30
				Total for department 463:			808.30
				Total for fund 402 2015 STREET BONDS CONSTRUCTION			808.30

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
Department: 000							
12/02/2016	PNC	123474	LAWRENCE A BARANSKI	10-WATER USAGE	600.000	000	338.92
				Total for department 000:			338.92

Fund: 592 WATER AND SEWER FUND
Department: 526 WATER

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
12/02/2016	PNC	123435*#	AEW	ENGINEERING	800.000	526	100.00
				ENGINEERING	800.000	526	991.00
				CAP IMP CONST	977.000	526	27,243.30
				CHECK PNC 123435 TOTAL			28,334.30
12/02/2016	PNC	123448	CITY OF MT. CLEMENS	R & M CONSTRUCTION	930.000	526	85.00
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	526	526.21
12/02/2016	PNC	123454	GREAT LAKES WATER AUTHORITY	WATER PAYMENT	922.000	526	101,763.19
12/02/2016	PNC	123464*#	INACOMP	MATERIALS & SUPPLIES	757.000	526	36.53
12/02/2016	PNC	123498*#	VERIZON	MOBILE PHONES	852.000	526	11.09
				MOBILE PHONES	852.000	526	25.02
				CHECK PNC 123498 TOTAL			36.11
12/09/2016	PNC	123533	ASPHALT UNLIMITED, INC	R & M CONSTRUCTION	930.000	526	3,795.00
12/09/2016	PNC	123543	CLANCY EXCAVATING CO	MATERIALS & SUPPLIES	757.000	526	300.00
12/09/2016	PNC	123557	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	526	2,268.00
12/09/2016	PNC	123567	MISS DIG SYSTEM, INC	R & M CONSTRUCTION	930.000	526	972.58
12/09/2016	PNC	123588*#	VERIZON	MOBILE PHONES	852.000	526	50.14
				MOBILE PHONES	852.000	526	15.27
				CHECK PNC 123588 TOTAL			65.41
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	526	16.00
12/16/2016	PNC	123619	GUNNERS METERS & PARTS, INC	MATERIALS & SUPPLIES	757.000	526	850.00
12/16/2016	PNC	123637	MINI MIX, INC	MATERIALS & SUPPLIES	757.000	526	682.50
				MATERIALS & SUPPLIES	757.000	526	210.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
Department: 526 WATER							
				CHECK PNC 123637 TOTAL			892.50
12/16/2016	PNC	123671*#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	526	849.21
				POSTAGE	728.000	526	1,019.51
				CHECK PNC 123671 TOTAL			1,868.72
12/22/2016	PNC	123693	CLANCY EXCAVATING CO	MATERIALS & SUPPLIES	757.000	526	699.60
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	526	526.21
12/22/2016	PNC	123710	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	526	1,014.93
				MATERIALS & SUPPLIES	757.000	526	290.00
				MATERIALS & SUPPLIES	757.000	526	4,508.10
				CHECK PNC 123710 TOTAL			5,813.03
12/22/2016	PNC	123727*#	MAIL PLUS	R & M CONSTRUCTION	930.000	526	12.05
12/22/2016	PNC	123743*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	757.000	526	100.42
12/22/2016	PNC	123749*#	SPEED CLEAN SERVICE	R & M CONSTRUCTION	930.000	526	215.43
12/22/2016	PNC	123760*#	VERIZON	MOBILE PHONES	852.000	526	38.85
				Total for department 526:			149,215.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
Department: 527 SEWER							
12/02/2016	PNC	123435*#	AEW	CAPITAL IMPROVEMENT	977.200	527	1,840.90
				CAPITAL IMPROVEMENT	977.200	527	1,429.40
				CAPITAL IMPROVEMENT	977.200	527	1,150.90
				CHECK PNC 123435 TOTAL			4,421.20
12/02/2016	PNC	123440	AUDIO SENTRY CORPORATION	R & M LIFT STATION	931.000	527	47.50
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	527	162.25
12/02/2016	PNC	123464*#	INACOMP	OFFICE SUPPLIES	727.000	527	36.53
12/02/2016	PNC	123469	KENNEDY INDUSTRIES INC		931.000	527	529.08
12/02/2016	PNC	123481	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	7,883.66
12/02/2016	PNC	123498*#	VERIZON	MOBILE PHONES	852.000	527	11.09
				MOBILE PHONES	852.000	527	25.02
				CHECK PNC 123498 TOTAL			36.11
12/09/2016	PNC	123539	BENDZINSKI & CO.	CAPITAL IMPROVEMENT	977.200	527	20,000.00
12/09/2016	PNC	123551*#	DETROIT ENERGY	ELECTRIC	922.000	527	156.95
12/09/2016	PNC	123588*#	VERIZON	MOBILE PHONES	852.000	527	27.29
				MOBILE PHONES	852.000	527	15.27
				CHECK PNC 123588 TOTAL			42.56
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	527	11.00
12/16/2016	PNC	123632	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	54.03
12/16/2016	PNC	123671*#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	527	1,019.51

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
Department: 527 SEWER							
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	527	162.25
12/22/2016	PNC	123760*#	VERIZON	MOBILE PHONES	852.000	527	38.85
12/27/2016	PNC	123785	RONALD NICKELSON	MATERIALS & SUPPLIES	757.000	527	613.00
				Total for department 527:			35,214.48
				Total for fund 592 WATER AND SEWER FUND			184,768.54

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
Department: 249							
12/02/2016	PNC	123441	BERNARD VAN FLETEREN	R & M PARTS-PS	865.000	249	65.13
12/02/2016	PNC	123444	BUFF WHELAN CHEVROLET INC	R & M PARTS-DPW	864.000	249	149.01
				R & M PARTS-PS	865.000	249	24.08
				CHECK PNC 123444 TOTAL			173.09
12/02/2016	PNC	123451*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	249	100.47
12/02/2016	PNC	123476	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	455.95
12/02/2016	PNC	123478	STATE OF MICHIGAN	GAS	862.000	249	100.00
12/02/2016	PNC	123487	PRIMA WELDING & EXPERIMENTAL, INC	R & M PARTS-DPW	864.000	249	25.00
12/02/2016	PNC	123492	SUBURBAN BOLT	R & M PARTS-DPW	864.000	249	38.99
12/02/2016	PNC	123496	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	79.90
				R & M PARTS-DPW	864.000	249	79.90
				CHECK PNC 123496 TOTAL			159.80
12/02/2016	PNC	123499	WEINGARTZ	R & M PARTS-DPW	864.000	249	35.96
12/09/2016	PNC	123528	AMERICAN EXPRESS	R & M PARTS - DPW			** VOIDED **
12/09/2016	PNC	123563	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	20.00
12/09/2016	PNC	123565	MICHIGAN CAT	R & M PARTS-DPW	864.000	249	42.45
				R & M PARTS-DPW	864.000	249	24.09
				R & M PARTS-DPW	864.000	249	(56.56)
				CHECK PNC 123565 TOTAL			9.98
12/09/2016	PNC	123569	NBC TRUCK EQUIPMENT	R & M PARTS-DPW	864.000	249	418.60
12/09/2016	PNC	123575	SMART	R & M PARTS-DPW	864.000	249	49.15
12/09/2016	PNC	123577	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	4,697.78
				R&M SUP-CONSTRUCTION	862.000	249	2,144.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
Department: 249							
				CHECK PNC 123577 TOTAL			6,842.53
12/09/2016	PNC	123579	STERLING HEIGHTS	R & M PARTS-PS	865.000	249	56.21
12/09/2016	PNC	123580	SUBURBAN FORD OF STERLING HEIGHTS	R & M PARTS-PS	865.000	249	75.65
				R & M PARTS-PS	865.000	249	126.75
				CHECK PNC 123580 TOTAL			202.40
12/09/2016	PNC	123585	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	11.99
12/09/2016	PNC	123588*#	VERIZON	MOBILE PHONE	852.000	249	50.25
12/09/2016	PNC	123591	WEINGARTZ	R & M PARTS-DPW	864.000	249	93.34
				R & M PARTS-DPW	864.000	249	120.97
				CHECK PNC 123591 TOTAL			214.31
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	R & M PARTS - DPW	864.000	249	12.00
12/14/2016	PNC	178(E)	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT	805.000	249	9,082.36
				R & M PARTS-DPW	864.000	249	2,447.63
				R & M PARTS-PS	865.000	249	4,426.93
				CHECK PNC 178(E) TOTAL			15,956.92
12/16/2016	PNC	123598	AIRGAS USA, LLC	R & M PARTS-PS	865.000	249	116.20
				R & M PARTS-PS	865.000	249	157.00
				R & M PARTS-PS	865.000	249	65.05
				CHECK PNC 123598 TOTAL			338.25
12/16/2016	PNC	123609*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	249	4.50
12/16/2016	PNC	123616	FLUID SYSTEMS ENGINEERING, INC	R & M PARTS-DPW	864.000	249	137.84
				R & M PARTS-DPW	864.000	249	125.62

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
Department: 249							
				CHECK PNC 123616 TOTAL			263.46
12/16/2016	PNC	123618	GRAINGER	R & M PARTS-DPW	864.000	249	57.15
12/16/2016	PNC	123626	KNAPHEIDE TRUCK EQUIPMENT		864.000	249	508.47
12/16/2016	PNC	123638	MISTRAS	R & M PARTS-PS	865.000	249	775.00
12/16/2016	PNC	123639	NBC TRUCK EQUIPMENT	R & M PARTS-DPW	864.000	249	1,664.25
				R & M PARTS-DPW	864.000	249	360.00
				CHECK PNC 123639 TOTAL			2,024.25
12/16/2016	PNC	123643	PITNEY BOWES GLOBAL FIN SRV, LLC	MISC. EXPENSE	956.000	249	792.00
12/16/2016	PNC	123655	SUBURBAN BOLT	R & M PARTS-DPW	864.000	249	7.07
12/16/2016	PNC	123656	SUBURBAN FORD OF STERLING HEIGHTS	R & M PARTS-DPW	864.000	249	8.60
12/16/2016	PNC	123659	TERMINAL SUPPLY	R & M PARTS-DPW			** VOIDED **
				R & M PARTS-DPW			** VOIDED **
12/16/2016	PNC	123664	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	56.95
12/16/2016	PNC	123668	WARREN PIPE & SUPPLY CO.	R & M PARTS-DPW	864.000	249	11.97
12/16/2016	PNC	123670	WEINGARTZ	R & M PARTS-DPW	864.000	249	139.95
12/22/2016	PNC	123677	AIRGAS USA, LLC	R & M PARTS-PS	865.000	249	272.94
12/22/2016	PNC	123678	INTERSTATE BILLING SERVICES INC.	R & M PARTS-DPW	864.000	249	301.37
				R & M PARTS-DPW	864.000	249	132.41
				CHECK PNC 123678 TOTAL			433.78
12/22/2016	PNC	123684	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-PS	865.000	249	223.23
12/22/2016	PNC	123685	BELL EQUIPMENT COMPANY	R & M PARTS-DPW	864.000	249	2,802.53
12/22/2016	PNC	123698*#	DELTA DENTALMOF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	249	100.47

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
Department: 249							
12/22/2016	PNC	123709	HALT FIRE	R & M PARTS-PS	865.000	249	5,166.82
12/22/2016	PNC	123721	KNAPHEIDE TRUCK EQUIPMENT		864.000	249	179.16
12/22/2016	PNC	123723	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	277.50
				R & M PARTS-DPW	864.000	249	180.00
				R & M PARTS-DPW	864.000	249	307.48
				CHECK PNC 123723 TOTAL			764.98
12/22/2016	PNC	123736	NBC TRUCK EQUIPMENT	R & M PARTS-DPW	864.000	249	306.82
12/22/2016	PNC	123738	NXTEC USA, LLC	R & M PARTS-DPW	864.000	249	421.53
12/22/2016	PNC	123740	PALCO CAMPER	R & M PARTS-DPW	864.000	249	28.10
				R & M PARTS-DPW	864.000	249	27.90
				CHECK PNC 123740 TOTAL			56.00
12/22/2016	PNC	123743*#	REINDEL TRUE VALUE	R & M PARTS-DPW	864.000	249	50.78
12/22/2016	PNC	123749*#	SPEED CLEAN SERVICE	R & M PARTS-DPW	864.000	249	187.00
				R & M PARTS-DPW	864.000	249	299.50
				CHECK PNC 123749 TOTAL			486.50
12/22/2016	PNC	123750	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	3,369.49
				R&M SUP-CONSTRUCTION	862.000	249	937.83
				CHECK PNC 123750 TOTAL			4,307.32
12/22/2016	PNC	123751	STERLING HEIGHTS	R & M PARTS-PS	865.000	249	89.22
12/22/2016	PNC	123752	SUBURBAN BOLT	R & M PARTS-DPW	864.000	249	140.73
12/22/2016	PNC	123753	SUBURBAN FORD OF STERLING HEIGHTS	R & M PARTS-PS	865.000	249	227.52
				R & M PARTS-PS	865.000	249	160.16
				CHECK PNC 123753 TOTAL			387.68

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
Department: 249							
12/22/2016	PNC	123756	TERMINAL SUPPLY	R & M PARTS-DPW	864.000	249	90.48
12/22/2016	PNC	123759	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	117.05
12/22/2016	PNC	123760*#	VERIZON	MOBILE PHONE	852.000	249	50.25
12/22/2016	PNC	123762	WEINGARTZ	R & M PARTS-DPW	864.000	249	1,549.00
				R & M PARTS-DPW	864.000	249	52.95
				R & M PARTS-DPW	864.000	249	60.88
				CHECK PNC 123762 TOTAL			1,662.83
12/22/2016	PNC	123763	WOLVERINE FREIGHTLINER-EASTSIDE	R & M PARTS-DPW	864.000	249	100.77
				Total for department 249:			48,198.22
				Total for fund 661 MOTOR POOL			48,198.22

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
Department: 000							
12/02/2016	PNC	123442	BLOOMFIELD CONSTRUCTION	BUILDING BONDS	283.100	000	250.00
12/02/2016	PNC	123459	FRANK VALENTI	SECURITY FEE 5%	228.500	000	405.00
12/02/2016	PNC	123460	GARETH STEVENS PUBLISHING	LIBRARY DONATIONS	214.200	000	814.01
12/02/2016	PNC	123473	LAMAR NAJOR	BUILDING BONDS	283.100	000	1,000.00
12/02/2016	PNC	123501	WILLIAM NISOGNER	BUILDING BONDS	283.100	000	500.00
12/09/2016	PNC	123526*#	AMERICAN EXPRESS	Entry Tools			** VOIDED **
				Sledge hammers PS			** VOIDED **
12/09/2016	PNC	123532	ANTHONY BRANHAM	BUILDING BONDS	283.100	000	100.00
12/09/2016	PNC	123547	CREATIVE BRICK	HISTORICAL COMM	214.000	000	112.62
12/09/2016	PNC	123548	CREATIVE PRODUCT SOURCE, INC	D.A.R.E.	214.400	000	19.00
12/09/2016	PNC	123560	JEM COMPUTERS, INC.	PS TECHNOLOGY FUNDS	216.200	000	2,667.05
12/09/2016	PNC	123562	KERR ALBERT OFFICE SUPPLY	PS TECHNOLOGY FUNDS	216.200	000	225.00
				PS TECHNOLOGY FUNDS	216.200	000	27.90
				CHECK PNC 123562 TOTAL			252.90
12/09/2016	PNC	123566*	STATE OF MICHIGAN	CRIME VICTIM FUND	208.000	000	3,569.00
				JUROR COMP REIMBURSE	228.300	000	960.34
				JUSTICE SYSTEM	228.400	000	13,224.00
				CHECK PNC 123566 TOTAL			17,753.34
12/09/2016	PNC	123571	ROYAL PARK WEST DEVELOPMENT LLC	BUILDING BONDS	283.100	000	1,000.00
12/09/2016	PNC	123572	SAS SERVICES	BUILDING BONDS	283.100	000	100.00
12/09/2016	PNC	123593*#	AMERICAN EXPRESS	Entry Tools	248.000	000	860.91
				Sledge hammers PS	284.400	000	159.88
				CHECK PNC 123593 TOTAL			1,020.79

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
Department: 000							
12/16/2016	PNC	123614	FINESSE CUISINE CATERING, LTD.	REC PROGRAM REVOLVING	243.000	000	275.00
12/16/2016	PNC	123648*#	RECREATION PETTY CASH	REC PROGRAM REVOLVING	243.000	000	105.08
12/16/2016	PNC	123650	ROYAL PARK WEST DEVELOPMENT LLC	BUILDING BONDS	283.100	000	1,000.00
12/16/2016	PNC	123666	VERLEAN SMITH	DUE TO ROSEVILLE/MISC	221.100	000	156.00
12/22/2016	PNC	123679	AMERICA'S FINEST	REC PROGRAM REVOLVING	243.000	000	261.00
12/22/2016	PNC	123703	FRANK VALENTI	SECURITY FEE 5%	228.500	000	270.00
12/22/2016	PNC	123734	MS. MY LINH VAN	BUILDING BONDS	283.100	000	500.00
12/22/2016	PNC	123742*#	QMI GROUP, INC	REC PROGRAM REVOLVING	243.000	000	205.08
12/22/2016	PNC	123761	WARREN CIVIC LIBRARY	DUE TO OTHER LIBRARIES	214.225	000	15.00
				Total for department 000:			28,781.87
				Total for fund 701 TRUST & AGENCY FUND			28,781.87

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 SUMMER TAX COLLECTION FUND							
Department: 000							
12/02/2016	PNC	173(E)*	MACOMB COUNTY STATE EDUCATION TAX	DISB # 4	274.000	000	13,728.23
12/02/2016	PNC	174(E)*	FRASER PUBLIC SCHOOLS	DISB # 4	274.000	000	44,388.98
12/02/2016	PNC	175(E)*	MACOMB INTERMEDIATE SCHOOL	DISB # 4	274.000	000	7,592.21
12/02/2016	PNC	176(E)*	MACOMB COMMUNITY	DISB # 4	274.000	000	3,675.65
12/02/2016	PNC	177(E)*	MACOMB COUNTY	DISB # 4	274.000	000	14,339.88
12/09/2016	PNC	123524*	ALLIED BUILDING PRODUCTS	DUE TO TAXPAYERS	275.000	000	6,228.03
12/09/2016	PNC	123554*	FARPOINT PROPERTIES LLC	DUE TO TAXPAYERS	275.000	000	1,659.59
12/22/2016	PNC	123766*	BILUNES. ANDREW &	DUE TO TAXPAYERS	275.000	000	918.02
12/22/2016	PNC	123767*	BURTNEY. RYAN	DUE TO TAXPAYERS	275.000	000	1,209.86
12/22/2016	PNC	123768*	DOCKETT. KENNETH & RENEE	DUE TO TAXPAYERS	275.000	000	2,420.16
12/22/2016	PNC	123771*	GENORD PETER & KATHLEEN	DUE TO TAXPAYERS	275.000	000	924.91
12/22/2016	PNC	123772*	HAFELI. SHERYL	DUE TO TAXPAYERS	275.000	000	982.43
12/22/2016	PNC	123773*	JACHCIK. JAMES & NANCY	DUE TO TAXPAYERS	275.000	000	2,155.33
12/22/2016	PNC	123774*	JACKPOT PAWN SHOP	DUE TO TAXPAYERS	275.000	000	265.32
12/22/2016	PNC	123775*	LAPENSEE. LORRAINE & LEO (TRUST)	DUE TO TAXPAYERS	275.000	000	1,486.34

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 SUMMER TAX COLLECTION FUND							
Department: 000							
12/22/2016	PNC	123776*	LODEWYK. PAMELA ANN	DUE TO TAXPAYERS	275.000	000	1,957.15
				DUE TO TAXPAYERS	275.000	000	64.50
				CHECK PNC 123776 TOTAL			2,021.65
12/22/2016	PNC	123777*	MORTON. JOSHUA R & LINDSAY N	DUE TO TAXPAYERS	275.000	000	843.83
12/22/2016	PNC	123779*	RYBA'S FUDGE SHOPS	DUE TO TAXPAYERS	275.000	000	265.32
				DUE TO TAXPAYERS	275.000	000	7.74
				CHECK PNC 123779 TOTAL			273.06
12/22/2016	PNC	123780*	SEXAUER. JOHN A & COLLEEN	DUE TO TAXPAYERS	275.000	000	1,151.25
12/22/2016	PNC	123781*	SHANE PHILLIPS	DUE TO TAXPAYERS	275.000	000	885.55
12/22/2016	PNC	123782*	TRONE. COREY B & AMBER	DUE TO TAXPAYERS	275.000	000	973.24
12/22/2016	PNC	123783*	VISIONEERING INC.	DUE TO TAXPAYERS	275.000	000	28,281.11
12/22/2016	PNC	123784*	ZEIGLER. CARMEN S & KARL (TRUST)	DUE TO TAXPAYERS	275.000	000	1,571.17
				Total for department 000:			137,975.80
				Total for fund 703 SUMMER TAX COLLECTION FUND			137,975.80
			TOTAL - ALL FUNDS				1,157,492.59

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Minutes
Fraser City Council
Monday, December 19th, 2016 @ 6:00pm

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent:
Also Present: Richard Haberman, City Manager
Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. Call Meeting to Order - Mayor Nichols called the regular meeting to order at **6:03pm**

2. Pledge of Allegiance

3. Approval of Agenda

Mayor NICHOLS moved, seconded by Member LESICH, TO AMEND AGENDA TO REMOVE AMY PLANCKE FROM THE INTERVIEW AGENDA.

Member LESICH moved, seconded by Mayor NICHOLS, TO APPROVE AGENDA AS AMENDED.

The motion carried 7-0.

4. Citizen Participation: None

5. Requests for Council Action –

a. Request Council go into closed session to discuss written legal opinion and personnel issues concerning the current City Manager.

Mayor NICHOLS moved, seconded by Member LESICH, TO ENTER INTO CLOSED SESSION TO DISCUSS WRITTEN LEGAL OPINION AND PERSONNEL ISSUES CONCERNING THE CURRENT CITY MANAGER.
Roll Call vote:

Blanke	Yes
Carnagie	Yes
Foster	Yes
Hemelberg	Yes
Lesich	Yes
Nichols	Yes
Schornak	Yes

The motion carried 7-0.

Council entered Closed Session 6:05pm
Council reconvened Council Meeting 7:03pm

b. Discussion and/or action regarding Severance Agreement with current City Manager.

Mayor Nichols stated that Mr. Haberman and City Council has amicably agreed to a separation agreement.
Mr. Tomlinson read aloud Mr. Haberman's severance agreement provided to council with the following changes;

- Resignation date no later than January 12, 2017.
- Severance and vacation pay shall be paid in one lump sum.
- After January 1st, 2017, vacation days currently accumulated are 114.5 hours, (zero personal hours) will be paid at a rate of $43.27. There may be a change; Mr. Haberman may earn additional vacation hours to January 12th, 2017.
- There is modification to the language in regard to 'up to six months' in medical coverage verse 'a minimum of'.
- Paragraph eight and nine, council allowed the Attorney and Mr. Haberman to draft the letter of recommendation, councils asked for a natural recommendation.
- Paragraph 11, provision for consulting services, independent contract bases with no benefits.

Mayor Nichols asked if contract was available to view via a Freedom of Information Request. ~ Mr. Tomlinson stated there is a confidentially clause, other than that it is permitted by law.

Public to be heard: None

Member LESICH moved, seconded by Mayor NICHOLS, TO APPROVE THE SEVERANCE AGREEMENT SUBJECT TO THE MODIFICATIONS OUTLINED BY THE CITY ATTORNEY.

Roll Call vote:

Blanke	Yes
Carnagie	No
Foster	Yes
Hemelberg	Yes
Lesich	Yes
Nichols	Yes
Schornak	Yes

The motion carried 6-1.

Mr. Haberman wished all a Merry Christmas and Happy New Year and left the building.

c. Request Council begins interviews for consideration for appointment as Interim City Manager for the City of Fraser with the following persons:

- Amy Plancke – Removed
- D. Wayne O'Neal - Mr. O'Neal introduced himself and responded to a series of questions prepared by the City Attorney.
- Steve Brown - Mr. Brown introduced himself and responded to a series of prepared questions by the City Attorney.
- Steven Aynes – Mr. Aynes introduced himself and responded to a series of prepared questions by the City Attorney.

Mr. Tomlinson stated if you wish to proceed with one of the candidates council can add the discussion under New Business on the agenda.

6. Pending Items of Unfinished Business / Report of the City Administration ~ NONE

7. Report of Mayor and City Council / New Business

Member Blanke stated she appreciated the interviews and wished all a Merry Christmas.
Member Lesich stated each candidate had three different skill sets and leadership qualities, and wished all a Merry Christmas.
Member Foster stated she like Mr. O'Neal's city manager's approach to deal with the budget. Member Foster asked the City Attorney to look into a compensation package to offer a candidate.
Mr. Tomlinson stated Council would make a motion to appoint Mr. X as Interim City Manager to an agreement being reached on compensation terms and add to agenda.
Member Schornak stated she liked all the candidates. Mr. O'Neal stood out and gets to the point and would lead the city. Merry Christmas and Happy New Year.
Member Carnagie stated he would rate Mr. O'Neal as the number one choice for the interim position. All interviewed very well, but Mr. O'Neal appeared the best qualified.
Member Hemelberg stated he is not ready to vote to bring anybody back, and Merry Christmas and Happy New Year.
Mr. Tomlinson stated the Interim City Manager is a majority vote.
Mayor Nichols stated he appreciated the interview of the candidates. In regard to the budget process only Mr. O'Neal would be the first in line for the Interim City Manager position. Mr. Nichols stated he liked the idea that Mr. O'Neal would challenge the department heads to cut their budget to fit where we live. He stated it is about efficiency operations and numbers.
Mr. Tomlinson stated there is not a large pool of interim candidates.
Mayor Nichols thanked the Morelli family for providing Christmas for a Fraser family.
Mayor Nichols also stated he has been inundated with emails and phone calls regarding Warren Mayor Fouts alleged comments.
Member Blanke suggested a special meeting with Mr. O'Neal on the agenda.

Residents to be heard:
Fraser resident Gary Laine spoke on topic.
Fraser resident Laura Lesich spoke on topic.

Member FOSTER moved, seconded by Member LESICH, TO AMEND AGENDA TO ALLOW FOR DISCUSSION AND OR ACTION REGARDING THE APPOINTMENT OF INTERIM CITY MANAGER AND EMPLOYMENT AGREEMENT.

Roll Call vote:

Blanke	Yes
Carnagie	Yes
Foster	Yes
Hemelberg	Yes
Lesich	Yes
Nichols	Yes
Schornak	Yes

The motion carried 7 -0.

Member Foster moved, seconded by Member CARNAGIE, TO DIRECT THE CITY ATTORNEY TO BEGIN NEGOTIATIONS WITH D. WAYNE O'NEAL TO ENTER INTO AN EMPLOYMENT AGREEMENT AS THE FRASER CITY MANAGER ON AN INTERIM BASIS BEGINNING JANUARY 3RD, 2017 FOR AN INDETERMINATE TIME.

Roll Call vote:

Blanke	Yes
Carnagie	Yes
Foster	Yes
Hemelberg	No
Lesich	Yes
Nichols	Yes
Schornak	Yes

The motion carried 6-1.

Mr. Tomlinson stated he will be in contact with Mr. O'Neal and determine a Special Meeting date. Monday, January 3rd, 2017 @ 6:30pm Special Meeting date was established.

8. Citizen Participation

Resident Laura Lesich spoke.
Resident Gary Laine spoke.

9. Adjournment

Member LESICH moved, Member SCHORNAK seconded by, to ADJOURN THE SPECIAL COUNCIL MEETING OF DECEMBER 19TH, 2016 @ 9:30PM.

The motion carried unanimously,

Respectfully submitted,

____
Kelly Dolland, City Clerk

____
Joe Nichols, Mayor

/KD

Minutes
Fraser City Council
Monday, December 26th, 2016 @ 11:00am

A Special Emergency meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak

Absent:

Also Present: City Manager, Richard Haberman
City Clerk, Kelly Dolland
City Attorney, Tim Tomlinson

1. Call Meeting to Order – Mayor Nichols called the special meeting to order at 11:03am

Pastor Kevin Harvin led the meeting in prayer

2. Pledge of Allegiance

3. Approval of Agenda

Mayor NICHOLS moved, seconded by Member LESICH, TO APPROVE THE AGENDA AS PRESENTED.

motion carried 7-0.

4. Presentation of Information Regarding State of Emergency Affecting Residents of Eberlien Drive.

City of Fraser Engineers Mr. Scott Lockwood and Mr. Scott Urban representing A.E.W. provided back ground of the interceptor failure on Christmas Eve. The interceptor runs along the south side of 15 Mile Rd, it is a 45foot deep sewer that is eleven foot in diameter. We are uncertain what has happened to it at this time, but it appears to have collapsed. In regard to Eberlien, it has affected the approach to 15 Mile Rd; the utilities are cut off, we had to vacate that street. Currently we are working on getting all the utilities back up, the water main, the gas main, etc. We are working on potentially putting a road way to access Eberlien. We hope the residents will be back in their Eberlien homes in two weeks. The three homes seriously affected, cannot be occupied, but will be allowed access to retrieve their personnel affects.
Bi-pass pumping is being installed to eliminate basement backup, currently there has not been any discharge to open waters, we are hopeful there will not, it will only be done to avoid basement backups.
The panel of engineers introduced themselves:
Mr. Lockwood with AEW is the city of Fraser Engineering firm as well as employed by Macomb County to oversee this project he also stated the sewer is a county sewer.
Tom Stockel, Macomb County Public Works
Steve Mancini, Rick Mann Construction
Lou Urban, A.E.W.
Fritz Klingler, F.K. Engineering
Vince Astorino, Macomb County Public Works
Evans Bantios, Macomb County Public Works
Brian Baker, Representing Candace Miller, Macomb County Public Works Commissioner
Wayne Oehmke, A.E.W.
Mr. Lewis Urban, A.E.W. engineer provide a long term scope of the project. Currently Mr. Urban spoke of bi-pass pumping for the Eberlien homes, the Fraser D.P. W. has winterized the homes to avoid future damage, all utilities are currently off.
A.E.W. will provide a topographical survey via drone to show where properties lie in regard to the sinkhole.
Mr. Urban spoke of the parties hired by Macomb County to oversea this project and that we are in an emergency condition with the collapse there is no place for the sewage to go. Macomb County Water authority was made aware they may receive debris form the collapse. Currently there is flow through the interceptor. They have set up emergency pumping systems in the area and an intermediate pumping station that is being constructed right now. Unless there is a critical emergency situation, they will not turn on the pump to discharge into neighboring waters. There will also be a perminant bi-pass system until we can get the work done.
Mr. Fritz Klingster stated FK Engineering is working on the underground engineering aspect of the site; the goal is to stabilize the site. The sinkhole appears to be 250 feet long and about 100 wide. The area affects the 34890 Eberlien. Mr. Klinger stated it is bigger that the sinkhole from 2004. They are working very closely with the D.E.Q.; they are fully engaged with the project and are currently working with them with the potential of surface waters.
Mr. Lockwood stated 15 Mile Rd will be closed for several months.

Mr. Urban also stated there will be a fence erected in the perimeter of the area, they will monitor the ability of access to the area, asked the public to stay away, and this is a dangerous area. He also stated there will be noise, dust etc.
Mr. Dolan addressed the public, please honor all safety measures that are place in the area, do not get close to the project.

The County has hired a private security company to secure the area.

Mayor Nichols explained on Christmas Eve he signed a State of Emergency for the city which transfers the rights to Macomb County to insert an emergency response team.
Mr. Dolan explained it was a state law that was inacted back in the 1970's; it establishes the different levels of government, including at the state level and moving down to the county and then municipal level. Because Fraser is not a large community, Fraser contracted with Macomb County to preform those functions. Ms. Vicky Wolber is the Emergency Managmentment Coordinate at the County. We can now use those services and apply to the state, assistance in which we are in the process of doing.

Mayor Nichols stated he and Members Hemelberg and Foster have been on the scene and participated in meetings.

Mayor Nichols introduced Clinton Township's Supervisor Cannon, Representative Sowerby and Senator Beida.

Mr. Dolan also mention Corporation Council John Schapka, Chief Attorney on behalf of the county, Deputy County Executive Al Lorenzo is present. The county is well represented at this meeting.

Mayor Nichols stated Member Hemelberg has been in contact with County Commissioner Kathy Tocco.

Member Schornak asked on behalf the residents want to know how far this extends should residents be concerned with basement backups. ~ Mr. Lockwood stated there is no significant threat to basement backup to the residents in the City of Fraser. Secondly, is this a direct result from the 2004 collapse? ~ Mr. Lockwood responded is no.

Mr. Dolan stated the 2004 collapse happened while it was under the jurisdiction of the Detroit Water and Sewer Department. Dolan stated they were advised the sewer is under the jurisdiction of the Macomb County waste water district, and that agency is operated und the Macomb County Works Department. And that is why there is signatificate representation from Macomb County at this meeting.

Member Lesich asked Mr. Lockwood when he anticipates the utilities to come back up and have families back in their homes. ~ Two or fewer weeks, with the exception of the three homes.
Member Foster asked Mr. Lockwood what is happening to the three homes where the residents cannot move back into. ~ Working with the residents to remove their person belongings.

Member Blanke spoke of the Activity Center as temporary housing.

Member Carnagie inquired as to the length of the project ~ anticipate 10 months for completion.

Member Hemelberg asked for the residents on Hayes, if there cable services will be activated soon. ~
Mr. Lockwood stated they will not reroute right away because it is not essential to life.

Member Lesich spoke to City I.T. Director and she will set up a City Web page to provide updates and links. Mr. Lesich also asked if there is a single point of contact with the county and spoke of affected residents with homeowner insurance and claims.

Mayor Nichols stated the contact person is Mr. Lou Urban, with A.E.W. And regard to insurance claims, submit the claim to your home owner's insurance company, let process follow out and then contact the county with what you have been told from your insurance company.

Clinton Township Supervisor Cannon spoke of the concerns of Clinton Township residents and businesses. He expressed concern of Clinton Township road closures of 15 Mile Rd, Garfield and possibility Utica Rd.
Clinton Township resident spoke of access to Clinton Township Senior Housing.
Clinton Township resident spoke on water safety.
Fraser Eberlien resident questioned the 2004 connection to the 2016 collapse.
Clinton Township business owner requested straight answers to the collapse.

Member Schornak was excused from the meeting – 12:15pm.

Fraser Eberlien resident thanked Public Safety and asked the panel to think outside the box.

Attorney Guido, Redford, MI representing Fraser Eberlien resident mostly affected by sink hole. Spoke at length on the topic.
Clinton Township resident spoke on topic.
Fraser Deepwood Court resident asked what the city is doing to assist the Eberlien residents.

Macomb County Emergency Manager Vicky Wolber addressed the affected residents need or request for temporary housing etc.
Fraser Eberlien resident spoke of his home affected by the collapse.
Clinton Township resident concerned with car access to the Clinton Township Senior Housing.
Fraser resident asked about mail delivery.
Fraser Eberlien resident inquired to funding for temporary housing.
Fraser Eberlien resident asked to have pumps into basements to avoid flooding.
Fraser Eberlien resident thanked Public Safety and asked for temporary mail boxes.
Clinton Township resident spoke of future sink holes.
Fraser Wildwood Ct. resident requested a proper investigation from the state, stated he is looking forward to his next water bill.
Senator Steve Beida spoke on behave of Lansing and what Lansing can do.
Brian Baker, representing Candace Miller, Macomb County Public Works spoke on behalf of Candice Miller's Office.
Fraser Eberlien resident asked about Fraser Public School bus stop. ~ Mayor Nichols contacted Fraser Schools Supervisor and stated this will be addressed.

Mr. Lou Urban stated the panel is currently working on traffic control and detour plans for this project.
Fraser Eberlien resident asked the panel to address sump pump issues, garbage concerns, city services and access to their homes.
Fraser Eberlien resident directed affected by sinkhole.

Conversation ensued.

Mayor Nichols acknowledged Fraser Public Safety and Fraser Department of Public Works employees.

6. Adjournment

Mayor NICHOLS moved, seconded by CARNAGIE, TO ADJOURN THE SPECIAL COUNCIL MEETING OF DECEMBER 26TH, 2016 @ 1:30PM.

The motion carried unanimously,

Respectfully submitted,

____
Kelly Dolland, City Clerk

____
Joe Nichols, Mayor

/KD

Draft

Minutes
Fraser City Council
Tuesday, January 3rd, 2017 @ 6:30m

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, and Lesich
Absent: City Manager Richard Haberman and Member Schornak
Also Present: Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. **Call Meeting to Order** - Mayor Nichols called the regular meeting to order at **6:31pm.**
Member Schornak was excused from the meeting.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Mayor NICHOLS moved, seconded by Member CARNAGIE, TO APPROVE THE AGENDA AS PRESENTED

The motion carried 6-0.

4. **Citizen Participation: None**

5. **Request for Council Action -**

a.Request Council discuss the appointment and appoint D. Wayne O'Neal as Interim City Manager.

Member LESICH moved, seconded by Member BLANKE, TO APPROVE THE EMPLOYMENT AGREEMENT OF D. WAYNE O'NEAL AS THE INTERIM CITY MANAGER BASED ON THE CONTRACT ATTORNEY TIM TOMLINSON PRESENTED.

Attorney Tim Tomlinson spoke of the employment agreement:

- Section 2c. Positon is at will position.
- Section2b. 30 day notice of resignation or termination without cause.
- Section 3. Salary same as previous city manager
- Section 4a. Benefits - Provide health, dental, prescription, life and disability insurance.
- Section 4b. Six personal leave time at beginning of employment and after performance review within 60 days, he has the opportunity to earn an additional personal day a month.
- Granted Funeral Leave.
- Section 4c. Entitled to compensation time.
- Section 4d. Allowed to participate in the ICMA retirement plan.
- Section 4e. In lieu of an automobile allowance, allowed use of city owned vichle to drive to and from work and city business.
- Section 4g. City will pay for professional due and required city manager training.
- Section 4h. City will provide a city cell phore or compensation for toward a phone.
- Section 5. Provide disability.
- Section 6. Provide Indemnification and Insurance.
- Section 8. Mr. O'Neal will be bonded with the city.
- Section 9. Will have a 65 and 130 day evaluation.

Mr. Tomlinson reminded council this is an interim agreement with Mr. O'Neal.
Member Carnagie stated reviews are very important.
Member Hemelberg thanked Mr. O'Neal for working with the city.
Member Foster thanked Mr. O'Neal and Mr. Tomlinson.

Member LESICH amended his motion, seconded by Member BLANKE, TO AMEND MOTION TO INCLUDE START DATE OF JANURARY 4TH, 2017. SECTION 4B, SIX PERSONAL DAYS, EACH MONTH AFTER SIX MONTHS, SHALL RECEIVE ONE ADDITIONAL VACATION DAY. 4G PROFESSIONAL DUES NOT TO EXCEED $500. SECTION 9, EVALUTATION, CHANGE 60 TO 65 DAYS AND 120 TO 130 DAYS. SECTION 11, GENERAL PROVISIONS EFFECT START DATE JANUARY 4TH, 2017.

Roll call Vote:

Member Blanke	Yes
Member Carnagie	Yes
Member Foster	Yes
Member Hemelberg	Yes
Member Lesich	Yes
Member Schornak	-
Mayor Nichols	Yes

The motion carried 6-0.

Mr. O'Neal thanked all and stated to be effective he must bring everyone together. He is looking forward to prepare a long range budget. He will provide council a Friday report.
Member Foster thanked Mr. O'Neal and encouraged communication.
Mr. O'Neal requested a list from council members, their top five priorities and top five complaints. He will compile the information and address it.
Member Blanke thanked Mr. O'Neal and Mr. Tomlinson and believes the city is moving in the right direction.
Member Lesich thanked Mr. O'Neal and would be happy
Member Hemelberg thanked Mr. Tomlinson for all his efforts.

11. CITIZEN PARTICIPATION:

Fraser 15 Mile Rd resident spoke of the sinkhole and how it has affected his quality of life.

12. ADJOURNMENT

MAYOR NICHOLS moved, MEMBER LESICH seconded by, to ADJOURN THE SPECIAL COUNCIL MEETING OF JANUARY 3RD, 2017 @ 7:15PM.

The motion carried unanimously,

Respectfully submitted,

____
Kelly Dolland, City Clerk

____
Joe Nichols, Mayor

/KD

CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, SEPTEMBER 7TH, 2016 ~ 7:00 P.M.
MINUTES

PRESENT:	CHAIRMAN RICKARD, MEMBERS: BARR, CALABRESE, EHRKE, LOY, NEIBORG, And QUERTERMOUS
EXCUSED ABSENCE:	LARAMIE, STONEBREAKER
ALSO PRESENT:	PATRICK MEAGHER CITY PLANNER CONSULTANT
	TIM TOMLINSON CITY ATTONEY
	RANDY WARUNEK BUILDING OFFICIAL
	LEAH BROWN RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:00 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Calabrese	Present
		Ehrke	Present
		Laramie	Absent
		Loy	Present
		Neiborg	Present
		Quertermous	Present
		Stonebreaker	Absent

3. APPROVAL OF AGENDA ~ Regular Meeting of September7th, 2016

Motion by Member: **EHRKE** Support by Member: **CALABRESE**

TO: APPROVE the agenda of September 7th, 2016, as amended.

AYES **7** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~ Meeting of August 3rd, 2016 as submitted.

Motion by Member: **EHRKE** Support by Member: **CALABRESE**

TO: APPROVE the August 3rd, 2016 minutes.

AYES **7** NAYS **0** MOTION CARRIED

SITEPLAN

b. #06 -16SP / JIM WALSH & VINCE CATALDO / THE PLACE & SIDEBAR 16650 14 MILE / TRANSITION FROM "HOF BRAU BAR" TO "THE PLACE & SIDEBAR" AND EXTERIOR CHANGES

Jim Walsh, the owner of the Faulman and Walsh Funeral Home and soon to be owner of the proposed "The Place & Sidebar," introduced himself to the Planning Commission and stated their intention is to remodel the Hof Brau and bring it back to life. The major goal is to utilize the space for his funeral luncheons. Mr. Walsh also mentioned the commission that later during the meeting he would like to give an informational session on the pet funeral home and the new equipment they are looking to purchase. Mr. Walsh went on to address the planner's comments. He stated that he does not have an issue with adding the island in the parking lot – Mr. Cataldo will elaborate on this later. He also stated that he can create a shared parking agreement very easily as he is the owner of both lots.

Vince Cataldo introduced himself to the Planning Commission as the architect for this project. He began by stating that they plan to restripe the Hof Brau lot with the intention to connect all of the driveways and allow for larger vehicles to get through. He stated that the dumpster enclosure and the grease trap for the restaurant service is back to-back to El Charro. They have added parking up against the hardware store, which is buffered by a landscaped strip as well as some small growth in front of it and an 8ft sidewalk for overhanging of vehicles. This will provide foot traffic from Mr. Walsh's main entrance to a new ramp that will transfer over, out of harm's way of any traffic, other than the one crossing at the driveway heading on his property. The neighboring business has blocked off the connecting driveway to prevent traffic from cutting through. They plan to screen off that area with some growth and wall panels to separate themselves. They will have three entrances, one service entrance for the kitchen (currently there), a new entrance to the banquet facility, and a bar entrance that goes to the old portion of the Haf Brau. They will be adding some lighting on the face of the building, and they will add one additional arm to the central light post to illuminate the lot. He also stated that the island that the City Planner has requested would not be an issue. Mr. Cataldo then gave a description of the floor plan for the facility. They plan to leave all of the existing entrances intact, they will be building out from the existing building. All of the spaces within the building can function in of themselves, or they can function all as one party. There are exits at four corners, and each space has independent exits and entrances.

Mr. Walsh told the Planning Commission that they will be changing the name from "The Place" to "The Fraser Infinity Hall"

Member Loy made a comment that when they re-paint the side block they should look into using vinyl paint.

Member Calabrese commented that the shared parking agreement letter is a formality that has to be completed even though Mr. Walsh owns both lots.

Motion by Member **CALABRESE** Support by Member **EHRKE**

TO: APPROVE #06 -16SP / JIM WALSH & VINCE CATALDO / THE PLACE & SIDEBAR 16650 14 MILE / TRANSITION FROM "HOF BRAU BAR" TO "THE PLACE & SIDEBAR" AND EXTERIOR CHANGES

With the following stipulations:
1. An island will be installed around the front and sides of the five interior parking spaces.
2. A shared parking agreement will have to be provided during the engineering phase of the project.

AYES **7** NAYS **0** MOTION CARRIED

5. UNFINISHED BUSINESS:

a. #02-16 SLU / MONTEREY PLAZA & GUIDO TARTEGLIA / 34521 UTICA ROAD, FRASER, MI 48026 / TO ALLOW A BUSINESS WITH A DRIVE-THRU FACILITY IN A "CG – COMMERCIAL GENERAL" ZONING DISTRICT

Nick Tartaglia and Guido Tartaglia re-introduced themselves to the Planning Commission. Mr. Cataldo helped them revise and update their site plan. Mr. Cataldo explained that they went to the site, documented what was there and dimensioned it. He explained that the changes to the site would include removing a parking spot to help alleviate the flow of traffic, one-way markings on the pavement, a one-way traffic sign mounted on the corner brick column of the building, the location of the menu board, location of the drive-thru lane and by-pass lane, and a second sign at the end of the drive-thru stating "Do Not Enter, One Way."

Member Neiborg asked what the hours of operation would be. Mr. Nick Tartaglia stated they will operate from 7am to 9pm Monday-Saturday, Sunday they will close earlier. Member Neiborg also asked how loud the speaker will be at the drive-thru – the point being he does not want the speaker to disturb the house to the southwest corner. Mr. Cataldo stated that they would move the speaker as close to the building as they can, without interfering with the door. The board members suggested sending a courtesy notice to the house near the speaker. Mr. Cataldo stated that the speaker would also be pointing in the direction of Meijer, not toward the house.

Chairman Rickard also asked for confirmation that they will be trimming back the trees near the drive-thru. Mr. Tartaglia confirmed this.

The City Attorney paraphrased the 8 Standards that must be met for Special Land Use requests.

Motion by Member **LOY** Support by Member **EHRKE**

TO: APPROVE #02-16 SLU / MONTEREY PLAZA & GUIDO TARTEGLIA / 34521 UTICA ROAD, FRASER, MI 48026/ TO ALLOW A BUSINESS WITH A DRIVE-THRU FACILITY IN A "CG – COMMERCIAL GENERAL" ZONING DISTRICT

Motion by Member **LOY** Support by Member **EHRKE**

TO: AMEND THE ORIGINAL MOTION TO INCLUDE THE FOLLOWING STIPULATION

1. The signboard is to be moved to the furthest north point of their tenant space.

AYES **7** NAYS **0** MOTION CARRIED

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS: NONE

a. #05 -16SP / AL VALENTINE – GAV ASSOCIATES / NOVA INDUSTRIES 17300 MALYN / TO ERECT AN ACCESSORY STORAGE STRUCTURE BEHIND EXISTING BUILDING

Bob Pulte introduced himself to the Planning Commission, he explained that Mr. Valentine was unable to attend, so he will be representing Mr. Larry Wingit – Venture Enterprises (The owner of Nova Industries). He also introduced Ken McQuay, with ACS Building Group – the metal building contractor for the project. Their plan is to add a separate storage building, or dunnage containment building to the property. Mr. Pulte explained that dunnage containers must be stored indoors, and they will be the only things stored in the proposed building. He then addressed the planner's comments. Mr. Pulte explained that as far as the landscape plan goes, he was given permission by Mr. Wingit to work with the city on a landscaping plan. They would like to clear the area and see what they are working with before they come up with a set plan. Reason being that some changes may need to be made to the landscaping plan once they clean everything up and see what they are working with. The lighting details are not on the plan, but they can have those added to the plan within 72 hours. They forgot to add the dumpster to the plan, however they can add it very easily as well. As far as HVAC units, there will be no HVAC in the building. They will get rid of the bumper blocks and replace it with asphalt curb where needed. He will have the dimensions of the width of the new parking spaces added to the plan. As far as the location of the overhead door, its location on the plan is to maximize the storage of the interior of the building.

Member Loy asked if there will be fire suppression in the building. Mr. Pulte replied that there will not be fire suppression, it is not required. He will provide MSRO reports with his building application. The report explains the type of plastic that is in the containers does not require suppression.

Member Neiborg asked what color the building would be. Mr. Pulte replied that the building will be taupe.

Motion by Member **CALABRESE** Support by Member **LOY**

TO: APPROVE #05 -16SP/ AL VALENTINE – GAV ASSOCIATES / NOVA INDUSTRIES 17300 MALYN / TO ERECT AN ACCESSORY STORAGE STRUCTURE BEHIND EXISTING BUILDING/

With the following stipulations:
1. **EACH OF THE FIRST 6 RECOMMENDATIONS OF THE CITY PLANNERS COMMENTS BEING COMPLIED WITH – SATISFACTORY TO THE ADMINISTRATION**

AYES **7** NAYS **0** MOTION CARRIED

c. #07-16SP / VINCE CATALDO / THE CHAPEL AT THE VINTAGE HOUSE 31490 UTICA RD / TO ALLOW A WEDDING CHAPEL IN AN EXISTING BUILDING IN AN "IC-INDUSTRIAL-CONTROLLED" ZONING DISTRICT

Mr. Cataldo and Anthony Gecelic introduced themselves to the board. They have been to the planning commission before, but were unable to start the project in the time frame allotted after site plans are approved. With that being said, they presented their renewed plan to add a chapel to the Vintage house lot. There is one deviation to the site, but the building plans have not changed. The deviation to the site being that Mr. Gecelic would not like to do the expansion of the parking areas at this time. He plans to split up the project into two phases. During the first phase they will leave the existing parking lot intact. They will add some barrier free spots and striping, and develop the chapel/ renovate the building. In the second phase, when financing allows for it, they plan to expand the rest of the site. He then stated that items 1, 2 and 5 mentioned in the planners comments would not need to be addressed until the second phase begins. He explained the façade on the street side of the building would look more contemporary and updated. The chapel will include his and hers sides, and a lounge area. Mr. Gecelic explained that he has been renovating and improving the Vintage House, and with the addition of the wedding chapel he feels that this will significantly increase the number of weddings they host, driving their business up. He also explained that he will be re-doing the façade of the Vintage House to match the chapel. Mr. Cataldo explained there will be off-white siding on the garage and lighting on the building façade for the parking lot.

Member Loy asked what Mr. Gecelic's future plans for the garage are. Mr. Gecelic stated that he uses it to store his catering equipment. They plan to build a privacy fence near the entrance for the bride so the view of the garage is blocked. Member Loy also commented that they should give the siding on the garage some flair to make it look that much nicer.

Motion by Member **LOY** Support by Member **EHRKE**

TO: APPROVE #07-16SP / VINCE CATALDO / THE CHAPEL AT THE VINTAGE HOUSE 31490 UTICA RD / TO ALLOW A WEDDING CHAPEL IN AN EXISTING BUILDING IN AN "IC-INDUSTRIAL-CONTROLLED" ZONING DISTRICT

With the following stipulations:
1. Dimensions need to be added for drive lanes, parking spaces, setbacks and similar items.
2. Provide details for the garage which should include architectural flair.
3. Any lighting shall be indicated on the plan.
4. A fence will be placed in front of the garage area.

AYES **7** NAYS **0** MOTION CARRIED

7. Public Hearings: NONE

8. NEW BUSINESS:

Philip Bell gave a presentation regarding alkaline hydrolysis, also known as “aquamation” or, “green cremation” on behalf of the Faulman and Walsh pet funeral home. They are looking to purchase the “aquamation” equipment for an environmentally friendly way to cremate pets. This equipment is new to the industry, so they wanted to take the time to give information and take questions from those who may have any.

9. OLD BUSINESS:

As requested by the Planning Commission the updated print from #04-16 SP/ LUKE WILL / 18260 MALYN, FRASER MI 48026 / TO ADD AN ADDITION TO THE EXISTING BUILDING FOR ADDITIONAL STORAGE, was given to the board and stamped by Chairman Rickard.

10. ZBA LIAISON: Member Calabrese briefed the Planning Commission on the last Zoning Board of Appeals meeting, which included the public hearing for a residential covered porch.

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: Nothing at this time.

Member Barr: Nothing at this time.

Member Loy: Nothing at this time.

Member Neiborg: Nothing at this time.

Member Ehrke: Historical Commission flea market on Sunday, September 11th

Member Quetermous: Nothing at this time.

Member Calabrese: Historical Commission flea market on Sunday, September 11th

City Planner: Nothing at this time.

City Attorney: Nothing at this time.

12. PUBLIC TO BE HEARD: None

13. ADJOURNMENT:

Motion by Member Support by Member

TO: Adjourn the meeting of September 7th, 2016 at 8:45pm

AYES **7** NAYS **0** MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

Todd Quertermous, Secretary	RANDY WARUNEK, Building Department Director

CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, SEPTEMBER1ST, 2016 ~ 7:00 PM
MINUTES

Present: Chairman Stimac, Members: Chimenti, Farina, Fiore, Hinkle, Logan, Calabrese

Excused Absence:

Also Present:	Leah Brown	Recording Secretary
	Jack Dolan	City Attorney
	Randy Warunek	Building Official

1. Call Meeting to Order

Member Stimac called the meeting to order at 7:00pm

2. Roll Call

Chairman	Stimac	Present
Members:	Calabrese	Present
	Chimenti	Present
	Farina	Present
	Fiore	Present
	Hinkle	Present
	Logan	Present

3. Approval of Agenda ~ Regular Meeting, September 1st, 2016

Motion by Member **FARINA**, Support by Member **CALABRESE**

TO: APPROVE the agenda of September 1st, 2016 as submitted

AYES **7** NAYS **0** MOTION CARRIED

4. Approval of Minutes ~

a. Regular Meeting June 2nd, 2016

Motion by Member **FARINA**, Support by Member **CALABRESE**

TO: APPROVE the Minutes of June 2nd, 2016 as submitted.

AYES **7** NAYS **0** MOTION CARRIED

b. Regular Meeting June 16th, 2016

Motion by Member **FARINA**, Support by Member **LOGAN**

TO: APPROVE the Minutes of June 16th, 2016 as amended.

AYES **7** NAYS **0** MOTION CARRIED

Motion by Member **FARINA**, Support by Member **HINKLE**

TO: Amend the motion to approve the minutes of June 16th, 2016 to include a second amendment in the June 16, 2016 minutes.

AYES **7** NAYS **0** MOTION CARRIED

5. Formal Statement:

Chairman Stimac gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

6. Public Hearing:

a. #02-16ZBA / FUNSPACE DIRECT, LLC / 15738 MARCIE / SECTION 32-122 (4) / TO ALLOW A 336 SQUARE-FOOT PATIO COVER STRUCTURE THAT EXCEEDS THE ALLOWABLE LOT DENSITY COVERAGE IN THE "RM-RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT BY 7.2 PERCENT.

Mr. James Hall, the production coordinator for Funspace Direct, and homeowner Mr. Ray Weidman introduced themselves to the board members.

ADMINISTRATIVE STATEMENT OF FACTS:

The petitioner is proposing to erect a 24-foot by 14-foot patio cover structure over the existing concrete patio at the rear of the main dwelling on the parcel located at 15738 Marcie, in the RM "Residential Medium – One Family" zoning district.

The proposed patio cover structure covers 336 square feet of the property. The property totals 7320 square feet and, with a maximum allowable lot coverage of 30 percent in this district, only 2196 square feet of coverage is allowable. The existing house, front porch, garage and accessory structure already total 2387 square feet which is 32.6 percent lot coverage. The petitioner's 336 square-foot request would require a lot coverage of 37.2 percent, 7.2 percent more than allowed.

The homeowner came in front of this board on June 5, 2014 with a similar request for a 240 square-foot accessory structure which was granted. However, he only constructed a 192 square-foot structure.

Viewing aerials of this property for the past 16 years shows that the patio has been in existence for at least that entire time, and probably longer.

The petitioner questions the intent of the ordinance and feels that they should be able to enjoy the exterior environment on their property, free from the elements that would prevent them from doing so. The patio covering would not be closed in on all four sides, differentiating it from an enclosed structure with a complete footing system. They already feel that there is a practical difficulty due to their property size of 7320 sq ft existing in a zoning district which requires a minimum 7800 sq ft parcel.

The petitioner is now present and asking for a variance to Fraser Zoning Ordinance section 32-122 (4) to exceed the maximum allowable lot coverage in the RM Zoning District by 7.2% for a total of 37.2% coverage where a maximum of 30% is allowed.

Members addressed their questions to the administration.

Chairman Stimac asked the Building Official, Mr. Randy Warunek if there were lot averaging or recreational dedications that would allow the lot sizes to be reduced below the 7,800 sq ft.
He stated that under section III of the subdivision regulations there is a provision that allows for up to a 10% reduction in lots for park dedication and/or monetary equivalent. Although the lot may be small compared to the 7,800 he does not think it is non-conforming.
The City Attorney stated that it is hard to say with the evidence they have. It appears with the information they have now they could reasonably speculate the zoning ordinance was adopted after the plat was recorded.

Member Farina stated that the plans show that the homeowner's concrete encroaches on to the neighbor's property. He asked how much it encroaches and if that is not on his property, is that being used to calculate part of his lot density. Chairman Stimac asked Mr. Warunek if he includes sidewalks and driveways when calculating lot coverage. Mr. Warunek answered no. Mr. Stimac stated with that being said then member Farina's question is answered.

Member farina asked if there would be any footings to support the roof. Mr. Warunek replied that there would be pillars only. Member Farina stated that when this is voted on he wants a stipulation that there may never be walls built. Member Calabrese stated his concern for this as well.

With no other questions for the administration, Chairman Stimac asked the petitioner if there was anything they wished to add to the avocation or administration.

Mr. Hall added that the back patio faces the south and is exposed to sun all day, they want to shade that area so the homeowner can extend the use of it. There is no shade behind him because of McKinley Park being directly behind his yard. He also made a point that the back of the house has bedrooms. The bedroom has a window that opens to the porch. He reassured them that they would not be able to enclose that area because of fire egress. The window has to egress into the open and not into another room. Mr. Hall stated that they will not be extending the patio past the house, it will not obstruct any view or encroach on any of the neighbors, and it will not encroach into any of the setbacks.

Member Farina asked for confirmation that the concrete is not being changed at all. Mr. Hall confirmed this. He also asked Mr. Weidman is he had looked into the roll-out awnings. Mr. Weidman stated that he wants a more stable structure that he can utilize year round. Member Farina also asked why the plans say “Temo Sunrooms,” Mr. Hall explained that Temo is the manufacturer; Funspace is the retail installation end of the business. Member Farina asked for confirmation that this is not going to be a sunroom. Mr. Hall confirmed that.

Chairman Stimac commented that the awning is not supposed to encroach out farther than the current patio, but the drawings show that the roof area is out larger than the patio. Mr. Hall clarified that it matches up to the overhang of the house. The overhang is not indicated on the mortgage survey because it is not supported by a foundation.

Chairman Stimac opened the public hearing.

Chairman Stimac asked the administration if there is any written correspondence. Mr. Warunek replied that the administration did not receive any correspondence regarding this request.

Chairman Stimac invited anyone from the public give their comments. There was no public in attendance.

Chairman Stimac closed the public hearing.

Member Farina commented that the gutter should drain at the center of the property so his neighbors are not affected by the runoff.

Motion by Member **FARINA** Support by Member **CALABRESE**

TO: APPROVE #02-16ZBA / FUNSPACE DIRECT, LLC / 15738 MARCIE / SECTION 32-122 (4) / TO ALLOW A 336 SQUARE-FOOT PATIO COVER STRUCTURE THAT EXCEEDS THE ALLOWABLE LOT DENSITY COVERAGE IN THE "RM-RESIDENTIAL MEDIUM-ONE FAMILY" ZONING DISTRICT BY 7.2 PERCENT. THE HARDSHIP BEING THAT THIS LOT IS SMALLER THAN OTHER LOTS IN THE RM DISTRICT AND THIS PATIO HAS BEEN EXISTING FOR AT LEAST THE LAST 16 YEARS

With the following stipulations:
1. There may never be any walls
2. The water drainage must run down the east support post

Discussion ensued between Chairman Stimac, Member Farina, and Mr. Hall about the proper direction for the water to drain so it will not affect the neighbors. It was decided that the water could drain in any direction and it would not affect the neighboring properties.

Motion by Member **FARINA** Support by Member **STIMAC**

TO: AMMEND THE ORIGINAL MOTION TO REMOVE THE STIPULATION THAT THE WATER DRAINAGE MUST RUN DOWN THE EAST SUPPORT POST

AYES 7 NAYS 0 MOTION CARRIED

7. New Business of the Board:

Member Farina asked the building official if there are any new ordinances in the making. The building official replied that there are new ordinances being worked on currently but he does not have any further information on them at this time. The City Attorney stated that they are reworking the sign ordinance.

8. Old Business of the Board:

9. Public to be heard:

10. Adjournment:

TO: Adjourn the meeting of the September 1st at 7:45pm.

Motion by Member **CALABRESE**, Support by Member **FIORE**

AYES **7** NAYS **0** MOTION CARRIED

THE MOTION WAS CARRIED UNANIMOUSLY.

______________________________ ______________________________

CHRIS HINKLE, ZBA Secretary RANDY WARUNEK, Building Department Director

Audience members:

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Thursday, November 1st 2016
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Sherry Stein; Vice Chairperson Jerry Brown; Secretary Sarah Kelley; Commissioners Laura Lesich, David Winowiecki, David Kubiak, Linda Stonebreaker

Also Present: Christina Woods, Recreation Director

1. **Call Meeting to Order**
   Chairperson Stein called meeting to order at 7:06 pm.

2. **Pledge of Allegiance**

3. **Approval of Agenda**
   COMMISSIONER KELLEY MOVED, SECONDED BY COMMISSIONER WINOWIECKI **TO APPROVE THE RECREATION COMMISSION REGLULAR MEETING AGENDA FOR NOVEMBER 15TH 2016.**
   Motion carried unanimously.

4. **Approval of Minutes**
   COMMISSIONER WINOWIECKI MOVED, SECONDED BY COMMISSIONER KELLEY **TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF OCTOBER 4TH 2016.**
   Motion carried unanimously.

5. **Old Business**
   A. Discussion of Sponsors and Donors

Christina announced that donation letters were sent out for the Christmas in Fraser event to local businesses. Christmas in Fraser donors will have their name/logo within the ice sculpture at the event. She also noted that she had not heard back about parks/program sponsorships. Commissioner Lesich asked about the deadline for donors to donate for the event. Vice Chairperson Brown asked about feedback that Christina had gotten from Jazzercise and their partnership with Parks & Recreation. Christina responded that Jazzercise is interested in donating monetarily as well as joining together to offer programming during the summer.

6. Recreation Master Plan 2017-2021 Ideas and Discussion

A. Update

Christina is updating the plan, and still collecting survey responses, which had a big jump in participation. She also talked about doing a final push on social media to get more responses. The commission discussed why it may not have gotten as many responses. Commissioner Stonebreaker suggested having paper surveys out for the seniors at the Activity Center.

7. Updates on McKinley Barrier Free Park

Vania Apps, McKinley Barrier Free Park
Gudrun Goetz, 18387 13 Mile Rd.

Gudrun discussed the Land and Water Grant which is moving forward. They are still hoping for a May 18th 2017 Community Build. Gudrun also asked about a fall cleanup in the parks. Christina responded that we did not schedule a clean up due to the past possibility of having a fall build date.

8. Report from Buddies Representative

Buddies Representative Shannon McCalley provided updates on the rest of the Buddies fall and winter schedule as well as showing us the projects they had made recently.

Christina also announced that Paige would be leaving her position and that two others will be filling in for her.

9. Report on Senior Business

Christina Woods, Recreation Director

Christina updated the Commission on all of the upcoming field trips and programs for the seniors. The Senior Christmas Party will be taking place on December 9th. The Card making class will be done by professional teachers who teach courses on cruise ships all over the world.

10. Report on Recreation Business

Christina Woods, Recreation Director

Christina updated the Commission on the programs that recently finished (flag football, fall baseball, little kickers) and upcoming programs (youth bowling, basketball leagues and clinic). Christina wishes that more kids signed up for the youth bowling league, as it is a really great program. Letters to Santa and the Little Elves Party will also be coming next month.

11. Report on Special Events

A. Children's Halloween Party
Christina Woods, Recreation Director

The event was a huge success, and the Fraser Lions Club was a huge help. The party had two full sessions which was great to see. The weather was a big help with turnout, and the outdoor events were able to run smoothly.

B. Upcoming Christmas in Fraser

Everything is ordered, including the band and choir, we are still waiting to see who the soloist will be for the national anthem. Christina consulted the Commission to see who should be the “honoree” person to do the countdown for the light show. Vice Chairperson Brown suggested that a police officer or firefighter would be a good idea and a way to show appreciation for what they do. Christina suggested that maybe the Fraser Goodfellows group to be honored for their No Child without Christmas program. Secretary Kelley suggested that the Goodfellows find a family or individual that has been experiencing hardships.

CHAIRPERSON STEIN MADE A MOTION, SECONDED BY COMMISSIONER WINOWIECKI **TO RECOGNIZE THE FRASER GOODFELLOWS FOR THE COUNTDOWN, AND THE FRASER PUBLIC SAFETY HAND OVER THE KEY TO SANTA.**

Motion passed unanimously.

12. Report on Parks

No word on the Tree Grant for the Tree Farm. Christina said that she will be applying to other grants. There is a big list of repairs that need to be done to the individual parks, and looking to get them accomplished next spring. The tubes at Fort Fraser and wood chips need to be replaced quickly. The commission discussed ways to get donations from the public for new and improved equipment.

13. Other New Business

A. Meeting Dates for 2017

Christina supplied the Commission with a list of dates for the 2017 Commission meetings. The only change made was in July to accommodate July 4th holiday.

COMMISSIONER STONEBREAKER MADE A MOTION, SECONDED BY COMMISSIONER WINOWIECKI **TO ACCEPT THE CHANGES TO THE COMMISSION SCHEDULE FOR 2017.**

The motion was passed unanimously.

B. Recreation Committees

Christina outlined three major subcommittees that the public could be involved in: Fraser Parade, Park Rangers, and the Craft Show Committee. Commissioner Stonebreaker wanted to find an appropriate number of members before putting it out to the public. They talked about what each committee would be responsible for. Commissioner Brown suggested that each committee had at least one commissioner for each one, and that the Activity Center is used as the meeting space.

14. Citizen Participation

Gudrun mentioned that she attended the Fall Harvest Party at the Activity Center and wanted to complement the food by Schotts Catering and the entertainment that was provided.

15. Report from Recreation Director
Christina Woods, Recreation Director

Christina commented on the Center for Michigan coming out for a community discussion at Fraser City Hall. Commissioner Lesich attended the initial event and said that they needed to have more people in order to get a better response.

16. Commission Members with Concerns

Commissioner Kubiak: Wants to continue to share great experiences with the Recreation department, and wants to find ways to share those stories with the public in order to boost participation.

Commissioner Lesich: Wanted to adjust the pricing on the tshirts to sell at the Christmas in Fraser. Wanted to remind the City that there will be open seats for the Commission and applications are now being accepted.

Commissioner Winowiecki: Wanted to know who to write a check out to for putting his commission pay back into the Recreation department.

Secretary Kelley: Flag football program was amazing, and it was great to see so many people involved with it. Also asked where to direct concerns from citizens about the shape of the parks.

Chairperson Stein: Talked about the Trunk or Treat event, and said that it was a great success. Gave a thank you to Vania Apps for filling in at the Halloween Party.

17. Adjournment

CHAIRPERSON STEIN MOVED, SECONDED BY SECRETARY KELLEY **TO ADJOURN THE RECREATION COMMISSION MEETING OF NOVEMBER 1ST 2016 AT 8:47 PM.**

Motion carried unanimously.

Respectfully Submitted,

Sherry Stein
Parks & Recreation Commission
Chairperson

Jerry Brown
Parks & Recreation Commission
Vice Chairperson

Sarah Kelley
Parks & Recreation Commission
Secretary

Christina Woods
Parks & Recreation Director

MEMORANDUM

To: Honorable Mayor & City Council Members

From: Zoning Board of Appeals

Date: December 5th, 2016

RE: Recommendation of members to Council

The following motion was made at the December 1st, 2016 Zoning Board of Appeals meeting:

Motion by Member CHIMENTI , Support by Member LOGAN

TO: Recommend to City Council that Member Hinkle, Member Farina, and Member Stimac be re-appointed to the Zoning Board of Appeals for terms that would expire on December 31st of 2019. If city council decides not to reappoint those members the following individual should be considered for appointment, Ms. Czarnecki.

City of Fraser

Building & Code Enforcement Department

MEMORANDUM

TO: City of Fraser Council Members
FROM: City of Fraser Planning Commission
RE: Recommendation from the Planning Commission

DATE: December 14th, 2016

At the December 7th, 2016 Planning Commission meeting, the board voted to recommend member Rickard, member Loy, and applicant Czarnecki to be considered for appointment to the Planning Commission for terms that would expire on December 31st, 2019. Don Cook was also recommended by the board to replace Dee Laramie's seat that has a term that expires on December 31st, 2017.

Cc: City Manager

MEMORANDUM

TO: Richard Haberman, Fraser City Manager
Fraser City Council Members
From: City of Fraser Recreation Commission
Date: December 13, 2016

RE: Recommendation for the Recreation Commission Seats

At the December 6th 2016 Recreation Commission Meeting the board voted to recommend Tom (Daniel) Colwell, Laura Lesich and Sherry Stein to fill the 3 Recreation Commission seats term ending December 31, 2019, for City Council approval.

/cw

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Colwell Jr	Daniel	Tom

ADDRESS (number & street)
34625 Mulvey Road #240

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
Fraser	MI	48026	(586) 909-6834	(586) 909-6834

NAME OF BOARD/COMMISSION APPLYING FOR
Parks & Recreation

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)
I've been involved in Parks & Recreation my entire life and until recently worked in the field, would enjoy staying involved and giving back to my community. Specifically, I love working on park projects and how to enhance their function and use. I have two young daughters that love to play at the parks. Special event management, great to see the community out together

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)
Minnesota State University, Bachelor of Science, Therapeutic Recreation, Certified Therapeutic Recreation Specialist & Certified Parks & Recreation Professional
University of Wisconsin Whitewater, Masters of Business Administration, Marketing

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
American District Telegraph (ADT)	Territory Manager

COMPANY ADDRESS (number & street)
1400 East Avis

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
Madison Heights	MI	48071	(248) 629-3054	(586) 909-6834

PLEASE LIST YOUR RESPONSIBILITIES
Manage territory customers (small business and residential) by promoting ADT services and offering best suited opportunities to meet their needs.

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009 Received by KD Date 7-6-2016

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

Rec

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Lesich	Laura	L

ADDRESS (number & street)
15201 Fairview Drive

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
Fraser	MI	48026	(586) 293-6553	(586) 994-5104

NAME OF BOARD/COMMISSION APPLYING FOR
Parks & Recreation Commission seat ending 12/31/2019 (3 yrs)

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)
Would like to continue my position on the Parks & Rec commission. Enjoy being involved in the department providing support and recommendations surrounding the Parks. Active member of the Fraser First Booster Club and their efforts to build the McKinley Barrier Free Park.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)
University of Detroit, Detroit, MI: Bachelor of Science, Computer Science: 1987
Macomb County Community College, Warren, MI: Accociate of Arts, General Studies: 1981
Fraser High School, Fraser MI: HS Diploma: 1975

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
AT&T	Retired

COMPANY ADDRESS (number & street)

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
				(586) 994-5104

PLEASE LIST YOUR RESPONSIBILITIES
Last Position: Senior Manager: Incentive Design (see Resume)

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009 Received by KD Date 10·25

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

RECEIVED
CITY CLERK'S OFFICE

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

DEC 0 2 REC'D

INITIALS

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL
Stein		Sherry		L
ADDRESS (number & street)				
18387 13 Mile Rd				
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
Fraser	MI	48026		(586) 306-2653
NAME OF BOARD/COMMISSION APPLYING FOR				
Parks and Recreation Commission				
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)				
I love to volunteer in the community that I live and raise my children in. I have been a part of this commission for over 3yrs and love every minute of it. I feel that Parks and Rec bring a small community feel to our city				
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)				
Diploma- East Detroit High 1995 PNC University Training				
CURRENT EMPLOYMENT				
COMPANY NAME			YOUR TITLE/POSITION	
PNC			BSSR	
COMPANY ADDRESS (number & street)				
32981 Utica Rd				
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
Fraser	MI	48026	(586) 415-4400	(586) 306-2653
PLEASE LIST YOUR RESPONSIBILITIES				
Loans Checking/Saving account opening Managing the Float team employees Daily reports Audits				

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009 Received by Kelly Deal Date 12-2-2016

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Perry Jr.	Kenneth	

ADDRESS (number & street)

15900 Luxemburg

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
Fraser	MI	48026	----	586.306.1084

NAME OF BOARD/COMMISSION APPLYING FOR

Assessing Board of Review

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

I went before the Board in 2015 for review and I became interested in the process. I also want to become more involved in my community.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

See attached resume

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
Self-Employed	

COMPANY ADDRESS (number & street)

15900 Luxemburg

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
Fraser	MI	48026	586.306.1084	-----

PLEASE LIST YOUR RESPONSIBILITIES

See attached resume

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009

Received by ______________________ Date ______________

Kenneth Perry Jr.
15900 Luxemburg Avenue
Fraser, Michigan 48026
586.306.1084
kpjr@wowway.com

Education

Macomb Community College — Warren, MI
Associates Degree – General Studies

Professional Experience

March 2003 – Present
Self Employed

- Manage all aspects of my internet business
- Repair and modify computer motherboards and other PCBs
- Sell, purchase, package and ship items domestically and internationally

October 2013 – Present
General Contractor

- Designed a 2,000 square foot addition
- Completed all rough carpentry, plumbing, HVAC, electrical, drywall and masonry

Skills

Microsoft Outlook, Word, Excel
Adobe Photoshop
Adobe Illustrator

References Available upon request

At this time, Macomb County does not have information on exact CDBG funding levels for the 2017 Program Year (PY). Community applications should be compiled using the figures shown in this chart. The County reserves the right to adjust funding allocations based on the actual amount of the 2017 PY CDBG grant.

2017 CDBG FUNDING ALLOCATION

COMMUNITY	2017 CDBG ALLOCATION (A)	*CHORE PROGRAM ALLOCATION (B)	**TOTAL AVAILABLE FOR ALL PROJECTS (C)	***PUBLIC SERVICE FUNDS REMAINING AFTER CHORE SET-ASIDE (D)
Armada Village	$7,500	$0	**$7,500**	**$2,500**
Armada Township	$7,500	$0	**$7,500**	**$2,500**
Bruce Township	$18,469	$0	**$18,469**	**$4,617**
Center Line	$30,135	$3,150	**$26,985**	**$4,384**
Chesterfield Township	$101,028	$2,200	**$98,828**	**$23,057**
Eastpointe	$146,389	$14,800	**$131,589**	**$21,797**
Fraser	$37,173	$1,500	**$35,673**	**$7,793**
Harrison Township	$80,082	$2,500	**$77,582**	**$17,521**
Lenox Township	$13,011	$2,000	**$11,011**	**$1,253**
Macomb Township	$151,473	$6,800	**$144,673**	**$31,068**
Memphis	$7,500	$250	**$7,250**	**$2,250**
Mount Clemens	$65,843	$2,500	**$63,343**	**$13,961**
New Baltimore	$23,313	$250	**$23,063**	**$5,578**
New Haven Village	$12,949	$500	**$12,449**	**$2,737**
Ray Township	$7,500	$0	**$7,500**	**$2,500**
Richmond	$18,827	$250	**$18,577**	**$4,457**
Richmond Township	$9,490	$0	**$9,490**	**$2,500**
Romeo Village	$9,549	$500	**$9,049**	**$2,000**
Shelby Township	$183,560	$6,250	**$177,310**	**$39,640**
Utica	$11,939	$250	**$11,689**	**$2,735**
Washington Township	$55,045	$3,800	**$51,245**	**$9,961**
	$998,275	**$47,500**	**$950,775**	**$204,809**

*Column (B) indicates the amount of funding allocated to the Macomb Community Action Chore Program for that community. Communities are no longer required to include the Chore Program set-aside funding in their public hearing.

** Column (C) indicates the amount of funding needing approval through the community's public hearing. For example, the City of Eastpointe's starting allocation is $146,389 (A). Chore funding of $14,800 (B) is then deducted from this amount leaving the City with $131,589 (C) to allocate to all projects including public services activities.

*** Column (D) - Communities have the option to fund public services. This column represents that maximum amount that a community may allocate to public services. Note that the Chore allocation shown in column (B) has already been deducted from the community's public service cap amount. The funding amount included in column (D) is included in column (C) "TOTAL AVAILABLE FOR ALL PROJECTS". For example, the City of Eastpointe has been allocated $131,589 (C) for all projects. Of that amount, up to $21,797.25 (D) could be awarded by the community to public services.

Final note: Notice that the total of column (B) and column (D) equal the greater of 25% of column (A) or $2,500

City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026

From the Office of
BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO:	Richard Haberman, City Manager
FROM:	Bernard J. Van Fleteren BJV
DATE:	December 20, 2016
RE:	**Ground Master Toro**

In the 2016-2017 budget the City Council approved the Department of Public Works to purchase a new Ground Master Toro. This piece of equipment will be leased and prices are based on National IPA pricing. This piece of equipment is used by the DPW eight (8) months out of the year. We cut over 80 acres of City properties and parks. This piece of equipment is greatly needed for the DPW to perform their duties. Our current Ground Master Toro is sixteen (16) years old and in need of repairs. Some days we are unable to complete our tasks due to it breaking down.

My request is to lease to purchase the Ground Master Toro in the amount of $106,032.75

NATIONAL IPA
a PROVISTA company

Created By and For Public Agencies

National IPA is a cooperative purchasing organization established for public agencies across the United States with the specific purpose of reducing procurement costs by leveraging group volume.

National IPA aggregates the purchasing power of participating public agencies across the country in order to receive larger volume discounts from suppliers. This is an optional program with no fee to participate.

Serving Public Agencies

All cooperative agreements are competitively solicited and publicly awarded by a public agency/governmental entity (e.g. state, city, county, public university or school district), utilizing the best public procurement practices, processes and procedures. These Principal Procurement Agencies are considered some of the best public procurement organizations in the nation and are available to answer questions or discuss the contracting process in detail.

By utilizing these agreements, agencies eliminate duplication of effort and save valuable time, resources and money.

Eligible public agencies include:

- ★ State Government
- ★ County Government
- ★ City/Local Government
- ★ Primary Education Systems
- ★ Higher Education Systems
- ★ Healthcare
- ★ Other Public Agencies
- ★ Nonprofits
- ★ Agencies for Public Benefit

[illegible]

866-408-3077 info@nationalipa.org

Our Team

The National IPA team of certified public procurement professionals, supply chain and cooperative purchasing experts is committed to bringing value to you and your teams. By acting as advocates to drive efficiency, effectiveness and real savings within your agency, our team will work with you to enhance your procurement strategies.

Recognized as respected leaders in the discipline by their peers and suppliers, this team of tenured professionals has held key public procurement positions in state government, local government and education.

Cooperative Contracts

Cooperative agreements available through National IPA are established with the following process:

- ★ The lead public agency/governmental entity prepares a competitive solicitation, incorporating language that provides access by any agency in states that allow intergovernmental cooperative contract usage

  National IPA is named in the solicitation as the national cooperative purchasing organization

- ★ The lead public agency issues the solicitation, any required amendments and notifications, and conducts pre-proposal conferences
- ★ After the suppliers respond to the solicitation, the lead public agency evaluates, negotiates final terms and conditions, awards, administers, and utilizes the resulting master agreement
- ★ All participating agencies are eligible to utilize the contracts through National IPA

National IPA is committed to the integrity and transparency of the procurement process. Online access to solicitation and award documentation is always available in the documentation sections of each awarded agreement on the National IPA website. No FOIA, passwords or special requests are necessary.

Spartan
Distributors

December 15, 2016

487 W Division Street
PO Box 246
Sparta, MI 49345
616.887.7301
Fax: 616.887.6288

1050 Opdyke Road
Auburn Hills, MI 48326
248.373.8800
Fax: 248.373.8899

City of Fraser
Attn: BJ Vanfleteren
3300 Garfield Rd, PO Box 10
Fraser, MI 48026

Dear BJ:

We are pleased to provide a quote on the following Trade In equipment:

(1) TORO Groundsmaster 580-D (#30581-200000137) **$ -5,000.00**

- w/Cab
- Engine Replace 2008
- 3615 hours

Pricing is firm for 30 days from date of quotation.

DELIVERY: As Arranged

TERMS: Net 30 Days

Thank you for your interest in our line of equipment. If you have any questions, please feel free to call me at 800-822-2216.

Sincerely,

Tom Gill

Tom Gill
Commercial Sales

TG/jgm

Spartan Distributors

December 9, 2016

487 W Division Street
PO Box 246
Sparta, MI 49345
616.887.7301
Fax: 616.887.6288

1050 Opdyke Road
Auburn Hills, MI 48326
248.373.8800
Fax: 248.373.8899

City of Fraser
Attn: BJ Vanfleteren
3300 Garfield Rd, PO Box 10
Fraser, MI 48026

Dear BJ:

We are pleased to provide a quote on the following equipment:

(1) TORO Groundsmaster 5910 (Tier 4) (#31699) **$ 106,032.75**

- (1) Work Light Kit (#114-5610)
- (1) Cab Light Kit (#30706)
- (1) Leaf Mulching Kit (#30604)
- (1) LED Work Light Kit (Contains four LED lights for forward and rear directions) (#31596)

The above TORO prices are based on State Contract #071B0200329
Spartan Distributors, Inc / State of Michigan

Pricing is firm for 30 days from date of quotation.
DELIVERY: As Arranged

TERMS: Net 30 Days

Thank you for your interest in our line of equipment. If you have any questions, please feel free to call me at 800-822-2216.

Sincerely,

Tom Gill

Tom Gill
Commercial Sales

TG/jgm

PURE MICHIGAN®

TORO.

Groundsmaster® 5900/5910

LARGE AREA ROTARY MOWER

FEATURES

- 192 in. (488 cm) width of cut, mows 100+ acres per day
- 3.3 L Yanmar® EPA Tier 4 Final and EU Stage IV emissions compliant turbo-diesel engine
- Full-time, bi-directional 4WD
- SmartPower™ -optimized mowing in all conditions
- CrossTrax® all-wheel drive system offers increased cross wheel traction control
- 0" uncut circle in turns
- Onboard InfoCenter™ with advisories and diagnostics for maximum uptime
- SmartCool™ auto-reversing cooling fans
- 24-volt electrical system powers cooling system
- HybridDrive™ cutting deck system delivers unmatched reliability
- 4-way adjustable seat and Air Ride Suspension
- Integrated ControlArm™ with fingertip electronic controls
- All-season safety cab with air conditioning and heater (5910)

More Parks & More Rec.

Tasked with maintaining more parks and sports fields with no additional workers or budget? Is it possible to do more with less? The Groundsmaster® 5900 Series mowers can mow over 17 acres/hour (6.87 hectares/hour) using only one operator! And to match the 16' (4.87 m) wide mowing brawn and a more fuel-efficient EPA Tier 4 Final and EU Stage IV emissions compliant Yanmar® 3.3 L engine, the Groundsmaster 5900 series is loaded with intelligence. SmartPower™ allows the operator to effortlessly maintain the correct speed for optimal cutting, while the SmartCool™ system prevents over-heating with auto-reversing the cooling fans. An onboard InfoCenter™ gives the operator a quick read on all systems and even provides assistance at the right moment. When the comfort and safety of an all season cab, the incredibly nimble handling, and tough Toro durability are added in, the new Groundsmaster 5900 series proves beyond doubt that increased efficiency and ease of operation lead to higher productivity.

toro.com/5900

Groundsmaster® 5900

Groundsmaster® 5910

Call your Toro distributor at 800-803-8676

Groundsmaster® 5900/5910 Specifications*

	GROUNDSMASTER 5900, MODEL 31698 / GROUNDSMASTER 5910, MODEL 31699
ENGINE	Yanmar 3.3L, EPA Tier 4 Final and EU Stage IV emissions compliant, turbocharged diesel with direct injection and electronic high-pressure common rail. 72 HP (53.7 kW) @ 2500 rpm, Torque: 206 lb.-ft. (279 N•m) @ 1625 rpm Displacement: 202 cu. in. (3.3 L).
COOLING SYSTEM	24V dual electric fan banks for separate engine radiator and hydraulic oil cooling; fan banks are variable speed, with auto-reverse feature (SmartCool™, based on coolant and oil temps), radiator is cross flow, 3 rows, 9 fins per in. (FPI). Hydraulic oil cooler is crossflow, 6 FPI. Cooling fan banks tilts away for fast, easy cleaning.
FUEL SYSTEM	Uses ultra-low sulfur diesel fuel only. Biodiesel compatible up to B20.
CAPACITIES	Fuel: 35 gal.(132L) Hydraulic: 19 gal (71.9 L). Engine Oil w/filter: 11 qt. (10.4 L). Coolant: 13.5 qt. (12.7 L) (Model 31698), 18 qt. (17 L) (Model 31699)
HYDRAULIC SYSTEM	Capacity: 19 gal (71.9 L) reservoir, Remote spin-on charge filter, Oil: Toro premium all season hydraulic fluid
TIRES/WHEELS	Front: 29x12.00-15, 6 ply rating, 32 psi; Rear: 23x10.50-12, 6 ply rating, 30 psi;
INSTRUMENTATION	Onboard LCD (InfoCenter™) display shows customizable gauges, service reminders, advisories/faults and troubleshooting assistance. Indicates fuel level, coolant temp, hydraulic oil temp, engine glow plug, low oil pressure, air cleaner restriction, 12 and 24 volt alternator voltage output, engine hours and rpm, and engine DPF regeneration.
POWERTRAIN	Full time automatic forward and reverse 4WD in low (mow) range. Front wheel drive in transport. Parallel hydrostatic, closed loop with cross wheel traction (CrossTrax™) design; traction drive pump: variable displacement piston, servo control. **Front drive:** 2-speed; fixed displacement high torque, low speed radial piston motors. **Rear drive:** single speed, fixed displacement, high torque, low speed radial piston motors. SmartPower™ feature controls traction speed to maintain optimal cutting blade speed.
ELECTRICAL SYSTEM	**Main:** 12 volt system; Alternator: 12v, 80 amp, supplied w/ engine Battery: 1380 CCA (2x 690 CCA). **Cooling Fans, Engine/Hydraulic cooling:** 24 volt system; Alternator: 24v, 105 amp w/ remote sense; Battery: 350 CCA; Disconnect ON/OFF switch for 12 & 24volt service safety.
	Service: Dynamic, hydrostatic 4WD in low range. Front wheel drive braking in high range. **Parking:** Electro-hydraulic controlled via double-motion rocker switch. Spring applied, hydraulic released. Internal to front wheel motors. Automatically applies with engine OFF or key OFF Manual override from operator platform for servicing
PRODUCTIVITY	Infinitely variable speed. Forward speeds: mow: 0-10.8 mph (17.4 km/h) Transport: 0-20 mph (0-32.2 km/h). Reverse speeds: mow 0-5.7 mph (0-9.2 km/h), transport: 0-10.5 mph (0-16.9 km/h) transport. Speed control: Electronic, limits max speed. Maximum mow rate: 20.77 acres/hr. (8.4 ha)* Typical mow rate: 9.6 acres/hr. (3.9 ha)**
CONTROLS	Control arm, right armrest, travels with seat and suspension. Deck lift/lower, electrohydraulic switches. Throttle: electronic, variable. Traction pedal, electronic. Park brakes: double-motion switch. Steering: hydrostatic load sensing. Other: High/low range, PTO, cruise control, lights (31698 only), horn, key switch, wing deck transport latches (manual).
OPERATOR STATION	Operator platform; isolated rubber mounted. Seat: 4 way adjustable with vinyl (31698) or cloth (31699) cushions standard. Suspension: air ride with 3 in. (7.6 cm) of adjustability. Steering: power and adjustable tilt. Traction Pedal: adjustable angle uses position sensor. Storage box, cup holder, and 12 volt power outlet standard.
STEERING	Uncut circle - 0" diameter. Turning radius - 86" (218 cm)
CAB (5910)	ROPS certified cab with heat, AC and the following standard features: climate system pressurized cab, heavy-duty pantograph front windshield wiper and washer, front windshield has 38" of visibility, interior mirror, fold away exterior side mirrors, molded front fenders, right and left doors and rear window have tinted (50%) glass, front and rear windows open, quick release window latches act as emergency exit, rubber sound isolator cab mounts and upholstered interior panels and headliner, textured neoprene floor mat, interior dome light. Power provided for optional aftermarket audio accessories. Optional road lights, rotating beacon and work lights available.
SAFETY AND LIGHTING	Standard (31698 & 31699): SMV sign rear mounted; LED brake, tail lights and flashers mounted in rear bumper; horn. ROPS Unit (31698) headlights, red and amber flashers, turn signals. Cab Unit (31699): Optional light kits, North American Road Light Kit (30706), Rotating Beacon Kit (31509), Work Light Kit (114-5610). Disconnect ON/OFF switch for 12 & 24volt service safety.
CERTIFICATION	Meets or exceeds EU Machinery Directive (2006/42/EC); ISO 5395-2013 and ANSI B71.4-2012; ISO 21299 and SAE J1194; OSHA 29CFR1910.95 (SAEJ1175, European Directive 2000/14/EC, ISO 5395-2013); EN 55012:2007 and CISPR12. Model 31698 meets or exceeds ANSI/ASAE S279.12 (Lighting and Marking of Agricultural Equipment on Highways). Model 31699 air conditioning system meets SAE J1503, Section 8.
WARRANTY	Two year limited warranty.
VEHICLE WEIGHT (W/ FULL FLUIDS)	6,710 lbs. (3043 kg) (31698), 7,304 lbs. (3313 kg) (31699)
GROUND CLEARANCE	10.3 in. (26.1 cm)
DIMENSIONS	WIDTH: Transport: 99 in. (251 cm), Mow: 199 in. (505 cm) LENGTH: 174 in. (442 cm) HEIGHT: 85 in. (216 cm) (31698), 95 in. (241 cm) (31699) WHEELBASE: 77 in. (196 cm)

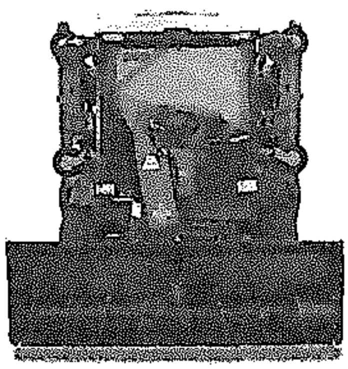
	CUTTING DECKS
TYPE	Three rear discharge rotary decks
CUTTING WIDTH	192 in. (488 cm), 57 in. (145 cm), 92 in. (234 cm), 144 in. (366 cm).
HEIGHT OF CUT	1-6 " in (2.5 - 15 cm) in 0.5 in. (1.3 cm) increments.
CONSTRUCTION	11/12 gauge high strength steel. 7-guage, reinforcements, bullnose bumpers.
PROTECTION	Wing decks: 2 way shock absorption.
DECK DRIVE	HybridDrive™ - Hydraulic motor to spindle, remaining spindle(s), driven by "B" section V-belts.
TENSIONING	Automatic, spring loaded idlers.
SPINDLES	**Shaft:** 1.25" (3.2 cm) hardened steel. **Housing:** 9" (22.9 cm) ductile iron. **Bearings:** Greasable tapered roller.
STANDARD BLADES	20" (50.8 cm), heat-treated steel blades.
OPTIONAL BLADES	Atomic™ mulching blades, flat blades.
SKIDS	4 reversible polymeric, 2 reversible steel

*Specifications and design subject to change without notice. Products depicted in this literature are for demonstration purposes only.
Actual products offered for sale may vary in use, design, required attachments and safety features. See distributor for details on all warranties.

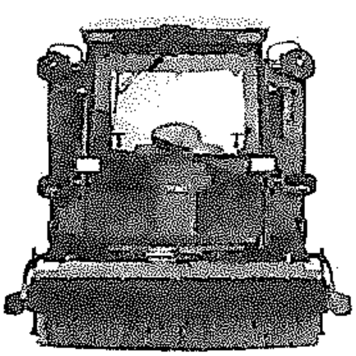
The Groundsmaster 5900 and 5910 are manufactured in Tomah, WI ISO 9002 Certified Plant.

THINK SAFE SAFELY

TORO ACCESSORIES AND PARTS	
MODEL/PART NUMBER	Description
30349	Universal Mount Sunshade – White
30552	Universal Mount Sunshade –Red
31324	Thermoplastic Windscreen Kit (GM5900). Abrasion-resistant polycarbonate windscreen (mounts to 2-post ROPS extension)
31325	Tempered Glass Windshield (mounts to 2-post ROPS extension)
31311	Wiper Kit for Tempered Glass Windshield
119-7719	Backrest Extension Kit – Fabric (GM5910)
119-7718	Backrest Extension Kit – Vinyl (GM5900)
114-5610	Work Light Kit (GM5910)
117-9430	2-Post ROPS Extension (GM5900) (includes sunshade)



	SNOWTHROWER ERSKINE MODEL 2000**
STAGE	2
WIDTH OF CUT	85" (216 cm)
CUTTING HEIGHT	29" (74 cm)
CUTTING EDGE	3/8" x 3" (9.5 mm x 7.62 cm) bolt-on
SKID SHOES	Adjustable
AUGER DIAMETER	16" (41 cm) open flight
FAN DIAMETER	20" (51 cm) 4-blade
CHUTE ROTATION	Hydraulic, 270°
SHEAR PROTECTION	Pressure relief
CASTING DISTANCE	Up to 30' (9.4 m)
APPROXIMATE SHIPPING WEIGHT	850 lbs. (386 kg)
HOSES	Included



	ROTARY BROOM M-B MODEL SHC***
TYPE	Windrow type, front mounted hydraulic broom with dual motors. Electric/hydraulic angling, 30° left and right.
BROOM SIZE	32" (81 cm) diameter x 60" (153 cm) wide.
BRUSH	Sectional brush with combination polypropylene/wire radial segments.
OPTIONS	Dirt Deflector, Storage Stands.

TORO ACCESSORIES AND PARTS	
Model/Part #	Description
31604	Leaf Mulching Kit
93-5973	10" Foam Filled Caster Tire Assembly
31609	MVP Maintenance Kit (oil/fuel)
31512	Back-up Alarm Kit
30706	North American Road Light Kit for GM5910
30509	Rotating Beacon Kit for GM5910

*Specifications and design subject to change without notice. Products depicted in this literature are for demonstration purposes only. Actual products offered for sale may vary in design, required attachments and safety features. Consult your local Toro Distributor. Information regarding non-Toro (Allied Vendor) products is included in the Toro Golf and Grounds Equipment Guide as a convenience to Toro customers. Toro does not warrant, endorse or support any products purchased from Allied vendors. Additionally, Toro shall not be responsible for any personal injury or property damage, whether direct or consequential, caused by such Allied products. Toro does not certify fit up, compatibility or functionality of Allied products.

**Manufactured by Erskine.

***Manufactured by M-B Companies, Inc. The Toro Company does not manufacture or sell the snow thrower/rotary broom, nor does Toro guarantee these accessories in any manner whatsoever.

The Groundsmaster 5900 and 5910 are manufactured in Tomah, WI ISO 9002 Certified Plant.

THINK SAFETY LIVE SAFELY

Business Name & Towing Charges	Hook-up, No Dolly or Flatbed	Fraser Res.	Dolly or Flatbed	Fraser Res.	Winching in excess of 50ft.	Fraser Res.	Roll over Charge	Fraser Res.	Storage rate per day:	Fraser Res.	
Maxx Towing & Storage	$45 with no tow, $90 with tow Class 1&2	25% discount	Same as Hook-up, No Dolly	25% discount	$40 Class 1 thru 6	25% discount	$55 Class 1 thru 6	25% discunt	$15 1st day, $20 after	25% discount non commercia	Note: Towing Charges are for Passenger Veh
	No mile charge if to Maxx yard or in Fraser		or Flatbed		See Attached City of Fraser		See Attached City of Fraser	Non Commercial			
	$4/mile if outside yard or Fraser				& Storage Fee Schedule		& Storage Fee Schedule				
Elite Road Service & Recovery	$85		$110		$57/ Foot After		$125 hook up fee plus		$20 per Calendar Day		Note: All City owned Vihicles will be tow
							$85/hour plus equipment				within a 20 mile radious of the City of Fraser
	Hook-up, Flatbed (No Dolly) PRIMARY CHARGES										
Foster's Towing & Repair	$60 + $4 per mile outside Fraser using light duty wrecker Class 1&		Same as Hookup, Flatbed (No dolly)		See Attached City of Fraser		$50		$20 also applies to RFP III.E. 'Disposal of Vechiles by Auction' & III.F. 'Storage of Vehicles'.		
	$75 + $5 per mile outside Fraser using medium duty wrecker Class		Same as Hookup, Flatbed (No dolly)		& Storage Fee Schedule		See Attached City of Fraser				
	$80 + $5 per mile outside Fraser using medium duty wrecker Class		Same as Hookup, Flatbed (No dolly)				& Storage Fee Schedule				
	$250 + $5 per mile outside Fraser using heavy duty wrecker Class		Same as Hookup, Flatbed (No dolly)								

ELITE

Road Service & Recovery

Road Service & Recovery

P: 586.872.2949 • eliteroadservice@yahoo.com • FAX: 248.850.8497

Introduction

Elite Road Service and Recovery, LLC is a local, licensed and fully insured tow service company currently providing service to the Detroit Metropolitan area. Light and medium tow services in addition to accidents are offered 24 hours per day, 7 days a week including Holidays. Additonal services offered include but not limited to lock-outs, tire changes, jump starts, fuel delivery.

Storage facility will be located at:
34345 Groesbeck Hwy.
Clinton Twp. MI 48035

This location has but not limited to the following features:

1. Full camera surveillance system with interior and exterior coverage.
2. Secured garage doors for entry/exit.
3. Storage space for up to 100+ standard sized vehicles, 60+ of said spaces are indoor, remainder are outdoor.
4. Separate, enclosed, secured section designated for holding vehicles only. Accessible only by Management and Law Enforcement. Three spaces allotted for vehicles and two smaller spaces allotted for motorcycles.

Heavy duty calls including accidents will be subcontracted through:

Joeys Towing
10290 Gratiot Ave.
Detroit, MI 48213

Road Service & Recovery

P: 586.872.2949 • eliteroadservice@yahoo.com • FAX: 248.850.8497

Experience

Elite is currently the **Primary** service provider for the following motor clubs and insurance companies in the metro Detroit area:

1. **Agero**: dispatches service calls for over 40 OEM companies including but not limited to the following:
   Chrysler Warranty
   Ford Warranty
   Farm Bureau
   Farmers
   Foremost
   Hanover
   Liberty Mutual
   Nationwide
   Progressive
   State Farm
   The Hartford
   Travelers
2. **Allstate Ins.**
3. **Geico Ins.**
4. **Quest**
5. **Road-America**
6. **NMC (Hagerty Ins.)**

Road Service & Recovery

P: 586.872.2949 • eliteroadservice@yahoo.com • FAX: 248.850.8497

Awards, Honors and Accomplishments

Elite Road Service and Recovery prides themselves in striving for excellence not only in the field but also in professionalism and their devotion to the Industry as a whole in a conscience effort to improve service quality and offerings.

Due to continued Focus and Dedication, Elite has received the following, Awards, Honors and Accomplishments.

Agero: Current Member of the Service Provider Advisory Board
Letter of recommendation in portfolio

Allstate: 2014, 2015 and 2016 Performance Award Recipient

Road America: 2013, 2014 Outstanding Service Provider Award Recipient

America Towman: 2013 Towman ACE Award

Member of Co-part Catastrophe Team – Assisted in the removal and/or relocation of vehicles affected by Hurricane Sandy (New York-2012)

Corporate Sponsor of Jr. Dragster
Sponsor of Rock for Tots
5th year Corporate sponsor of **Edison Elementary walk-a-thon (Fraser)**

P: 586.872.2949 • eliteroadservice@yahoo.com • FAX: 248.850.8497

Fleet and Equipment

Medium Duty Flatbed(s):

1. 2017, Ford F-650 extended cab, Century 12 series, 21.5ft bed.
2. 2015, Ford F-650, Century 12 series, 21.5ft bed.
3. 2013, Ford F-650, Century 12 series, 21.5ft bed.
4. 2016, Ford F-650, Century 12 series, 21.5ft bed
5. 2012, Freightliner M2, Jerr-Dan steel 21.5ft bed

Light Duty Flatbed(s):

1. 2015, Ford F-550, Century 10 series, 19.5ft bed.
2. 2015, Ford F-550, Century 10 series, 19.5ft bed.
3. 2016, Ford F-550 4x4, Century 10 series, 19.5ft bed
4. 2014, Ram 5500 4x4, Century 10 series, Super sloped angle 102" wide, 19.5ft bed.
5. 2014, Ram 5500, Century 10 series Aluminum, 19.5ft bed
6. 2008, Ram 5500, Century 810 Wrecker Auto Loader

Service Vehicle(s):

1. 2008, Chevrolet HHR
2. 2005, Ford Ranger 4x4

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/05/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED RESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

ORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 313-402-5603 661-760-9202	CONTACT NAME: D D I INSURANCE AGENCY LLC	
D D I INSURANCE AGENCY LLC 20227 Mack Grosse Pointe Woods, MI 48236	PHONE (A/C, No, Ext): 313-402-5603 FAX (A/C, No): 661-760-9202 E-MAIL ADDRESS: AMYDDI@YAHOO.COM	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: GRANGE INSURANCE CO OF MI	
INSURED	INSURER B: SCOTTSDALE	
ELITE ROAD SERVICE AND RECOVERY LLC 1208 E ELEVEN MILE RD MADISON HEIGHTS, MI 48071	INSURER C: LIBERTY MUTUAL	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	✓ COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ✓ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:			CPS1961559R1	04/08/2016	04/08/2017	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS ✓ SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			XA 2068284	04/03/2016	04/03/2017	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC5-39S-332878	08/14/2015	08/14/2016	PER STATUTE OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	ON HOOK			XA 2068284	04/03/2016	04/03/2017	50,000 1000 DED	
A	GARAGEKEEPERS			XA 2068284	04/03/2016	04/03/2017	100,000 500 DED	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

2008 DODGE RAM 5500 ST/ 3D6WC76A38G179940 2013 FORD F650 SUPER D 3FRNF6FC2DV790975
2014 RAM RAM CHASSIS 3C7WRNDL3EG174054 2014 RAM RAM CHASSIS 3C7WRMDL3EG127875
2015 FORD F650 SUPER D 3FRWF6FE1FV527529 2015 FORD F550 SUPER D 1FDUF5GT0FED21069
2015 FORD F550 SUPER D 1FDUF5GT7FED21070 2016 FORD F650 SUPER D 1FDNF6DC9GDA00900
2008 CHEVROLET HHR PANEL LS 3GCDA15D98S525014

CERTIFICATE HOLDER	CANCELLATION
Agero ONE CABOT RD FORD, MA 02155	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Amy Doherty

BCS/CD-700 (Rev. 04/11)

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMERCIAL SERVICES

Date Received

(FOR BUREAU USE ONLY)

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

Name
MICHAEL E FARRIS, CPA PC

Address
P.O. BOX 784

City	State	ZIP Code
MOUNT CLEMENS	MI	48046

EFFECTIVE DATE:

Document will be returned to the name and address you enter above.
If left blank, document will be returned to the registered office.

ARTICLES OF ORGANIZATION
For use by Domestic Limited Liability Companies
(Please read information and instructions on reverse side)

Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned executes the following Articles:

ARTICLE I

The name of the limited liability company is: ELITE ROAD SERVICE AND RECOVERY, L.L.C.

ARTICLE II

The purpose or purposes for which the limited liability company is formed is to engage in any activity within the purposes for which a limited liability company may be formed under the Limited Liability Company Act of Michigan.

ARTICLE III

The duration of the limited liability company if other than perpetual is: 10 YEARS

ARTICLE IV

1. The name of the resident agent at the registered office is: VITO DIGAETANO

2. The street address of the location of the registered office is:

25644 PATTOW, ROSEVILLE, Michigan 48066
(Street Address) (City) (Zip Code)

3. The mailing address of the registered office if different than above:

______, Michigan ______
(P.O. Box or Street Address) (City) (Zip Code)

ARTICLE V (Insert any desired additional provision authorized by the Act; attach additional pages if needed.)

Signed this 6TH day of MARCH, 2012

By [signature]
(Signature(s) of Organizer(s))

VITO DIGAETANO, MEMBER
(Type or Print Name(s) of Organizer(s))

Michigan Department of Licensing and Regulatory Affairs

Filing Endorsement

This is to Certify that the ARTICLES OF ORGANIZATION (DOMESTIC L.L.C.)

for

ELITE ROAD SERVICE AND RECOVERY, L.L.C.

ID NUMBER: D7163K

received by facsimile transmission on March 13, 2012 is hereby endorsed

Filed on March 16, 2012 by the Administrator.

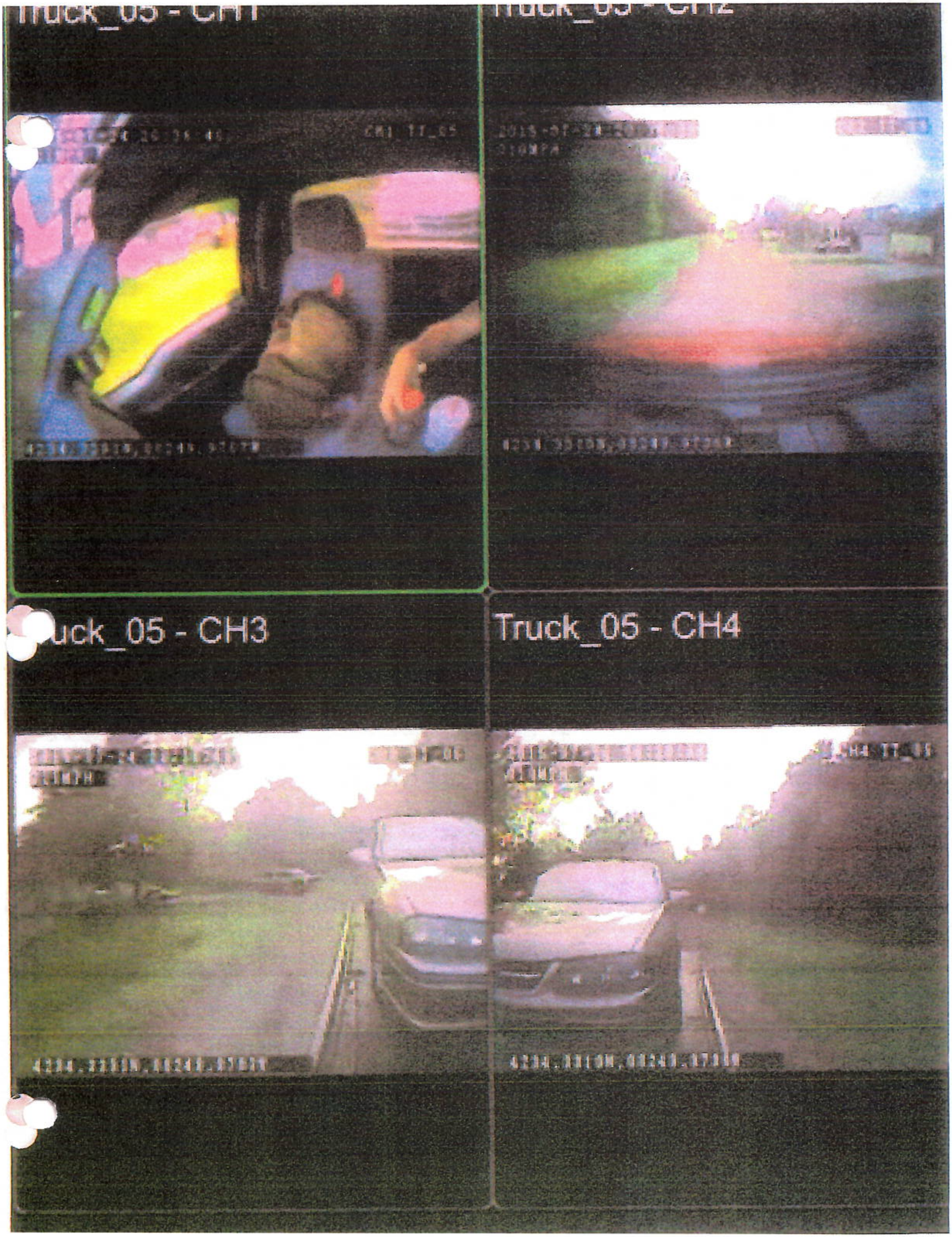
The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 16TH day of March, 2012.

Director

Bureau of Commercial Services

Sent by Facsimile Transmission 12076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[11] CAM 11
[12] CAM 12
[16]
DIGITAL WATCHDOG

Dennis Sullivan
1 Cabot Rd
Medford, MA 02155
July 17, 2015

To Whom It May Concern:

This letter is to confirm that Vito Digaetano and his team at Elite Road Service have been and continue to be our undisputed partner of choice in Northeast Detroit and the surrounding communities, and are regarded amongst the most crucial service providers in our network. Vito is a trusted member of Agero's 12-member, nationwide Service Provider Advisory Board, a direct result of Elite Road Service's commitment to service quality and integrity, and his contributions to improving our existing programs and offerings. We look forward to working with Vito and Elite Road Service for years to come.

Sincerely,

Dennis Sullivan
Agero Performance Manager | IL, IN, MI & WI
E: dsullivan@agero.com
P: 781-306-3486
F: 339-674-3011

Allstate.
Roadside Services

2016

PERFORMANCE
AWARD

In Recognition for you Commitment to the Roadside Industry

Subject: You're Invited! Top Performance Award Reception

From: Allstate Roadside Services (amanda.numerowski@allstate.com)

To: 21962@dispatchanywhere.net;

Date: Friday, March 13, 2015 10:52 AM

CONGRATULATIONS!

Allstate Roadside Services is pleased to announce that you are one of our **2015 Top Performance Award Recipients.** Please join us during the Florida Tow Show to commemorate your achievement by attending our private ceremony and reception.

This is our opportunity to personally thank you for your continued commitment to excellence to our partners and their customers.

WHEN:

Saturday, April 11, 2015 at 6:00 PM

WHERE:

Palm Ballroom
Hilton Orlando Lake Buena Vista
Cocktails and hors d'oeuvres
Resort casual attire

After the reception, please join us at our Pool Party for hamburgers, hot dogs, beverages and live music. The outdoor fun begins at 7:00 PM and is open to everyone!

WE LOOK FORWARD TO SEEING YOU IN FLORIDA!

CLICK HERE TO RSVP

Reinventing Roadside®

AMERICAN TOWMAN

August 27, 2013

VITO
ELITE ROAD SERVICE & RECOVERY
25644 PATTOW
ROSEVILLE, MI 48066

Dear VITO:

Congratulations! It is my honor to inform you that Elite Road Service & Recovery has been chosen to receive the **2013 Towman ACE Award.** The ACE is awarded by *American Towman Magazine* and co-sponsored by Coach-Net, GEICO, National Automobile Club, and Nation Safe Drivers. Other nominating clubs are: Agero and Road America.

The ACE Award puts you in the top 1% of towing operations for service reliability and professionalism. The criteria for which you have been selected includes excellence in meeting your ETA's, expressed customer satisfaction, and overall professionalism.

The **legendary ACE Buckle** will be presented to you at the **2013 ACE Ceremony** on Sunday, November 17, at 2 p.m. in the Baltimore Convention Center during the American Towman Exposition. Representatives from nominating motor clubs will be present during the Ceremony. This legendary ACE Buckle is given exclusively to recipients who are present at the ACE Ceremony. All ACE recipients will receive an official ACE Award Certificate.

Enclosed is an American Towman Exposition registration form. Please go to www.atexposition.com for complete show information, which includes details on the Exposition, hotels, events and seminars.

Please return your RSVP and Expo registration by September 27, 2013, so we can reserve your commemorative belt buckle. If you have already sent us your show registration form, please note that on your ACE RSVP form.

Congratulations on being chosen as a 2013 ACE! We look forward to seeing you Baltimore.

Sincerely,

Steven Calitri
Editor-In-Chief

P.S. If you are flying we suggest you schedule your return flight for Monday, November 18th, but surely not before 9 p.m. Sunday night.

7 West Street, Warwick, NY 10990 • Phone 845-986-4546 • Fax 845-986-5181• www.towman.com • www.atexposition.com


ROAD AMERICA
a MAPFRE company
Outstanding
Service Provider
Award
2013
Elite Road Service & Recovery
In Appreciation Towards
Proven Excellence

INDIVIDUAL PRICING SHEET

CITY OF FRASER

TOWING AND STORAGE BID 2015

1. Name and address of Contractor: Elite Road Service and Recovery
34345 Groesbeck Hwy.
Clinton Twp MI, 48035

2. Towing Charges:

   A. Hook-up, no dolly or flatbed: $85

   B. Dolly or flatbed: $110

   C. Winching in excess of 50 feet required, additional charge: $7/Foot

   D. Roll over charge: $125 Hook + $85/Hr + Equipment (Dollies, skates, snatch block,

3. Storage.

   A. Storage rate per day:

   $20 / Calendar Day
   Indoor and outdoor

City of Fraser

NON-COLLUSION AFFIDAVIT

STATE OF MICHIGAN)
) ss
COUNTY OF MACOMB)

The undersigned as the duly authorized representative of the Contractor submitting the RFP, having been sworn, deposes and states as follows:

1. That I am a duly authorized representative of the Contractor and authorized to make these representations which I make from personal knowledge unless stated upon information and belief and which I believe to be true and accurate.

2. That no owner or employee of the Contractor has any business relationship of any kind, nor does any immediate family member have any business relationship of any kind with any elected city officer, commission or committee member, or employee of the City. If so, that relationship is as follows:____________________.

3. That no owner or employee or family member of Contractor has any ownership interest in any other Contractor submitting an RFP. If so, that relationship is as follows:____________________.

4. That no owner or employee of the Contractor has met with any other contractor for the purpose of discussing or revealing pricing which will be submitted in conjunction with the Request for Proposal submitted, unless for purposes of submitting a bid jointly which should be disclosed in that bid.

Further Deponent sayeth not.

Subscribed and sworn to before me
This 15 day of December 2016.

Cathleen Glynn Notary Public
County of Macomb, State of Michigan
My commission expires: 1-17-21

CATHLEEN M. GLYNN
NOTARY PUBLIC, STATE OF MI
COUNTY OF MACOMB
MY COMMISSION EXPIRES Jan 17, 2021
ACTING IN COUNTY OF Macomb

Grange Insurance

Grange Insurance Company of Michigan
P.O. Box 1218
Columbus, Ohio 43206-1218

Insured: ELITE ROAD SERVICE
AND RECOVERY LLC
34345 GROESBECK HWY
CLINTON TOWNSHIP, MI 48035-3359

Policy Number: XA 2069284

Vehicle Listing

Vehicle #	Year	Description	VIN	Stated Amount	Class
010	2008	DODGE Car Carier-L	3D6WC76A38G179940	$30,000	286180
011	2013	FORD Car Carier-H	3FRNF6FC2DV790975	$65,000	288180
012	2014	RAM Car Carier-H	3C7WRNDL3EG174054	$60,000	288180
013	2014	RAM Car Carier-H	3C7WRMDL3EG127875	$55,000	288180
014	2015	FORD Car Carier-H	3FRWF6FE1FV527529	$70,000	288180
015	2015	FORD Car Carier-H	1FDUF5GT0FED21069	$60,000	288180
016	2015	FORD Car Carier-H	1FDUF5GT7FED21070	$65,000	288180
017	2016	FORD Car Carier-H	1FDNF6DC9GDA00900	$80,000	288180
018	2008	CHEVROLET Mini Van	3GCDA15D98S525014	$6,000	120010
019	2012	FREIGHTLINER Car Carier-H	1FVACWDT0CHBS5936	$70,000	288180
020	2003	FORD PU 4x4 (H)	1FTZR45E53TA36262	$6,000	134090
021	2016	FORD Car Carier-H	1FDUF5HT0GEB35483	$75,000	288180
022	2017	FORD Car Carier-H	1FDWX6DC9HDB02104	$100,000	288180

Note: The vehicle list provided is current as of the date printed. Any recently submitted changes to the vehicle list may not be included. This list does not provide any coverage.

Print Date 12/14/2016

PNC BANK

Member of The PNC Financial Services Group
32001 Groesbeck Highway
Fraser Michigan 48026

City of Fraser

Bid Bond

$1,000.00

Due Date:

te Road Service & Recovery 12-19-16

P Towing and Storage Document City of Frase

y of Fraser Towing and Storage Contract

y Manager *

Bond Enclosed *

FP Document

nfidential Pricing Envelope

RECEIVED
CITY MANAGER'S OFFICE
DEC 19 2016
Initials KD Time 8:30

8 packets

Maxx Towing

30875 Groesbeck Hwy, Roseville, MI 48066
(586) 771-1131

City Manager Copy

"RFP DOCUMENT"

"RFP Towing and Storage Document City of Fraser"

Due Date: December 19 2016

City of Fraser, Office of City Clerk, Attention:

City Clerk, 33000 Garfield rd., Fraser, Mi. 48026.

Maxx Towing

30875 Groesbeck Hwy, Roseville, MI 48066
(586) 771-1131

"RFP DOCUMENT"

"RFP Towing and Storage Document City of Fraser"

Due Date: December 19 2016

City of Fraser, Office of City Clerk, Attention:

City Clerk, 33000 Garfield rd., Fraser, Mi. 48026.

SPECIFICATIONS AND INSTRUCTIONS FOR TOWING, STORAGE AND AUCTION OF ACCIDENT IMPOUNDED AND OTHER VEHICLES

I. INTRODUCTION.

The City of Fraser is accepting sealed proposals from qualified companies for the towing and storage of certain motor vehicles. The City will grant to the successful Contractor, a contract for the period commencing on approximately February 1, 2017 at 12:00 a.m. and ending on January 31, 2018, unless terminated earlier as provided in the contract awarded.

A. Definitions.

1. "City" refers to the City of Fraser, through the action of City Council, its City Manager, or his/her designee.
2. "Contractor" refers to the vendor and all its personnel.
3. "RFP" refers to this Request for Proposal.
4. "Agreement" refers to the Agreement entered into between the City and Contractor as a result of the RFP process.
5. "Vehicle" refers to all types of motor vehicles including City owned or leased vehicles.
6. "Lot" refers to the storage yard/impound lot as described herein.
7. "Shall" means mandatory.
8. "May" means discretionary.
9. "Employee" means a person who is currently in an employment relationship with the City of Fraser.

B. Purpose. The purpose of the Agreement to be awarded pursuant to this process is to ensure prompt, adequate service with reasonable and uniform cost for towing and storage for the City and the public when requested by the City and to provide periodic auctions to dispose of abandoned and other unclaimed vehicles.

C. Scope. The City requests proposals for the towing and storage of vehicles and other services as described in this document which will be performed when authorized by a representative of the City.

D. Term of Agreement. The Agreement shall commence February 1, 2017 at 12:00 a.m. and end on January 31, 2018 at 12:00 p.m. The City Council, prior to expiration, may extend the Agreement for up to an additional three (3) years.

II. INSTRUCTIONS TO CONTRACTORS.

A. Pre-proposal Meeting. All interested and proposed Contractors may meet on November 28, 2016 at 2:00 p.m., at the offices of the City, 33000 Garfield Rd., Fraser, Michigan 48026, at which time questions will be addressed regarding the proposal and proposed scope of services.

B. Submission of Proposals.

1. Seven copies of the proposal shall be enclosed in a sealed envelope or carton marked "RFP Towing and Storage Document City of Fraser" and delivered in person by messenger or U.S. mail no later than December 19, 216 at 10:00 a.m. at which time proposals received will be publicly opened and read out loud. Late proposals will be rejected. Contractors shall furnish an email address for contact purposes.

2. Proposal packing must be clearly marked with the following information:

   Contractor's Name: ______________________________
   Date Due: ______________________

3. The proposal is to be mailed and must be conspicuously marked "RFP Document." All proposals regardless of the method for delivery are to be delivered to the following address: **City of Fraser, Office of City Clerk, Attention: City Clerk, 33000 Garfield Rd., Fraser, MI. 48026.**

4. All RFP's **must be delivered** to the office of the City Clerk before the due date and time so they can be stamped, received and filed appropriately. Proposals are considered received when they are in the possession of the City Clerk. Proposals not received before the due date and time will be disqualified and not opened or considered.

5. Costs are to be compiled on the pricing form attached as an exhibit. The pricing form shall be placed in a separate sealed envelope and marked as follows:

   Contractor's Name: ______________________________
   City of Fraser Towing and Storage Contract
   Date Due: ______________________
   Confidential Pricing Envelope

6. No faxed or electronically delivered RFPs will be accepted.

7. It is the responsibility of the Contractor to see that the RFP arrives on time, at the right place and in the right format.

C. Communications. Questions must be directed in writing or email to: Richard Haberman, City of Fraser, 33000 Garfield Rd., Fraser, MI 48026, (richh@micityoffraser.com). All questions regarding the process must be submitted on or before 4:00 p.m. five (5) business days prior to the RFP due date in order to be given consideration.

Changes, if any, in interpretation, or RFP documents will be expressed in the form of an addendum which if issued, will be sent to all prospective Contractors who notify the City Manager in writing or by email of their intent to receive interpretations no later than three (3) business days before the RFP due date. Oral responses are not authoritative. Only written changes issued in this manner shall be considered as interpretive.

D. Selection Process.

1. The City Council reserves the absolute unqualified right to accept or reject any and all proposals or parts of proposals. The City Council reserves the absolute unqualified right to accept any and all alternates which may be offered.

2. Any and all Contractors shall be prepared to present themselves to City Council at a meeting open to the public if the City Council deems it necessary. Contractors shall permit an audit and/or inspection of the vehicles and/or premises to be utilized by the Contractor as proposed herein. RFP's will be evaluated with respect to qualifications, experience, location, capacity, price and other factors. The City Council reserves the right to select and award the proposed service it deems best fits the needs of the City. Experience, capacity, proposed method of approach, references and costs are factors which the City Council will utilize along with other relevant factors as determined by the City Council.

III. SPECIFICATIONS.

A. Timely Execution of Agreement. The successful Contractor shall execute and deliver an Agreement incorporating the terms herein within seven (7) days after award of the Agreement is made by the City Council. Failure to execute the Agreement may result in forfeiture of all rights under the RFP as deemed by the City Council, including the Contractor's deposit. The City Council shall have the right to award the Agreement to the next qualified Contractor or reject all RFPs and re-advertise.

B. Volume of Service and Typical Vehicle Storage and Auction. The Public Safety Department required the towing of approximately 600 vehicles in calendar year 2014. This figure is to be used for comparison purposes only, representing an approximation of the volume of services anticipated to be needed. The City will not be penalized for the volume of services required if either more or less. For comparison purposes only, storage typically involves less than twenty (20) days for all vehicles except those held for evidentiary purposes or abandonment. This information is for comparison purposes only, the City will not be penalized if storage time is more or less.

C. Minimum Towing Requirements.

1. Each Contractor must provide the address of its dispatching center and the location or locations where its vehicles will be stationed. Vehicles necessary to perform the Agreement must be located within three (3) miles of the City's limits."

2. The Contractor agrees to have a tow truck at the scene and to tow vehicles as requested. Requests shall be responded to at the scene within fifteen minutes of request for light duty or medium wrecker, and within thirty (30) minutes of the request for a heavy duty wrecker. The Contractor agrees to clean up all accident debris, including but not limited to, vehicle coolant, oil, transmission fluid as described in MCLA 324.8902 from the street upon response to the accident scene, whether or not towing a vehicle. The cleanup will be deemed complete when inspected and approved by a City Employee in charge of the scene. If response time is unreasonably long in the judgment of the City Employee in charge of the scene, another towing service may be called.

3. The Contractor shall have available at all times, light duty, medium duty, and heavy duty wreckers, fully licensed with fully licensed experience drivers. Light duty flatbed – 10,000 to 19,500 GVWR-DOT Class 3, 4 and 5 manufactured bed rating of 8,000 pounds minimum; medium duty wrecker – 16000 to 33,000 pounds GVWR-DOT Class 5, 6 and 7, manufacturers boom rating of 24,000 pounds minimum; heavy duty wrecker 30,000 plus pounds GVWR-DOT Class 8 manufacturers boom rating 40,000 pounds minimum. Heavy duty wrecker availability may be provided by lease or subcontract.

4. The Contractor shall have two-way radio dispatch for its tow trucks.

5. The Contractor shall keep the City informed of the number of tow trucks it owns or leases which will be used in performance of this Agreement, including the year, make, model and capacity.

6. Vehicles used in the performance of the contract, shall be clearly and permanently marked with the Contractor's name and telephone number. No removable signs or other towing names, or other wording such as "police towing" are permitted.

7. The Contractor must abide by the standard table of fees established by the contract.

8. The Contractor shall charge only for equipment actually needed and requested by the City at the scene.
9. Copies of all billing invoices for services rendered shall be forwarded to the City on a monthly basis in electronic form. Invoicing for special equipment or added service fees which exceed the standard towing fees must be specifically itemized and contain written justification for such fees, including the name and badge number of any officer in charge at the scene who approves such charges.

10. The City reserves the right to hire specialized equipment outside the scope of this Agreement when needed.

11. The Contractor shall establish, maintain and operate a storage/impound lot at a site within two miles of the City limits conforming with the applicable ordinances of the municipality where the lot is located throughout the duration of this Agreement. The lot must be available to hold at a minimum, 100 passenger vehicles and three (3) semi-trucks with trailers from activity related to the City.

12. The storage lot shall be staffed with the Contractor's own employees seven (7) days a week, and the lot shall be open from 8:00 a.m. to 8:00 p.m. for the public to retrieve their vehicles and/or property.

13. The Contractor shall furnish towing service at no charge for the removal of all City owned or leased vehicles and equipment when requested by the City as authorized by the City Manager, Public Safety Director, or other authorized City Employees on a twenty-four (24) hour basis.

14. The Contractor shall obtain and maintain at its own sole expense licenses, endorsements and approvals required by federal, state or local laws necessary to operate vehicles or equipment and perform the work required by this proposal. Employees of the Contractor shall have all licenses and endorsements required by federal, state, or local laws to operate vehicles and equipment utilized in the performance of the Agreement. Contractor upon hiring a new employee, shall provide within 72 hours to the Director of Public Safety, the name, address and date of birth of the employee so that the City may complete a background investigation.

15. The Contractor shall have tow trucks adequate for towing and/or pushing vehicles each of which shall contain necessary equipment and shall be maintained in good working order to safely perform the services required by the Agreement.

16. Vehicles and equipment shall be maintained in good mechanical condition and shall be subject to periodic inspection and made available for inspection by the City. Towing vehicles shall be equipped with two-way radios capable of covering all the territory within the City.

17. The Contractor shall maintain and have available for inspection by the City detailed records covering services rendered pursuant to this proposal. The Contractor shall utilize forms required in the processing of vehicles as approved by the City.

18. In five (5) days following the last day of each month, the Contractor shall provide an inventory of all vehicles stored at the lots as of the last day of the month. Such information shall be stored electronically and furnished electronically to the City.

19. The Contractor will be required to permit Public Safety Officers, the City Manager or his/her designee, or an elected official, so long as the City Manager or his/her designee or a Public Safety Officer is present, to inspect the lot, stored vehicles, the office or other structures, tow trucks, invoices and impound sheets relative to this proposal when it is deemed reasonably necessary by the City.

20. The City reserves the right to conduct an audit at least twice a year of bills and records relative to the Agreement and Contractor agrees to furnish the City access to such records.

D. Abandoned Vehicles.

1. Vehicles designated as abandoned as defined by statute shall be removed at the Police Agency's request and held in the lot until disposed of by public sale or retrieved by the owner.

2. Vehicles designated by the Public Safety Department as "scrapped abandoned" shall be removed by the most expedient means available. Such vehicles shall be disposed of pursuant to statutory procedures.

E. Disposal of Vehicles by Auction.

1. The Contractor shall hold periodic auctions at no cost to the City to dispose of vehicles as directed by the City, or deliver the vehicles to a location designated by the City for auction by others. The City reserves the right to remove any vehicles from the Contractor's auction list. If the Contractor is selected to proceed with the auction, the Contractor shall arrange to conduct auctions on a date approved in advanced by the Public Safety Department. The Contractor shall furnish all

required personnel as determined by the City. The money received from the public sale of the vehicle shall be applied in the order of priority provided by statute (MCL 257.252(g)(2)).

2. If vehicles are not sold at auction, the Contractor shall become the owner of the vehicle or group of vehicles and shall be responsible for its disposal.
3. All sales shall comply with state law. The Public Safety Department shall provide and complete documentation required by the Public Safety Department under the applicable state law in connection with the disposal of such vehicles.

4. The Contractor shall allow the City access to the lot and to be present in connection with preparation for the conduct of any auction.

F. Storage of Vehicles. Vehicles or other items towed to the lot shall be stored with at least two feet of space between them and shall be marked and kept orderly as required at all times so that vehicles can be located easily by the City. The lot shall be located within two miles of the City boundaries and have the capacity for at least 100 passenger vehicles and three semi-trucks with trailers, for storage related to City activity. Vehicles which are subject to forfeiture (examples: gambling, narcotic and operating while impaired vehicles) shall be stored in the impound lot without the accumulation of storage fees in excess of One Hundred Fifty and 00/100 Dollars ($150.00). Vehicles subject to police hold shall not be disposed of unless and then until the police hold is removed. When the police hold is removed by the police agency, normal tow and storage fees would be applied to the owner. Any and all vehicles towed pursuant to the Agreement shall be disposed of according to the requirements of statute. The Contractor shall be responsible for the maintenance and repair of the lot and the furnishing of security for vehicles impounded which shall include fencing. City stored vehicles shall be in a separate area. Proper lighting, drainage and surface materials shall be provided.

G. Claiming of Property. Whenever impounded vehicles are claimed by the owner, the Contractor shall provide the owner an itemized statement of charges relating to the impounded vehicle, including an explanation for fees in excess of the standard towing fee established by the Agreement. The Contractor shall make every effort to verify that the party claiming a stored vehicle, is the actual owner or authorized representative of the owner prior to vehicle release. The Contractor is solely liable and responsible for the vehicle release. The Contractor shall permit, at all times the storage lot is opened, the retrieval of items from towed vehicles by persons with an ownership interest in the vehicle without charge.

H. Fees and Charges.

1. All fees and charges are to be collected from the owners of the vehicles. The City assumes no responsibility for collecting or guaranteeing payments for towing or storage.

2. The City is not liable for any charges for towing or storage of any private vehicle, the loss of any items contained inside the vehicle, or for damage or loss incurred in the moving of any vehicle. This extends to all vehicles whether impounded as a result of collision, or evidence, or other purposes.

3. The Contractor shall prominently post at the lot a list of towing and storage charges and hours of operation as well as the Contractor's telephone contact numbers.

4. Additional tows within the lot shall be at Contractor's sole expense.

I. Collection Charges. The City shall not be responsible for the collection or payment of any charge for service rendered by reason of the City having requested or dispatched the service. All such services rendered shall be charged only to the owner/lessee of the towed vehicle or other lawful claimant of possession. The Contractor shall have no claim against the City for any towing or storage charges unless otherwise authorized by the Agreement.

J. Financial Arrangements.

1. For services rendered to non-city owned vehicles and others, the Contractor shall directly bill and collect fees from the vehicle's owner. It is not the responsibility of the City to collect, pay, or guarantee payment for any such charges. The Contractor shall accept credit cards as an alternative form of payment. The Contractor may, but shall not be required to, accept credit card payments for any vehicle towed as the result of an arrest.

2. The Contractor shall collect all towing, service and storage fees for non-city owned vehicles, towed or impounded at the direction of the City from the vehicle's owner or agent.

K. Service Call Cancellation.

1. The City reserves the right to cancel a request for services of the Contractor at any time including up to the time of hook-up without either the City, owner, or operator incurring any charges. If the owner of the vehicle arrives on the scene before the vehicle is towed and the vehicle can be safely moved by the owner in the opinion of the City Employee in charge at the scene, no charges will be incurred. The Contractor agrees that the mere response to a service call without

providing towing service does not constitute a service call for which charges are applicable.

2. The City may call another towing company if the Contractor does not provide adequate equipment to provide the services contemplated by the Agreement, or does not respond in a timely manner, meaning within 15 minutes for light duty or medium duty wreckers and within 30 minutes for a heavy duty wrecker.

L. Owners Request for Tow. Nothing in this Agreement shall prevent the owner or operator of the motor vehicle from calling a wrecker or tow truck of its own choice at its own expense or requesting that its vehicle be towed to a garage or compound other than that of the Contractor provided such service can be promptly provided as determined by the City Employee present. If the vehicle has already been hooked up or placed upon the wrecker or tow truck, the Contractor can charge the fee as prescribed in the contract for hook up, except for abandoned vehicles. The Contractor shall under no circumstance recommend or suggest a repair or collision shop to a vehicle owner. As required by state law for abandoned vehicles, if the owner or other person who is legally entitled to possess the vehicle arrives at the location where a vehicle is located, before the actual towing or removal of a vehicle, the vehicle shall be disconnected from the tow truck and the owner or other person who is legally entitled to possess the vehicle may take possession and remove it without interference upon the payment of the service fee established by the Agreement for which a receipt shall be provided. The Contractor shall accept payment for this and other services in the form of either cash or a credit card.

M. Cancellation by City. The Agreement issued pursuant to this RFP may be cancelled by the City Council, furnishing thirty (30) days written notice addressed to the Contractor sent by certified mail or hand delivered to the Contractor's address as shown in the Agreement. The Agreement may be cancelled if deemed necessary by the City Council without cost or penalty.

N. Cancellation by Contractor. The Agreement may be cancelled by the Contractor upon ninety (90) days written notice delivered by certified mail with return receipt requested addressed to the City Clerk.

O. Responsibility for Vehicles and Contents; Hold Harmless; Insurance. The Contractor assumes full and exclusive responsibility for any vehicle and its contents during towing and storage. The Contractor agrees to hold harmless and indemnify the City, its agents and Employees against claims for damage or loss to vehicles or their contents in accordance with hold harmless language set forth in the attached Agreement. The Contractor shall procure and maintain insurance and bonding as specified in these proposed specifications.

P. Contractor to Provide Insurance Coverage for City Vehicles. The Contractor shall maintain insurance coverage to protect the City vehicles against comprehensive and collision losses while in its care, custody and control.

Q. Hold Harmless and Indemnity. The Contractor agrees to indemnify and hold harmless the City from any and all claimed suits, actions, damages and cause of action arising directly or indirectly relating to services furnished under this Agreement during the term of this Agreement for any bodily injury, personal injury, loss of life and property damage sustained and to defend any action or proceeding brought thereon. The attached indemnity Agreement must be signed and included with our RFP.

R. Non Collusion Affidavit. The Contractor shall submit a non-collusion affidavit in the form attached as an appendix with their proposal and list any other businesses with which they have any direct or indirect affiliation business interest, ownership or other relationship.

S. Fair Employment Practices Act. The Contractor agrees that it will not discriminate against any employee or applicant for employment to be employed in the performance of this proposal with respect to their hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment because of gender, race, color, religion, national origin, sexual preference, or ancestry. Breach of this covenant may be regarded as a material breach of the Agreement.

T. Qualifications for Employment. All persons employed as a driver by the Contractor shall meet the requirements of all federal and state laws regarding licensing. Neither the Contractor nor its drivers shall have been suspended or revoked within the prior 12 months for any vehicle licenses. Neither the Contractor nor its employees shall have been convicted of a felony within the previous 10 years.

U. Suspension of Services. Any decision to suspend services temporarily shall be made by the City Manager with subsequent City Council action at the next regular City Council meeting.

IV. INSURANCE REQUIREMENTS.

A. Insurance Requirements. The Contractor shall obtain and have in place prior to commencement, insurance meeting the specifications below. The Contractor is solely responsible for prompt payment of any deductible or self-insured retention. The Contractor shall procure, maintain and deliver throughout the life of this Agreement, the actual policy, as well as well as a certificate of insurance which shall be delivered to the Clerk of the City. Insurance shall be provided as follows:

1. Workers Compensation Insurance during the duration of the Agreement for all its employees.

2. Commercial General Liability Insurance on an occurrence basis with limits of liability not less than Two Million and 00/100 Dollars ($2,000,000.00) per occurrence covering personal injury, bodily injury and property damage and including the following extensions:

   a. Contractual Liability.
   b. Products and completed operations.
   c. Independent Contractor's coverage.
   d. Broad form general liability extensions or equivalent.

3. Contractor's motor vehicle Insurance maintained during the duration of this Agreement for all vehicles including no-fault coverages for all vehicles with limits of liability not less than Two Million and 00/100 Dollars ($2,000,000.00) per occurrence covering bodily injury and property damage.

4. Garage liability insurance with limits not less than Two Million and 00/100 Dollars ($2,000,000.00) per occurrence covering bodily injury and property damage.

5. Commercial general liability, motor vehicle liability insurance and garage liability insurance as described shall include an endorsement providing that the City of Fraser, its elected and appointed officials and Employees are additional insureds primary and non-contributory.

6. Cancellation or non-renewal shall only occur upon thirty (30) days advanced written notice of cancellation, non-renewal, reduction, or material change to City Clerk, City of Fraser.

V. BID BOND.

The RFP shall be accompanied by a money order or cashier's check in the amount of One Thousand and 00/100 Dollars ($1,000.00) payable to the City of Fraser which shall be returned to unsuccessful Contractors after the award of the Agreement. The Contractor shall have this money returned after it has executed the Agreement and furnish required insurance. The selected Contractor who fails to execute and proceed with the contract shall forfeit this bond.

City of Fraser

NON-COLLUSION AFFIDAVIT

STATE OF MICHIGAN)
) ss
COUNTY OF MACOMB)

The undersigned as the duly authorized representative of the Contractor submitting the RFP, having been sworn, deposes and states as follows:

1. That I am a duly authorized representative of the Contractor and authorized to make these representations which I make from personal knowledge unless stated upon information and belief and which I believe to be true and accurate.

2. That no owner or employee of the Contractor has any business relationship of any kind, nor does any immediate family member have any business relationship of any kind with any elected city officer, commission or committee member, or employee of the City. If so, that relationship is as follows: ______.

3. That no owner or employee or family member of Contractor has any ownership interest in any other Contractor submitting an RFP. If so, that relationship is as follows: ______.

4. That no owner or employee of the Contractor has met with any other contractor for the purpose of discussing or revealing pricing which will be submitted in conjunction with the Request for Proposal submitted, unless for purposes of submitting a bid jointly which should be disclosed in that bid.

Further Deponent sayeth not.

______

Subscribed and sworn to before me
This 15TH day of DECEMBER 2016.

______
Notary Public
County of Macomb, State of Michigan
My commission expires: ______

RICHARD BURNS
Notary Public - State of Michigan
Macomb County
My Commission Expires Aug 18, 2022
Acting in the County of MACOMB

INDEMNITY AGREEMENT

To the fullest extent permitted by law, Contractor expressly agrees to indemnify and hold City harmless against all losses and liabilities arising out of bodily injury or property damages based upon any act or omission, negligent or otherwise, of the Contractor or anyone acting on Contractor's behalf in connection with or incident to this Agreement or the work to be performed hereunder, except that Contractor shall not be responsible to indemnify the City for losses or damages caused by or resulting from the City's sole negligence.

For the purposes of this indemnity clause, "City" shall mean the City of Fraser, its elected and appointed officials, employees, and volunteers working on behalf of the City, 'losses and liabilities' shall mean loss, cost, expense, damage, liability or claims, whether groundless or not; 'personal injury' shall mean false arrest, erroneous service of civil papers, false imprisonment, malicious prosecution, assault and battery, libel, slander, defamation of character, discrimination, mental anguish, wrongful entry or eviction, violation of property or deprivation of any rights, privileges or immunities secured by the Constitution and laws of the United States of America or the State of Michigan, for which Contractor may be held liable to the injured party in any action at law, suit in equity or other proceedings for redress; 'bodily injury' shall mean bodily injury, sickness or disease (including death resulting at any time therefrom) mental anguish and mental injury which may be sustained or claimed by any person or person; and 'property damage' shall mean the theft, damage or destruction of any property, including the loss of use thereof.

The Contractor's obligation to indemnify and hold the City harmless shall include, but not be limited to (1) the obligation to defend the City from any such suit, action or proceeding, and (2) the obligation to pay any and all judgments which may be recovered in any such suit, action or proceeding, and/or any and all expenses, including but not limited to costs, attorney fees and settlement expenses which may be incurred.

The Contractor assumes full responsibility for any vehicle and its contents during towing and storage. The Contractor agrees to hold harmless and indemnify the City against any claims for damage or loss to vehicles or contents. The Contractor agrees to procure and maintain insurance and bonding as specified in this Agreement. The Contractor maintains worker's compensation insurance and has provided certificate of insurance to the City prior to the time of entering into the Agreement for services. The Contractor has informed its insurer that the City shall receive thirty (30) days notice prior to cancellation of coverage and City shall be named as an added insured party to any policy.

Signature/Date 12-19-2016

Contractor Maxx Towing Robert Maksym

This Agreement *must* be completed, signed and included in your proposal submission. Failure to do so may disqualify your proposal.

Contractor Contact Information

Company Name: Maxx Towing

Company Address: 30875 Groesbeck Roseville, Michigan, 48066 Dispatch Center Yard

30970 Groesbeck Roseville, Michigan, 48066 Storage Yard

Company Phone Number: 586-771-1131

Company Fax Number: 586-771-0473

Contact Person: Robert Maksym

Contact Phone Number: 586-557-8698

Contact E-mail: maxxautoandtowing@yahoo.com

(This e-mail will be used for further notification for this RFP)

Robert Maksym
12-19-2016

MAXX Towing

EQUIPMENT LIST

List equipment (type, condition, year, etc.) to be used in performing the Agreement, if so awarded (see Section III. Paragraphs D-5, D-15 and D-16). If the space below is insufficient, list separately and attach to your proposal. All wreckers will need to be licensed as required by any applicable City Ordinance.

Required Wreckers

1. Flatbed (Light Duty): X Own ___Lease ___Will Acquire
Year/Make/Model: 2007 International 4300 VIN: 1HTMMAAM77H420849
Miscellaneous: Flatbed 2 Car Hauler 25,900 GVWR

2. Flatbed (Light Duty): X Own ___Lease ___Will Acquire
Year/Make/Model: 2003 International 4300 VIN: 1HTMMAAM43H565664
Miscellaneous: Flatbed 2 Car Hauler 25,9000 GVWR

3. Flatbed (Light Duty): X Own ___Lease ___Will Acquire
Year/Make/Model: 2002 International 4300 VIN: 1HTMMAAM32H517801
Miscellaneous: Flatbed 1 Car Hauler 25,900 GVWR

4. Flatbed (Light Duty): X Own ___Lease ___Will Acquire
Year/Make/Model: 1995 Chevrolet 3500HD VIN: 1GBKC34F0SJ114789
Miscellaneous: Wrecker 15,000 GVWR

5. Medium Duty Wrecker: X Own ___Lease ___Will Acquire
Year/Make/Model: 2006 International 4300 VIN: 1HTMMAAM46H327219
Miscellaneous: Medium Duty Wrecker 25,900 GVWR 14 TON BOOM

6. Heavy Duty Wrecker: X Own ___Lease ___Will Acquire
Year/Make/Model: 1998 Kenworth Tractor VIN: 1XKTDB9X1WJ775721
Miscellaneous: Heavy Duty Wrecker 80,000 GVWR 32,000 Lift

Signature/Date: 12-19-2016

Maxx Towing Robert Maksym

EQUIPMENT LIST

List equipment (type, condition, year, etc.) to be used in performing the Agreement, if so awarded (see Section III. Paragraphs D-5, D-15 and D-16). If the space below is insufficient, list separately and attach to your proposal. All wreckers will need to be licensed as required by any applicable City Ordinance.

Required Wreckers

1. Flatbed (Light Duty): X Own ___ Lease ___ Will Acquire
Year/Make/Model: 2000 Landol Trailer VIN: 1LH930UH7Y1010463
Miscellaneous: 48 Ft Equipment Trailer

2. Flatbed (Light Duty): ___ Own ___ Lease X Will Acquire
Year/Make/Model: SEE EXHIBIT BUILD SHEET
Miscellaneous: ______

3. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: ______ VIN: ______
Miscellaneous: ______

4. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: ______ VIN: ______
Miscellaneous: ______

5. Medium Duty Wrecker: ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: ______ VIN: ______
Miscellaneous: ______

6. Heavy Duty Wrecker: ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: ______ VIN: ______
Miscellaneous: ______

Signature/Date: [signature] 12-19-2016

Maxx Towing Robert Maksym

CONTRACTOR

EXHIBIT BUILD SHEET

Worldwide Equipment Sales Of Michigan
32945 Folsom Rd., Farmington Hills, Mi.,48336

Att: Robert

Maxx Auto 12/15/16
30875 Grossebeck Hwy
Roseville, Mi.

586-771-1131 cl 549-0017

(1) Jerr Dan Best In Class 22SRR6T-LPW, Lubed-For-Life" 22' X 102" lo-profile stee deck with removable aluminum blade rails, 2nd vehicle wheel lift w/ball hitch plate, 8,000 lb high speed worm winch with roller guide and free wheel handle and 50' of fiber core wire rope with swivel hook, LED Light Bar with stop/turn/tails and rear facing work lights mounted on bolt-on headboard, led work light bar by winch and LED work lights by wheel lift, (2) tie down key slots to the front and (4) to the rear, (2) mid-deck and (2) ½ forward and rear of center, dual lighted controls with, Clutch Shift PTO/Pump, (2) 48" stainless steel tool boxes with stainless steel doors, (1) 60 " stainless steel box, (2) Stainless steel bucket holders with galvanized buckets on the angle, stainless steel ¼ fenders, LED ICC Lights with (5) markers on side rails, (1) "V" chain w/cluster, (2) J hook and chains, (2) tie down chains, (2) tie down straps with clusters and ratchets, wheel lift safety chains and safety straps, LED magnetic lights, fire extinguisher, triangles and first aid kit
Model # 02200011332

Installed on 2017 Freightliner M2 with Cummings Diesel, 2200 RDS Allison Automatic Trans, AC, stereo/cd/clock, air brakes, 8,000 lb front axle, 17,500 lb rear axle with 19,000 lb air ride suspension, dump valve for the suspension, 19.5" aluminum wheels and a 26,000 lb GVW Rating
Vin # 2NKHHM6X6HM133575

95,500.00
90.00 doc
5,735.40 sales tax
573.00 title and wrecker plate
101,898.40 Grand Total

Accepted By:

Robert Maksym

Maxx towing
12-15-2016

Art Carino

888-999-1152 fx 248-615-9807
acarino@newtowtrucks.com

Exhibit BUILD SHEET

Maxx Towing

Robert Muksyan
12-15-16

Exhibit
Deposit for New
Vehicle Listed

Robert Murksyan
Maxx towing 12-15-2016

MAXX AUTO SHOP
30875 GROESBECK HWY.
ROSEVILLE, MICHIGAN 48066
(586) 771-1131

COMERICA BANK
DETROIT, MICHIGAN
9-9-720

3955

DATE 12-15-16

PAY TO THE ORDER OF World Wide Equipment Sales of Michigan $1000.00

1000 DOLLARS

Deposit $1000.00 2017 Freightliner M2
FOR FlatBed Jerr-Dan Best In class
VIN# 2NKHHM6X6HM133575

⑈003955⑈ ⑆072000096⑆ 1852228798⑈

REFERENCES

List **AT LEAST THREE REFERENCES** (excluding City of Fraser) for whom you have provided towing services during the past year on a continuous basis:

1. Company or Municipality: AT&T Fleeet services
   Contact Name: Rick Patterson
   Telephone Number: 586-493-1180
   E-Mail: rp2498@att.com
2. Company or Municipality: Lakeview Mechanical
   Contact Name: Edward Popso
   Telephone Number: 586-757-2700
   E-Mail: lakeviewmechanical@yahoo.com
3. Company or Municipality: Metro Trading Association
   Contact Name: Kim Vic
   Telephone Number: 248-244-0000
   E-Mail: kim@metrotrading.com

Signature: 12-19-2016

Company Name: Maxx Towing Robert Maksym

This References form *must* be completed, signed and included in your proposal submission. Failure to do so may disqualify your RFP.

METRO TRADING
ASSOCIATION
445 S. LIVERNOIS, SUITE 216 | ROCHESTER HILLS, MI 48307 | 248-244-0000 | METROTRADING.COM

December 13, 2016

To Whom it may concern:

Robert Maksym of Maxx Auto and Towing has been a client for just over 15 years. Throughout these years he has provided auto services and towing for hundreds of clients within our organization. He has proven to be a proficient and reliable source of mechanical knowledge and services.

Metro Trading Association is an organization with over 3000 cardholders, including Robert Maksym. We strive to keep our membership standards to only those of the highest caliber and we include Maxx Auto and Towing in this standard. He is an elite member in a group of outstanding businesses.

I can recommend Robert Maksym of Maxx Auto and Towing without hesitation to always deliver the highest standards of performance in the auto service world. If you should need further details as to our business relationship with Robert I would be happy to provide an additional information. Please feel free to call me at 248-244-0000.

Sincerely,

Kimberly Vick
Trade Department Manager, CTB, Travel Broker
Metro Trading Association

Lakeview Mechanical
24400 Mound Rd.
Warren, MI 48091
Phone:586-757-2700 Fax:586-757-1410

As the owner of a company I understand that great service and workmanship is essential for success. We trust Maxx's Towing for outstanding performance and service.

For the past 15 years we have used Maxx's Towing on our fleet of 30 vans and trucks for all the services that they provide. From towing to trouble shooting and repairs there fair and quality service keeps Maxx's Towing our number 1 Service provider.

Edward Pops

Edward Pops CEO
Lakeview Heating, Plumbing and Electrical

Bill Whetstone's Service LLC.

To whom it may concern

I have done business with maxx towing for over 15 years. This has not only having company do work for me but my company do work for him. He and his company has always done work that has exceeded my expectation and been fair in pricing and most of all been true to all agreements. when doing work for him always a confidence that he will appreciate the work and take care of billings in agreed upon manner. Finally his company is one of integrity and in this day and age that is truly Refreshing. I will recommend his company highly.

Bill Whetstone

Bill Whetstone

586-360-3492

WP

Maxx Towing

30875 Groesbeck Hwy, Roseville, MI 48066
(586) 771-1131

City Manager Copy

"RFP DOCUMENT"

"RFP Towing and Storage Document City of Fraser"

Due Date: December 19 2016

City of Fraser, Office of City Clerk, Attention:

City Clerk, 33000 Garfield rd., Fraser, Mi. 48026.

M X TOWING
30875 Groesbeck Hwy.
Roseville, MI 48066

Exhibit

Contractors Name: Maxx towing

City of Fraser Towing and Storage Contract

Date Due: 12-19-2016

Confidential Pricing Envelope

City of Fraser
INDIVIDUAL PRICING SHEET
TOWING AND STORAGE BID 2016

Due Date: December 19, 2016 **EXHIBIT SHEET 1**

1. **Name and address of Contractor:**

   Maxx Towing

   30875 Groesbeck

   Roseville, Mi 48066

2. **Towing Charges**

   A. Hook-up, no Dolly or Flatbed: DOT Class 1 and 2
   1. HOOK-UP CHARGE ONLY $45.00, 2. IF HOOK UP AND ACTUALLY TOWED $90.00,TOTAL WITHIN FRASER OR TO OUR YARD.$4.00 per mile beyond.

   FRASER RESIDENTS DISCOUNT 25% for NON COMMERCIAL VEHICLES.

   B. Dolly or Flatbed: DOT Class 1 and 2
   1. HOOK-UP CHARGE ONLY $45.00 2. IF HOOK UP AND ACTUALLY TOWED $90.00,TOTAL WITHIN FRASER OR TO OUR YARD.$4.00 per mile beyond.

   FRASER RESIDENTS DISCOUNT 25% for NON COMMERCIAL VEHICLES.

   C. Winching in excess of 50 feet required, Additional Charge:DOT Class 1 thru 6
   $40.00

   FRASER RESIDENTS DISCOUNT 25% for NON COMMERCIAL VEHICLES.

   D. Roll Over Charge: Class 1 thru 6
   $55.00

   FRASER RESIDENTS DISCOUNT 25% for NON COMMERCIAL VEHICLES.

3. **Storage:**

   A. Storage rate per day:

   $15.00 FIRST DAY STORAGE, $20.00 PER DAY AFTER.

   FRASER RESIDENTS DISCOUNT 25% for NON COMMERCIAL VEHICLES.

DUE DATE
12-19-2016

Robert Maksym MAXX TOWING

Maxx Towing

City of Fraser Towing and Storage Fee Schedule **EXHIBIT SHEET 2**

Open 24 Hours a Day; 365 Days a Year

To Be Posted in a Location Clearly Visible to the General Public

Private/Other, Owned/Leased Vehicles and Equipment	Contract Price	Comments/Details
Federal DOT Class 1 and 2 0-10,000 GVW Towing using a Light Duty Wrecker or Flatbed	$90.00	Within the City of Fraser, or to our yard,$4.00 per mile beyond.
Federal DOT Class 3 and 4 10,001-16,000 GVW Towing using Medium Duty Wrecker or flatbed	$100.00	Within the City of Fraser, or to our yard,$4.00 per mile beyond.
Federal DOT Class 5 and 6 16,001-26,000 GVW Towing using a Medium Duty Wrecker	$100.00	Within the City of Fraser, or to our yard,$5.00 per mile beyond.
Federal DOT Class 7 and 13 26,001-80,000 GVW Towing OR 80,001 and over GVW using a Heavy Duty Wrecker	$225.00	Within the City of Fraser, or to our yard,$5.00 per mile beyond.
Motorcycle Towing	$90.00	Within the City of Fraser, or to our yard,$5.00 per mile beyond. <u>INSIDE STORAGE ON MOTORCYCLE</u>
Storage Day begins at time of arrival*	$15.00	$15.00 first day storage,$20.00 per day after.
Hook-Up Charge	$45.00	Where applicable and vehicle is not towed.
Roll Over Charge (DOT Class 1 through 6)	$55.00	for Class 7 through 13, HD Wrecker provider rate.
Winching	$40.00	for any distance over 50 feet.
Use of Dollies/Skids/Skates	$30.00	per set when needed, e.g. broken axle, wheel(s).missing/damaged, etc.
Accident Scene Clean-Up	$35.00	for non-hazardous material and/or debris. E.g. glass, metal, plastic, etc.
Lockouts and jump starts	$40.00	NO CHARGE whenever a child is locked in vehicle.
Tire Change	$45.00	when lug nut lock key is available. Otherwise, tow may be required.
Oil Dry	$15.00	per 40 pound bag.
Per Hour Labor Charge/Extra Services	$40.00	when authorized by city personnel, e.g. fatal accident standby, etc.
Fraser Resident Discount	25%	Fraser Residents <u>25%</u> DISCOUNT for all of the above charges for non-commercial vehicles registered.
Fraser City Owned/Leased Vehicless & Equipment		NO CHARGE for above services, except as noted below.
Towing within 15 mile radius from Fraser City limits	$0.00	NO CHARGE within a 15 mile radius of Fraser City LIMITS.
Towing over 15 miles radius from Fraser city limits	$3.50	Per mile outside of a 15 mile radius of Fraser City LIMITS. WITH CITY APPROVAL.

DUE DATE:
12-19-2016

Robert Maksym
Maxx Towing

City of Fraser
INDIVIDUAL PRICING SHEET
TOWING AND STORAGE BID 2016

Due Date: December 19, 2016 **EXHIBIT SHEET 1**

1. **Name and address of Contractor:**

   Maxx Towing

   30875 Groesbeck

   Roseville, Mi 48066

2. **Towing Charges**

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   1. HOOK-UP CHARGE ONLY $45.00, 2. IF HOOK UP AND ACTUALLY TOWED $90.00, TOTAL WITHIN FRASER OR TO OUR YARD. $4.00 per mile beyond.

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   1. HOOK-UP CHARGE ONLY $45.00 2. IF HOOK UP AND ACTUALLY TOWED $90.00, TOTAL WITHIN FRASER OR TO OUR YARD. $4.00 per mile beyond.

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   C. Winching in excess of 50 feet required, Additional Charge: DOT Class 1 thru 6

   $40.00

   FRASER RESIDENTS DISCOUNT 25% for NON COMMERCIAL VEHICLES.

   D. Roll Over Charge: Class 1 thru 6

   $55.00

   FRASER RESIDENTS DISCOUNT 25% for NON COMMERCIAL VEHICLES.

3. **Storage:**

   A. Storage rate per day:

   $15.00 FIRST DAY STORAGE, $20,00 PER DAY AFTER.

   FRASER RESIDENTS DISCOUNT 25% for NON COMMERCIAL VEHICLES.

DUE DATE
12-19-2016

Robert Maksym MAXX TOWING

Maxx Towing

City of Fraser Towing and Storage Fee Schedule **EXHIBIT SHEET 2**

Open 24 Hours a Day; 365 Days a Year

To Be Posted in a Location Clearly Visible to the General Public

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DUE DATE:
12-19-2016

Robert Maksym
MAXX TOWING

MAXX TOWING
30875 Groesbeck Hwy.
Roseville, MI 48066

"RFP DOCUMENT"

BOND

"RFP Towing and Storage Document City of Fraser"

Due Date: December 19 2016

City of Fraser, Office of City Clerk, Attention:

City Clerk, 33000 Garfield rd., Fraser, Mi. 48026

Maxx Towing

30875 Groesbeck Hwy, Roseville, MI 48066
(586) 771-1131

"RFP DOCUMENT"

"RFP Towing and Storage Document City of Fraser"

Due Date: December 19 2016

City of Fraser, Office of City Clerk, Attention:

City Clerk, 33000 Garfield rd., Fraser, Mi. 48026.

RECEIVED
CITY MANAGER'S OFFICE
Dec ~~NOV~~ 1 9 REC'D
KD
Initials
Time 9:50

Foster's Towing and Repairs, Inc.
32535 Groesbeck Hwy
Fraser, MI 48026

Telephone: (586) 293-8230
Fax: (586) 293-1626

mail: fosterstowing@comcast.net

December 16, 2016

To: City of Fraser
Office of City Clerk
Attention: City Clerk
33000 Garfield Rd
Fraser, MI 48026

RFP TOWING AND STORAGE DOCUMENT CITY OF FRASER

RFP DOCUMENT

Submitted by hand delivery on December 16, 2016 in a sealed carton containing 7 sets of a reply to this Request for Proposals and 7 separate sealed envelopes marked:

'Foster's Towing and Repairs, Inc.
City of Fraser Towing and Storage Contract Date
Due: December 19, 2016 at 10:00am
Confidential Pricing Envelope'

and

A Bid Bond of $1,000.00 in the form of a bank ('cashier's') check made payable to the 'City of Fraser' contained in one sealed envelope.

Foster's Towing and Repairs, Inc.
32535 Groesbeck Hwy
Fraser, MI 48026

Foster's Towing and Repairs, Inc.
City of Fraser Towing and Storage Contract

RFP $1,000.00 BID BOND CHECK ENCLOSED

Foster's Towing and Repairs, Inc.
32535 Groesbeck Hwy
Fraser, MI 48026

Telephone: (586) 293-8230 mail: fosterstowing@comcast.net
Fax: (586) 293-1626

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Foster's Towing and Repairs, Inc.
32535 Groesbeck Hwy
Fraser, MI 48026

Telephone: (586) 293-8230
Fax: (586) 293-1626

email: fosterstowing@comcast.net

Proposal for City of Fraser Towing, Storage and Auction of Accident, Impounded and Other Vehicles

PART 1

INTRODUCTION

[No Response Required]

PART II

INSTRUCTIONS TO CONTRATORS

- Qualifications
- Experience
- Location
- Capacity

Note – Whenever a specific item is not addressed in this response (e.g. Part III 'Specifications' D. 'Abandoned Vehicles' 1. and 2.) that matter is agreed upon by Foster's Towing and Repair, Inc. without comment, clarification, modification, or elaboration. Given the uncertainties of providing emergency service, if awarded, the contract shall be upon the terms and conditions contained in the City's Request for Proposals as may be modified in the final contract, but may be subject to later waiver by mutual agreement of the parties without setting any future precedent in the event of a special circumstance.

This Proposal involves no expenditure of City funds and calls for nothing to be paid by the City.

Proudly Serving the People of the City of Fraser for Over 50 Years!

Originally situated at the corner of 14 Mile and Utica Road, what was to become **Foster's Towing and Repairs, Inc.** began as an automotive repair, fuel and tow service business started by James E. Foster (now deceased) known as **Fraser Shell.**

James's son, Gilbert "Rick" Foster began working there as a teenager in 1962. That was briefly interrupted when "Rick" joined the United States Army, serving between 1963 and 1965. Upon his honorable discharge "Rick" returned to his father's business and worked in all facets of it.

In 1969, James E. Foster transferred ownership of the business to his son and retired to enjoy his golden years.

As the business grew and the Foster name gained more and more favorable reviews for efficient auto repairs and prompt towing services, this family owned and operated business decided to take a leap of faith to expand their scope of service in a larger facility. Beginning construction on its current facility on Groesbeck Highway between 14 Mile and Masonic Road in 1989, **Foster's Towing and Repairs, Inc.** moved to its present facility in January of 1990.

[Street View – 32535 Groesbeck Hwy, Fraser, MI]

That brick structure includes 7 service bays, office space, a spacious customer waiting area and a 5+/- acre fenced, lighted, security camera surveilled, asphalt aggregate mixed surface yard with engineered underground storm water drainage.

[Aerial View of Foster's Towing and Repair Storage Yard – 32535 Groesbeck Hwy, Fraser MI]

As designed, this single purpose vehicle storage yard can accommodate 300 vehicles with room for semi-tractor trailers and gasoline tankers. Additional space is reserved for snow removal in the winter months, providing an ample single location year round storage for the motoring public's convenience.

Aside from its history of prompt and efficient response to scenes at all hours and under all conditions, its safe towing of vehicles and their storage, Foster's has coordinated with the Fraser Police Department, later to become its Department of Public Safety, for the successful auction of thousands of vehicles over the years.

Past public service uses of Foster's yard (without charge) have included its being a training ground for local and federal K-9 Unit[1] searches for hidden contraband, etc. In addition, Foster's Towing and Repairs, Inc. is also proud of its many years of donating disabled vehicles and the complimentary use of its storage yard for Fire-Rescue Service training sessions such as with the Jaws of Life.

1 including Clawson, Centerline, Fraser, Roseville, Shelby, Utica Warren, and U.S. Border Patrol.

In keeping with the tradition of a Fraser family owned and operated business serving it neighbors over the decades, Foster Towing and Repairs, Inc, just as its predecessor, Fraser Shell, has never charged anyone anything to respond and handle a child locked in vehicle call.

With a business philosophy that everyone deserves a 'fair shake', whenever a person released from police custody has arrived at Foster's yard to retrieve their vehicle to learn that they first had to pay a fee at the police station, Foster's has provided free transportation in lieu of having that person walk to make that payment and return on foot. On the occasions where Public Safety Officers were unable to remove an improper plate from a vehicle taken for impounding, Foster's has a tradition of removing the plate and promptly hand delivering it to the Police Station without charge. And on the rare occasions where Public Safety Officials have made a mistake that resulted in a vehicle being impounded in error, the affected owners have had their vehicle released without charge and without charge to the city.

It is these sorts of 'small things' that can distinguish a suitor for business of this sort. And for over five decades, all of this began and continued with but a handshake.

Foster's Towing and Repairs, Inc. recognizes that its decades of service to the people of the city of Fraser and those who travel through it, carries a responsibility to continue to provide prompt response at a fair price when a call for assistance is made. The Foster Family is proud of their lineage and history of service to the city.

It is in this light that this reply to the city of Fraser Request for Proposals is made. The foregoing recital of traditional 'services' are here and now incorporated into that proposal as if fully restated therein.

PART III

SPECIFICATIONS

C.1. a. The address of the Dispatching Center is 32535 Groesbeck Hwy., Fraser, MI 48026. This dispatch center maintains a dedicated hardwire phone line and number for the exclusive use of the Fraser Department of Public Safety.

b. All vehicles listed in this proposal are to be housed at the dispatch center location, including heavy-duty wrecker under use agreement with a third party tow provider as indicated below.

C.2. a. Requests for light and medium duty wrecker service shall be responded to the scene in not more than 15 minutes; and not more than 30 minutes for a heavy-duty wrecker.

b. Accident debris and vehicle fluid clean-up shall be provided at all service scenes, irrespective of whether a hook-up or tow is provided. RFP Ref. below.

NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT (EXCERPT)

Act 451 of 1994

324.8902 Littering property or water prohibited; removal of injurious substances dropped on highway as result of accident.

Sec. 8902.

(1) A person shall not knowingly, without the consent of the public authority having supervision of public property or the owner of private property, dump, deposit, place, throw, or leave, or cause or permit the dumping, depositing, placing, throwing, or leaving of, litter on public or private property or water other than property designated and set aside for such purposes.

(2) A person who removes a vehicle that is wrecked or damaged in an accident on a highway, road, or street shall remove all glass and other injurious substances dropped on the highway, road, or street as a result of the accident.

Notwithstanding the foregoing 'clean-up' provision, any service scene that involves hazardous materials requiring specialized hazmat team response shall not be a part of the foregoing debris and vehicle fluid clean-up obligation unless and until the scene is declared safe for ordinary removal and disposal methods of any remaining accident debris and vehicle fluids.

c. All vehicles to be impounded shall be towed from the scene and not driven.

C.3. a. 1 Light Duty Wrecker, 3 Light Duty Flatbeds and 1 Medium Duty Wrecker listed on the attached city provided Equipment List that are Foster owned.

[This photograph is of current Foster's owned flatbeds and wreckers subject to newer model replacement.]

b. Heavy Duty wreckers are available to Foster 24/7 through long standing arrangements with Joey's Towing and Recovery Inc. (housing one of its Heavy Duty Wreckers at Foster's storage yard);

[This photograph is the Joey's Towing Heavy Duty Wrecker to be on-site, subject to like-kind replacement.]

C.4. Foster's Towing and Repairs, Inc. dispatches on the SPRINT NETWORK Cellular Phone and Two-Way Radio Voice Communication System supplied to all of its field personnel.

C.5. Foster's maintains a schedule of its tow trucks (all are owned) including the year, make, model and capacity for insurance purposes and third party review as illustrated on the attached city provided Equipment List.

C.6. All of Foster's vehicles are clearly and permanently marked with its business name and telephone number. Heavy Duty wreckers summoned by Foster's as mentioned above display the business name and telephone number of their owner/operator.

[This photograph is an example of typical Foster's Towing vehicle markings.]

C.7. Schedule of Fees is provided in a separate envelope.

C.9. A sample Statement in Adobe® PDF format for e-mailing to city is attached.

C.11. Foster's maintains a single, dedicated, fenced, lighted, security camera surveilled storage/impound lot (yard) within the Fraser city limits that conforms with municipal ordinances (no violations noted or cited) and exceeds the stated requirement to hold at a minimum 100 passenger vehicles and 3 semi-trucks with trailers related to the city.

C.12. The above lot is complimented by a brick and mortar building for customer reception, service and dispatching wreckers that shall be staffed by Foster employees 24/7 – 365 days a year.

C.13. City owned or leased vehicles and equipment shall be towed on a 24-hour basis without charge when authorized by the City as authorized by the City Manager, Public Safety Director, or other authorized City employees.

C.14. a. Foster's Towing and Repairs, Inc. shall continue to be responsible that all of its personnel are properly licensed to operate vehicles or assigned equipment while under contract with the city of Fraser.

b. Foster's Towing and Repairs, Inc. shall provide the city of Fraser Director of Public Safety information (name, address, date of birth, etc.) to complete a background investigation at least 72 hours before an anticipated hiring date for all candidates for employment to provide service under the contract.

C.15. Foster's maintains service manuals for its vehicles and equips all of its wreckers with a broom, shovel, debris bucket, fire extinguisher, safety triangles, tow chains, tow lights, and a first aid kit. Additional supplies are warehoused at its yard/dispatch center for safekeeping and loading to be onboard a responding wrecker for calls where flares, oil dry, etc. are needed.

C.16. All wreckers shall be maintained in good working order and be equipped with two-way communications. (see C.4. above)

C.17. Forms appended to this response are subject to change as desired by the city of Fraser. New forms covering areas of concern are welcome.

C.18. An Inventory List providing identifying information of each vehicle and its first day of storage shall be electronically provided to the Director of Public Safety in the last 5 days following the last day of each month.

C.19. As in the past, unannounced city of Fraser official visits/inspections of the premises are welcome.

C.20. Upon award of the contract, Foster's shall have their bookkeeper or accountant (as the circumstances then warrant) arrange for the use of a mutually agreeable financial management (bookkeeping) information software program to ensure ready access for the city to electronically maintained financials and reports for city audit purposes at least twice a year.

E.1. Vehicles shall be delivered without charge to any auction location designated by the city without charge within the same radius of Fraser City Hall using the Schedule of Fees for city owned vehicle tows quoted in a separate envelope.

G. The attached Statement Form is a specimen of the itemized statement of charges relating to an impounded vehicle. Retrieval of personal property by persons showing written proof of an ownership in the vehicle shall be permitted 24/7 – 365 days a year without charge.

H.3. The separately provided Towing and Storage Fee Schedule and 24-7 365 hours of operation notice shall be displayed in at least 2 prominent places within the customer reception area of the Dispatch Center.

J.1. & L. Read together, credit card payments shall be accepted at the customer service area 24/7 - 365 as an optional form of payment, with the right to require cash payment when a vehicle is towed as the result of an arrest.

J.2. Collection of a city administrative fee related to services provided to any stored vehicle can be collected at the time of a vehicle release in the amount and manner of payment determined by the city from time to time.

K.1. & L. Read together, services may be cancelled at any time by a city official. A fee may be charged after a 'hook-up' is performed if removal of that vehicle is to be made by another provider.

PART IV

INSURANCE REQUIREMENTS

Prior to commencement of the contract, existing insurance[2] shall be in place and where applicable, naming the city of Fraser as an additional insured as follows:

1. Workers Compensation Insurance during the duration of the agreement for all employees.

2. Commercial General Liability Insurance on an occurrence basis with limits of liability not less than $2,000,000.00 per occurrence covering personal injury, bodily injury and property damage and including the following extensions:

    a. Contractual Liability.
    b. Products and completed operations.
    c. Independent contractors' coverage.
    d. Broad form general liability extensions or equivalent.

3. Contractor's motor vehicle Insurance maintained during the duration of this agreement for all vehicles including no-fault coverages for all vehicles with limits of liability not less than $2,000,000.00 per occurrence covering bodily injury and property damage.

4. Garage liability insurance with limits not less than $2,000,000.00 per occurrence covering bodily injury and property damage.

5. Commercial general liability, motor vehicle liability insurance and garage liability insurance as described shall include an endorsement providing that the City of Fraser, its elected and appointed officials and employees are additional insureds primary and non-contributory.

6. With notice of cancellation or non-renewal to occur only after 30 days advanced written notice of cancellation, non-renewal, reduction, or material change to City Clerk, City of Fraser.

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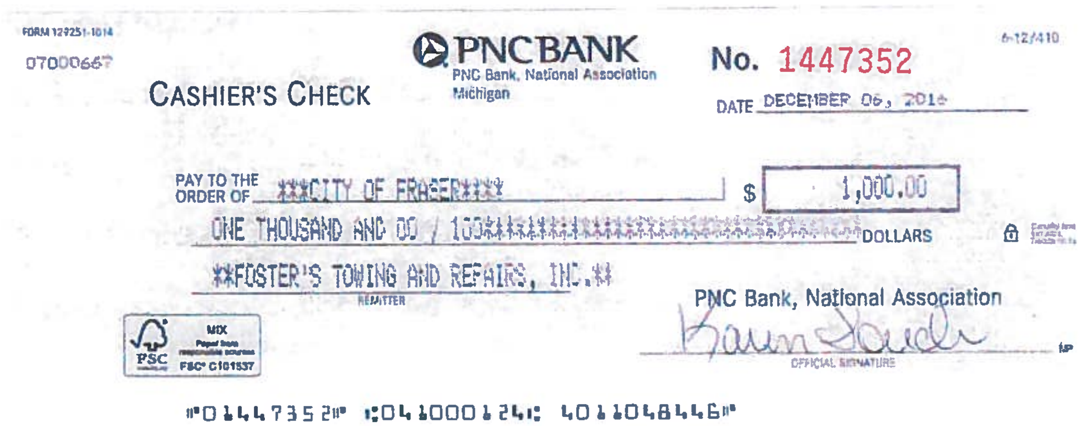
[2] The attached Insurance Certificate is illustrative of existing coverage and shall be upgraded to required policy coverage and insured limits as required in conjunction with the contract award.

PART V
BID BONDS

A bank (cashier's) check in the amount of $1,000.00 made payable to the 'City of Fraser' has been tendered as an attachment to the City Manager's copy of this bid submission.



FORM 129251-1014

07000667

CASHIER'S CHECK

PNCBANK

PNC Bank, National Association
Michigan

No. 1447352

6-12/410

DATE DECEMBER 06, 2016

PAY TO THE ORDER OF ***CITY OF FRASER*** $ 1,000.00

ONE THOUSAND AND 00 / 100*********************************** DOLLARS

FOSTER'S TOWING AND REPAIRS, INC.
REMITTER

PNC Bank, National Association

OFFICIAL SIGNATURE

MIX Paper from responsible sources FSC C101537

⑈01447352⑈ ⑆041000124⑆ 4011048446⑈

Respectfully submitted,

/s/ Gilbert A Foster

Gilbert Foster

President of Foster's Towing and Repairs, Inc.

Dated: December 15, 2016

Contractor Contact Information

Company Name:	Foster's Towing and Repairs, Inc.
Company Address:	32535 Groesbeck Hwy Fraser, MI 48026
Company Phone Number:	(586) 293-8230
Company Fax Number:	(586) 293-1626
Contact Person:	Gilbert "Rick" Foster, President
Contact Phone Number:	(586) 293-8230
Contact E-mail:	fosterstowing@comcast.net

(This e-mail will be used for further notification for this RFP)

Foster's Towing and Repairs, Inc.
32535 Groesbeck Hwy
Fraser, MI 48026

Telephone: (586) 293-8230 mail: fosterstowing@comcast.net
Fax: (586) 293-1626

EMPLOYEE ROSTER

Name: Gilbert Allen Foster also known as "Rick" Foster
Address: 15796 French Creek
Fraser MI 48026
Michigan DL #: F 236 279 051 199 **DL Endorsement(s):** Chaf, Enhanced
DOB: 03/16/1944 No Restrictions
Job Classification: Owner, President

Name: James John Foster
Address: 33693 Mulvey
Fraser MI 48026
Michigan DL #: F 236 367 429 564 **DL Endorsement(s):** CDL A, Enhanced, CY
DOB: 07/17/1970 No Restrictions
Job Classification: Business Manager, Wrecker Driver

Name: Michelle Ann Foster
Address: 32590 Garfield Rd
Fraser MI 48026
Michigan DL #: F 236 603 067 526 **DL Endorsement(s):** CDL B, P, S, CY
DOB: 07/03/1966 No Restrictions
Job Classification: Office Manager, Back up Wrecker Driver

Name: Mark Salamone
Address: 14619 Murthum
Warren MI 48088
Michigan DL #: S 455 585 011 678 **DL Endorsement(s):** CDL A
DOB: 08/31/1959 No Restrictions
Job Classification: Wrecker Driver

Name: Gary Richard Jackson
Address: 20144 Macel
Roseville MI 48066
Michigan DL #: J 250 271 738 432
DOB: 06/09/1950
Job Classification: Wrecker Driver
DL Endorsement(s): CDL A
No Restrictions

Name: George Paul Gelinski
Address: 29357 GrandView
Harrison Twp MI 48045
Michigan DL #: G 452 275 676 502
DOB: 06/27/1969
Job Classification: Wrecker Driver
DL Endorsement(s):
Chaf

Name: Corey Raymond Foster
Address: 33693 Mulvey Rd
Fraser MI 48026
Michigan DL #: F 236 122 730 719
DOB: 09/16/1992
Job Classification: Dispatcher
DL Endorsement(s):
Chaf

Name: Lee Allen Dilodovicio
Address: 36860 Park Place Dr
Sterling Heights, MI 48313
Michigan DL #: D 431 497 051 417
DOB: 6/3/1974
Job Classification: Mechanic
DL Endorsement(s):
Chaf

Name: William Claude Prevost
Address: 31691 Fraser Dr
Fraser MI 48026
Michigan DL #: ---------
DOB: 09/08/1967
Job Classification: Mechanic
DL Endorsement(s):
State ID# P 612 887 119 699

Michigan License Type Codes and Endorsements

Oper = Operator

Chaf = Chauffeur

CY = Motorcycle

M = Moped

F = Farm

R = Recreational

COMMERCIAL DRIVER LICENSE GROUPS

A = CDL Group A – To operate a vehicle which tows another vehicle with Gross Vehicle Weight Rating (GVWR) of 10,000 pounds. Group A allows the driver to operate Group B & C vehicles also.

B = CDL Group B – To operate a single vehicle having GVWR or 26,001 or more and/or a combination of vehicles having GVWR towing a vehicle not more than 10,000 pounds GVWR. Group B also allows the driver to operate Group C vehicles also.

C = CDL Group C - To operate small vehicles designed to carry 16 or more passengers including the driver and/or a small vehicle carrying hazardous material in small amounts, requiring a placard showing hazardous materials on board.

CDL endorsements may follow the CDL GROUP designation. There are five CDL endorsements that are required to operate specific types of vehicles.

CDL ENDORSEMENTS

T = Double Trailers – Needed on a Group A license when towing two trailers. (Triple trailers are not permitted in Michigan.)

N = Tankers – Required on Group A or B licenses when hauling liquids or liquefied gases in bulk in permanently mounted tanks, or portable tanks rated at 1,000 gallons or more. A tanker endorsement may also be needed on a Group C license when hauling hazardous materials in a small tanker.

H = Hazardous Materials – Needed on a Group A, B, or C license when carrying hazardous materials or hazardous waste in amounts requiring the vehicle to be placarded.

P = Passenger - Required on Group A, B, or C license when the vehicle is designed to carry 16 or more people including the driver.

S = School Bus – Required on Group A, B, or C license with a P endorsement when the vehicle is a school bus.

EQUIPMENT LIST

List equipment (type, condition, year, etc.) to be used in performing the Agreement, if so awarded (see Section III. Paragraphs D-5, D-15 and D-16). If the space below is insufficient, list separately and attach to your proposal. All wreckers will need to be licensed as required by any applicable City Ordinance.

Required Wreckers

1. Flatbed (Light Duty): X Own __Lease __ Will Acquire
   Foster's #30
   Year/Make/Model: 2011 International VIN: 3HAMMAAL8BL444099
   Miscellaneous:

2. Flatbed (Light Duty): X Own __Lease __ Will Acquire
   Foster's # 29
   Year/Make/Model: 2008 International VIN: 3HTMMAAL58N652185
   Miscellaneous:

3. Flatbed (Light Duty): X Own __Lease __Will Acquire
   Foster's #27
   Year/Make/Model: 2002 Chevrolet VIN: 1GBI7H1C62J511916
   Miscellaneous: C6500

4. Wrecker ~~Flatbed~~ (Light Duty): X Own __Lease __ Will Acquire
   Foster's # 26
   Year/Make/Model: 2002 Chevrolet VIN: 3GBKC34FX2M109232
   Miscellaneous: 3500 HD

5. Medium Duty Wrecker: X Own __Lease __Will Acquire
   Foster's #28
   Year/Make/Model: 2002 Chevrolet VIN: 1GBK7H1C42J502944
   Miscellaneous: C6500

6. Heavy Duty Wrecker: __ Own __Lease __ Will Acquire X Under Use Agreement with Joey's Towing and Recovery, Inc. as
   Year/Make/Model: VIN: noted in other proposal reply documents.
   Miscellaneous:

Signature/Date Gilbert A Foster / December 15, 2016
Gilbert Foster, President of Foster's Towing and Repairs, Inc.

CONTRACTOR

[Although not listed above, this trailer and Volvo forklift/bucket are used in yard inventory management and available for emergency field use.]

EQUIPMENT LIST

List equipment (type, condition, year, etc.) to be used in performing the Agreement, if so awarded (see Section III. Paragraphs D-5, D-15 and D-16). If the space below is insufficient, list separately and attach to your proposal. All wreckers will need to be licensed as required by any applicable City Ordinance.

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   Miscellaneous:

2. Flatbed (Light Duty): X Own __Lease __ Will Acquire
   Year/Make/Model: Foster's # 29 2008 International VIN: 3HTMMAAL58N652185
   Miscellaneous:

3. Flatbed (Light Duty): X Own __Lease __Will Acquire
   Year/Make/Model: Foster's #27 2002 Chevrolet VIN: 1GBI7H1C62J511916
   Miscellaneous: C6500

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   Miscellaneous: 3500 HD

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   Year/Make/Model: Foster's #28 2002 Chevrolet VIN: 1GBK7H1C42J502944
   Miscellaneous: C6500

6. Heavy Duty Wrecker: __ Own __Lease __ Will Acquire X Under Use Agreement with Joey's Towing and Recovery, Inc. as
   Year/Make/Model: VIN: noted in other proposal reply documents.
   Miscellaneous:

Signature/Date Gilbert A Foster / December 15, 2016
Gilbert Foster, President of Foster's Towing and Repairs, Inc.

CONTRACTOR

[Although not listed above, this trailer and Volvo forklift/bucket are used in yard inventory management and available for emergency field use.]

STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING

RICK SNYDER
GOVERNOR

COL. KRISTE KIBBEY ETUE
DIRECTOR

November 14, 2016

FOSTER'S TOWING & REPAIRS, INC.
32535 GROESBECK HWY
FRASER MI, 48026

Re: Renewal of Michigan Motor Carrier Intrastate Operating Authority - CVED #34989

To Whom It May Concern:

The above applicant, having fully complied with the requirements of the Motor Carrier Act, with respect to the filing of a renewal application (RNEW-20160515), is hereby granted on November 14, 2016 a renewal of Michigan Motor Carrier Intrastate Operating Authority for General Commodities, between all points within the State of Michigan as specified in the original Certificate of Authority for the calendar year 2017.

If there are any questions regarding this renewal of intrastate authority, please contact the Intrastate Authority Unit at 517-284-3250.

Sincerely,

Ikechukwu Nwabueze Ph.D., Section Manager
Regulatory and Credentialing Section
Commercial Vehicle Enforcement Division

MSP 3207 (6/15)

MICHIGAN STATE POLICE
Commercial Vehicle Enforcement Division

34989	CAB CARD	DECAL # 1610203

FOSTER'S TOWING & REPAIRS, INC.

UNIT #	MAKE	TYPE	YEAR
30	CIH	Truck	2011

VIN	STATE	PLATE FEE
3HAMMAAL8BL444099	MI	100

OWNER

EXPIRES DEC. 31, 2017
(CAB CARD VOID IF ALTERED)

Rules require as follows:

Rule 501.(1) Upon issuance of a certificate or permit and payment of the appropriate fees, the Michigan State Police, Commercial Vehicle Enforcement Division (MSP/CVED) shall issue an identification for each self-propelled motor vehicle covered by the certificate or permit. The identification shall be attached in a conspicuous location on the tractor or truck as directed by MSP/CVED. The identification shall remain on the vehicle for which it was issued at all times, unless application has been made to MSP/CVED for permanent retirement of the vehicle from operation or when the vehicle is undergoing repairs necessitating removal of the identification.

Rule 502.(1) A seperate card shall be issued for each self-propelled motor vehicle covered by a certificate or permit. The card shall be carried with the vehicle for which it is issued to permit it to be easily inspected.

Whenever a vehicle is removed from service an application of retirement should be completed either online or on MSP/CVED form(s).

2017 CVED 1610203

2017 CVED 1610203

APPLY A DECAL ON BOTH THE DRIVER AND PASSENGER SIDE DOORS. DECAL MUST BE CLEARLY VISIBLE FOR INSPECTION.
DECALS MUST BE APPLIED TO A DIRT-FREE AND GREASE FREE SURFACE.

Fold

FOSTER'S TOWING & REPAIRS, INC.
32535 GROESBECK HWY
FRASER, MI 48026

MSP 3207 (6/15)

MICHIGAN STATE POLICE
Commercial Vehicle Enforcement Division

34989	CAB CARD		DECAL # 1610202
FOSTER'S TOWING & REPAIRS, INC.			
UNIT # 29	MAKE CIH	TYPE Truck	YEAR 2008
VIN 3HTMMAAL58N652185		STATE MI	PLATE FEE 100
OWNER			

EXPIRES DEC. 31, 2017
(CAB CARD VOID IF ALTERED)

Rules require as follows:

Rule 501.(1) Upon issuance of a certificate or permit and payment of the appropriate fees, the Michigan State Police, Commercial Vehicle Enforcement Division (MSP/CVED) shall issue an identification for each self-propelled motor vehicle covered by the certificate or permit. The identification shall be attached in a conspicuous location on the tractor or truck as directed by MSP/CVED. The identification shall remain on the vehicle for which it was issued at all times, unless application has been made to MSP/CVED for permanent retirement of the vehicle from operation or when the vehicle is undergoing repairs necessitating removal of the identification.

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Whenever a vehicle is removed from service an application of retirement should be completed either online or on MSP/CVED form(s).

MSP 3207 (6/16)

MICHIGAN STATE POLICE
Commercial Vehicle Enforcement Division

34989	CAB CARD	DECAL # 1610200

FOSTER'S TOWING & REPAIRS, INC.

UNIT #	MAKE	TYPE	YEAR
27	CHEVY	Truck	2002

VIN	STATE	PLATE FEE
1GBJ7H1C62J511916	MI	100

OWNER

EXPIRES DEC. 31, 2017
(CAB CARD VOID IF ALTERED)

Rules require as follows:

Rule 501.(1) Upon issuance of a certificate or permit and payment of the appropriate fees, the Michigan State Police, Commercial Vehicle Enforcement Division (MSP/CVED) shall issue an identification for each self-propelled motor vehicle covered by the certificate or permit. The identification shall be attached in a conspicuous location on the tractor or truck as directed by MSP/CVED. The identification shall remain on the vehicle for which it was issued at all times, unless application has been made to MSP/CVED for permanent retirement of the vehicle from operation or when the vehicle is undergoing repairs necessitating removal of the identification.

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Whenever a vehicle is removed from service an application of retirement should be completed either online or on MSP/CVED form(s).

2017
CVED
1610200

2017
CVED
1610200

APPLY A DECAL ON BOTH THE DRIVER AND PASSENGER SIDE DOORS. DECAL MUST BE CLEARLY VISIBLE FOR INSPECTION.
DECALS MUST BE APPLIED TO A DIRT-FREE AND GREASE FREE SURFACE.

Fold

FOSTER'S TOWING & REPAIRS, INC.
32535 GROESBECK HWY
FRASER, MI 48026

MSP 3207 (6/15)

MICHIGAN STATE POLICE
Commercial Vehicle Enforcement Division

34989	CAB CARD		DECAL # 1610199
FOSTER'S TOWING & REPAIRS, INC.			
UNIT # 26	MAKE CHEVY	TYPE Truck	YEAR 2002
VIN 3GBKC34KX2M109232		STATE MI	PLATE FEE 100
OWNER			

EXPIRES DEC. 31, 2017
(CAB CARD VOID IF ALTERED)

Rules require as follows:

Rule 501.(1) Upon issuance of a certificate or permit and payment of the appropriate fees, the Michigan State Police, Commercial Vehicle Enforcement Division (MSP/CVED) shall issue an identification for each self-propelled motor vehicle covered by the certificate or permit. The identification shall be attached in a conspicuous location on the tractor or truck as directed by MSP/CVED. The identification shall remain on the vehicle for which it was issued at all times, unless application has been made to MSP/CVED for permanent retirement of the vehicle from operation or when the vehicle is undergoing repairs necessitating removal of the identification.

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Whenever a vehicle is removed from service an application of retirement should be completed either online or on MSP/CVED form(s).

2017 CVED 1610199

2017 CVED 1610199

APPLY A DECAL ON BOTH THE DRIVER AND PASSENGER SIDE DOORS. DECAL MUST BE CLEARLY VISIBLE FOR INSPECTION.
DECALS MUST BE APPLIED TO A DIRT-FREE AND GREASE FREE SURFACE.

Fold

FOSTER'S TOWING & REPAIRS, INC.
32535 GROESBECK HWY
FRASER, MI 48026

MSP 3207 (8/15)

MICHIGAN STATE POLICE
Commercial Vehicle Enforcement Division

34989	CAB CARD	DECAL # 1610201

FOSTER'S TOWING & REPAIRS, INC.

UNIT #	MAKE	TYPE	YEAR
28	CHEVY	Truck	2002

VIN	STATE	PLATE FEE
1GBK7H1C42J502944	MI	100

OWNER

EXPIRES DEC. 31, 2017
(CAB CARD VOID IF ALTERED)

Rules require as follows:

Rule 501.(1) Upon issuance of a certificate or permit and payment of the appropriate fees, the Michigan State Police, Commercial Vehicle Enforcement Division (MSP/CVED) shall issue an identification for each self-propelled motor vehicle covered by the certificate or permit. The identification shall be attached in a conspicuous location on the tractor or truck as directed by MSP/CVED. The identification shall remain on the vehicle for which it was issued at all times, unless application has been made to MSP/CVED for permanent retirement of the vehicle from operation or when the vehicle is undergoing repairs necessitating removal of the identification.

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2017
CVED
1610201

2017
CVED
1610201

APPLY A DECAL ON BOTH THE DRIVER AND PASSENGER SIDE DOORS. DECAL MUST BE CLEARLY VISIBLE FOR INSPECTION.
DECALS MUST BE APPLIED TO A DIRT-FREE AND GREASE FREE SURFACE.

Fold

FOSTER'S TOWING & REPAIRS, INC.
32535 GROESBECK HWY
FRASER, MI 48026

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 09/30/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Johnston Lewis Associates, Inc
575 E. Maple Road
Troy, MI 48083
Daniel P. Wilhelm

CONTACT NAME: Daniel P. Wilhelm
PHONE (A/C, No, Ext): 248-528-2400 FAX (A/C, No): 248-528-2414
E-MAIL ADDRESS: danwilhelm@johnstonlewis.co

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Benchmark Insurance Company	
INSURER B : Motorists Mutual Insurance	14621
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Foster's Towing & Repairs, Inc
32535 Groesbeck Hwy
Fraser, MI 48026

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY; CLAIMS-MADE; X OCCUR; GEN'L AGGREGATE LIMIT APPLIES PER: POLICY; PRO-JECT; LOC; OTHER:			33.303381-20	06/15/2016	06/15/2017	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Emp Ben.	$ 1,000,000
B	AUTOMOBILE LIABILITY; ANY AUTO; ALL OWNED AUTOS; SCHEDULED AUTOS; HIRED AUTOS; NON-OWNED AUTOS; X Garage Ope; X			33.303381-20	06/15/2016	06/15/2017	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB; OCCUR; EXCESS LIAB; CLAIMS-MADE; DED; RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N; ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH); If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC5001379	10/15/2016	10/15/2017	X PER STATUTE; OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
B	Garage Keepers			33.303381-20	06/15/2016	06/15/2017	Coverage	500,000
							On- Hook	100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

INSURED

Insured's Copy

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Daniel P. Wilh

FOSTER'S
TOWING AND REPAIRS, INC.

32535 Groesbeck Hwy.
2 Blocks South of 14 Mile Road
Fraser, MI 48026

Telephone: (586) 293-8230
FAX (586) 293-1626

Email: fosterstowing@comcast.net

Statement

To:

Date:

Description of Vehicle #	Complaint Number	Charge for Services
Manufacturer: Make: Color: Model: VIN: License Plate Number: State:	Authorizing Officer Badge Number	
Notes on Vehicle # :		$
Storage began on:__________ at ________ Storage ended on:__________ at ________ [If still in storage leave blank] Other:	Towed On Towed From	
Description of Vehicle #	**Complaint Number**	**Charge for Services**
Manufacturer: Make: Color: Model: VIN: License Plate Number: State:	Authorizing Officer Badge Number	
Notes on Vehicle # :		$
Storage began on:__________ at ________ Storage ended on:__________ at ________ [If still in storage leave blank] Other:	Towed On Towed From	
	TOTAL DUE:	$

All charges are payable in full upon receipt of this Statement. Thank you.

City of Fraser

NON COLLUSION AFFIDAVIT

STATE OF MICHIGAN)
) ss
COUNTY OF MACOMB)

The undersigned as the duly authorized representative of the Contractor submitting the RFP, having been sworn, deposes and states as follows:

1. That I am a duly authorized representative of the Contractor and authorized to make these representations which I make from personal knowledge unless stated upon information and belief and which I believe to be true and accurate.

2. That no owner or employee of the Contractor has any business relationship of any kind, nor does any immediate family member* have any business relationship of any kind with any elected city officer, commission or committee member, or employee of the city.
   *Nathan Foster, son of affiant, is a full time employee of city of Fraser DPW 25+ years.
   *Yvette Foster, daughter in law of affiant and wife of James John Foster, is a city councilperson.

3. That no owner or employee or family member of Contractor has any ownership interest in any other Contractor submitting an RFP.

4. That no owner or employee of the Contractor has met with any other contractor for the purpose of discussing or revealing pricing which will be submitted in conjunction with the Request for Proposal submitted.

   Further Deponent sayeth not.

Gilbert A Foster

Gilbert Foster, President of Foster's Towing and Repairs, Inc.
Subscribed and sworn to before
me this 15th day of December 2016

Ralph L Maccarone

Ralph L. Maccarone, Notary Public
County of Macomb, State of Michigan
My commission expires: September 21, 2021

City of Fraser

INDEMNITY AGREEMENT

To the fullest extent permitted by law. Contractor expressly agrees to indemnify and hold City harmless against all losses and liabilities arising out of bodily injury or property damages based upon any act or omission, negligent or otherwise, of the Contractor or anyone acting on Contractor's behalf in connection with or incident to this Agreement or the work to be performed hereunder, except that Contractor shall not be responsible to indemnify the City for losses or damages caused by or resulting from the City's sole negligence.

For the purposes of this indemnity clause, "City" shall mean the City of Fraser, its elected and appointed officials, employees, and volunteers working on behalf of the City, 'losses and liabilities' shall mean loss, cost, expense, damage, liability or claims, whether groundless or not; 'personal injury' shall mean false arrest, erroneous service of civil papers, false imprisonment, malicious prosecution, assault and battery, libel, slander, defamation of character, discrimination, mental anguish, wrongful entry or eviction, violation of property or deprivation of any rights, privileges or immunities secured by the Constitution and laws of the United States of America or the State of Michigan, for which Contractor may be held liable to the injured party in any action at law, suit in equity or other proceedings for redress; 'bodily injury' shall mean bodily injury, sickness or disease (including death resulting at any time therefrom) mental anguish and mental injury which may be sustained or claimed by any person or person; and 'property damage' shall mean the theft, damage or destruction of any property, including the loss of use thereof.

The Contractor's obligation to indemnify and hold the City harmless shall include, but not be limited to (1) the obligation to defend the City from any such suit, action or proceeding, and (2) the obligation to pay any and all judgments which may be recovered in any such suit, action or proceeding, and/or any and all expenses, including but not limited to costs, attorney fees and settlement expenses which may be incurred.

The Contractor assumes full responsibility for any vehicle and its contents during towing and storage. The Contractor agrees to hold harmless and indemnify the City against any claims for damage or loss to vehicles or contents. The Contractor agrees to procure and maintain insurance and bonding as specified in this Agreement. The Contractor maintains worker's compensation insurance and has provided certificate of insurance to the City prior to the time of entering into the Agreement for services. The Contractor has informed its insurer that the City shall receive thirty (30) days notice prior to cancellation of coverage and City shall be named as an added insured party to any policy.

Signature/Date Gilbert A Foster / December 15, 2016

Contractor Gilbert Foster, President of Foster's Towing and Repairs, Inc.

This Agreement *must* be completed, signed and included in your proposal submission. Failure to do so may disqualify your proposal.

City of Fraser

REFERENCES

List AT LEAST THREE REFERENCES (excluding City of Fraser) for whom you have provided towing services during the past year on a continuous basis:

1.	Company or Municipality	FED EX
	Contact Name	Will Wittner
	Telephone Number	(586) 790-0047
	E-Mail	william.wittner@fedex.com
2.	Company or Municipality	MOTOR CITY ELECTRIC
	Contact Name	Ron Schweiger
	Telephone Number	(313) 921-5300
	E-Mail	rschweiger@mceco.com
3.	Company or Municipality	HANOVER GROVE COOPERATIVE
	Contact Name	Gary Niedojadlo
	Telephone Number	(586) 943-6265
	E-Mail	gniedojadlo@hanovergrove.com

Signature/Date Gilbert A Foster / December 15, 2016

Contractor Gilbert Foster, President of Foster's Towing and Repairs, Inc.

This References form *must* be completed, signed and included in your proposal submission. Failure to do so may disqualify your RFP.

SEE FOLLOWING PAGES FOR TRUE COPIES OF ORIGINAL REFERENCE LETTERS.

FedEx Express
Dgo - Great Lakes
35300 Groesbeck Hwy
Clinton Township, MI 48236
Telephone 586 790.0047

FedEx Express

To whom this may concern,

It is my pleasure to recommend Fosters Towing, they have provided an excellent service to FedEx for over twenty years servicing all of Macomb County, and parts of both Wayne and St Clair County.

I have had the pleasure of knowing the Fosters family directly for nearly eight years. In this time they have assisted our company in maintaining a prompt tow service and have went above and beyond countless times to meet our demanding needs.

Jimmy has also distinguished himself by assisting as a mechanic and covering the roles and responsibilities as our on-site mechanic during our peak seasons as well as when our mechanic is unavailable.

If I can be of any further assistance, or provide you with any further information, please do not hesitate to contact me at 586.790.0047.

Yours Sincerely,

Will Witt

Will Wittner

Registered to ISO 9001:2008

Motor City Electric Co.

9440 Grinnell St.
Detroit, MI 48213-1151
(313) 921-5300 Phone
(313) 921-5310 Fax
www.mceco.com

December 13, 2016

To whom this may concern;

Motor City Electric Company has been doing business with Fosters' towing for the past 5 years. We proudly depend on Fosters Towing for their exceptional and professional services. They take care of any of our needs without hesitation. Fosters Towing is reliable, dependable and reputable company for over 50 years. Fosters Towing is an excellent choice for any company or individual that has a problem or situation.

Kind Regards,

R. Schweiger

Ron Schweiger
Service Center Supervisor
Motor City Electric Company

HANOVER GROVE COOPERATIVE

December 14, 2016

City of Fraser, City Council
33000 Garfield Road
Fraser, MI 48026

RE: Fosters Towing & Repairs, Inc.

Dear Fraser City Council Members:

Fosters Towing & Repairs, Inc. has served as the towing contractor for Hanover Grove Cooperative for over 40 years. We have enjoyed a very long and prosperous relationship with Fosters, always receiving excellent customer service, indicative of the local, family owned company that they are.

Throughout our relationship with Fosters we have always received prompt customer service. Frequently, Fosters is able to respond to towing requests within 15 minutes! In fact, we have developed such a strong rapport with the staff at Fosters that we have begun to bring our fleet of vehicles to them in order to perform service and repairs. As expected, we have received nothing but prompt and exemplary service from Fosters on the service and repairs of our fleet of vehicles.

Please accept this letter as our full and unqualified recommendation of Fosters Towing & Repairs, Inc. If you have any questions please do not hesitate to contact us. We can be reached by our contact information below, and are happy to share the great experiences that we have had.

Sincerely,

Gary Niedojadlo
President, Hanover Grove
Phone: 586.943.6265
E-Mail: gniedojadlo@hanovergrove.com

Christopher J. Nahlik, CMCA, AMS
Site Manager, Hanover Grove
Phone: 586.293.5150
E-Mail: cnahlik@hanovergrove.com

ADDITIONAL RECOMMENDATION

From: derekpps1@sprint.blackberry.net
Sent: Wednesday, December 14, 2016 3:14 PM
To:
Subject: Fosters

To whom it may concern,

We at Prudential Security use Fosters Towing to service our fleet of over 100 company cars. We can rely on them no matter what time of the day or night. Jimmy and Fosters give us great, speedy and consistent service for a reasonable price. I would highly recommend Fosters to anyone that is in need.

Regards

Derek Wroblewski
Prudential Security
Operations Director

Sent on the Sprint® Now Network from my BlackBerry®

Prior Year (2015) Letters of Reference

To Whom it May Concern,

We have had Foster's Service & Towing perform tow service for our company for about 20 years without incident. I highly recommend their service as one of the quickest, most efficient companies in the towing business today.

Sincerely,

Terry R. Ford

Terry R. Ford
T.J.'s Discount Auto Parts
586-294-6926

J G FOOD PRODUCTS, INC.

17951 E. FOURTEEN MILE ROAD • FRASER, MICHIGAN 48026
Phone (586) 296-7330 • Fax (586) 296-7333
e-mail: jgrinaldisausage@aol.com

Makers of Rinaldi Sausage

Re: Foster Towing

To whom it may concern,

J.G. Food Products (Rinaldi Sausage) located at 17951 E. 14 mile in Fraser, Michigan has been doing business with Foster Towing for over 25 years. In that time we have received nothing but exceptional and professional service from their company. The towing, when necessary, and service on our vehicles have been of the highest quality and professionalism. We have had instances when our employees have been given a quote for repairs on their personal vehicles by other auto shops. We would then recommend having Foster Towing take a look and in every occasion Foster was either cheaper or on occasion recommend that the repair may be unnecessary. It is their honesty and personal care when dealing with individuals who may have a hard time affording repairs that will make us a lifelong customer of theirs.

Nicholas Perrone

President J.G. Food Products Inc.

D & L AUTOMOTIVE REPAIR, INC.

16084 COMMON ROAD
ROSEVILLE MI 48066
(586) 773-3434

July 15, 2015

Fosters Towing
32535 Groesbeck Hwy.
Fraser, MI 48026

Dear Fosters Towing:

For twenty plus years you have provided my company with five star services, towing my clients' cars to my shop when they were in need. I have recommended you to many of my clients and you have not failed them or me. I want to thank you for your service, first to my clients and then to me. Without your continued promptness, trustworthiness and dedication, my satisfaction with Fosters Towing would not be 100%.

I have in the past, will now and in the future recommend Fosters Towing to my current and future clients and anyone else who asks me for an excellent towing company. I value your company and you have you proved your company's worthiness.

Above all, I thank you for the wonderful work and service you have provided for me and my company.

Sincerely,

Daniel V. Nawrocki
President

bp

Spencer Oil Company

16410 Common Road
Roseville, Michigan 48066-5903

Phone: 586.775.5022

Fax: 586.775.3111

www.spenceroilcompany.com

July 22, 2015

City of Fraser
Purchasing Department

To Whom It May Concern:

Foster's Towing located on Groesbeck Highway in Fraser Michigan has had a business relationship with Spencer Oil Company for over 30 years. Foster's Towing is an excellent choice for towing and car repair service. Their experienced employees are professional and courteous. Their service is timely, reliable and dependable.

Foster's Towing is a great recommendation for the towing needs of the City of Fraser.

Sincerely,

James P Spencer

James Spencer
Spencer Oil Company

July 24, 2015

To Whom It May Concern:

I am a retired Roseville Police Officer and was employed for twenty-five years. During that time from March 1985 to March 1995, Foster's Towing Service was used by the City of Roseville. During my career, I had numerous times called for Fosters Towing to accident scenes, arrest scenes and abandoned vehicles for impoundment. Foster's Towing was always prompt and efficient to a scene. I would highly recommend Foster's Towing for service.

Respectfully submitted,

James Danbert

James Danbert

586-777-4675

Louie's Auto & Truck Service
28515 Gratiot
Roseville, Michigan 48066

(586) 498-2222 • Fax (586) 498-7970

July 27, 2015

To whom it may concern at the City of Fraser:

We have been doing business with Foster's Towing for about 5 years. We are an automobile repair facility in Roseville, MI. Whenever we are in need of having a customer's vehicle towed to our facility we use Foster's Towing. They always are there in a timely fashion, and pleasant for us and our customer. I will be having Foster's Towing do all of our towing needs for years to come.

Sincerely,

Ryan Jones

United Auto Parts

30500 Gratiot • Roseville, Michigan 48066-1798
Local 293-2050 • Toll Free 1-800-235-3256 • Fax 293-2732

July 27, 2015

To the City of Fraser;

This letter is in reference to Foster's Towing. The company has been a customer of ours since January 04, 2000. They are an excellent customer I wish that I had more customer's like them. They are a weekly charge account with us as per their instruction. Our statements are created every Sunday. Mr. Foster is on the phone every Monday morning asking his balance, he is over to us shortly after that to pay his bill off in full. I cannot say enough about the wonderful customer that he is and look forward to many more years of doing business with him.

If I can be of any further assistance please feel free to give me a call at 586-293-2050.

Sincerely,

Mark Tobin

BUSS & COMPANY, P.C.

Certified Public Accountants
42550 Garfield, Suite 105
Clinton Township, Michigan 48038

Telephone (586) 263-8200
Facsimile (586) 263-8329

Paul K. Burback, C.P.A.
John E. Gideon, C.P.A.
Thomas J. Thomas, C.P.A.
Joseph M. Brandenburg, C.P.A.
Randy A. Carlier, C.P.A.

MEMBERS
The American Institute of Certified Public Accountants

The Michigan Association of Certified Public Accountants

July 28, 2015

To Whom It May Concern:

We have been the Certified Public Accounting firm for Foster's Towing, Inc., since 2006. In that time, we have found the company and its officers, including Gilbert (Rick) and James (Jimmy), to be honest and hardworking. Whenever I talk to anybody who has utilized their towing and repair services, I have been impressed with the positive response. The company has always been prompt in the payment of their bill for services rendered. The company has always been conscientious and on-time with their tax filing responsibility.

If there are any questions, please do not hesitate to call.

Very truly yours,

BUSS & COMPANY, P.C.

Thomas J. Thomas

Thomas J. Thomas
Certified Public Accountant

TJT:db

July 28, 2015

To whom it may concern,

I have been using Foster Towing Inc. for the last several years. Foster Towing Inc. is a great asset to my business. I use them for Request and Order to Seize Property, and Orders of Eviction. On the Property Seizures they tow vehicles to their storage yard where the auction is held. On the Eviction Orders Fosters Towing Inc. removes abandon vehicles. They go above and beyond to accommodate my business needs in situations when time is critical. I would and do recommend Fosters Towing Inc. to anyone in need of towing.

Sincerely,

Anthony Zelmanski
Court Officer
37th Judicial District Court
39th Judicial District Court

Butler's
COLLISION

July 29, 2015

To Whom it May Concern,

We have been doing business with Foster's Towing for over 25 years. Over that period of time we have found Foster's to be one of the most reliable tow companies we deal with. Being the owner of a collision repair shop we deal with a lot of tow companies. Most over charge, have inexperience drivers and do not respond in a timely fashion. This is not the case with Foster's. We have found them to charge a fare rate, their drivers are very experienced and their response time is the best in the business. As a business owner that relies on towing services Foster's has always provided us with outstanding service.

Sincerely,

Roy Schnepper

President

Vintage HOUSE
BANQUETS & CATERING

July 29, 2015

To Whom It May Concern:

This letter is on behalf of Foster's Towing. We have been doing business and using their services for repairs, towing, and maintenance for over six years.

They are extremely professional, reliable, and dependable and recommend their services to our customers as well. They have gone out of their way to help even at the last minute. Nothing is out of their reach.

Foster's Towing has a great reputation and very involved in the City of Fraser and for the growth of its community.

Anthony Jekielek
Owner - The Vintage House Banquets and Catering

31816 UTICA ROAD
FRASER, MICHIGAN
48026
PH: 586.415.5678
FAX: 586.293.3242

A&M SERVICE CENTER

July 31, 2015

To Whom It May Concern:

This is my recommendation, recognition letter regarding Fosters Towing.

I understand that they are up for renewal in reference to the Towing Contract for the City of Fraser.

Please be advised that I have been in the towing business for thirty-five years. Within that time frame, I have serviced many cities and police departments so, I know what it takes and all that is involved in running a towing business smoothly.

Fosters Towing has been in business for FIFTY THREE years. That statement alone deserves merit and should speak for itself. You don't stay in business that long without doing things right.

Loyalty now a day is almost unheard of. From the owner, who has a passion for the job, down to the drivers and the staff who service the customers, being presentable, knowledgeable and pleasant to work with is extremely important. In addition, their equipment is properly cared for and kept in top notch order, ready to perform when needed.

Please SERIOUSLY consider renewing Fosters Towing contract. Rest assures, your city will be in good hands.

Sincerely,

Tony Valente

Tony Valente, Vice President
TV/dv

999 Rochester Rd. - Troy - Michigan - 48083 - Phone: (248) 588-3640 - FAX: (248) 588-4852

July 31st, 2015

Middleton Auto Parts

33245 Groesbeck Highway

Fraser, MI 48026

Phone (586) 296-1510

Fax (586)296-6920

Members of City Council,

Middleton Auto Parts has been doing business with Foster's Towing Service for over 32 years. We have always had a great business relationship. My concerns are response time; would a towing company outside of Fraser city limits be able to respond quickly? And, could the city be liable if the response time is poor?

Whoever is awarded the contract will represent the city of Fraser. My hopes are you make the best decision for our city.

Best Regards,

James G Middleton

Middleton Auto Parts

Bobby Moscow, LLC
Made In Detroit Brand Clothing
5799 Terex
Clarkston, MI 48346

Friday July 31, 2015

To whom it may concern:

We have used Foster's Towing located in Fraser, MI for the past 10 years. Not only have they provided excellent service in regards to towing automobiles, but also in moving equipment and other types of non-automotive vehicles. In addition, they have repaired several vehicles in their service department with great efficiency and value. We proudly refer their service to friends and family and confidently recommend their services to those in need. We have dealt with many different employees at the facility and all treat us with the highest level of respect and attention. They are a pleasure to deal with and although we hope we will not need their services in the future, it is reassuring to know if a problem arises they are to help us in any capacity needed.

In closing, Made In Detroit highly recommends Foster's Towing for any and all automotive needs.

Sincerely,

Thomas Dubak
VP of Sales
Bobby Moscow, LLC

KR Drinks, LLC
American Badass Beer Company
PO Box 1230
Clarkston, MI 48347

Friday July 31, 2015

To whom it may concern:

We have used Foster's Towing located in Fraser, MI for the past 10 years. Not only have they provided excellent service in regards to towing automobiles, but also in moving equipment and other types of non-automotive vehicles. In addition, they have repaired several vehicles in their service department with great efficiency and value. We proudly refer their service to friends and family and confidently recommend their services to those in need. We have dealt with many different employees at the facility and all treat us with the highest level of respect and attention. They are a pleasure to deal with and although we hope we will not need their services in the future, it is reassuring to know if a problem arises they are to help us in any capacity needed.

In closing, American Badass Beer Company highly recommends Foster's Towing for any and all automotive needs.

Sincerely,

Thomas Dubak
VP of Sales
KR Drinks, LLC

Foster's Towing and Repairs, Inc.
32535 Groesbeck Hwy
Fraser, MI 48026

Telephone: (586) 293-8230
Fax: (586) 293-1626

mail: fosterstowing@comcast.net

CITY OF FRASER PRICING COVER SHEET

City of Fraser

INDIVIDUAL PRICING SHEET

TOWING AND STORAGE BID 2016

1. Name and address of Contractor: Foster's Towing and Repairs, Inc
32535 Groesbeck Hwy
Fraser, MI 48026.

Secondary

2. Towing Charges:

A. Hook-up, ~~no dolly or~~ flatbed: (no dolly)
$50.00 plus $4.00 per mile using light duty wrecker - Class 1&2.
$75.00 plus $5.00 per mile using medium duty wrecker - Class 3&4.
$80.00 plus $5.00 per mile using medium duty wrecker - Class 5&6.
$150.00 plus $5.00 per mile using heavy duty wrecker - Class 7&8.

B. Dolly or flatbed: Same as above.

C. Winching in excess of 50 feet required, additional charge: see City of Fraser Towing and Storage Fee Schedule.

D. Roll over charge: $50.00 as indicated on City of Fraser Towing and Storage Fee Schedule.

3. Storage.

A. Storage rate per day: $20.00 also applies to RFP III.E. 'Disposal of Vehicles by Auction' and III. F. 'Storage of Vehicles'.

See 'City of Fraser Towing and Storage Fee Schedule' for complete fee list.

Signature/Date Gilbert A Foster / December 15, 2016

Contractor Gilbert Foster, President of Foster's Towing and Repairs, Inc.

Foster's Towing and Repairs, Inc.

City of Fraser Towing and Storage Fee Schedule

OPEN 24 Hours a Day 365 Days a Year

To Be Posted in a Location Clearly Visible to the General Public

	Contract Price	Comments
Federal DOT Class 1 and 2 0-10,000 GVW (4 tires) using a Light Duty Wrecker	$60.00	Within the city of Fraser. Thereafter, $4.00 per mile beyond city limits.
Federal DOT Class 3 and 4 10,001-16,000 GVW (6 tires) using Medium Duty Wrecker	$75.00	Within the city of Fraser. Thereafter, $5.00 per mile beyond city limits.
Federal DOT Class 5 and 6 16,001-26,000 GVW (6 tires or more) using a Medium Duty Wrecker	$80.00	Within the city of Fraser. Thereafter, $5.00 per mile beyond city limits.
Federal DOT Class 7 and 8 26,001-80,000 GVW 80,001 and over GVW (6 tires or more) using a Heavy Duty Wrecker	$250.00	Within the city of Fraser. Thereafter, $5.00 per mile beyond city limits.
Motorcycle Towing	$80.00	Within the city of Fraser. Thereafter, $5.00 per mile beyond city limits.
Storage Day begins at time of arrival	$20.00	per day.
Storage Day ends at time of release		Cars, trailers and trucks are stored outdoors and motorcycles indoors.
Hook-Up Charge	$50.00	Where applicable and vehicle is not towed.
Roll Over Charge	$50.00	
Winching (whether on or off roadway)	$50.00	for any distance over 50 feet. NO CHARGE for the first 50 feet.
Use of Dollies/Skids/Skates	$40.00	per set when needed, e.g. broken axle, wheel(s) missing/damaged, etc.
Accident Scene Clean-Up	$35.00	for non-hazardous material and/or debris, e.g. glass, metal, plastic, etc.
Lockouts	$40.00	NO CHARGE whenever a child is locked in vehicle.
Tire Change	$50.00	when lug nut lock key is available. Otherwise, tow may be required.
Oil Dry	$20.00	per 40 pound bag.
Per Hour Labor Charge/Extra Services	$50.00	when authorized by city personnel, e.g. fatal accident standby, etc.
Fraser City Owned/Leased Vehicles & Equipment	-0-	NO CHARGE for any covered service.
Fraser Resident Discount	10%	DISCOUNT on all of the above charges provided for a privately owned non-commercial license plated vehicle registered to a Fraser Resident.
Secondary Towing of Light Duty Vehicles from Foster's Yard	$50.00 Hook-Up	plus $4.00 per mile to destination. With Fraser Residents given a 10% discount if private pay (no insurance coverage for hook-up and tow).
No Charge for Owner/Insurer Visits to Inspect Vehicles or Retrieve Personal Items While in Foster's Yard.		

GAF

Foster's Towing and Repairs, Inc.
32535 Groesbeck Hwy
Fraser, MI 48026

Telephone: (586) 293-8230 email: fosterstowing@comcast.net

Vehicle Classes With Definitions

Class 1 – Motorcycles. All two- or three-wheeled motorized vehicles. Typical vehicles in this category have saddle type seats and are steered by handlebars rather than steering wheels. This category includes motorcycles, motor scooters, mopeds, motor-powered bicycles, and three-wheel motorcycles.

Class 2 – Passenger Cars. All sedans, coupes, and station wagons manufactured primarily for the purpose of carrying passengers and including those passenger cars pulling recreational or other light trailers.

Class 3 – Other Two-Axle, Four-Tire Single Unit Vehicles. All two-axle, four-tire vehicles, other than passenger cars. Included in this classification are pickups, panels, vans, and other vehicles such as campers, motor homes, ambulances, hearses, carryalls, and minibuses. Other two-axle, four-tire single-unit vehicles pulling recreational or other light trailers are included in this classification.

Class 4 – Buses. All vehicles manufactured as traditional passenger-carrying buses with two axles and six tires or three or more axles. This category includes only traditional buses (including school buses) functioning as passenger-carrying vehicles. Modified buses should be considered to be a truck and should be appropriately classified.

Class 5 – Two-Axle, Six-Tire, Single-Unit Trucks. All vehicles on a single frame, including trucks, camping and recreational vehicles, motor homes, etc., with two axles and dual rear wheels.

Class 6 – Three-Axle Single-Unit Trucks. All vehicles on a single frame, including trucks, camping and recreational vehicles, motor homes, etc., with three axles.

Class 7 – Four or More Axle Single-Unit Trucks. All trucks on a single frame with four or more axles.

Class 8 – Four or Fewer Axle Single-Trailer Trucks. All vehicles with four or fewer axles consisting of two units, one of which is a tractor or straight truck power unit.

Class 9 – Five-Axle Single-Trailer Trucks. All five-axle vehicles consisting of two units, one of which is a tractor or straight truck power unit.

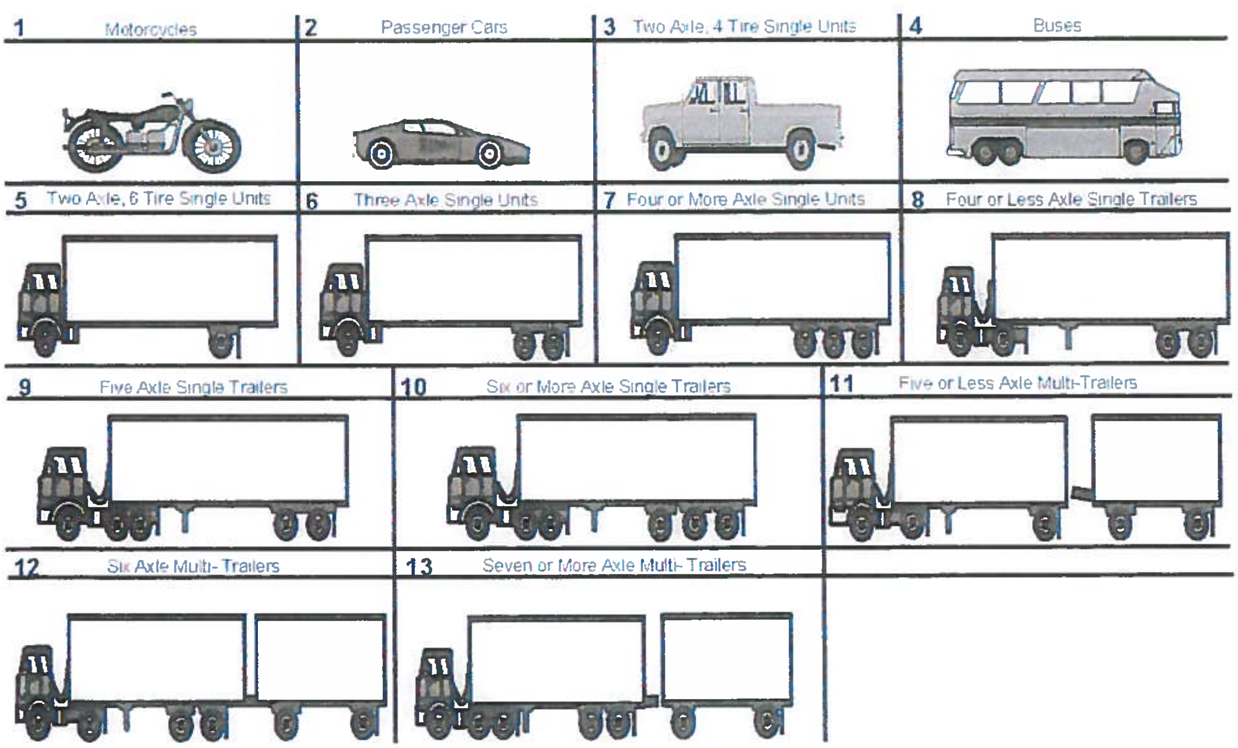
Class 10 – Six or More Axle Single-Trailer Trucks. All vehicles with six or more axles consisting of two units, one of which is a tractor or straight truck power unit.

Class 11 – Five or fewer Axle Multi-Trailer Trucks. All vehicles with five or fewer axles consisting of three or more units, one of which is a tractor or straight truck power unit.

Class 12 -- Six-Axle Multi-Trailer Trucks. All single axle vehciles consisting of three or more units, one of which is a tractor or straight truck units, one of which is a tractor or straight truck power unit.

Class 13 – Seven or More Axle Multi-trailer Trucks. All vehicles with seven or more axles consisting of three or more units, one of which is a tractor or straight truck power unit.

Vehicle Classifications Illustrated



City of Fraser
Year Ended June 30, 2016

Audit Presentation
January 12, 2017

Presented by:
Aaron M. Stevens, CPA
Principal

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

SETTING THE STANDARD FOR QUALITY GOVERNMENTAL AUDITS

Principals

Dale J. Abraham, CPA
Steven R. Kirinovic, CPA
Aaron M. Stevens, CPA
Eric J. Glashouwer, CPA
Alan D. Panter, CPA
William I. Tucker IV, CPA

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

2601 Cambridge Court
Suite 201
Auburn Hills, MI 48326
(248) 844-2550
FAX: (248) 844-2551

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and
Members of the City Council
City of Fraser, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Fraser, Michigan (the City), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Fraser, Michigan, as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule, and the pension and other post-employment benefits schedules, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining nonmajor fund financial statements, individual nonmajor special revenue fund budgetary comparison schedules, and combining internal service fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements, individual nonmajor special revenue fund budgetary comparison schedules, and combining internal service fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements, individual nonmajor special revenue fund budgetary comparison schedules, and combining internal service fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

December 27, 2016

City of Fraser

STATEMENT OF NET POSITION

June 30, 2016

	Governmental Activities	Business-type Activities	Total
ASSETS			
Current assets			
Cash and cash equivalents	$ 3,689,290	$ 3,216,828	$ 6,906,118
Restricted cash and cash equivalents	8,097	86,363	94,460
Receivables	308,108	1,563,935	1,872,043
Due from other governmental units	532,387	5,129	537,516
Internal balances	19,283	(19,283)	-0-
Prepaids	614,006	1,904	615,910
Total current assets	5,171,171	4,854,876	10,026,047
Noncurrent assets			
Restricted cash and cash equivalents	3,274,106	-	3,274,106
Capital assets not being depreciated	5,752,916	1,129,417	6,882,333
Capital assets being depreciated, net	11,984,632	27,587,469	39,572,101
Total noncurrent assets	21,011,654	28,716,886	49,728,540
TOTAL ASSETS	26,182,825	33,571,762	59,754,587
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to pensions	6,814,928	736,239	7,551,167
LIABILITIES			
Current liabilities			
Accounts payable	400,984	465,530	866,514
Accrued liabilities	161,163	-	161,163
Due to other governmental units	2,233	-	2,233
Unearned revenue	11,652	-	11,652
Accrued interest payable	43,853	109,001	152,854
Current portion of compensated absences	295,559	24,879	320,438
Current portion of long-term debt	1,443,460	1,177,626	2,621,086
Total current liabilities	2,358,904	1,777,036	4,135,940
Noncurrent liabilities			
Net pension liability	23,826,688	2,574,074	26,400,762
Net other post-employment benefits obligation	24,744,895	2,548,745	27,293,640
Noncurrent portion of compensated absences	657,808	28,871	686,679
Noncurrent portion of long-term debt	5,091,603	14,987,578	20,079,181
Total noncurrent liabilities	54,320,994	20,139,268	74,460,262
TOTAL LIABILITIES	56,679,898	21,916,304	78,596,202
NET POSITION			
Net investment in capital assets	14,476,591	12,551,682	27,028,273
Restricted			
Streets and highways	329,582	-	329,582
Public safety	1,067,589	-	1,067,589
Debt service	51,289	-	51,289
Capital replacement	-	86,363	86,363
Unrestricted	(39,607,196)	(246,348)	(39,853,544)
TOTAL NET POSITION	$ (23,682,145)	$ 12,391,697	$ (11,290,448)

2.19

See accompanying notes to financial statements.

Page 3 of Presentation

City of Fraser

Governmental Funds

BALANCE SHEET

June 30, 2016

	General Fund	Street Construction Fund	Nonmajor Governmental Funds	Total
ASSETS				
Cash and cash equivalents	$ 1,511,999	$ -	$ 1,837,466	$ 3,349,465
Restricted cash and cash equivalents	8,097	3,274,106	-	3,282,203
Receivables				
Accounts	67,109	-	100	67,209
Taxes	229,297	-	-	229,297
Special assessments	4,477	-	-	4,477
Due from other governmental units	365,314	-	167,073	532,387
Due from other funds	201,281	-	11,904	213,185
Prepaids	612,778	380	638	613,796
TOTAL ASSETS	$ 3,000,352	$ 3,274,486	$ 2,017,181	$ 8,292,019
LIABILITIES				
Accounts payable	$ 267,229	$ 96,046	$ 8,620	$ 371,895
Accrued liabilities	157,018	-	4,145	161,163
Due to other funds	11,904	-	155,313	167,217
Due to other governmental units	-	-	2,233	2,233
Unearned revenue	11,652	-	-	11,652
TOTAL LIABILITIES	447,803	96,046	170,311	714,160
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue	136,356	-	-	136,356
FUND BALANCES				
Nonspendable				
Prepaids	612,778	380	638	613,796
Restricted				
Streets and highways	-	3,178,060	328,944	3,507,004
Public safety	-	-	1,067,589	1,067,589
Debt service	-	-	95,142	95,142
Assigned				
Health and welfare	-	-	325,499	325,499
Debt service	-	-	29,058	29,058
Unassigned	1,803,415	-	-	1,803,415
TOTAL FUND BALANCES	2,416,193	3,178,440	1,846,870	7,441,503
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	$ 3,000,352	$ 3,274,486	$ 2,017,181	$ 8,292,019

~ 13% of expenditures and OFU for the year

See accompanying notes to financial statements.

Page 4 of Presentation

City of Fraser

Governmental Funds

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

Year Ended June 30, 2016

	General Fund	Street Construction Fund	Nonmajor Governmental Funds	Total
REVENUES				
Taxes	$ 9,281,731	$ -	$ 1,850,733	$ 11,132,464
Licenses and permits	425,758	-	-	425,758
Intergovernmental				
Federal	468,991	-	-	468,991
State	1,378,369	-	951,498	2,329,867
District Court and Violations Bureau	689,308	-	-	689,308
Charges for services	500,589	-	330,888	831,477
Fines and forfeitures	100,134	-	368,178	468,312
Interest and rents	181,428	-	3,008	184,436
Other	694,009	-	4,960	698,969
TOTAL REVENUES	13,720,317	-0-	3,509,265	17,229,582
EXPENDITURES				
Current				
General government	2,115,572	38,791	-	2,154,363
Public safety	6,711,280	-	337,772	7,049,052
Public works	1,556,591	-	806,469	2,363,060
Health and welfare	-	-	668,708	668,708
Community and economic development	25,597	-	-	25,597
Recreation and culture	1,257,739	-	-	1,257,739
Other	1,660,988	-	-	1,660,988
Capital outlay	-	1,938,047	134,586	2,072,633
Debt service	-	-	1,487,009	1,487,009
TOTAL EXPENDITURES	13,327,767	1,976,838	3,434,544	18,739,149
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	392,550	(1,976,838)	74,721	(1,509,567)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	311,570	311,570
Transfers out	(182,319)	-	(128,434)	(310,753)
TOTAL OTHER FINANCING SOURCES (USES)	(182,319)	-0-	183,136	817
NET CHANGE IN FUND BALANCES	210,231	(1,976,838)	257,857	(1,508,750)
Restated fund balances, beginning of year	2,205,962	5,155,278	1,589,013	8,950,253
Fund balances, end of year	$ 2,416,193	$ 3,178,440	$ 1,846,870	$ 7,441,503

See accompanying notes to financial statements.

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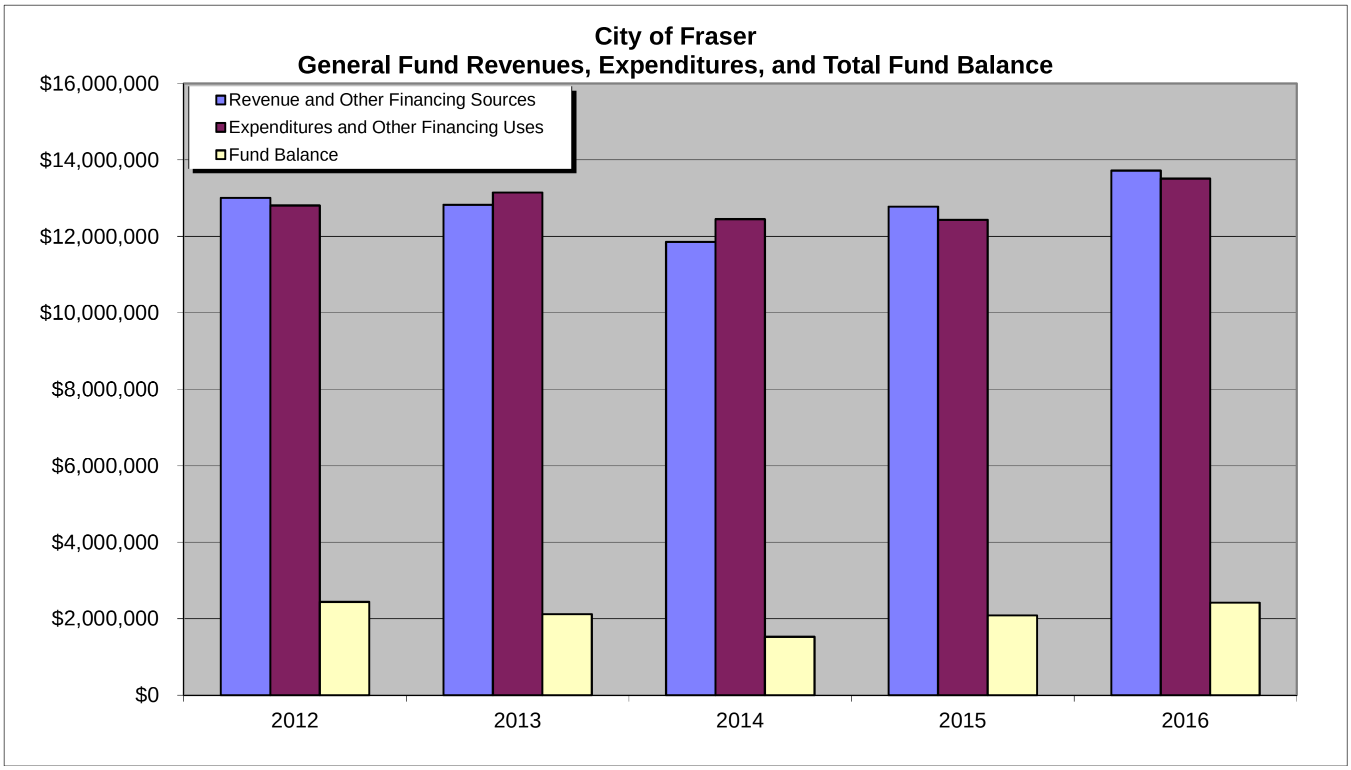
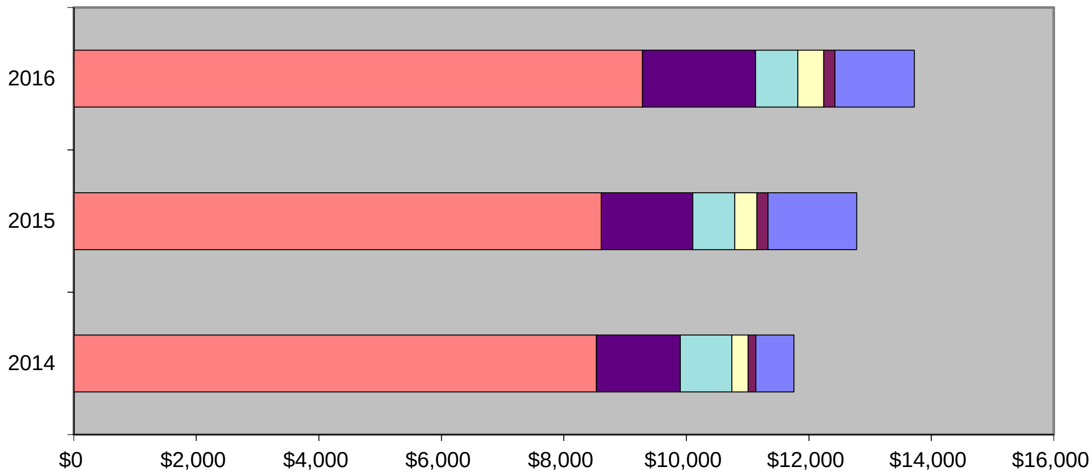
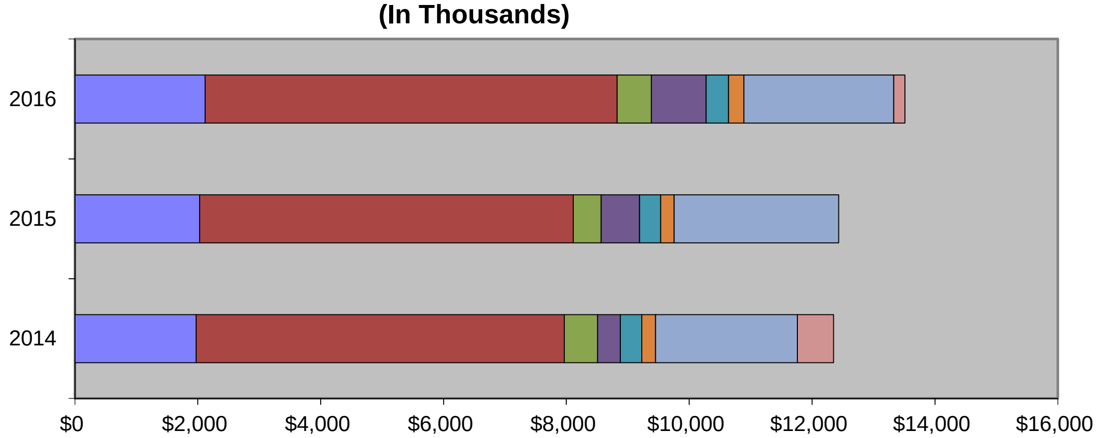

City of Fraser
General Fund Revenues, Expenditures, and Total Fund Balance
Revenue and Other Financing Sources
Expenditures and Other Financing Uses
Fund Balance
$16,000,000
$14,000,000
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$0
2012
2013
2014
2015
2016

City of Fraser
General Fund Revenues
(In Thousands)



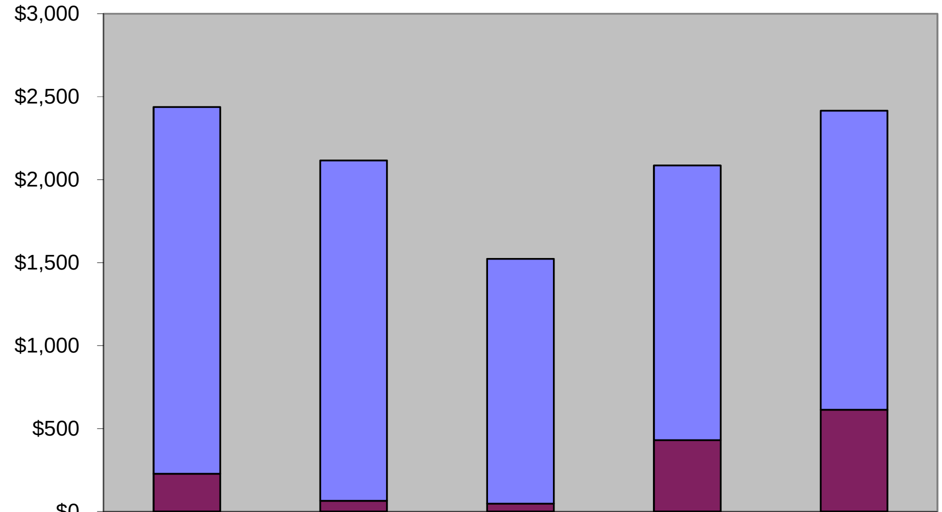
	2014	2015	2016
Property Taxes	$8,531	$8,612	$9,282
Federal & State Sources	$1,368	$1,494	$1,847
District Court	$844	$683	$689
Licenses and Permits	$268	$361	$426
Interest	$122	$181	$181
Other	$624	$1,449	$1,295

City of Fraser
General Fund Expenditures
(In Thousands)



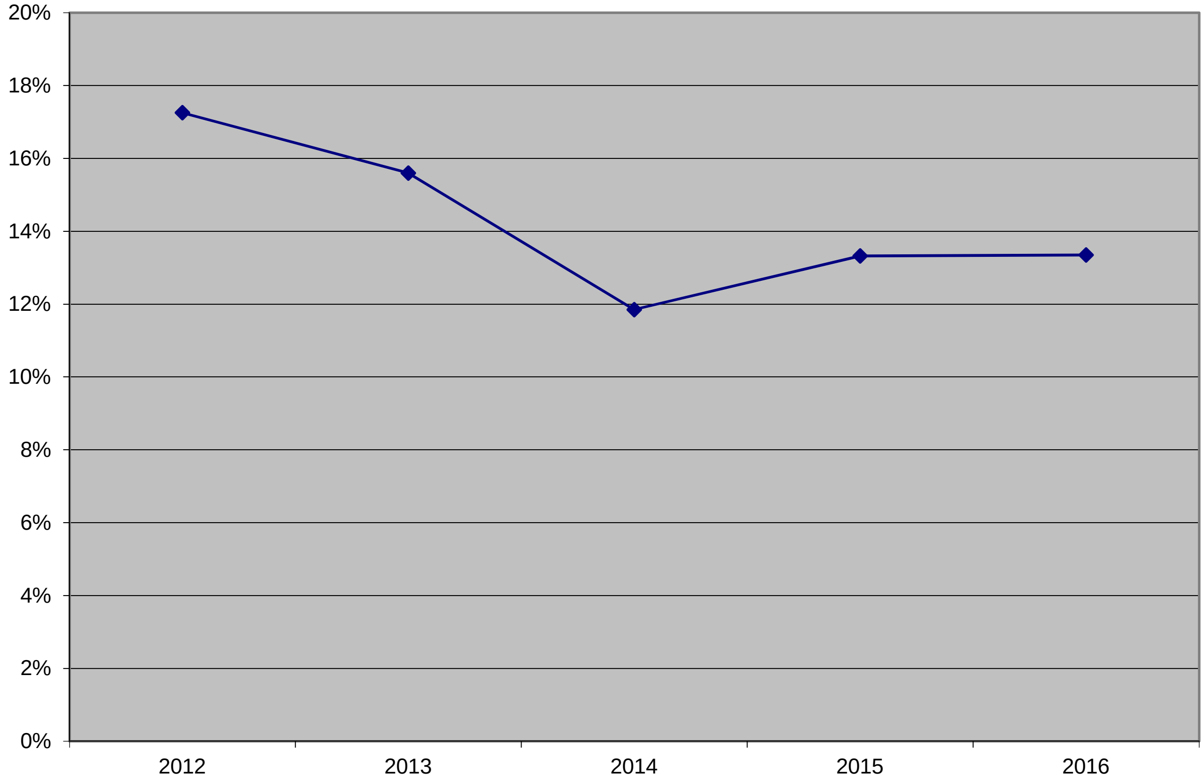
	2014	2015	2016
General Government	$1,972	$2,028	$2,116
Public Safety	$5,994	$6,084	$6,711
Public Works	$540	$452	$555
Recreation	$372	$629	$894
Library	$348	$342	$364
Building Inspection	$224	$221	$253
Other	$2,309	$2,675	$2,435
Operating Transfers	$591	$0	$182

City of Fraser
General Fund Fund Balance
(In Thousands)

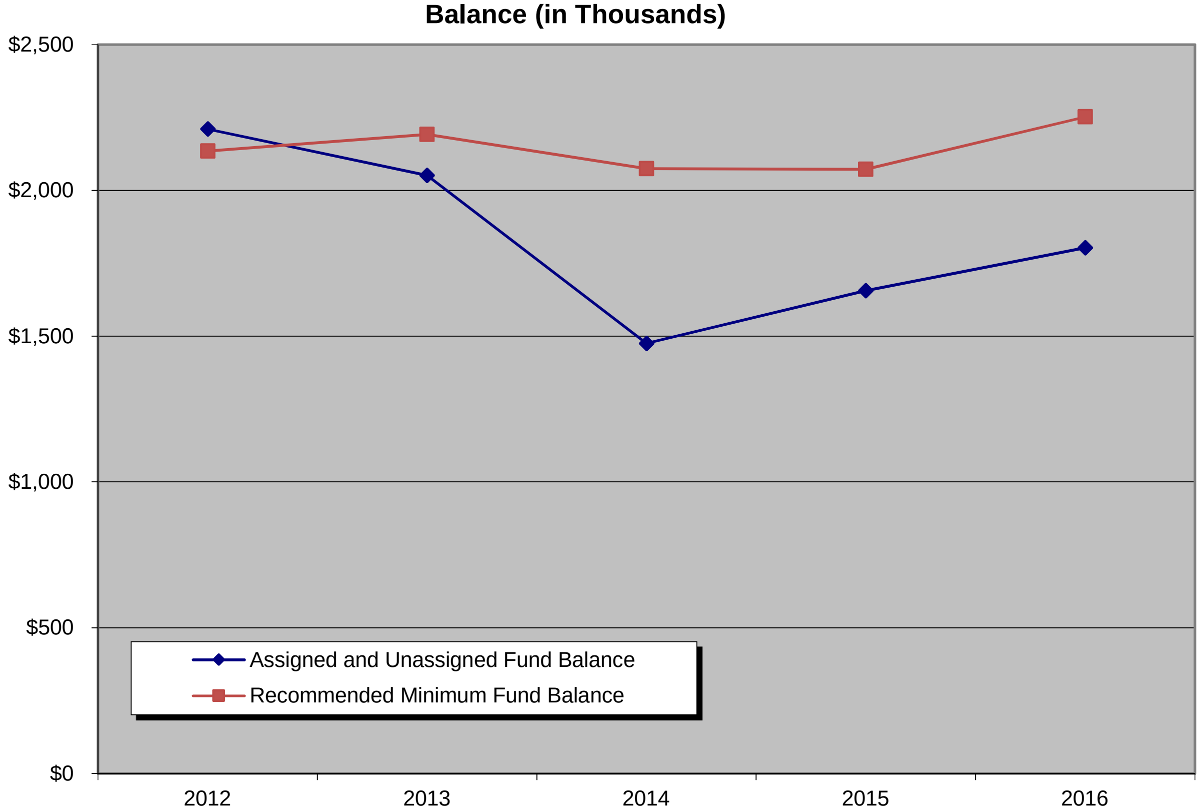


	2012	2013	2014	2015	2016
Assigned and Unassigned Fund Balance	$2,210	$2,051	$1,475	$1,656	$1,803
Nonspend., Restricted, and Committed Fund Balance	$228	$65	$48	$430	$613

City of Fraser
General Fund Unrestricted Fund Balance as a Percentage of Expenditures and Other Financing Uses



City of Fraser
General Fund Unrestricted Fund Balance vs. Minimum Recommended Fund Balance (in Thousands)



City of Fraser

Proprietary Funds

STATEMENT OF NET POSITION

June 30, 2016

3.15

	Business-type Activities			Governmental Activities
		Nonmajor		
	Water and Sewer Fund	Senior Citizen Housing Complex Fund	Total Enterprise Funds	Internal Service Funds
ASSETS				
Current assets				
Cash and cash equivalents	$ 3,056,591	$ 160,237	$ 3,216,828	$ 339,825
Restricted cash and cash equivalents	86,363	-	86,363	-
Accounts receivable	-	555	555	7,125
Customer receivables	1,563,380	-	1,563,380	-
Due from other governmental units	5,129	-	5,129	-
Prepaid expenses	1,788	116	1,904	210
Total current assets	4,713,251	160,908	4,874,159	347,160
Noncurrent assets				
Capital assets not being depreciated	304,417	825,000	1,129,417	-
Capital assets being depreciated, net	25,624,834	1,962,635	27,587,469	274,218
Total noncurrent assets	25,929,251	2,787,635	28,716,886	274,218
TOTAL ASSETS	30,642,502	2,948,543	33,591,045	621,378
DEFERRED OUTFLOWS OF RESOURCES				
Deferred outflows of resources related to pensions	736,239	-	736,239	-
LIABILITIES				
Current liabilities				
Accounts payable	417,217	48,313	465,530	29,089
Due to other funds	19,283	-	19,283	26,685
Accrued interest payable	107,128	1,873	109,001	-
Current portion of compensated absences	24,879	-	24,879	590
Current portion of long-term debt	927,626	250,000	1,177,626	-
Total current liabilities	1,496,133	300,186	1,796,319	56,364
Noncurrent liabilities				
Net pension liability	2,574,074	-	2,574,074	-
Net other post-employment benefits obligation	2,548,745	-	2,548,745	-
Noncurrent portion of compensated absences	26,326	2,545	28,871	-
Noncurrent portion of long-term debt	14,462,578	525,000	14,987,578	-
Total noncurrent liabilities	19,611,723	527,545	20,139,268	-0-
TOTAL LIABILITIES	21,107,856	827,731	21,935,587	56,364
NET POSITION				
Net investment in capital assets	10,539,047	2,012,635	12,551,682	274,218
Restricted for capital replacement	86,363	-	86,363	-
Unrestricted	(354,525)	108,177	(246,348)	290,796
TOTAL NET POSITION	$ 10,270,885	$ 2,120,812	$ 12,391,697	$ 565,014

See accompanying notes to financial statements.

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City of Fraser

Proprietary Funds

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION

Year Ended June 30, 2016

	Business-type Activities			Governmental Activities
		Nonmajor		
	Water and Sewer Fund	Senior Citizen Housing Complex Fund	Total Enterprise Funds	Internal Service Funds
OPERATING REVENUES				
Charges for services	$ 7,587,504	$ 6,665	$ 7,594,169	$ 1,003,598
Interest and penalties	64,856	376	65,232	-
Rentals	-	526,900	526,900	730,720
Other	-	-	-0-	14,251
TOTAL OPERATING REVENUES	7,652,360	533,941	8,186,301	1,748,569
OPERATING EXPENSES				
Salaries	517,454	34,243	551,697	59,404
Fringe benefits	1,502,427	-	1,502,427	48,134
Administrative charges	285,000	50,000	335,000	-
Materials and supplies	113,020	33,962	146,982	-
Equipment rental	85,000	-	85,000	-
Repairs and maintenance	79,282	78,834	158,116	500,219
Cost of water	1,172,535	-	1,172,535	-
Cost of sewage disposal	2,549,404	-	2,549,404	-
Utilities	6,228	36,977	43,205	-
Postage	35,451	-	35,451	-
Claims paid	-	-	-0-	1,050,795
Miscellaneous	31,796	39,477	71,273	3,722
Depreciation	1,294,293	89,296	1,383,589	34,664
TOTAL OPERATING EXPENSES	7,671,890	362,789	8,034,679	1,696,938
OPERATING INCOME (LOSS)	(19,530)	171,152	151,622	51,631
NONOPERATING REVENUES (EXPENSES)				
Tap-in fees	35,628	-	35,628	-
Intergovernmental - State	115,628	-	115,628	-
Interest and other revenue	1,587	131	1,718	19,890
Rebates and refunds	-	-	-0-	47,197
Interest expense	(384,779)	(12,698)	(397,477)	-
TOTAL NONOPERATING REVENUES (EXPENSES)	(231,936)	(12,567)	(244,503)	67,087
NET INCOME (LOSS) BEFORE TRANSFERS	(251,466)	158,585	(92,881)	118,718
Transfers out	-	-	-0-	(817)
CHANGE IN NET POSITION	(251,466)	158,585	(92,881)	117,901
Net position, beginning of year	10,522,351	1,962,227	12,484,578	447,113
Net position, end of year	$ 10,270,885	$ 2,120,812	$ 12,391,697	$ 565,014

See accompanying notes to financial statements.

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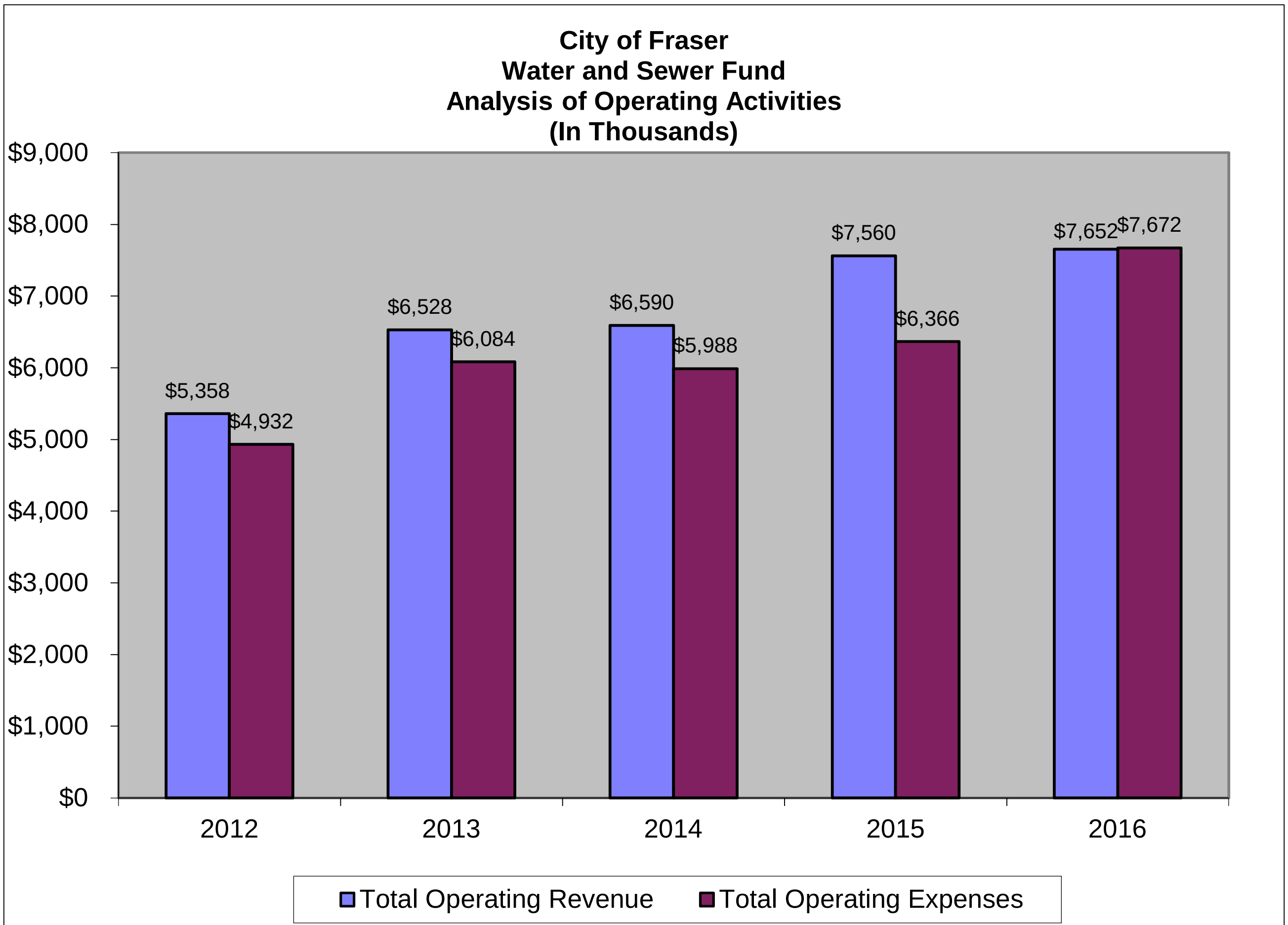

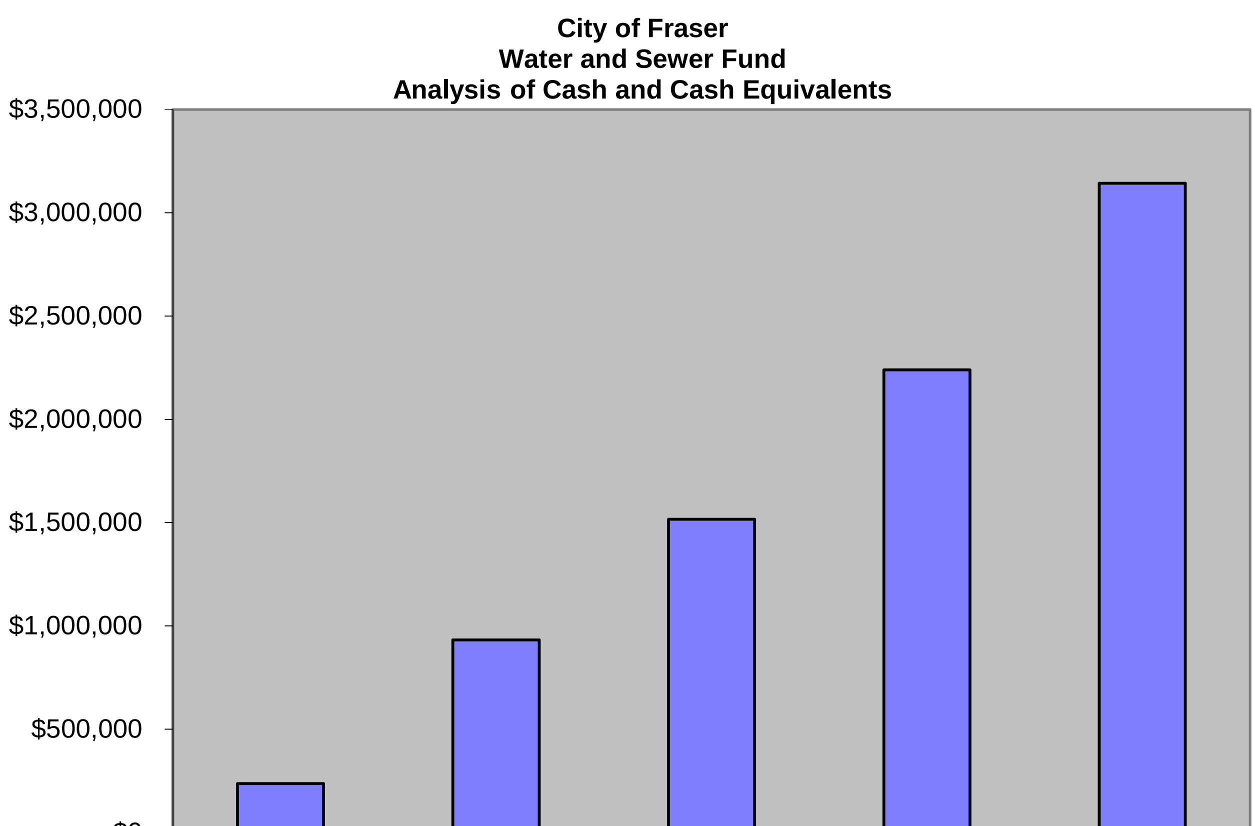

	2012	2013	2014	2015	2016
Net Cash	$237,377	$931,476	$1,515,635	$2,239,233	$3,142,954

Principals

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Aaron M. Stevens, CPA
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Alan D. Panter, CPA
William I. Tucker IV, CPA

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS

To the Honorable Mayor and
Members of the City Council
City of Fraser, Michigan

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Fraser, Michigan (the City), as of and for the year ended June 30, 2016, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported.

This communication is intended solely for the information and use of management, the Honorable Mayor and Members of the City Council of the City of Fraser, Michigan, others within the City, and applicable departments of the State of Michigan, and is not intended to be, and should not be, used by anyone other than these specified parties.

Abraham & Gaffney, P.C.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

December 27, 2016

NOTE O: UPCOMING ACCOUNTING PRONOUNCEMENTS - CONTINUED

In June 2015, the GASB issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The statement replaces the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The statement requires governments providing other postemployment benefits (OPEB) to recognize their unfunded OPEB obligations as a liability for the first time, and to more comprehensibly and comparably measure the annual costs of OPEB benefits. The statement also enhances accountability and transparency through revised note disclosures and required supplementary information (RSI). The City is currently evaluating the impact this standard will have on the financial statements when adopted during the 2017-2018 fiscal year.

In August 2015, the GASB issued Statement No. 77, *Tax Abatement Disclosures*. The statement improves financial reporting through the disclosure of information about the nature and magnitude of tax abatements that are not consistently or comprehensively reported to the public at present. The City is currently evaluating the impact this standard will have on the financial statements when adopted during the 2016-2017 fiscal year.

In March 2016, the GASB issued Statement No. 82, *Pension Issues - An Amendment of GASB Statements No. 67, No. 68, and No. 73*. The statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The City is currently evaluating the impact this standard will have on the financial statements when adopted during the 2017-2018 fiscal year.

NOTE H: OTHER POST-EMPLOYMENT BENEFITS - CONTINUED

Funding Progress

For the year ended June 30, 2016, the City has determined an estimated cost of providing post-employment benefits through an actuarial valuation as of June 30, 2012. The valuation computes an annual required contribution, which represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to cover the amortization of any unfunded actuarial liabilities from the past, over a period not to exceed thirty (30) years.

The City's computed contribution and actual funding is summarized as follows:

Annual required contribution (ARC)	$ 5,466,568
Interest on net OPEB obligation	675,248
Annual OPEB cost (expense)	6,141,816
Amounts contributed:	
Payments of current premiums	(1,356,449)
Increase in net OPEB obligation	4,785,367
OPEB obligation - beginning of year	22,508,273
OPEB obligation - end of year	$ 27,293,640

Currently recorded

The annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

Year Ended June 30,	Annual OPEB Cost	Percentage of OPEB Cost Contributed	Net OPEB Obligation
2014	$ 4,653,906	39.5%	$ 18,175,869
2015	6,012,168	27.9%	22,508,273
2016	6,141,816	22.1%	27,293,640

The funding progress of the plan as is as follows:

Unfunded Actuarial Accrued Liability as of most recent valuation

	Year Ended June 30, 2006	2009	2012
Actuarial value of assets	$ 340,018	$ 677,886	$ 416,750
Actuarial accrued liability (AAL) (entry age)	49,708,098	58,822,957	68,263,560
Unfunded AAL (UAAL)	49,368,080	58,145,071	67,846,810
Funded ratio	0.7%	1.2%	0.6%
Annual covered payroll	$ 6,020,985	$ 5,966,282	$ 4,955,687
UAAL as a percentage of covered payroll	819.9%	974.6%	1369.1%

This trend information was obtained from the most recently issued actuarial reports.

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Questions?

Thank you for your time.

Aaron M. Stevens, CPA
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Principals

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To the Honorable Mayor and
Members of the City Council
City of Fraser, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Fraser, Michigan, (the City), for the year ended June 30, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 17, 2016. Professional standards also require that we communicate to you the following information related to our audit.

<u>Significant Audit Findings</u>

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2016. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements of the governmental activities, business-type activities, and Water and Sewer Fund were:

- Management's calculation of the percentages for current and noncurrent compensated absence liabilities is based on an estimate of the percentage of employees' use of compensated absences.

- Management's calculation of the net other post-employment benefits obligation and allocation between the governmental activities and business-type activities is based on actuarial studies which utilized certain actuarial assumptions.

- The calculation of the net pension liability is based on an actuarial study which utilized certain actuarial assumptions. The allocation of the net pension liability between governmental activities and business-type activities is based on the contributions made to fund the liability.

The most sensitive estimate affecting the financial statements of the governmental activities, business-type activities, Water and Sewer Fund, and aggregate remaining fund information was:

- Management's calculation of depreciation expense for the current period is based on an estimate of the useful lives of the capital assets.

We evaluated the key factors and assumptions used to develop these accounting estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The following schedule summarizes uncorrected misstatements of the financial statements that were proposed to management. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

		Total Assets	Total Liabilities	Equity	Revenue	Expenses/ Expenditures	Change in Net Position/ Fund Balance
Opinion Unit:	**Governmental Activities**						
Misstatements:	Overstated accounts receivable	$ (15,746)	$ -	$ (15,746)	$ (15,746)	$ -	$ (15,746)
Opinion Unit:	**General Fund**						
Misstatements:	Overstated accounts receivable	$ (15,746)	$ -	$ (15,746)	$ (15,746)	$ -	$ (15,746)
	Understated due to taxpayers		4,792	(4,792)	-	4,792	(4,792)
		$ (15,746)	$ 4,792	$ (20,538)	$ (15,746)	$ 4,792	$ (20,538)

No material misstatements were detected as a result of audit procedures.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 27, 2016.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, budgetary comparison schedule, and pension and other post-employment benefit schedules, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on it.

We were engaged to report on the other supplementary information, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of City Council and management of the City of Fraser, Michigan, and is not intended to be, and should not be, used by anyone other than these specified parties.

Abraham & Gaffney, P.C.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

December 27, 2016

City of Fraser
Macomb County, Michigan

FINANCIAL STATEMENTS

June 30, 2016

City of Fraser

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June 30, 2016

City of Fraser

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June 30, 2016

Principals

Dale J. Abraham, CPA
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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and
Members of the City Council
City of Fraser, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Fraser, Michigan (the City), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Fraser, Michigan, as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule, and the pension and other post-employment benefits schedules, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining nonmajor fund financial statements, individual nonmajor special revenue fund budgetary comparison schedules, and combining internal service fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements, individual nonmajor special revenue fund budgetary comparison schedules, and combining internal service fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements, individual nonmajor special revenue fund budgetary comparison schedules, and combining internal service fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

December 27, 2016

As management of the City of Fraser, Michigan (the City), we offer readers of the financial statements a narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2016.

Financial Highlights

- The liabilities of the City of Fraser exceeded its assets at the close of the recent fiscal year by $11,290,448. The City had a deficit in unrestricted net position of $39,853,544 at the end of the fiscal year.

- As of the close of the current fiscal year, the City of Fraser's governmental funds reported combined ending fund balances of $7,441,503, a decrease of $1,508,750 in comparison with the prior year.

- The City of Fraser's total long-term obligations decreased by $2,252,950 during the current fiscal year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City of Fraser's basic financial statements. The basic financial statements are comprised of three components: 1) Government-wide Financial Statements, 2) Fund Financial Statements, and 3) Notes to the Financial Statements. This report also contains other supplementary information in addition to the basic financial statements.

Government-wide Financial Statements

The Government-wide Financial Statements are designed to provide readers with a broad overview of the City of Fraser's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the City of Fraser's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference between these items reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Fraser is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods. This includes uncollected taxes and earned but unused leave time.

The Government-wide Financial Statements distinguish functions of the City of Fraser that are mainly supported by taxes and governmental activities from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City of Fraser include general government, public safety, public works, and recreation and culture. The business-type activities of the City of Fraser include the water and sewer system and senior citizen housing.

The Government-wide Financial Statements include not only the City of Fraser, but also a legally separate Downtown Development Authority and Economic Development Authority for which the City is financially accountable. Financial information for these entities is reported separately from the financial information presented for the primary government and due to their immateriality is included with the fiduciary funds.

The Government-wide Financial Statements can be found on pages 1-2 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The City of Fraser, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Fraser can be divided into three categories: governmental, proprietary, and fiduciary.

Governmental Funds

Governmental Funds are used to account for essentially the same functions reported as governmental activities in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, Governmental Fund Financial Statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. This information may be useful in evaluating a government's near-term financing requirements.

The focus of governmental funds is narrower than that of the Government-wide Financial Statements. It is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-wide Financial Statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the Governmental Fund Balance Sheet and the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Information is presented separately in the Governmental Fund Balance Sheet and in the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balance for the general fund and street construction fund. These funds are considered to be major. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of Combining Statements elsewhere in this report.

A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the annual appropriated budget.

Proprietary Funds

The City of Fraser maintains two different types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the Government-wide Financial Statements. The City of Fraser used enterprise funds to account for its water and sewer system and senior citizen housing. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City of Fraser's various functions. The City of Fraser uses internal service funds to account for its fleet of vehicles and healthcare.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the Government-wide Financial Statements, because the resources of those funds are not available to support the City of Fraser's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Other Information

The notes provide additional information that is essential to fully understand the data provided in the Government-wide and Fund Financial Statements. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the changes in the City's net pension liability and schedule of employer contributions. This information can be found on pages 38-39.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Fraser, liabilities exceeded assets by $11,290,448 at the close of the recent fiscal year.

By far the largest portion of the City of Fraser's net position reflects its investment in capital assets (for example, land, buildings, vehicles, office equipment, furniture, and other equipment); less any related debt used to acquire those assets that are still outstanding. The City of Fraser used these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City of Fraser's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

TABLE 1 (in thousands)

	Governmental Activities		Business-Type Activities		Total	
	2016	2015	2016	2015	2016	2015
Assets						
Current Assets	$ 5,171	$ 4,924	$ 4,855	$ 4,007	$ 10,026	$ 8,931
Capital Assets, net	21,012	21,397	28,717	29,449	49,729	50,846
Total Assets	26,183	26,321	33,572	33,456	59,755	59,777
Deferred Outflows of Resources	6,815	2,903	736	252	7,551	3,155
Liabilities						
Current Liabilities	2,359	2,723	1,777	1,729	4,136	4,452
Non-current Liabilities	54,321	45,938	20,139	19,495	74,460	65,433
Total Liabilities	56,680	48,661	21,916	21,224	78,596	69,885
Net Position						
Net investment in capital assets	14,477	13,486	12,552	12,419	27,029	25,905
Restricted	1,448	1,490	86	86	1,534	1,576
Unrestricted (Deficit)	(39,607)	(34,413)	(246)	(21)	(39,853)	(34,434)
Total Net Position	**$ (23,682)**	**$ (19,437)**	**$ 12,392**	**$ 12,484**	**$ (11,290)**	**$ (6,953)**

Governmental Activities' net position decreased by $4,244,754 compared to the prior fiscal year. As the City complies with recent changes to the accounting standards, recognition of the net pension liability has found its way to our balance sheet.

Reviewing the financial data within the Business-Type Activities, the City continues to make significant progress in improving net position over the past few years. The total net position has decreased by $92,881, while the unrestricted portion of net position has decreased by approximately $225,000. Within the Water and Sewer Fund, the City is constantly reviewing its rate structure to ensure the system is covering current expenses and as well as preparing for future projects.

TABLE 2 (in thousands)

	Governmental Activities		Business-Type Activities		Total	
	2016	2015	2016	2015	2016	2015
Revenue						
Program Revenue:						
Charges for Service	$ 3,402	$ 3,613	$ 8,186	$ 8,086	$ 11,588	$ 11,699
Operating Grants and Contribution	1,509	1,071	-	-	1,509	1,071
Capital Grants and Contributions	-	228	151	111	151	339
General Revenue:						
Property Taxes	10,844	9,417	-	-	10,844	9,417
State-shared Revenue	1,300	1,306	-	-	1,300	1,306
Unrestricted Investment Earnings	20	25	2	2	22	27
Transfers and Other Revenue	51	41	-	-	51	41
Total Revenue	17,126	15,701	8,339	8,199	25,465	23,900
Program Expenses						
General Government	3,123	2,970	-	-	3,123	2,970
Public Safety	10,902	11,212	-	-	10,902	11,212
Public Works	4,384	3,185	-	-	4,384	3,185
Health and Welfare	968	803	-	-	968	803
Recreation and Culture	1,824	1,356	-	-	1,824	1,356
Community and Economic Development	37	22	-	-	37	22
Interest on Long-term Debt	133	178	-	-	133	178
Water and Sewer	-	-	8,057	6,797	8,057	6,797
Senior Housing	-	-	375	341	375	341
Total Program Expenses	21,371	19,726	8,432	7,138	29,803	26,864
Change in Net Position	**$ (4,245)**	**$ (4,025)**	**$ (93)**	**$ 1,061**	**$ (4,338)**	**$ (2,964)**

Business-type Activities

Capital assets for business-type activities decreased by $732,022 compared to the prior year. The change relates to continued work completed by the Oakland Macomb Drainage District and the water main replacement taking place on Utica Road between 13 and 14 Mile Roads offset by depreciation expense and change in estimates related to the construction.

For the fifth consecutive year, the Water and Sewer Fund ended the fiscal year with a positive cash balance. This has been the result of ensuring the utility rates reflect the true cost of the water and sewer system. The ultimate goal is to maintain a fund balance that will cover at least two months' of expenses along with an adequate amount to maintain the City's aging system through annual capital improvement projects.

Financial Analysis of the City of Fraser's Funds

As noted earlier, the City of Fraser uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

As of the end of the current fiscal year, the City of Fraser's governmental funds reported combined ending fund balances of $7,441,503. The unassigned general fund balance of $1,803,415. The Government Finance Officers Association recommends, at a minimum, that general purpose governments, regardless of size, maintain unrestricted fund balance in their General Fund of no less than two months of regular General Fund expenditures.

Proprietary funds

The City of Fraser's proprietary funds provide the same type of information found in the Government-wide Financial Statements, but in more detail. Total net position of the Water and Sewer Fund as of June 30, 2016, amount to $10,270,885, while the unrestricted portion of the net position at the end of the year amounted to a deficit of $354,525. Last year's unrestricted portion within that particular fund was $136,324. The senior citizen housing complex ended with unrestricted net position totaling $108,177, down from $115,296 in the prior year.

General Fund Budgetary Highlights

City Council, City Administration, and Department Heads continue to work hard to stay on budget and have managed to come in under budget this year. Even as budgetary expenditures have not increased over the past two years, the same level of service continues to be provided by the City. During the course of 2015-16, the general fund revenues came in $235,712 more than expected. The most significant variances were noted for personal property small taxpayer exemption loss revenue, building permits revenue, and cable fees revenue. In a $13 million dollar budget, expenditures were significantly less than budgeted. The net between budgetary revenue and expenditures for 2015-16 was $635,227.

Capital Assets

The City of Fraser's net investment in capital assets for its governmental and business-type activities as of June 30, 2016 amounts to $46,454,434 (net of accumulated depreciation). The net investment in capital assets includes land, buildings and system improvements, vehicles, equipment, park facilities, intangible assets, and streets. A majority of the capital asset activity is associated with the gravity flow sewer project. Further details regarding capital assets may be found in Note E.

Long-Term Debt

At the end of the current fiscal year, the City had totaled bonded debt outstanding of $21,658,813, backed by the full faith and credit of the government. Its purpose is attributable to both governmental ($6,335,000) and business-type activities ($15,323,813) at year end. In addition, the City has entered into various installment purchase agreements for equipment and has accrued liabilities for compensated absences.

During the year, the City issued bonds totaling $583,704 and made principal payments totaling $2,591,520. See Note F for additional information regarding long-term debt.

Economic Factors and Next Year's Budgets

The economy continues to be a prominent factor in the City of Fraser's financial condition and upcoming budgets. Property values sharply declined over the past few years, and the City's revenue garnered by property taxes has grown considerably smaller. The good news is that property values are starting to stabilize. The City is still projecting a slight increase in property values for the upcoming 2015-16 budget cycle. The Headlee Amendment limits this increase to 0.3 percent, and with cost of goods and services increasing 1 to 2 percent in 2017, this dynamic will presents a continuous challenge in the future.

Requests for Information

This financial report is intended to provide the City's citizens, taxpayers, customers, and investor with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have any questions about this report or need additional information, we invite you to contact the administration offices at city hall.

BASIC FINANCIAL STATEMENTS

City of Fraser

STATEMENT OF NET POSITION

June 30, 2016

	Governmental Activities	Business-type Activities	Total
ASSETS			
Current assets			
Cash and cash equivalents	$ 3,689,290	$ 3,216,828	$ 6,906,118
Restricted cash and cash equivalents	8,097	86,363	94,460
Receivables	308,108	1,563,935	1,872,043
Due from other governmental units	532,387	5,129	537,516
Internal balances	19,283	(19,283)	-0-
Prepaids	614,006	1,904	615,910
Total current assets	5,171,171	4,854,876	10,026,047
Noncurrent assets			
Restricted cash and cash equivalents	3,274,106	-	3,274,106
Capital assets not being depreciated	5,752,916	1,129,417	6,882,333
Capital assets being depreciated, net	11,984,632	27,587,469	39,572,101
Total noncurrent assets	21,011,654	28,716,886	49,728,540
TOTAL ASSETS	26,182,825	33,571,762	59,754,587
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to pensions	6,814,928	736,239	7,551,167
LIABILITIES			
Current liabilities			
Accounts payable	400,984	465,530	866,514
Accrued liabilities	161,163	-	161,163
Due to other governmental units	2,233	-	2,233
Unearned revenue	11,652	-	11,652
Accrued interest payable	43,853	109,001	152,854
Current portion of compensated absences	295,559	24,879	320,438
Current portion of long-term debt	1,443,460	1,177,626	2,621,086
Total current liabilities	2,358,904	1,777,036	4,135,940
Noncurrent liabilities			
Net pension liability	23,826,688	2,574,074	26,400,762
Net other post-employment benefits obligation	24,744,895	2,548,745	27,293,640
Noncurrent portion of compensated absences	657,808	28,871	686,679
Noncurrent portion of long-term debt	5,091,603	14,987,578	20,079,181
Total noncurrent liabilities	54,320,994	20,139,268	74,460,262
TOTAL LIABILITIES	56,679,898	21,916,304	78,596,202
NET POSITION			
Net investment in capital assets	14,476,591	12,551,682	27,028,273
Restricted			
Streets and highways	329,582	-	329,582
Public safety	1,067,589	-	1,067,589
Debt service	51,289	-	51,289
Capital replacement	-	86,363	86,363
Unrestricted	(39,607,196)	(246,348)	(39,853,544)
TOTAL NET POSITION	$ (23,682,145)	$ 12,391,697	$ (11,290,448)

See accompanying notes to financial statements.

City of Fraser

STATEMENT OF ACTIVITIES

Year Ended June 30, 2016

		Program Revenues			Net (Expense) Revenue and Changes in Net Position — Primary Government		
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental activities							
General government	$ 3,123,118	$ 1,804,274	$ 347,729	$ -	$ (971,115)	$ -	$ (971,115)
Public safety	10,902,610	723,981	18,246	-	(10,160,383)	-	(10,160,383)
Public works	4,383,699	481,212	1,106,114	-	(2,796,373)	-	(2,796,373)
Health and welfare	967,619	332,039	-	-	(635,580)	-	(635,580)
Community and economic development	37,039	-	28,227	-	(8,812)	-	(8,812)
Recreation and culture	1,823,864	60,442	9,046	-	(1,754,376)	-	(1,754,376)
Interest on long-term debt	132,773	-	-	-	(132,773)	-	(132,773)
Total governmental activities	21,370,722	3,401,948	1,509,362	-0-	(16,459,412)	-0-	(16,459,412)
Business-type activities							
Water and Sewer	8,056,669	7,652,360	-	151,256	-	(253,053)	(253,053)
Senior Citizen Housing Complex	375,487	533,941	-	-	-	158,454	158,454
Total business-type activities	8,432,156	8,186,301	-0-	151,256	-0-	(94,599)	(94,599)
Total primary government	$ 29,802,878	$ 11,588,249	$ 1,509,362	$ 151,256	(16,459,412)	(94,599)	(16,554,011)
General revenues							
Property taxes					10,843,565	-	10,843,565
State shared revenues					1,300,231	-	1,300,231
Investment earnings					19,671	1,718	21,389
Miscellaneous					51,191	-	51,191
Total general revenues					12,214,658	1,718	12,216,376
Change in net position					(4,244,754)	(92,881)	(4,337,635)
Restated net position, beginning of the year					(19,437,391)	12,484,578	(6,952,813)
Net position, end of the year					$ (23,682,145)	$ 12,391,697	$ (11,290,448)

See accompanying notes to financial statements.

City of Fraser

Governmental Funds

BALANCE SHEET

June 30, 2016

	General Fund	Street Construction Fund	Nonmajor Governmental Funds	Total
ASSETS				
Cash and cash equivalents	$ 1,511,999	$ -	$ 1,837,466	$ 3,349,465
Restricted cash and cash equivalents	8,097	3,274,106	-	3,282,203
Receivables				
Accounts	67,109	-	100	67,209
Taxes	229,297	-	-	229,297
Special assessments	4,477	-	-	4,477
Due from other governmental units	365,314	-	167,073	532,387
Due from other funds	201,281	-	11,904	213,185
Prepaids	612,778	380	638	613,796
TOTAL ASSETS	$ 3,000,352	$ 3,274,486	$ 2,017,181	$ 8,292,019
LIABILITIES				
Accounts payable	$ 267,229	$ 96,046	$ 8,620	$ 371,895
Accrued liabilities	157,018	-	4,145	161,163
Due to other funds	11,904	-	155,313	167,217
Due to other governmental units	-	-	2,233	2,233
Unearned revenue	11,652	-	-	11,652
TOTAL LIABILITIES	447,803	96,046	170,311	714,160
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue	136,356	-	-	136,356
FUND BALANCES				
Nonspendable				
Prepaids	612,778	380	638	613,796
Restricted				
Streets and highways	-	3,178,060	328,944	3,507,004
Public safety	-	-	1,067,589	1,067,589
Debt service	-	-	95,142	95,142
Assigned				
Health and welfare	-	-	325,499	325,499
Debt service	-	-	29,058	29,058
Unassigned	1,803,415	-	-	1,803,415
TOTAL FUND BALANCES	2,416,193	3,178,440	1,846,870	7,441,503
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	$ 3,000,352	$ 3,274,486	$ 2,017,181	$ 8,292,019

See accompanying notes to financial statements.

City of Fraser

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION

June 30, 2016

Total fund balances - governmental funds		$ 7,441,503
Amounts reported for the governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.		
The cost of capital assets is	$ 92,386,681	
Accumulated depreciation is	(74,923,351)	
Capital assets, net		17,463,330
Long-term receivables are not available to pay for current period expenditures and therefore are reported as unavailable revenue in the funds.		136,356
Internal service funds are is used by management to charge the costs of certain activities to individual funds. The assets and liabilities of the internal service fund are included in the governmental activities in the government-wide statement of net position.		565,014
Governmental funds report actual pension expenditures for the fiscal year, whereas the governmental activities will recognize the net pension liability as of the measurement date. Pension contributions subsequent to the measurement date will be deferred in the statement of net position. In addition, resources related to changes of assumptions, differences between expected and actual experience, and differences between projected and actual pension plan investment earnings will be deferred over time in the government-wide financial statements. These amounts consist of:		
Deferred outflows of resources related to pensions		6,814,928
Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds balance sheet. Long-term liabilities at year-end consist of:		
Compensated absences	(952,777)	
Accrued interest payable	(43,853)	
Long-term obligations	(6,535,063)	
Net pension liability	(23,826,688)	
Net other post-employment benefits obligation	(24,744,895)	
		(56,103,276)
Net position of governmental activities		$ (23,682,145)

See accompanying notes to financial statements.

City of Fraser

Governmental Funds

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

Year Ended June 30, 2016

	General Fund	Street Construction Fund	Nonmajor Governmental Funds	Total
REVENUES				
Taxes	$ 9,281,731	$ -	$ 1,850,733	$ 11,132,464
Licenses and permits	425,758	-	-	425,758
Intergovernmental				
Federal	468,991	-	-	468,991
State	1,378,369	-	951,498	2,329,867
District Court and Violations Bureau	689,308	-	-	689,308
Charges for services	500,589	-	330,888	831,477
Fines and forfeitures	100,134	-	368,178	468,312
Interest and rents	181,428	-	3,008	184,436
Other	694,009	-	4,960	698,969
TOTAL REVENUES	13,720,317	-0-	3,509,265	17,229,582
EXPENDITURES				
Current				
General government	2,115,572	38,791	-	2,154,363
Public safety	6,711,280	-	337,772	7,049,052
Public works	1,556,591	-	806,469	2,363,060
Health and welfare	-	-	668,708	668,708
Community and economic development	25,597	-	-	25,597
Recreation and culture	1,257,739	-	-	1,257,739
Other	1,660,988	-	-	1,660,988
Capital outlay	-	1,938,047	134,586	2,072,633
Debt service	-	-	1,487,009	1,487,009
TOTAL EXPENDITURES	13,327,767	1,976,838	3,434,544	18,739,149
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	392,550	(1,976,838)	74,721	(1,509,567)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	311,570	311,570
Transfers out	(182,319)	-	(128,434)	(310,753)
TOTAL OTHER FINANCING SOURCES (USES)	(182,319)	-0-	183,136	817
NET CHANGE IN FUND BALANCES	210,231	(1,976,838)	257,857	(1,508,750)
Restated fund balances, beginning of year	2,205,962	5,155,278	1,589,013	8,950,253
Fund balances, end of year	$ 2,416,193	$ 3,178,440	$ 1,846,870	$ 7,441,503

See accompanying notes to financial statements.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF THE GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

Year Ended June 30, 2016

Net change in fund balances - total governmental funds		$ (1,508,750)
Amounts reported for governmental activities in the statement of activities are different because:		
Capital outlays are reported as expenditures in governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:		
Capital outlay	$ 2,542,715	
Depreciation expense	(992,300)	
Excess of capital outlay over depreciation expense		1,550,415
An internal service fund is used by management to charge the costs of certain activities to individual funds. The net position of the internal service fund increased in the current period.		117,901
Revenue in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. In the current period, these amounts costs of:		
Change in unavailable revenue		(103,610)
Repayment of long-term debt and borrowing of long-term debt is reported as expenditures and other financing sources in governmental funds, but the repayment reduces long-term liabilities and the borrowings increase long-term liabilities in the statement of net position. In the current period, these amounts consist of:		
Debt principal retirement		1,358,900
Some items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. These activities consist of:		
(Increase) in net pension liability	(5,416,998)	
(Increase) in accrued interest payable	(4,664)	
Decrease in compensated absences	61,509	
(Increase) in other post-employment benefits obligation	(4,211,123)	
Increase in deferred outflows of resources related to pensions	3,911,666	
		(5,659,610)
Change in net position of governmental activities		$ (4,244,754)

See accompanying notes to financial statements.

City of Fraser

Proprietary Funds

STATEMENT OF NET POSITION

June 30, 2016

	Business-type Activities			Governmental Activities
		Nonmajor		
	Water and Sewer Fund	Senior Citizen Housing Complex Fund	Total Enterprise Funds	Internal Service Funds
ASSETS				
Current assets				
Cash and cash equivalents	$ 3,056,591	$ 160,237	$ 3,216,828	$ 339,825
Restricted cash and cash equivalents	86,363	-	86,363	-
Accounts receivable	-	555	555	7,125
Customer receivables	1,563,380	-	1,563,380	-
Due from other governmental units	5,129	-	5,129	-
Prepaid expenses	1,788	116	1,904	210
Total current assets	4,713,251	160,908	4,874,159	347,160
Noncurrent assets				
Capital assets not being depreciated	304,417	825,000	1,129,417	-
Capital assets being depreciated, net	25,624,834	1,962,635	27,587,469	274,218
Total noncurrent assets	25,929,251	2,787,635	28,716,886	274,218
TOTAL ASSETS	30,642,502	2,948,543	33,591,045	621,378
DEFERRED OUTFLOWS OF RESOURCES				
Deferred outflows of resources related to pensions	736,239	-	736,239	-
LIABILITIES				
Current liabilities				
Accounts payable	417,217	48,313	465,530	29,089
Due to other funds	19,283	-	19,283	26,685
Accrued interest payable	107,128	1,873	109,001	-
Current portion of compensated absences	24,879	-	24,879	590
Current portion of long-term debt	927,626	250,000	1,177,626	-
Total current liabilities	1,496,133	300,186	1,796,319	56,364
Noncurrent liabilities				
Net pension liability	2,574,074	-	2,574,074	-
Net other post-employment benefits obligation	2,548,745	-	2,548,745	-
Noncurrent portion of compensated absences	26,326	2,545	28,871	-
Noncurrent portion of long-term debt	14,462,578	525,000	14,987,578	-
Total noncurrent liabilities	19,611,723	527,545	20,139,268	-0-
TOTAL LIABILITIES	21,107,856	827,731	21,935,587	56,364
NET POSITION				
Net investment in capital assets	10,539,047	2,012,635	12,551,682	274,218
Restricted for capital replacement	86,363	-	86,363	-
Unrestricted	(354,525)	108,177	(246,348)	290,796
TOTAL NET POSITION	$ 10,270,885	$ 2,120,812	$ 12,391,697	$ 565,014

See accompanying notes to financial statements.

City of Fraser

Proprietary Funds

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION

Year Ended June 30, 2016

	Business-type Activities			Governmental Activities
		Nonmajor		
	Water and Sewer Fund	Senior Citizen Housing Complex Fund	Total Enterprise Funds	Internal Service Funds
OPERATING REVENUES				
Charges for services	$ 7,587,504	$ 6,665	$ 7,594,169	$ 1,003,598
Interest and penalties	64,856	376	65,232	-
Rentals	-	526,900	526,900	730,720
Other	-	-	-0-	14,251
TOTAL OPERATING REVENUES	7,652,360	533,941	8,186,301	1,748,569
OPERATING EXPENSES				
Salaries	517,454	34,243	551,697	59,404
Fringe benefits	1,502,427	-	1,502,427	48,134
Administrative charges	285,000	50,000	335,000	-
Materials and supplies	113,020	33,962	146,982	-
Equipment rental	85,000	-	85,000	-
Repairs and maintenance	79,282	78,834	158,116	500,219
Cost of water	1,172,535	-	1,172,535	-
Cost of sewage disposal	2,549,404	-	2,549,404	-
Utilities	6,228	36,977	43,205	-
Postage	35,451	-	35,451	-
Claims paid	-	-	-0-	1,050,795
Miscellaneous	31,796	39,477	71,273	3,722
Depreciation	1,294,293	89,296	1,383,589	34,664
TOTAL OPERATING EXPENSES	7,671,890	362,789	8,034,679	1,696,938
OPERATING INCOME (LOSS)	(19,530)	171,152	151,622	51,631
NONOPERATING REVENUES (EXPENSES)				
Tap-in fees	35,628	-	35,628	-
Intergovernmental - State	115,628	-	115,628	-
Interest and other revenue	1,587	131	1,718	19,890
Rebates and refunds	-	-	-0-	47,197
Interest expense	(384,779)	(12,698)	(397,477)	-
TOTAL NONOPERATING REVENUES (EXPENSES)	(231,936)	(12,567)	(244,503)	67,087
NET INCOME (LOSS) BEFORE TRANSFERS	(251,466)	158,585	(92,881)	118,718
Transfers out	-	-	-0-	(817)
CHANGE IN NET POSITION	(251,466)	158,585	(92,881)	117,901
Net position, beginning of year	10,522,351	1,962,227	12,484,578	447,113
Net position, end of year	$ 10,270,885	$ 2,120,812	$ 12,391,697	$ 565,014

See accompanying notes to financial statements.

City of Fraser

Proprietary Funds

STATEMENT OF CASH FLOWS

Year Ended June 30, 2016

	Business-type Activities			Governmental Activities
		Nonmajor		
	Water and Sewer Fund	Senior Citizen Housing Complex Fund	Total Enterprise Funds	Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash receipts from customers	$ 7,673,765	$ 533,386	$ 8,207,151	$ 1,828,443
Cash receipts from other governmental units	1,722,112	-	1,722,112	-
Cash paid to suppliers	(4,774,833)	(237,749)	(5,012,582)	(1,692,517)
Cash paid to employees	(492,013)	(32,585)	(524,598)	(61,148)
NET CASH PROVIDED BY OPERATING ACTIVITIES	4,129,031	263,052	4,392,083	74,778
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Transfers out	-	-	-0-	(817)
Rebates and refunds	-	-	-0-	47,197
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	-0-	-0-	-0-	46,380
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Capital acquisitions	(651,567)	-	(651,567)	(62,167)
Capital grant	115,628	-	115,628	-
Tap-in fees	35,628	-	35,628	-
Payments on long-term borrowing	(1,193,165)	(255,000)	(1,448,165)	(17,026)
Proceeds from debt issuance	583,704	-	583,704	-
Interest and fees paid	(395,013)	(13,314)	(408,327)	-
NET CASH (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(1,504,785)	(268,314)	(1,773,099)	(79,193)
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest received	1,587	131	1,718	19,890
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	2,625,833	(5,131)	2,620,702	61,855
Cash and cash equivalents, beginning of year	517,121	165,368	682,489	277,970
Cash and cash equivalents, end of year	$ 3,142,954	$ 160,237	$ 3,303,191	$ 339,825

See accompanying notes to financial statements.

City of Fraser

Proprietary Funds

STATEMENT OF CASH FLOWS - CONTINUED

Year Ended June 30, 2016

	Business-type Activities			Governmental Activities
		Nonmajor		
	Water and Sewer Fund	Senior Citizen Housing Complex Fund	Total Enterprise Funds	Internal Service Funds
Reconciliation of operating income (loss) to net cash provided by operating activities				
Operating income (loss)	$ (19,530)	$ 171,152	$ 151,622	$ 51,631
Adjustments to reconcile operating income (loss) to net cash provided by operating activities				
Depreciation	1,294,293	89,296	1,383,589	34,664
Decrease (increase) in:				
Receivables	26,534	(555)	25,979	(4,966)
Due from other funds	1,722,112	-	1,722,112	76,105
Due from other governmental units	(5,129)	-	(5,129)	-
Prepaids	10,491	(116)	10,375	(210)
Deferred outflows related to pensions	(483,783)	-	(483,783)	-
Increase (decrease) in:				
Accounts payable	(8,157)	1,617	(6,540)	(107,387)
Accrued liabilities	(22,704)	(887)	(23,591)	-
Due to other funds	19,283	-	19,283	26,685
Compensated absences	48,145	2,545	50,690	(1,744)
Net pension liability	973,232	-	973,232	-
Other post-employment benefits obligation	574,244	-	574,244	-
NET CASH PROVIDED BY OPERATING ACTIVITIES	$ 4,129,031	$ 263,052	$ 4,392,083	$ 74,778

City of Fraser

Fiduciary Funds

STATEMENT OF NET POSITION

June 30, 2016

	Economic Development Corporation	Downtown Development Authority	Agency Fund
ASSETS			
Cash and cash equivalents	$ 1,564	$ 1,449	$ 860,012
Due from other governmental units	-	-	1,958
TOTAL ASSETS	1,564	1,449	$ 861,970
LIABILITIES			
Due to individuals and agencies	-	-	$ 861,970
NET POSITION			
Unrestricted	$ 1,564	$ 1,449	

See accompanying notes to financial statements.

City of Fraser

Fiduciary Funds

STATEMENT OF CHANGES IN NET POSITION

Year Ended June 30, 2016

	Economic Development Corporation	Downtown Development Authority
GENERAL REVENUES		
Investment earnings	$ -	$ 405
CHANGE IN NET POSITION	-0-	405
Net position, beginning of year	1,564	1,044
Net position, end of year	$ 1,564	$ 1,449

See accompanying notes to financial statements.

NOTE A: DESCRIPTION OF CITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Fraser, Michigan, (the City) is located in Macomb County, Michigan, and has a population of approximately 14,602. The City operates with a City Manager/Council form of government and provides services to its residents in many areas including general government, law enforcement, highways and streets, and utilities services.

The financial statements of the City have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applied to city governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The City's more significant accounting policies are described below:

1. Reporting Entity

As required by accounting principles generally accepted in the United States of America, these financial statements present the financial activities of the City of Fraser (primary government) and its component units, entities for which the government is considered to be financially accountable. The component units are legally separate from the City; however, they are not discretely presented because they are immaterial to the financial statements as a whole. Therefore, the component units are included in the fiduciary funds financial statements.

The inclusion of the activities of various agencies is based on the manifestation of oversight criteria, relying on such guidelines as the selection of the governing authority, the designation of management, the ability to exert significant influence on operations, and the accountability for fiscal matters. The accountability for fiscal matters considers the possession of the budgetary authority, the responsibility for surplus or deficit, the controlling of fiscal management, and the revenue characteristics, whether a levy or a charge. Consideration is also given to the scope of public service. The scope of public service considers whether the activity is for the benefit of the reporting entity and/or its residents and is within the geographic boundaries of the reporting entity and generally available to its citizens.

Based upon the application of these criteria, the financial statements of the City of Fraser, Michigan, contain all the funds controlled by the City Council.

2. Blended Component Units

The City of Fraser Building Authority is governed by a board that is appointed by the City's governing body. Although it is legally separate from the City, it is reported as part of the Senior Citizen Housing Complex Fund because its primary purpose is to finance and construct the City's senior citizen housing.

The City's employee retirement system has also been blended into the City's financial statements. The system is governed by an eleven (11) member retirement board that includes the plan trustee chosen by the City Council. The system is reported as if it were part of the primary government because of the fiduciary responsibility that the City retains relative to the operations of the retirement system.

3. Fiduciary Component Units

The component units are reported in the fiduciary funds financial statements since they are not material to the City's financial statements as a whole. However, the City remains financially accountable for these entities, even though they are legally separate. The fiduciary funds financial statements contain the following component units:

Downtown Development Authority - The Downtown Development Authority (DDA) was created to correct and prevent deterioration in the downtown district, encourage historical preservation, and to promote economic growth within the downtown district. The DDA's governing body, which consists of 10 individuals, is selected by the City Council. The DDA does not have separate issued financial statements.

NOTE A: DESCRIPTION OF CITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

3. Fiduciary Component Units - continued

Economic Development Corporation - The Economic Development Corporation (Corporation) was created to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in relocating, purchasing, constructing, improving, or expanding within the City so as to provide needed services and facilities of such enterprises to the residents of the City. The Corporation's governing body, which consists of nine individuals, is selected by the City Council. The Corporation does not have separately issued financial statements.

4. Basis of Presentation

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The statement of net position and the statement of activities (the government-wide financial statements) present information for the primary government as a whole. All nonfiduciary activities of the primary government are included (i.e., fiduciary fund activities are not included in the government-wide financial statements). For the most part, interfund activity has been eliminated in the preparation of these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities presents the direct functional expenses of the primary government and the program revenues that support them. Direct expenses are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. Program revenues are associated with specific functions and include charges to recipients of goods or services and grants and contributions that are restricted to meeting the operational or capital requirements of that function. Revenues that are not required to be presented as program revenues are general revenues. This includes all taxes, interest, and unrestricted State revenue sharing payments and other general revenues and shows how governmental functions are either self-financing or supported by general revenues.

FUND FINANCIAL STATEMENTS

The fund financial statements present the City's individual major funds and aggregated nonmajor funds. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and the major individual enterprise funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds:

a. The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government except for those that are required to be accounted for in another fund.

b. The Street Construction Fund is used to account for the capital projects financed by the 2015 General Obligation Unlimited tax Bonds.

The City reports the following major enterprise fund:

a. The Water and Sewer Fund is used to account for the operations required to provide water distribution, water treatment, sewage disposal, and sewage treatment systems for the general public, the costs (expenses, including depreciation) are financed or recovered primarily through user charges.

Additionally, the City reports two internal service funds: one to account for the management of motor pool services provided to other departments on a cost-reimbursement basis and one to account for health care costs and the payment of approved claims.

NOTE A: DESCRIPTION OF CITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

4. Basis of Presentation - continued

FUND FINANCIAL STATEMENTS - CONTINUED

The City also reports fiduciary funds for the Economic Development Corporation and Downtown Development Authority, respectively.

Agency funds are used to account for assets held by the City in trustee capacity. Agency funds are custodial in nature and do not involve the results of operations.

5. Measurement Focus

The government-wide, proprietary, and non-agency fiduciary fund financial statements are presented using the economic resources measurement focus, similar to that used by business enterprises or not-for-profit organizations. Because another measurement focus is used in the governmental fund financial statements, reconciliations to the government-wide financial statements are provided that explain the differences in detail.

All governmental funds are presented using the current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in fund balance.

There is no measurement focus for the fiduciary agency fund since assets equal liabilities.

6. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Under this method, revenues are recognized when they become susceptible to accrual (when they become both “measurable” and “available to finance expenditures of the current period”). The length of time used for “available” for purposes of revenue recognition in the governmental fund financial statements is sixty (60) days. Revenues that are considered measurable but not available are recorded as receivables and unavailable revenue. Significant revenues susceptible to accrual are special assessments and certain intergovernmental revenues. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for interest on long-term debt which is recorded when due.

All proprietary and fiduciary funds are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the costs of sales and services, administrative expenses, and other costs of running the activity. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. If/when both restricted and unrestricted resources are available for use, it is the City’s policy to use restricted resources first, then unrestricted resources as they are needed.

NOTE A: DESCRIPTION OF CITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

7. Budgets and Budgetary Accounting

The General and Special Revenue Fund budgets shown as required and other supplementary information were prepared on the modified accrual basis. The City prepares separate budgets for the General Fund and the Garbage Collection Fund. For financial statement purposes and in accordance with accounting principles generally accepted in the United States of America, the two funds are combined. Annual appropriated budgets are adopted for all required governmental fund types. The City employs the following procedures in establishing the budgetary data reflected in the financial statements:

a. The City requires the City Manager to submit an estimate of revenues and anticipated expenditures for the succeeding fiscal year on or before April 15 of each year. The City Manager is then authorized to assign and transfer budget amounts within each fund to the extent that the net total fund appropriation (which the City defines as gross authorized expenditures less related revenues that are specifically designated to fund those activities) is not exceeded. City Council approval is required for any budgetary changes that result in an increase to net appropriations.

b. A Public Hearing is conducted to obtain taxpayers’ comments in May.

c. At the May Council meeting, the budget is legally enacted through passage of a resolution.

d. The budget is legally adopted at the activity level for the General Fund and total expenditure level for the Special Revenue Funds; however, they are maintained at the account level for control purposes.

e. The City does not employ encumbrance accounting as an extension of formal budgetary integration in the governmental funds. Appropriations unused at June 30 are not carried forward to the following fiscal year.

f. Budgeted amounts are reported as originally adopted or amended by the City Council during the year. Individual amendments were appropriately approved by the City Council as required.

8. Cash and Cash Equivalents

The City pools cash resources of various funds in order to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balances in the pooled cash accounts are available to meet current operating requirements. Cash consists of checking, savings, and money market accounts. Cash equivalents consist of temporary investments in money market mutual funds and certificates of deposit with original maturities of ninety (90) days or less.

9. Restricted Cash and Cash Equivalents

The City’s restricted cash and cash equivalents consist of unspent bond proceeds and amounts earmarked for debt service and capital purchases.

10. Due from Other Governmental Units

Due from other governmental units consists of amounts due from the State of Michigan or other governments for various payments and grants.

11. Receivables

Receivables consist of amounts due related from individuals and businesses related to charges for services, interest receivable, special assessments receivable, taxes levied that have not been collected, and other amounts owed to the City at year-end.

NOTE A: DESCRIPTION OF CITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

12. Property Tax

The City of Fraser bills and collects its own property taxes and also taxes for other governmental units. The City's property tax revenue recognition policy and related tax calendar disclosures are highlighted in the following paragraph:

Property taxes are levied by the City of Fraser on July 1 on the taxable valuation of property located in the City as of the preceding December 31 and are due without penalty on August 31. The July 1 levy is composed of the City's millage, County's millage assessments, and school taxes. All real property taxes not paid to the City by March 1 are turned over to the Macomb County Treasurer for collection. The Macomb County Treasurer purchases the receivables of all taxing districts on any delinquent real property taxes. Delinquent personal property taxes receivable are retained by the City for subsequent collection. City property tax revenues are recognized as revenues in the fiscal year levied.

The City is permitted by charter to levy taxes up to $20 per $1,000 of assessed valuation for general governmental services and additional amounts specifically designated for refuse services, ambulance services, city hall debt repayment, and streets. For the year ended June 30, 2016, the City levied 18.2462 mills per $1,000 of assessed valuation for general governmental services, 1.0000 mills for refuse services, 0.9818 mills for ambulance services, 2.0000 for streets, and 1.0300 mills for city hall debt repayment. The total taxable value for the 2015 levy for property within the City was $478,700,746.

13. Prepaids

Prepaid expenditures in the governmental funds, such as insurance premiums, which are expected to be written off within the next fiscal year, are included in fund balance. Reported prepaid expenditures are equally offset by nonspendable fund balance which indicates they do not constitute “available spendable resources” even though they are a component of fund balance.

14. Unearned Revenue

The City defers revenue recognition in connection with resources that have been received but not yet earned.

15. Compensated Absences

Certain City employees are granted vacation and sick leave in varying amounts and are permitted to accumulate these benefits. In the event of termination, an employee is paid for accumulated vacation and sick time. All employees with accumulated unused vacation and sick time pay at June 30, 2016, along with related payroll taxes, are recorded in the government-wide and proprietary fund financial statements.

16. Interfund Transactions

During the course of normal operations, the City has numerous transactions between funds, including expenditures and transfers of resources to provide services, construct assets, and service debt. The accompanying financial statements generally reflect such transactions as transfers. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

NOTE A: DESCRIPTION OF CITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

17. Capital Assets

Capital assets are recorded (net of accumulated depreciation, if applicable) in the government-wide financial statements under the governmental activities and business-type activities columns. Capital assets are those with an initial individual cost of $5,000 or more and an estimated useful life of more than one (1) year. Capital assets are not recorded in the governmental funds. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the government-wide financial statements. All purchased capital assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their acquisition cost on the date received.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Depreciation is computed using the straight-line method over the following useful lives:

Land improvements	15 years
Buildings and improvements	20 - 50 years
Vehicles	5 - 20 years
Machinery and equipment	5 - 20 years
Library collection	7 years
County road improvements	5 - 20 years
Roads and sidewalks	20 - 30 years
Water and sewer distribution systems	25 - 30 years
Furniture and fixtures	5 - 15 years

18. Deferred Outflows/Inflows of Resources

In addition to assets and liabilities, the statement of net position and balance sheet will, when applicable, report a separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources, a separate financial statement element, represents a consumption of net position or fund balance, respectively, that applies to a future period and so will be recognized as an outflow of resources (expenditure/expense) until that time. Deferred inflows of resources, a separate financial statement element, represents an acquisition of net position or fund balance, respectively, that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

The City reports deferred outflows of resources on the statement of net position related to the City's net pension liability and represent changes in assumptions, differences between expected and actual experience, differences between projected and actual pension plan investment earnings, and contributions made subsequent to the measurement date. These amounts are deferred and recognized as an outflow of resources in the period to which they apply.

The City also reports deferred inflows of resources on the governmental funds balance sheet related to revenue that is unavailable to finance expenditures of the current period.

19. Long-term Liabilities

Long-term debt and other long-term obligations are recognized as a liability in the government-wide financial statements and proprietary fund types when incurred. The portion of those liabilities expected to be paid within the next year is a current liability with the remaining amounts shown as noncurrent.

Long-term debt is recognized as a liability of a governmental fund when due or when resources have been accumulated in a Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund.

NOTE A: DESCRIPTION OF CITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

20. Restrictions of Net Position

Restrictions of net position shown in the government-wide financial statements indicate that restrictions imposed by the funding sources or some other outside source which precludes their use for unrestricted purpose.

21. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those expected.

22. Comparative Data

Comparative data for the prior year has not been presented in the accompanying financial statements since their inclusion would make the statements unduly complex and difficult to read.

NOTE B: DEPOSITS

In accordance with Michigan Compiled Laws, the City is authorized to invest in the following investment vehicles:

a. Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.

b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a State or nationally chartered bank or a State or Federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United Sates government and which maintains a principal office or branch office located in this State under the laws of this State or the United States, but only if the bank, savings and loan association, savings bank or credit union is eligible to be a depository of surplus funds belonging to the State under Section 6 of 1855 PA 105, MCL 21.146.

c. Commercial paper rated at the time of purchase within the three (3) highest classifications established by not less than two (2) standard rating services and which matures not more than 270 days after the date of purchase.

d. The United States government or federal agency obligations repurchase agreements.

e. Bankers' acceptances of United States banks.

f. Mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

NOTE B: DEPOSITS - CONTINUED

As of June 30, 2016, the carrying amounts and bank balances for each type of bank account are as follows:

Account Type	Carrying Amount	Bank Balance
PRIMARY GOVERNMENT		
Checking and savings	$ 9,963,572	$ 10,391,867
Certificates of deposit	308,562	308,562
TOTAL PRIMARY GOVERNMENT	10,272,134	10,700,429
FIDUCIARY FUNDS		
Checking and savings	863,025	797,300
TOTAL REPORTING ENTITY	$ 11,135,159	$ 11,497,729

The primary government cash and cash equivalents caption on the basic financial statements included $2,550 of imprest cash.

Deposits

Deposits of the City are at federally insured banks located in the State of Michigan with all accounts maintained in the name of the City. As of June 30, 2016, the City accounts were insured by the FDIC for $1,748,317 and the amount of $9,749,412 was uninsured and uncollateralized.

Due to significantly higher cash flow at certain periods during the year, the amount the City held as cash and cash equivalents increased significantly. As a result, the amount of uninsured and uncollateralized cash and cash equivalents were substantially higher at these peak periods than at year-end.

Credit Risk

State law limits investments in certain types of investments to a prime or better rating issued by nationally recognized statistical rating organizations (NRSRO's). As of June 30, 2016, the City had no investments.

Interest Rate Risk

The City will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:

Structuring the investment portfolio with the objective of attaining a rate of return, throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow characteristics of the portfolio.

Concentration of Credit Risk

The City will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

Diversifying investments of the City's funds. The City shall diversity its investments by security type and by financial institution. With the exception of United States Treasury securities and authorized investment pools, no more than 50% of the City's total investment portfolio shall be invested in a single security type or with a single financial institution.

NOTE B: DEPOSITS - CONTINUED

Custodial Credit Risk

The City will minimize custodial credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

Requiring that deposits and investments held by a third-party custodian be evidenced by a safekeeping receipt.

The cash and cash equivalents and investments referred to above have been reported in the cash and cash equivalents or investments captions on the basic financial statements, based upon criteria disclosed in Note A. The following summarizes the categorization of these amounts as of June 30, 2016:

	Primary Government	Fiduciary Funds	Reporting Entity
Cash and cash equivalents	$ 6,906,118	$ 863,025	$ 7,769,143
Restricted cash and cash equivalents	3,368,566	-	3,368,566
	$ 10,274,684	$ 863,025	$ 11,137,709

NOTE C: INTERFUND RECEIVABLES AND PAYABLES

The amount of interfund receivables and payables at June 30, 2016, are as follows:

Due to General Fund from:	
Nonmajor governmental funds	$ 155,313
Nonmajor enterprise fund	26,685
Water and Sewer Fund	19,283
	$ 201,281
Due to nonmajor governmental funds from:	
General Fund	$ 11,904

Amounts appearing as interfund payables and receivables arise from three types of transactions. One type of transaction is where a fund will pay for a good or service that at least a portion of the benefit belongs to another fund. A second type of transaction is where one fund provides a good or service to another fund. The third type of transaction is where one fund borrows cash from another fund. Balances at the end of the year are for transfers that have not cleared as of the balance sheet date.

NOTE D: INTERFUND TRANSFERS

Permanent reallocation of resources between funds of the reporting entity is classified as interfund transfers. For the purpose of the statement of activities, all interfund transfers between individual governmental funds have been eliminated.

Transfers to nonmajor governmental funds from:	
General Fund	$ 182,319
Internal service funds	817
Other nonmajor governmental funds	128,434
	$ 311,570

NOTE D: INTERFUND TRANSFERS - CONTINUED

Transfers to the nonmajor governmental funds from the General Fund were to fund the replacement of ambulances and operations. Transfers between nonmajor governmental funds were to fund street projects and debt service payments related to a dump truck, fire truck, and copiers. Transfers to the nonmajor governmental funds from the internal service funds were for debt service payments related to a dump truck.

NOTE E: CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2016, was as follows:

Primary Government

	Balance July 1, 2015	Additions/ Reclassifications	Deletions/ Reclassifications	Balance June 30, 2016
Governmental Activities				
Capital assets not being depreciated				
Land	$ 4,938,136	$ -	$ -	$ 4,938,136
Construction in progress	255,792	814,780	(255,792)	814,780
Capital assets not being depreciated	5,193,928	814,780	(255,792)	5,752,916
Capital assets being depreciated				
Land improvements	162,706	669,912	-	832,618
Roads and sidewalks	73,910,418	1,097,374	-	75,007,792
County road improvements	553,414	-	-	553,414
Buildings and improvements	6,605,885	6,800	-	6,612,685
Vehicles	3,976,074	138,603	(46,140)	4,068,537
Machinery and equipment	1,486,008	97,248	(7,602)	1,575,654
Library collection	261,048	35,957	-	297,005
Furniture and fixtures	274,291	-	(10,626)	263,665
Subtotal	87,229,844	2,045,894	(64,368)	89,211,370
Less accumulated depreciation for:				
Land improvements	(114,765)	(37,843)	-	(152,608)
Roads and sidewalks	(68,980,282)	(496,767)	-	(69,477,049)
County road improvements	(214,343)	(18,447)	-	(232,790)
Buildings and improvements	(2,398,772)	(145,230)	-	(2,544,002)
Vehicles	(2,964,416)	(201,903)	46,140	(3,120,179)
Machinery and equipment	(1,145,908)	(96,391)	7,602	(1,234,697)
Library collection	(171,365)	(30,383)	-	(201,748)
Furniture and fixtures	(274,291)	-	10,626	(263,665)
Subtotal	(76,264,142)	(1,026,964)	64,368	(77,226,738)
Net capital assets being depreciated	10,965,702	1,018,930	-0-	11,984,632
Capital assets, net	$ 16,159,630	$ 1,833,710	$ (255,792)	$ 17,737,548

NOTE E: CAPITAL ASSETS - CONTINUED

Primary Government - Continued

Depreciation expense was charged to the following governmental activities:

General government	$ 318,231
Public safety	178,423
Public works	392,169
Recreation and culture	103,477
Internal service fund	34,664
	$ 1,026,964

	Restated Balance July 1, 2015	Additions	Deletions	Balance June 30, 2016
Business-type Activities				
Capital assets not being depreciated				
Land	$ 837,043	$ -	$ -	$ 837,043
Construction in progress	-	292,374	-	292,374
Capital assets not being depreciated	837,043	292,374	-0-	1,129,417
Capital assets being depreciated				
Water and sewer distribution systems	39,952,928	255,831	-	40,208,759
Machinery & equipment	-	103,362	-	103,362
Buildings and building improvements	3,911,052	-	-	3,911,052
Subtotal	43,863,980	359,193	-0-	44,223,173
Less accumulated depreciation for:				
Water and sewer distribution systems	$ (13,392,995)	$ (1,288,998)	$ -	$ (14,681,993)
Machinery & equipment	-	(5,295)	-	(5,295)
Buildings and building improvements	(1,859,120)	(89,296)	-	(1,948,416)
Subtotal	(15,252,115)	(1,383,589)	-0-	(16,635,704)
Net capital assets being depreciated	28,611,865	(1,024,396)	-0-	27,587,469
Capital assets, net	$ 29,448,908	$ (732,022)	$ -0-	$ 28,716,886

Depreciation expense was charged to the following business-type activities:

Water and Sewer	$ 1,294,293
Senior Citizen Housing Complex	89,296
	$ 1,383,589

NOTE F: LONG-TERM DEBT

The following is a summary of changes in long-term debt (including current portion) of the City for the year ended June 30, 2016:

	Restated Balance July 1, 2015	Additions	Deletions	Balance June 30, 2016	Amount Due in One Year
Governmental Activities					
2010 Refunding Bonds	$ 2,440,000	$ -	$ (410,000)	$ 2,030,000	$ 500,000
2015 General Obligation Unlimited Tax Bonds	5,135,000	-	(830,000)	4,305,000	840,000
2015 Bond premium	140,564	-	(23,427)	117,137	23,427
Lease purchase agreement - Aerial Platform Fire Truck	125,997	-	(62,998)	62,999	62,999
Lease purchase agreement - Dump Truck	17,026	-	(17,026)	-0-	-
Installment purchase agreement - Copier	15,991	-	(15,991)	-0-	-
Installment purchase agreement - E911 phones	36,411	-	(16,484)	19,927	17,034
Compensated absences	1,016,620	494,179	(557,432)	953,367	295,559
	8,927,609	494,179	(1,933,358)	7,488,430	1,739,019
Business-type Activities					
2012A Refunding Bonds	1,115,000	-	(115,000)	1,000,000	135,000
2012B Refunding Bonds	1,030,000	-	(255,000)	775,000	250,000
2008 North Gratiot Interceptor Drainage District	314,649	-	(314,649)	-0-	-
2010B OMID Drainage District	129,327	-	(6,042)	123,285	6,275
2010A MID Drainage District	3,288,256	-	(123,684)	3,164,572	126,244
2010 North Gratiot Drainage District	30,516	-	(1,144)	29,372	1,165
2010A OMID Drainage District	507,782	-	(26,144)	481,638	26,841
2009 Clean Water Revolving Loan Fund	5,875,000	-	(325,000)	5,550,000	335,000
2011 OMID Drainage District	699,889	-	(29,245)	670,644	29,959
2011 MID Drainage District	1,279,291	-	(81,222)	1,198,069	49,637
2013A OMID Drainage District	1,589,514	-	(65,396)	1,524,118	66,738
2014A OMID Drainage District	232,405	-	(8,994)	223,411	9,155
2015 Public OMID Drainage District	-	275,602	-	275,602	18,070
2015 North Gratiot Interceptor Refunding	-	291,330	-	291,330	12,003
2015A MID CWRF Project	-	16,772	-	16,772	6,431
Installment purchase agreement - Sewer vacuum equipment	255,000	-	(30,000)	225,000	35,000
Installment purchase agreement - Backhoe	46,000	-	(10,000)	36,000	12,000
Installment purchase agreement - Water meters	637,036	-	(56,645)	580,391	58,108
Compensated absences	3,060	53,750	(3,060)	53,750	24,879
	17,032,725	637,454	(1,451,225)	16,218,954	1,202,505
	$ 25,960,334	$ 1,131,633	$ (3,384,583)	$ 23,707,384	$ 2,941,524

NOTE F: LONG-TERM DEBT - CONTINUED

Significant details regarding outstanding long-term debt (including current portion) are presented below:

Governmental Activities

General Obligation Bonds

$3,960,000 2010 General Obligation Unlimited Tax Refunding Bonds dated August 25, 2010, due in annual installments ranging from $490,000 to $530,000 through October 1, 2019, with interest ranging from 2.50 to 4.00 percent.	$ 2,030,000
$5,135,000 2015 General Obligation Limited Tax Refunding Bonds dated June 16, 2015, due in annual installments ranging from $840,000 to $880,000 through October 1, 2020, with interest ranging from 2.00 to 3.00 percent.	4,305,000
	$ 6,335,000

Installment and Lease Purchase Agreements

$699,980 Lease Purchase Agreement for an aerial platform fire truck dated October 17, 2006, due in annual installments of $62,999 through October 1, 2016, with interest of 4.43 percent.	$ 62,999
$129,049 Installment Purchase Agreement for Emergency 911 Telephone System dated September 20, 2012, due in monthly installments of $1,453, including interest of 3.287 percent through August 20, 2017.	19,927
	$ 82,926

Business-type Activities

General Obligation Bonds

$1,340,000 2012A General Obligation Limited Tax Refunding Bonds dated June 12, 2012, due in annual installments ranging from $135,000 to $165,000 through October 1, 2022, with interest of 2.0 percent.	$ 1,000,000
$1,525,000 2012B General Obligation Building Authority Refunding Bonds dated September 20, 2012, due in annual installments ranging from $250,000 to $265,000 through November 1, 2018, with interest at 1.45 percent.	775,000
	$ 1,775,000

NOTE F: LONG-TERM DEBT - CONTINUED

Business-type Activities - Continued

Macomb County Water Disposal District

$155,701 2010B Oakland-Macomb Interceptor Drainage District Bonds dated April 1, 2010, due in annual installments ranging from $6,275 to $12,084 through April 1, 2030, with interest ranging from 3.90 to 5.90 percent.	$ 123,285
$3,766,448 2010A Macomb Interceptor Drainage District Bonds dated August 30, 2010, due in annual installments ranging from $126,244 to $221,764 through May 1, 2035, with interest ranging from 2.75 to 5.50 percent.	3,164,572
$35,618 2010 North Gratiot Drainage District Bonds dated May 11, 2010, due in annual installments ranging from $1,165 to $2,047 through May 1, 2035, with interest ranging from 3.85 to 6.35 percent.	29,372
$605,990 2010A Oakland-Macomb Interceptor Drainage District Bonds dated February 1, 2010, due in annual installments ranging from $26,841 to $37,996 through April 1, 2031, with interest of 2.50 percent.	481,638
$728,420 2011 Oakland-Macomb Interceptor Drainage District Bonds dated January 1, 2012, due in annual installments ranging from $29,959 to $45,508 through October 1, 2033, with interest of 2.50 percent.	$ 670,644
$1,389,850 2011 Macomb Interceptor Drainage District Bonds dated October 18, 2011, due in annual installments ranging from $49,637 to $112,813 through October 1, 2031, with interest of 5.00 percent.	1,198,069
$1,589,514 2013A Oakland-Macomb Interceptor Drainage District Bonds dated July 1, 2013, due in estimated annual installments ranging from $66,738 to $95,287 through October 1, 2034, with interest of 2.00 percent.	1,524,118
$232,405 2014A Oakland-Macomb Interceptor Drainage District Bonds dated October 1, 2014, due in annual installments ranging from $9,155 to $15,258 through October 1, 2034, with interest ranging from 2.00 to 3.125 percent.	223,411
$275,602 2015 Public Oakland-Macomb Interceptor Drainage District Bonds dated April 1, 2015, due in annual installments ranging from $18,070 to $29,295 through April 1, 2036, with interest of 2.50 percent. The full amount of $464,881 has yet to be drawn.	275,602
$291,330 2015 North Gratiot Interceptor Refunding Drainage District Bonds dated July 1, 2015, due in annual installments ranging from $12,003 to $19,290 through November 1, 2033, with interest ranging from 3.50 to 5.00 percent.	291,330
$16,772 2015A MID CWRF Drainage District Bonds dated October 1, 2016, due in annual installments ranging from $6,431 to $10,201 through October 1, 2035, with interest of 2.50 percent. The full amount of $163,001 has yet to be drawn.	16,772
	$ 7,998,813

NOTE F: LONG-TERM DEBT - CONTINUED

Business-type Activities - Continued

Revenue Bond

$7,398,000 2009 Clean Water Revolving Loan Fund, dated April 17, 2009, due in annual installments ranging from $335,000 to $460,000 through October 1, 2029, with interest of 2.50 percent.	$ 5,550,000

Lease Purchase Agreements

$330,934 Lease Purchase Agreement for sewer vacuum equipment dated December 7, 2011, due in annual installments ranging from $35,000 to $45,000 through October 1, 2021, with interest of 2.97 percent.	$ 225,000
$76,164 Lease Purchase Agreement for a backhoe dated July 11, 2012, due in annual installments of $12,000 through October 1, 2018, with interest of 3.25 percent.	36,000
$637,036 Lease Purchase Agreement for Water Meters dated March 12, 2015, due in annual installments ranging from $58,108 to $71,259 through October 1, 2024, with interest of 2.49 percent.	580,391
	$ 841,391

Compensated Absences

Individual employees have vested rights upon termination of employment to receive payments for unused sick/vacation time. The dollar amounts of these vested rights including related payroll taxes, which have been recorded in the government-wide financial statements, amounted to $1,007,117 at June 30, 2016.

The annual requirements to pay the debt principal and interest outstanding for the bonds and installment and lease purchase agreements are as follows:

Year Ending	Governmental Activities		Business-type Activities	
June 30,	Principal	Interest	Principal	Interest
2017	$ 1,420,033	$ 155,421	$ 1,177,626	$ 430,752
2018	1,337,893	115,362	1,215,092	403,374
2019	1,375,000	77,088	1,230,095	375,024
2020	1,410,000	40,056	992,751	347,593
2021-2025	875,000	10,937	4,934,756	1,332,963
2026-2030	-	-	4,654,826	668,908
2031-2035	-	-	1,960,058	150,185
	$ 6,417,926	$ 398,864	$ 16,165,204	$ 3,708,799

NOTE F: LONG-TERM DEBT - CONTINUED

Business-type Activities - Continued

Water and Sewer Obligations

The City of Fraser participates in the Oakland-Macomb Interceptor Drainage District (OMID) as well as the North Gratiot Interceptor Drainage District (NGID). These programs are financed by general obligation bonds issued by Macomb County where the City of Fraser is only responsible for a portion of these general obligation bonds. The City of Fraser has contracts with Macomb County for the cost of the construction of the water and sewer systems within its boundaries. The City of Fraser has pledged the full faith and credit of the City to the prompt payment of the City's share of the principal and interest payments on these contracts as they become due. From information received from Macomb County, the assets relating to those contracts have been recorded in the Water and Sewer Fund of the City to reflect the actual construction cost of the above mentioned systems. The contract principal portion owed by the City of Fraser has been recorded in the Water and Sewer Fund.

NOTE G: DEFINED BENEFIT PENSION PLAN

Plan Description

The City participates in the Municipal Employees Retirement System (MERS) of Michigan. MERS is an agent multiple-employer, statewide public employee pension plan established by the Michigan's Legislature under Public Act 135 of 1945 and administered by a nine (9) member Retirement Board. MERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained accessing MERS website at www.mersofmich.com.

Summary of Significant Accounting Policies

For the purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Municipal Employees Retirement System of Michigan (MERS) and additions to/deductions from MERS' fiduciary net position have been determined on the same basis as they are reported by MERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NOTE G: DEFINED BENEFIT PENSION PLAN - CONTINUED

Benefits Provided

Benefits provided by the City's pension plan vary by division, as summarized in the following table:

	Police Deferred and Retired	Supervisor/ Management	Clerical/ Court	POLC	POAM	Dispatch	DPW
Open or closed to new hires	Closed	Open	Open	Open	Open	Open	Open
Benefit multiplier	Service x (1.00% times FAC<$4,200, plus 1.50% times FAC>$4,200)	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)	2.50% Multiplier (75% max)	2.50% Multiplier (no max)	2.75% Multiplier (80% max)
Normal retirement age	60	60	60	55	55	60	60
Vesting	10 years	6 years	6 years	10 years	10 years	6 years	6 years
Early retirement (unreduced)	-	Age 50/25 years of service; Age 55/10 years of service	Age 50/25 years of service; Age 55/15 years of service	Age 50/25 years of service	Age 50/25 years of service	Age 50/25 years of service; Age 55/10 years of service	Age 50/25 years of service; Age 55/10 years of service
Early retirement (reduced)	Age 50/25 years of service; Age 55/15 years of service	-	-	-	-	-	-
Final average compensation	5 years	5 years	5 years	3 years	5 years	5 years	5 years
COLA for future retirees	-	-	-	-	2% (non-compound)	-	-
Employee contributions	3% under $4,200; 5% over $4,200	7%	7%	7%	7%	7%	7%

At the December 31, 2015, valuation date, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries receiving benefits	104
Inactive employees entitled to but not yet receiving benefits	19
Active employees	64
Total employees covered by MERS	187

Contributions

Article 9, Section 24 of the State of Michigan constitution requires that financial benefits arising on account of employee service rendered in each year be funded during that year. The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS retirement board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The employer has also established contribution rates to be paid by its covered employees. Such contribution rates vary by division.

Net Pension Liability

The net pension liability reported at June 30, 2016, was determined using a measure of the total pension liability and the pension net position as of December 31, 2015. The total pension liability was determined by an annual actuarial valuation as of that date.

NOTE G: DEFINED BENEFIT PENSION PLAN - CONTINUED

Net Pension Liability - continued

Changes in the net pension liability during the measurement year were as follows:

Changes in Net Pension Liability	Increase (Decrease) Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a)-(b)
Balances at December 31, 2014	$ 47,180,736	$ 27,170,204	$ 20,010,532
Service cost	859,087	-	859,087
Interest on total pension liability	3,768,012	-	3,768,012
Changes in benefits	(852)	-	(852)
Difference between expected and actual experience	1,095,026	-	1,095,026
Changes in assumptions	2,184,098	-	2,184,098
Employer contributions	-	3,407,010	(3,407,010)
Employee contributions	-	744,496	(744,496)
Net investment (loss)	-	(425,297)	425,297
Benefit payments, including employee refunds	(3,869,714)	(3,869,714)	-0-
Administrative expense	-	(60,463)	60,463
Other changes	2,150,605	-	2,150,605
Net changes	6,186,262	(203,968)	6,390,230
Balances at December 31, 2015	$ 53,366,998	$ 26,966,236	$ 26,400,762

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2016, the City recognized pension expense of $5,197,124. The City reported deferred outflows and inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 1,095,028	$ -
Changes in assumptions	2,184,100	-
Net difference between projected and actual earnings on pension plan investments	3,282,589	-
Contributions subsequent to the measurement date*	989,450	-
Total	$ 7,551,167	$ -0-

* The amount reported as deferred outflows of resources resulting from contributions subsequent to the measurement date will be recognized as a reduction in the net pension liability for the year ending June 30, 2017.

NOTE G: DEFINED BENEFIT PENSION PLAN - CONTINUED

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - continued

Amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	Pension Expense
2017	$ 1,735,581
2018	1,735,581
2019	1,735,581
2020	1,354,974

Actuarial Assumptions

The total pension liability in the December 31, 2015 annual actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation: 2.5%

Salary increases: 3.75% in the long-term.

Investment rate of return: 7.75%, net of investment expenses, including inflation.

Mortality rates used were based on a blend of the RP-2014 Healthy Annuitant Mortality Tables, with rates multiplied by 105%; RP-2014 Employee Mortality Tables; RP-2014 Juvenile Mortality Tables all with a 50% male and 50% female blend. For disabled retires, the RP-2014 Disabled Retiree Mortality Table with a 50% male and 50% female blend is used to reflect the higher expected the mortality rates of disabled members.

The actuarial assumptions used in the December 31, 2015 valuation were based on the results of the most recent actuarial experience study covering the period from January 1, 2009 through December 31, 2013.

Discount Rate

The discount rate used to measure the total pension liability is 8.00%. The projection of cash flows used to determine the discount rate assumes that employer and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for employers.

Projected Cash Flows

Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTE G: DEFINED BENEFIT PENSION PLAN - CONTINUED

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Global Equity	57.50%	8.52%
Global Fixed Income	20.00%	5.68%
Real Assets	12.50%	7.73%
Diversifying Strategies	10.00%	10.06%

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City, calculated using the discount rates of 8.00%, as well as what the City's net pension liability would be using a discount rate that is 1% lower (7.00%) or 1% higher (9.00%) than the current rate.

	1% Decrease	Current Discount Rate	1% Increase
Net pension liability of the City	$ 32,408,832	$ 26,400,762	$ 21,317,102

NOTE H: OTHER POST-EMPLOYMENT BENEFITS

Plan Description

The City provides certain retiree healthcare and dental benefits to all full-time employees and their spouses upon retirement in accordance with labor contracts. The following are the GASB Statement No. 45 required disclosures.

During the year ended June 30, 2016, 161 participants (which includes active employees, terminated employees not yet receiving benefits, and retired employees and beneficiaries currently receiving benefits) were eligible to receive benefits. Expenditures for post-employment benefits are recognized when claims are paid.

The plan is a single-employer defined benefit plan administered by the City. The benefits are provided under collective bargaining agreements. Administrative costs are paid by the City through employer contributions. The plan does not issue a separate stand-alone financial statement.

Funding Policy

The collective bargaining agreements do not require contributions from employees. The City has no obligation to make contributions in advance of when the premiums are due for payment (i.e., may be financed on a "pay-as-you-go" basis). The only current contributions being made are to pay the actual current premiums of the retirees. The amount of the annual required contribution is reflected in the schedule that follows.

NOTE H: OTHER POST-EMPLOYMENT BENEFITS - CONTINUED

Funding Progress

For the year ended June 30, 2016, the City has determined an estimated cost of providing post-employment benefits through an actuarial valuation as of June 30, 2012. The valuation computes an annual required contribution, which represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to cover the amortization of any unfunded actuarial liabilities from the past, over a period not to exceed thirty (30) years.

The City's computed contribution and actual funding is summarized as follows:

Annual required contribution (ARC)	$ 5,466,568
Interest on net OPEB obligation	675,248
Annual OPEB cost (expense)	6,141,816
Amounts contributed:	
Payments of current premiums	(1,356,449)
Increase in net OPEB obligation	4,785,367
OPEB obligation - beginning of year	22,508,273
OPEB obligation - end of year	$ 27,293,640

The annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

Year Ended June 30,	Annual OPEB Cost	Percentage of OPEB Cost Contributed	Net OPEB Obligation
2014	$ 4,653,906	39.5%	$ 18,175,869
2015	6,012,168	27.9%	22,508,273
2016	6,141,816	22.1%	27,293,640

The funding progress of the plan as is as follows:

	Year Ended June 30,		
	2006	2009	2012
Actuarial value of assets	$ 340,018	$ 677,886	$ 416,750
Actuarial accrued liability (AAL) (entry age)	49,708,098	58,822,957	68,263,560
Unfunded AAL (UAAL)	49,368,080	58,145,071	67,846,810
Funded ratio	0.7%	1.2%	0.6%
Annual covered payroll	$ 6,020,985	$ 5,966,282	$ 4,955,687
UAAL as a percentage of covered payroll	819.9%	974.6%	1369.1%

This trend information was obtained from the most recently issued actuarial reports.

NOTE H: OTHER POST-EMPLOYMENT BENEFITS - CONTINUED

Actuarial Methods and Assumptions

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of potential occurrences of certain events in the future. Examples include assumption about future employment, mortality, healthcare costs trends, inflation, etc. Amounts determined regarding the funded status of the plan and the annual required contributions of the City are subject to continual revisions as actual results are compared with past expectations and new estimates and assumptions are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the City and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the June 30, 2012 actuarial valuation the entry age normal cost method was used. The actuarial assumptions include a 3.0 percent per year rate of investment return (net of administrative expenses, which is the expected long-term investment returns on plan assets, and an annual healthcare cost trend rate of 9.0 percent initially, reduced by decrements to an ultimate 3.0 percent after ten (10) years. Both rates include a 3.0 percent inflation assumption. The actuarial value of assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period. The UAAL is being amortized as a level dollar on a closed basis. The remaining amortization period at June 30, 2016, was twenty-two (22) years.

NOTE I: RISK MANAGEMENT

The City participates in a pool, the Michigan Municipal League Workers' Compensation Fund, with other municipalities for workers' compensation losses. The pool is organized under Public Act 317 of 1969, as amended. In the event the pool's claims and expenses for a policy period exceed the total normal annual premiums for said years, all members of the specific pool's policy year may be subject to special assessments to make up the deficiency. The City has not been informed of any special assessments being required.

The City is exposed to various risks of loss for liability, property, inland marine, crime, automobile, law enforcement liability, public officials, excess liability, and employer liability for which the City carries commercial insurance. Settled claims have not exceeded this commercial coverage in any of the past three years.

NOTE J: DETAILS OF FUND BALANCE CLASSIFICATIONS

GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions,* established fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. The following are the five (5) classifications of fund balance under this standard.

Nonspendable - assets that are not available in a spendable form such as inventory, prepaid expenditures, and long-term receivables not expected to be converted to cash in the near term. It also includes funds that are legally or contractually required to be maintained intact such as the corpus of a permanent fund or foundation.

Restricted - amounts that are required by external parties to be used for a specific purpose. Constraints are externally imposed by creditors, grantors, contributors or laws, regulations or enabling legislation.

Committed - amounts constrained on use imposed by formal action of the government's highest level of decision making authority (i.e., Board, Council, etc.).

NOTE J: DETAILS OF FUND BALANCE CLASSIFICATIONS - CONTINUED

Assigned - amounts intended to be used for specific purposes. This is determined by the governing body, the budget or finance committee or a delegated municipality official.

Unassigned - all other resources; the remaining fund balance after nonspendable, restrictions, commitments, and assignments. This class only occurs in the General Fund, except for cases of negative fund balances. Negative fund balances are always reported as unassigned, no matter which fund the deficit occurs in.

Fund Balance Classification Policies and Procedures

The formal action that is required to be taken to establish a fund balance commitment is the adoption of a City ordinance.

For assigned fund balance, the City of Fraser has not approved a policy indicating who is authorized to assign amounts to a specific purpose, therefore the authority for assigning fund balance remains with City Council.

The City of Fraser has not formally adopted a policy that determines when both restricted and unrestricted fund balances are available which should be used first, therefore restricted resources will be used first, then unrestricted resources if they are needed.

NOTE K: CONSTRUCTION CODE ACTIVITY

In accordance with Michigan Public Act 245 of 1999, the City is required to maintain a separate accounting system that separately accumulates revenues and expenditures related to the building department function.

As required under provisions of the Act, the City adopted this accounting treatment effective January 1, 2000. The following is a summary of the activity for the year ended June 30, 2016:

REVENUES	
Permits	$ 97,310
EXPENDITURES	
Salaries and fringe benefits	212,772
Supplies and other	33,293
TOTAL EXPENDITURES	246,065
EXCESS OF REVENUES (UNDER) EXPENDITURES	(148,755)
PRIOR CUMULATIVE EXCESS OF REVENUES (UNDER) EXPENDITURES	(599,159)
CUMULATIVE EXCESS OF REVENUES (UNDER) EXPENDITURES	$ (747,914)

NOTE L: CONTINGENT LIABILITIES

During the year ended June 30, 2002, the City received an administrative consent order from the State of Michigan Department of Environmental Quality for its alleged violation of the Water Resources Protection of the Natural Resources and Environmental Protection Act, 1994 P.A. 451. As a result of the consent order, the Department of Environmental Quality fined the City $210,000. The City was required to pay $20,000 annually from April 2002 through 2004, which has been made. The City was also required to pay the remaining $150,000 by conducting three environmental projects to improve the existing storm and sanitary sewer system at various dates through December 31, 2006. The City completed one of these environmental projects for a total cost of approximately $220,000 and the remaining projects are pending.

At times, the City has been named as a defendant in various lawsuits. Although the outcome of outstanding litigation is not presently determinable, in the opinion of the City and its attorney, the resolution of these matters will not have a material adverse effect on the financial condition of the City.

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

NOTE M: RESTATEMENT OF BEGINNING NET POSITION AND FUND BALANCE

Beginning net position has been restated for governmental activities and beginning fund balance has been restated for the General Fund due to the correction of an accounting error.

	Governmental Activities	General Fund
Beginning net position	$ (19,556,861)	$ 2,086,492
Overstated IFT payable	119,470	119,470
Restated beginning net position	$ (19,437,391)	$ 2,205,962

NOTE N: SUBSEQUENT EVENT

In September 2016, the City issued 2016 Limited Tax General Obligation Bonds in the amount pf $3,230,000. Bonds proceeds are planned to be used for all or part of the costs of acquiring and constructing water and sewer improvements.

NOTE O: UPCOMING ACCOUNTING PRONOUNCEMENTS

In June 2015, the GASB issued Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. The statement follows the framework for financial reporting of defined benefit OPEB plans in Statement No. 45 by requiring a statement of fiduciary net position and a statement of changes in fiduciary net position. The statement requires more extensive note disclosures and RSI related to the measurement of the OPEB liabilities for which assets have been accumulated, including information about the annual money weighted rates of return on plan investments. The City is currently evaluating the impact this standard will have on the financial statements when adopted during the 2016-2017 fiscal year.

NOTE O: UPCOMING ACCOUNTING PRONOUNCEMENTS - CONTINUED

In June 2015, the GASB issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The statement replaces the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The statement requires governments providing other postemployment benefits (OPEB) to recognize their unfunded OPEB obligations as a liability for the first time, and to more comprehensibly and comparably measure the annual costs of OPEB benefits. The statement also enhances accountability and transparency through revised note disclosures and required supplementary information (RSI). The City is currently evaluating the impact this standard will have on the financial statements when adopted during the 2017-2018 fiscal year.

In August 2015, the GASB issued Statement No. 77, *Tax Abatement Disclosures*. The statement improves financial reporting through the disclosure of information about the nature and magnitude of tax abatements that are not consistently or comprehensively reported to the public at present. The City is currently evaluating the impact this standard will have on the financial statements when adopted during the 2016-2017 fiscal year.

In March 2016, the GASB issued Statement No. 82, *Pension Issues - An Amendment of GASB Statements No. 67, No. 68, and No. 73*. The statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The City is currently evaluating the impact this standard will have on the financial statements when adopted during the 2017-2018 fiscal year.

REQUIRED SUPPLEMENTARY INFORMATION

City of Fraser

General Fund

BUDGETARY COMPARISON SCHEDULE (NON-GAAP BASIS)

Year Ended June 30, 2016

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
REVENUES				
Property taxes	$ 8,861,111	$ 8,861,111	$ 8,820,929	$ (40,182)
Licenses and permits				
Franchise fees	135,000	135,000	147,618	12,618
Other	172,700	172,700	278,140	105,440
Total license and permits	307,700	307,700	425,758	118,058
Intergovernmental				
Federal	12,000	340,227	468,991	128,764
State	1,439,067	1,439,067	1,378,369	(60,698)
District court and violations bureau	752,250	752,250	689,308	(62,942)
Total intergovernmental	2,203,317	2,531,544	2,536,668	5,124
Charges for services	712,650	344,650	395,666	51,016
Fines and forfeitures	85,875	85,875	100,134	14,259
Interest and rents	121,500	121,500	181,428	59,928
Other				
Library	6,750	6,750	7,727	977
Miscellaneous	291,750	659,750	686,282	26,532
Total other	298,500	666,500	694,009	27,509
TOTAL REVENUES	12,590,653	12,918,880	13,154,592	235,712
EXPENDITURES				
Current				
General government				
City council	89,435	94,935	84,944	9,991
City administration	212,805	216,555	216,525	30
City clerk	133,946	151,946	142,869	9,077
District court	677,627	677,627	632,255	45,372
Finance	288,840	453,726	423,043	30,683
Assessor	142,554	101,183	96,695	4,488
Legal	80,500	82,753	82,753	-0-
Building and grounds	457,306	491,828	436,488	55,340
Total general government	2,083,013	2,270,553	2,115,572	154,981
Public safety	6,388,839	6,717,639	6,711,280	6,359

City of Fraser

General Fund

BUDGETARY COMPARISON SCHEDULE (NON-GAAP BASIS) - CONTINUED

Year Ended June 30, 2016

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
EXPENDITURES - CONTINUED				
Current - continued				
Public works				
Building inspections	$ 258,025	$ 258,365	$ 252,813	$ 5,552
Other	648,361	648,021	555,394	92,627
Total public works	906,386	906,386	808,207	98,179
Community and economic development				
Planning committee	18,891	25,612	25,597	15
Recreation and culture				
City parks and recreation	550,559	937,774	892,011	45,763
Historical commission	2,100	2,100	1,699	401
Library	360,292	364,679	364,029	650
Total recreation and culture	912,951	1,304,553	1,257,739	46,814
Other				
Insurance	199,570	199,570	199,570	-0-
Retiree health insurance contributions	1,444,085	1,444,085	1,356,451	87,634
Refunds and reimbursements	90,000	110,500	104,967	5,533
Total other	1,733,655	1,754,155	1,660,988	93,167
TOTAL EXPENDITURES	12,043,735	12,978,898	12,579,383	399,515
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	546,918	(60,018)	575,209	635,227
OTHER FINANCING (USES)				
Transfers out	(182,534)	(363,378)	(365,000)	(1,622)
Net change in fund balance (budgetary basis)	$ 364,384	$ (423,396)	210,209	$ 633,605
Budgetary perspective differences			22	
Net change in fund balance (GAAP basis)			$ 210,231	

City of Fraser

SCHEDULE OF CHANGES IN THE CITY'S NET PENSION LIABILITY AND RELATED RATIOS

Last Three Measurement Dates (Amounts determined as of 12/31 of each fiscal year)

(Ultimately ten measurement dates will be displayed)

	2015	2014	2013
Total Pension Liability			
Service cost	$ 859,087	$ 896,348	$ 931,721
Interest	3,768,012	3,636,330	4,169,985
Changes of benefit terms	(852)	-	-
Difference between expected and actual experience	1,095,026	-	-
Changes of assumptions	2,184,098	-	-
Benefit payments, including refunds of member contributions	(3,869,714)	(1,961,048)	(2,845,047)
Other	2,150,605	-	-
Net change in total pension liability	6,186,262	2,571,630	2,256,659
Total Pension Liability, beginning	47,180,736	44,609,106	53,081,473
Total Pension Liability, ending	$ 53,366,998	$ 47,180,736	$ 55,338,132
Plan Fiduciary Net Position			
Contributions - employer	$ 3,407,010	$ 878,683	$ 1,261,394
Contributions - employee	744,496	149,899	211,899
Net investment income (loss)	(425,297)	348,982	2,281,019
Benefit payments, including employee refunds	(3,869,714)	(1,961,048)	(2,845,047)
Administrative expenses	(60,463)	(19,181)	(49,193)
Other	-	-	1,633,520
Net change in plan fiduciary net position	(203,968)	(602,665)	2,493,592
Plan Fiduciary Net Position, beginning	27,170,204	27,772,869	24,741,607
Plan Fiduciary Net Position, ending	$ 26,966,236	$ 27,170,204	$ 27,235,199
City's Net Pension Liability	$ 26,400,762	$ 20,010,532	$ 28,102,933
Plan Fiduciary Net Position as a percentage of the Total Pension Liability	51%	58%	49%
Covered Employee Payroll	$ 4,824,059	$ 5,019,636	$ 5,092,610
City's Net Pension Liability as a percentage of Covered Employee Payroll	547%	399%	552%

Note: The City transitioned the pension plan from a single employer plan to an agent multiple-employer plan during the fiscal year ended June 30, 2015. As a part of that transition, the beginning total pension liability, plan fiduciary net position, and net pension liability were remeasured and restated.

City of Fraser

SCHEDULE OF EMPLOYER CONTRIBUTIONS

Last Three Fiscal Years (Amounts determined as of 6/30 of each fiscal year)

(Ultimately ten fiscal years will be displayed)

	2016	2015	2014
Actuarially determined contributions	$ 2,010,203	$ 2,383,976	$ 1,923,228
Contributions in relation to the actuarially determined contribution	2,010,203	1,633,298	1,531,586
Contribution deficiency (excess)	$ -0-	$ 750,678	$ 391,642
Covered Employee Payroll	$ 4,952,333	$ 5,019,636	$ 5,092,610
Contributions as a percentage of covered employee payroll	41%	33%	30%

City of Fraser

Other Post-Employment Benefits

SCHEDULES OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS

Year Ended June 30, 2016

Schedule of Funding Progress

Actuarial Valuation Date June 30,	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	Percentage of Covered Payroll [(b-a)/c]
2006	$ 340,018	$ 49,708,098	$ 49,368,080	0.7%	$ 6,020,985	819.9%
2009	677,886	58,822,957	58,145,071	1.2%	5,966,282	974.6%
2012	416,750	68,263,560	67,846,810	0.6%	4,955,687	1369.1%

Schedule of Employer Contributions

Year Ended June 30,	Annual OPEB Cost	Annual Actual Contribution	Percent Contributed
2014	$ 4,653,906	$ 1,839,555	39.5%
2015	6,012,168	1,679,764	27.9%
2016	6,141,816	1,356,449	22.1%

The information presented above was determined as part of the actuarial valuation at the dates indicated. Additional information as of the date of the latest actuarial valuation, is as follows:

Valuation date	June 30, 2012
Actuarial cost method	Individual Entry Age
Amortization method	Level Dollar, Closed
Remaining amortization period	22
Asset valuation method	Market Value
Actuarial assumptions:	
Investment rate of return	3.00%
Projected salary increases	3.00%
Medical care cost trend rate	9.00% year 1 graded to 3.00% year 10

NOTE A: EXCESS OF EXPENDITURES OVER APPROPRIATIONS

Michigan Public Act 621 of 1978, Sections 18 and 19, as amended, provides that a local governmental unit not incur expenditures in excess of the amounts appropriated.

The City's budgeted expenditures for the General Fund have been shown at the functional classification level. The approved budgets of the City have been adopted at the activity level for the General Fund and total expenditure level for the Special Revenue Funds.

During the year ended June 30, 2016, the City incurred expenditures in the General Fund in excess of the amounts appropriated as follows:

	Amounts Appropriated	Amounts Expended	Variance
General Fund			
Transfers out	$ 363,378	$ 365,000	$ 1,622

NOTE B: BUDGET RECONCILIATION

The actual amounts in the budgetary comparison schedules (non-GAAP budgetary basis) are presented on the same basis of accounting used in preparing the adopted budget. In addition, the City of Fraser budgets the activities of the Garbage Collection Fund separately from the General Fund. For financial statement purposes and the GAAP-basis basic financial statements, however, the activities of the Garbage Collection Fund are combined with the General Fund.

Net change in General Fund fund balance (budgetary basis)	$ 210,209
Garbage Collection Fund	
Property taxes	460,802
Charges for services	104,923
Transfers in from other funds	182,681
Public works expenditures	(748,384)
Net change in General Fund fund balance (GAAP basis)	$ 210,231

NOTE C: CHANGES IN THE CITY'S NET PENSION LIABILITY

The main assumption and method changes for the defined benefit pension plan actuarial valuation were:

- The mortality table was adjusted to reflect longer lifetimes.
- The assumed annual rate of investment return, net of all expenses, was lowered from 8% to 7.75%.
- The asset smoothing was changed from 10 to 5 years.
- The amortization period was moved to a fixed period amortization for the December 31, 20014 annual valuations.

OTHER SUPPLEMENTARY INFORMATION

City of Fraser

Nonmajor Governmental Funds

COMBINING BALANCE SHEET

June 30, 2016

	Special Revenue Funds			
	Major Streets Fund	Local Streets Fund	Ambulance Fund	Gambling Forfeiture Fund
ASSETS				
Cash and cash equivalents	$ 93,132	$ 65,124	$ 340,738	$ 865,932
Accounts receivable	-	100	-	-
Due from other governmental units	95,070	72,003	-	-
Due from other funds	-	10,429	-	-
Prepaids	363	275	-	-
TOTAL ASSETS	$ 188,565	$ 147,931	$ 340,738	$ 865,932
LIABILITIES				
Accounts payable	$ 716	$ 336	$ 2,319	$ 672
Accrued liabilities	-	-	4,145	-
Due to other governmental units	-	-	-	-
Due to other funds	5,862	-	8,775	-
TOTAL LIABILITIES	6,578	336	15,239	672
FUND BALANCES				
Nonspendable				
Prepaids	363	275	-	-
Restricted				
Streets and highways	181,624	147,320	-	-
Public safety	-	-	-	865,260
Debt service	-	-	-	-
Assigned				
Health and welfare	-	-	325,499	-
Debt service	-	-	-	-
TOTAL FUND BALANCES	181,987	147,595	325,499	865,260
TOTAL LIABILITIES AND FUND BALANCES	$ 188,565	$ 147,931	$ 340,738	$ 865,932

Drug Forfeiture Fund	Debt Service Funds: General Obligation Fund	Motor Vehicle Highway Fund	Special Assessment Fund	2015 General Obligation Fund	Total
$ 346,107	$ 95,142	$ -	$ 31,291	$ -	$ 1,837,466
-	-	-	-	-	100
-	-	-	-	-	167,073
-	-	-	-	1,475	11,904
-	-	-	-	-	638
$ 346,107	$ 95,142	$ -0-	$ 31,291	$ 1,475	$ 2,017,181
$ 4,577	$ -	$ -	$ -	$ -	$ 8,620
-	-	-	-	-	4,145
-	-	-	2,233	-	2,233
139,201	-	-	-	1,475	155,313
143,778	-0-	-0-	2,233	1,475	170,311
-	-	-	-	-	638
-	-	-	-	-	328,944
202,329	-	-	-	-	1,067,589
-	95,142	-	-	-	95,142
-	-	-	-	-	325,499
-	-	-	29,058	-	29,058
202,329	95,142	-0-	29,058	-	1,846,870
$ 346,107	$ 95,142	$ -0-	$ 31,291	$ 1,475	$ 2,017,181

City of Fraser

Nonmajor Governmental Funds

COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES

Year Ended June 30, 2016

	Special Revenue Funds			
	Major Streets Fund	Local Streets Fund	Ambulance Fund	Gambling Forfeiture Fund
REVENUES				
Taxes	$ -	$ -	$ 452,412	$ -
Intergovernmental - State	578,093	373,405	-	-
Charges for services	-	-	330,888	-
Fines and forfeitures	-	-	-	235,876
Interest	-	-	-	2,057
Other	-	20	-	-
TOTAL REVENUES	578,093	373,425	783,300	237,933
EXPENDITURES				
Current				
Public safety	-	-	-	135,231
Public works	483,145	323,324	-	-
Health and welfare	-	-	668,708	-
Capital outlay	17,598	50	-	116,938
Debt service	-	-	-	-
TOTAL EXPENDITURES	500,743	323,374	668,708	252,169
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	77,350	50,051	114,592	(14,236)
OTHER FINANCING SOURCES (USES)				
Transfers in	-	45,000	180,844	-
Transfers out	(45,000)	-	-	(83,434)
TOTAL OTHER FINANCING SOURCES (USES)	(45,000)	45,000	180,844	(83,434)
NET CHANGE IN FUND BALANCES	32,350	95,051	295,436	(97,670)
Fund balances, beginning of year	149,637	52,544	30,063	962,930
Fund balances (deficit), end of year	$ 181,987	$ 147,595	$ 325,499	$ 865,260

Drug Forfeiture Fund	Debt Service Funds: General Obligation Fund	Debt Service Funds: Motor Vehicle Highway Fund	Debt Service Funds: Special Assessment Fund	Debt Service Funds: 2015 General Obligation Fund	Total
$ -	$ 475,326	$ -	$ -	$ 922,995	$ 1,850,733
-	-	-	-	-	951,498
-	-	-	-	-	330,888
132,302	-	-	-	-	368,178
951	-	-	-	-	3,008
4,940	-	-	-	-	4,960
138,193	475,326	-0-	-0-	922,995	3,509,265
202,541	-	-	-	-	337,772
-	-	-	-	-	806,469
-	-	-	-	-	668,708
-	-	-	-	-	134,586
-	478,288	84,251	-	924,470	1,487,009
202,541	478,288	84,251	-0-	924,470	3,434,544
(64,348)	(2,962)	(84,251)	-0-	(1,475)	74,721
-	-	84,251	-	1,475	311,570
-	-	-	-	-	(128,434)
-0-	-0-	84,251	-0-	1,475	183,136
(64,348)	(2,962)	-0-	-0-	-0-	257,857
266,677	98,104	-	29,058	-	1,589,013
$ 202,329	$ 95,142	$ -0-	$ 29,058	$ -0-	$ 1,846,870

City of Fraser

Nonmajor Special Revenue Funds

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET TO ACTUAL

Year Ended June 30, 2016

Major Streets Fund

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
REVENUES				
Intergovernmental - State	$ 527,726	$ 527,726	$ 578,093	$ 50,367
Interest	2,000	2,000	-	(2,000)
TOTAL REVENUES	529,726	529,726	578,093	48,367
EXPENDITURES				
Current				
Public works				
Salaries and fringe benefits	212,771	212,771	198,214	14,557
Materials and supplies	35,000	35,000	27,262	7,738
Repairs and maintenance	75,000	75,000	64,633	10,367
Equipment rental	124,000	124,000	124,000	-0-
Other	92,900	94,900	69,036	25,864
Capital outlay	59,949	57,949	17,598	40,351
TOTAL EXPENDITURES	599,620	599,620	500,743	98,877
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(69,894)	(69,894)	77,350	147,244
OTHER FINANCING (USES)				
Transfers out	(45,000)	(45,000)	(45,000)	-0-
NET CHANGE IN FUND BALANCE	(114,894)	(114,894)	32,350	147,244
Fund balance, beginning of year	149,637	149,637	149,637	-0-
Fund balance, end of year	$ 34,743	$ 34,743	$ 181,987	$ 147,244

City of Fraser

Nonmajor Special Revenue Funds

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET TO ACTUAL - CONTINUED

Year Ended June 30, 2016

Local Streets Fund

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
REVENUES				
Intergovernmental - State	$ 246,521	$ 246,521	$ 373,405	$ 126,884
Interest	500	500	-	(500)
Other	-	-	20	20
TOTAL REVENUES	247,021	247,021	373,425	126,404
EXPENDITURES				
Current				
Public works				
Salaries and fringe benefits	88,164	151,764	169,253	(17,489)
Materials and supplies	30,000	30,000	29,851	149
Repairs and maintenance	75,000	11,350	10,019	1,331
Equipment rental	120,000	120,000	85,001	34,999
Other	29,200	29,200	29,200	-0-
Capital outlay	-	50	50	-0-
TOTAL EXPENDITURES	342,364	342,364	323,374	18,990
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(95,343)	(95,343)	50,051	145,394
OTHER FINANCING SOURCES				
Transfers in	45,000	45,000	45,000	-0-
NET CHANGE IN FUND BALANCE	(50,343)	(50,343)	95,051	145,394
Fund balance, beginning of year	52,544	52,544	52,544	-0-
Fund balance, end of year	$ 2,201	$ 2,201	$ 147,595	$ 145,394

City of Fraser

Nonmajor Special Revenue Funds

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET TO ACTUAL - CONTINUED

Year Ended June 30, 2016

Ambulance Fund

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
REVENUES				
Taxes	$ 454,843	$ 454,843	$ 452,412	$ (2,431)
Charges for services	305,000	305,000	330,888	25,888
Other	500	500	-	(500)
TOTAL REVENUES	760,343	760,343	783,300	22,957
EXPENDITURES				
Current				
Health and welfare				
Salaries and fringe benefits	804,559	802,997	484,316	318,681
Materials and supplies	16,750	16,750	25,147	(8,397)
Equipment rental	50,000	50,000	50,000	-0-
Professional services	99,400	25,402	33,726	(8,324)
Other	540	76,100	75,519	581
TOTAL EXPENDITURES	971,249	971,249	668,708	302,541
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(210,906)	(210,906)	114,592	325,498
OTHER FINANCING SOURCES				
Transfers in	-	180,844	180,844	-0-
NET CHANGE IN FUND BALANCE	(210,906)	(30,062)	295,436	325,498
Fund balance, beginning of year	30,063	30,063	30,063	-0-
Fund balance, end of year	$ (180,843)	$ 1	$ 325,499	$ 325,498

City of Fraser

Nonmajor Special Revenue Funds

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET TO ACTUAL - CONTINUED

Year Ended June 30, 2016

Gambling Forfeiture Fund

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
REVENUES				
Fines and forfeitures	$ 85,000	$ 85,000	$ 235,876	$ 150,876
Interest	5,000	5,000	2,057	(2,943)
Other	7,500	7,500	-	(7,500)
TOTAL REVENUES	97,500	97,500	237,933	140,433
EXPENDITURES				
Current				
Public safety				
Salaries and fringe benefits	8,074	8,074	7,638	436
Materials and supplies	91,420	71,100	68,630	2,470
Professional services	75,000	49,821	43,629	6,192
Other	20,000	15,499	15,334	165
Capital outlay	-	115,000	116,938	(1,938)
TOTAL EXPENDITURES	194,494	259,494	252,169	7,325
EXCESS OF REVENUES (UNDER) EXPENDITURES	(96,994)	(161,994)	(14,236)	147,758
OTHER FINANCING (USES)				
Transfers out	(67,224)	(83,434)	(83,434)	-0-
NET CHANGE IN FUND BALANCE	(164,218)	(245,428)	(97,670)	147,758
Fund balance, beginning of year	962,930	962,930	962,930	-0-
Fund balance, end of year	$ 798,712	$ 717,502	$ 865,260	$ 147,758

City of Fraser

Nonmajor Special Revenue Funds

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET TO ACTUAL - CONTINUED

Year Ended June 30, 2016

Drug Forfeiture Fund

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
REVENUES				
Fines and forfeitures	$ 237,500	$ 237,500	$ 132,302	$ (105,198)
Interest	1,000	1,000	951	(49)
Other	250	250	4,940	4,690
TOTAL REVENUES	238,750	238,750	138,193	(100,557)
EXPENDITURES				
Current				
Public safety				
Salaries and fringe benefits	45,738	39,554	31,364	8,190
Materials and supplies	177,150	147,334	99,253	48,081
Repairs and maintenance	47,500	46,500	45,063	1,437
Professional services	5,000	27,000	11,861	15,139
Other	-	15,000	15,000	-0-
TOTAL EXPENDITURES	275,388	275,388	202,541	72,847
NET CHANGE IN FUND BALANCE	(36,638)	(36,638)	(64,348)	(27,710)
Fund balance, beginning of year	266,677	266,677	266,677	-0-
Fund balance, end of year	$ 230,039	$ 230,039	$ 202,329	$ (27,710)

City of Fraser

Internal Service Funds

COMBINING STATEMENT OF NET POSITION

June 30, 2016

	Motor Pool Fund	Health Care Fund	Total
ASSETS			
Current assets			
Cash and cash equivalents	$ 321,875	$ 17,950	$ 339,825
Accounts receivable	7,125	-	7,125
Prepaid expenses	210	-	210
Total current assets	329,210	17,950	347,160
Noncurrent assets			
Capital assets being depreciated, net	274,218	-	274,218
TOTAL ASSETS	603,428	17,950	621,378
LIABILITIES			
Current liabilities			
Accounts payable	29,089	-	29,089
Due to other funds	8,735	17,950	26,685
Current portion of compensated absences	590	-	590
TOTAL LIABILITIES	38,414	17,950	56,364
NET POSITION			
Investment in capital assets	274,218	-	274,218
Unrestricted	290,796	-	290,796
TOTAL NET POSITION	$ 565,014	$ -0-	$ 565,014

City of Fraser

Internal Service Funds

COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION

Year Ended June 30, 2016

	Motor Pool Fund	Health Care Fund	Total
OPERATING REVENUES			
Charges for services	$ -	$ 1,003,598	$ 1,003,598
Rentals	730,720	-	730,720
Other	14,251	-	14,251
TOTAL OPERATING REVENUES	744,971	1,003,598	1,748,569
OPERATING EXPENSES			
Salaries	59,404	-	59,404
Fringe benefits	48,134	-	48,134
Repairs and maintenance	500,219	-	500,219
Claims paid	-	1,050,795	1,050,795
Miscellaneous	3,722	-	3,722
Depreciation	34,664	-	34,664
TOTAL OPERATING EXPENSES	646,143	1,050,795	1,696,938
OPERATING INCOME	98,828	(47,197)	51,631
NONOPERATING REVENUES			
Interest and other revenue	19,890	-	19,890
Rebates and refunds	-	47,197	47,197
TOTAL NONOPERATING REVENUES	19,890	47,197	67,087
NET INCOME BEFORE TRANSFERS	118,718	-0-	118,718
Transfers out	(817)	-	(817)
CHANGE IN NET POSITION	117,901	-0-	117,901
Net position, beginning of year	447,113	-0-	447,113
Net position, end of year	$ 565,014	$ -0-	$ 565,014

City of Fraser

Internal Service Funds

COMBINING STATEMENT OF CASH FLOWS

Year Ended June 30, 2016

	Motor Pool Fund	Health Care Fund	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash receipts from customers	$ 824,845	$ 1,003,598	$ 1,828,443
Cash paid to suppliers	(659,672)	(1,032,845)	(1,692,517)
Cash paid to employees	(61,148)	-	(61,148)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	104,025	(29,247)	74,778
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Transfers out	(817)	-	(817)
Rebates and refunds received	-	47,197	47,197
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	(817)	47,197	46,380
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Capital acquisitions	(62,167)	-	(62,167)
Payments on long-term borrowing	(17,026)	-	(17,026)
NET CASH (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(79,193)	-0-	(79,193)
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received	19,890	-	19,890
NET INCREASE IN CASH AND CASH EQUIVALENTS	43,905	17,950	61,855
Cash and cash equivalents, beginning of year	277,970	-	277,970
Cash and cash equivalents, end of year	$ 321,875	$ 17,950	$ 339,825

City of Fraser

Internal Service Funds

COMBINING STATEMENT OF CASH FLOWS - CONTINUED

Year Ended June 30, 2016

	Motor Pool Fund	Health Care Fund	Total
Reconciliation of operating income to			
net cash provided (used) by operating activities			
Operating income (loss)	$ 98,828	$ (47,197)	$ 51,631
Adjustments to reconcile operating income to net cash provided by operating activities			
Depreciation	34,664	-	34,664
Decrease (increase) in:			
Receivables	(4,966)	-	(4,966)
Due from other funds	76,105	-	76,105
Prepaids	(210)	-	(210)
Increase (decrease) in:			
Accounts payable	(107,387)	-	(107,387)
Due to other funds	8,735	17,950	26,685
Compensated absences	(1,744)	-	(1,744)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	$ 104,025	$ (29,247)	$ 74,778

Principals

Dale J. Abraham, CPA
Steven R. Kirinovic, CPA
Aaron M. Stevens, CPA
Eric J. Glashouwer, CPA
Alan D. Panter, CPA
William I. Tucker IV, CPA

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

2601 Cambridge Court
Suite 201
Auburn Hills, MI 48326
(248) 844-2550
FAX: (248) 844-2551

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS

To the Honorable Mayor and
Members of the City Council
City of Fraser, Michigan

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Fraser, Michigan (the City), as of and for the year ended June 30, 2016, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported.

This communication is intended solely for the information and use of management, the Honorable Mayor and Members of the City Council of the City of Fraser, Michigan, others within the City, and applicable departments of the State of Michigan, and is not intended to be, and should not be, used by anyone other than these specified parties.

Abraham & Gaffney, P.C.

ABRAHAM & GAFFNEY, P.C.
Certified Public Accountants

December 27, 2016

City of Fraser

Building & Code Enforcement Department

MEMORANDUM

TO: City of Fraser Council Members
FROM: City of Fraser Planning Commission
RE: Recommendation from the Planning Commission

DATE: December 14th, 2016

At the December 7th, 2016 Planning Commission meeting, the board voted to recommend member Rickard, member Loy, and applicant Czarnecki to be considered for appointment to the Planning Commission for terms that would expire on December 31st, 2019. Don Cook was also recommended by the board to replace Dee Laramie's seat that has a term that expires on December 31st, 2017.

Cc: City Manager

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
RICKARD	EDWARD	E.

ADDRESS (number & street)
[redacted]

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
[redacted]	[redacted]	[redacted]	[redacted]	

NAME OF BOARD/COMMISSION APPLYING FOR
PLANNING COMMISSION

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)
WANT TO CONTINUE TO SEE CIVIC IMPROVEMENTS.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)
ROSEVILLE HIGH SCHOOL GRADUATE
ATTENDED MCCC
ATTENDED WAYNE STATE UNIVERSITY

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
[redacted]	[redacted]

COMPANY ADDRESS (number & street)

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
[redacted]		[redacted]		

PLEASE LIST YOUR RESPONSIBILITIES
PREPARE CHANGE ESTIMATES FOR EXISTING CONTRACT.

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009

Received by Kelly [signature] Date 11·28·2016

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Czarnecki	Kathy	L

ADDRESS (number & street)
[redacted]

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
[redacted]	[redacted]	[redacted]		[redacted]

NAME OF BOARD/COMMISSION APPLYING FOR
Planning Commission

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)
I would like to offer my years of work experience in municipal government to the City in which I live.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)
Schoolcraft Community College; Livonia, Michigan (Court Reporting Curriculum) McKinley High School; Canton, Ohio (Graduate with Honors)

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
[redacted]	[redacted]

COMPANY ADDRESS (number & street)
[redacted]

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]

PLEASE LIST YOUR RESPONSIBILITIES
Process applications for various Boards. Attend meetings and prepare minutes. General office responsibilities.

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009 Received by ______________________ Date ______________

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Loy	Thomas	R

ADDRESS (number & street)

[redacted]

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
[redacted]				

NAME OF BOARD/COMMISSION APPLYING FOR

Planning Commission

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

Have a high interest in our community and where it's going. Master electrician 27 years in the construction industry.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

Chippewa Valley, Macomb Community College local 58 appreticeship 5 years.

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION Inside Wireman
[redacted]	Journeyman Electricia

COMPANY ADDRESS (number & street)

[redacted]

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
[redacted]			[redacted]	

PLEASE LIST YOUR RESPONSIBILITIES

Organize and coordinate a professional electrical istallation.

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009

Received by [signature] Date 11/28/2016

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Cook	Donald	C

ADDRESS (number & street)

[redacted]

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
[redacted]	[redacted]	[redacted]		[redacted]

NAME OF BOARD/COMMISSION APPLYING FOR

Planning / Zoning

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

Life long resident of Fraser, in the building business for 30 years, looking to help out the City of Fraser where I may have knowledge. Helped develop and plan for Fraser, I'm also a Fraser Good Fellow.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

Fraser High School

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
[redacted]	[redacted]

COMPANY ADDRESS (number & street)

[redacted]

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
[redacted]	[redacted]	[redacted]	[redacted]	

PLEASE LIST YOUR RESPONSIBILITIES

Running the day to day, owner of my company, in the field and in the office!

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009

Received by Kelly D[illegible]

Date 11·29·2016

City of Fraser

Building & Code Enforcement Department

MEMORANDUM

To: Honorable Mayor & City Council Members

From: Zoning Board of Appeals

Date: December 5th, 2016

RE: Recommendation of members to Council

The following motion was made at the December 1st, 2016 Zoning Board of Appeals meeting:

Motion by Member CHIMENTI , Support by Member LOGAN

TO: Recommend to City Council that Member Hinkle, Member Farina, and Member Stimac be re-appointed to the Zoning Board of Appeals for terms that would expire on December 31st of 2019. If city council decides not to reappoint those members the following individual should be considered for appointment, Ms. Czarnecki.

33000 Garfield • Fraser, Michigan 48026 • (586) 293-3100 option 2 • Fax: (586) 293-4717

City website: "www.micityoffraser.com" • Building Department email: "buildingdept@micityoffraser.com"

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

RECEIVED
MANAGER'S OFFICE
Time
Initials

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Hinkle	Chris	K

ADDRESS (number & street)
[redacted]

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
[redacted]	[redacted]	[redacted]		[redacted]

NAME OF BOARD/COMMISSION APPLYING FOR
ZBA

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)
Continue Support of my Comunity
previous yrs of experience

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)
High school / Some colledge / Builders Ligense (1998)

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
[redacted]	[redacted]

COMPANY ADDRESS (number & street)
[redacted]

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
[redacted]				

PLEASE LIST YOUR RESPONSIBILITIES
Build Displays From Blueprints & Supervise
Setup of Displays at Different auto Shows.

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009 Received by KD Date 11-15-2016

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

RECEIVED
CITY CLERK'S OFFICE
OCT 26
INITIALS ____ TIME ____

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
FARINA	FRANK (FRANCIS)	M

ADDRESS (number & street)

[redacted]

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE

NAME OF BOARD/COMMISSION APPLYING FOR

ZBA

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

SERVED ON ZBA SINCE 1999 - WANT TO HELP FRASER TO MOVE FORWARD, while BALANCING THE SPECIAL NEEDS OF the RESIDENTS

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

SEE ATTACHED REUME

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
RETIRED [redacted]	

COMPANY ADDRESS (number & street)

[redacted]

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER

PLEASE LIST YOUR RESPONSIBILITIES

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009 Received by KD Date 11-3-2016

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
Czarnecki	Kathy	L

ADDRESS (number & street)

[redacted]

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
[redacted]	[redacted]	[redacted]		[redacted]

NAME OF BOARD/COMMISSION APPLYING FOR

Planning Commission

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

I would like to offer my years of work experience in municipal government to the City in which I live.

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

Schoolcraft Community College; Livonia, Michigan (Court Reporting Curriculum)
McKinley High School; Canton, Ohio (Graduate with Honors)

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
[redacted]	[redacted]

COMPANY ADDRESS (number & street)

[redacted]

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]

PLEASE LIST YOUR RESPONSIBILITIES

Process applications for various Boards. Attend meetings and prepare minutes. General office responsibilities.

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009 Received by ____________________ Date ______________

CITY OF FRASER
BUILDING DEPT.

NOV 21 2016

RECEIVED

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL
STIMAC	MARK	S

ADDRESS (number & street)
[redacted]

CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
[redacted]	[redacted]	[redacted]		[redacted]

NAME OF BOARD/COMMISSION APPLYING FOR

ZONING BOARD OF APPEALS

REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)

SERVED ON THIS BOARD FOR 23 YEARS

EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)

REGISTERED ARCHITECT; CERTIFIED BUILDING OFFICIAL
REGISTERED BUILDING OFFICIAL, CERTIFIED BUILDING INSPECTOR,
CERTIFIED PLAN REVIEWER, BS ARCHITECTURE LTU 1980

CURRENT EMPLOYMENT

COMPANY NAME	YOUR TITLE/POSITION
[redacted]	BUILDING INSPECTOR/PLAN REVIEWER BUILDING INSPECTOR/PLAN REVIEWER

COMPANY ADDRESS (number & street)

CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER

PLEASE LIST YOUR RESPONSIBILITIES

REVIEW PERMIT APPLICATIONS & CONSTRUCTION DOCUMENTS
FOR COMPLIANCE WITH BUILDING CODES & ZONING ORDINANCES

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Rev 5/2009   Received by ______________________   Date ______________