

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Thursday, November 1st 2016
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Sherry Stein; Vice Chairperson Jerry Brown; Secretary Sarah Kelley; Commissioners Laura Lesich, David Winowiecki, David Kubiak, Linda Stonebreaker

Also Present: Christina Woods, Recreation Director

1. Call Meeting to Order

Chairperson Stein called meeting to order at 7:06 pm.

2. Pledge of Allegiance

3. Approval of Agenda

COMMISSIONER KELLEY MOVED, SECONDED BY COMMISSIONER WINOWIECKI TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR NOVEMBER 15TH 2016.

Motion carried unanimously.

4. Approval of Minutes

COMMISSIONER WINOWIECKI MOVED, SECONDED BY COMMISSIONER KELLEY TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF OCTOBER 4TH 2016.

Motion carried unanimously.

5. Old Business

A. Discussion of Sponsors and Donors

Christina announced that donation letters were sent out for the Christmas in Fraser event to local businesses. Christmas in Fraser donors will have their name/logo within the ice sculpture at the event. She also noted that she had not heard back about parks/program sponsorships. Commissioner Lesich asked about the deadline for donors to donate for the event. Vice Chairperson Brown asked about feedback that Christina had gotten from Jazzercise and their partnership with Parks & Recreation. Christina responded that Jazzercise is interested in donating monetarily as well as joining together to offer programming during the summer.

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Thursday, November 1st 2016
Fraser Municipal Building

6. Recreation Master Plan 2017-2021 Ideas and Discussion

A. Update

Christina is updating the plan, and still collecting survey responses, which had a big jump in participation. She also talked about doing a final push on social media to get more responses. The commission discussed why it may not have gotten as many responses. Commissioner Stonebreaker suggested having paper surveys out for the seniors at the Activity Center.

7. Updates on McKinley Barrier Free Park

Vania Apps, McKinley Barrier Free Park
Gudrun Goetz, 18387 13 Mile Rd.

Gudrun discussed the Land and Water Grant which is moving forward. They are still hoping for a May 18th 2017 Community Build. Gudrun also asked about a fall cleanup in the parks. Christina responded that we did not schedule a clean up due to the past possibility of having a fall build date.

8. Report from Buddies Representative

Buddies Representative Shannon McCalley provided updates on the rest of the Buddies fall and winter schedule as well as showing us the projects they had made recently.

Christina also announced that Paige would be leaving her position and that two others will be filling in for her.

9. Report on Senior Business

Christina Woods, Recreation Director

Christina updated the Commission on all of the upcoming field trips and programs for the seniors. The Senior Christmas Party will be taking place on December 9th. The Card making class will be done by professional teachers who teach courses on cruise ships all over the world.

10. Report on Recreation Business

Christina Woods, Recreation Director

Christina updated the Commission on the programs that recently finished (flag football, fall baseball, little kickers) and upcoming programs (youth bowling, basketball leagues and clinic). Christina wishes that more kids signed up for the youth bowling league, as it is a really great program. Letters to Santa and the Little Elves Party will also be coming next month.

11. Report on Special Events

A. Children's Halloween Party
Christina Woods, Recreation Director

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Thursday, November 1st 2016
Fraser Municipal Building

The event was a huge success, and the Fraser Lions Club was a huge help. The party had two full sessions which was great to see. The weather was a big help with turnout, and the outdoor events were able to run smoothly.

B. Upcoming Christmas in Fraser

Everything is ordered, including the band and choir, we are still waiting to see who the soloist will be for the national anthem. Christina consulted the Commission to see who should be the "honoree" person to do the countdown for the light show. Vice Chairperson Brown suggested that a police officer or firefighter would be a good idea and a way to show appreciation for what they do. Christina suggested that maybe the Fraser Goodfellows group to be honored for their No Child without Christmas program. Secretary Kelley suggested that the Goodfellows find a family or individual that has been experiencing hardships.

CHAIRPERSON STEIN MADE A MOTION, SECONDED BY COMMISSIONER WINOWIECKI TO RECOGNIZE THE FRASER GOODFELLOWS FOR THE COUNTDOWN, AND THE FRASER PUBLIC SAFETY HAND OVER THE KEY TO SANTA.

Motion passed unanimously.

12. Report on Parks

No word on the Tree Grant for the Tree Farm. Christina said that she will be applying to other grants. There is a big list of repairs that need to be done to the individual parks, and looking to get them accomplished next spring. The tubes at Fort Fraser and wood chips need to be replaced quickly. The commission discussed ways to get donations from the public for new and improved equipment.

13. Other New Business

A. Meeting Dates for 2017

Christina supplied the Commission with a list of dates for the 2017 Commission meetings. The only change made was in July to accommodate July 4th holiday.

COMMISSIONER STONEBREAKER MADE A MOTION, SECONDED BY COMMISSIONER WINOWIECKI TO ACCEPT THE CHANGES TO THE COMMISSION SCHEDULE FOR 2017.

The motion was passed unanimously.

B. Recreation Committees

Christina outlined three major subcommittees that the public could be involved in: Fraser Parade, Park Rangers, and the Craft Show Committee. Commissioner Stonebreaker wanted to find an appropriate number of

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Thursday, November 1st 2016
Fraser Municipal Building

members before putting it out to the public. They talked about what each committee would be responsible for. Commissioner Brown suggested that each committee had at least one commissioner for each one, and that the Activity Center is used as the meeting space.

14. Citizen Participation

Gudrun mentioned that she attended the Fall Harvest Party at the Activity Center and wanted to complement the food by Schotts Catering and the entertainment that was provided.

15. Report from Recreation Director

Christina Woods, Recreation Director

Christina commented on the Center for Michigan coming out for a community discussion at Fraser City Hall. Commissioner Lesich attended the initial event and said that they needed to have more people in order to get a better response.

16. Commission Members with Concerns

Commissioner Kubiak: Wants to continue to share great experiences with the Recreation department, and wants to find ways to share those stories with the public in order to boost participation.

Commissioner Lesich: Wanted to adjust the pricing on the tshirts to sell at the Christmas in Fraser. Wanted to remind the City that there will be open seats for the Commission and applications are now being accepted.

Commissioner Winowiecki: Wanted to know who to write a check out to for putting his commission pay back into the Recreation department.

Secretary Kelley: Flag football program was amazing, and it was great to see so many people involved with it. Also asked where to direct concerns from citizens about the shape of the parks.

Chairperson Stein: Talked about the Trunk or Treat event, and said that it was a great success. Gave a thank you to Vania Apps for filling in at the Halloween Party.

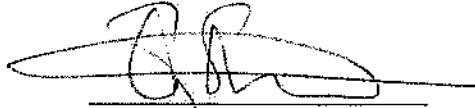
17. Adjournment

**CHAIRPERSON STEIN MOVED, SECONDED BY SECRETARY KELLEY TO
ADJOURN THE RECREATION COMMISSION MEETING OF NOVEMBER 1ST
2016 AT 8:47 PM.**

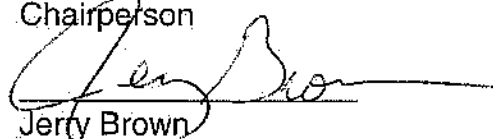
Motion carried unanimously.

Respectfully Submitted,

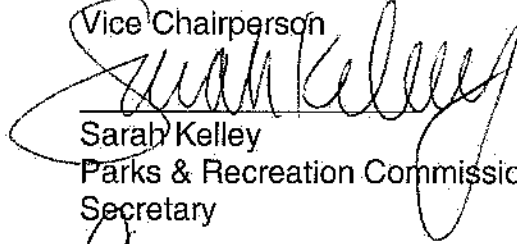
Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Thursday, November 1st 2016
Fraser Municipal Building



Sherry Stein
Parks & Recreation Commission
Chairperson



Jerry Brown
Parks & Recreation Commission
Vice Chairperson



Sarah Kelley
Parks & Recreation Commission
Secretary



Christina Woods
Parks & Recreation Director