Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, September 2nd, 2014
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Chris Meller, Vice Chairperson Linda Stonebreaker, Secretary Sarah Kelley; Commissioners Jerry Brown, Gloria Buffa, Sherry Stein
Absent: Buddies Representative Shannon McCalley
Also Present: Christina Woods, Recreation Director
Ashleigh Moro, Recording Secretary

1. **Call Meeting to Order**
   Chairperson Meller called meeting to order at 7 pm.

2. **Pledge of Allegiance**

3. **Approval of Agenda**
   COMISSIONER STONEBREAKER MOVED, SECONDED BY COMMISSIONER LESICH **TO APPROVE THE RECREATION COMMISSION REGLULAR MEETING AGENDA FOR SEPTEMBER 2ND 2014.**
   Motion carried unanimously.

4. **Approval of Minutes**
   COMMISSIONER MELLER MOVED, SECONDED BY COMMISSIONER KELLEY **TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF AUGUST 12TH 2014.**
   Motion carried unanimously.

5. **Old Business**

   A. Update on Barrier Free Playground Planning and Events
   Michael Lesich for Fraser First Booster Club and Gudrun Goetz 18387 13 mile Fraser MI, 48026

   Michael updated the Commission on the current status of McKinley Park; utilities and drainage have been staked out and they are beginning to mark the walking path. There has been no major work done yet as the comfort station and restroom will wait until spring due to closure for winter.

   Gudrun also updated the Commission in regards to the September 18th legacy event. Three paintings will be donated and auctioned off, completed by a speed painter during the event.

B. Summer Program Reflection
Christina Woods, Director of the Fraser Activity Center

Christina reviewed the summer programs with the Commission, she visits each program and monitors staffing throughout the summer in order to help the programs remain successful. This year there was a lot of enthusiastic staff, a mix of high school and college students. The programs had lots of positive socialization and fun. Christina did discuss complaints received during the summer and during the end of season survey and possible ways of increasing the number of compliments received. The Commission discussed the areas that received complaints, which largely involved the baseball programs. T-ball and coach pitch were both larger than anticipated, coaches rotated and weaker coaches were paired with stronger ones. Unfortunately the rotation was due to coaches' availability. Additionally the nature of the sports has changed, Christina shared that she plans on clarifying expectations next year in order to avoid inaccurate expectations. Another area that received complaints was parent notifications. Parents received notices in several methods including text, phone call and email. Christina was not sure at this time how to address this problem for next year.

Christina also discussed plans for next year with the Commission. In order to improve communication coaches will have personalized t-shirts, baseball programs will return to Steffens park, kickers and sluggers will run simultaneously, and surveys will include a sweepstakes. Programs will also receive "lesson plans" to help structure the weeks. Commissioners proposed seeking a volunteer group of parents and local high school athletes. Christina shared her concerns with volunteers; lack of responsibility and incentive to show up and parents possibly overtaking coaches.

6. New Business

A. Fall Programming and Events
Christina Woods, Director of the Fraser Activity Center

Christina updated the Commission in regards to fall program numbers and upcoming special events including Letters to Santa, Christmas in Fraser, Mom 2 Mom sale, Lion's Club Halloween, Teen Dance, Ladies Night Out, POC Firefighters Open House and Fall Festival, and Daddy Daughter Dance. Rugby will begin after the football season with a possibility of Oakland University joining. Christina also discussed the addition of a simply sports program for young children (youngest ever) due to the request of community members. The youth bowling leagues will also begin this month.

Christina also informed the Commission that school flyers would be going out within the next week, football programs will be delayed a week to give families time register.

B. Winter, Spring, and Summer Ideas
Christina Woods, Director of the Fraser Activity Center

Christina shared with the Commission ideas for the upcoming year as well as discussed possible programs. New programs included "bike Fraser" that would possibly involve the Fraser Bike Shop, a community water fight, family campout at Fort Fraser, family field trips, and Teddy Bear picnic. She also presented the return of past programs such as Art in the Park, DIA "Inside Out", and the Movie in the Park. The Commission discussed dates and the Easter Egg Hunt which will receive a third time slot in order to accommodate interested individuals.

7. **Report from Buddies Representative**
   The Buddies received their new schedule for this year that will include a variety of activities including movies, making candy, decorating donuts and more. Special Olympic schedules will be available in October.

8. **Citizen Participation**
   N/A

9. **Report from Recreation Director**
   Christina Woods, Director of the Fraser Activity Center

   Christina informed the Commission that agendas, minutes, and movies are updated. Staff will try and keep these up to date. New staff members, Leah and Dianne are doing well. Christina also discussed current sport programs; the men's softball league is completing their play offs while kickball is finished. Christina discussed the fact that the softball program will be reevaluated for next year, while the kickball programs are growing. Additionally Christina informed the Commission that the Detroit Sports Club would be renting out the fields for a 2nd season of kickball with the possibility of future shared programs. The Commission discussed the Fraser Optimist Club- a new group whose purpose is to better the lives of children, and the possibility of the group sponsoring a program for kids.

10. **Commission Members with Concerns**

    Commissioner Brown felt that it was a good summer despite the weather and felt that the programs would keep growing

    Commissioner Stein wanted to know why there were no programs specifically for girls during the fall season. Christina informed the Commission that the Activity Center was working on developing a cheer program but was looking at coaches schedules at this time.

    Commissioner Buffa had no concerns at this time

    Commissioner Lesich had no concerns at this time

    Commissioner Kelley reminded the Commission that the Lion's Club Halloween would be on October 26th and Trunk or Treat would be held on October 25th.

Vice Chairperson Stonebreaker had no concerns at this time.

Chairperson Meller asked about updating the Commission name tags for meeting purposes. Christina informed him that the tags would be ordered.

11. Adjournment

COMMISSIONER MELLER MOVED, SECONDED BY COMMISSION **TO ADJOURN THE RECREATION COMMISSION MEETING OF SEPTEMBER 2ND 2014 AT 8:00 P.M.**

Motion carried unanimously.

Respectfully Submitted,

Christina Woods
Parks & Recreation Director

Ashleigh Morro
Recording Secretary

Chris Meller
Parks & Recreation Commission
Chairperson

Linda Stonebreaker
Parks & Recreation Commission
Vice Chairperson