

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, January 7th, 2014
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Chris Meller; Vice Chairperson Sandy Caloia, Secretary Sarah Kelley, Commissioners Jerry Brown, Gloria Buffa, Michael Lesich, and Linda Stonebreaker, Buddies Representative Shannon McCalley

Also Present: Christina Woods, Recreation Director
Ashleigh Moro, Recording Secretary

1. **Call Meeting to Order**

Chairperson Meller called meeting to order at 7:01 p.m.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

A. Commissioner Stonebreaker moved, seconded by Commissioner Caloia to
**APPROVE THE RECREATION COMMISSION REGULAR MEETING
AGENDA FOR JANUARY 7th 2014.**

Motion carried unanimously.

4. **Approval of Minutes from prior meeting**

A. Commissioner Stonebreaker moved, seconded by Commissioner Brown **TO
APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR
MEETING OF DECEMBER 3RD 2013.**

Motion carried unanimously.

5. **Old Business**

A. **Christmas in Fraser Recap**

Comments:

- Went well, despite being a cold year
- Smaller than years past, but was expected due to the weather
- Liked having a DJ at City Hall and at the VFW Hall
- Want to try and have Arts Academy Woods choir participate again next year- they were unavailable for this year
- Used the green fire truck this year due to weather, may utilize red truck again in future based on weather, but green truck worked well because it was quicker.
- This year had a new Santa, hope to utilize the Santa used in past years or other alternatives
- Will use fire bay next year

Suggestions for Next Year:

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- Fraser High School catering offered the use of their beverage warmers
- Commissioners suggested a change in date to avoid conflict with other cities
- Change of venue to fire bay will help draw in new interest and help with crowding
- People liked the ornaments, however next year will order less, between 40-50
- Some people requested blinkies have been used in the past
Commissioners suggested possibility of selling the blinkies as opposed to handing out

B. Update on Barrier Free Playground Planning and Events

Vania Apps, Fraser First Booster Club, 33079 Garfield Rd. PMB #120 Fraser, MI reported on the upcoming events and planning for the Barrier Free Playground.

Comments:

- The project is moving along, submitting grants
- 1/15/14 is approximately when they will hear back from the grant-this grant will cover the entire playground and landscape
- Applicants have been started for other grants, and should be reviewed during February and March

Events:

- Spaghetti dinner is scheduled for January 16th
- Looking for volunteers, have contacted past volunteers and NHS
- Expect to better, due to positive reviews from past fundraiser and hopes this will continue to build upon reputation
- If the cook from last time is not available night of, he has supplied all recipes and cooking utensils
- Valentines dance is scheduled for February 8th
- Vania and Sandy have been collecting items from community businesses for raffle and auctions
- Hoping to get flyers posted around town and information in chronicle, want to share with other cities
- Both events on scroll and in Fraser Focus for first time
- Art in the Garden is scheduled for March 24th
- Still looking for a venue, they are developing a proposal and sending it to area businesses
- Hope to show off as many attributes as possible at the event

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- Macomb Community College will be looking at it for a shared event, which will bring in Genesis Credit Union. Their involvement will cover costs for next year
 - Hope to get whole community involved, and have local businesses decorate their doors in support
 - This year the art will be doorways, including interior door, troll and fairy doors, and tooth fairy doors (designed by Ryan Silverthorn)
 - It was suggested that the event be held at the Fraser Activity Center or the Lions club, with Coneys, chips, ice cream or walking tacos.
 - Vania also discussed having pizzas from a variety of companies that are distributed by serving size.
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- Ram's Horn fundraising event will be held in March, but are unsure of the date.

Park:

- Designer showed the North end of the comfort station and pavilion, they are still working on roof, but hopes to get the design for the next meeting

6. New Business

A. 2014 Recreation Commission Meeting Dates

Comments:

- August and November dates were only ones with issue due to election conflicts.
- November would have to be pushed back 2 weeks due to Elections and Veteran's Day
 - Commissioner Lesich responded that meetings do not need to be held on a Tuesday, and recommended switching it to an alternative day rather than pushing it to the 18th, as that was quite late in the month.
- It was proposed to schedule the November meeting for Wednesday, November 5th

Commissioner Lesich moved, seconded by Commissioner Stonebreaker to **APPROVE THE RECREATION COMMISSION MEETING DATES FOR 2014.**

B. Status of Commissioners who had terms expiring in 12/31/13

Comments:

- Commissioner Lesich, Commissioner Brown, and Commissioner Caloia need to submit applications
- During February meeting interviews will be held

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C. City Picnic and Daddy Daughter Dance Theme Ideas

- Daddy Daughter Dance will be held on 2/13/14
- Tickets are at the Fraser Activity Center and are available now
- Vania Apps suggested sticking with a theme that allowed the daughters to dress up.
- It was suggested to have masks provided at the event as a part of the party favors for the participants to wear.
- Theme was determined to be masquerade

- City Picnic theme should provide a platform for participants to design their theme around
- Commissioners did agree that the Parade competition can cause quite a bit of stress, and liked the idea of opening up entrant regulations.
- The theme decided to be "Fraser on the Move"
 - Flyers and advertisements for this event should provide examples of ideas
- Commissioners also wanted to remain aware of other areas of concern, such as: what are appropriate entries?
 - Should businesses be able to advertise without participating in the theme?
 - Discussed possibility of commercial entry fee
 - Also wanted to make sure that the registration form included an area detailing what decorations would be utilized
- Christina Woods also suggested pairing up old vehicles together to allow the parade to progress at an easier pace.
- Commissioner Stonebreaker asked about the possibility of a Children's parade
 - Vania Apps suggested putting it in the middle of the parade or right behind the fire trucks so that way they weren't near the cars.
 - Christina Woods will research ideas for a children's parade

D. Upcoming Recreation Events and Programs

- Basketball league games start this week
- Basketball clinic and Simply Sports start up next week
 - Simply Sports is still in need of registration, although it is typical for this group to receive late registrations
- Evening adult craft groups start next month
- Daddy Daughter dance is scheduled for Thursday, February 13th
- Mom to Mom Sale is scheduled for March 14th and 15th, with set up occurring before the March 14th early bird shopping period
- Fraser FunFest is scheduled for March 2nd from 1-3p
- Working on getting an early start on summer programming and the City Picnic and Parade

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7. Report from Buddies Representative

Shannon McCalley, Buddies Representative reported on the upcoming and past events.

- The Buddies group is looking forward to scheduling a trip to the Morley Candy Factory in Februarys, however date is still tentative.
- Special Olympics bowling will continue until February, when participants will compete in the regional tournament.
- After this, the time will be utilized as a general sports night rather than specific teams in order to build interest. Once program has been built up, it will be divided again into specific teams.

8. Citizen Participation

Vania Apps reported that she felt the commission was doing a great job, and had good teamwork. She thanked the commission on behalf of the Fraser First Booster Club.

9. Report from Director

Director Christina Woods discussed completed and upcoming events held at and hosted by the Fraser Activity Center.

- Christmas events, including two senior Christmas parties hosted at the Activity Center.
- Received more letters for Letters to Santa than in years past (~90-95)
- Last two weeks have been quiet, gearing up for summer
 - Hope to have it outlined and start looking at staffing
- Working on Spring events
- Researching Lacrosse program for the summer
 - Will be talking with De La Salle High School Lacrosse team.
- People have already signed up for the Couch to 5K Meet Up
 - Free this year, coordinated through email and possibly a Facebook page
- There will not be an Art in the Park this year
 - Want to make sure that what we are able to accomplish is done well

10. Commission Members with Concerns

Commissioner Linda Stonebreaker liked the Lacrosse idea

Commissioner Jerry Brown had no comments at this time.

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Commissioner Michael Lesich had no comments at this time.

Commissioner Gloria Buffa had no comments at this time.

Commissioner Kelley had no comments at this time, but offered to seek support from Jimmy's Coney Island for Fraser First Booster Club Auction.

Commissioner Sandy Caloia asked for help selling tickets for Fraser First Booster Club events. She mentioned that they are still working on obtaining gift certificates and donation items, and assistance preparing for the Valentine's Dance.

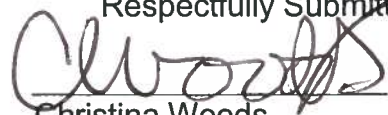
Commissioner Christopher Meller wished everyone a Happy New Year.

11. **Adjournment**

Commissioner Meller moved, seconded by Commissioner Caloia to
**ADJOURN THE RECREATION COMMISSION MEETING OF JANUARY
7th 2014 AT 8:10 P.M.**

Motion carried unanimously.

Respectfully Submitted,



Christina Woods
Parks & Recreation Director

Ashleigh More
Recording Secretary



ON BEHALF OF
C. MELLER

Christopher Meller
Parks & Recreation Commission
Chairperson



Sandy Caloia
Parks & Recreation Commission
Vice Chairperson