



CITY MANAGER
Richard E. Haberman

CITY CLERK
Kathy Kacanowski

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Doug Hagerty

COUNCIL
Dan Accavitti, Mayor Pro-Tem
William A. Morelli Acting Mayor
Michael C. Carnagie
Paul A. Cilluffo
Matthew Hemelberg
Barbara L. Jennings

FRASER CITY COUNCIL – REGULAR MEETING THURSDAY – JUNE 12, 2014 – 7:00 P.M. CITY HALL AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. CITIZEN PARTICIPATION ON AGENDA ITEMS
5. PRESENTATIONS
6. PUBLIC HEARING
7. CONSENT AGENDA
 - a. Approval of Minutes of the Regular Council Meeting of May 8, 2014
 - b. Approval of Minutes of the Special Council meeting of May 14, 2014
 - c. Approval of Bills for the Month of May 2014 in the amount of \$735,495.86
 - d. Receive and file the May 5, 2014 minutes of the Historical Commission
 - e. Receive and file the amended minutes of the March 10, 2014 meeting of the Library Board.
 - f. Receive and file the April 2, 2014 minutes of the Planning Commission
 - g. Receive and file the April 1, 2014 minutes of the Parks and Recreation Commission.
 - h. Receive and file the May 6, 2014 minutes of the Parks and Recreation Commission
 - i. Receive and file the January 15, 2014 minutes of the Zoning Board of Appeals meeting.
 - j. Adopt annual Performance Resolution For Governmental Agencies as required by MDOT.
8. REQUESTS FOR COUNCIL ACTION
 - a. Request Council deny the new Class C license requests for business located at 33050 Utica Road and the Tavern license for business located at 18050 15 Mile Road, Fraser.

REGULAR COUNCIL MEETING
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- b. Request Council set a Public Hearing for July 10, 2014 on the request from P.T. Tech Stamping, Inc. for an Industrial Facilities Tax Exemption in the amount of \$1,170,536.
- c. Request Council set a Public Hearing for July 10, 2014 on the request from Product and Tooling Technologies, Inc. for an Industrial Facilities Tax Exemption in the amount of \$2,536,226.
- d. Request Council set a Public Hearing for July 10, 2014 on the request from PCS Company for an Industrial Facilities Tax Exemption in the amount \$3,332,192.
- e. Request Council authorize the awarding of for McKinley Park improvements to facilitate the placement of a boundless park.
- f. Request Council approve budget adjustments as presented.
- g. Request Council approve amendments to the fee schedule as presented.
- h. Request Council authorize the Administration to enter into a one-year IT Services agreement with INA Comp.
- i. Request Council discuss and develop consensus on changes to the City Water Billing and Rate system.
- j. Request Council discuss and adopt CIP plan as presented by the Administration and/or give direction to the Administration on the plan.

9. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS.

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

11. CITIZEN PARTICIPATION.

12. ADJOURNMENT

(Posted Friday, JUNE 6, 2014 4:30p.m.)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO:

RANDY WARUNEK, BUILDING DEPARTMENT
(586) 293-3100 EXT 154

IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

Fraser City Council - Regular Meeting
Thursday – May 8, 2014 - 7:00 P.M.
Municipal Building

A Regular Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Hagerty and Council Members Accavitti, Carnagie, Cilluffo, Hemelberg, Jennings and Morelli

Absent: None

Also Present: Richard Haberman, City Manager
Kathy Kacanowski, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Hagerty called the regular meeting to order at 7:00 p.m.
2. **Pledge of Allegiance**
3. **Approval of Agenda**

Member Cilluffo moved, seconded by Member Jennings, TO REMOVE ITEMS 8b AND 8c FROM THE AGENDA RELATIVE TO LIQUOR LICENSES.

The motion carried 5-2 with no votes by
Members Carnagie & Hemelberg

Mayor Hagerty moved, seconded by Member Morelli, to add item 8e (1) FOR THE PURPOSE OF REOPENING DISCUSSION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING.

The motion carried unanimously.

Member Jennings moved, seconded by Member Cilluffo, TO REMOVE ITEM 8g RELATIVE TO DISCUSSION OF CITY WATER BILLING AND RATE SYSTEM.

The motion carried 4-3 with no votes by
Hagerty, Accavitti & Hemelberg

Mayor Hagerty moved, seconded by Member Cilluffo, TO ADD ITEM 8a (1) REQUEST FOR COUNCIL TO APPROVE THE PURCHASE OF A PUBLIC SAFETY VEHICLE.

The motion carried unanimously.

Member Accavitti moved, seconded by Member Cilluffo, TO APPROVE THE AGENDA AS AMENDED.

The motion carried unanimously.

4. **Citizen Participation on Agenda Items** - none
5. **Presentations** - none
6. **Public Hearings**

- a. Public Hearing for discussion of Fiscal Year 2014-2015 Proposed Budget.

Mayor Hagerty opened the public hearing at 7:06 p.m.

With no public to be heard, Mayor Hagerty closed the public hearing at 7:07 p.m.

7. **Consent Agenda**

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Member Accavitti moved, seconded by Member Morelli, to APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED.

- a. Approval of Minutes of the Regular Council Meeting of 4/10/14.
- b. Approval of Minutes of the Special Council Meeting of 4/22/14.
- c. Approval of Bills for the Month of April 2014 in the amount of \$597,040.02
- d. Receive and file Minutes of the 3/3/14 Historical Commission meeting.
- e. Receive and file Minutes of the 3/10/14 Library Board meeting.

The motion carried unanimously.

8. Requests For Council Action

- a. Request Council approve the amendments of the Pension Plan as presented by the Pension Attorney and adopted by the Pension Board.**

Member Jennings moved, seconded by Member Carnagie, to APPROVE THE AMENDMENTS OF THE PENSION PLAN AS PRESENTED BY THE CITY MANAGER AND ADOPTED BY THE PENSION BOARD.

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The motion carried unanimously.

- a(1).Request Council approve the purchase of a 2014 Dodge Charger AWD in the amount of \$25,372.00. Total cost to be paid from Gambling Fund.**

Member Carnagie moved, seconded by Member Cilluffo, to APPROVE THE PURCHASE OF A 2014 DODGE CHARGER AWD IN THE AMOUNT OF \$25,372.00 WITH TOTAL COST TO BE PAID FROM GAMBLING FUND.

The motion carried unanimously.

- b. Request Council approve the new Class C and SDM license with Sunday sales permit (pm), dance entertainment permit and outdoor service (1 area) to be located at 33050 Utica, Fraser.**

THIS ITEM WAS REMOVED.

- c. Request Council approve the new Tavern License with Sunday sales permit located at 18050 15 Mile Road, Fraser.**

THIS ITEM WAS REMOVED.

- d. Request Council approve the purchase of fireworks for the annual City Picnic from Wolverine Fireworks Display, Inc. in the amount of \$9,500.**

Member Hemelberg moved, seconded by Member Accavitti, to APPROVE THE PURCHASE OF FIREWORKS FOR THE ANNUAL CITY PICNIC FROM WOLVERINE FIREWORKS DISPLAY, INC. IN THE AMOUNT OF \$9,500.

The motion carried unanimously.

- e. Request Council approve a budget amendment transferring \$-- from -- fund balance to Road Maintenance-Snow Removal.**

Member Accavitti moved, seconded by Member Hemelberg, to APPROVE A BUDGET AMENDMENT TRANSFERRING \$22,000 FROM MAJOR STREET AND \$38,000 FROM LOCAL STREET FUNDS TO ROAD MAINTENANCE-SNOW REMOVAL.

The motion carried unanimously.

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e(1).Request Council discuss Community Development Block Grant funding.

Mayor Hagerty voiced concern that the County redirected \$2500 allocated to the Society of St Vincent DePaul to the MCCSA CHORE program. Attorney Dolan explained the Society of St Vincent DePaul did not apply to the County for funding and, therefore, did not qualify so the County redirected the money back to the CHORE program.

Mayor Hagerty inquired whether the Council had any recourse as they may prefer to allocate this money elsewhere. Attorney Dolan suggested a Council representative and City Manager schedule a meeting with the County to discuss other allocation options. Mayor Hagerty, with Council consensus, requested the City Manager draft a letter to the County requesting a meeting to discuss this matter.

f. Request Council adopt the Fiscal Year 2014-2015 Budget.

Manager Haberman advised Council he was recently informed the city's worker compensation claims have been reduced and are best in the last 12 years. This has resulted in expected savings in premiums.

Member Carnegie voiced concern that \$400,000 savings is included in the proposed budget for the anticipated transfer of the pension plan to Municipal Employees Retirement System (MERS). Member Haberman stated he is optimistic the members will approve this transfer since the Pension Board unanimously approved the agreement. He noted that he will verify with MERS, but understands that if any collective bargaining unit decides not to transfer to MERS, they can set up their own pension plan. It was noted the savings is to the pension plan. A discussion ensued relative to MERS transfer.

Mayor Hagerty voiced his concerns relative to state shared revenue (EVIP), personal property tax (PPT) and also MERS. He requested additional wages for a full time DPW laborer at 2080 hours and a half time DPW supervisor at 1040 hours. His final concern with the proposed salary increases for administration. Manager Haberman advised Council that employees covered under collective bargaining agreements received at least one week additional vacation after negotiations.

Finance Director McCulloch explained the personal property taxes and tax bills. Mayor Hagerty stated he would prefer a 3.5% overall reduction in the budget to make up for the \$400,000 shortfall in the event units do not move to MERS. He stated Administration will need to decide where the reduction will come from. Manager Haberman requested Mayor clarify he would like to see a 3.5% reduction in the budget, addition of \$101,000 for a new Public Works employee and addition of \$30,000 for a Public Works part time supervisor for a total \$600,000 cut in the budget; Mayor confirmed. Lengthy discussion ensued relative to DPW staffing needs.

Mayor Hagerty moved, seconded by Member Hemelberg, to ACCEPT THE BUDGET AS PRESENTED WITH TWO CAVEATS: ADDITION OF ONE FULL TIME DPW EMPLOYEE AND ½ TIME DPW SUPERVISOR WITH NO SALARY INCREASES. No vote taken at this time.

Discussion continued and Director McCulloch noted a reduction in either staffing or services will be required to adjust the budget and Council will need to provide direction. Mayor Hagerty stated he would like the Administration to decide on where the reductions will occur. His suggestions were either moving \$100,000

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from rainy day fund for one year or allocating already voted millages such as library. Mayor advised he will amend his motion as follows:

Mayor Hagerty moved, seconded by Member Hemelberg, to ACCEPT THE BUDGET OF 12.435 AS PRESENTED WITH THE ADDITION OF ONE FULL TIME DPW EMPLOYEE AND ½ TIME DPW SUPERVISOR, NO SALARY INCREASES, AND TRANSFER OF \$100,000 FROM RAINY DAY FUND BALANCE TO GENERAL FUND. No vote taken at this time.

Discussion continued on reducing fund balance. Manager Haberman stated we could maintain the current millage tax rate since City Hall bond is up this year for approximately the same cost. Member Jennings proposed including one week vacation for the two administrative employees instead of a salary increase. Member Cilluffo noted using City Hall bond will result in a tax increase. Mayor advised he will amend his motion as follows:

Mayor Hagerty moved, seconded by Member Hemelberg, to ACCEPT THE BUDGET OF 12.435 AS PRESENTED WITH THE ADDITION OF ONE FULL TIME DPW EMPLOYEE AND ½ TIME DPW SUPERVISOR, NO SALARY INCREASES, ADDITION OF ONE WEEK VACATION FOR TWO ADMINISTRATIVE EMPLOYEES AND A TAX NEUTRAL ON THE DEBT.

A roll call vote was taken:

Accavitti - yes	Hemelberg - yes	
Carnegie - no	Jennings - no	
Cilluffo - no	Morelli - no	
Hagerty - yes		The motion failed 3-4

At this time, 9:59 pm, Mayor Hagerty requested a short break. The meeting resumed at 10:08 pm.

Member Carnegie advised he would like to meet after the MERS meeting which is scheduled next week and Manager Haberman will provide Council with MERS discussion results.

Member Carnegie moved, seconded by Member Hemelberg, to POSTPONE THE FINAL BUDGET DISCUSSION AND SET A SPECIAL MEETING FOR WEDNESDAY, MAY 14, 2014 AT 7:00 PM.

The motion carried unanimously.

- g. Request Council discuss and develop consensus on changes to the city water billing and rate system.**

THIS ITEM WAS REMOVED.

- h. Request Council discuss and adopt CIP plan as presented by the Administration and/or give direction to the Administration on the plan.**

Mayor Hagerty suggested this item be postponed to a future date.

Manager Haberman stated there is another option of 2 mil. It will be on a pay as you go basis with a sunset provision. Consensus of Council was to have City Manager provide this as another option to review.

9. Report of City Administration/Pending Items

Manager Haberman spoke relative to worker compensation premiums and claims.

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10. Report of Mayor and City Council/New Business

Mayor and Council discussed various topics.

11. Citizen Participation

Jay Slazinski, Indoor Golf Clubs

12. Adjournment

Member Carnegie moved, seconded by Member Morelli, to ADJOURN THE
REGULAR COUNCIL MEETING OF THURSDAY, MAY 8, 2014 AT
10:34 P.M.

The motion carried unanimously.

Respectfully submitted,

Kathy Kacanowski, City Clerk

Doug Hagerty, Mayor

/kk

**Fraser City Council - Special Meeting
Wednesday – May 14, 2014 - 7:00 P.M.
Municipal Building**

A Special Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Hagerty and Council Members Accavitti, Carnagie, Cilluffo, Hemelberg, Jennings and Morelli

Absent: none

Also Present: Richard Haberman, City Manager
Kathy Kacanowski, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Hagerty called the special meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Member Morelli moved, seconded by Member Accavitti, to APPROVE THE AGENDA AS PRESENTED.

The motion carried unanimously.

4. **Citizen Participation on Agenda Items**

5. **Requests For Council Action**

- a. **Request Council adopt the Fiscal Year 2014-2015 Budget.**

Manager Haberman provided Council with an update of the discussions held at the meeting between union representatives and MERS. There is one item still being discussed with two groups but he is optimistic the transfer will occur.

Mayor Hagerty moved, seconded by Member Hemelberg, to APPROVE THE 2014-2015 BUDGET AS PRESENTED WITH A .25 MIL INCREASE DIRECTED TO THE PUBLIC WORKS BUDGET AND TO INCREASE VACATION TIME BY TWO WEEKS FOR CITY CLERK AND FINANCE DIRECTOR.

The motion carried unanimously.

Member Jennings confirmed the vacation time may be bought back, which is the same provision as the unions allow.

Mayor Hagerty moved, seconded by Member Accavitti, to WAIVE THE HIRING FREEZE IN ORDER TO ALLOW THE RETENTION OF AN ADDITIONAL EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS.

The motion carried unanimously.

Manager Haberman confirmed the intent is to implement a succession plan for the DPW and promote from within a supervisor to train with Superintendent Bernard VanFleteren. Member Jennings would like to continue to see data in the future to justify this additional manpower.

6. **Report of City Administration/Pending Items**

Manager Haberman advised he is in the process of preparing a letter from City Council to the County to set up at meeting regarding the Community Development Block Grant funding.

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7. Report of Mayor and City Council/New Business

Mayor and Council spoke on various items. Mayor Hagerty inquired whether Council would agree to the addition of a Michigan flag outside City Hall. He received approval and Member Carnegie will follow Honor Guard protocol.

8. Citizen Participation

Dave Stouder, Linden St.

9. Adjournment

Member Carnegie moved, seconded by Member Morelli, to ADJOURN THE SPECIAL COUNCIL MEETING OF WEDNESDAY, MAY 14, 2014 AT 7:32 P.M.

The motion carried unanimously.

Respectfully submitted,

Kathy Kacanowski, City Clerk

Doug Hagerty, Mayor

/kk

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CHECK REGISTER FOR CITY OF FRASER
 CHECK DATE FROM 05/01/2014 - 05/31/2014

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank PNC GENERAL CHECKING						
05/09/2014	PNC	114273	39THRS	39TH DISTRICT COURT ROSEVILLE	NON REPORTING PROBATION FEES-CT	100.00
05/09/2014	PNC	114274	ABSWAT	ABSOPURE WATER COMPANY	DIS 5 GAL BOTTLE-LIB	20.85
05/09/2014	PNC	114275	AEW	ANDERSON, ECKSTEIN & WESTRICK, INC	NPDES PHASE II PERMIT	1,478.00
					GENERAL - DPW	540.00
					HMSI PROJECT PERFORMANCE CERT	5,810.00
					2012 SANITARY SEWER INVEST-S2 GRANT	260.60
						<u>8,088.60</u>
05/09/2014	PNC	114276	AMEFIN	AMERICA'S FINEST	2013 ANNUAL REPORT-PS	1,435.00
					BUS CARDS-GENERAL OFFICER CARD-PS	89.00
					FOCUS ON FRASER NEWLETTER	2,298.00
					ENVELOPES-RECREATION	83.00
					BUS CARDS-MCDOWELL/KACANOWSKI	76.00
						<u>3,981.00</u>
05/09/2014	PNC	114277	AMEMES	AMERICAN MESSAGING	CITY PAGERS	18.32
05/09/2014	PNC	114278	AMEGAS	AMERIGAS-STERLING HEIGHTS	PROPANE-REINDEL	783.34
05/09/2014	PNC	114279	ANDDAV	ANDARY, DAVIS, ANDARY PC	ATTORNEY FEES-CT	125.00
05/09/2014	PNC	114280	ARBTEC	ARBOR-TECH TREE CARE	3 COTTONWOOD TREES	450.00
05/09/2014	PNC	114281	999BLD	ARISCO CONTRACTING GROUP	PLANNING COMM MT COST REFUND	500.00
05/09/2014	PNC	114282	ARTSCR	ARTS & SCRAPS	CRAFT PROJECTS FOR CITY PICNIC-REC	650.00
05/09/2014	PNC	114283	SBC	AT&T	FINANCE FAX	25.40
					SR HOUSE PHONE	89.54
						<u>114.94</u>
05/09/2014	PNC	114284	ATCO	ATCO INTERNATIONAL	ALL PRO-PS	115.00
05/09/2014	PNC	114285	AUDIO	AUDIO SENTRY CORPORATION	FRASER LIFT STATION-GENERAL	47.50
05/09/2014	PNC	114286	AUSAUS	AUSILIO & AUSILIO PLLC	ATTORNEY FEES-CT	200.00
05/09/2014	PNC	114287	BANKAM	BANK OF AMERICA	TAX INVOICE	27.81
05/09/2014	PNC	114288	BANKAM	BANK OF AMERICA	INVOICE TAX	26.72
05/09/2014	PNC	114289	BARPAV	BARRETT MICHIGAN	UPM	514.05
					UPM	225.40
						<u>739.45</u>
05/09/2014	PNC	114290	BERSUS	SUSAN BERLIN	SUMMER LANE EAST SUMMER 2013 MAINTENANCE	75.00
05/09/2014	PNC	114291	BEZELA	ELAINE BEZAS	ATTORNEY FEES-CT	200.00
05/09/2014	PNC	114292	BMLSIG	BML SIGNS, INC	FORMED FLEX SIGN	250.00
05/09/2014	PNC	114293	BS&A	BS&A SOFTWARE	ANNUAL SUPPORT	9,723.00
					MISC. REC CREDIT	(132.00)
						<u>9,591.00</u>
05/09/2014	PNC	114294	BUTBUT	BUTLER, BUTLER, PLLC	ATTORNEY FEES-KIRKLAND	200.00
05/09/2014	PNC	114295	C&GNEW	C & G NEWSPAPERS	LEGAL AD	216.00
					CHRONICLE	177.80
					INSERT FRASER CHRONICLE	452.79
						<u>846.59</u>
05/09/2014	PNC	114296	CE&APR	C E & A PROFESSIONAL SERVICES, INC	DRUG & ALCOHOL TESTING-DPW	278.97
05/09/2014	PNC	114297	CANTOR	CANU, TORRICE & ZALEWSKI PPLC	ATTORNEY FEES-CT	75.00
05/09/2014	PNC	114298	CHIRAN	RANDALL J. CHIOINI	ATTORNEY FEES-CT	175.00

CHECK REGISTER FOR CITY OF FRASER
 CHECK DATE FROM 05/01/2014 - 05/31/2014

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05/09/2014	PNC	114299	CHRCON	CHRISTIAN CONCRETE CUTTING INC.	CONCRETE & ASPHALT SAWING FOR BASINS	525.90
05/09/2014	PNC	114300	CINTAS	CINTAS CORPORATION #354	FLOOR MATS & CLEANING SUPPLIES-CENTER	100.75
					FLOOR MATS & CLEANING SUPPLIES-CITY HALL	187.74
					FLOOR MATS & CLEANING SUPPLIES-SR HOUSE	77.89
					FLOOR MATS & CLEANING SUPPLIES-LIB	77.59
					FLOOR MATS & CLEANING SUPPLIES-DPW/CITY	833.89
					TRASH BAGS-PKS	360.00
						1,637.86
05/09/2014	PNC	114301	CINDOC	CINTAS DOCUMENT MANAGEMENT	SHREDDING-CITY	57.25
05/09/2014	PNC	114302	CINFIR	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES-DPW	30.84
05/09/2014	PNC	114303	COJJEF	LAW OFFICES OF JEFFREY A COJOCAR PC	ATTORNEY FEES-CT	150.00
					ATTORNEY FEES-CT	175.00
						325.00
05/09/2014	PNC	114304	COMCAS	COMCAST	09507 743355-02-4 PHONES	94.35
					09507 314379-01-5 CABLE/INTERNET	79.70
						174.05
05/09/2014	PNC	114305	CONJAM	JAMES P. CONRAD	ATTORNEY FEES-CT	175.00
					ATTORNEY FEES-CT	225.00
					ATTORNEY FEES-CT	200.00
						600.00
05/09/2014	PNC	114306	COOPAT	PATRICIA M. COOPER	ATTORNEY FEES-CT	75.00
05/09/2014	PNC	114307	COSTCO	CAPITAL ONE COMMERCIAL	MATERIALS & SUPPLIES	60.73
05/09/2014	PNC	114308	CREPRO	CREATIVE PRODUCT SOURCING, INC	DARE SUPPLIES	129.60
05/09/2014	PNC	114309	DALES	DALE'S LANDSCAPING SUPPLY, INC	HAUL OUT DIRT	2,112.00
					HAUL OUT DIRT FROM WATER MAIN BREAK REPA	5,280.00
						7,392.00
05/09/2014	PNC	114310	999REC	DANIEL HENSHAW	TIGERS GAME CANCELATION	45.00
05/09/2014	PNC	114311	DANNIC	LAW OFFICE OF NICHOLAS DANIELS	ATTORNEY FEE-CT	225.00
05/09/2014	PNC	114312	DATLTD	DATAMATIC, INC	METER READING SYSTEM MAINT	582.97
05/09/2014	PNC	114313	DTEENG	DETROIT ENERGY	ELEC- SR HOUSE #315	0.31
					CITY ELECTRIC	7,821.22
						7,821.53
05/09/2014	PNC	114314	DTESTR	DETROIT ENERGY STREET LIGHTS	CITY STREET LIGHTS	19,559.94
05/09/2014	PNC	114315	DETWAT	DETROIT WATER & SEWERAGE DEPT	WATER	94,717.80
05/09/2014	PNC	114316	DILJOH	JOHN R. DILLON	ATTORNEY FEES-CT	175.00
05/09/2014	PNC	114317	DOTTIM	TIM DOTY	ATTORNEY FEES-CT	225.00
05/09/2014	PNC	114318	E-SHRE	E-SHRED	COURT SHREDDING	40.00
					PS SHREDDING	50.00
						90.00
05/09/2014	PNC	114319	FALTOC	FALK & TOCCO, PC	ATTORNEY FEE-CT	75.00
05/09/2014	PNC	114320	FIREXT	FIRE EXTINGUISHER SALES & SERVICE	EXT INSPECT & TAGG-LIB	65.00
					ANNUAL FIRE EXT INSP & TAG-CITY HALL	150.86
					ANNUAL FIRE EXT INSP & TAG-DPW	571.67

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CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 05/01/2014 - 05/31/2014

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					FIRE EXT INSPECT & TAG-BALL PK	65.00
					FIRES EXT INSPECT & TAG-STORAGE BLDG	65.00
					ANNUAL FIRE EXT INSPECT & TAG-SR HOUSE	94.46
					ANNUAL FIRE EXT INSPECT & TAG	72.55
					30 LB CALLS D SODIUM-BRASS EXT.-PS	364.10
						<u>1,448.64</u>
05/09/2014	PNC	114321	FIREXT	VOID		
05/09/2014	PNC	114322	FISAUT	FISHER AUTO PARTS, INC	DPW STOCK PARTS	129.64
05/09/2014	PNC	114323	FORTRA	FORMS TRAC ENTERPRISES, INC	3 PT NCR CON'T RECEIPTS-CT	257.80
05/09/2014	PNC	114324	FOSTER	FOSTER'S TOWING & REPAIRS, INC	TOWINGS	60.00
05/09/2014	PNC	114325	FRALAW	FRASER LAWN CENTER, INC	SPARK PLUGS-DPW	65.73
					GASKET SET	13.26
						<u>78.99</u>
05/09/2014	PNC	114326	FRAWAT	CITY OF FRASER	CITY WATER BILLS	2,255.37
05/09/2014	PNC	114327	GENPOW	GENPOWER PORODUCTS INC	INSPECTION AGREEMENT-DPW	345.00
					HEATER BLOCK/LABOR-CENTER	310.17
						<u>655.17</u>
05/09/2014	PNC	114328	GOZERI	ERIC GOZE	ATTORNEY FEES-CT	175.00
05/09/2014	PNC	114329	GREPES	GREAT LAKES PEST CONTROL CO. INC	PEST CONTROL-DPW	50.00
					PEST CONTROL-CENTER	50.00
					PEST CONTROL-LIB	50.00
					PEST CONTROL-CITY HALL	75.00
						<u>225.00</u>
05/09/2014	PNC	114330	GRELAK	GREAT LAKES SECURITY HARDWARE	DOR-O-MATIC PINION GEAR ASSEMBLY/LABOR-C	119.53
05/09/2014	PNC	114331	HAKMEH	HAKIM & MEHANNA PLLC	ATTORNEY FEE-CT	225.00
					ATTORNEY FEES-CT	75.00
						<u>300.00</u>
05/09/2014	PNC	114332	HARLIF	THE HARTFORD-PRIORITY ACCOUNTS	EMPLOYEE LIFE INSURANCE	3,485.44
05/09/2014	PNC	114333	HARLIF	VOID		
05/09/2014	PNC	114334	HILEDW	EDWARD R. HILL	ATTORNEY FEES-CT	375.00
05/09/2014	PNC	114335	HILJAM	LAW OFFICES OF JAMES R. HILLER PPC	ATTORNEY FEES-CT	175.00
05/09/2014	PNC	114336	HOFLOW	LAWRENCE M. HOFMANN	HEALTH CARE REIMBURSEMENT BENEFIT	175.00
05/09/2014	PNC	114337	HOMDEP	HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	1,169.84
05/09/2014	PNC	114338	INGRAM	INGRAM LIBRARY SERVICES	BOOKS-LIB	180.20
					BOOKS-LIB	1,859.10
					BOOKS-LIB	25.68
						<u>2,064.98</u>
05/09/2014	PNC	114339	ICCMA	INTERNATIONAL CITY/CO. MGMT ASSOC	ANNUAL MEMBERSHIP	777.60
05/09/2014	PNC	114340	IROAND	ANDREA C. IRONS	ATTORNEY FEES-CT	175.00
05/09/2014	PNC	114341	999LIB	JANET HAMLIN	RETURN OF LOST MAGAZINE-LIB	4.00
05/09/2014	PNC	114342	JOHNS	JOHN'S LUMBER	SHEATHING-LUXEBURG VACANT HOUSE	8.96
05/09/2014	PNC	114343	JOHNTT	JOHNSON THERMOL TEMP INC	MAINT/FILTERS-CENTER	302.48
					DEFECTIVE CONTRACTOR-LIB	272.50
					NO COOLING-FIRE DEPT PS	225.00
						<u>799.98</u>

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05/09/2014	PNC	114344	KONICA	KONICA MINOLTA BUSINESS SOLUTIONS	COPY CHARGES-DPW COPY CHARGES-CT	0.99 32.02 33.01
05/09/2014	PNC	114345	L3COMM	L-3 COMMUNICATIONS MOBILE-VISION	EMA DVD'S FOR WORKSTATIONS-PS	31,951.00
05/09/2014	PNC	114346	LEBRO	LEBRO CHEMICAL COMPANY	CLEANING SUPPLIES-PKS WASP & HORNET SPRAY-PKS MOSQUITO LARVACIDE-PKS	609.55 366.85 527.45 1,503.85
05/09/2014	PNC	114347	LEMKAR	KAREN LEMKE	ATTORNEY FEES-CT	225.00
05/09/2014	PNC	114348	LOWES	LOWE'S BUSINESS ACCT/GEMB	MATERIALS & SUPPLIES-DPW	96.96
05/09/2014	PNC	114349	LUCMAN	LUCIDO & MANZELLA PC	ATTORNEY FEES-CT	175.00
05/09/2014	PNC	114350	MAO	MACOMB ASSESSORS ORGANIZATION	MAO MEETING-BLASH-ASSESSING	15.00
05/09/2014	PNC	114351	MCPWK	MACOMB COUNTY TREASURER	IWC CHARGES DWSO LOOK BACK SEWER CHARGES	12,347.66 8,709.00 176,075.29 197,131.95
05/09/2014	PNC	114352	MCTRCT	MACOMB COUNTY TREASURER	COUNTY LIBRARY FEE-CT	2,170.50
05/09/2014	PNC	114353	MACMEC	MACOMB MECHANICAL, INC	LEAKY BATHTUB DRAIN -SR HOUSE #214	202.00
05/09/2014	PNC	114354	MAIPLU	MAIL PLUS	CITY MAILINGS	79.05
05/09/2014	PNC	114355	MCMCA	MCMCA	DRUG BOX ASSESSMENT-PS	35.00
05/09/2014	PNC	114356	MACEO	MI ASSOCIATION OF	CODE ENFORCEMENT MT-BUDCHUK	15.00
05/09/2014	PNC	114357	MICTEL	MICH TEL	MONTHLY PHONE SERVICE CHARGES	991.80
05/09/2014	PNC	114358	MML	MICHIGAN MUNICIPAL LEAGUE	MML DUES	5,922.00
05/09/2014	PNC	114359	MIREC	MICHIGAN REC. & PARK ASSOC.	MEMBERSHIP-REC	120.00
05/09/2014	PNC	114360	MIRCT	STATE OF MICHIGAN TREASURER	RECEIPTS PROCESSING-CT	25,364.51
05/09/2014	PNC	114361	MIDCOL	MIDWEST COLLABORATIVE	WORKSHOP-LIB	45.00
05/09/2014	PNC	114362	MILLIM	MILLIMAN	2014-15 RDS ATTESTATION-MGR	2,400.00
05/09/2014	PNC	114363	MOOPEN	MOORE, PENNA & ASSOC.	ATTORNEY FEES-CT ATTORNEY FEES-CT	50.00 200.00 250.00
05/09/2014	PNC	114364	MORDAV	DAVID MORREALE	ATTORNEY FEES-CT	225.00
05/09/2014	PNC	114365	999LIB	MOUNT CLEMENS PUBLIC LIBRARY	LOST BOOK FEE-LIB	7.99
05/09/2014	PNC	114366	MTCCIT	CITY OF MT. CLEMENS	BACTERIOLOGICAL SAMPLES-WTR	34.00
05/09/2014	PNC	114367	NBCTRU	NBC TRUCK EQUIPMENT	PARTS-DPW TRUCK #7 CUTTING EDGE/BOLTS-DPW MTR	126.52 225.38 351.90
05/09/2014	PNC	114368	OCC	OAKLAND COMMUNITY COLLEGE	PS TRAINING	600.00
05/09/2014	PNC	114369	OCC	OAKLAND COMMUNITY COLLEGE	DISPATCH TRAINING-PS	190.00
05/09/2014	PNC	114370	OFFDEP	OFFICE DEPOT	OFFICE SUPPLIES TONER-MGR	60.59 89.99 150.58
05/09/2014	PNC	114371	OFFMAX	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	65.21
05/09/2014	PNC	114372	ORAJUS	ORAM LAW FIRM, PLLC	ATTORNEY FEES-CT	175.00
05/09/2014	PNC	114373	PBRESE	PITNEY BOWES RESERVE ACCOUNT	CITY MAILINGS	4,515.65
05/09/2014	PNC	114374	POIAUT	POINTE AUTO WASH	PS CAR WASHES	254.00

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05/09/2014	PNC	114375	PRADIS	9YU-PRAXAIR DISTRIBUTION INC	OXYGEN-PS	153.90
					OXYGEN-PS	207.54
						361.44
05/09/2014	PNC	114376	PRISYS	PRINTING SYSTEMS, INC	QVF VOTER ID CARDS-ELEC	111.04
05/09/2014	PNC	114377	999FIN	RAMCO GERSHENSON PROPETIES LP &	TAX REFUND	2,942.20
05/09/2014	PNC	114378	RAYELE	RAY ELECTRIC	ELEC SUPPLIES-WTR	259.76
					ELECT SUPPLIES-NETWORK CABLE	409.41
					ELEC SUPPLIES-NETWORK CABLE	614.12
						1,283.29
05/09/2014	PNC	114379	RECPET	RECREATION PETTY CASH	MATERIALS-REC & SR	316.41
05/09/2014	PNC	114380	REINDE	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	653.58
05/09/2014	PNC	114381	RIZZO	RIZZO SERVICES	REFUSE/COMPOST/RECYCLE	58,276.13
05/09/2014	PNC	114382	SAMNAN	NANCY SAMYN	MILEAGE-CT	108.08
05/09/2014	PNC	114383	SCHBRI	BRIAN J. SCHAF	ATTORNEY FEES-CT	200.00
05/09/2014	PNC	114384	SCHCAH	SCHOENHERR, CAHILL & WARNEZ, PC	ATTORNEY FEES-CT	225.00
05/09/2014	PNC	114385	SHIJAM	JAMES SHIMKO	PLUMBING INSPECTIONS	280.00
05/09/2014	PNC	114386	SOWMIC	MICHAELENE SOWINSKI	ATTORNEY FEES-CT	175.00
05/09/2014	PNC	114387	SPEEDC	SPEED CLEAN SERVICE	JANITORIAL DUTIES-PS DONNA OFF	120.00
					FLOOR CLEANING -PS	575.00
						695.00
05/09/2014	PNC	114388	SPEOIL	SPENCER OIL COMPANY	DIESEL FUEL	2,323.51
					UNLEADED FUEL	6,750.69
						9,074.20
05/09/2014	PNC	114389	STESAR	SARAH STESLICKI	ATTORNEY FEES-CT	175.00
05/09/2014	PNC	114390	SUPDEN	SUPPLY DEN	SUPPLIES-PS	24.57
					CLEANING MATERIALS & SUPPLIES-CENTER	59.58
						84.15
05/09/2014	PNC	114391	TAGTIN	TAG TINTZ & GRAPHX LLC	REMOVE OLD DARE LETTERING ON PS CAR	125.00
05/09/2014	PNC	114392	TEKMAR	MARK H. TEKLINSKI	ATTORNEY FEES-CT	125.00
05/09/2014	PNC	114393	TRIAQU	TRI-COUNTY AQUATICS, INC	INITIAL POND TREATMENT	900.00
05/09/2014	PNC	114394	TYCINT	TYCO INTEGRATED SECURITY	TIME & MATERIAL SERVICE	118.50
05/09/2014	PNC	114395	TYCSIM	SIMPLEXGRINNELL	SERV CALL/REPAIR CLOCK-CT	438.00
05/09/2014	PNC	114396	999FIN	U.S. ARMY 88TH RSC	REFUND FOR CREDIT BALANCE	757.22
05/09/2014	PNC	114397	USPOST	UNITED STATES POSTAL SERVICE	PO BOX #26032-WTR BILLS	80.00
05/09/2014	PNC	114398	VANJUS	JUSTIN D. VANDE VREDE	ATTORNEY FEES-CT	175.00
05/09/2014	PNC	114399	VERIZON	VERIZON	EMERG. PHONES	11.27
					CITY CELL PHONES	586.36
						597.63
05/09/2014	PNC	114400	9999SR	VIRGINIA BOLOGNA	SECURITY DEPOSIT REFUND-SR HOUSE	490.00
05/09/2014	PNC	114401	WARPIP	WARREN PIPE & SUPPLY CO.	SUPPLIES FOR FIRE GARAGE-PS	29.22
					TRIM ROLLER REFULLS/PLASTIC TRAYS-PS	17.77
						46.99
05/09/2014	PNC	114402	WEING	WEINGARTZ	SPARK PLUGS, AIR FILTER-DPW	43.96
					PARTS FOR TRIMMERS-DPW	94.95

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						138.91
05/09/2014	PNC	114403	WOLRON	RONALD WOLBER	HEALTH CARE REIMBURSEMENT BENEFIT	225.00
05/09/2014	PNC	114404	WOWCAB	WOW INTERNET-CABLE-PHONE	CABLE/INTERNET-LIB	81.00
05/09/2014	PNC	114405	WOWCAB	WOW INTERNET-CABLE-PHONE	INTERNET ACCESS-BAUMG HOUSE	114.93
05/09/2014	PNC	114406	XEROX	XEROX CORPORATION	BASE CHARGE/COPIES-LIB	32.28
05/09/2014	PNC	114407	YOUART	ARTHUR M. YOUNG	ATTORNEY FEES-CT	75.00
					ATTORNEY FEES-CT	175.00
						250.00
05/09/2014	PNC	114408	YOUBOB	BOB YOUNGBLOOD	ELECTRICAL INSPECTIONS	339.00
05/09/2014	PNC	114409	ZALASS	THE ZALEWSKI LAW FIRM	ATTORNEY FEES-CT	175.00
05/22/2014	PNC	114533	GRAING	GRAINGER	INV #9439660482	922.00
					INV #9439660490	275.75
					INV #9439660508	115.80
					INV #9441656478	(115.80)
						1,197.75
05/23/2014	PNC	108522 (E)	SBC	AT&T	WATTS PHONE LINES	64.40
05/23/2014	PNC	108523 (E)	CONENG	CONSUMERS ENERGY	CITY GAS BILLS	6,642.20
05/23/2014	PNC	108524 (E)	ENTERP	ENTERPRISE FM TRUST	CITY LEASE CARS	10,463.20
05/23/2014	PNC	114410	39PROB	39TH DISTRICT COURT - ROSEVILLE	OVERSIGHT FEES-CT	520.00
05/23/2014	PNC	114411	AMOFEA	A MOVABLE FEAST, INC	SPRING FLING LUNCH-SR	345.50
05/23/2014	PNC	114412	ABSSTO	ABS STORAGE PRODUCTS	REPAIR ELEC SHORTAGE TO VIDEO IN CAR-DPW	425.00
05/23/2014	PNC	114413	ABSWAT	ABSOPURE WATER COMPANY	C&C COOLER-LIB	8.00
					MONTHLY ADMIN CHARGES-LIB	1.55
						9.55
05/23/2014	PNC	114414	ACCMED	ACCUMED BILLING, INC	EMS SERVICES	2,092.20
05/23/2014	PNC	114415	AEW	ANDERSON, ECKSTEIN & WESTRICK, INC	BEACON STA SANITARY IMPROVE	110.00
					NPDES PHASE II PERMIT	1,230.00
					GENERAL DPW	1,760.00
					HMSI PROJECT PERFORMANCE CERT	3,304.50
					2012 SANITARY SEWER INVEST S2 GRANT	421.50
						6,826.00
05/23/2014	PNC	114416	AFLAC	AFLAC	EMPLOYEE PAID INSURANCE	1,492.76
05/23/2014	PNC	114417	AIRGAS	AIRGAS USA, LLC	ACETYLENE/ARGON/OXYGEN	130.70
					ACETYLENE/HELIUM/OXYGEN	96.20
					HELIUM/PROPANE	50.12
						277.02
05/23/2014	PNC	114418	AMAZON	GECRB/AMAZON	60457 8781 023221 1 BOOKS-LIB	203.50
05/23/2014	PNC	114419	AMEFIN	AMERICA'S FINEST	BANNER-LIB 50 YRS	87.00
05/23/2014	PNC	114420	999REC	ANDREW HOPKO	REUND FOR TENNIS-AVA REC	50.00
05/23/2014	PNC	114421	APEXSO	APEX SOFTWARE	MAINTENANCE RENEWAL	1,175.00
05/23/2014	PNC	114422	ARGHAZ	ARGUS-HAZCO	ADJUSTMENTS TO COMPASS PRESSURE-SURVIVAI	126.99
					CYLINDER VALVE SEAT/ROUTINE MAINT-PS	139.49
						266.48
05/23/2014	PNC	114423	SBC	AT&T	DPS RADIO LINE	100.54
					SR HOUSE FIRE LINE	18.92

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					MANG FAX	65.14
					PS PHONE LINE	24.38
					911 PHONE LINE	37.84
						<u>246.82</u>
05/23/2014	PNC	114424	AT&TCAP	AT&T CAPITAL SERVICES, INC.	E911	1,452.81
05/23/2014	PNC	114425	AUTMOT	AUTOMOTIVE ENHANCERS, INC	ENG LIGHT ON-UNDERCOVER VAN-PS	178.55
					OIL CHANGE/FLITER/ALTERNATOR DR BELT-DPW	161.15
					OIL CHANGE/FILTER-PS	36.79
						<u>376.49</u>
05/23/2014	PNC	114426	BANKAM	BANK OF AMERICA	TAX	27.82
05/23/2014	PNC	114427	BANKAM	BANK OF AMERICA	TAX	26.72
05/23/2014	PNC	114428	BARPAV	BARRETT MICHIGAN	UPM	472.65
05/23/2014	PNC	114429	BESBUY	BEST BUY BUSINESS ADVANTAGE ACCT	COMPUTER SUPPLIES	500.71
					COMPUTER SUPPLIES-BLDG	94.91
						<u>595.62</u>
05/23/2014	PNC	114430	BIATOU	BIANCO TOURS	HOLLYWOOD CASINO-SR	476.00
05/23/2014	PNC	114431	BIATOU	BIANCO TOURS	GREEKTOWN CASINO-SR	207.00
05/23/2014	PNC	114432	BLNET	BLUE CARE NETWORK	MONTHLY BILLING	4,849.78
05/23/2014	PNC	114433	BC600	BLUE CROSS/BLUE SHIELD OF MICHIGAN	RETIREE INSURANCE	18,580.26
05/23/2014	PNC	114434	BURSP0	BURKE'S SPORT HAVEN, INC	DOZEN SOFTBALLS-REC	235.00
05/23/2014	PNC	114435	COPSPL	C.O.P.S. HEALTH TRUST PLAN	POLC HEALTH/VISION INSURANCE	178.50
05/23/2014	PNC	114436	CAMREN	RENEE CAMPION	DARE GOLF OUTING TROPHIES	152.26
05/23/2014	PNC	114437	CARE	CARE WORKLIFE SOLUTIONS	JULY 1-SEPT 30, 2014- EAC SERVICE	330.00
05/23/2014	PNC	114438	CARE	VOID		
05/23/2014	PNC	114439	CELLEN	LEN CELLETTI	COURT SECURITY DUTIES	270.00
05/23/2014	PNC	114440	CINTAS	CINTAS CORPORATION #354	FLOOR MATS & CLEANING SUPPLIES-CENTER	78.67
					FLOOR MATS & CLEANING SUPPLIES-CITY HALL	165.66
					FLOOR MATS & CLEANING SUPPLIES-SR HOUSE	55.81
					FLOOR MATS & CLEANING SUPPLIES-LIB	55.51
					FLOOR MATS & CLEANING SUPPLIES-DPW	811.81
					CAN LINERS-PKS	300.00
						<u>1,467.46</u>
05/23/2014	PNC	114441	COLWOL	COLMAN-WOLF SUPPLY CO.	POLO COLORED T-SHIRTS-DPW	76.00
05/23/2014	PNC	114442	COMPLA	COMMUNITY PLANNING & MANAGEMENT, PC	PLANNING SERVICE FOR APRIL 2014	850.00
05/23/2014	PNC	114443	CONENG	CONSUMERS ENERGY	SR HOUSE #116 GAS	16.75
05/23/2014	PNC	114444	CONCON	CONTRACTORS CONNECTION	LABOR/REPAIRS-DPW	80.00
05/23/2014	PNC	114445	CROJAS	JASMIN CROMWELL	SENIOR CHAIR YOGA	160.00
05/23/2014	PNC	114446	CZAJAM	JAMES CZARNECKI II	ATTORNEY FEES-CT	75.00
05/23/2014	PNC	114447	9999CT	DECEMBER LYNN WILSON-PARKER	OVERPAYMENT OF COURT COST-CT	80.00
05/23/2014	PNC	114448	DEL DEN	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS	12,101.48
05/23/2014	PNC	114449	DEL DEN	VOID		
05/23/2014	PNC	114450	999LIB	DENISE NEWELL	FOUND BOOK-LIB	30.95
05/23/2014	PNC	114451	DETELE	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE	168.00
05/23/2014	PNC	114452	DTEENG	DETROIT ENERGY	1157 604 0007 3 ELEC -HAYES STATION	31.22
					1065 413 0111 0 ELEC	19.80
						<u>51.02</u>
05/23/2014	PNC	114453	999REC	DOROTHY FRY	HOLLYWOOD CASINO TRIP REFUND-SR	73.00
05/23/2014	PNC	114454	DSSCOR	DSS CORPORATION	RECORDING SYSTEM-PS	7,150.00
05/23/2014	PNC	114455	999REC	EDWARD HYVONEN	CHEERLEADING REFUND-CAMRYN-REC	30.00
05/23/2014	PNC	114456	ERASER	ERADICO SERVICES, INC	PEST CONTROL-SR HOUSE	55.00

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05/23/2014	PNC	114457	999REC	FABIOLA MANTILLA	ANYONE CAN PAINT REFUND-REC	51.00
05/23/2014	PNC	114458	FIRCHO	FIRST CHOICE SERVICES	FILTERS/COFFEE-DPW FILTERS/COFFEE-SR CENTER	52.95 142.80 195.75
05/23/2014	PNC	114459	FISAUT	FISHER AUTO PARTS, INC	AUTO PARTS AUTO PARTS	18.32 27.06 45.38
05/23/2014	PNC	114460	FOLMAN	FOLEY & MANSFIELD, PLLP	ALMEDA UNV FILE #15987-000001	577.74
05/23/2014	PNC	114461	FORTRA	FORMS TRAC ENTERPRISES, INC	4 CASES RECEIPTS-CT	340.40
05/23/2014	PNC	114462	GALLS	GALLS, LLC	ALS/SLS LEVEL III MID RIDE SUTY HOLDS-DPS	121.59
05/23/2014	PNC	114463	GRAING	GRAINGER	SPILL TRAY/SRUM SPILL BASIN-WTR RIVETING TOOL-MTR RIVET NUTGUN-MTR RIVET NUTGUN-MTR RETURN ITEMS	922.00 V 275.75 V 115.80 V 115.80 V (115.80) V 1,313.55
05/23/2014	PNC	114464	GTWRR	GRAND TRUNK WESTERN RAILROAD	MI SIGNAL & GATES	2,257.00
05/23/2014	PNC	114465	GRANIC	GRANICUS, INC	MONTHLY MANAGED SERV OP/GT MANTHLY MANAGED SERVE MEETING EFFICIENCY	697.00 395.00 1,092.00
05/23/2014	PNC	114466	HALFIR	HALT FIRE	MOBILE REPAIR LABOR-DPW MOBILE REPAIR LABOR-MTR	587.94 190.76 778.70
05/23/2014	PNC	114467	HARLIF	THE HARTFORD-PRIORITY ACCOUNTS	LIFE INSURANCE	3,492.35
05/23/2014	PNC	114468	HARLIF	VOID		V
05/23/2014	PNC	114469	INACOM	INACOMP	COPY CHARGES BLUE CABLE-PS SLIM CAT CABLE-PS DISPLAY PORT TO VGA -PS MONITOR SPLIT	1,378.71 271.40 708.90 40.00 2,399.01
05/23/2014	PNC	114470	INACOM	VOID		V
05/23/2014	PNC	114471	INGRAM	INGRAM LIBRARY SERVICES	BOOKS-LIB	212.92
05/23/2014	PNC	114472	JOHNS	JOHN'S LUMBER	CEDAR MAIL BOX POST-DPW	71.98
05/23/2014	PNC	114473	JOHNTT	JOHNSON THERMOL TEMP INC	SERV CALL-CITY HALL-NO COOLING SERV CALL SR HOUSE-REPLACE WATER TANK SERV CALL-CITY HALL-LEAK IN CEILING	225.00 324.00 196.50 745.50
05/23/2014	PNC	114474	KERALB	KERR ALBERT OFFICE SUPPLY	MAT CHAIR-FIN	26.81
05/23/2014	PNC	114475	KINMEL	MELISSA M. KING, P.C.	MAGISTRAT & ADMI DUTES-CT	1,200.00
05/23/2014	PNC	114476	KONICA	KONICA MINOLTA BUSINESS SOLUTIONS	COPY CHARGES-DPW COPY CHARGES-CT COPY CHARGES-CT	22.71 13.68 26.92 63.31

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05/23/2014	PNC	114477	L3COMM	L-3 COMMUNICATIONS MOBILE-VISION	EMA DVD WORKSTATION-PS	29,434.00	
05/23/2014	PNC	114478	9999CT	LAKISA ANNETTE MCKEE	OVERPAYMENT OF COURT COST	216.00	
05/23/2014	PNC	114479	LEBRO	LEBRO CHEMICAL COMPANY	LARVACIDE -PKS	527.45	
05/23/2014	PNC	114480	LESTIR	LESLIE TIRE	TIRS DPW TRUC #102 & #8	365.11	
05/23/2014	PNC	114481	LIVSAF	LIVE SAFE ACADEMY	SELF DEFENCE CLASS INSTRUCTOR FEES-REC	50.00	
05/23/2014	PNC	114482	999REC	MACK TADROS	BUILDING RENTAL CANCELLATION-REC	250.00	
05/23/2014	PNC	114483	MCROAD	MACOMB COUNTY DEPARTMENT OF ROADS	TRAFFIC SIGNAL MAINTENANCE	370.40	
05/23/2014	PNC	114484	MCFIN	MACOMB COUNTY FINANCE DEPARTMENT	RADIO INSTAL/PARTS-PS	220.34	
05/23/2014	PNC	114485	MCPWK	MACOMB COUNTY TREASURER	IWC CHARGES-APRIL 2014	12,347.66	
05/23/2014	PNC	114486	MCTA	MACOMB COUNTY TREASURER'S ASSOC.	TREASURERS MEETING TIM & JAN	20.00	
05/23/2014	PNC	114487	MASGAR	MASTER GARDENER LAWN CENTER	CITY LAWN CARE	1,450.00	
05/23/2014	PNC	114488	MASTERK	MASTER K'S KARATE	YOUTH KARATE CLASS-REC	213.60	
05/23/2014	PNC	114489	MCDMAR	MARK MC DILL	FIRE INSPECTOR TRAIING-PS	25.00	
05/23/2014	PNC	114490	MILRA	STATE OF MICHIGAN	ELEVATOR INSPECTIONS	370.00	
05/23/2014	PNC	114491	MICTEL	MICH TEL	TELEPHONES	297.00	
05/23/2014	PNC	114492	MWCOMP	MICHIGAN MUNICIPAL WORKER'S COMP	WORKERS COMP	21,812.00	
05/23/2014	PNC	114493	MWCOMP	VOID			V
05/23/2014	PNC	114494	MIDAUT	MIDDLETON AUTO PARTS	DOOR TRIM PANEL-2005 CROWN VIC-PS	100.00	
05/23/2014	PNC	114495	MORCOM	MORE COMPUTER SUPPLIES	INKCART-PS	83.48	
					TONER-PS	117.76	
						201.24	
05/23/2014	PNC	114496	MUNCOD	MUNICIPAL CODE CORPORATION	SUPPLEMENT PAGES UPDATES	561.18	
05/23/2014	PNC	114497	NRPA	NATIONAL RECREATION & PARK ASSOC.	MEMBERSHIP-REC	159.00	
05/23/2014	PNC	114498	NEWTRA	NEWMAN TRAFFIC SIGNS	STOP SIGNS	619.95	
05/23/2014	PNC	114499	9999CT	NICOLE ROCHELLE HANNAH	OVERPAYMENT OF COURT COSTS	286.00	
05/23/2014	PNC	114500	OFFMAX	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	137.95	
					OFFICE SUPPLIES	445.95	
					OFFICE SUPPLIES	44.94	
					OFFICE SUPPLIES	59.14	
					TAX ADJUSTMENT-MGR	(16.13)	
					TAX ADJUSTMENT-LIB	(25.05)	
						646.80	
05/23/2014	PNC	114501	OFFMAX	VOID			V
05/23/2014	PNC	114502	ONSITE	ON-SITE TESTING SPECIALISTS, INC	DRUG TEST KITS-PS	249.00	
05/23/2014	PNC	114503	PBEASY	EASYPERMIT POSTAGE	WATER BILL MAILINGS	1,621.08	
05/23/2014	PNC	114504	PBRENT	PITNEY BOWES	MONTHLY RENTAL PAYMENT	612.00	
05/23/2014	PNC	114505	PRIDIS	PRIORITY DISPATCH	CERT COURSE REGISTRANT-PS	700.00	
05/23/2014	PNC	114506	PSYBUS	PSYBUS PSYCHOLOGICAL CONSULTANTS	NEW PS OFFICE PSYCH ELVA-PS	585.00	
05/23/2014	PNC	114507	PULJOH	JOHN R. PULEO	COURT SECURITY DUTIES	135.00	
05/23/2014	PNC	114508	PYKDON	DON PYKE	TOOLS-DPW	398.00	
05/23/2014	PNC	114509	RAYELE	RAY ELECTRIC	ELECTRICAL SUPPLIES-CITY HALL	134.02	
					ELEC SUPPLIES-BARN PS	268.85	
					ELEC SUPPLIES-BARN-PS	211.14	
						614.01	
05/23/2014	PNC	114510	RECPET	RECREATION PETTY CASH	MATERIALS & SUPPLIES	244.48	
05/23/2014	PNC	114511	S&SSPR	S&S SPRINKLER SERVICE	SPRINKER START UP	1,461.25	
05/23/2014	PNC	114512	SMART	SMART	VEHICLE REPAIRS-SR VANS	791.24	
05/23/2014	PNC	114513	SPADIS	SPARTAN DISTRIBUTORS	FUEL FILTER/WHEEL ASMY/OIL FILTER-DPW	412.56	
05/23/2014	PNC	114514	SPEEDC	SPEED CLEAN SERVICE	CLEAN PARK RESTRMS 5/2/14	160.00	
					BOOK & DVD DROPP OFF CONTAINER AT LIB CL	177.00	
					PARK RESTRM CLEANING 5/9/14	160.00	
					PARK RESTRM CLEANING 5/16/14	160.00	

06/05/2014 12:46 PM
User: TONI
DB: Fraser

CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 05/01/2014 - 05/31/2014

Page: 10/10

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
						657.00
05/23/2014	PNC	114515	SPEOIL	SPENCER OIL COMPANY	UNLEADED FUEL DIESEL FUEL	6,305.35 1,798.70
						8,104.05
05/23/2014	PNC	114516	STAPLE	STAPLES CREDIT PLAN	OFFICE SUPPLIES-BLDG	390.10
05/23/2014	PNC	114517	SLC	SLC PROPRIETARY FUND	CCD SCANNER USB-LIB DELL OPTIPLEX NO MONITOR-LIB DELL OPTIPLEX PROCESSOR-LIB	89.00 1,700.85 1,931.79
						3,721.64
05/23/2014	PNC	114518	SUNMED	SUNSHINE MEDICAL SUPPLY, INC	EXAM GLOVES-PS	178.95
05/23/2014	PNC	114519	SUPDEN	SUPPLY DEN	CLEANING SUPPLIES/CREAMER/SUGAR-DPW	33.64
05/23/2014	PNC	114520	SWAMOT	SWANK MOTION PICTURES	MOVIE LICENSING-DESPICABLE ME 2-REC	374.00
05/23/2014	PNC	114521	TOUPRO	TOURNAMENT PROS	HOLE IN ONE INSURANCE FOR DARE GOLF OUTI	536.95
05/23/2014	PNC	114522	TRACT	TRACTION-GENUINE PARTS CO	FUEL/WATER SEPARATOR/LUBE SPIN-ON-PK EQU	26.40
05/23/2014	PNC	114523	TYCINT	TYCO INTEGRATED SECURITY	MONTHLY BILLING-SR HOUSE	114.00
05/23/2014	PNC	114524	ULINE	ULINE	OPEN TOP STEEL DRUM-DPW	756.73
05/23/2014	PNC	114525	UNIMAN	UNIQUE MANAGEMENT SERVICES, INC	PLACEMENTS-LIB PLACEMENTS-LIB	53.70 20.65
						74.35
05/23/2014	PNC	114526	VERIZON	VERIZON	CITY CELL PHONES	599.77
05/23/2014	PNC	114527	999REC	VERNELL STATON	ANYONE CAN PAINT REFUND-REC	28.00
05/23/2014	PNC	114528	WARPIP	WARREN PIPE & SUPPLY CO.	EXT CORD-PS	34.18
05/23/2014	PNC	114529	WEING	WEINGARTZ	STARTER ASY/SPEED-FEED-PKS LAWN EQUIP	79.98
05/23/2014	PNC	114530	WOLH-D	WOLVERINE H-D	MOTORCYCLE MAINT-PS MOTORCYCLE MAINT-PS	1,064.99 650.44
						1,715.43
05/23/2014	PNC	114531	WOWCAB	WOW INTERNET-CABLE-PHONE	CABLE/INTERNET-CENTER CABLE INTERNET-DPW CABLE INTERNET-CITY HALL CABLE/INTERNET-PS	109.68 112.91 157.36 161.56
						541.51
05/23/2014	PNC	114532	YORDOL	YORK, DOLAN & TOMLINSON, P.C.	LEGAL LERVICES	9,824.00
PNC TOTALS:						
Total of 264 Checks:						736,809.41
Less 9 Void Checks:						1,313.55
Total of 255 Disbursements:						735,495.86

Fraser Historical Commission

Minutes
Monday, May 5, 2014

Present: Bob Buffa; Harry Hodgson; Nancy Ehrke; Donald Coveny; Linda Champion; Marilyn Wright; Joe Chimenti; Dee Laramie; Lorena McDowell, liaison; Betty Slominski; Lori Bargowski; Vince Calabrese; & Dori Guoin, member-at-large.

Society Representative: Lorraine Fradle.

Guest: Beverly Kucharski.

1. **Call to order** at 7:02 p.m. by Marilyn.

2. **Pledge to Flag**

3. **Approve Agenda:** Joe made the motion, seconded by Vince, to approve the agenda. Motion carried.

4. **Approve Minutes:** On a motion made by Dee, seconded by Nancy, minutes were approved.

5. **Liaison report:** The alarm should be OK now. The March budget report was distributed to the Commissioners. The items on the roly-poly (electronic bulletin board) seem to be taken off within 2 weeks after they've been added. The City isn't looking at the currency of the information. Our items should have been reposted as of this meeting. The password to get into the City's website was discussed, as this was brought up by Marilyn.

6a) **Barn Sale:** Marilyn wanted Commissioners to take our Flea Market Flyers around to different Fraser businesses. Linda took them to the Macomb Heritage Alliance meeting. Nancy put the info on FaceBook. The cart needs to be put together; Joe will do. The tall shelves in the Barn need to be moved so Betty can get into the Barn from the back door. The Barn also needs to be cleaned & set-up before the Flea Market on Sunday, June 8. There are 19 bags of yard debris that need to be taken to the curb tonight for trash pick-up.

6b) **Dinner Show:** Vince hadn't rechecked the quote yet. Betty gave Marilyn the contract.

6c) **DAR grant:** Marilyn made the announcement that, by now, everyone should know that the Society received the grant for \$1,100 (half the cost) for waterproofing the House's basement. Joe will begin to pull the permit required & to be inspected. Do we have a warranty with the work? Should we do a more thorough job than what the grant application stipulated? On a motion made by Linda, seconded by Nancy, it was decided to go with the one & only bid we requested & have the Company begin after mid-June. The motion carried, with one dissenting vote. Joe will get the Company's work schedule by our next meeting so the Commissioners can volunteer their time to open up the House & supervise work being done when it starts. It was mentioned that the House's downspouts need to be directed further away from the House.

6d) **Depot Chairs:** Harry told us that the rubber wheels are now on the chairs. The cost was \$300, not the original quote of \$420, as the Company gave us a break. Lorraine will write a thank-you letter to it.

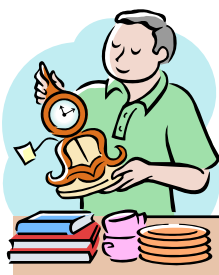
7a) **By-Laws:** Joe wants an addition to our Laws. It will state purchased items need no prior approval if the cost is \$50 or less & bought by Board Officers (& stipulate who they are: Chair, Co-Chair, Secretary, & Treasurer). Wording will be worked on & presented at the next meeting.

8. **Commissioners' Reports:** ☐ Marilyn reported a \$2.20 donation. At the last Open House, the following amounts were made: Depot, \$24.50; Museum, \$2; & Gift Shop, \$1. Did our new flag go up? Vince believed it is up but that he'd check with BJ. ☐ Betty & Gardeners worked on the grounds. Nine workers came. The pillar on the House had a bird's nest on it. She urged Commissioners to leave them alone & she (Vince, too) will

clean any messes, as it's important to have the birds around, & their nesting period is short. ☐ Joe has had Internet problems at the Depot. The City cut it off by not paying the bill. We have Wowway. We are looking to square it up. Lorena will check as to why it's not being paid from the City's account. It would be cheaper. The cost was originally \$19/month. ☐ Vince wants to make sure the DAR will get recognized for awarding our grant application via Press Releases, thank you notes, etc. Linda said she & Lorraine already got together to discuss just this & have begun doing some of it. Lorraine is doing press releases; Linda, a fall "Strawberry Preserves" article. ☐ Linda sold 2 of our Fraser books at the Macomb Heritage Alliance meeting. ☐ Lori will make a sign to sell our old chair castors (made by Steelcase) & Lorena will mention they are on sale at the next Library Directors' Meeting, as libraries tend to buy Steelcase products. They will be sold for a \$1/each. ☐ Bob is not pleased with how the basement waterproofing will be handled with the DAR paperwork. Will the company visqueen the House?; Move items?; Put a fan in the window? Joe assured Bob that if they don't, we will do that prep work. ☐ Nancy said the Library will give us its garden bird bath. Do we want it? Yes! It will go in the corner of the new addition near the Barn. DPW needs to move it as it's very heavy. Lorena will put in a work order for said work, but would like us to physically mark the location where the DPW needs to place it. We will do that for her/DPW. We have sold more Fraser books, now with a profit totaling \$1,472, \$519 of that coming from royalties from the Fraser businesses that have sold it for Arcadia. The email enewletters have been sent out. We had 2 email questions, which have been answered. ☐ Don will call Tim for our correct budget figures. ☐ Dori will bring up her agenda items at our next meeting. ☐ Beverly will do the hot dogs & be at the House between 8-9 a.m. She will do 2 dozen beef brats, besides the hot dogs to see how they go over. Marilyn will buy these items, along w/pop (more regular Coke vs. Diet Coke), condiments, chips, popcorn, buns, etc. Ice is also taken care of. The Society will do a Lottery Board. ☐ Lorraine said she & Lori met w/an attorney about any copyright problems with burning the Fraser historical DVD. The attorney said it was over 30+ years old & no one had ever tried to renew a copyright for the item, if it even had been copyrighted originally; therefore, the Society could proceed safely. A disclaimer will be put on the DVD's sleeve & we will not "sell" it but ask for a mandatory \$5 minimum donation for the item. This should squelch any foreseeable problems. Lorraine will make 25 to have for June 8. She will take orders for others if we run out of copies. Lorraine will have an order form ready in case this happens. It was played at the May Open House & went over well.

Adjourned at 8:50 p.m. on a motion made by Betty, seconded by Vince.

Next meeting: *Monday, June 2, 2014, 7 p.m.*



Respectfully submitted,

Linda S. Champion, Recording Secretary
LSC: 5/11/14;REV5//12/14;REV5/19/14

Fraser Public Library Board

Minutes of Monday, March 10, 2014

Meeting convened: 12:55 p.m. by Nancy.

Attendance: Jean Slivka, Director; Nancy Ehrke; Linda Champion; Bill Kelley; Tina Bullis; & new Library Director, Lorena McDowell.

Absent: Mitzi De Santis & Dee Laramie (both excused)

Agenda approval: Linda made the motion, seconded by Tina, to approve agenda as amended. Motion carried.

Approval of minutes: Bill made the motion, seconded by Tina, to approve the minutes. Motion carried.

Secretary's Report: Linda will send these current minutes to Lorena, along with the corrected electronic minutes from January to send to City Hall.

Treasurer's Report: Per Jean, the Library spent \$5,867.73 on regular expenses. The Trust has \$33,967.45. Any donation from the public is sent to this account. Lorena asked if we could put a Donation Box at the Circulation Desk where patrons could put money. All agreed that that was a good idea. Jean cautioned that it should be in a secure place where it couldn't be robbed or taken.

Chairperson's Report: Nancy wanted to know if we all had seen the large, lovely article that had recently been in the "Fraser Clinton" paper. We all had. Both Nancy & Jean took time to thank the reporter for the write-up.

Director's Report

Jean Slivka reported on the following items: ♦**Library Director:** Lorena McDowell was introduced by Jean & gave the Board some background information about herself. Her grad school was WSU, & has worked at WPL for the last 4 years; before that, Traverse City. ♦**Linda & Nancy:** Both updated the Board on 50th anniversary activities. The Banner is hanging on the fence on the 14-Mile Road side & cost us a total of \$88. Matthew Ball, a boogie-woogie pianist, was hired for the Wednesday, March 26, festivities, along with the Mayor. Nancy gave all present a metal bookmark made for the Library's birthday. Linda suggested that all of our proclamations should be read that night. All agreed. The Friends, through Nancy's coordination, have been helping the Board hand-in-hand. ♦**Thigpen Donation:** Every year, the Thigpens donate \$100, as they have this year. It is in the Trust Fund, & Jean has already written & sent a thank-you note to them. ♦**Friends Update:** There is a meeting tomorrow (Tuesday). They are doing quite well, & are now totally responsible for the "Spring Fling," which was usually done by mostly Mitzi & Jean. ♦**Programs:** The City does have a budget item for programs for us, but it is used much too fast! Currently, the Library is hosting a divorce counseling program, once a month, through July, given by Fraser business owner, Sharon Rose. ♦**Green Bags:** These are free from a California greening company. We were supposed to get 2,000; not sure if that quota was met. Our website is incorrectly given, but we will let it go. Is there a problem with the company scamming the Fraser businesses as to the amount of bags that they buy for us with their advertising info? Jean feels if it's not dealing fairly with them, she doesn't think we should have anything to do with them. ♦ **Budget:** There is a City meeting tomorrow to which Lorena is going. The City has massacred our budget! It has dropped over \$100,000 because of Mitzi retiring (salary & benefits), along with more money gone from the part-timers budget. It's basically not enough to open the Library. Jean will not attend this meeting. ♦**Credit Card:** The SLC will provide this service through Sirsi where patrons can pay their fines through it. There will be a 50 cents service fee charge for this convenience. It's currently still a work in progress.

♦**Commercial Wireless:** This will be installed in the Library. The Company has been in checking our facility. We now have a D-link upstairs & down.

♦**January Statistics:** Reference, 1,243; Computer/Internet, 934; Door, 4,872; Circulation Desk, 2,060 (Holds to another library, 793; Holds from another library, 775); New Users, 43; Circulation (materials), 7,537 (7,394 + 143 ebooks); Internet Fee/Lost Card, \$41, Fax, \$86, Zinio, 18, MelCat, 162 (Cash, \$46.50, Waived, \$25, Materials, \$79.88); Acquisitions: 235 (Adult, 75; Juvenile, 132; BCDs, 6; CDs, 10; DVDs, 11; Videos, 1.). **February Statistics:** Reference, 1,143; Internet, 474; Door, 4,670; Circulation of Materials, 6,857 (6,734 + 123 eBooks); Circulation Desk, 1,978; New Users, 46; Internet/Lost Card Fees, \$35; Fax, \$117; Zinio, \$45; & MelCat, 159 (Cash, \$160.76; Waived, \$22; Material, \$62.95); Acquisitions, 108 (Adult, 34; Juvenile, 56; BDCs, 0; CDs, 0; DVDs, 18).

Old Business: The 50th Anniversary events had been previously discussed.

New Business: None.

Audience Participation: None.

Adjournment: At 2:35 p.m. on a motion from Linda, seconded by Bill. Carried.

Next Meeting: *Monday, May 12, 2014, 1 p.m., at the Library.*

Respectfully submitted,

Linda S. Champion, Secretary

LSC:3/12/14;REV3/27/14;5/11/14



**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, APRIL 2ND, 2014 ~ 7:00 P.M.
MINUTES**

PRESENT: CHAIRPERSON RICKARD, MEMBERS: BARR, EHRKE, LARAMIE, LOY, AND STONEBREAKER

EXCUSED ABSENCE: MEMBERS CALABRESE, NEIBORG AND QUERTERMOUS

ALSO PRESENT: TIM TOMLINSON, CITY ATTORNEY
PATRICK MEAGHER, CITY PLANNER
RANDY WARUNEK, BUILDING OFFICIAL
KELLY DOLLAND, RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:07 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Calabrese	
		Ehrke	Present
		Laramie	Present
		Loy	Present
		Neiborg	
		Quertermous	
		Stonebreaker	Present

3. APPROVAL OF AGENDA ~ Regular Meeting of April 2nd, 2014

Motion by Member **LARAMIE** Support by Member **STONEBREAKER**

TO: APPROVE the agenda of April 2nd, 2014 as Submitted

AYES **6** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~ Meeting of the March 5th, 2014

Motion by Member **LARAMIE** Support by Member **EHRKE**

TO: APPROVE the March 5th, 2014 minutes as Amended

AYES **6** NAYS **0** MOTION CARRIED

5. PUBLIC HEARING:

a. To Amend and Revise City of Fraser Zoning Ordinance adding Section 32-136 regulating uses within the Commercial Zoning with Locational Restrictions to Avoid Secondary Affects and Providing for Repealer, Severability, Penalties, Other Terms and Effective Date.

Public Hearing open: 7:09pm

Member Barr provided a 'Summary of MCLA 445.481 Precious Metal and Gems Act' handout to members. Member Barr commented on the handout.

Member Stonebreaker suggested a limitation to the number of Precious Metal and Gem Dealer instead of a 500 foot radius.

Mr. Tomlinson stated cannot put a restriction to the number of businesses in a district, but can enforce a radius.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, APRIL 2ND, 2014 ~ 7:00 P.M.
MINUTES**

Member Barr asked if the Precious Metal and Gem Dealer Ordinance would include jewelry stores, ~ yes would include jewelry stores.

Mr. Tomlinson stated active businesses in the city would be pre-existing, would be considered legal non-conforming. Conversation ensued.

Chairman Rickard mentioned to limit it to the Groesbeck Corridor with a 1,000 foot separation of each business.

Mr. Tomlinson stated must first set up a separate zoning district or an Overlay Zone for Groesbeck Corridor concept to work.

Mr. Meagher stated the idea of the ordinance is to stop declining values of second hand approach. The applicant can make the recommendations from Planning Commission to Zoning Board of Appeals.

Public to be heard; none

Public Hearing 7:30pm closed:

Member Loy made the motion to Fraser City Council the recommendation To Amend and Revise City of Fraser Zoning Ordinance adding Section 32-136 regulating uses within the Commercial Zoning with Locational Restrictions to Avoid Secondary Affects and Providing for Repealer, Severability, Penalties, Other Terms and Effective Date as submitted.

TO: APPROVE To Amend and Revise City of Fraser Zoning Ordinance adding Section 32-136 regulating uses within the Commercial Zoning with Locational Restrictions to Avoid Secondary Affects and Providing for Repealer, Severability, Penalties, Other Terms and Effective Date as submitted.

Motion by Member **LOY**, Supported Member **STONEBREAKER**

AYES **6** NAYS **0** MOTION CARRIED

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS: NONE

7. NEW BUSINESS: NONE

8. UNFINISHED BUSINESS: NONE

9. OLD BUSINESS:

a. Discuss Open Air / Temporary Sales City Planner & City Attorney proposal of Open Air / Temporary Sales Ordinance revision

Mr. Tomlinson presented a proposed Transient Merchant Ordinance. The proposed ordinance applies to established merchants in Fraser. Example, Fraser would not allow transient flower sales that come from outside the area competing with our established florists. It allows outdoor sales, but it limits it to established merchants. Also limits the established merchant from not dealing in goods otherwise not sold by it. The proposed ordinance is up for discussion.

Conversation ensued regarding flower sales at the Oakridge Market parking lot.

Conversation ensued regarding fire work sales.

Mr. Warunek stated there are windshield repair places in other areas of the city.

Member Stonebreaker noted there may be a negative environmental impact that comes with Open Air Flower Sales. Fertilizer that is not contained may leak into the storm drain, this may violate E.P.A. Standards.

Mr. Chimenti spoke on behalf of the Baumgartner House, concerned if the open air sales ordinance would affect occasional barn sales. ~ Mr. Tomlinson said it would not affect the barn sales at the Baumgartner House.

Mr. Tomlinson suggested review the proposed ordinance, make suggestions, changes, schedule a Public Hearing and present to council.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, APRIL 2ND, 2014 ~ 7:00 P.M.
MINUTES**

10. ZBA LIAISON: NONE

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard:	Nothing at this time
Member Laramie:	Nothing at this time
Member Barr:	Nothing at this time
Member Calabrese:	
Member Ehrke:	Fraser Public Library Used Book Sale
Member Loy:	May and June meeting will be absent
Member Neiborg:	
Member Quertermous:	
Member Stonebreaker:	Nothing at this time
City Planner Meagher:	Nothing at this time
City Attorney:	Nothing at this time
Building Official:	Nothing at this time

11. PUBLIC TO BE HEARD:

Mr. Chimenti spoke on behalf of the Baumgartner House, concerned if the open air sales ordinance would affect occasional barn sales. ~ Mr. Tomlinson said it would not affect the barn sales at the Baumgartner House.

12. ADJOURNMENT:

Motion by Chairman **RICKARD** Support by Member **LARAMIE**

TO ADJOURN THE MEETING MARCH 5TH, 2014, 8:13PM

AYES **7** NAYS **0** MOTION CARRIED.

Approval: _____

Date: _____

Audience members:

Joe Chimenti

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, April 1st, 2014
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Chris Meller; Secretary Sarah Kelley; Commissioners Jerry Brown, Gloria Buffa, Michael Lesich, and Linda Stonebreaker, Buddies Representative Shannon McCalley

Also Present: Christina Woods, Recreation Director
Ashleigh Moro, Recording Secretary
Vania Apps, Fraser First Booster Club

1. Call Meeting to Order

Chairperson Meller called meeting to order at 7:01p.m.

2. Pledge of Allegiance

3. Approval of Agenda

COMMISSIONER STONEBREAKER MOVED, SECONDED BY COMMISSIONER BROWN TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR APRIL 1ST 2014.

Motion carried unanimously.

4. Approval of Minutes

CHAIRPERSON MELLER MOVED, SECONDED BY COMMISSIONER BROWN TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF MARCH 4TH 2014.

Motion carried unanimously.

5. Old Business

A. Update on Barrier Free Playground Planning and Events

Vania Apps, President of the Fraser First Booster Club 3379 Garfield Rd, Fraser, MI

Commissioners discussed the upcoming Art in the Garden event (3/23), as well as those that had been held since last meeting- Ram's Horn Fundraiser and The Talent Show at Arts Academy in the Woods. Additionally, Commissioners discussed the status of current grants; one was not received, but will be applied for again in the future and still waiting to hear from two). Vania also reviewed timeline projections for the barrier free park; hoping to have realigned projections within a week, followed by Council approval in July and big equipment at the Park in August.

6. New Business

A. Scheduling Spring Clean Up Date

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, April 1st, 2014
Fraser Municipal Building

Commissioners discussed the plans for the park clean up days, including materials and volunteers. Commissioners are also seeking contacts for artists to update the murals on Fort Fraser.

B. Remembering Commissioner Sandy Caloia

Commissioners and guests in attendance shared memories of Sandy, as well as ways that they can continue to share her memory

C. Opening up application process for Recreation Commission Seat

Commissioners determined that applications will be posted online and through social media, interviews will be held during the June meeting.

D. Nominations for Recreation Commission Vice Chairperson

Commissioners reviewed the job description and sought out nominations.

COMMISSIONER BUFFA MOVED, SECONDED BY COMMISSIONER LESICH TO APPROVE COMMISSIONER STONEBREAKER AS THE VICE CHAIRPERSON.

Motion carried unanimously.

7. Report from Buddies Representative

Shannon McCalley reviewed the upcoming schedule with the Commissioners

8. Citizen Participation

There was no participation at this time.

9. Report from Recreation Director

Christina Woods, Parks and Recreation Director

Director Christina Woods discussed completed and upcoming events held at and hosted by the Fraser Activity Center. Director Woods also included information about new programs that are beginning, including the Caregiver Support Group, and TCF's "Teach Kids to Save" program, and a Family Day at the City Picnic. Director Woods also encouraged the Council to attend the Rugby team's first game on 4/12. Director Woods also followed up on the credit card machines, which should be available in two weeks. Additionally, Director Woods noted that summer staff applications will be accepted until the end of April, in order to allow time for interviews.

10. Commission Members with Concerns

Commissioner Brown had no concerns at this time.

Commissioner Buffa congratulated Commissioner Stonebreaker.

Commissioner Stonebreaker expressed desire to do well as Vice Chairperson.

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, April 1st, 2014
Fraser Municipal Building

Commissioner Kelley was glad to have the follow up on the credit card machines and wanted to review the building rental rules (including food policies) as there had been some confusion. Director Woods clarified the rules and will post them on the City's website.

Commissioner Lesich would like to see the City website utilized better, and asked to have the building rental, park policies, and pavilion rental rules posted to website.

Chairperson Meller had no concerns at this time.

11. Adjournment

COMMISSIONER MELLER MOVED, SECONDED BY COMMISSIONER LESICH
**TO ADJOURN THE RECREATION COMMISSION MEETING OF APRIL 1ST 2014
AT 8:15 P.M.**

Motion carried unanimously.

Respectfully Submitted,

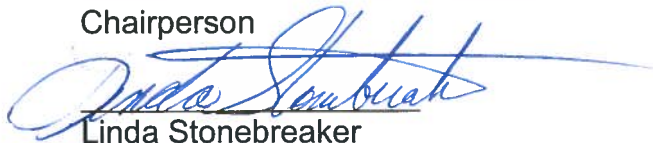


Christina Woods
Parks & Recreation Director

Ashleigh Morro
Recording Secretary



Chris Meller
Parks & Recreation Commission
Chairperson



Linda Stonebreaker
Parks & Recreation Commission
Vice Chairperson

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, May 6th, 2014
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Chris Meller; Vice Chairperson Linda Stonebreaker, Secretary Sarah Kelley; Commissioners Jerry Brown, Gloria Buffa, Michael Lesich, and Buddies Representative Shannon McCalley

Also Present: Christina Woods, Recreation Director
Ashleigh Moro, Recording Secretary

1. Call Meeting to Order

Chairperson Meller called meeting to order at 7:04p.m.

2. Pledge of Allegiance

3. Approval of Agenda

COMMISSIONER STONEBREAKER MOVED, SECONDED BY COMMISSIONER BUFFA TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR MAY 6TH 2014.

Motion carried unanimously.

4. Approval of Minutes

CHAIRPERSON MELLER MOVED, SECONDED BY COMMISSIONER BROWN TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF APRIL 1ST 2014.

Motion carried unanimously.

5. Old Business

A. Update on Barrier Free Playground Planning and Events

Commissioner Lesich informed the Commission that there will be a fundraiser in September. It will be a larger event honoring the memory of Sandy Caloia.

B. Easter Egg Hunt

Commissioners reviewed the event and noted that it was the largest to date. This has prompted next year's event to have three sessions while maintaining the aspects that helped lead to this year's success such as outdoor bounce house and balloon guy.

C. Spring Clean Up Success

Commissioners reviewed the "Pick your Park" clean up event as well as covered areas that are still in need such as removing damaged play pieces, redoing the Fort Fraser mural, cleaning the Harrington stream and filling the park's with sand and wood chips where needed. Commissioners also discussed ways to improve the event for future clean ups, suggestions included: having more student involvement and making lawn signs to put out in advance.

6. New Business

A. Recreation Commission Submitted Applications

Commissioners discussed the open position on the Commission. Applications are still being accepted and there is currently one submitted. Interviews will be held during the next meeting.

B. Recreation and Senior Budgets for FYE 2015

Christina Woods, Parks and Recreation Director

Director Christina Woods presented budget information to the Commission. Director Woods reviewed upcoming changes to the budget if approved by Council. She also informed the Commission that room rentals were expected to surpass estimation. Commissioners discussed pavilion rental price differences between Fraser and other local cities and the rationale for price determination. Additionally Christina also reviewed the City's relationship and agreement with Somerset Pool.

C. City Picnic and Parade Planning Updates

Director Christina Woods reviewed plans for the upcoming picnic and parade with the Commission. Walsh funeral home will be offering a pet parade and contest which will be at the front of the parade. There will also be two new events offered this year, the Movie Night in the Park and Family Game Day. These events will be joined by the Arts and Scraps mobile. The Commissioners also clarified the parade route rules, including candy tossing and balloons. Director Woods also discussed the new location of the crafter/vendor show and City table.

7. Citizen Participation

There was no participation at this time.

8. Report from Recreation Director

Christina Woods, Parks and Recreation Director

Director Woods shared that the Recreation Department had just submitted their largest deposit to date, due to softball and kickball programs as well as youth registration. Director Woods also reviewed programs that have just begun; softball and kickball leagues have just begun and Couch 2 5k has a new format this year. Additionally Director Woods shared that she would be attending credit card training this week in order to allow use of the new system. Director Woods also shared the

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, May 6th, 2014
Fraser Municipal Building

success of the recent Mom and Son Bowling event. She mentioned the positive changes that had been made at the Fraser Star Lanes and the support the Department had been receiving from JJ.

9. Commission Members with Concerns

Commissioner Brown had no concerns at this time.

Vice Chairperson Stonebreaker had no concerns at this time.

Commissioner Buffa had no concerns at this time.

Commissioner Kelley wanted to share that she had received a thank you in regards to the park clean up events and noted that there were no signs identifying Harrington Park off of Mulvey.

Commissioner Lesich was excited to hear Director Wood's excitement about the upcoming programs and events. He also wanted some clarification in regards to the budget and the approval of the full time Director position.

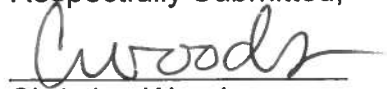
Chairperson Meller thought that the clean up went well and is looking forward to participating in the fall clean up.

10. Adjournment

**COMMISSIONER MELLER MOVED, SECONDED BY COMMISSIONER LESICH
TO ADJOURN THE RECREATION COMMISSION MEETING OF MAY 6TH 2014
AT 8:01 P.M.**

Motion carried unanimously.

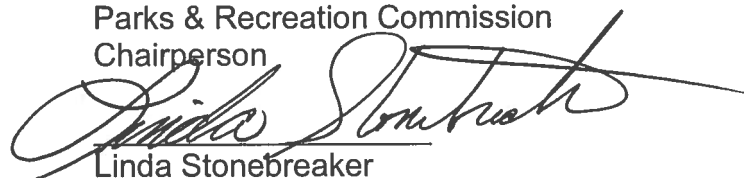
Respectfully Submitted,



Christina Woods
Parks & Recreation Director

Ashleigh Morro
Recording Secretary

Chris Meller
Parks & Recreation Commission
Chairperson



Linda Stonebreaker
Parks & Recreation Commission
Vice Chairperson

**CITY OF FRASER
ZONING BOARD OF APPEALS
WEDNESDAY, JANUARY 15TH, 2014 ~ 7:00 PM
MINUTES**

Present: Chairman Stimac, Members: Calabrese, Chimenti, Farina, Hinkle and Logan

Excused Absence: Member Fiore

Also Present: Randy Warunek Building Official
Kelly Dolland Recording Secretary

1. Call Meeting to Order

Chairman Stimac called the meeting to order at 7:13 pm

2. Roll Call

Chairman	Stimac	Present
Members:	Calabrese	Present
	Chimenti	Present
	Farina	Present
	Fiore	Absent
	Hinkle	Present
	Logan	Present

3. Approval of Agenda ~ Regular Meeting January 15th, 2014

Motion by Member **FARINA**, Support by Member **CALABRESE**

TO: APPROVE the agenda of the January 15th, 2014 as Submitted

AYES 6 NAYS 0 MOTION CARRIED

4. Approval of Minutes ~ Regular Meeting May 16th, 2013

Motion by Member **CALABRESE**, Support by Member **FARINA**

TO: APPROVE the Minutes of May 16th, 2013 as Submitted

AYES 6 NAYS 0 MOTION CARRIED

5. Formal Statement

6. Public Hearing: NONE

7. New Business of the Board:

a. Approval of the 2014 Zoning Board of Appeals Calendar

Motion by Member **FARINA**, Support by Member **CALABRESE**

Motion by Member Farina to reflect the amended calendar date change from July 3th, 2014 to the July 17th, 2014 meeting date.

**CITY OF FRASER
ZONING BOARD OF APPEALS
WEDNESDAY, JANUARY 15TH, 2014 ~ 7:00 PM
MINUTES**

AYES **6** NAYS **0** MOTION CARRIED AS AMENDED

Motion by Member Farina to approve the calendar as amended.

AYES **6** NAYS **0** MOTION CARRIED AS AMENDED

Motion by Member **FARINA**, Support by Member **CHIMENTI**

b. Note & File Zoning Board of Appeals 2013 Report

Motion by Member **CALABRESE** Support by Member **FARINA**

AYES **6** NAYS **0** MOTION CARRIED

c. Recommendation of Zoning Board of Appeals Members to Council for Approval.

1. Motion to re-appoint Member **HINKLE to an additional term on the Zoning Board of Appeals.**

Motion made by Member **CALABRESE** Supported by Member **LOGAN**

TO: RECOMMEND / APPROVE / RECOMMENDATION TO RE-APPOINT MEMBER **HINKLE** TERM ENDING 12-31-16 TO THE ZONING BOARD OF APPEALS.

AYES **6** NAYS **0** MOTION CARRIED

2. Motion to re-appoint Member **STIMAC to an additional term on the Zoning Board of Appeals.**

Motion made by Member **FARINA** Supported by Member **CHIMENTI**

Motion made by Chairman Stimac to **AMEND** the motion to add Member Farina into the motion

TO: RECOMMEND / APPROVE / RECOMMENDATION TO RE-APPOINT CHAIRMAN STIMAC AND MEMBER FARINA TERM ENDING 12-31-16 TO THE ZONING BOARD OF APPEALS AS AMENDED

AYES **6** NAYS **0** MOTION CARRIED

8. Old Business of the Board:

Chairman Stimac expressed concern of the infrequency of meeting, and the long time frame between

9. Public to be heard: NONE

**CITY OF FRASER
ZONING BOARD OF APPEALS
WEDNESDAY, JANUARY 15TH, 2014 ~ 7:00 PM
MINUTES**

10. Adjournment:

TO: Adjourn the meeting of the **January 15th, 2014** at 7:25pm.

Motion by Member **FARINA**, Support by Member **CHIMENTI**

AYES **6** NAYS **0** MOTION CARRIED

THE MOTION WAS CARRIED UNANIMOUSLY.

VINCE CALABRESE, ZBA Secretary

RANDY WARUNEK, Building Department Director

Audience members:

Patrick Meagher
Tom Loy

Nancy Ehrke
Ed Rickard

Todd Quertermous
Dave Stouder

**PERFORMANCE RESOLUTION FOR
GOVERNMENTAL AGENCIES**

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way" (form 2205), or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way" (form 2205B).

RESOLVED WHEREAS, the CITY OF FRASER

(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway right of way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
3. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
4. The GOVERNMENTAL AGENCY It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
5. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

6. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
7. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Name	and/or	Title
Richard E. Haberman		City Manager
Bernard J. VanFleteren		DPW Superintendent
Scott Lockwood		Engineer

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the _____ City Council

 (Name of Board, etc)
 of the _____ City of Fraser _____ of _____ Macomb

 (Name of GOVERNMENTAL AGENCY) (County)

at a _____ meeting held on the _____ day

of _____ A.D. _____.

Signed _____ Title _____

Memorandum

Date: 5/27/2014

To: RICH HABERMAN, CITY MANAGER

From: GARY BLASH, CITY ASSESSOR

RE: PCS Company

I have reviewed the Industrial Facilities Tax Exemption application for PCS Company, 34500 Doreka Dr., Fraser, MI 48026. PCS Company is requesting 12-year tax abatement on a total personal property investment of \$3,332,192. The personal property to be added is consistent with provisional requirements of Public Act 198 of 1974. PCS Co. is indicating 20 new jobs in the next two years.

The current 2014 IFT Roll equals 7.90 % of the 2014 Ad Valorem Roll.

PCS Company currently has one abatement on the 2014 IFT Roll with a total taxable value of \$338,283, on which they pay ½ taxes, scheduled to expire in 2018.

PCS Company is also included on the 2014 Tool & Die Renaissance Recovery Zone. They are in the fourth year of the abatement, where 50% of all their taxes are abated.

With the approval of this IFT abatement, the IFT roll will exceed 8% of the Ad Valorem Roll.

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Kathy Kacanowski</i>	Date received by Local Unit <i>May 1, 2014</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) P.T. Tech Stamping, Inc.	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 333513	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 33957 Riviera, Fraser, MI 48026	1d. City/Township/Village (indicate which) Fraser	1e. County Macomb
2. Type of Approval Requested ☒ New (Sec. 2(4)) ☐ Speculative Building (Sec. 3(8)) ☐ Research and Development (Sec. 2(9))	3a. School District where facility is located Fraser Public Schools	3b. School Code 50100
☐ Transfer (1 copy only) ☐ Rehabilitation (Sec. 3(1))	4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

PT Tech manufactures stampings, tooling parts, fixtures & assemblies for the automotive sector. This new investment will provide job growth & and capability for additional business. We will be utilizing the department of labor's apprenticeship program.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	\$50,000.00 Real Property Costs												
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	\$1,120,536.00 Personal Property Costs												
6c. Total Project Costs * Round Costs to Nearest Dollar	\$1,170,536.00 Total of Real & Personal Costs												
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.													
<table><thead><tr><th></th><th>Begin Date (M/D/Y)</th><th>End Date (M/D/Y)</th><th></th></tr></thead><tbody><tr><td>Real Property Improvements</td><td>4/1/14</td><td>11/1/15</td><td>☒ Owned ☐ Leased</td></tr><tr><td>Personal Property Improvements</td><td>11/1/13</td><td>11/1/15</td><td>☒ Owned ☐ Leased</td></tr></tbody></table>			Begin Date (M/D/Y)	End Date (M/D/Y)		Real Property Improvements	4/1/14	11/1/15	☒ Owned ☐ Leased	Personal Property Improvements	11/1/13	11/1/15	☒ Owned ☐ Leased
	Begin Date (M/D/Y)	End Date (M/D/Y)											
Real Property Improvements	4/1/14	11/1/15	☒ Owned ☐ Leased										
Personal Property Improvements	11/1/13	11/1/15	☒ Owned ☐ Leased										

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

9. No. of existing jobs at this facility that will be retained as a result of this project. 47

10. No. of new jobs at this facility expected to create within 2 years of completion. 5

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) _____

b. TV of Personal Property (excluding inventory) _____

c. Total TV _____

12a. Check the type of District the facility is located in:
☒ Industrial Development District ☐ Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)
June 14, 1977

12c. Is this application for a speculative building (Sec. 3(8))? ☐ Yes ☒ No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Linda Schneider	13b. Telephone Number (586) 293-1810	13c. Fax Number (586) 293-1822	13d. E-mail Address lschneider@pttech.us
14a. Name of Contact Person Linda Schneider	14b. Telephone Number (586) 293-1810	14c. Fax Number (586) 293-1822	14d. E-mail Address lschneider@pttech.us
▶ 15a. Name of Company Officer (No Authorized Agents) Gregory A. Fritz, CFO			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (586) 293-1822	15d. Date 4/29/2014
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 33957 Riviera, Fraser, MI 48026		15f. Telephone Number (586) 293-1810	15g. E-mail Address gfritz@pttech.us

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit ☐ Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion ☐ Yes ☐ No ☐ Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable ☐ 1. Original Application plus attachments, and one complete copy ☐ 2. Resolution establishing district ☐ 3. Resolution approving/denying application. ☐ 4. Letter of Agreement (Signed by local unit and applicant) ☐ 5. Affidavit of Fees (Signed by local unit and applicant) ☐ 6. Building Permit for real improvements if project has already begun ☐ 7. Equipment List with dates of beginning of installation ☐ 8. Form 3222 (if applicable) ☐ 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable ☐ 1. Notice to the public prior to hearing establishing a district. ☐ 2. Notice to taxing authorities of opportunity for a hearing. ☐ 3. List of taxing authorities notified for district and application action. ☐ 4. Lease Agreement showing applicants tax liability.		
16c. LUCI Code		16d. School Code
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: P.T. Tech Stamping, Inc.

Computer Equipment

Page 1 of 1

COLUMN I ORIGINAL ESTIMATED COST	COLUMN II EXPECTED INSTALLATION DATE M/D/Y	COLUMN III ORIGINAL LIST DESCRIPTION	COLUMN IV ACTUAL PURCHASE DATE M/D/Y	COLUMN V ACTUAL INSTALLATION DATE M/D/Y	COLUMN VI ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	COLUMN VII ACTUAL COST
			11/1/2013	11/2/2013	Dell Computer	\$847
			4/23/2014	4/30/2014	Dell Laptop (Shipping)	\$1,115
\$18,750	5/1/2014	Forming Software				
\$150,000	10/31/2015	ERP System Network				
\$15,000	9/30/2015	Computers Office				
\$183,750	PAGE TOTALS					\$1,962

PAGE TOTAL: \$185,712

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: **P.T. Tech Stamping, Inc.**

MACHINERY & EQUIPMENT

Page 1 of 1

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	COLUMN VII
ORIGINAL ESTIMATED COST	EXPECTED INSTALLATION DATE M/D/Y	ORIGINAL LIST DESCRIPTION	ACTUAL PURCHASE DATE M/D/Y	ACTUAL INSTALLATION DATE M/D/Y	ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	ACTUAL COST
			8/1/2013	12/15/2013	AP500 4 Post Press	\$315,314
			1/24/2014	1/24/2014	"C" Welding Gun	\$15,650
			3/27/2014	3/27/2014	Crane Scale	\$3,860
\$500,000	10/31/2015	New Press				
\$80,000	10/31/2015	Romer Absolute Arm				
\$20,000	10/31/2015	Welder				
\$600,000	PAGE TOTALS					\$334,824

PAGE TOTAL: **\$934,824**

GRAND TOTAL - PERSONAL PROPERTY = \$ 1,120,536.00

**APPLICATION
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
ATTACHMENT - SECTION 6A**

**ATTACHMENT TO 6A - COST OF BUILDING
BUILDERS ESTIMATE**

**P.T. Tech Stamping, Inc.
33957 Riviera
Fraser, MI 48026**

COST OF LAND IMPROVEMENTS	Estimated	
	Installation Date	Cost
Cement - Parking Lot	4/1/2014	\$50,000
TOTAL COST		\$50,000

GRAND TOTAL: REAL PROPERTY - \$50,000.00

P.T. Tech Stamping, Inc.

Statement Attached To And Made Part Of
Form 1012
Application For Industrial Facilities Exemption Certificate

**-AFFIDAVIT-
DATE OF PROJECT COMMENCEMENT**

I, Gregory A. Fritz, CFO of P.T. Tech Stamping, Inc., do hereby certify that the commencement of the installation of the real & personal property described in this application occurred on 11/1/13.

 4/29/2014
SIGNATURE DATE

CFO
TITLE

IFT LETTER OF AGREEMENT
Per P.A. 334 of 1993

INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
LETTER OF AGREEMENT:

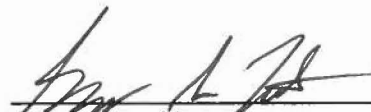
This agreement between (Company) P.T. Tech Stamping, Inc. and the City of Fraser is for the requirements of P.A. 198, as amended, P.A. 334, Section 22. In consideration of approval of this exemption certificate, the (company) P.T. Tech Stamping, Inc. understands that through its investment of (money) \$1,170,536.00 and the City of Fraser, by its investment of the IFT, are mutually investing and benefiting from this economic development project, and, furthermore, agree to the following:

N.A.

This agreement is assignable and transferable by either party with advance written consent. The agreement may only be altered upon mutual consent of both parties.

City of Fraser

Date



Applicant Signature

4/29/2014

Date

INDUSTRIAL FACILITIES EXEMPTION APPLICATION AFFIDAVIT OF FEES

In accordance with State Tax Commission Bulletin No. 3 dated January 1998, the Local Unit and Applicant for Industrial Facilities Exemption Certificate do hereby swear and affirm that no payment of any kind, whether they be referred to as "fees," "payments in lieu of taxes," "donations," or by other like terms, such payments are contrary to the legislative intent of Act 198 that exemption certificates have the effect of abating all ad valorem property taxes levied by taxing units with the unit of local government which approves the certificate.

We do swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application."

City/Township/Village of: Fraser

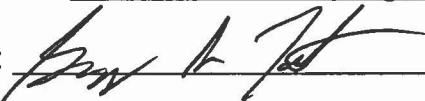
Signed: _____

Print Name: _____

Title: _____

Dated: _____

Applicant: P.T. Tech Stamping, Inc.

Signed: 

Print Name: Gregory A. Fritz

Title: CFO

Dated: 4/29/2014

**P.T. Tech Stamping, Inc.
LEGAL DESCRIPTION**

33957 Riviera
Fraser, MI 48026

Industrial Facilities Tax Exemption Application

Parcel Identification Number: 11-32-252-033

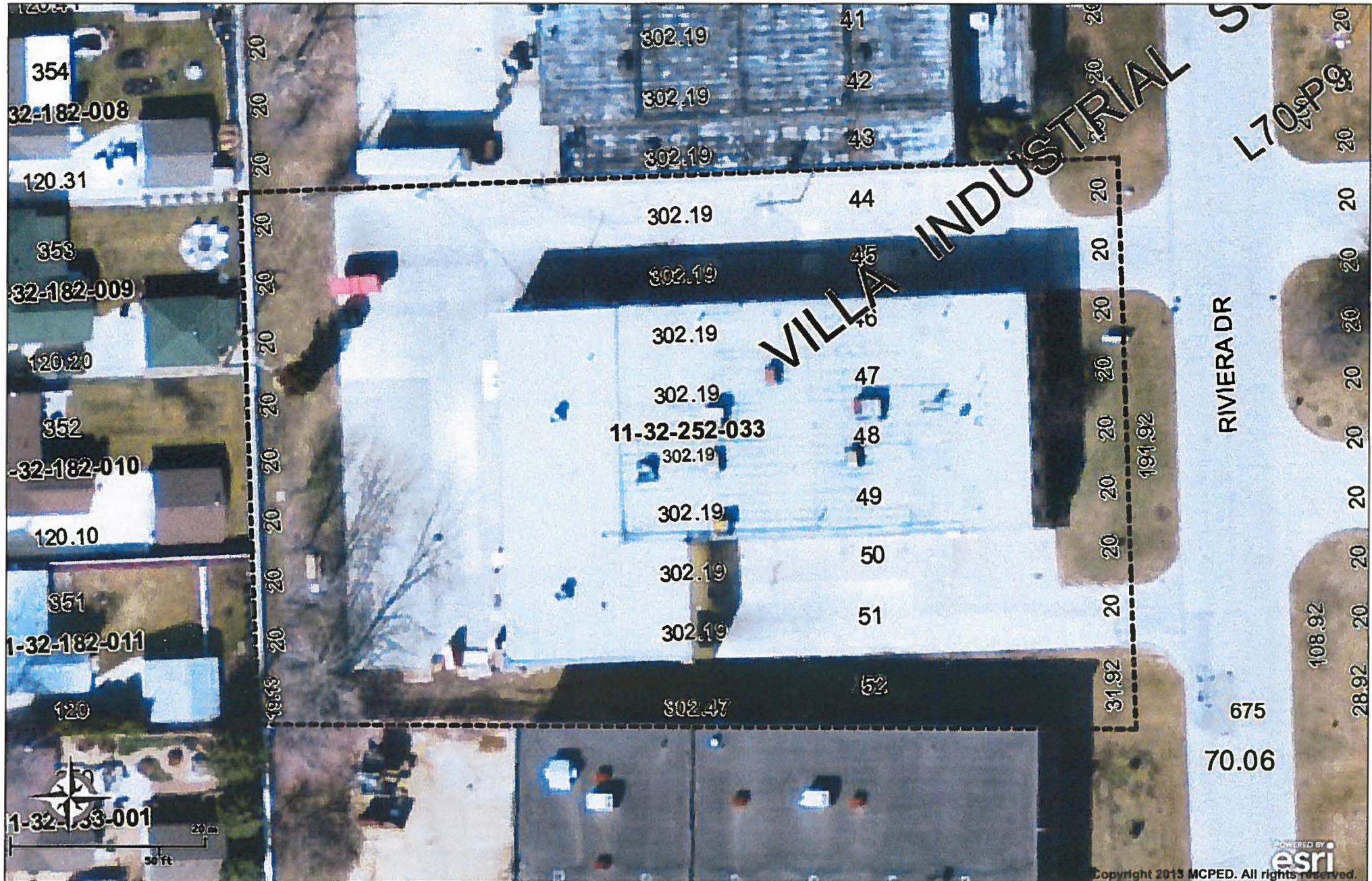
Legal Description:

VILLA INDUSTRIAL SUB NO. 2 LOTS 44 THRU 52. L70 P9. CITY OF FRASER

Macomb County GIS

P.T. Tech Stamping, Inc. 33957 RIVIERA DR, FRASER, MI 48026

Mon Apr 28 2014 11:21:28 AM.



Macomb County GIS

P.T. Tech Stamping, Inc. 33957 RIVIERA DR, FRASER, MI 48026

Mon Apr 28 2014 11:22:55 AM.



Copyright 2013 MCPED. All rights reserved.



CITY OF FRASER
33000 GARFIELD RD
FRASER, MI 48026
Phone : (586) 293-3100

Received From:
PT TECH STAMPING

Date: 05/01/2014 Time: 8:23:50 AM
Receipt: 225255
Cashier: COUNTER

ITEM REFERENCE	AMOUNT
IFT IFT APPLICATIONS	
IFT APPLICATIONS	\$650.00
TOTAL	\$650.00
CHECKS 21448	\$650.00
Total Tendered:	\$650.00
Change:	\$0.00

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Kathy Kacanowski</i>	Date received by Local Unit <i>May 1, 2014</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Product & Tooling Technologies, Inc.		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 333511	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 34152 Doreka, Fraser, MI 48026		1d. City/Township/Village (indicate which) Fraser	1e. County Macomb
2. Type of Approval Requested ☒ New (Sec. 2(4)) ☐ Speculative Building (Sec. 3(8)) ☐ Research and Development (Sec. 2(9))		3a. School District where facility is located Fraser Public Schools	3b. School Code 50100
☐ Transfer (1 copy only) ☐ Rehabilitation (Sec. 3(1))		4. Amount of years requested for exemption (1-12 Years) 12 Years	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Product & Tooling Technologies manufactures dies, fixtures, tools & molds in low production runs. The purchase of additional machinery & equipment will allow the company growth & diversification into aerospace & consumer wholesale products for out of state customers.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ \$72,340.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$2,463,886.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ \$2,536,226.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	1/15/14	12/15/14	▶ ☒ Owned ☐ Leased
Personal Property Improvements	12/1/13	12/1/15	▶ ☒ Owned ☐ Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

9. No. of existing jobs at this facility that will be retained as a result of this project. 45

10. No. of new jobs at this facility expected to create within 2 years of completion. 5

11. Rehabilitation applications only. Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) _____

b. TV of Personal Property (excluding inventory) _____

c. Total TV _____

12a. Check the type of District the facility is located in: ☒ Industrial Development District ☐ Plant Rehabilitation District	
12b. Date district was established by local government unit (contact local unit) <i>June 16, 1977</i>	12c. Is this application for a speculative building (Sec. 3(8))? ☐ Yes ☒ No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Linda Schneider	13b. Telephone Number (586) 293-1810	13c. Fax Number (586) 293-1822	13d. E-mail Address lschneider@pttech.us
14a. Name of Contact Person Linda Schneider	14b. Telephone Number (586) 293-1810	14c. Fax Number (586) 293-1822	14d. E-mail Address lschneider@pttech.us
▶ 15a. Name of Company Officer (No Authorized Agents) Gregory A. Fritz, President			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (586) 293-1822	15d. Date 4/29/2014
15e. Mailing Address (Street, City, State, ZIP Code) 33957 Riviera, Fraser, MI 48026		15f. Telephone Number (586) 293-1810	15g. E-mail Address gfritz@pttech.us

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit ☐ Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion ☐ Yes ☐ No ☐ Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable ☐ 1. Original Application plus attachments, and one complete copy ☐ 2. Resolution establishing district ☐ 3. Resolution approving/denying application. ☐ 4. Letter of Agreement (Signed by local unit and applicant) ☐ 5. Affidavit of Fees (Signed by local unit and applicant) ☐ 6. Building Permit for real improvements if project has already begun ☐ 7. Equipment List with dates of beginning of installation ☐ 8. Form 3222 (if applicable) ☐ 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable ☐ 1. Notice to the public prior to hearing establishing a district. ☐ 2. Notice to taxing authorities of opportunity for a hearing. ☐ 3. List of taxing authorities notified for district and application action. ☐ 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

**APPLICATION
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
ATTACHMENT - SECTION 6A**

**ATTACHMENT TO 6A - COST OF BUILDING
BUILDERS ESTIMATE**

**Product Tooling Technologies, Inc.
34152 Doreka
Fraser, MI 48026**

COST OF BUILDING	Estimated	
	Installation Date	Cost
Crane Runway Beams/Rail	1/15/14	\$10,975
New Heating System	12/15/13	\$19,500
Cooling System	6/15/14	\$35,000
Security System	4/1/14	\$6,865
TOTAL COST		\$72,340

GRAND TOTAL: REAL PROPERTY - \$72,340.00

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: **Product & Tooling Technologies, Inc.**

COMPUTER EQUIPMENT

Page 1 of 1

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	COLUMN VII
ORIGINAL ESTIMATED COST	EXPECTED INSTALLATION DATE M/D/Y	ORIGINAL LIST DESCRIPTION	ACTUAL PURCHASE DATE M/D/Y	ACTUAL INSTALLATION DATE M/D/Y	ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	ACTUAL COST
			1/20/2014	2/1/2014	Dell Computer	\$762
			3/8/2014	3/20/2014	Dell Computer	\$1,258
			3/11/2014	4/1/2014	Dell Computer	\$985
\$15,000	10/31/2015	Computers				
\$15,000	PAGE TOTALS					\$3,005

PAGE TOTAL: \$18,005

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: **Product & Tooling Technologies, Inc.**

MACHINERY & EQUIPMENT Page 1 of 2

COLUMN I ORIGINAL ESTIMATED COST	COLUMN II EXPECTED INSTALLATION DATE M/D/Y	COLUMN III ORIGINAL LIST DESCRIPTION	COLUMN IV ACTUAL PURCHASE DATE M/D/Y	COLUMN V ACTUAL INSTALLATION DATE M/D/Y	COLUMN VI ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	COLUMN VII ACTUAL COST
			11/11/2013	12/16/2013	Jib Crane	\$19,102
			12/17/2013	12/17/2013	Electric Chain Hoist-Jib Crane	\$5,782
			12/4/2013	12/18/2013	Shrinkstation Fit Machine	\$5,483
			11/5/2013	12/20/2013	OKK VM76R CNC Mill	\$304,467
			11/19/2013	12/20/2013	Encoder For Hurco Machine	\$1,816
			12/23/2013	12/26/2013	Chain Sling-Jib Crane	\$1,938
			12/2/2013	12/30/2013	Portable Chiller (NQA20)	\$33,080
			12/1/2013	12/20/2013	650 Ton Inj. Mold Machine	\$162,400
			2/1/2014	2/1/2014	EQ. Controller for Inj. Mold Machine	\$3,411
			2/1/2014	2/10/2014	Circulator Pump Inj. Mold Machine	\$2,155
			3/7/2014	4/1/2014	1 Ton Model L Lodestar Lift	\$3,047
\$217,000	5/6/2014	HAAS VF9 Vertical CNC	3/31/2014			
\$190,000	10/31/2015	Vert Mill Graphite Cutting				
\$550,000	7/31/2015	5 Axis Mill				
\$957,000	PAGE TOTALS					\$542,681

PAGE TOTAL:

\$1,499,681

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: **Product & Tooling Technologies, Inc.**

MACHINERY & EQUIPMENT Page 2 of 2

COLUMN I ORIGINAL ESTIMATED COST	COLUMN II EXPECTED INSTALLATION DATE M/D/Y	COLUMN III ORIGINAL LIST DESCRIPTION	COLUMN IV ACTUAL PURCHASE DATE M/D/Y	COLUMN V ACTUAL INSTALLATION DATE M/D/Y	COLUMN VI ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	COLUMN VII ACTUAL COST
\$350,000	7/31/2015	Bridge Mill				
\$130,000	12/31/2014	360 Ton Inj. Molding Press				
\$100,000	12/31/2014	Spotting Press				
\$350,000	10/31/2015	Sinker EDM Machine				
\$16,200	4/25/2014	AST Metering System PHIL CD GRP075				
\$946,200	PAGE TOTALS					\$0

PAGE TOTAL: \$946,200

GRAND TOTAL - PERSONAL PROPERTY = \$ 2,463,886.00

IFT LETTER OF AGREEMENT
Per P.A. 334 of 1993

INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
LETTER OF AGREEMENT:

This agreement between (Company) Product & Tooling Technologies, Inc. and the City of Fraser is for the requirements of P.A. 198, as amended, P.A. 334, Section 22. In consideration of approval of this exemption certificate, the (company) Product & Tooling Technologies, Inc. understands that through its investment of (money) \$2,536,226.00 and the City of Fraser, by its investment of the IFT, are mutually investing and benefiting from this economic development project, and, furthermore, agree to the following:

N.A.

This agreement is assignable and transferable by either party with advance written consent. The agreement may only be altered upon mutual consent of both parties.

City of Fraser

Date



Applicant Signature

4/29/2014

Date

INDUSTRIAL FACILITIES EXEMPTION APPLICATION AFFIDAVIT OF FEES

In accordance with State Tax Commission Bulletin No. 3 dated January 1998, the Local Unit and Applicant for Industrial Facilities Exemption Certificate do hereby swear and affirm that no payment of any kind, whether they be referred to as "fees," "payments in lieu of taxes," "donations," or by other like terms, such payments are contrary to the legislative intent of Act 198 that exemption certificates have the effect of abating all ad valorem property taxes levied by taxing units with the unit of local government which approves the certificate.

We do swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application."

City/Township/Village of: Fraser

Signed: _____

Print Name: _____

Title: _____

Dated: _____

Applicant: Product & Tooling Technologies, Inc.

Signed: Gregory A. Fritz

Print Name: Gregory A. Fritz

Title: President

Dated: 4/29/2014

Product & Tooling Technologies, Inc.

Statement Attached To And Made Part Of
Form 1012

Application For Industrial Facilities Exemption Certificate

**-AFFIDAVIT-
DATE OF PROJECT COMMENCEMENT**

I, Gregory A. Fritz, President of Product & Tooling Technologies, Inc., do hereby certify that the commencement of the installation of the real & personal property described in this application occurred on 12/1/13.

 4/29/2014
SIGNATURE DATE

President
TITLE

**Product & Tooling Technologies, Inc.
LEGAL DESCRIPTION**

34152 Doreka
Fraser, MI 48026

Industrial Facilities Tax Exemption Application

Parcel Identification Number: 11-32-255-010

Legal Description:

MARIA INDUSTRIAL SUB. NO. 1 S 55.0 FT OF LOT 7 AND ALL OF LOT 8. L71 P42.
CITY OF FRASER

Macomb County GIS

Product & Tooling Technologies, Inc. 34152 DOREKA DR FRASER, MI 48026

Mon Apr 28 2014 12:55:43 PM.



Macomb County GIS

Product & Tooling Technologies, Inc. 34152 DOREKA DR FRASER, MI 48026

Mon Apr 28 2014 01:04:35 PM.



CITY OF FRASER
33000 GARFIELD RD
FRASER, MI 48026
Phone : (586) 293-3100

Received From:
PRODUCT & TOOLING

Date: 05/01/2014 Time: 8:20:59 AM
Receipt: 225254
Cashier: COUNTER

ITEM REFERENCE	AMOUNT
IFT IFT APPLICATIONS	
IFT APPLICATIONS	\$650.00
TOTAL	\$650.00
CHECKS 42287	\$650.00
Total Tendered:	\$650.00
Change:	\$0.00

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Kathy Kacanowski</i>	Date received by Local Unit <i>May 22, 2014</i>
STC Use Only	
Date Application Number	Date Received by STC

APPLICANT INFORMATION

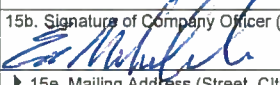
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) PCS Company		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 326121	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 34500 Doreka Dr. Fraser, MI 48026		1d. City/Township/Village (indicate which) Fraser	1e. County Macomb
2. Type of Approval Requested ☒ New (Sec. 2(4)) ☐ Transfer (1 copy only) ☐ Speculative Building (Sec. 3(8)) ☐ Rehabilitation (Sec. 3(1)) ☐ Research and Development (Sec. 2(9))		3a. School District where facility is located Fraser	3b. School Code 50100
		4. Amount of years requested for exemption (1-12 Years) 12	
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed. Company manufactures mold bases, pin & components, hot runner systems, nano technology products & custom components for multiple industries including automotive, medical device, home appliances & packaging. The new machinery & equipment will increase production efficiencies making the company more competitive & contribute to future growth.			
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.		Real Property Costs \$3,332,192.00	
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total		Personal Property Costs \$3,332,192.00	
6c. Total Project Costs * Round Costs to Nearest Dollar		Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.			
Begin Date (M/D/Y) End Date (M/D/Y)			
Real Property Improvements ▶ 5/12/13 5/12/15		☐ Owned ☐ Leased	
Personal Property Improvements ▶ 5/12/13 5/12/15		☒ Owned ☐ Leased	
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No			
9. No. of existing jobs at this facility that will be retained as a result of this project. 136		10. No. of new jobs at this facility expected to create within 2 years of completion. 20	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.			
a. TV of Real Property (excluding land)			
b. TV of Personal Property (excluding inventory)			
c. Total TV			
12a. Check the type of District the facility is located in: ☒ Industrial Development District ☐ Plant Rehabilitation District			
12b. Date district was established by local government unit (contact local unit) 6/16/77		12c. Is this application for a speculative building (Sec. 3(8))? ☐ Yes ☒ No	

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Ed Mehney	13b. Telephone Number (586) 439-9006	13c. Fax Number (800) 505-3299	13d. E-mail Address erm@pcs-company.com
14a. Name of Contact Person Ed Mehney	14b. Telephone Number (586) 439-9006	14c. Fax Number (800) 505-3299	14d. E-mail Address erm@pcs-company.com
15a. Name of Company Officer (No Authorized Agents) Ed Mohrbach			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (800) 505-3299	15d. Date 5-21-14
15e. Mailing Address (Street, City, State, ZIP Code) 34488 Doreka Dr., Fraser, MI 48026		15f. Telephone Number (800) 521-0546	15g. E-mail Address etm@pcs-company.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

16. Action taken by local government unit ☐ Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion ☐ Yes ☐ No ☐ Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable ☐ 1. Original Application plus attachments, and one complete copy ☐ 2. Resolution establishing district ☐ 3. Resolution approving/denying application. ☐ 4. Letter of Agreement (Signed by local unit and applicant) ☐ 5. Affidavit of Fees (Signed by local unit and applicant) ☐ 6. Building Permit for real improvements if project has already begun ☐ 7. Equipment List with dates of beginning of installation ☐ 8. Form 3222 (if applicable) ☐ 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable ☐ 1. Notice to the public prior to hearing establishing a district. ☐ 2. Notice to taxing authorities of opportunity for a hearing. ☐ 3. List of taxing authorities notified for district and application action. ☐ 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
1. LUCI Code	2. Begin Date Real	3. Begin Date Personal	4. End Date Real	5. End Date Personal

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: PCS Company

MACHINERY & EQUIPMENT Page 1 of 1

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	COLUMN VII
ORIGINAL ESTIMATED COST	EXPECTED INSTALLATION DATE M/D/Y	ORIGINAL LIST DESCRIPTION	ACTUAL PURCHASE DATE M/D/Y	ACTUAL INSTALLATION DATE M/D/Y	ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	ACTUAL COST
				12/15/2013	Pallet Racking System & Camera Monitoring for Steel Mold Plate Inventory	\$111,264
				3/3/2014	Floor Supported Runway Crane Structure with 2 Bridge Cranes	\$28,240
\$50,650	7/1/2014	2014 Nissan Forklift				
\$987,608	11/1/2014	Mori Seike NHX8000 Horizontal Machining Center				
\$68,140	8/1/2014	Rebuild OKK VM-7 Vertical Machining Center				
\$86,290	5/9/2014	Office Furniture & Equipment				
\$2,000,000	10/1/2015	2 Mori Seiki NHX8000 Horizontal Machining Centers				
\$3,192,688	PAGE TOTALS					\$139,504

PAGE TOTAL: \$3,332,192

GRAND TOTAL - PERSONAL PROPERTY = \$ 3,332,192

**IFT LETTER OF AGREEMENT
Per P.A. 334 of 1993**

**INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
LETTER OF AGREEMENT:**

This agreement between (Company) PCS Company and the City of Fraser is for the requirements of P.A. 198, as amended, P.A. 334, Section 22. In consideration of approval of this exemption certificate, the (company) PCS Company understands that through its investment of (money) \$3,332,192.00 and the City of Fraser, by its investment of the IFT, are mutually investing and benefiting from this economic development project, and, furthermore, agree to the following:

N.A.

This agreement is assignable and transferable by either party with advance written consent. The agreement may only be altered upon mutual consent of both parties.

City of Fraser

Date



Applicant Signature

5-21-14

Date

INDUSTRIAL FACILITIES EXEMPTION APPLICATION AFFIDAVIT OF FEES

In accordance with State Tax Commission Bulletin No. 3 dated January 1998, the Local Unit and Applicant for Industrial Facilities Exemption Certificate do hereby swear and affirm that no payment of any kind, whether they be referred to as "fees," "payments in lieu of taxes," "donations," or by other like terms, such payments are contrary to the legislative intent of Act 198 that exemption certificates have the effect of abating all ad valorem property taxes levied by taxing units with the unit of local government which approves the certificate.

We do swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application."

City/Township/Village of: Fraser

Signed: _____

Print Name: _____

Title: _____

Dated: _____

Applicant: PCS Company

Signed: 

Print Name: Ed Mohrbach

Title: General Manager

Dated: 5-21-14

PCS Company

Statement Attached To And Made Part Of
Form 1012
Application For Industrial Facilities Exemption Certificate

**-AFFIDAVIT-
DATE OF PROJECT COMMENCEMENT**

I, Ed Mohrbach, General Manager of PCS Company, do hereby certify that the commencement of the installation of the personal property described in this application occurred on 12/15/13.

 5-21-14
SIGNATURE DATE

General Manager
TITLE

**PCS Company
LEGAL DESCRIPTION**

34500 Doreka Dr.
Fraser, MI 48026

Industrial Facilities Tax Exemption Application

Parcel Identification Number: 11-32-205-005

Legal Description:

CLARENCE BENNETT INDUSTRIAL PARK N 180.35 FT OF LOT 5 CITY OF FRASER 50-33-079-005

Macomb County GIS

PCS Company - 34500 DOREKA DR. FRASER, MI 48026

Mon May 19 2014 10:13:45 AM.



Macomb County GIS

PCS Company - 34500 DOREKA DR. FRASER, MI 48026

Mon May 19 2014 10:15:14 AM.



CITY OF FRASER
33000 GARFIELD RD
FRASER, MI 48026
Phone : (586) 293-3100

Received From:
PCS COMPANY

Date: 05/22/2014
Receipt: 228014
Cashier: COUNTER

Time: 3:31:21 PM

ITEM REFERENCE	AMOUNT
IFT IFT APPLICATIONS	
IFT APPLICATIONS	\$650.00
TOTAL	\$650.00
CHECKS 305877	\$650.00
Total Tendered:	\$650.00
Change:	\$0.00

GENERAL FUND**Budget Amendment #17**

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
101-000-437-000	IFT	321,728.00	326,853.00	5,125.00
101-101-702-000	Salaries & Wages	38,000.00	42,750.00	4,750.00
101-101-717-000	FICA	2,907.00	3,282.00	375.00

Budget Amendment #18

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
101-209-803-000	Tax Tribunal Fees	45,000.00	27,000.00	(18,000.00)
101-210-803-000	City Attorney	50,000.00	68,000.00	18,000.00

Budget Amendment #19

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
101-000-674-000	Sale/Abandoned Vehicles	-	22,000.00	22,000.00
101-301-801-000	Professional Services	-	22,000.00	22,000.00

Budget Amendment #20

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
101-000-437-000	IFT	326,853.00	331,853.00	5,000.00
101-690-742-000	Materials & Supplies	15,000.00	20,000.00	5,000.00

Budget Amendment #21

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
101-000-437-000	IFT	331,853.00	336,853.00	5,000.00
101-899-801-000	Refunds & Rebates	2,500.00	7,500.00	5,000.00

Budget Amendment #22

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
101-000-437-000	IFT	336,853.00	341,853.00	5,000.00
101-000-660-000	Building Bond Forfeiture	-	30,000.00	30,000.00
101-899-963-000	Tax Tribunal Adjustment	180,000.00	215,000.00	35,000.00

Budget Amendment #23

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
	FUND BALANCE			(150,000.00)
101-861-801-000	Healthcare Payments	1,550,000.00	1,700,000.00	150,000.00

OTHER FUNDS

Budget Amendment #24

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
202-463-757-000	R & M Supplies - Constr.	25,000.00	20,000.00	(5,000.00)
202-463-931-000	Repairs & Maintenance	40,000.00	35,000.00	(5,000.00)
202-463-800-000	Engineering	10,000.00	-	(10,000.00)
FUND BALANCE				(54,000.00)
202-463-975-000	Cap. Imp. Construction	-	74,000.00	74,000.00

Budget Amendment #25

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
203-000-569-000	Gas Weight Tax	222,560.00	252,560.00	30,000.00
203-463-975-000	Cap. Imp. Construction	-	30,000.00	30,000.00

Budget Amendment #26

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
FUND BALANCE				(110,275.00)
203-463-975-100	Cap. Imp. - Helro Drive	-	110,275.00	110,275.00

Budget Amendment #27

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
265-000-656-050	DF - Nonadjudicated	-	25,000.00	25,000.00
265-310-746-000	Operating Supplies	30,000.00	55,000.00	25,000.00

Budget Amendment #28

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
661-000-672-000	Sale of Equipment	5,000.00	7,310.00	2,310.00
661-249-913-000	Auto Insurance	71,585.00	73,895.00	2,310.00

Budget Amendment #29

Account Number	Account Name	Orig. Budget	Prop. Amend.	Difference
661-000-672-000	Sale of Equipment	7,310.00	9,760.00	2,450.00
661-249-867-000	R & M - Office Equipment	-	2,450.00	2,450.00



CITY MANAGER
Richard E. Haberman

City of Fraser

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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 101-000 - 437-000 **IPT**

Amount of Transfer Request: \$4,750.00 / \$375.00

Account Number to Transfer to: 101-101-702-000 / 101-101-717-000 City Council Salaries/FICA

Justification for Request: Due to special meetings relating to Water/Sewer rates, the Capital Improvement Plan, and the annual budget adoption, there have been additional expenses incurred.

Finance Director Comments:

Funding appears to be present.

City Manager Comments:

City Council Approval:

2013-14 #18



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 101-209-803-000 Tax Tribunal Fees

Amount of Transfer Request: \$18,000.00

Account Number to Transfer to: 101-210-803-000 Legal Services

Justification for Request: The City Council has had additional meetings requiring the city attorney's presence. Plus, additional work has been completed for items such as Appointment of Admin. Officers, Medical Marijuana, Library Millage, CDBG Allocation, Alameda lawsuit, and other ordinance changes.

Finance Director Comments:

Tax tribunal caseload has reduced significantly compared to the prior year.

City Manager Comments:

City Council Approval:



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 101-000-674-000

Sale/Abandoned Vehicles

Amount of Transfer Request: \$ 22,000.00

Account Number to Transfer to: 101-301-801-000

Professional Services

Justification for Request:

The City holds an auction of abandoned vehicles in the fall. The expenses for the auction are covered by the proceeds.

Finance Director Comments:

The expenses ~~are~~ appear to mirror the revenue.

City Manager Comments:

City Council Approval:

2013-14 #20



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 101-000-437-000 IPT

Amount of Transfer Request: \$ 5,000.00

Account Number to Transfer to: 101-690-742-000 Materials + Supplies

Justification for Request: The snack stand had extensive work completed in August 2013 by Macomb Mechanical. Hot water piping and required mixing valves to 3 sinks totaled \$2,140.12. Purchase from Uline of 55 gallon drums totaling \$1,234.60. Cleaning of park restrooms after the picnic by Speedy Clean for \$960.00.

Finance Director Comments: A variety of miscellaneous items for park maintenance.

We have gotten good data to understand the true costs of park maintenance, but there is a little more room for ~~our~~ additional research.

City Manager Comments:

City Council Approval:



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 101-000 - 437 - 000 IFT

Amount of Transfer Request: \$ 5,000.00

Account Number to Transfer to: 101- 899 - 801 - 000 Refunds/Rebates

Justification for Request: The city paid Mr. + Mrs. Belback \$5,680 relating to the movement of the street causing issues to their property.

Finance Director Comments:

Funds appear available

City Manager Comments:

City Council Approval:



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 101-000-437-000 \$5,000 IPT
101-000-660-000 \$30,000 Building Bond Forf.

Amount of Transfer Request: \$35,000.00

Account Number to Transfer to: 101-899-963-000 Tax Tribunal Adjust

Justification for Request: The city had two major refunds to Meijer + Diversified Property solutions. Payments made to these two equalled \$177,270. The remaining amounts were spread over 16 taxpayers for \$30,310.

Finance Director Comments:

The requested amount will help cover any pending items that settle before year end.

City Manager Comments:

City Council Approval:

2013-14 #23



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: Fund Balance

Amount of Transfer Request: \$150,000.00

Account Number to Transfer to: 101-861-201-000 Retiree Health

Justification for Request: Health insurance came in at \$1,640,275 during 2012-13. In 2013-14, the budget was set at \$1,550,000. We are self funded, and this will effect actual figures.

Finance Director Comments:

Funds available.

City Manager Comments:

City Council Approval:



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

202 - 463 - 751 - 000	5,000.00
202 - 463 - 931 - 000	5,000.00
202 - 463 - 800 - 000	10,000.00
Fund Balance	54,000.00

R+M-Const.
R+M
Engineering

Account Number to Transfer from:

Amount of Transfer Request:

\$ 74,000.00

Account Number to Transfer to:

202-463-975-000

Cap. Imp. Construction

Justification for Request:

The County completed intersection work at 13/Hayes and 14/Hayes during the late summer of 2013. The city's portion of the bill was \$74,000.00

Finance Director Comments:

Appears to be funds available.

City Manager Comments:

City Council Approval:

2013-14 # 25



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 203-000-569-000

Gas Weight

Amount of Transfer Request: \$30,000.00

Account Number to Transfer to: 203-463-975-000

Cap. Imp.

Justification for Request: The state allocated additional monies for road repair. These expenses relate to the end of the 2013 local road program.

Finance Director Comments: Funding appears adequate.

City Manager Comments:

City Council Approval:

2013-14 #26



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: Fund Balance

Amount of Transfer Request: 110,275.00

Account Number to Transfer to: 203-463-975-100 Cap. Imp. - Hclro

Justification for Request: The city completed Hclro project w/ an agreement from the property owners to repay w/ interest.

Finance Director Comments: There is an initial hit to fund balance, but it will be repaid over time.

City Manager Comments:

City Council Approval:

2013-14 #27



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 265-000-656-050 DF - Nonadjudicated

Amount of Transfer Request: \$25,000.00

Account Number to Transfer to: 265-310-746-000 Operating Supplies

Justification for Request:

The operating supply account's greatest amount of activity deals with buy money. This fluctuates with caseload and types of cases.

Finance Director Comments:

Funds appear adequate.

City Manager Comments:

City Council Approval:

2013-14 # 28



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 661-000-672-000

Sale of Equipment

Amount of Transfer Request: \$2,310.00

Account Number to Transfer to: 661-249-913-000

Auto Insurance

Justification for Request:

The auto insurance rate increased over the previous year. 2012-13 the rate was \$69,495. The current year is \$73,893.

Finance Director Comments:

Funds appear available

City Manager Comments:

City Council Approval:

2013-14 #29



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CITY OF FRASER BUDGET ADJUSTMENT REQUEST

Account Number to Transfer from: 661-000-672-000

Sale of City Veh.

Amount of Transfer Request: \$2,450.00

Account Number to Transfer to: 661-249-867-000

R+M - Office

Justification for Request:

The annual lease payment for the mail machine
not allocated in the original budget.

Finance Director Comments:

Funds appear available

City Manager Comments:

City Council Approval:

DPW FEE SCHEDULE

MATERIAL COSTS

TOPSOIL	\$30.00/ per yard
SLAG	\$20.00 per yard
FILL SAND	\$15.00 \$16.00 per yard
12" CULVERT	\$25.00 per foot
BANDS	\$20.00 each
RECYCLE BINS	\$10.00 each
21 AA - CRUSHED STONE	\$13.00 \$25.00 per ton
DELIVERY FEE	\$10.00 per delivery

BRUSH PICKUP

\$35.00 first half hour
\$35 each add'l 1/2 hr

WATER TAPS

1"	\$1,300.00 (plus \$6.00/ft after 60") (\$1,120.00 without meter)
1 1/2"	\$2,000.00 (plus \$8.00/ft after 60") (\$1,680.00 without meter)
2"	\$2,200.00 (plus \$10.00/ft after 60") (\$1,775.00 without meter)
3"	\$3,000.00
4"	\$3,500.00
6"	\$4,000.00
8"	\$4,500.00

SEWER TAP

\$1,000.00

WATER METERS

5/8" x 3/4"	\$120.00
1"	\$180.00
1 1/2"	\$320.00
1 1/2" Turbine	\$400.00
2"	\$425.00
2" Turbine	\$500.00
3" Turbine	\$900.00
3" Compound	\$1,750.00
4" Turbine	\$1,450.00
4" Compound	\$2,750.00

MISCELLANEOUS FEES

WATER SHUT OFF	\$50.00
REMOVE/REPLACE METER FOR WINTER	\$20.00

METER TEST

5/8" & 1" Water Meter	\$25.00
Meters larger than 1"	Hydro Meter Systems Cost plus 20%

CROSS CONNECTIONS

INSPECTION FEE	\$30.00
REINSPECTION FEE	\$15.00

LIBRARY FEES

➤ Book Fines	\$.25/day/book
➤ Computer printouts	\$.10/copy
➤ DVD (children/new)	\$ 2.00
➤ DVD (feature/new)	\$ 2.50
➤ DVD (older ones)	\$.50
➤ Fax fees	\$ 1.00 per page
➤ Internet fee	\$ 1.00/use
➤ Lost Library Card	\$ 3.00/card
➤ Lost BCDs, Books, CDs, DVDs, Videos	Replacement cost & \$5 processing fee
➤ Lost Paperbacks	Replacement cost \$2 processing fee
➤ Lost Magazine	Default cost \$6.00
➤ Meeting room fee	\$10.00/day
➤ Photocopies	\$.10/copy
➤ Color copies/prints	\$.50/page
➤ Suburban Library Cooperative Non-resident fee	\$200/annual

PUBLIC SAFETY FEES

RECORDS BUREAU

Accidents Reports	\$18
Incident Reports	\$11 \$12 first page \$4 additional page
False Alarm (1st & 2nd)	\$40
False Alarm (3rd)	\$80
False Alarm (4th)	\$95
Audio Tapes	\$55
DVD(s)	\$75
Video Tapes	\$65
Thumbdrives	\$150
Photographs	\$35 CD Rom
Purchase Permits	\$15
Open Air Vendors License	\$200 \$1,000 refundable bond
Records Check	\$25
Drug Kit single	6 \$10
Drug Kit 4 panel	16 \$17
Drug Kit 8 10 panel	21 \$25
K-2	11 \$12
Miscellaneous Charges background, letters etc.	\$10

FIRE DIVISION

Ambulance Fees	
Basic Life Support	\$450 (Resident) \$500 (Non-Resident)
Advanced Life Support	\$550 (Resident) \$625 (Non Resident)
Non-Transport	175 \$185
Oxygen	\$45
Mileage	\$12.75 \$13.25 p/mile
Defibrillator	\$50
Blood Draw	\$175
Hazardous Materials Cost Recovery Fee	Per Ordinance No. 315 Section 10-17

PUBLIC SAFETY FEES Continued

Fire Inspection	
Under 20,000 sq ft	\$25
20,000-100,000 sq ft	75 \$100
Over 100,000 sq ft	125 \$150
3rd Visit Non-Compliance	150 \$200

PATROL DIVISION

Vehicle Impound Fee	\$75
Administrative warrant fee	\$25
Defective Equipment Fee	\$25 (Non-Resident)
Preliminary Breath Test	\$20
OUIL Cost Recovery	Ordinance No. 213 Section 21-47 (1)
Cost Recovery Ordinance 353	Hourly Rate
Lieutenant	\$76.69
Sergeant	\$70.08
Officer	\$57.15
Paramedic	\$43.75
Call Firefighter	\$14.00
Equipment	based on FEMA's published equipment rates of 9/15/10

CRIMINAL INVESTIGATION DIVISION

Liquor Control Related Fees	
Ordinance No. 263, Section 3-5 (b)(7)	
Class C, Tavern or Club	\$1,200
SDM/SDD	\$1,200
Entertainment Permit	\$800
Dance Permit	\$550
Drop/Add Space	\$400
Temporary Liquor License Application	\$30
Pawnbroker License	\$500
Secondhand Dealer License	\$500
Junk Dealer License	\$500
Precious Metals License	\$50

SENIOR HOUSING FEE SCHEDULE

Effective July 1, 2014

Note: Adjustment to the fee will occur at the time each lease is renewed.

One Bedroom Rental Fee	\$535.00	\$555
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Two Bedroom Rental Fee	\$615.00	\$635
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New residents one time non-refundable

cleaning fee:	\$535	\$555	1 bedroom
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	\$615	\$635	2 bedroom
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BUILDING PERMIT FEE SCHEDULE

NOTE: Work started prior to obtaining a permit will be charged a double fee.

LICENSING AND REGISTRATION FEE	\$15
BUILDING APPLICATION FEE (DUE UPON SUBMITTAL)	\$30
UTILITY & MISCELLANEOUS USES (ROOF, SHED, PRIVATE GARAGES, ETC.)	
To \$1,000	\$50
\$1,001 and above	\$100 plus \$3 per \$1,000 over \$1,000
RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL	
TO \$1,000	\$50
\$1,001 TO \$10,000	\$50 plus \$15 per \$1,000 over \$1,000
\$10,001 and above	\$250 plus \$7 per \$1,000 over \$10,000
SWIMMING POOLS AND HOT TUBS	
Portable- Above Ground	\$50
In-Ground, Built in	\$110
SIGNS	
TO \$1,000	\$55
\$1,001 and above	\$110
Each additional sign (same permit)	\$30
CERTIFICATE OF COMPLIANCE / OCCUPANCY FEES	
Up through 4,999 sq. ft.	\$185
5,000 through 9,999 sq. ft.	\$250
10,000 through 19,999 sq. ft.	\$350
20,000 through 49,999 sq. ft.	\$450
50,000 through 99,999 sq. ft.	\$525
100,000 and over sq. ft. maximum fee	\$600
DEMOLITION	
Residential	\$400
Residential Accessory Building	\$750 80
Commercial/ Industrial	\$1,000
Commercial/ Industrial Accessory Building	\$500

PLAN REVIEW

Twenty percent (20%) of the permit fee will be charged for plan reviews completed by Building Department Staff. When a consultant is used, the actual costs of those services and five percent (5%) processing fee will be charged.

? Residential in ground pool Removal 100 + 30 app fee

11. ~~_____~~ #15

PLANNING REVIEW FEE SCHEDULE

The following application fees cover a thorough review of the submitted material and also cover the cost of one (1) follow-up review addressing the deficiencies cited in the initial review.

\$50 Engineering Review fee to be charged to all projects requiring review as determined by the Building Official. All fees below are to be determined using the base fee and the per unit/acre fee (the base fee does not include the first unit/acre).

SINGLE-FAMILY SUBDIVISION PLAT REVIEW (for conventional subdivisions, site condominium subdivisions, cluster subdivisions and average lot size subdivisions):

Sketch Plan Review	\$4/plot, with \$300 min.
Tentative Preliminary Plat Review	\$350 plus \$10/unit
Preliminary Condominium Review	\$350 plus \$10/unit
Final Preliminary Plat Review	\$350 plus \$ 5/lot
Final Condominium Review	\$350 plus \$10/unit
Final Plat Review	\$150 plus \$ 5/lot

SITE PLAN REVIEW (each review):

Multiple Family Development	\$500 plus \$10/unit
Cluster Housing Development	\$500 plus \$10/unit
Commercial & Industrial Development:	
Multiple Unit Buildings	\$750 plus \$20/unit
Individual or Large Scale	\$1,000 plus \$50/acre
Exterior Façade and/or Landscape	\$500.00
<i>REMOVE. move to Bldgs.</i>	
Planned Unit Development:	
Preliminary Plans	\$500 plus Site Plan or Subdivision Fee
Final Plans When Required	\$200 plus Site Plan or Subdivision Fee
Detailed Site Plans (Same as above)	
Semi-Public Uses	\$1,000 plus \$20/acre
Commercial Fences	\$350, don't incl. \$50

REZONING REQUESTS \$1,000 plus \$ 5/acre

SPECIAL LAND USE REQUESTS \$750 plus \$50/unit

RESUBMISSIONS

A charge of one-half of a review fee will be levied for each follow-up review after the first follow-up review (cited above) has been completed, or whenever any plan or plat is withdrawn from the agenda for whatever reason and needs to be further reviewed upon rescheduling.

A new fee (full amount) will be charged when a plan or plat is substantially changed after the initial review has been completed, or when a revised plan has been resubmitted after the initial application has been approved.

A one-half review fee will be charged whenever the Planning Commission activates a re-review by motion.

CITY OF FRASER, MICHIGAN PLUMBING PERMIT FEE SCHEDULE

CONTRACTOR REGISTRATION	\$15
APPLICATION FEE	\$30
PERMITS	
Minimum Permit Fee	\$25
Additional to a previous permit, if obtained prior to completion	\$30
Work started prior to obtaining a permit will be charged a double fee.	
INSPECTIONS	
Re-inspection	\$30
Rough Inspection	\$20
Shower pan inspection requested separate from other inspections	\$30
Underground Inspection	\$25
Information Permit (hourly rate or fraction thereof)	\$35 50
SPECIAL INSPECTION	
STRUCTURES-NEW AND REPLACEMENT	
Stacks	\$10
Sinks	\$10
Baths	\$10
Water closet (toilet)	\$10
Lavatory	\$10
Water heater	\$10
Laundry tray	\$10
Floor drains	\$10
Sewer ejector	\$10
Drinking fountain	\$10
Pump	\$10
Shower	\$10
Urinal	\$10
Dishwasher	\$10
Humidifier	\$10
Garbage disposal	\$10
Washing machine	\$10
Rainwater leaders	\$10
Grease traps	\$10
Hose bibs	\$10
Rain leaders or conductors	\$10
Air Admittance Valves	\$10
Miscellaneous	\$10
Whirlpool Tubs	\$20
Vacuum Systems	\$20
Medical Air	\$20
Nitrous Oxide	\$20
Oxygen	\$20
Catch basin/interceptors	\$20
Dental chairs/each piece of equipment	\$20
Water softener	\$20

PLUMBING PERMIT AND REGISTRATION FEES CONTINUED

WATER SERVICE

Underground plumbing (residential)	\$10
Water pressure back flow preventer-up to 4"	\$15
Crock to iron / Clean out / Extender Sewer Line Repair	\$50 ^{80th}
Fire suppression system	\$35
Plus each sprinkler head	\$2

UNDERGROUND EXCAVATOR LICENSE (Must have state excavator license)

Cash or Surety bond must be paid	\$500
Registration fee-to register license	\$10

WATER DISTRIBUTION

¾" (0.75)	\$15
1" (1.0)	\$20
1 ¼" (1.25)	\$20
1 ½" (1.5)	\$25
2" (2.0)	\$35
2 ½" (2.5)	\$45
3" (3.0)	\$50
4" (4.0)	\$70
Exceeding 4"	\$100

- Fees for complete new systems shall be based on the size of the distribution pipe at meter.
- If water distribution piping is the only plumbing, or is replaced, the minimum permit shall be the size of the piping.
- Fees for alterations, enlargements, and extensions shall be charged for each new branch or extension according to its size at its connection with an existing water distribution system.

~~BUILDING SEWER~~ ^{OR} ~~TO BUILDING DRAIN CONNECTION~~

Each connection when a new sewer and/ or main drain is installed	\$30 ⁸⁰
--	-------------------------------

WATER TREATMENT DEVICES ONLY

Installation of 2 nd meter	\$25
Sprinkler system vacuum breaker	\$15
Swimming pools and boilers	\$25
Ice Machine	\$20

SPECIAL EQUIPMENT

For each automatic laundry machine (domestic), humidifier, or beverage vending machine installed separately, the minimum permit fee shall be:	\$30
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If more than one unit is installed at the same time and at the same location, each additional unit shall require an additional fee of	\$5
---	-----

If included on application for permit covering other fixtures, including replacements the regular \$5 rate of each machine shall be charged, with a minimum fee of	\$15
--	------

Rich Haberman

From: Tim McCulloch
Sent: Monday, June 02, 2014 3:17 PM
To: Rich Haberman
Cc: Jan Pompo
Subject: Managed IT Services Contract
Attachments: CCR Proposal - 1 of 2 parts.pdf; CCR Proposal - 2 of 2 parts.pdf; Enertron Proposal.pdf; InaComp Proposal.pdf; IT Right Proposal.pdf; InaComp Managed IT Services Contract.doc

Rich,

The City of Fraser went through a bidding process for Managed IT Services during the current fiscal year. The purpose of the exercise was to lock in pricing and service times for the City's IT needs. The City received four bids. I have attached those documents to this message.

Here is a listing of interested parties:

- Center for Computer Resources – Troy, Michigan
- Enertron – Warren, Michigan
- InaCOMP TSG – Southfield, Michigan
- I.T. Right – Bath, Michigan

Those bids were reviewed by Michael Lesich, Michele Kwiatkowski, you, and I. It was determined that InaComp would be offered a contract for Managed IT Services. The City selected Option #3 under their proposal. The annual price for this option is \$18,240. Jack Dolan drafted the original contract, and InaComp made some slight changes to that document. The agreed upon contract document is attached.

I would like to have the pricing locked in ahead of the upcoming fiscal year. Please let me know if you have any questions.

Tim

**MANAGED SERVICE PLAN PROFESSIONAL SERVICES AGREEMENT
CITY OF FRASER AND InaCOMP**

This Agreement is made and entered into this ____ day of June 2014, by and between the City of Fraser, 33000 Garfield Rd., Fraser, Michigan 48026, hereinafter referred to as "City" and InaCOMP Technical Services Group, (Insert LLC or Corp. designation), whose address is 17250 W. 12 Mile Road, Southfield, Michigan 48076, hereinafter referred to as "Contractor."

WHEREAS, the City and Contractor are mutually desirous of entering into a relationship whereby professional services will be furnished to the City by the Contractor for information technology support, in order to ensure the efficient and timely operation of all technology facilities functions, and computer systems, meeting the needs and requirements of the City;

WHEREAS, the City and Contractor are mutually desirous of the contractor providing additional information and recommendations, as part of professional services, in order to enhance the quality of service for City Departments, including the planning, design, and implementation of projects, identification of emerging technologies and technology utilization to maximize efficient delivery of services by the City and to provide assistance to staff in the administration of technology related day to day tasks;

WHEREAS, the City and Contractor are desirous of the Contractor assuring that professional services are timely rendered by skillful persons, such that the City's technology facilities and computer systems work in an effective and efficient manner, in delivering city services.

The parties mutually agree as follows:

1. Profession services shall be delivered based on the attached schedule, Service Option #3 affixed to this Agreement.
2. Help Desk ticketing support shall be furnished at no additional charge. Select network administrators from the City of Fraser will be able to contact our customer support center at 248-894-1650 to open trouble tickets for follow up by the appropriately qualified technical resource. Follow up technical support by Mike Wing, Thom Matteson, or another qualified technical resource will be billed at the nominal a la carte service hour pricing. Help Desk supporting response shall occur upon inquiry without delay. Help Desk response shall be available on weekdays between the hours of 8:00 a.m. and 4:30 p.m.
3. The Contractor shall adhere to the schedule and day of the week as noted and in the attached Service Option #3. The Contractor shall not be permitted to substitute the day of the week for which services furnished, without written consent of the City Finance Director. The Contractor shall not substitute the designated persons on #3 unless such person is no longer employed without the written consent of the City Finance Director.
4. The City shall be permitted to discontinue professional services without further liability upon notification, in writing, to Contractor by email seven (7) days in advance.
5. At the option of the City in the event Contractor fails to adhere to the schedule for furnishing services, the City may accept in lieu of professional services rescheduled to another date, a discount from services charged of 10%.

6. The Contractor, shall in addition, via the Page Pack Contract provide maintenance (Page Pack SW support) of contracted printers and copiers only, at \$0 additional cost per hour. Note, 1st attempt for maintenance and repair must be made via Xerox service ticket or page pack support. For copier and printers not under Page Pack contract maintenance and support will occur at the hourly rate designated via a la carte pricing schedule. Note, that this repair service is limited to the manufactures and models that Inacomp TSG is authorized to repair.

7. The Contractor, without additional charge, as part of the professional services provided, shall ensure that all computers and components within the City are updated and maintained on a monthly basis. (Note that this will be done as part of the weekly scheduled service noted in agreed upon schedule of services rendered on a weekly/monthly basis.)

8. This Agreement includes the entire understanding of the parties and may be modified only in writing.

9. Invoices received shall be submitted for approval for payment by the City Council within thirty (30) days after receipt and shall be paid within fourteen (14) days following approval by the City Council. Should any portion of any invoice be in dispute, the remaining portions not in dispute, shall be paid.

10. The Contractor agrees to maintain the terms and conditions of this Agreement for the duration of one (1) year, unless terminated by the City or by mutual agreement between the City and Contractor.

City of Fraser

By: _____
Richard Haberman, City Manager

InaCOMP

By: _____

Dated: _____

Managed Service Proposal

By



For



City of Fraser
33000 Garfield Rd
Fraser, MI 48026
Proposal Due Date
November 27th by 3:00PM
Attn: Tim McCulloch



17250 W. 12 Mile Rd
Southfield, MI 48076
Office: 248-559-5700
Fax: 248-559-5782

Dear Mr. McCulloch,

As your long time IT vendor we are very excited at the opportunity to respond to this request for proposal.

In your RFP you described the level of service that you want to move towards. You will find in our response a proposal for a more hands on or managed services approach to managing the city IT environment. We have also included information such as:

- InaCOMP TSG Company History
- Our Team dedicated to City of Fraser
- Reference Clients
- InaCOMP Services Offerings

It is our pleasure to have the opportunity to continue as your long term technology partner and we are excited at the opportunity to move forward with the City of Fraser.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Kanan Jr.", written over a horizontal line.

Michael Kanan Jr.

Account Executive

InaCOMP TSG

Statement of Confidentiality

This proposal includes data that is proprietary or confidential to InaCOMP TSG Inc. and which may, therefore, be subject to exemption from release under the Freedom of Information Act, 1976 Public Act No. 442, as amended, MCL 15.231. The City of Fraser is requested not to disclose, use or duplicate this proposal for any purpose other than the evaluation of the proposal. If a proper request for its release is received under the Freedom of Information Act, InaCOMP TSG Inc., requests an opportunity to review and redact those portions that are exempt from disclosure in accordance with the terms of the Freedom of Information Act. In the event a contract is awarded to InaCOMP TSG as a result of, or in conjunction with the submission of this document, City of Fraser shall have the right to duplicate, use or disclose that data to the extent provided in the resulting contract and under the Freedom of Information Act. This restriction does not limit The City of Fraser's rights to use any information contained within the document if it was obtained from another source without restriction.

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Tab 6 – inaCOMP and City of Fraser Service Contract



Executive Summary

InaCOMP is a family company since 1982 serving the Michigan community, local and state government, and local business needs. InaCOMP provides many services including management, security, IP communications, desktop and server virtualization, delivery of Microsoft Applications, Storage Optimization and many more. Over 30 years of business in Michigan we have built unbreakable partnership based on success and understanding. We build relationship built on trust that last a lifetime.

Why InaCOMP? Simply put, InaCOMP goes further to provide you with the right people. Whether you require a managed project team to deliver a global solution, or just one help desk consultant for day-to-day operations, we go above and beyond other providers to ensure our professionals have the necessary technical and soft skills to not only perform their duties, but also to mesh with your IT culture.

In the rest of this document you will find much more detail on InaCOMP and how we plan to refine our relationship with Fraser city Government to ensure the possible service.

It is our recommendation that the City of Fraser continues its relationship with InaCOMP TSG in order to maximize our knowledge base in all future technology enhancement projects. At InaCOMP we take much pride in ensuring that our technical staff and account managers are both experts in their fields. Ensuring you, the client, of the best possible service.

InaCOMP looks forward with great enthusiasm to continuing our relationship with the City of Fraser and we hope you feel the same way. If selected, InaCOMP will work with the City of Fraser in developing a service contract based upon the level of support decided upon by the City of Fraser.



Company Profile

Since 1982, InaCOMP has been a leading provider of professional technology services to mid-market companies, state and local governments, educational institutions and commercial businesses. InaCOMP provides a broad range of IT services including management, security, communications, server virtualization, delivery and Microsoft Gold Partner Solutions. Our approach allows our clients to turn to InaCOMP as a single source for their most critical technology requirements

InaCOMP provides best-of-breed products from top-tier manufacturers - names such as Hewlett-Packard, Cisco, Microsoft, Citrix, Lenovo and VMWare. These products demonstrate excellence and meet our rigorous standards for quality, reliability, flexibility and cost-effectiveness. In addition, we pride ourselves on being among the first to recognize, research, test and adopt innovative solutions from other vendors.

Behind every product we sell, behind every system we design, behind every solution we propose is a simple but significant philosophy: It isn't up to people to meet the demands of technology; it is up to technology to meet the needs of people.

The result: Customer satisfaction. Customer loyalty. And that most coveted of commodities in the world of business: Trust.

InaCOMP's clients know that we can be relied upon to deliver the right answers to their individual challenges, at the scale and price that are right for them. We're the company that they turn to first for answers, and first for innovation.

We're the company that, for the past thirty years, has been their partner in success. We know that greatness is based upon understanding, not bravado; we've left the overpromising, overcharging, under delivering, and underservicing to the other guys, and made a completely client-centric approach the core of our business.



Some of the highlights of our history, business and customer references

- InaCOMP has been in business since 1982 under the leadership of the original owner
- InaCOMP has close to 400 clients
- InaCOMP has 20 Full-Time Employees
- List of Governmental Clients
 - City of Birmingham, MI
 - City of Eastpointe, MI
 - West Bloomfield Twp.
 - Farmington Community Library
 - Waterford Twp.
- InaCOMP Customer Reference
 - Oxford Public School
 - Tim Throne – IT Director
 - 10 N. Washington St.
 - Oxford, MI 48371
 - 248-969-5114
 - Plymouth Canton School
 - Elson Liu – IT Director
 - 454 S. Harvey St.
 - Plymouth, MI 48170
 - 734-416-2708
 - Clinton – Macomb Public Library
 - Aaron Green – IT Director
 - 40900 Romeo Plank
 - Clinton TWP, MI 48038



Your dedicated Team from InaCOMP TSG

Michael Kanan Jr. – Account Executive:

- Michael is your first point of contact for all your dealings with InaCOMP from, technical needs, to billing and everything in between. Michael has been working with InaCOMP for over 7 years. Michael excels at working with people, responding quickly and getting his clients what they need.

Mike Wing – Sr. Systems Consultant:

- Mike specializes in the installation, technical, hardware and software support of Microsoft server environments. Mike has over 17 years of experience in the field and is a Microsoft Certified Systems Engineer (MCSE). Recent projects include a Microsoft Small Business Server Upgrade at Anchor Bay Packaging, a Windows Server 2012 and Exchange 2010 implementation at Barris, Sott, Denn and Driker, as well as a complete HP Server and Storage refresh at The Office of the Chapter 13 Standing Trustee

Paul McGovern – Technical Service Manager:

- Paul McGovern is a twenty-year veteran of the technology industry and currently manages the Technical Engineering staff and Project Managers within the State of Michigan. Prior to joining InaCOMP, Paul McGovern worked as an Associate Test Engineer where he specialized in the development of software programs for Automatic Test Equipment.

**Don Robert****Systems Consultant/Project Manager**

- Don specializes in the Project Management of large scale computing projects and rollouts. He has been with InaCOMP for 12 years and is a Microsoft Certified Professional. He also holds certifications from HP, IBM and Lexmark. Don worked for many years as a Microsoft SMS Administrator, specializing in OS and application deployment in large enterprise. Most recently, Don served as the Project Manager of a large scale laptop and desktop rollout of over 3000 assets for Chippewa Valley Schools using Altiris Deployment Server. (Don will help fill in for Mike in the case he is not available).

Tom Matteson**IT Technician / Associate Project Manager**

- Tom specializes in the support of desktop operation systems and applications and the project management of large scale computing projects. Tom's latest projects included a 160 laptop rollout that required image development, imaging, asset tagging and deployment. This was dwarfed by his previous project that required a 4 week rollout of 4500 laptops and 90 laptop carts. Tom has extensive experience with a variety of Microsoft operating systems and application, virus removal, Cisco and Meraki wireless networking and Cisco switching. Tom has been with InaCOMP since 2011. He holds certifications from Comptia as well as a number of manufacturer certifications including Dell, HP and Lenovo.



InaCOMP Professional Services Offerings

InaCOMP provides a wide range of services including IT design, sales, support and service. Our customers include small to Medium Business, Education, Government and Manufacturing among others.

What we do: When it comes to managing your IT workforce, we offer solutions that can scale according to your needs. InaCOMP provides:

- Technical staff augmentation and direct placement services
- Full management of outsourced projects
- Technical education services
- Comprehensive workforce management solutions.

Our services are segmented to focus on distinct aspects of technology including:

- Applications
- Infrastructure
- Communications

As a result, we provide a diverse offering that does not sacrifice the specialized technical expertise required to deliver high-performance results.

Why InaCOMP? Simply put, InaCOMP goes further to provide you with the right people. Whether you require a managed project team to deliver a global solution, or just one help desk consultant for day-to-day operations, we go above and beyond other providers to ensure our professionals have the necessary technical and soft skills to not only perform their duties, but also to mesh with your IT culture.

We are Microsoft Silver Certified Partner, a Cisco Premier Partner and an HP Elite Partner....among many other certifications.

Our staff includes engineers certified in Microsoft, HP, Cisco, VMWare, IBM, Novell and many others. Certifications include MCSE, MCSA, CCNA, HP Master ASE and SharePoint Specialist.



InaCOMP Professional Services Offerings Continued

Below is a list of the Professional Service InaCOMP offers:

- Network & AD Design
- SAN & NAS Design
- Product Procurement
- Server and Desktop Virtualization
- Managed IT Service
- Engineering Support
- Factory Authorized Repair
- Warranty Support
- Software Licensing
- Mobile and Wireless
- Disaster Recovery
- Network Storage
- Network Backup
- Anti-Spam
- Web Content Filtering
- Network Performance
- Project Management
- Hardware and Software
- Product Training
- Helpdesk
- Desktop Support



InaCOMP Managed Service Plan

In the following pages you will see four different custom designed plans just for the City of Fraser. It is our goal to guarantee the City of Fraser time, depending on the level of support plan picked, with Mike Wing and Thom Matteson on a monthly/weekly/daily basis.

We have put together four plans tailored to meet your needs, from very high touch plans to smaller lower touch plans all designed to fit your needs.

We have provided an a la carte pricing schedule for services needed that will not fit into any of the plans described (any hours needed above and beyond the hours guaranteed in the level of support picked).

Services Required

General Services – The services needed under this category will be managed by Mike Wing. Mike will be the point man for all services needed. Mike will work hand in hand with Thom Matteson enabling him to complete general service tasks that will lower the overall cost to the City of Fraser.

As a part of general services it will be the responsibility of Michael Kanan Jr. to work with Tim and Michelle on Strategic Planning, Forecasting and budgeting as well as monthly technology conference to review emerging technologies that could benefit the City. As a part of this, Michael will also be responsible for helping establish technology goals and objectives over time.

Mike Wing will work with Tim and Michelle to provide training for the day to day tasks, enabling tasks to be done internally and limiting the reliance on InaCOMP. The result of this will be lower total cost to the City of Fraser.

System Administration – Mike Wing will be in charge of all portions of this bid.

Help Desk Support – 800 – 999 – 2721 – See description above for more information

Project Work – Mike Wing and Don Robert will act as project managers for any future project(s). However, knowledge sharing will not be limited to them. At InaCOMP we have professionally certified engineers in all areas of information technology. We are able to utilize a great deal of knowledge and experience and apply it to a wide variety of projects (see services sections).

City of Fraser Managed Service Option # 1	
Level One Support Plan	

*For Projects or additional support hours needed see bottom of page for a la carte pricing

Resource	Description of Responsibilities	Number of Days Per Week	Visits Per Month	Number of Hours Gaurenteed Per Visit	Cost Per Hour	Cost Per Month
Mike Wing	Making himself available to Tim, Michele and Rich (as well as the rest of the staff for any and all technology related issues). Mike will use this time to evaluate current systems, ensure the protection and security of technology facilities. Ensure the efficient operation of its data processing networks and related computers systems. Enhance its quality of service for city departments. This time will also be spent in planning for any advanced (projects) needed for weeks ahead. Work with staff and administrators on simple day to day tasks that can be performed by city staff	2 (Tuesday and Thursday Mornings)	8	2 HOURS	\$100	\$1,600
Michael Kanan	Monthly Meetings to Discuss Service agreement, emerging technologies and other ways to utilize technologies to maximize ROI and other efficiencies	N/A	1	N/A	\$ -	\$ -
Thom Matteson	General Services	3 (Monday, Wednesday, Friday)	12	2	\$60	\$1,440
Thom Matteson	Page Pack Support - This will be separate time spent from any other support engagement and will not be part of any guaranteed billable time	Beginning and End of the Month	2	As needed	\$0	\$ -
Help Desk Support Team	Answering and Responding to Help Desk Support Calls/Emails		TBD	TBD	\$ -	\$ -
Paul McGovern	Monthly Reporting	N/A	N/A	N/A	\$ -	\$ -
				*Base Monthly Cost		\$3,040
				Yearly Cost		\$36,480

* A La Carte Pricing for Project and Additional Service Hours

Resource	Hourly Pricing
Mike Wing	\$118.75/HR
Thom Matteson	\$54/HR

City of Fraser Managed Service Option # 2	
Level two Support Plan	

*For Projects or additional support hours needed see bottom of page for a la carte pricing

Resource	Description of Responsibilities	Number of Days Per Week	Visits Per Month	Number of Hours Gaurenteed Per Vist	Cost Per Hour	Cost Per Month
Mike Wing	Making himself avaiable to Tim, Michele and Rich (as well as the rest of the staff for any and all technology related issues). Mike will use this time to evaluate current systems, ensure the protection and security of technology facilities. Ensure the efficient operation of its data processing networks and related computers systems. Enhance its quality of service for city departments. This time will also be spent in planning for any advanced (projects) needed for weeks ahead. Work with staff and administrators on simple day to day tasks that can be performed by city staff	2 (Tuesday and Thursday Mornings)	8	1 Hour	\$100	\$800
Michael Kanan	Monthly Meetings to Discuss Service agreement, emerging technologies and other ways to utilize technologies to maximize ROI and other efficiencies	TBD	1	TBD	\$ -	\$ -
Thom Matteson	General Services	2 (Monday & Friday)	8	2	\$60	\$960
Thom Matteson	Page Pack Support - This will be separate time spent from anyother support engagement and will not be part of any guarenteed billable time	Beginning and End of the Month	2	As needed	\$0	\$ -
Help Desk Support Team	Answering and Responding to Help Desk Support Calls/Emails		TBD	TBD	\$ -	\$ -
Paul McGovern	Monthly Reporting	N/A	N/A	N/A	\$ -	\$ -
				*Base Monthly Cost		\$1,760
				Yearly Cost		\$21,120

* A La Carte Pricing for Project and Additional Service Hours

Resource	Hourly Pricing
Mike Wing	\$118.75/HR
Thom Mattenson	\$54/HR

City of Fraser Managed Service Option # 3	
Level three Support Plan	

*For Projects or additional support hours needed see bottom of page for a la carte pricing

Resource	Description of Responsibilities	Number of Days Per Week	Visits Per Month	Number of Hours Gaurenteed Per Vist	Cost Per Hour	Cost Per Month
Mike Wing	Making himself avaialble to Tim, Michele and Rich (as well as the rest of the staff for any and all technology related issues). Mike will use this time to evaluate current systems, ensure the protection and security of technology facilities. Ensure the efficient operation of its data processing networks and related computers systems. Enhance its quality of service for city departments. This time will also be spent in planning for any advanced (projects) needed for weeks ahead. Work with staff and administrators on simple day to day tasks that can be performed by city staff	1 (Tuesday Mornings)	4	2	\$100	\$800
Michael Kanan	Monthly Meetings to Discuss Service agreement, emerging technologies and other ways to utilize technologies to maximize ROI and other efficiencies	TBD	1	TBD	\$ -	\$ -
Thom Matteson	General Services	1 (Thursday Morning)	4	3	\$60	\$720
Thom Matteson	Page Pack Support - This will be separate time spent from anyother support engagement and will not be part of any guarneteed billable time	Beginning and End of the Month	2	As needed	\$0	\$ -
Help Desk Support Team	Answering and Responding to Help Desk Support Calls/Emails		TBD	TBD	\$ -	\$ -
Paul McGovern	Monthly Reporting	N/A	N/A	N/A	\$ -	\$ -
				*Base Monthly Cost		\$1,520
				Yearly Cost		\$18,240

* A La Carte Pricing for Project and Additional Service Hours

Resource	Hourly Pricing
Mike Wing	\$118.75/HR
Thom Mattenson	\$54/HR

City of Fraser Managed Service Option # 4	
Level four Support Plan	

*For Projects or additional support hours needed see bottom of page for a la carte pricing

Resource	Description of Responsibilities	Number of Days Per Week	Visits Per Month	Number of Hours Guaranteed Per Visit	Cost Per Hour	Cost Per Month
Mike Wing	Making himself available to Tim, Michele and Rich (as well as the rest of the staff for any and all technology related issues). Mike will use this time to evaluate correct systems, ensure the protection and security of technology facilities. Ensure the efficient operation of its data processing networks and related computers systems. Enhance its quality of service for city departments. This time will also be spent in planning for any advanced (projects) needed for weeks ahead. Work with staff and administrators on simple day to day tasks that can be performed by city staff	N/A	2 (First and Third Week Of Month)	3	\$100	\$600
Michael Kanan	Monthly Meetings to Discuss Service agreement, emerging technologies and other ways to utilize technologies to maximize ROI and other efficiencies	TBD	1	TBD	\$ -	\$ -
Thom Matteson	General Services	1 (Thursday Morning)	4	2	\$60	\$480
Thom Matteson	Page Pack Support - This will be separate time spent from another support engagement and will not be part of any garneted billable time	Beginning and End of the Month	2	As needed	\$0	\$ -
Help Desk Support Team	Answering and Responding to Help Desk Support Calls/Emails		TBD	TBD	\$ -	\$ -
Paul McGovern	Monthly Reporting	N/A	N/A	N/A	\$ -	\$ -
				*Base Monthly Cost		\$1,080
				Yearly Cost		\$12,960

* A La Carte Pricing for Project and Additional Service Hours

Resource	Hourly Pricing
Mike Wing	\$118.75/HR
Thom Mattenson	\$54/HR

inaCOMP TSG and City of Fraser Service Contract

Service Agreement Contract

Terms of this agreement per the request of the City of Fraser shall be three (3) years with an option for an additional two (2) years if mutually agreed upon.

Inacomp has provided 4 custom designed levels of Managed Service options for the City of Fraser to choose between for the length of the contract. Note the following is not included in monthly support options – Projects and additional support hours.

Please choose one of these options (See Spreadsheets in Proposal for more detail):

Level One Managed Service Option

- Monthly Cost = \$3,040 (Yearly Cost = \$36,480)

Level Two Managed Service Option

- Monthly Cost = \$1,760 (Yearly Cost = \$21,120)

Level Three Managed Service Option

- Monthly Cost = \$1,520 (Yearly Cost = \$18,240)

Level Four Managed Service Option

- Monthly Cost = \$1,080 (Yearly Cost = \$12,960)

Please designated here which option you would like: _____

City of Fraser Signature

Inacomp Representative Signature

WATER RATE SIMPLIFIED

We have spent many hours discussing the water rate system and options. So many figures and scenarios have been discussed that by now I am guessing that most on the Council are confused and ready to just move on without any changes. Frankly, I would not blame you if you feel that way. So, I will try to break this down into its basic elements and see if this approach may help you to discuss this amongst yourselves and with the Administration so we can reach a decision on what, if any, changes will be made to our water rate system.

PRESENT SYSTEM: Whether you talk about the RTS (\$5.35/unit) or the Water (\$2.00/unit) and Sewer (\$4.00/unit) commodity rate, all are treated the same. Bottom line, our rate system is a user based system so our ratepayers are charged \$11.35/unit of water they use, it is only broken down on the water utility bill to show the elements. The only true fixed cost is the \$1.50 meter charge for all customers. So to estimate the bill just multiply the number of units used by \$11.35/unit and add the meter charge (\$1.50/month) and recycling charge and that is the final bill. That totals \$115 plus the recycling fee.

WHY CHANGE THE RATE SYSTEM?

1. As the City has found its water bills from DWSD and the County's increasingly moving to large fixed costs with less user based charges we are finding our revenues falling short of needs, especially if our customers reduce their water usage during the year.
2. Our customers, especially residential families, are finding the water bills increasingly hard to swallow and are complaining regularly to our offices and to you.
3. A user based rate system, by its very nature, will continue to pass on increased costs to our customers leading them to conserve more water ensuring our revenues will fall short every year, meaning increased cost the following year beginning a vicious cycle. That is where we are today.

IS THERE A BETTER SYSTEM?

Better is in the eye of the beholder. However, there is a totally different system designed to maximize the fixed cost component to match the revenues needed and reducing the variable charges for even the water and sewer commodity charge. This is often called the "meter system" as the fixed cost is often referred to as a meter charge.

If enacted as presented in the past, without any modification, the water bill for residents will be a fixed cost of \$40.33/month plus \$1.40/unit for water and sewer would be \$2.90/unit. So for 10 units the water bill would be $\$40.33 + \$14 + \$29 = \83.33 , plus the recycling charge. This compares to the current bill of \$115 plus the recycling charge.

This rate system "corrects" the weaknesses noted above providing predictable revenues to operate and maintain the system.

SO, WHY NOT CHANGE TO A METER SYSTEM?

What can be fairer than charging our customers only for what they use based on what it costs to operate and maintain the system as we currently do? This is the crux of the issue, anything less is a compromise on fairness in order to get predictable and dependable revenues. If you recall, in the December 20, 2013 update we provided you a comparison report of the communities around us showing their water rate system. None of these communities use our system or the pure meter system. All of them are some combination of the two systems, or a hybrid designed to meet the needs of those particular communities. It

is likely their system evolved over time. Bottom line, there is no perfect system that will satisfy everyone, all we can do is try to balance the revenue needs with what the Council deems as fair. That is the basis for the options we have presented. Each provides alternatives to modify our current system.

OPTIONS TO MODIFY OUR SYSTEM AND CREATE A HYBRID:

Debt Service: Create separate debt service fixed charge. Recommend \$5/month residential \$54.75/month which generates \$910,356 of revenue. Reduces RTS from \$5.35/unit of water used to \$3.63/unit.

Implement a meter charge for fixed revenues: All residential meters will be charged at \$5.00/month (up from current charge of \$1.50) and others as presented increases revenue by \$280,760 per year. Reduces RTS from \$5.35/unit of water used to \$4.82/unit.

Add RTS to Fire Suppression Systems: New revenue stream \$281,520. Reduces RTS from \$5.35/unit of water used to \$4.81/unit.

Add RTS and Meter Charges to Irrigation Meters: Increases revenue stream \$392,162. Reduces RTS from \$5.35/unit of water used to \$4.61/unit.

If all options are enacted the total reduction in the RTS goes from the current \$5.35 down to \$1.81/unit.

For that 10 unit residential customer the billing is as follows:

Debt Service	\$5.00
Meter Charge	\$5.00
RTS	\$18.10
Water	\$20.00
Sewer	\$40.00
Total Bill	\$88.10 plus recycling fee

CONCLUSION:

Bottom line here is no matter what we call the system, whether it is bucket, hybrid, user based or meter system there are many ways to arrive at a final rate structure. No matter what the Council chooses, you will not make everybody happy. There will still be people who complain simply because we have a small customer base and are caught up in a situation in which the cost of water and sewer will increase every year and those increases are not in our control.

Meter Sixe	Count	Rate	Monthly Revenue	
5/8'	733	\$5.00	\$3,665.00	
"	632	\$8.00	\$5,056.00	
1.5"	25	\$65.00	\$1,625.00	
2"	21	\$95.00	\$1,995.00	
3"	6	\$172.00	\$1,032.00	
4"	4	\$230.00	\$920.00	
6'	9	\$340.00	\$3,060.00	
Total	1430		\$17,353.00	\$208,236
Water Usage	120,926	\$1.00	\$120,926.00	\$120,926
GRND TOTAL				\$329,162

Meter Charge						% Increase
	Old Rate	New Rate	# of Meters	Old Revenue	New Revenue	
5/8" - Business	9.70	20.00	96	11,174.40	23,040.00	106.19%
1" - Business	15.66	30.00	451	84,751.92	162,360.00	91.57%
1.5" - Business	33.55	65.00	83	33,415.80	64,740.00	93.74%
2" - Business	48.45	95.00	54	31,395.60	61,560.00	96.08%
3" - Business	87.21	172.00	3	3,139.56	6,192.00	97.23%
4" - Business	120.00	230.00	5	7,200.00	13,800.00	91.67%
6" - Business	179.63	340.00	2	4,311.12	8,160.00	89.28%
8" - Business	298.89	550.00	0	0.00	0.00	84.01%
5/8" - Residential	1.50	5.00	3,488	62,784.00	209,280.00	233.33%
1" -Residential	1.99	5.00	879	20,990.52	52,740.00	151.26%
1.5" - Residential	2.89	12.00	97	3,363.96	13,968.00	315.22%
2" - Residential	4.09	20.00	81	3,975.48	19,440.00	389.00%
3" - Residential	5.29	25.00	13	825.24	3,900.00	372.59%
4" - Residential	6.49	30.00	3	233.64	1,080.00	362.25%
6" - Residential	10.20	35.00	0	0.00	0.00	243.14%
8" - Residential	15.25	45.00	0	0.00	0.00	195.08%

Increase:	0.50
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5,255

267,561.24

640,260.00

372,698.76

TABLE 4 CITY OF FRASER ADJUSTED WATER / SEWER METERS			
<i>Meter Size (Inch)</i>	<i>Number of Water Meters</i>	<i>City of GPW Ratio (Meters)</i>	<i>No. of Equivalent Water Meters (EM)</i>
Residential	4,354	1.0	4,354.0
1	589	2.5	1,472.5
1.5	202	5.0	1,010.0
2	151	8.0	1,208.0
3	22	16.0	352.0
4	17	25.0	425.0
6	7	50.0	350.0
8	0	80.0	0.0
10	0	115.0	0.0
TOTAL	5,342	-----	9,171.5

Annual Billing Annual Revenue Monthly Billing

-\$483.9	-\$2,107,044.51	-\$40.33
-\$1,209.8	-\$712,591.42	-\$100.82
-\$2,419.67	-\$488,772.38	-\$201.64
-\$3,871.46	-\$584,591.13	-\$322.62
-\$7,742.93	-\$170,344.43	-\$645.24
-\$12,098.3	-\$205,671.55	-\$1,008.19
-\$24,196.65	-\$169,376.57	-\$2,016.39
-\$52,022.8	-\$4,438,392.00	

Total Fixed Cost \$4,438,392

Cost per Meter -\$483.9 CONTROL NUMBER FOR ALL CALCULATIONS OF BILING AND REVENUE

In order to utilize a subsidized rate, such as a minimum charge for users under a certain amount, simply multiply \$20*12*the number of affected customers and deduct it from the total fixed cost in cell b18.

This will reset the control number in b19 setting forward the calculation section resulting in the new effective rate for all others