



CITY MANAGER
Richard E. Haberman

CITY CLERK
Kathy Kacanowski

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
Doug Hagerty

COUNCIL
Dan Accavitti, Mayor Pro-Tem
William A. Morelli Acting Mayor
Michael C. Carnagie
Paul A. Cilluffo
Matthew Hemelberg
Barbara L. Jennings

**FRASER CITY COUNCIL – REGULAR MEETING
THURSDAY – MARCH 13, 2014 – 7:00 P.M.
CITY HALL
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. CITIZEN PARTICIPATION ON AGENDA ITEMS
5. PRESENTATIONS
 - a. Proclamation recognizing "Music in Our Schools Month".
6. PUBLIC HEARINGS – There are no public hearings scheduled
7. CONSENT AGENDA
 - a. Approval of Minutes of the Regular Council Meeting of February 13, 2014.
 - b. Approval of Bills for the Month of February 2014 in the amount of \$645,375.58
 - c. Receive and file the minutes of the January 15, 2014 meeting of the Planning Commission.
 - d. Receive and file the minutes of the February 3, 2014 meeting of the Historical Commission
 - e. Receive and file minutes of the February 4, 2014 Parks and Recreation Commission meeting.
8. REQUESTS FOR COUNCIL ACTION
 - a. Request Council award bid for carpet work at Senior Apartments to Ultra Floors.
 - b. Request Council award bid for painting work at Senior Apartments to Ken Shepard Painting.
 - c. Request Council award bid for heating & air conditioning maintenance and replacement to (contractor to be determined at bid opening March 11, 2014)

**REGULAR COUNCIL MEETING
MARCH 13, 2014
PAGE TWO**

- d. Request Council approve an Ordinance making misuse of property a civil infraction.
- e. Request Council set a Public Hearing for April 10, 2014 on the request from Monarch Industrial Group for an Industrial Facilities Tax Exemption. .
- f. Request Council provide direction on desired changes to current water and sewer rate system following presentation of options by the Administration.
- g. Request Council set date for special meeting on a recommended 5-Year Capital Improvement Plan to be presented by the Administration.

9. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS.

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

11. CITIZEN PARTICIPATION.

12. ADJOURNMENT

(Posted Friday, MARCH 7, 2014 4:30p.m.)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO:
RANDY WARUNEK, BUILDING DEPARTMENT
(586) 293-3100 EXT 154

IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

Fraser City Council - Regular Meeting
Thursday – February 13, 2014 - 7:00 P.M.
Municipal Building

A Regular Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Hagerty and Council Members Accavitti, Carnagie, Cilluffo, Jennings and Morelli
Absent: Council Member Hemelberg
Also Present: Richard E. Haberman, City Manager
Kathy Kacanowski, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Hagerty called the regular meeting to order at 7:00 p.m.
2. **Pledge of Allegiance**
3. **Approval of Agenda**

Member Jennings requested Item 8g be moved ahead of 8a.

Member Jennings moved, seconded by Member Carnagie, to APPROVE THE AGENDA AS AMENDED.

The motion carried unanimously.

4. **Citizen Participation on Agenda Items** - none
5. **Presentations**

a) Mayor Hagerty presented a Certificate of Recognition in honor of the Library's 50th Anniversary. Library Board Secretary, Linda Champion and Library Director, Jean Slivka accepted the certificate and spoke briefly on this subject.

b) Fraser Public Schools Superintendent, Dr. Dave Richards and Board of Education President, Gerry Gauthier were present. Mr. Gauthier provided an update on the schools advising they are working on a new three year Strategic Plan. In addition, they plan to have a traffic light installed on Garfield by the high school and it should be in place by the end of the school year. He advised that enrollment has been increasing and is currently at 95%.

c) Finance Director, Tim McCulloch, provided a presentation on the City's current financial status. He noted a few items of concern such as budgets for winter maintenance (snow removal), Library and DPW building maintenance & Senior Housing repairs/maintenance.

Mayor Hagerty asked DPW Superintendent BJ VanFleteren about the status of the salt. Mr. VanFleteren advised they have enough currently but has been in contact with another community if additional salt is needed before the end of the season. BJ also advised Council that the tennis courts are in dire need of repair and he has received quotes. Parks, including Fort Fraser, are also in need of maintenance.

Member Carnagie inquired whether any capital improvements were anticipated for the Baumgartner House. Mr. McCulloch advised nothing has been presented yet but this is usually discussed by their Board in the spring. Member Carnagie asked about a new City Hall roof and Mr. VanFleteren advised it should be ok for the next few years. Member Carnagie thanked Mr. McCulloch for his presentation and requested a copy of the pie chart used during the presentation be provided to Council.

Fraser City Council - Regular Meeting
Thursday – February 13, 2014 - 7:00 P.M.
Page Two

6. Public Hearings

a) Public Hearing and City Council consideration to approve a resolution allocating Community Development Block Grant Funds for 2014.

Mayor Hagerty opened the Public Hearing at 7:59 p.m. Audience participation requesting funding is listed below:

Maggie Varney, Wigs 4 Kids
John Miller, St Vincent DePaul
Dorie Vazquez-Nolan – CARE House
Timothy Stockard – HOPE Center
Cathy Goodrich – Macomb County Warming Center
BJ VanFleteren – DPW Superintendent spoke relative to needs for Senior Activity Center maintenance and repairs for roof, parking lot, roof top units, cement and building painting.

Mayor Hagerty closed the Public Hearing at 8:46 p.m.

Mayor Hagerty moved, seconded by Member Carnagie, to ALLOCATE \$2,500 EACH TO SOCIETY OF ST VINCENT DEPAUL, WIGS 4 KIDS OF MICHIGAN, MACOMB COUNTY WARMING CENTER, HOPE CENTER IN MACOMB, AND CARE HOUSE FOR A TOTAL OF \$12,500. DROP THE CHORE PROGRAM AND GIVE THE BALANCE OF \$167,500 TO D.P.W. FOR REPAIRS TO THE SENIOR CENTER.

RESOLUTION

RESOLVED, whereby the Council of the City of Fraser approves the following projects for fiscal year (FY) 2014 Community Development Block Grant (CDBG) funding in a total amount of \$180,000.00; and further, hereby approves the sub-recipient agreements with the County of Macomb for the following projects:

Senior Activity Center	\$167,500
Care House	\$ 2,500
Hope Center in Macomb	\$ 2,500
Macomb County Warming Center	\$ 2,500
Society of St. Vincent dePaul	\$ 2,500
Wigs 4 Kids of Michigan	\$ 2,500

The motion carried unanimously.

7. Consent Agenda

Member Accavitti moved, seconded by Member Morelli, to APPROVE THE CONSENT AGENDA ITEMS WITH THE AMENDED MINUTES.

- a. Approval of Minutes of the Regular Council Meeting of 1/9/14.
- b. Approval of Minutes of the Special Council Meeting of 1/21/14.
- c. Approval of Bills for the Month of January 2014 in the amount of \$668,761.03
- d. Receive and file Minutes of the 11/18/2013 Library Board Meeting.
- e. Receive and file Minutes of the 12/3/13 Parks and Recreation Commission meeting.
- f. Receive and file Minutes of the 1/7/14 Parks and Recreation Commission meeting.
- g. Receive and file Minutes of the 11/20/13 Planning Commission meeting.
- h. Receive and file Minutes of the 5/16/13 Zoning Board of Appeals meeting.
- i. Receive and file Minutes of the 12/2/13 Historical Commission meeting.
- j. Reappointment of Bill Morelli as Acting Mayor

Fraser City Council - Regular Meeting
Thursday – February 13, 2014 - 7:00 P.M.
Page Three

- k. Reappointment of Frank Farina, Chris Hinkle and Mark Stimac to the Zoning Board of Appeals with terms to expire December 31, 2016.
- l. Reappointment of Sandra Caloia, Jerry Brown and Michael Lesich to the Parks and Recreation Commission with terms to expire December 31, 2016.
- m. Reappointment of Thomas Loy, Robert Neiborg and Edward Rickard to the Planning Commission with terms to expire December 31, 2016.

The motion carried unanimously.

8. Requests For Council Action

g. Report of the Administration on the Status of Pension Plan and Retiree Healthcare.

Manager Haberman provided a history of the current Pension Plan noting the plans have been underfunded since their inception and was not addressed. When he became trustee in 2010, he found several issues such as the Plan had not been submitted to the Internal Revenue Service, City Manager had majority of authority of the Board, and the mortality rate was out of date. Once a new pension attorney was hired, these issues were resolved.

According to the results of a recent study, moving to Municipal Employees' Retirement System could save the city \$300,000 so they are considering changing to MERS. Also, a modified hybrid of Defined Benefit and Defined Contribution could be offered and will be discussed with the Collective Bargaining Units.

Manager Haberman clarified the annual contribution and spoke of the unfunded actuarial liability. He stated although he is confident with the Plan, MERS can provide confidence to the city and employees with their expertise. Consensus of Council was to proceed with working toward moving to MERS and would like to have a Letter of Understanding from them.

Relative to the Retiree Healthcare, Manager Haberman spoke of the liability advising we are currently on the *pay as you go* plan. He noted the legal landscape is rapidly changing and Council will need to meet, perhaps in the Fall, to discuss a strategy prior to the next contract negotiations.

Mayor Hagerty and Member Cilluffo both agreed that a wait and see approach is best at this time and we should move cautiously.

a. Request Council approve resolution and deficit reduction plan for City Hall Bond debt.

Finance Director, Tim McCulloch, spoke briefly on this item.

Member Jennings moved, seconded by Member Cilluffo, to APPROVE A RESOLUTION AND DEFICIT REDUCTION PLAN FOR CITY HALL BOND DEBT.

RESOLUTION

WHEREAS, the City of Fraser's General Obligation Debt Service Fund has a \$182,714 deficit fund balance on June 30, 2013; and

WHEREAS, Act 140 of the Public Acts of 1971 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury.

NOW THEREFORE IT IS RESOLVED that the City of Fraser's legislative body adopts the following as the General obligation Debt Service Fund Deficit Elimination Plan:

**Fraser City Council - Regular Meeting
Thursday – February 13, 2014 - 7:00 P.M.
Page Four**

	2013-14	2014-15
FUND BALANCE (DEFICIT) - BEGINNING	(182,714)	(40,502)
REVENUES		
CURRENT TAXES-CITY HALL	534,000	443,484
CURRENT PERSONAL PROPERTY TAXES	96,000	78,306
INDUSTRIAL FACILITY TAX	23,000	21,384
OTHER REVENUE	135,700	138,450
TOTAL REVENUES	788,700	681,624
EXPENSES		
PRINCIPAL - 2010 GO UNLIMITED TAX BONDS	425,000	420,000
PRINCIPAL - 2012A BONDS	110,000	115,000
INTEREST - 2012A BONDS	25,700	23,450
INTEREST - 2010 GO UNLIMITED TAX BONDS	83,788	79,537
AGENT FEES	2,000	2,000
TOTAL EXPENSES	646,488	639,987
FUND BALANCE (DEFICIT) - ENDING	(\$40,502)	1,135

BE IT FURTHER RESOLVED, that the City of Fraser’s Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

The motion carried unanimously.

- b. Request Council approve the purchase of a new server to replace current city and DPS servers at the cost not to exceed \$80,000. To be paid from Gambling Forfeiture account.**

Mike Wing, INACOMP, provided a short presentation explaining the new server. He stated the Public Safety server was purchased in 2006 and is outdated; the City Hall server was purchased in 2009 and is struggling with disk space. Mayor Hagerty inquired about a cloud based system and there was some discussion on the security and reliability of this system.

Member Jennings moved, seconded by Member Accavitti, TO APPROVE THE PURCHASE OF A NEW SERVER TO REPLACE THE CURRENT CITY AND DPS SERVERS AT THE COST NOT TO EXCEED \$80,000; TO BE PAID FROM THE GAMBLING FORFEITURE ACCOUNT.

The motion carried unanimously.

- c. Request Council approve a budget adjustment to increase the Gambling Forfeiture budget \$125,000 for purchase under agenda item 8b, construction of Public Safety kitchen and other miscellaneous equipment expenses.**

Member Cilluffo moved, seconded by Member Morelli, TO APPROVE A BUDGET ADJUSTMENT TO INCREASE THE GAMBLING FORFEITURE BUDGET \$125,000 FOR PURCHASE UNDER AGENDA ITEM 8b,

Fraser City Council - Regular Meeting
Thursday – February 13, 2014 - 7:00 P.M.
Page Five

**CONSTRUCTION OF PUBLIC SAFETY KITCHEN AND OTHER
MISCELLANEOUS EQUIPMENT EXPENSES.**

The motion carried unanimously.

- d. Request Council approve Energy Service Conversion project for DTE to replace 22 incandescent street lights with LED fixtures. Net cost after rebate of \$7,612. Annual energy savings of \$4,842. ROI 1.6 years. Funds from account #101-448-920-000 Street Lighting.**

Manager Haberman advised they plan to replace the lighting on Utica Road between 13 and 14 Mile Roads.

Member Accavitti moved, seconded by Member Morelli, TO APPROVE THE ENERGY SERIES CONVERSION PROJECT FOR DTE TO REPLACE 22 INCANDESCENT STREET LIGHTS WITH LED FIXTURE. NET COST AFTER REBATE OF \$7,612 WITH FUNDS TO COME FROM ACCOUNT 101-448-920-000 STREET LIGHTING.

The motion carried unanimously.

- e. Request Council review and discuss our Amusement License Fees / Ordinance.**

Member Morelli stated he spoke to the owner of a local laundromat who felt the fees charged were excessive; it was noted the individual was not present at tonight's meeting. Manager Haberman stated the costs were typical but these machines are normally located in bars. A regulating ordinance usually requires higher fees due to enforcement and not the machine because electronic devices could be used for gaming purposes. Attorney Dolan also noted ordinances such as this sometimes require more of the city's resources.

- f. Request Council renew the moratorium on medical marijuana through February 12, 2015.**

Attorney Dolan spoke on a recent case to clarify the City's legal control and recommends continuing the moratorium.

Member Morelli moved, seconded by Member Cilluffo, TO RENEW THE MORATORIUM ON MEDICAL MARIJUANA THROUGH FEBRUARY 12, 2015.

The motion carried unanimously.

9. Report of City Administration/Pending Items

Manager Haberman noted personal property tax assessments were discussed at a recent conference and city's will be reimbursed 100%. He also advised it was recently determined that Volunteer Firefighters will not be included in monitoring of hours for medical insurance.

10. Report of Mayor and City Council/New Business

Mayor and Council discussed various topics. Mayor Hagerty noted Member Hemelberg was not in attendance due to illness.

Mayor Hagerty moved, seconded by Member Carnagie, to APPROVE THE EXCUSED ABSENCE OF MEMBER HEMELBERG.

The motion carried unanimously.

**Fraser City Council - Regular Meeting
Thursday – February 13, 2014 - 7:00 P.M.
Page Six**

11. Citizen Participation - None

12. Adjournment

Member Accavitti moved, seconded by Member Carnagie, to ADJOURN THE
REGULAR COUNCIL MEETING OF THURSDAY, FEBRUARY 13, 2014
AT 10:41 P.M.

The motion carried unanimously.

Respectfully submitted,

Kathy Kacanowski, City Clerk

Doug Hagerty, Mayor

/kk

03/06/2014 02:29 PM

User: TIM

DB: Fraser

CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 02/01/2014 - 02/28/2014

Page: 1/10

Check Date	Check	Vendor Name	Description	Amount
Bank PNC GENERAL CHECKING				
02/21/2014	108513(E)	AT&T	WATTS LINES	72.76
02/21/2014	108514(E)	CONSUMERS ENERGY	CITY GAS BILLS	9,921.77
02/21/2014	108515(E)	ENTERPRISE FM TRUST	CITY LEASE CARS	17,781.12
02/07/2014	113442	39TH DISTRICT COURT ROSEVILLE	OVERSIGHT FEES-CT	180.00
02/07/2014	113443	AARON BINKLEY & GRACE MILLER	BOND RETURN PERMIT 13-158	100.00
02/07/2014	113444	AFLAC	EMPLOYEE PAID INSURANCE	1,492.76
02/07/2014	113445	AIRGAS USA, LLC	INDUSTRILA HELIUM/INFLATOR	280.09
02/07/2014	113446	GEGRB/AMAZON	DVDS-LIB	243.66
02/07/2014	113447	AMERICAN BUILDERS SUPPLY	BUCKEL BOOTS-DPW	99.80
02/07/2014	113448	AMERICAN MESSAGING	CITY PAGERS	18.33
02/07/2014	113449	AMERIGAS-STERLING HEIGHTS	PROPANE-REINDEL	1,550.81
02/07/2014	113450	AT&T	CITY PHONE BILLS	319.13
02/07/2014	113451	AT&T LONG DISTANCE	LONG DIST PHONE	6.37
02/07/2014	113452	AUTOMOTIVE ENHANCERS, INC	OIL & FILTER CHANGE-PS #303	36.79
02/07/2014	113453	BARRETT MICHIGAN	UPM	461.16
			UPM	199.80
				<u>660.96</u>
02/07/2014	113454	BEST BUY BUSINESS ADVANTAGE ACCT	COMPUTER SUPPLIES	279.42
02/07/2014	113455	BIANCO TOURS	MOTOR CITY CASINO-SR CNT	504.00
02/07/2014	113456	BOBBY KING HARVEY	OVERPAYRMTN OF COURT COST	172.00
02/07/2014	113457	BOUND TREE MEDICAL	BARRICADE TAPE COAUTION-PS	26.21
			GLUCOSE TEST STRIPS/BANDAGE-ETC-PS	336.53
			EXTRICATION COLLAR-PS	359.00
				<u>721.74</u>
02/07/2014	113458	BS&A SOFTWARE	BUILDING/MISC REC SUPPORT	1,012.00
			FIXED ASSETS/UTILIT BILLING SUPPORT	3,404.00
				<u>4,416.00</u>
02/07/2014	113459	BUTLER, BUTLER, PLLC	ATTORNEY FEES-	230.00
02/07/2014	113460	ROXANNE CANESTRELLI	ATTORNEY FEES-CT	175.00
02/07/2014	113461	CHRISTOPHER JEROME JOHNSON	OVERPAYMENT OF COURT COSTS	25.00
02/07/2014	113462	CHRISTOPHER SEAN RICE	OVERPAYMENT OF COURT COST	20.00
02/07/2014	113463	MICHAEL CHUPA	ATTORNEY FEES-CT	62.50
02/07/2014	113464	CINDI FRAKES-ZIEGER	PARENT & TOT/ALL BY MYSELF-CENTER	712.80
02/07/2014	113465	CINTAS CORPORATION #354	FLOOR MATS & CLEANING SUPPLIES-CENTER	100.75
			FLOOR MATS & CLEANING SUPPLIES-CITY HALL	185.66
			FLOOR MATS & CLEANING SUPPLIES-SR HOUSE	74.63
			FLOOR MATS & CLEANING SUPPLIES-LIB	75.51
			FLOOR MATS & CLEANING SUPPLIES-DPW	840.21
				<u>1,276.76</u>
02/07/2014	113466	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES-LIB	9.40
			FIRST AID SUPPLIES-DPW	52.45
			FIRST AID SUPPLIES-CITY HALL	14.74
				<u>76.59</u>
02/07/2014	113467	CLANCY EXCAVATING CO	CRUSHED CONCRETE DELIVERED & PICK UP	419.25
02/07/2014	113468	COMCAST	09507 743355-02-4 CABLE/INTERNET	84.85

03/06/2014 02:29 PM
User: TIM
DB: Fraser

CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 02/01/2014 - 02/28/2014

Page: 2/10

Check Date	Check	Vendor Name	Description	Amount
			09507 314379-01-5 CABLE INTERNET	79.69
				<u>164.54</u>
02/07/2014	113469	COMMUNITY PLANNING & MANAGEMENT, PC	PROFESSIONAL PLANNING SERV DEC 2013	850.00
02/07/2014	113470	CONTRACTORS PIPE & SUPPLY CORP	BADGER 5 DISPOSAL-WTR	258.42
			DISPOSAL-WTR	91.20
				<u>349.62</u>
02/07/2014	113471	CAPITAL ONE COMMERCIAL	SUPPLIES-BLD	189.91
02/07/2014	113472	COUNTY OF MACOMB ENFORCEMENT TEAM	ASSESSMENT FEES-COMET PS	400.00
02/07/2014	113473	CRUM & CRUM, PLLC	ATTORNEY FEES-CT	375.00
02/07/2014	113474	DATAMATIC, INC	METER READING SYSTEM MAINT	582.97
02/07/2014	113475	DEMCO	DVD CASES-LIB	109.13
02/07/2014	113476	DETROIT ENERGY	ELECTRIC SR HOUSE #318	1.82
			ELECTRIC-SR HOUSE	13.89
			ELECTRIC-SR HOUSE #216	8.79
			ELECTRIC-SR HOUSE #315	16.44
				<u>40.94</u>
02/07/2014	113477	DETROIT ENERGY	CITY ELECTRIC BILLS	10,258.78
02/07/2014	113478	DETROIT ENERGY STREET LIGHTS	STREET LIGHTS	20,730.38
02/07/2014	113479	DETROIT SALT COMPANY	SALT	3,744.04
			SALT	1,877.37
			SALT	1,868.58
			SALT	1,902.59
			SALT	3,674.09
				<u>13,066.67</u>
02/07/2014	113480	DETROIT WATER & SEWERAGE DEPT	WATER	79,769.25
02/07/2014	113481	KARA DIB	FRAMING-LIB	182.50
02/07/2014	113482	E-SHRED	DT CT SHREDDING	40.00
			PS SHREDDING	50.00
				<u>90.00</u>
02/07/2014	113483	ELECTION SYSTEMS & SOFTWARE	AVOS BATTERY-ELECTIONS	152.57
02/07/2014	113484	FIRST CHOICE SERVICES	FILTERS/COFFEE-DPW	52.95
			FILTERS/COFFEE-DPW	44.00
				<u>96.95</u>
02/07/2014	113485	FLUID SYSTEMS ENGINEERING, INC	SUPPLIES	277.34
02/07/2014	113486	FOSTER'S TOWING & REPAIRS, INC	TOWING	225.00
02/07/2014	113487	FRASER COMMAND OFFICERS ASSOC	POLC UNION DUES	585.00
02/07/2014	113488	FRASER DISPATCHERS ASSOCIATION	DISPATCH UNION DUES	412.50
02/07/2014	113489	FRASER LIEUTENANTS ASSOCIATION	LIEUTENANTS UNION DUES	120.00
02/07/2014	113490	FRASER POLICE OFFICERS ASSOCIATION	POAM UNION DUES	2,020.00
02/07/2014	113491	FRASER PUBLIC LIBRARY	MISC OFFICE SUPPLIES/POSTAGE-LIB	212.76
02/07/2014	113492	CITY OF FRASER	CITY WATER BILLS	2,421.37
02/07/2014	113493	KATHLEEN G. GALEN	ATTORNEY FEES-CT	175.00
			ATTORNEY FEES-CT	150.00
				<u>325.00</u>
02/07/2014	113494	DERIK R. GIRDWOOD	ATTORNEY FEES-CT	225.00

Check Date	Check	Vendor Name	Description	Amount
02/07/2014	113495	GLOCK PROFESSIONAL, INC	ARMORER COURSE-MCLAUGHIN ARMORERS COURSE-ZIELINSKI	195.00 195.00 <u>390.00</u>
02/07/2014	113496	GRANICUS, INC	MONTHLY MANAGED SERV-MT EFFICIENCY MONTHLY MANAGED SERV OP/GT	395.00 697.00 <u>1,092.00</u>
02/07/2014	113497	GREAT LAKES PEST CONTROL CO. INC	MONTHLY PEST CONTROL SERV-DPW	50.00
02/07/2014	113498	FLG, PLLC	ATTORNEY FEES-CT	175.00
02/07/2014	113499	RICHARD HABERMAN	MLGMA CONFERENCE-HABERMAN	406.35
02/07/2014	113500	HALT FIRE	MOBILE REPAIR LABOR/HANDLE/SUPPLIES-PS MOBILE REPAIR LABOR/SHOP SUPPLIES-PS MOBILE REPAIR LABOR/SUPPLIES-PS	669.05 191.89 236.50 <u>1,097.44</u>
02/07/2014	113501	THE HARTFORD-PRIORITY ACCOUNTS	LIFE INSURANCE	3,580.48
02/07/2014	113502	VOID		
02/07/2014	113503	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES-WTR WATER SUPPLIES RETURNED PRODUCT	479.93 3,110.69 (11.23) <u>3,579.39</u>
02/07/2014	113504	JULIE A HLYWA	ATTORNEY FEES-CT	125.00
02/07/2014	113505	LAWRENCE M. HOFMANN	MONTHLY HEALTH CARE REIMBURSEMENT	175.00
02/07/2014	113506	HOME DEPOT CREDIT SERVICES	6035 3225 0096 5730 MATERIALS & SUPPLIES	36.97
02/07/2014	113507	HURON WHOLESALE SUPPLY, INC	RADAR 2 X 4 REVEAL-DPW	684.84
02/07/2014	113508	INTERNATIONAL CODE COUNCIL, INC	ICC GOVERNMENT RENEWAL DUES #5001004	125.00
02/07/2014	113509	INACOMP	POWER SUPPLY REFURB HP SMART BUY COMPUTER/MEMORY CARD HP OFFICE JET PRO	169.00 1,158.99 809.00 <u>2,136.99</u>
02/07/2014	113510	INGRAM LIBRARY SERVICES	BOOKS-LIB BOOKS-LIB BOOKS-LIB BOOKS-LIB	15.47 373.81 75.43 305.48 <u>770.19</u>
02/07/2014	113511	JLC	THE JOURNAL OF LIGHT CONSTRUCTION-BLDG	19.99
02/07/2014	113512	JOHN'S LUMBER	WOOD TO REPAIR PICNIC TABLES	422.79
02/07/2014	113513	JOHNSON THERMOL TEMP INC	SR HOUSE #216 GAS SMELL SERV CALL-NO HEAT-REINDEL SERV CALL/DEFECTIVE PRESSURE VALVE-CITY SERV CALL/NO HEAT SR HOUSE #118 SERV CALL-FILTERS & MAINT-CITY HALL MAINT & FILTERS-SR HOUSE MAINT & FILTERS-CENTER SERV CALL/MAINT/FILTERS-LIB MAINT & FILTERS-DPW MAINT & FILTERS-REINDEL	202.50 150.00 515.00 2,984.38 1,070.84 177.45 302.48 352.80 130.68 72.50 <u></u>

v

CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 02/01/2014 - 02/28/2014

Check Date	Check	Vendor Name	Description	Amount	
				5,958.63	
02/07/2014	113514	VOID			V
02/07/2014	113515	KENDALL PARK APARTMENTS	BOR TAX REFUND	276.21	
02/07/2014	113516	KIRCOS VENTURSE LLC	REFUND SUMMER & WINTER TAXES	187.95	
02/07/2014	113517	VOID			V
02/07/2014	113518	DENNIS KOENDERS	REIMBURSE FOR MMIA MEETINGS	95.00	
02/07/2014	113519	LEBRO CHEMICAL COMPANY	AIR FRESHNER/CARPET CLEANER	289.75	
			MELTING ICE	928.45	
				<u>1,218.20</u>	
02/07/2014	113520	LEGALSHIELD	EMPLOYEE PAID LEGAL	153.40	
02/07/2014	113521	KAREN LEMKE	ATTORNEY FEES-CT	275.00	
02/07/2014	113522	LESLIE TIRE	TIRES-BACKHOE TRACKER-DPW	619.00	
			TIRES-BACKHOE TRACKER	1,545.00	
				<u>2,164.00</u>	
02/07/2014	113523	LUCIDO & MANZELLA PC	ATTORNEY FEES-CT	175.00	
02/07/2014	113524	MACOMB COUNTY TREASURER	SEWER CHARGES	148,018.06	
			DWSD LOOK BACK	19,351.82	
			CLINTON RIVER SPILLWAY INTERCO DRAIN	1,578.00	
				<u>168,947.88</u>	
02/07/2014	113525	MACOMB COUNTY TREASURER	COUNTY LIBRARY FEES-CT	246.00	
02/07/2014	113526	MACOMB COUNTY TREASURER	BONS/PAYING AGENT FEE	7,710.46	
02/07/2014	113527	MACOMB COUNTY TREASURER	TAX REFUND 2011 & 2012	9.15	
02/07/2014	113528	MACOMB MECHANICAL, INC	SR HOUSE #122 WASHER & DRYER WTR HOSE LE	402.00	
			VALVE REPAIR-PS	491.50	
			CENTER-REPAIRS TO WOMANS RESTRM	694.63	
			SR HOUSE #123 REPAIR PIPE	185.20	
			PS UPSTAIRS KTICHEN CONNECTIONS TO APPLI	400.40	
			SR HOUSE #324-WASHER DISCHARGE HOSE	237.00	
				<u>2,410.73</u>	
02/07/2014	113529	MAIL PLUS	CITY MAILINGS	13.60	
02/07/2014	113530	JERROLD MARSH	ATTORNEY FEES-CT	175.00	
02/07/2014	113531	METRY & METRY	ATTORNEY FEES-CT	175.00	
02/07/2014	113532	MARK S. METRY PLC	ATTORNEY FEES-CT	175.00	
			ATTORNEY FEES-CT	175.00	
				<u>350.00</u>	
02/07/2014	113533	MICHIGAN MUNICIPAL LEAGUE	ELECT OFFICIALS TRAINING-CILLUFFO & HEME	300.00	
02/07/2014	113534	MICHIGAN MUNICIPAL WORKER'S COMP	WORKER COMP PREMIUM	24,440.00	
02/07/2014	113535	VOID			V
02/07/2014	113536	STATE OF MICHIGAN TREASURER	RECEIPTS PROCESSING	19,634.40	
02/07/2014	113537	MT. CLEMENS GLASS & MIRROR, INC	28 X 44 CLEAR INSULATED UNIT IN BEDROOM-	117.00	
02/07/2014	113538	CITY OF MT. CLEMENS	SEPTIC/HAULER DISCHARGE PERMIT APP-DPW	150.00	
02/07/2014	113539	JACQUELINE G. NANNI	ATTORNEY FEES-CT	175.00	
02/07/2014	113540	NBC TRUCK EQUIPMENT	CIRCUIT BREAKERS/LABOR/HANGER PIN-DUMP T	533.66	
02/07/2014	113541	NEWMAN TRAFFIC SIGNS	NO PARKING FIRE LANE SIGNS-DPW	153.43	
02/07/2014	113542	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	268.85	
			OFFICE SUPPLIES	417.50	
				<u>686.35</u>	

03/06/2014 02:29 PM
User: TIM
DB: Fraser

CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 02/01/2014 - 02/28/2014

Page: 5/10

Check Date	Check	Vendor Name	Description	Amount
02/07/2014	113543	OSCAR W. LARSON CO.	EQUIP RENTAL-DPW	553.44
02/07/2014	113544	POINTE AUTO WASH	PS CAR WASHES	121.00
02/07/2014	113545	9YU-PRAXAIR DISTRIBUTION INC	OXYGEN-PS	153.90
02/07/2014	113546	RAY ELECTRIC	ELEC SUPPLIES-CITY HALL	290.18
			ELECTICAL SUPPLIES-DPW	1,048.75
				<u>1,338.93</u>
02/07/2014	113547	RECI	RECI MEETING-BOB YOUNGBLOOD	25.00
02/07/2014	113548	RECREATION PETTY CASH	RECREATION PROGRAM MATERIALS	135.91
02/07/2014	113549	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	1,854.46
02/07/2014	113550	RIDGECON COSTRUCTION	BOND RETURN PERMIT 13-169	100.00
02/07/2014	113551	RAYMOND V. RUEMENAPP	ATTORNEY FEES-CT	175.00
02/07/2014	113552	SAFETY-KLEEN SYSTEMS, INC	WASHER SOLVENT-DPW	367.24
02/07/2014	113553	ROXANN SCOTELLA	BELLY DANCING-REC	72.00
02/07/2014	113554	SPECIALTY STORE SERVICES	DVD CASES-LIB	182.82
02/07/2014	113555	SPEED CLEAN SERVICE	PRISONER VAN CLEAN UP-PS	159.50
			JANITORIAL PS-DONNA OFF 1/20/14	120.00
			SR HOUSE #103 GENERAL CLEANING	160.00
			JANITORIAL PS DONNA OFF-1/22/14	120.00
			GENERAL PS CLEAING-DONNA OFF 1/23/14	120.00
			CLEANING FOR DONNA-PS	120.00
			SR HOUSE #126 CARPET CLEANING	195.00
			GYMNASIUM FLOOR CLEANING-CENTER	800.00
				<u>1,794.50</u>
02/07/2014	113556	VOID		V
02/07/2014	113557	SPENCER OIL COMPANY	UNLEADED FUEL	5,711.69
			DIESEL FUEL	2,032.10
				<u>7,743.79</u>
02/07/2014	113558	SPRINT SPECTRUM M/S: KSOPHMO310-3A	BOND RETURN PERMIT 10-0043-VOIDED CK	250.00
02/07/2014	113559	STATE INDUSTRIAL PRODUCTS	STATE 999	201.56
02/07/2014	113560	STERLING HEIGHTS DODGE CHRYSLER	CHARGER REPAIRS-PS	500.64
02/07/2014	113561	SLC PROPRIETARY FUND	TONER-LIB	268.47
02/07/2014	113562	SPRINGFIELD WORKSHOP, INC.	EGGS FOR EASTER EGG HUNT-REC	351.55
02/07/2014	113563	SUNSHINE MEDICAL SUPPLY, INC	EXAM GLOVES-PS	175.00
02/07/2014	113564	SUPPLY DEN	MOP HANDLE/BLEACH-FIRE DEPT	18.82
			CLEANING SUPPLIES/COFFEE SUPPLIES-DPW	45.20
			VACUUM BAGS-DPW	9.60
				<u>73.62</u>
02/07/2014	113565	TEAMSTERS LOCAL 214	UNION DUES	1,320.64
02/07/2014	113566	LARRY TOMLINSON	ATTORNEY FEES-CT	350.00
02/07/2014	113567	ROY TRANSIT	ATTORNEY FEES-CT	175.00
02/07/2014	113568	ULTRA FLOORS	CARPET INSTALLED SR HOUSE #103	1,264.54
02/07/2014	113569	VERIZON	CITY CELL PHONES	704.76
02/07/2014	113570	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES-PS	30.84
			SCRIPTO BUTANE FUEL-PS	3.59
				<u>34.43</u>
02/07/2014	113571	EILEEN WARSHAW	ATTORNEY FEES-CT	175.00
02/07/2014	113572	WHITLOCK BUSINESS SYSTEMS	PERSONAL PROP STATEMENT SET UP-ASSESSING	413.26
			POSTAGE-PER PROP-ASSESSING	22.16

CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 02/01/2014 - 02/28/2014

Check Date	Check	Vendor Name	Description	Amount
				435.42
02/07/2014	113573	WHITLOCK BUSINESS SYSTEMS	NOTICE OF ASSESMENT CHANGES-ASSESSING	2,442.00
02/07/2014	113574	RONALD WOLBER	MONTHLY HELATH CARE REIMBURSE	225.00
02/07/2014	113575	WOW INTERNET-CABLE-PHONE	CABLE/INTERNET-CENTER	101.42
			CABLE/INTERNET-LIB	74.85
				176.27
02/07/2014	113576	XEROX CORPORATION	COPIE CHARGES-LIB	85.46
02/07/2014	113577	ZALEWSKI & ASSOCIATES PLLC	ATTORNEY FEES-CT	37.50
02/11/2014	113578	BAC TAX SERVICES CORPORATION	14-06-176-011 REFUND OVERPAYMENT	2,419.93
02/21/2014	113579	39TH DISTRICT COURT	OVERPAYMENT OF COURT APPOINTED ATORNEY F	75.00
02/21/2014	113580	ABEL ELECTRONICS	ELECTRICAL SUPPLIES-WTR	29.99
02/21/2014	113581	ABSOPURE WATER COMPANY	C&C COOLER-LIB	8.00
			MONTHLY ADMIN CHARGES-LIB	1.55
			5 GAL DIS/BOTTLE DEPOSIT-LIB	13.90
				23.45
02/21/2014	113582	ACCUMED BILLING, INC	EMS COLLECTED	1,672.97
02/21/2014	113583	CHRISTY ACKERMAN	MILEAGE REIMBURSEMENT-LIB	11.56
02/21/2014	113584	ADVANCED BUILDERS	BOND RETURN PERMIT 13-297	250.00
02/21/2014	113585	ANDERSON, ECKSTEIN & WESTRICK, INC	NAPDES PHASE II PERMIT	170.00
			DPW GENERAL	300.00
			2012 SANITARY SEWER INVEST-S2 GRANT	2,785.00
			2012 CONCRETE PAVEMENT REPAIR PROG	120.90
			BAUMGARTNER HOUSE ADA REVIEW	1,200.00
				4,575.90
02/21/2014	113586	AIRGAS USA, LLC	PROPANE FOR FORKLIFT	67.84
			ACETYLENE/ARGON/OXYGEN	131.19
			ACETYLENE/HELIUM/OXYGEN/PROPANE	77.06
			HELIUM/PROPANE	47.93
				324.02
02/21/2014	113587	ARGUS-HAZCO	ADJUSTMENT TO BREATH ACTIVATION -PS	125.00
02/21/2014	113588	AT&T	030 393 9579 001 PS	160.48
02/21/2014	113589	AT&T	DPS RADIO LINE	203.15
02/21/2014	113590	AT&T CAPITAL SERVICES, INC.	E911	1,452.81
02/21/2014	113591	AUDIO SENTRY CORPORATION	GENERAL LIFT STATION	47.50
02/21/2014	113592	AUTOMOTIVE ENHANCERS, INC	LUBE/OIL/FILTER/RPTATE TORES-2014 FORD T	64.20
			DISC ROTOR-PS	229.38
				293.58
02/21/2014	113593	B. B. TROPHY & AWARDS COMPANY	BASETBALL REWARDS-REC	155.00
02/21/2014	113594	BARRETT MICHIGAN	UPM	184.68
02/21/2014	113595	BEST BUY BUSINESS ADVANTAGE ACCT	LIGHTNING TO USB-PS	19.99
			COMPUTER SUPPLIES-PS	233.86
				253.85
02/21/2014	113596	BIANCO TOURS	MOTOR CITY CASINO ADD ONS-REC	36.00
02/21/2014	113597	GARY R. BLASH	MAO-REIMBURSEMENT-ASSESSING	45.00
02/21/2014	113598	BLUE CARE NETWORK	EMPLOYEE HEALTH CARE	4,849.78
02/21/2014	113599	BOUND TREE MEDICAL	BARRICADE TAPE	115.83

03/06/2014 02:29 PM
User: TIM
DB: Fraser

CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 02/01/2014 - 02/28/2014

Page: 7/10

Check Date	Check	Vendor Name	Description	Amount
02/21/2014	113600	BURKE'S SPORT HAVEN, INC	T-SHIRTS-REC	1,102.50
02/21/2014	113601	C.O.P.S. HEALTH TRUST PLAN	POLC HEALTH/VISION INSURANCE	220.50
02/21/2014	113602	CASTER CONNECTION	KINGPINLESS CC APEX SWIVEL-SR HOUSE	200.07
			APEX KINGPINLESS SWIVEL-SR HOUSE	200.07
				400.14
02/21/2014	113603	LEN CELLETTI	COURT SECURITY DUTIES	405.00
02/21/2014	113604	CINTAS CORPORATION #354	FLOOR MATS/CLEANING SUPPLIES-CENTER	78.67
			FLOOR MATS/CLEANING SUPPLIES-CITY HALL	163.58
			FLOOR MATS/CLEANING SUPPLIES-SR HOUSE	52.55
			FLOOR MATS/CLEANING SUPPLIES-LIB	53.43
			FLOOR MATS/CLEANING SUPPLIES-DPW	818.13
			CAN LINERS-CITY HALL	610.00
				1,776.36
02/21/2014	113605	CINTAS DOCUMENT MANAGEMENT	CITY SHREDDING	57.25
02/21/2014	113606	COACH & MOTOR	HTR CONTROL ASM-PS	114.49
02/21/2014	113607	COMMUNITY PLANNING & MANAGEMENT, PC	PROFESSIONAL PLANNING SERV-JAN 2014	850.00
02/21/2014	113608	CONSUMERS ENERGY	GAS-SR HOUSE #103	43.92
			GAS-SR HOUSE #216	37.95
			GAS-SR HOUSE #315	88.02
				169.89
02/21/2014	113609	COSTCO MEMBERSHIP	000111781086811-MEMBERSHIP	165.00
02/21/2014	113610	DELTA DENTAL OF MICHIGAN	DENTAL BENEFITS	12,193.72
02/21/2014	113611	VOID		
02/21/2014	113612	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE	168.00
02/21/2014	113613	DETROIT ENERGY	1065 413 0111 0 ELECTRIC	19.80
02/21/2014	113614	DETROIT SALT COMPANY	SALT	1,777.99
			SALT	1,704.23
				3,482.22
02/21/2014	113615	GERALD F. DOHERTY	ATTORNEY FEES-CT	75.00
02/21/2014	113616	ERADICO SERVICES, INC	PEST CONTROL-SR HOUSE	55.00
02/21/2014	113617	FIRE EXTINGUISHER SALES & SERVICE	FIRE EXT SUPPLIES-PS	37.85
02/21/2014	113618	FISHER AUTO PARTS, INC	LIGHTING BULBS-DPW	35.80
			BATTERY/CORE/WIPERS-DPS	537.02
			SPARK PLUGS/FILTERS/AUTO PARTS	206.77
				779.59
02/21/2014	113619	FLUID SYSTEMS ENGINEERING, INC	SUPPLIES-DPW	464.34
02/21/2014	113620	G2 CONSULTING GROUP, LLC	LSETT OF SUBGRADE EVALUATION-UTICA RAILR	2,000.00
02/21/2014	113621	GARFIELD 15 ASSOCIATES LLC	REFUND TAX TRIBUNAL	702.82
02/21/2014	113622	J.L. GEISLER CORP.	BLACK INK PADS-REC	42.95
02/21/2014	113623	JOHN GILLIES	FTO PINS FOR LT PETTYES-PS	39.00
02/21/2014	113624	GRANICUS, INC	MONTHLY MANAGED SERV MTING EFFICIENCY	395.00
			MONTHLY MANAGED SERV -OP/GT	697.00
				1,092.00
02/21/2014	113625	GUNNERS METERS & PARTS, INC	METERS-WTR	1,975.00
02/21/2014	113626	SARAH HEBERT	MILEAGE REIMBURSEMENT-CT	58.80
02/21/2014	113627	HENDERSON GLASS INC	GLASS	302.23

Check Date	Check	Vendor Name	Description	Amount	
02/21/2014	113628	INACOMP	EXPERT RESOURCE PROGAM EXPERT RESOURCES PROGRAM-PS XEROX COPY CHARGES HP COMP/MEMORY CARD/FAXPHONE-PS/LIB	9,500.00 4,381.25 1,343.97 1,000.00	
				<u>16,225.22</u>	
02/21/2014	113629	VOID			V
02/21/2014	113630	INDEPENDENT NEWS, INC	ADVERTISING LEGAL ADS	390.75	
02/21/2014	113631	JAMIE SAPIENZA	BASKETBALL FOR ZACHARY-REC	25.00	
02/21/2014	113632	JUDICIAL MANAGEMENT SYSTEMS INC	TECHNOLOGY FUND-DT CT	5,598.00	
02/21/2014	113633	KEN STARRING	CASINO REFUND-REC	18.00	
02/21/2014	113634	KERR ALBERT OFFICE SUPPLY	CALCULATOR-DPW FILE STORE-FIN	76.89 169.99	
				<u>246.88</u>	
02/21/2014	113635	MELISSA M. KING, P.C.	MAGISTRATE/ADMIN DUTIES-CT	1,200.00	
02/21/2014	113636	KONICA MINOLTA BUSINESS SOLUTIONS	COPY CHARGES-CT COPY CHARGES-DPW	31.78 2.24	
				<u>34.02</u>	
02/21/2014	113637	LEBRO CHEMICAL COMPANY	ICE MELTING COMPOUND	928.45	
02/21/2014	113638	LOWE'S BUSINESS ACCT/GEMB	821 3123 034442 1 SUPPLIES-DPW	191.83	
02/21/2014	113639	LUTZ ROOFING	ROOF REPAIRS-LIB	312.20	
02/21/2014	113640	MACOMB CO. ASSOC. CHIEFS OF POLICE	ANNUAL DUES-PS	45.00	
02/21/2014	113641	MACOMB COMMUNITY COLLEGE	FIELD TRAINING OFFICER SCHOOL-PS	2,085.00	
02/21/2014	113642	MACOMB COUNTY CHAMBER	MEMBERSHIPT DUES	295.00	
02/21/2014	113643	MACOMB COUNTY TREASURER	JG FOOD POLLUTANT SURCHARGE	62.57	
02/21/2014	113644	MACOMB MECHANICAL, INC	NEW METER-34760 GARFIELD	154.00	
02/21/2014	113645	DEPARTMENT OF TRANSPORTATION	WATER MAIN ON GROESBECK	5,849.91	
02/21/2014	113646	MERCHANTS & MEDICAL CREDIT CORP.	INVOICES COLLECTED FROM COLLECTIONS	24.96	
02/21/2014	113647	MI DEPT OF ENVIRONMENTAL QUALITY	MUNICIPAL SW ANNUAL PERMIT FEE	3,000.00	
02/21/2014	113648	MICH TEL	PHONE CHARGES	380.80	
02/21/2014	113649	MICHIGAN DEPARTMENT OF STATE	NEW SUPPERESSED LICENSE PLATE-PS	13.00	
02/21/2014	113650	MICHIGAN MUNICIPAL LEAGUE	PAYROLL AUDIT	4,095.00	V
02/21/2014	113651	NXKEM PRODUCTS	INDUSTRIAL DRAIN OPENER	200.79	
02/21/2014	113652	OFFICE DEPOT	INK CARTRIDGE-PS	93.99	
02/21/2014	113653	OFFICEMAX INCORPORATED	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	162.86 119.89 14.22	
				<u>296.97</u>	
02/21/2014	113654	ORIENTAL TRADING CO. INC	CRAFT SUPPLIES-REC	213.00	
02/21/2014	113655	EASYPERMIT POSTAGE	8000-9090-0604-2068 WTR BILL MAILING	1,841.21	
02/21/2014	113656	PITNEY BOWES	POSTAGE MACHINE RENT PAYMENT	612.00	
02/21/2014	113657	POINTE AUTO WASH	PS CAR WASHES	107.00	
02/21/2014	113658	JASON POOLE	TRAVEL REIMBURSEMENT -FUEL-PS	399.84	
02/21/2014	113659	RAY ELECTRIC	ELEC SUPPLIES-LIB	51.97	
02/21/2014	113660	RECREATION PETTY CASH	MATERIALS FOR REC & SR	167.21	
02/21/2014	113661	RIZZO SERVICES	REFUSE/COMPOST/RECYCLE	47,874.78	
02/21/2014	113662	SIGNATURE FORD, L-M	2014 FOR F150 SUPER CREW V6 ENGINE	35,195.00 871.00	
				<u>36,066.00</u>	
02/21/2014	113663	SMART	WORK DONE ON SR VANS	507.88	

03/06/2014 02:29 PM

User: TIM

DB: Fraser

CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 02/01/2014 - 02/28/2014

Page: 9/10

Check Date	Check	Vendor Name	Description	Amount
02/21/2014	113664	SPEED CLEAN SERVICE	CLEAN & DISINFECT FOR NEW TENANT-#315 SR JANITORIAL SERV FOR FEB 2014/FLOORS-PS	160.00 575.00 735.00
02/21/2014	113665	SPENCER OIL COMPANY	UNLEADED FUEL DIESEL FUEL	3,515.94 3,932.78 7,448.72
02/21/2014	113666	STAPLES CREDIT PLAN	OFFICE SUPPLIES	132.31
02/21/2014	113667	SUNSHINE MEDICAL SUPPLY, INC	EXAM GLOVES-PS	262.50
02/21/2014	113668	TERMINIX	PEST CONTROL	238.00
02/21/2014	113669	TYCO INTEGRATED SECURITY	TIME & MATERIAL SERVICE-CITY HALL MONTHLY BILLING-SR HOUSE MONTHLY BILLING-CENTER MONTHLY BILLING-DPW MONTHLY BILLING-LIB	791.22 114.00 54.00 48.41 57.00 1,064.63
02/21/2014	113670	UNIQUE MANAGEMENT SERVICES, INC	PLACEMENTS-LIB PLACEMENTS-LIB	98.45 32.45 130.90
02/21/2014	113671	VERIZON	EMERG. PHONES	11.27
02/21/2014	113672	VINTAGE HOUSE	DADDY DAUGHTER DANCE-REC	1,897.50
02/21/2014	113673	WEINGARTZ	DPW MACHINE REPAIRS DPW MACHINE REPAIRS DPW MACHINE REPAIRS DPW MACHINES REPAIRS	153.17 154.10 160.84 33.99 502.10
02/21/2014	113674	WOLVERINE FREIGHTLINER-EASTSIDE	IND ASSY-DPW FUEL LEAKING AT PUMP-DPW	23.69 445.22 468.91
02/21/2014	113675	WOW INTERNET-CABLE-PHONE	CABLE/INTERNET-DPW CABLE/INTERNET-CITY HALL CABLE/INTERNET-PS CABLE/INTERNET-HIST COMM	104.58 156.30 160.50 47.00 468.38
02/21/2014	113676	XEROX CORPORATION	COPY CHARGES-LIB	32.28
02/21/2014	113677	YORK, DOLAN & TOMLINSON, P.C.	LEGAL SERVICES	7,854.00
02/19/2014	113678	INGRAM LIBRARY SERVICES	BOOKS-LIB RETURN BOOK-LIB BOOKS-LIB BOOKS-LIB BOOKS-LIB BOOKS-LIB	61.05 (8.22) 281.73 72.27 574.20 27.97 1,009.00

03/06/2014 02:29 PM
User: TIM
DB: Fraser

CHECK REGISTER FOR CITY OF FRASER
CHECK DATE FROM 02/01/2014 - 02/28/2014

Check Date	Check	Vendor Name	Description	Amount
PNC TOTALS:				
Total of 240 Checks:				649,470.58
Less 8 Void Checks:				4,095.00
Total of 232 Disbursements:				645,375.58

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JANUARY 15TH, 2014 ~ 7:00 P.M.
MINUTES**

PRESENT: CHAIRPERSON RICKARD, MEMBERS: CALABRESE, EHRKE, LARAMIE, LOY, NEIBORG,
QUERTERMOUS and STONEBREAKER

EXCUSED ABSENCE: MEMBER BARR

ALSO PRESENT: PATRICK MEAGHER, CITY PLANNER
RANDY WARUNEK, BUILDING OFFICIAL
KELLY DOLLAND, RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:40 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Absent
		Calabrese	Present
		Ehrke	Present
		Laramie	Present
		Loy	Present
		Neiborg	Present
		Quertermous	Present
		Stonebreaker	Present

3. APPROVAL OF AGENDA ~ Regular Meeting of January 15th, 2014

Motion by Member **EHRKE** Support by Member **CALABRESE**

TO: APPROVE the agenda of January 15th, 2014 as Submitted

AYES **8** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~ Meeting of the November 20th, 2013

Motion by Member **LARAMIE** Support by Member **QUERTERMOUS**

TO: APPROVE the November 20th, 2013 minutes as Submitted

AYES **8** NAYS **0** MOTION CARRIED

5. PUBLIC HEARING: NONE

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS: NONE

7. NEW BUSINESS:

1. At request of City Planner, change of monthly meeting day from the third Wednesday of each month.

Motion by Member **STONEBREAKER**, Support by Member **CALABRESE**

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JANUARY 15TH, 2014 ~ 7:00 P.M.
MINUTES**

TO: RECOMMEND / APPROVE / THE PLANNING COMMISSION MEETING DAY FROM THE THIRD WEDNESDAY OF EACH MONTH TO FIRST WEDNESDAY WITH AN ALTERNATIVE MEETING DAY OF THE THIRD MONDAY OF EACH MONTH.

AYES **8** NAYS **0** MOTION CARRIED

b. Approval of the 2014 Planning Commission Calendar

Motion by Member **STONEBREAKER**, Support by Member **CALABRESE**

AYES **8** NAYS **0** MOTION CARRIED

c. Note & File Planning Commission 2013 Report

Motion by Member **STONEBREAKER** Support by Member **CALABRESE**

AYES **8** NAYS **0** MOTION CARRIED AS AMENDED

d. Recommendation of Planning Commission Members to Council for Approval.

- 1.** Motion to re-appoint Member **LOY** to an additional term on the Planning Commission.
- 2.** Motion to re-appoint Member **NEIBORG** to an additional term on the Planning Commission.
- 3.** Motion to re-appoint Member **RICKARD** to an additional term on the Planning Commission.

Motion made by Member **STONEBREAKER** Supported by Member **CALABRESE**

TO: RECOMMEND / APPROVE / RECOMMENDATION TO CITY COUNCIL THE RE-APPOINTMENT OF MEMBERS: **LOY, NEIBORG AND RICKARD** TERM ENDING 12-31-2016.

AYES **8** NAYS **0** MOTION CARRIED

8. UNFINISHED BUSINESS:

b. Discuss changes to existing 'CBD' (Community Business District) Ordinance.

Patrick Meagher spoke of amendments to the 'CBD' Community Business District. Mr. Meagher suggested having City Council authorize a procedure to formally start the process to amend the CBD district. Randy Warunek suggested the Planning Commission make a recommendation to council, have a public hearing and then forward the information again to city council for approval. Member Stonebreaker made a motion to ask council to initiate the process of amending at the CBD zoning ordinance.

Motion made by Member **STONEBREAKER**, Supported by Member **CALABRESE**

Planning Commission recommendation to City Council to initiate the process of amending the CBD' (Community Business District) Ordinance.

AYES **8** NAYS **0** MOTION CARRIED

9. ZBA LIAISON: NONE

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JANUARY 15TH, 2014 ~ 7:00 P.M.
MINUTES**

10. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: Nothing at this time
Member Laramie: Nothing at this time
Member Barr:
Member Calabrese: Nothing at this time
Member Ehrke: Fraser History Book
Member Loy: Nothing at this time
Member Neiborg: Nothing at this time
Member Quertermous: Nothing at this time
Member Stonebreaker: Nothing at this time
City Planner Meagher: Thank you for the date change
City Attorney:
Building Official: Nothing at this time

11. PUBLIC TO BE HEARD: NONE

12. ADJOURNMENT:

Motion by Member **STONEBREAKER** Support by Member **CALABRESE**

TO ADJOURN THE MEETING JANUARY 15TH, 2014 7:55 PM

AYES 8 NAYS 0 MOTION CARRIED.

Approval: _____

Date: _____

Audience members:

Frank Farina
Joe Chimenti
Bob Logan
Chris Hinkle
Dave Stouder

Fraser Historical Commission

Minutes
Monday, February 3, 2014

Present: Bob Buffa; Harry Hodgson; Nancy Ehrke; Linda Champion; Marilyn Wright; Dee Laramie; Jean Slivka, liaison; Betty Slominski; Vince Calabrese; & Joe Chimenti.

Society Representative: Lorraine Fradle

Absent: Dori Guoin, member-at-large; Lori Bargowski; & Donald Coveny, all excused

1. **Call to order** at 7:02 p.m. by Marilyn.

2. **Pledge to Flag**

3. **Approve Agenda:** Linda made the motion, seconded by Nancy, to approve the agenda. Motion carried.

4. **Approve Minutes:** On a motion made by Nancy, seconded by Dee, minutes were approved.

5. **Liaison report:** Jean distributed the budget report, ending on 11/30/13. The Friends' newsletter is on the City website.

6a) **Dinner Show:** Zuccaro's would cost \$15 for 1 meat entre & 1 item each for other menu choices on a Wednesday. Betty pays \$13.99 or \$14.99 at Vintage House. Vince will call Zuccaro's owner & get more information.

6b) **Christmas Decorations:** They are still up in the Museum. They need to be taken down by our March Open House. Joe will take the Tree down to the basement.

6c) **Depot Chairs:** Lori called about refitting our chairs to make them stationary (so they won't roll & slide). Bed, Bath & Beyond sells items to refit chairs, as does Home Depot. Lorraine knows of a place at 14 Mile & Stephenson Roads & will get the information from it. The company does nothing but this kind of work. Harry will refit one chair so we can test it at our Open House in March or by the March meeting. Motion was made by ?, seconded by Dee---Motion carried.

6d) **Holiday Celebration:** Marilyn thanked Nancy for packing it all up, Harry for moving the items into the Barn, & Joe & Vince for cleaning.

7a) **140th in 2015:** Vince, Joe, & Linda will be a Committee to plan programs for our special, upcoming event.

7b) **Easter Resale:** Vince will bring in the items inside the Depot for March & April. Nancy will set up.

8. **Commissioners' Reports:** ☐ Marilyn announced that Lori was in the hospital fro a heart attack. Her aortic valve has to be replaced. Commissioners signed a card for her. Marilyn passed around a Thank You note from Jean for her December party. She also passed around a Kalamazoo brochure. We received a \$25 donation from St. John for copied/scanned copies of our historic pictures. At our last resale at Christmas, we made \$195.75. ☐ Betty announced the Boundless Park dinner at Zuccaro's. ☐ Joe discussed the storage room in the Museum (Edna's room). Nancy & Linda will organized the "Living in Fraser" photos & get copies to the Library to identify. We talked about signs for the House. We must go through our Liaison & then through BJ. We need to market our events through FaceBook & other venues. He made a motion to scrap the idea of changing the Meeting Room Table, seconded by Nancy. Motion carried. ☐ Vince talked about the DAR paperwork. Linda said the grant proposal went in before the DAR's deadline & she is still waiting to hear one way or another about being awarded it. ☐ Nancy told the Commission that we are donating a Basket for the Boundless Park raffle worth \$55. The Jan./Feb. Friends newsletter is out. A hard copy will be printed & a

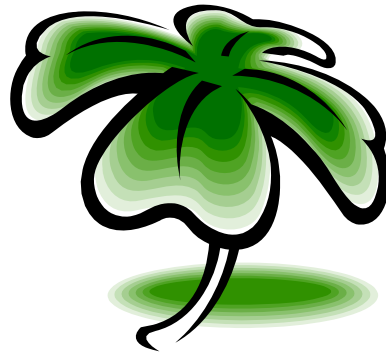
copy put in a binder at the Depot. She received information on the Airmail Bird. The "Fraser" book sales have made \$4,355; we originally paid \$3,710. We are now at a profit of \$645! Nancy wants the school desk in from the Barn. Joe or Vince will do. She has a sheet on how to clean antique furniture. ☐ Per Lorraine, the Friends have a speaker for its 3/12/14 meeting, from 2:30-3:30. ☐ Linda asked about the film made at the House. It's still in circuit, per Joe, who will get a copy. Linda thinks we should do a "Red Carpet" event once we can show it

Adjourned at 8:10 p.m. on a motion made by Nancy, seconded by Dee.

Next meeting: Monday, March 3, 2014, 7 p.m.

Respectfully submitted,

Linda S. Champion, Recording Secretary
LSC: 2/27/14



Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, February 4th, 2014
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Vice Chairperson Sandy Caloia, Secretary Sarah Kelley, Commissioners Jerry Brown, Gloria Buffa, Michael Lesich, and Linda Stonebreaker, Buddies Representative Shannon McCalley

Also Present: Christina Woods, Recreation Director
Ashleigh Moro, Recording Secretary

Absent: Chairperson Chris Meller

1. **Call Meeting to Order**

Vice Chairperson Caloia called meeting to order at 7:07 p.m.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

A. Commissioner Stonebreaker moved, seconded by Commissioner Kelley to
**APPROVE THE RECREATION COMMISSION REGULAR MEETING
AGENDA FOR FEBRUARY 4th 2014.**

Motion carried unanimously.

4. **Approval of Minutes from prior meeting**

A. Commissioner Lesich moved, seconded by Commissioner Stonebreaker **TO
APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR
MEETING OF JANUARY 7th 2014.**

Motion carried unanimously.

5. **Old Business**

A. **Update on Barrier Free Playground Planning and Events**

Comments:

- There are a lot of in the works
- Once final drawing is received it will go out for bids
 - 4-6 weeks for review, once we get okay it is able to go to bid

Valentine's Day Dance:

- Down a few people from last year
- 15 tables as of meeting date (last year had 20 table)
- There are several great raffle items

Relationship with Pistons

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, February 4th, 2014
Fraser Municipal Building

- Met with a representative in the Pistons sales and entertainment department
- Looked at several fundraising packages/options

Crowd Funding

- Recreation Director Christina Woods provided FFBC with a link for Indiegogo, a website that helps raise money for events or activities
- Asked for \$500 to buy paints for artists, have already received \$600

Art in the Garden

- Doors will be delivered to Fraser Activity Center
- Still looking for a hall to host the event

Grants

- Herrick grant is in, should hear in mid-February
- 2 more grants will go out in May and June
 - The grant going out in May would like to have a meeting in order to get first hand information about the organization and Barrier Free Park

6. New Business

A. Status of Commissioners who had terms expiring 12/31/13

Comments:

- 3 applications are available for review; all applications are from reapplying members. There were no new interested applicants.
- Procedure is to review application, ask two questions each, and complete with a vote.

Applicants:

- Jerry Brown
 - New to the commission
 - Looking for ways to be involved within the community
 - Enjoys spending time outdoors and with kids
 - Wants to give back and make a difference

Commissioner Lesich moved, seconded by Commissioner Stonebreaker
**TO RECOMMEND THE REAPPOINTMENT OF JERRY BROWN FOR A
4 YEAR TERM ENDING DECEMBER 31,2017.**

Motion carried unanimously

- Sandy Caloia
 - Enjoys group

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, February 4th, 2014
Fraser Municipal Building

- Likes being involved with everything

Commissioner Lesich moved, seconded by Commissioner Brown **TO RECOMMEND THE REAPPOINTMENT OF SANDY CALOIA FOR A 4 YEAR TERM ENDING DECEMBER 31,2017.**

Motion carried unanimously

- Michael Lesich
 - Commissioner since 2007
 - Enjoys it, would like to see Barrier Free Park through to completion
 - Enjoys the relationship with Parks and Recreation Department and Director Christina Woods

Commissioner Kelley moved, seconded by Commissioner Stonebreaker **TO RECOMMEND THE REAPPOINTMENT OF MICHAEL LESICH FOR A 4 YEAR TERM ENDING DECEMBER 31,2017.**

Motion carried unanimously

B. Upcoming Recreation Events and Programs

Director woods updated on the Daddy Daughter Dance, Crafting Group, Tumbling and Cheer, FunFest, Floor Hockey

Comments:

- Commissioner Lesich was interested in receiving a flyer with all the upcoming Parks and Recreation programs
 - Would like to make it a .jpeg in order to be posted online for easier/better advertisement
 - Fraser Activity Center staff will update the "school flyer" (flyer that is issued to area schools with all upcoming programs)
- Suggested use of past Daddy Daughter Dance pictures as a form of advertisement
-

7. Report from Buddies Representative

- The Special Olympics team participated in their first completion. The regional tournament for bowling occurred on Saturday, February 1st.
- 2 players competed. One took 2nd place in his division, and one took 3rd.
- Players have both expressed interest in competing at the State level
 - Will be looking into the possibility of doing so

8. Citizen Participation

None

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, February 4th, 2014
Fraser Municipal Building

9. Report from Director

Director Christina Woods discussed completed and upcoming events held at and hosted by the Fraser Activity Center.

PreSchool Programs

- Preschool Programs are a huge hit this session
- There are now 3 programs running, including 17 kids
- Hoping to expand this program in the future

Rugby Team

- Adult Rugby team expressed interest in using the field for training
- They will be coaching a rugby camp for grades 3-5 and grades 6-8
- Rather than receiving payment, team will receive practice field time as compensation

Karate

- Master K Karate has expressed interest in working together
- Fraser Activity Center will advertise and receive part of the registration fee
- Sessions will be held at their facility with their instructors
- Marketing will go to other districts as well, which will allow the program to occur no matter the registration size

Easter Egg Hunt

- Eggs are ordered
- Starting to do ticket sales
- Names will be taken at time of ticket pick up in order to deter people from taking the maximum
- Approximately 20 have picked up already

Credit Card Payments

- Working with Tim from City Hall to allow the Fraser Activity Center to take credit card payments
- Should be huge as many people do not carry cash or checks anymore

10. Commission Members with Concerns

Commissioner Linda Stonebreaker had no comments at this time.

Commissioner Jerry Brown had no comments at this time.

Commissioner Michael Lesich had no comments at this time.

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday, February 4th, 2014
Fraser Municipal Building

Commissioner Gloria Buffa had no comments at this time.

Commissioner Kelley would be willing to share pictures of flyers for Parks and Recreation programs on other sites and with other organizations that she is a member of to help increase traffic. She noted that many members of these organizations express lack of knowledge over where to take their kids for activities.

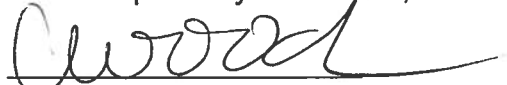
Commissioner Sandy Caloia noted that there was a new manager at the area Walgreens. She is hoping to set up a meeting with the manager as well as Christina Woods to help maintain the relationship that currently exists with the business.

11. **Adjournment**

Commissioner Caloia moved, seconded by Commissioner Lesich to
**ADJOURN THE RECREATION COMMISSION MEETING OF
FEBRUARY 4th 2014 AT 7:54 P.M.**

Motion carried unanimously.

Respectfully Submitted,



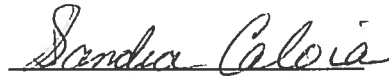
Christina Woods
Parks & Recreation Director



Ashleigh Moro
Recording Secretary



Christopher Meller
Parks & Recreation Commission
Chairperson



Sandy Caloia
Parks & Recreation Commission
Vice Chairperson



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

TO: Richard Haberman, City Manager
FROM: Bernard J. Van Fleteren *B&V*
DATE: March 5, 2014
RE: **BID RECOMMENDATIONS FOR PAINTING MAINTENANCE AGREEMENT – SENIOR HOUSING**

Bids were received on March 4th, 2014 for the painting maintenance agreement for the City of Fraser Senior Housing. Two bids were received

Arisco Contracting Group:

One Bedroom Units -	\$2,650.00
Two Bedroom Units -	\$3,400.00
Hourly Rate for Repairs -	\$ 48.00

Ken Shepard Painting:

One Bedroom Units -	\$790.00
Two Bedrooms Units -	\$820.00
Hourly Rate for Repairs-	\$ 35.00

My recommendation is to stay with Ken Shepard for the City of Fraser painting. He is also a City resident and does good work.

DPW



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

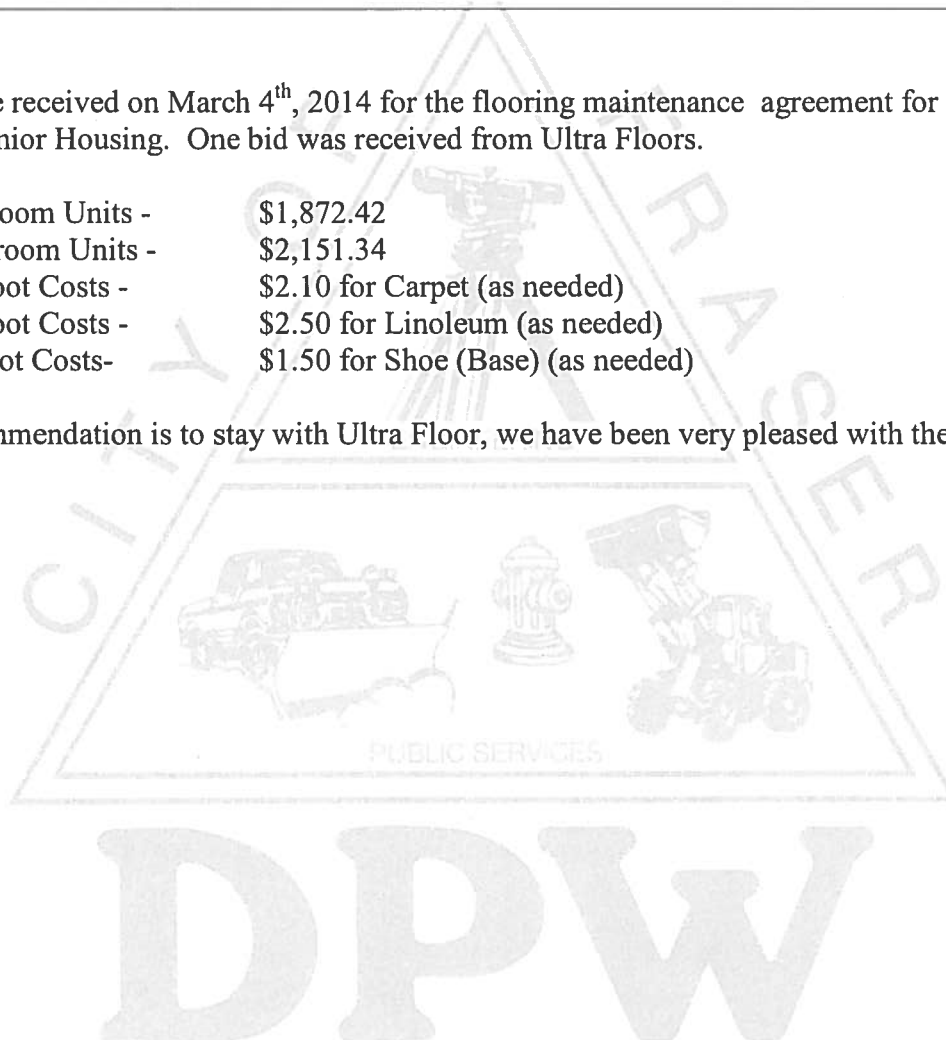
MEMORANDUM

TO: Richard Haberman, City Manager
FROM: Bernard J. Van Fleteren *Bjv*
DATE: March 5, 2014
RE: **BID RECOMMENDATIONS FOR THE FLOORING MAINTENANCE AGREEMENT – SENIOR HOUSING FLOORING**

Bids were received on March 4th, 2014 for the flooring maintenance agreement for the City of Fraser Senior Housing. One bid was received from Ultra Floors.

One Bedroom Units -	\$1,872.42
Two Bedroom Units -	\$2,151.34
Square Foot Costs -	\$2.10 for Carpet (as needed)
Square Foot Costs -	\$2.50 for Linoleum (as needed)
Lineal Foot Costs-	\$1.50 for Shoe (Base) (as needed)

My recommendation is to stay with Ultra Floor, we have been very pleased with their work.



MOTION MADE BY: _____

MOTION SECONDED BY: _____

TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF FRASER ADDING CHAPTER 1648 REGULATING AND PROVIDING FOR A CIVIL INFRACTION VIOLATION FOR ANY AIDING AND ABETTING OR INTENT TO MISUSE A LOT, PARCEL, BUILDING, OR OTHER STRUCTURE IN VIOLATION OF THE CITY OF FRASER CODE OF ORDINANCES, PROVIDING FOR SEVERABILITY, REPEALER, EFFECTIVE DATE, COST RECOVERY AND PENALTY.

CITY OF FRASER
MACOMB COUNTY, MICHIGAN

ORDINANCE NO. _____

THE CITY OF FRASER ORDAINS:

Section 1. The following ordinance is adopted in order to protect public health, safety, and welfare and to advance the legitimate rational regulation of conduct of persons in connection with the use of real property and personal property, lots, parcels, buildings, or other structures contrary to or in violation of the city of Fraser's Code of Ordinances by establishing as a civil infraction any intent or aiding and abetting of such conduct in order to preserve and protect property values, provide for the peaceful and quiet enjoyment of property within the city and protect and promote public health, safety and welfare.

Section 2. Chapter 16 of the Code of Ordinances is hereby revised and amended adding section 16.48 misuse of property to read as follows:

Sec. 16.48 Misuse of Property.

- (A) It shall be unlawful for any person or persons to attempt or to aid and abet in the use of real property, personal property, a lot, parcel, building, or other structure in violation of the City of Fraser Code of Ordinances.
- (B) Any person violating the provisions of this section shall be deemed to have committed a civil infraction subject to penalties as provided in the Code of Ordinances for a civil infraction violation.
- (C) In addition to any and all other penalties provided for, the court may order reimbursement of the costs incurred by the city in seeking enforcement of its ordinances and abatement of any use of property not in conformity with its Code of Ordinances.

Section 3. Severability. If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of remaining portions of the ordinance, it being the intent of the city that this ordinance shall be fully severable.

Section 4. Repealer. All ordinances or parts of ordinance in conflict herewith are repealed only to the extent necessary to give this ordinance full force and affect.

Section 4. Effective Date. Provisions of this Ordinance shall become effective immediately upon publication following adoption, it being declared an emergency Ordinance.

ORDINANCE ADOPTED.

AYES:

NAYS:

ABSENT:

Doug Hagerty, Mayor

Attested:

Kathy Kacanowski, City Clerk

CERTIFICATION

I KATHY KACANOWSKI, City Clerk for the City of Fraser, County of Macomb, State of Michigan, certify that this is a true copy of ordinance no. ____ adopted by the Council of the City of Fraser assembled in a regular session on _____ 2014.

Kathy Kacanowski, City Clerk

PUBLICATION DATE:

Macomb Daily, _____, 2014.

WATER AND SEWER RATE REPORT

Refinance of Debt:

There are several practical obstacles that need to be overcome to be able to totally refinance the debt we service held by the Macomb and Oakland County Drain Commissions.

1. There is no statutory authority for the City to pay off debt of third parties.
2. In discussing this alternative with Tom Colis of Miller Canfield, our bond Counsel, in most cases bondholders receive an assurance in the bond issue that it will not be refinanced for the first ten-years. If these bonds have the same assurances, they were issued between 2008-2013 meaning the earliest some could be refinanced is 2018. It appears the rest were issued on an annual issue dates through 2013, meaning annual refinancing of issues would carry through 2023.
3. While these bonds were sold by the Counties, the actual owners of the debt are the banks or financial institutions that purchased the bonds which could create another practical obstacle to this action.

Regardless, if this can be done a review of the numerical data seems to demonstrate this would have a minimal impact on the fixed costs under our current rate system.

Assumptions

To calculate the savings realized I used two comparative interest rates. First, a rate that I am unaware is available, but if the State would consider, 1%. Second, a rate that matches our SRF loan on the Hayes-Masonic which is the lowest market rate available, 2.5%

To compare and calculate the **best outcome scenario** I used a thirty-year term with a flat line pay back. Typically, bond issues are in the 20-25 year range and are front-loaded in the principal and interest payments. This dynamic and the flat line pay off are illustrated in Exhibit 1.

Any additional debt service, any additional fixed costs in other areas and inflation would affect the current method of calculating RTS or using a refinance model in the debt service component of the RTS calculation equally. Therefore it is unnecessary to take such changes into consideration. So for the purpose of these comparisons we assume no changes and treat all using current figures.

Numeric Results

1. Current Debt Service through 2044 averages \$657,138/year.
 - a. Actual current debt service for all issues ends in 21 years, but the discussion regards refinancing for thirty-years this average debt service number must be used for a valid comparison.
2. Debt Service through 2044 at 1% equals \$586,923/year.

- a. This represents a savings of 11% per year for debt service only.
 - b. Debt service represents only 23.7% of the total fixed costs.
 - c. RTS would be reduced from \$5.35/unit to \$5.21/unit.
 - d. Largest user group is 6 units so their RTS would be reduced from 32.10/month to \$31.26/month.
3. Debt service through 2044 at 2.5% equals \$723,964/year or an actual increase of \$66,826/year.

The debt service chart, Exhibit 1, best illustrates the dynamics discussed above with current debt service in the bar chart and the refinanced debt in red for 1% and in black for 2.5%.

Note a significant drop in the current debt service from 2031 through 2035 and all of the current debt paid off by 2036 while the refinanced debt would continue until 2044.

Billing by Address:

Data provided by our Assessor indicates that the number of multi-family housing units served by a single master meter, whether apartment or condominium, is 1,681 units. The calculation for adding the minimum fixed charge of \$20.00/month without an offset for the current billing through the master meter would add an additional \$403,440 per year in revenue. This represents a reduction in the fixed cost of 9%.

The more difficult cost analysis would be if there is a choice made between the current charge for the multi-family facility including the fixed charge for the master meter OR charging by address. To accomplish this each facility billing needs to be assessed and the amount billed would be the larger of billing by address or the current system.

Attached is the detailed summation of multi-family housing units, the number of units and the current RTS charges through the master meter(s). While there are a few in which the City could gain revenues by billing them by address for RTS, the overall average RTS/unit is \$26.68/unit which is significantly more than the current RTS of \$20.00/unit minimum. Finally, the effort involved in segregating, billing by address and annually tracking to ensure this is the best way to bill them appears to outweigh the benefit of billing by address instead of using the master meter charge.

Add RTS to Fire Suppression Systems:

Fire Suppression systems are a direct feed off our water main. The normal size line is 6". Since a meter is not connected to these systems we are recommending that the City add a RTS charge to those services equal to half of the normal meter charge for a 6" meter. This would amount to a new charge of \$170/month or \$2040/year. We have 138 fire suppressed industrial buildings which would generate annual new revenue of \$281,520.

Increasing the Meter Charges:

I have not made it a secret that my preferred water/sewer rate system is an Equivalent Meter System wherein the fixed charges are captured in a single meter charge based on the meter size. However, the Council has not agreed to this system and I am satisfied that the intent is to keep the current rate system. However, in my opinion the current system is beginning to show its limits as our fixed costs have reached the current \$4.6 million. Residential rates are either at or certainly near the point where there will be increasing discontent and resistance to further increases. In order to maintain the current system, it is clear to me that we need to compromise our rate system and begin to blend in a fixed meter charge so as to reduce the RTS charge to a reduced level.

I am proposing to increase the residential meter charges for the 5/8" meters to \$5.00/month and 1" meters to \$8.00/month. Commercial and Industrial meter charges will go up a significantly greater amount. A spreadsheet is included illustrating the amounts. The total revenue increase from such a change is in excess of \$404,000. This is not a charge for meter services; it is purely a means of diversifying the fixed component of our revenues. This would be considered a hybrid of our current rates system keeping the basic elements of distributing fixed costs through use as well as increasing certain other fixed charges in their monthly bill. This additional charge would also assure us that virtually all multi-family master meter charges would exceed the billing by address as well.

Add RTS and Meter Charges to Irrigation Meters:

Tim and I have frequently discussing what we see as a "free ride" on fixed costs for those who have the second meter for irrigation. Currently we only charge a meter charge and commodity charge for usage only. However, the City has fixed costs that are related only to the water part of our utility. So, another way to increase the customer base is to charge irrigation meters a fixed charge based solely on a proportionate amount of the \$1.7 million fixed costs related to the water system in addition to the current commodity charge. In doing the calculations it was determined that under our current rate system this would add a \$1.00/unit charge to the bills for these irrigation meters. Based on current consumption through these meters of 120,926 units meaning the additional revenue for water RTS would be \$120,926.

However, following the same protocol we use for our regular meters a meter charge could also be added to these meters equal to the amount charged for the principal meter or a lesser amount as it is in addition to the principle meter at the Council's discretion. For residential 5/8 meters this would be up to \$5.00/month and for the residential 1" meters this would be up to \$8.00/month. Business/Commercial meters from 2-6" would be charged as with the regular meters as well. If the full amount were to be charged this would add additional monthly revenue of \$22,600 or \$271,200/year. (See spreadsheet). Of particular concern here is that we actually have larger meters

used as irrigation meters. Such large meters are not needed for irrigation purposes so the addition of this meter charge may result in smaller replacement meters in the future.

Change the Rate System:

The most common rate system being used is where fixed cost is based on the meter size serving the customer. The rationale is that the larger the meter the larger the service lines and the supporting infrastructure all of which are fixed cost items. The correct title of this system is the equivalent meter system but it is also known as a "meter system." The term equivalent meter is that the normal residential meter size of 5/8-3/4" meter is considered assigned a number 1 for all ratios. Each larger meter is a multiple of that based on engineering calculations and formulas that are quite extensive. The enclosed chart identifies each meter and its equivalent value for the purposes of distributing the fixed costs of the system as well as the fixed cost for each meter size based on 2013 numbers. For our residential customers this will mean a fixed cost of \$35.38/month for the 5/8-3/4" meters and \$88.44/month for 1". However, we do have a breakdown of the number of residential 1" meters and this number can be differentiated for residential 1" versus commercial 1" lowering that number. The stranded costs for this adjustment will be spread throughout the rate structure if this is desired by the Council. A copy of a recent spreadsheet for adjoining communities will show that several are using a rate system similar to this model.

The outcomes of this system will typically move the bulk of the costs to the high end users, typically industrial or large commercial facilities. Again, it is for these large customers that the City must be ready to serve again justifying the cost shift. This system is considered consistent with case law as it meets the tests of proportionality.

Bill Debt Service as a Separate Line Item:

This week I was reminded of another option the Council could consider in our upcoming rate discussion. This involves segregating and charging for debt service as a line item separate from the RTS. Given that our debt service schedule shows a marked reduction in 2031 and ending totally in 2035 this charge would track the annual debt service.

The distribution can be done for customers by address.

1. Divide the total debt service of \$1,046,695 by total addresses of 7,089.
2. Distribution of the \$12.30/month result would be 1 per address.
3. Multi-family units would be multiplied by the number of units/billing address.

But, again, we need to consider Bolt v Lansing which requires a proportionate distribution for the various rate classes. So to develop proportionality the recommendation would be for a residential rate of \$10/month and commercial/industrial \$25.70/month.

These rate numbers are derived as follows: Single family units equal 4,367 units. Multi-family units equal 1,681 units. Revenues generated at \$10/address equal \$725,760 leaving \$320,923 for the remaining commercial/industrial users. The remaining commercial/industrial addresses equal 1,041. Thus, the amount per address for the commercial/industrial would be \$25.70/month.

Applying this charge will reduce the RTS from the current \$5.35/unit to \$3.37/unit. In this calculation as well as some others I have previously provided I am using finite measures. Addresses for residents and meter sizes for commercial/industrial are finite numbers that are necessary, especially if we are to offset the new charge with a direct reduction in the RTS.

CONCLUSIONS

Essentially, other than changing the rate system, the only way to decrease the RTS for our residents is to either add new revenues as noted above or reduce the costs. Reducing fixed costs are very limited by the very nature of the cost, it is a fixed value that must be paid regardless of the amount of water used by the City or its customers.

On the addition of new revenue adding \$1 million of new revenues will drop the current RTS charge from \$5.35/unit to \$3.46/unit or 35%. From the examples of new revenue proposed above this amount of revenue can be added, if not more depending on what the Council determines to be in the best interest of all.

Finally, as you can surmise from the Water and Sewer Rate Comparison provided by the Finance Director several weeks ago there is no magic bullet or single rate system that seems to satisfy the needs for Fraser, or for that matter, any community. When you consider that in the end we are talking about the distribution of costs in the fairest manner and fair is what the Council finally deems it to be.

There are a number of factors that go into that decision. As noted in the discussion over the equivalent meter rate system, many communities deem it fair to have the larger users pay a larger share as it is their demand that often determines how much water is purchased, how much sewer capacity is used all in a given time frame which sets the size of meters, water sewer service pipe sizes all of which are factored into our rate with DWSD and the two drainage districts. Our system distributes costs in a similar manner only based on consumption instead of fixed infrastructure. There is no right or wrong way here; it is what the Council determines to be in the best interests of our taxpayers, rate payers and electors.

I feel it important, given comments by Councilor Jennings regarding the “small user” to point out that the calculations I provided above are based on using the numbers as they work out after applying the math. That does not mean that the Council cannot adjust or “tier” these numbers to ensure low end users are not hit too hard. Further, the current \$20 RTS minimum can be adjusted as well to offset the hit on the low end users.