

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday – April 10, 2012 – 7:00 pm
Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson: Michael Lesich; Members: Karen Silverthorn, John Politis, Sandy Caloia, Lynn Evans-Rottman and Buddies Representative Shannon McCalley
Absent: Jim Stelma
Also Present: Candace Kawalec, Recording Secretary
Craig Steiger, Interim Recreation Director

1. Call Meeting to Order

Chairperson Lesich called meeting to order at 7:00p.m.

2. Pledge of Allegiance

3. Approval of Agenda

Commissioner Politis moved, seconded by Commissioner Caloia to **APPROVE THE APRIL 10, 2012 RECREATION COMMISSION REGULAR MEETING AGENDA.**

Motion carried unanimously.

4. Approval of Minutes

Commissioner Evans-Rottman moved, seconded by Commissioner Silverthorn to **APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF MARCH 6, 2012.**

Motion carried unanimously.

5. Old Business

A. MNRTF Grant Application Status

The grant was submitted to Lansing three days prior to deadline. It is in their hands for review at this point. We should receive notification of acceptance or denial by the end of the year at the latest.

B. City Picnic and Parade Planning

Picnic and parade planning is in the works at the Parks and Recreation Office.

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Crafter forms have been sent out to crafters from last year, and we have already received responses that they are/would like to come back.

New parade guidelines will help identify what structures are floats and what aren't, as well as to address other issues and keep the parade structured from year to year.

Any communications with the Fraser Lions Club and agreements made should be in written form, and contracts should be carried by the supervisor or staff on the day of City Picnic to avoid problems like in years past (Kona Ice truck)

Parade letters will be sent out by the end on this week/early next week now that guidelines are reviewed and approved.

6. **New Business**

A. Interviews for Recreation Commission Seats

Three people have applied to the Parks and Recreation Commission. There are three positions on the board open, each for three year terms.

Commission interviewed Commissioner Lynn Evans-Rottman (reappointment) and also new applicants Chris Meller and Linda Stonebreaker.

Chairperson Lesich moved, seconded by Commissioner Silverthorn **TO RECOMMEND TO CITY COUNCIL THE APPOINTMENT OF MR. CHRIS MELLER TO THE PARKS AND RECREATION COMMISSION WITH A TERM ENDING DECEMBER 31, 2014.**

Motion carried unanimously.

Chairperson Lesich moved, seconded by Commissioner Silverthorn **TO RECOMMEND TO CITY COUNCIL THE APPOINTMENT OF MRS. LINDA STONEBREAKER TO THE PARKS AND RECREATION COMMISSION WITH A TERM ENDING DECEMBER 31, 2014.**

Motion carried unanimously.

Commissioner Silverthorn moved, seconded by Commissioner Caloia **TO RECOMMEND TO CITY COUNCIL THE REAPPOINTMENT OF LYNN EVANS-ROTTMAN TO THE PARKS AND RECREATION COMMISSION WITH A TERM ENDING DECEMBER 31, 2013.**

Motion carried unanimously.

Commissioner Silverthorn moved, seconded by Commissioner Caloia **TO RECOGNIZE AND RECOMMEND THE REAPPOINTMENT OF BUDDIES REPRESENTATIVE SHANNON MCCALLEY AS THE ALTERNATE NON-VOTING MEMBER OF THE PARKS AND**

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**RECREATION COMMISSION FOR A PERIOD OF THE CITY
COUNCIL'S CHOOSING.**

Motion carried unanimously.

B. Consider Replacement to Fill Open Rec. Commission Secretary Position

Commissioner Evans moved, seconded by Chairperson Lesich to **TABLE ITEM 6B. UNTIL FURTHER NOTICE.**

Motion carried unanimously.

C. Review Parks and Recreation Annual Report Data

Commission was given some general information on some of this year's special events- Easter Celebration, Christmas in Fraser, & Daddy Daughter Dance.

The Parks and Recreation Commission would like to see parade and picnic costs of previous years, along with all revenues, expenses and number of participants for each program that had been offered over the past couple years. The Commission is looking to see how the Parks and Recreation Department can better itself.

D. Discuss Ways to Increase Volunteer Pool for Events

Commissions discussed ideas on how to broaden the volunteer pool for events. Some ideas included high school aged children who need volunteer hours for school organizations such as HOSA, Honor Society, Etc., incentives for volunteering and possibly letters or articles explaining the need for volunteers and how it helps the community in many ways.

It was also discussed that there needs to be a more formalized connection with schools, churches, other community organizations. Facebook is a great source of contact, and preferred method of contact, however it is best to know the person, not just the profile, when it comes to volunteers.

E. Discuss 5-year Plan Action Items/Goals

Chairperson Lesich mentioned that he'd like to see some of the 5-year action items be put into place when possible, such as consistency with signage of the parks and overall park rules, posted at each park.

Fraser First Booster Club Might donate monies towards signs, and grants might be available through Public Safety to enhance our parks/park safety.

Chairperson Lesich asked to be kept in the loop and notified when a work order is submitted to the DPW Superintendent, so that in turn he can mark of those items on the Master Plan to show things are being accomplished as needed.

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7. Report from Buddies Representative

Buddies Representative Shannon McCalley updated the Commission and audience on upcoming activities the Buddies Club will have for the remainder of the season, and mentioned she had fun at the Egg Hunt.

8. Citizen Participation

Vania Apps- Fraser First Booster Club- Mentioned the fundraiser scheduled for April 26th at the Hof-Brau. Ms. Apps also mentioned that Kathleen Lesich has offered to volunteer her talents to help with grant writing.

Councilman Cilluffo- Stated that the Egg Hunt was run very well and that he was quite impressed. Mr. Cilluffo also mentioned that he would like to see Fort Fraser have continued upkeep and safety.

9. Report from Director

Interim Director Steiger gave an update on current and upcoming Recreation programs.

10. Commission Members with Concerns

Commissioner Evans-Rottman is excited about her reappointment.

Commissioner Politis welcomed new commissioners and stated that the Egg Hunt was very nice. This is also Mr. Politis last meeting. He has resigned as a commissioner.

Commissioner Caloia stated that it was nice working with Commissioner Politis. Also, the butterfly craft was a great idea for the Easter Egg hunt and mentioned the commissioners need name tags to identify themselves

Commissioner Silverthorn mentioned adding signage to Garfield Rd. so people know where the Fort Fraser playscape is located. Discussion ensued.

Commissioner Lesich will be asking Council to recognize John Politis at Thursday's City Council meeting.

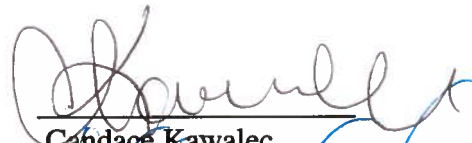
12. Adjournment

Commissioner Politis moved, seconded by Commissioners Silverthorn to
**ADJOURN THE RECREATION COMMISSION MEETING OF APRIL 10,
2012 AT 9:13 P.M.**

Motion carried unanimously.

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Respectfully Submitted,



Candace Kawalec
Recording Secretary



Michael Lesich
Parks & Recreation
Commission Chairperson

Karen Silverthorn
Parks & Recreation
Vice Chairperson