

Fraser Parks & Recreation Commission
Minutes of the Regular Meeting
Tuesday – May 1st, 2012 – 7:00 pm
Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson: Michael Lesich; Members: Karen Silverthorn, Sandy Caloia, Lynn Evans-Rottman, and Buddies Representative Shannon McCalley

Absent: Jim Stelma

Also Present: Christina Woods, Recording Secretary; Craig Steiger, Interim Recreation Director

1. Call Meeting to Order

Chairperson Michael Lesich called meeting to order at 7:04 p.m.

2. Pledge of Allegiance

3. Approval of Agenda

COMMISSIONER LYNN EVANS-ROTTMAN MOVED, SECONDED BY COMMISSIONER SANDY CALOIA TO APPROVE THE MAY 1st, 2012 RECREATION COMMISSION REGULAR MEETING AGENDA.

Motion carried unanimously.

4. Approval of Minutes

COMMISSIONER KAREN SILVERTHORN MOVED, SECONDED BY COMMISSIONER CALOIA TO APPROVE THE MINUTES OF THE RECREATION COMMISSION REGULAR MEETING OF APRIL 10TH, 2012.

Motion carried unanimously.

5. Old Business

A. City Picnic Planning

Christina Woods: Letters for crafter/vendor tables have been mailed. More meetings with the Lion's Club are needed to finalize placement at the picnic.
Interim Director Craig Steiger: found a bid for Fireworks that is \$500 less than last year.

B. City Parade Planning

Christina Woods: Letters regarding parade registrations and donors have been mailed. Some donations have been received and are recorded.
Commissioner Sandy Caloia: there should be separate general ledger locations for donations for the parade and picnic.
There is Parade fundraiser on May 15th at ElCharro's restaurant. The parade fund will get 10% of the bill from people who bring in a flyer.

C. Discuss 5-year plan action items/goals

Chairperson Michael Lesich: we are still in the process of coming up with a standardized format to use as review for programs and events. The format should contain the cost to the participant, cost to run, and number of participants.

D. Annual P&R Review

An Annual Parks & Recreation Review is needed for the next meeting.

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6. New Business

A. Spaghetti Dinner Fundraiser for Parade

The Spaghetti Dinner to fundraise for the parade on Wednesday, May 16th from 4-7:30 pm at the Activity Center.

Anna Cameron: found a caterer (Knights of Columbus) to supply spaghetti, salad, rolls, Italian dressing and butter for \$3 a person/125 people.

The Recreation will supply paper products and loan the money for the caterer, to be repaid with profits from the dinner.

Christina Woods: will be making items for a bake sale.

Profits will go to the Parade.

B. 2012 Parks & Recreation Programs and Budget Outlook

Recreation Interim Director Craig Steiger: there is a proposal to make his position full time, otherwise no changes or budget cuts.

7. Report from Buddies Representative

Buddies Representative Shannon McCalley: the next activities are the fishing craft and the potluck on May 23rd.

Christina Woods: The Recreation Commission is invited to attend the potluck. The Buddies will be creating garden art for the Fraser First Art in the Garden.

Commissioner Karen Silverthorn: has seen many Buddies shirts at her school and thinks it's a great program.

8. Citizen Participation

Vania Apps 31641 York St.: Fraser High School art students and 4th grade Emerson Elementary have created painted clay tiles for Art in the Garden, June 1, 2 and June 8, 9. Event will be held at the Library and Baumgartner gardens, auction and refreshments at Activity Center June 9th. Proceeds to benefit Fraser First programs.

Commissioner Sandy Caloia: Fraser First Ice Cream Social, June 13, at Dairy Maid.

9. Report from Director

Recreation Interm Director Craig Steiger: Men's Softball has started, up 2 teams from last year. Co-Ed Kickball and the Baptist Softball Leagues are starting, 3 nights a week softball diamonds are in use. Pavilion and building rentals are going well, summer program registration has been steady but will soon pick up.

10. Commission Members with Concerns

Commissioner Lynn Evans-Rottman: is the commission going to the spaghetti dinner together? Chairperson Michael Lesich: everyone will go to the spaghetti dinner separately.

Commissioner Karen Silverthorn, Commissioner Sandy Caloia, and Chairperson Michael Lesich: nothing to add and have no questions/concerns

11. Adjournment

COMMISSIONER KAREN SILVERTHORN MOVED, SECONDED BY COMMISSIONER SANDY CALOIA TO ADJOURN THE RECREATION COMMISSION MEETING OF MAY 1ST, 2012 AT 7:51 P.M.

Motion carried unanimously.

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Respectfully Submitted,



Christina Woods
Recording Secretary



Michael Lesich
Parks & Recreation
Commission Chairperson

Karen Silverthorn
Parks & Recreation
Vice Chairperson