

Fraser City Council - Regular Meeting
Thursday – April 12, 2012 - 7:00 P.M.
Municipal Building

A Regular Meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Hagerty and Council Members Accavitti, Blanke, Carnagie,
Cilluffo, Jennings and Morelli
Absent: None
Also Present: Richard E. Haberman, City Manager
Kathy Kacanowski, City Clerk
Jack Dolan, City Attorney

1. **Call Meeting to Order** - Mayor Hagerty called the regular meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

3. **Approval of Agenda**

Member Accavitti moved, seconded by Member Carnagie, to APPROVE THE AGENDA AS PRESENTED.

The motion carried unanimously.

4. **Citizen Participation on Agenda Items** - None

5. **Presentations**

Fraser First Booster Club President, Vania Apps, acknowledged Judy Hill and America's Finest Printing & Graphics, Inc. for their support of this group along with their commitment to the community.

6. **Public Hearings** - None

7. **Consent Agenda**

Member Accavitti moved, seconded by Member Carnagie, to APPROVE THE CONSENT AGENDA ITEMS AS LISTED.

- a. Approval of Minutes of the March 8, 2012 Regular Council meeting.
- b. Approval of Bills for the Month of March 2012 in the amount of \$1,064,475.73.
- c. Receive and file the Minutes of the January 9, 2012 Library Board meeting.
- d. Receive and file the Minutes of the February 6, 2012 Historical Commission meeting.
- e. Receive and file the Minutes of the March 5, 2012 Historical Commission meeting.
- f. Receive and file the Minutes of the February 7, 2012 Parks and Recreation Commission meeting.
- g. Receive and file the Minutes of the March 6, 2012 Parks and Recreation Commission meeting.
- h. Approval of MDOT Performance Resolution for Governmental Agencies.
- i. Approval of Proclamation naming the Month of March as Older Americans Month.
- j. Approve and Proclaim April 27, 2012 as Arbor Day.
- k. Approve and Proclaim April 27 through May 5, 2012 as Lions White Cane Week.

The motion carried unanimously.

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8. Requests For Council Action

- a. Request Council authorize the Administration to issue licenses for secondhand, pawnbroker and precious metals licenses.**

Member Morelli moved, seconded by Member Accavitti, TO AUTHORIZE THE ADMINISTRATION TO ISSUE LICENSES FOR SECONDHAND, PAWNBROKER AND PRECIOUS METALS LICENSES.

The motion carried unanimously.

- b. Request Council approve budget adjustments to the 2011-2012 Budget as presented.**

Member Jennings moved, seconded by Member Accavitti, TO APPROVE THE BUDGET ADJUSTMENTS TO THE 2011-2012 BUDGET AS PRESENTED.

The motion carried unanimously.

- c. Request Council comment and provide direction to the Administration regarding changes and/or recommendations to the draft 2012-2013 Budget provided to the Council and set Public Hearing for adoption of the budget in May.**

Manager Haberman presented the proposed 2012-2013 budget as being balanced with \$11,458,165. He noted that although the target of reducing the budget to balance the loss of revenue without a tax increase has been met, he is not confident we can maintain the expected level of service. He explained the need for additional personnel in the Public Works and Recreation Departments.

He is currently cross training in other departments due to low staffing levels and is compiling a list of retired personnel who may be able to return on a short term basis if needed. He also explained the worker compensation premiums are extremely high possibly due to a shortage of employees and he is focusing on additional safety training.

Mayor Hagerty suggested a 1.5 mil for sanitation, 1.0 mil for library and 1.25 mil for city for a total increase of 3.75.

Members Jennings proposed a Capital Improvement Bond but does not support a tax increase.

Member Cilluffo is also not in support of a tax increase.

Member Blanke suggested that since 16% of the budget is allocated to retiree health care, retirees pay a portion of their premiums (i.e. \$100 per month) which would be taken from their pension checks. This would involve a tiered system depending on their level of income.

At this time, 8:57 p.m., Mayor Hagerty requested a break while the video tape is being changed; the meeting resumed at 9:07 p.m.

Member Accavitti questioned the Manager's comment in his budget letter that he is not confident with the numbers. Manager Haberman explained his concern is that the numbers depend on several factors occurring and the ability to deliver may be high risk. However, as long as all factors are met, the budget is balanced and contingency will not be required.

Member Carnegie noted that at past town hall meetings, several residents had mentioned they would be willing to pay to retain city services.

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Member Jennings suggested removing \$500 for swearing in ceremony and \$600 for Senior Christmas Lunch from Council's budget. Manager Haberman noted that since the amount allocated to conferences is insufficient, the money may be transferred to conferences/training instead of eliminated.

39th District Court

Member Jennings suggested a review of the District Court budget as they did not have enough cuts and may be overstaffed. Member Cilluffo agreed and Member Carnagie suggested they consolidate with Roseville. Mayor Hagerty noted the courts are making a profit; however Member Cilluffo stated the court staff are cashiers for the work Public Safety does. Manager Haberman has a meeting scheduled for Monday with court administrators and judges and will provide results of the meeting to Council.

City Manager

At the consensus of Council this budget was tentatively approved.

Assessing

At the consensus of Council this budget was tentatively approved.

Legal

It was noted the legal budget includes more teams than York, Dolan and Tomlinson. At the consensus of Council this budget was tentatively approved.

Clerk

At the consensus of Council this budget was tentatively approved.

Finance

Tim McCulloch noted that they will not have a part time employee in their department for the summer months. At the consensus of Council this budget was tentatively approved.

Public Safety

George Rouhib spoke regarding the Public Safety budget. At the consensus of Council this budget was tentatively approved.

Building

Randy Warunek spoke regarding the Building budget advising he is proposing a fee increase on some items. He also advised Council that he works late, often on his own time, in order to complete plan reviews. By doing this "in house" he is saving the city money. Mayor Hagerty advised Randy to negotiate with the city manager if he is generating revenue for the city.

Department of Public Works

BJ VanFleteren spoke regarding the Department of Public Works budget and advised he is requesting the replacement of one full time employee. In addition, he would like a part time employee, such as a retiree, to supervise in the summer. It was suggested he submit the cost of a full time employee vs part time supervisor for review.

Recreation

Member Jennings suggested the annual city picnic donation received from the Lions Club be included as revenue in the Recreation budget.

Member Blanke recommended a nominal fee be implemented for use of Fort Fraser. Interim Director Craig Steiger agreed to promote this "hidden gem". Member Carnagie suggested a business plan be prepared before they consider changing the director position to full time; Member Jennings agreed.

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Library

Jean Slivka spoke regarding the Library budget. Council complimented her and she praised her staff for their creativity and hard work. Mayor Hagerty asked about a dvd of Mark Andrews' history of Fraser. Councilwoman Blanke advised she may have a copy of the dvd from 1995. At the consensus of Council this budget was tentatively approved.

Historical Commission

At the consensus of Council this budget was tentatively approved.

Planning

At the consensus of Council this budget was tentatively approved.

Other

Local Streets - Attorney Dolan mentioned the importance of street repairs as otherwise, it increases the possibility of litigation.

Senior Housing - Mayor Hagerty stated that in 2006, the city was approached by a company relative to managing the housing and possibly building an assisting living facility next to it. He will attempt to locate them.

Fire Truck - Inquiry was made regarding the amount owed on the fire truck. Manager Haberman will review and advise Council in the next update.

At this time, 11:10 p.m., Mayor Hagerty requested a break while the video tape is being changed. The meeting resumed at 11:11 p.m.

Member Carnegie suggested Manager Haberman prepare a cost analysis of the Capital Bond vs. Millage increase, in addition to the fire truck information.

Manager Haberman advised he will prepare this information and hopes to have the budget software available at the May meeting.

Mayor Hagerty moved, seconded by Member Accavitti, TO SET THE PUBLIC HEARING AND APPROVAL OF THE 2012-2013 FISCAL YEAR BUDGET FOR THE REGULAR MEETING OF THE CITY COUNCIL HELD MAY 10, 2012 AT 7:00PM.

The motion carried unanimously.

9. Report of City Administration/Pending Items

Manager Haberman briefly discussed the proposed budget.

10. Report of Mayor and City Council/New Business

Mayor and Council discussed various topics.

11. Citizen Participation

Joe DiStefano, 32102 DiStefano Ct.

12. Adjournment

Member Accavitti moved, seconded by Member Carnegie, to ADJOURN THE REGULAR COUNCIL MEETING OF THURSDAY, APRIL 12, 2012 AT 11:44 PM

The motion carried unanimously.

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Respectfully submitted,

Kathy Kacanowski, City Clerk

Doug Hagerty, Mayor

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